

TOWN OF WILMINGTON
Department of Elderly Services
15 School Street
Wilmington, MA 01887

Department of Elderly Services
Commissioners Meeting
June 15, 2023

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TOWN CLERK
2023 AUG 25 AM 9: 53
TOWN OF WILMINGTON, MA

The meeting was called to order at 1:31PM by Ken Clarkin with a salute to the flag and a moment of silence.

Roll Call:

Present was Ken Clarkin, Nancy Otovic, Gail Protopapas, Mark Ryan, Robin Theodos, John Wallace, and Linda Walsh.

Minutes – Thursday, April 20, 2023

John Wallace moved to accept the minutes of Thursday, April 20, 2023, as written, it was seconded by Mark Ryan.

Upon motion made and seconded

Voted: To accept the minutes of April 20, 2023, as written.

Old Business:

New Business:

- **Magic Show – Wednesday, June 21, 2023, at 6:30PM**

Jim Munsey is back this year and will be performing Munsey's Magic here on Wednesday, June 21, 2023, at 6:30PM. We still have space available if anyone is interested in attending. This is a free event to celebrate the first day of summer.

- **Game Nights – May through September – Third Thursday of every month:**

Game night is this evening from 4:30PM-7:00PM. There are 25 people attending. We will be serving a light dinner from AJ's Kitchen.

- **Fun Day Event – May 31, 2023, at 10:00AM – Postponed until September:**

Fun Day had to be postponed to October 4, 2023. More information will be in the newsletter as the date gets closer.

- **Home Delivered Meals Driver- needed – back up drivers:**

We are still in need of more home delivered meals drivers. On average we deliver about 80 meals a day. For the month of July, there are 3 Fridays we will not be having meals as the school kitchen is also short staffed.

Nancy Otovic stated that somebody on the Wilmington Facebook community page was looking for volunteer opportunities and she directed them to call the center.

Terri thanked Nancy and mentioned that we have put the info on our Facebook and Twitter page.

- **Temporary Van Driver:**

Lisa Fanikos' last day here was last Friday, we will surely miss her. She got a great job opportunity. We will begin interviewing for this position soon.

Our van driver Sonja has been helping at the front desk as she has been having shoulder issues. Driving the van is very strenuous as Sonja helps get wheelchairs on the van, straps passengers in their seats, and even helps passengers carry their grocery bags. Terri and Laura have both been doing medical transportation with the help of Patty on the days that she is at the senior center.

We are looking for temporary assistance from school bus drivers for help with transportation during the summer since they are off.

Ken Clarkin asked if the temporary van driver needs to have a CDL license?
Terri replied that a CDL is not required.

- **Annual Cookout – Wednesday, July 12, 2023:**

Joe Leary will be performing during our annual cook out this year. We are very excited to have him join us. There is still space available if you are interested in attending, please call the center to sign up.

In August, we will be having build your own sundae day with DJ Dan, and root beer float day. Sign up for both events will be later in the month.

- **New Senior Center Committee Update:**

The Senior Center Building Committee met yesterday. Terri showed the Commissioners the power point presentation of the new building. One of the topics of discussion during the Senior Center Building Committee meeting was the kitchen. In terms of being cost effective, we will have a walk-in fridge and freezer, and another area for dry goods. There will be a dishwasher room, a room for medical equipment, and a room for the snow blower. There is also a bathroom with a shower that is off the kitchen.

The Focus Group has worked hard on choosing colors for the new senior center. They chose a nature color scheme. Terri showed the Commissioners the color scheme and proposed photos of each room of the senior center.

Terri explained that so far, we have been on schedule. The construction will go out to bid in August. Hopefully we will be breaking ground in October. The whole project is proposed to take one year.

There will be no Senior Center Building Committee meeting in July. The next meeting will in August.

- **Conflict of Interest Training:**

Its time again to complete the conflict-of-interest training. This training is required to be completed every 2 years for all municipal staff and committee/board members. If you need help completing this, please don't hesitate to reach out to us.

Comments from the audience:

None

Comments from the commissioners:

None

Adjourn:

There being no further business to come before the commission, John Wallace moved to adjourn the meeting. It was seconded by Mark Ryan.

Upon motion made and seconded

Voted: To adjourn the meeting at 2:20PM.

Next commissioner's meeting is scheduled for Thursday, July 20, 2023, at 1:30PM.

Respectfully submitted,

Kelly Fordham
Senior Clerk

