

TOWN OF WILMINGTON  
Department of Elderly Services  
15 School Street  
Wilmington, MA 01887

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2023 MAR 13 PM 12:43  
TOWN OF WILMINGTON, MA

Department of Elderly Services  
Commissioners Meeting  
January 19, 2023

The meeting was called to order at 1:30PM by Ken Clarkin with a salute to the flag and a moment of silence.

Roll Call:

Present was Ken Clarkin, Nancy Otovic, Mark Ryan, John Wallace, and Robin Theodos. Absent and excused was Gail Protopapas and Linda Walsh.

Minutes – Thursday, September 15, 2022

John Wallace moved to accept the minutes of Thursday, November 17, 2022, as written, it was seconded by Mark Ryan.

Upon motion made and seconded

**Voted:** To accept the minutes of November 17, 2022, as written.

Old Business:

New Business:

- **Thank You Luncheon**

Robin Theodos was very appreciative of the "Thank You" luncheon. Robin shared the food was great, the company great and the DJ was perfect. DJ added something special to the gathering "Very well done". Terri thanked volunteers: Nancy Otovic, Marylou Ferrarro and Ann Marie Quilan for their help. This is the beginning of the celebration regarding the new senior center.

- **Beading and Cribbage**

Two new classes started. Beading is off to a great restart. Robin Theodos who leads the group was very pleased with the attendance. "We have some returnees and some new people to the group. Everyone is doing great"  
Cribbage, lead by Jack Cushing, is off to a wonderful start. Great response.  
Terri very happy with overall attendance for programs.

- **Kiwanis Luncheon-January 22, 2023**

Only a couple of openings. Have not been able to hold this luncheon over the last few years. Great to have the Kiwanis back.

- Mary Kelly will be assisting the Department on Thursdays and Fridays while Kelly Fordham, Senior Clerk is on maternity leave. Mary will be with the Department until potentially March 2023.  
Board sends best wishes and congratulations to Kelly Fordham on the birth of her baby girl, Riley.
  
- **Events Update**
  - **Free AARP Income Tax-February through April**  
Sign ups will begin on 1/24/2023 at 10:00am. The Department is very pleased to be able to offer this program. AARP has had difficulty finding volunteers, but they do have a group for the center. Taxes will be prepared in the game room and computer room. Tuesdays will be very busy for the next few months.
  
  - **Volunteer Meeting**-Monday, January 30, 2023-1:00pm  
Meeting to discuss different volunteer opportunities. Would like to focus on people to meet one on one with folks in the community who are still experiencing isolation.
  
  - **Valentine's Luncheon, Tuesday, February 14, 2023, at noon**  
Limited openings available.
  
  - **Budget will be presented on Thursday, February 2, 2023.**  
No significant changes to the budget for this fiscal year. Formula grant will be based on the 2020 census from the UMass Donahue Institute. Wilmington 60+ population is 6, 014. This grant will pay for all the exercise programs at the center.
  
- **Senior Center Committee update:**
  - **1/11/2023 Meeting of the New Senior Center**  
Meetings for the New Senior Center Committee will be held once a month. Dates of meetings will be posted at the Senior Center and updates will be included in the Buzzell monthly newsletter. OPM is working on the schedule and is focused on having the contractor by October 2023. Lots of details to be worked on. Commissioners and the Senior Center Committee will be part of the decision-making process. Ken Clarkin asked that Terri reach out to other Directors who have recently built new senior centers to see what "worked

and what did not work” Suggested that the focus group also revisit the notes from the new senior centers that they visited in the past to get feedback as to how the Centers are doing now.

Terri also discussed the new kitchen. Terri would like the new kitchen to be able to handle Home Delivered Meals and catering all events that take place at the new center.

Terri reminded everyone that the Senior Center Committee meetings are open to everyone. Mark Ryan asked if an agenda is made available for each meeting. Terri responded, “Yes”.

### **Town Meeting – Saturday, April 29, 2023, at the Wilmington High School**

#### **Comments from the audience:**

Laura Pickett brought to the attention of the board that Director Terri Marciello celebrated her 25<sup>th</sup> anniversary as Director of the Department of Elderly Services on January 12, 2023. The Board thanked Terri for her dedicated 25 years of service to the Town of Wilmington.

#### **Adjourn:**

There being no further business to come before the commission, John Wallace moved to adjourn the meeting. It was seconded by Mark Ryan.

Upon motion made and seconded

**Voted:** To adjourn the meeting at 2:10.

Next commissioner’s meeting is scheduled for Thursday, February 16, 2023, at 1:30PM.

Respectfully submitted,

Laura Pickett  
Case Manager