

**Town of Wilmington
Recreation Commission
Minutes of the Meeting
December 1, 2016**

Members Present: Sheila Burke, C. Michael Burns, Charles Biondo and Recreation Director, Karen Campbell

The meeting was called to order at 5:05 p.m.

The November 3, 2016 Meeting Minutes were accepted unanimously. Motion by Charles Biondo, second by Sheila Burke.

Director's Report:

The proposed draft of the new format of the Monthly Report was reviewed. The new format will be used for December, 2016, as well as the current format, and the Recreation Commission will be asked to approve the new format which will then need approval by the Town Manager.

Old Business:

Dog Park – Karen has read on Facebook several posts saying that the trash and waste at the park are escalating. She will contact Animal Control Officer Chris Sullivan for an update.

Santa's Workshop – to be held Thursday, December 1 from 6 – 7:30 p.m. Mike Burns and the Recreation Staff volunteer their time for this annual event.

Breakfast with Santa – to be held Saturday, December 3 with two, sold-out seatings (261 tickets). Karen, Linda and Deborah Cipriani, along with their friends and family members, will be volunteering their time for this annual event. The Rotary Interact Club supplies elves to serve the plated breakfasts.

Yentile Farm Use Policy – Karen has drafted a policy which has been reviewed by Mike Woods and Jamie Magaldi of DPW and George Hooper of Public Buildings. It has been forwarded to Town Manager Jeff Hull for review and direction on the next steps. Karen also forwarded the draft to the Town Engineer and the Planning Director for their input. The Recreation Commission will eventually be asked to submit the Policy to the Board of Selectmen for their adoption of the policy.

Yentile Farm Grand Opening – The Recreation Department will be involved in planning the grand opening, and the Wilmington Rotary Club has volunteered to host the event. Mike Burns has been in contact with Jeff Hull, and Karen will be meeting with Jeff Hull and, Judy O'Connell and Kevin Caira in January to discuss expectations for the event.

New Business:

Recreation Matters, Winter 2017 edition was published and distributed.

Extended Trips – Colorado Rockies and St. Andrews-by-the-Sea are both being well received.

Open Discussion:

None.

The next meeting will be held on Thursday, January 5, 2017 at 5:00 p.m. in Room 9.

The meeting was adjourned at 5:34 p.m. Motion by Sheila Burke, second by Mike Burns.

Submitted by:

Sheila Burke
Commissioner