



TOWN OF WILMINGTON

121 GLEN ROAD
WILMINGTON, MA 01887

THE OFFICE
OF TOWN CLERK

VOICE (978) 658-2030
FAX (978) 657-7564

SUBMITTING PETITIONED WARRANT ARTICLES 2024 ANNUAL TOWN MEETING

Articles for the next Annual Town Meeting to be held on May 4, 2024 must be received in the office of the Town Clerk by 4:30 p.m. on February 2, 2024. Allow time to gather the necessary signatures in support of your article. You will need **10 certified signatures** of registered voters residing in the Town of Wilmington for an article to be placed on the warrant for the Annual Town Meeting.

1. Any article that is received after 4:30 p.m. on February 2, 2024 will be held for the next town meeting that is called.
2. Zoning articles cannot be submitted before January 16, 2024 so that the public hearing can be held in March within 65 days of submission.
3. If you intend to change a General or Zoning Bylaw with your article, you must reference the by-law for the Article.
4. The article that is being proposed must be attached to the signature page. It cannot be on a separate paper and clipped to the signature page. If you need more space to write your article than appears on the front of the form, attach it to the back of the first page. Make sure that you indicate on the front page that the warrant article continues on the back of the signature page.
5. A joint public hearing with the Planning Board and Finance Committee is held in March for the petitioner to present their article and receive public comment. The office of the Town Clerk will notify any petitioner when that meeting is scheduled.
6. Petitioned articles must be moved by a registered voter at the meeting. The name of the person that is petitioning the Town Meeting to place the article on the Warrant appears on the written warrant ("On petition of Mary Smith and others"). If the person who will move the article is different than the petitioner, we ask for this information so that the Moderator may call on the person by name at the Meeting. A written and signed motion must be submitted to the moderator at the meeting.
7. If the Petitioner would like to use visual aid as part of their presentation, please read the Town Meeting Policy on Presentation Materials that is included in this package.

8. To withdraw an article from the warrant after it is submitted and certified, a petitioner must withdraw it on the floor of the Town Meeting and a vote will be taken at Town Meeting to withdraw the article.

Please contact the Town Clerk's Office at 978-658-2030 with any questions.

Elizabeth M. Lawrenson
Town Clerk