



# Town of Wilmington

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## WILMINGTON HISTORICAL COMMISSION MEETING MINUTES

June 6, 2023

at 7:00 p.m.

Wilmington Town Museum

Meeting called to order 7:08

Members in attendance Bonny Smith, Karin Bloom, Joe, Jackson, Bob Mallett, Christine Johnston and Jim Buck (attending virtually). Also in attendance are Terry McDermott (Interim Curator), Steve Burghouse, and Emily Lam (Clerk).

### I Minutes of the Meeting May 8, 2023

Bob made a motion to approve the minutes as written, Karin 2<sup>nd</sup> the motion. All in favor and minutes approved as written.

### II. Treasurer's Report

We have a full report to review this month.

Joe made a motion to accept the Treasurers Report Bob 2<sup>nd</sup> the motion. All in favor and Treasurers Report accepted.

### III. Topics for Discussion

#### New Business:

1. Museum Curator
  - a. Search Process underway. Reposted on NEMA again.
  - b. In the last cycle of applicants there were only 3 who Bonny and Karin were interested in, 2 withdrew, and the 3<sup>rd</sup> took another position. The remaining candidates were not a good fit. This time the team will make greater effort to move quickly on applicants we are interested in.
2. Research Presentation – Joe Jackson
  - a. Joe posted on our website an article on how to find your ancestry 3 different ways. 1) How are you and a friend related (both living) 2) How are you related to someone who is deceased and 3) How are 2 deceased people related to each other.
3. International Harvester Truck – Meeting w/ Larz and Stu Neilson
  - a. Bonny and Susan Inman met with the Nielson's again they are moving towards giving the truck to the Museum. Our current decommission process already says that if we remove something from archive then it goes first to the donor which is one of their concerns we were able to address.
4. Archives on second floor of Museum ell.

- a. Old Town Crier newspapers which are already available in digital copies have been given to dog rescue. The Library will be digitizing 1 year at a time of our older collection that is not already digitized.
- b. Safe moved downstairs and the church replica birdhouse was moved to the top floor of the carriage house.
- 5. Perry's Corner Dig Update – Christine
  - a. The site has been leveled and dirt compacted
  - b. Christine will be coming to the Museum on Thursday to get some of the items from the dig site on display ahead of our event this weekend.
- 6. 2023 Calendar of events
  - a. 50th Anniversary of Museum/Tavern – Finalize plans
    - i. Flowers have been delivered and buntings hung.
    - ii. Carolyn Harris, Steve and Brenden have been hard at work getting the property ready
      - 1. Brenden has been such a huge help in the garden and with Steve. He is commended for his efforts during his internship
    - iii. As far as supplies: Bob will be purchasing most of the food. Karin will be picking up the other items on the list. Terry will get cookies, Christine will bag those up on Saturday
    - iv. As for job duties: Bob will be manning the grill, Karin and Terry will be doing Museum tours, Christine will be monitoring games for kids. Paranormal New England folks will be rerunning their video in the carriage house
    - v. Advertising has been done in the Wilmington Apple, Town Crier, and the Lowell Sun, Bonny has posted on FB, town has posted and museum has posted

#### **Recurring Topics:**

- 1. Curator Monthly Report
  - a. 25 visitors this month
- 2. Donations – Adele Passmore Collection
  - a. There is more to come from this collection
  - b. Donations- Women's club ledgers
    - i. Joe made a motion to accept the ledgers, Christine 2<sup>nd</sup> the motion. All in favor, ledgers accepted
- 3. Correspondence
  - a. NEMA annual membership paperwork
- 4. Demo Permits
  - a. 13 Boutwell St
- 5. Artifact of the Month
  - a. Painting of the museum provided by the Library a couple months ago. Painting by Louise Anderson
- 6. Other
- 7. Public Comment
  - a. none

#### **IV. For Future Consideration**

- 1. Historic House Plaque Policy
  - a. Christine will make calls to other towns to find out their policies
- 2. Collections Policy Review
  - a. This will be updated in the fall
- 3. Gravestone Restoration Project – Christine

- a. The company Christine took a class from has put out their calendar for this season and unfortunately none of them are close by. She will be sharing this calendar with the Cemetery Commission so that they can hopefully send someone soon.
4. Building Reuse Committee – Historical Commission Representation – update
  - a. none
5. 300<sup>th</sup> Anniversary
  - a. none
6. Other
  - a. Terry would like to buy Gaylord archival boxes this month.
    - i. Joe made motion to spend \$500 for these boxes, Bob 2<sup>nd</sup> the motion. All in favor of spending \$500 for archival boxes and motion is approved.
  - b. Joe would like to get the Wilmington ariel maps from 1963 and 1971 as we already have the older ones and this timeframe is when all of the town schools were built so would be interesting to review and have copies of for our records
    - i. Joe made a motion to approve the spending of \$720 for arial maps, Bob 2<sup>nd</sup> the motion. All in favor of spending \$720 for arial maps from 1963 and 1971 and motion is approved.
  - c. Karin, asked if others to consider this recent internship process and things that went well and things that could go better next time. Some thoughts were that if we didn't have the anniversary event coming up we may not have had enough work to do so next time we should take this into account
  - d. Bonny, 2 arborists and Larz think the tree trunk slices that we have in the carriage house are Elm. We think this is the historic Whitfield Elm which came down in 1900. In Larz's research this Elm is 16ft in circumference which is matching what we have a piece of.

Joe made a motion to adjourn the meeting, Christine 2<sup>nd</sup> , all in favor. Meeting adjourned at 8:41PM

