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**Wilmington Commission on Disabilities Meeting Minutes**

2024 JAN 24 PM 3: 15

12/14/23

**Present in the meeting:** Chairperson Roberta Biscan, Dr. Dee Genetti, Gary DePalma, Robert Oliveri, and Carol Hilbinger

- I. Meeting Called to order at 6:30 PM**
- II. Pledge of Allegiance**
- III. Minutes of September October 25, 2023**

Dr. Genetti noted a correction in reference to AAB. Ms. Hilbinger noted a minor spelling error in the minutes as well.

Motion made by Dr. Genetti to accept the minutes of October 25, 2023, as amended be approved, seconded by Mr. Oliveri, and unanimously:

VOTED: To accept the minutes of October 25, 2023, as amended

- IV. Commission Correspondences or Inquiries Received**
  - a. Any New Correspondences

Ms. Hilbinger noted there was no new correspondence.

- V. Topics for Discussion**

Follow-up on Old Business

- A. Follow up on AAB Findings on complaint against local business specifically, Wilmington House of Pizza. Status of parking spots, signs, access (walk way) and required size/ footage next to parking spot.

Dr. Genetti informed the committee that she told the business that she would be returning to complete a full survey. Dr. Genetti and Mr. Oliveri returned to the business. Upon their return they found that the business owner was not the owner of the building and that they would not be responsible for updates to the facility regarding ADA Compliance. Dr. Genetti added that a hearing had been requested for future steps.

Mr. Oliveri added that property records allowed the WCOD to determine the owner of the property. This information was found through the Assessor's office. Dr. Genetti added that violation fines were \$1,000.00 a day per violation.

Ms. Hilbinger added that other businesses, including As Good as it Gets and the Country Chef may also be in violation of ADA standards. The group discussed the two locations mentioned and how they would affect someone with mobility restrictions.

B. Update on filling commissioner vacancies and efforts getting the word out.

Ms. Biscan reached out to the Wilmington Apple to assist with publishing the flier, and advertising vacancies for the WCOD. Mr. Donahue added that he could advertise vacancies on town social media accounts at the request of Ms. Biscan. The group discussed various outreaches to pique the interest of the WCOD.

C. Neurodiverse recreation programming still tabled at this time.

New Business:

A. Dates of future meetings

Mr. Oliveri proposed establishing the dates of future meetings for 2024. Dr. Genetti noted that Tuesdays are preferred. It was decided that the WCOD would be meeting on the following days at 6:30 pm.

January 23, 2024  
March 26, 2024  
May 14, 2024  
August 27, 2024  
October 22, 2024  
December 17, 2024

B. Upcoming establishment of the building repurposing committee

Mr. DePalma informed the commission that the Select Board would be establishing a building repurposing committee to decide the further/ options of existing properties such as the Roman House, Buzzell Senior Center, and the current Town Hall. Mr. DePalma expressed his interest in having a member of the commission serve on the building repurposing committee.

**VI. Open Discussion**

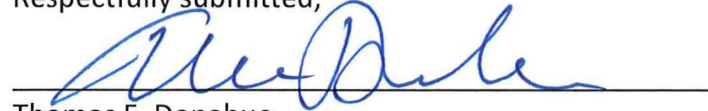
**VII. Adjourn Meeting**

Motion to Adjourn the meeting made by Mr. Oliveri, seconded by Mr. DePalma, and unanimously voted to Adjourn.

VOTED: For the Wilmington Commission on Disabilities to Adjourn.

Meeting Adjourned at 7:22 pm

Respectfully submitted,



Thomas F. Donahue  
Recording Secretary