

**Town of Wilmington
Recreation Commission
Minutes of the Meeting
February 7, 2019**

Present:

Members – Sheila Burke, C. Michael Burns, Jennifer Crane and Laurie Robarge

Absent – Charles Biondo

Also in Attendance - Recreation Director, Karen Campbell and Senior Clerk, Linda Kanter.

The meeting was called to order at 5:04 p.m.

The January 3, 2019 Meeting Minutes were accepted unanimously. Motion by Jennifer Crane, second by Sheila Burke.

Director's Report:

Karen Campbell reviewed the details of the January Monthly Report.

Old Business:

Ice Skating Rink – DPW has posted signs when the rink has been closed due to unfavorable weather. The liner has been damaged when people attempt to use the rink when the water has not sufficiently frozen. DPW has been repairing the liner as damage has occurred.

Conflict of Interest Packet and Ethics Training – Commissioners were reminded to complete this mandatory training and return the certificate of completion to the Recreation Director.

New Business

FY 2020 Budget – Karen will present the Department's budget to the Finance Committee tonight, February 7. In addition to the budget request, the presentation will include a discussion of program highlights and a short video presentation of the recent trip to South Dakota.

Murray Hill Playground – This new playground was a condition upon approval of this new neighborhood. Planning, Engineering, DPW and the Recreation Department offered input on the site and playground equipment.

2019 Trip Registrations – Registration for both the Southern California Trip and the Northeast Historical Tour are much lower than anticipated. Karen will monitor registration to assess whether this is due to the timing of these individual offerings, or represent a broader change for the department. The easy access to travel services through the internet was discussed.

March Commission Date – Due to a Recreation Department Day trip on March 7, Karen asked the Board if they would move the meeting to March 14. All Commissioners in attendance agreed to the date change.

The next meeting will be held on Thursday, March 14, 2019 at 5:00 p.m. in Room 9.

The meeting was adjourned at 5:44 p.m. by a unanimous vote. Motion by Sheila Burke, second by Jennifer Crane.

Submitted by:

Linda Kanter

Senior Clerk, Recreation Department