TOWN OF WILMINGTON
BOARD OF ASSESSORS
121 Glen Road
Wilmington, Mass. 01887
TEL: 978-658-3675 FAX: 978-657-6437

October 3, 2016

Dear Taxpayer,

The Board of Assessors is mailing the **Fiscal Year 2017** exemption applications. You are receiving this letter if our records showed that you received an exemption in the past. Enclosed you will find an application. Under Mass General Law all applications are due by April 1, 2017. However, we will begin accepting applications starting in October. Once your exemption is approved by the Board, after January 1st, you will receive an exemption certificate notice in the mail.

Please also be advised that this application is confidential and IS NOT open to public inspection (MGL CH59, S60).

We are encouraging all who qualify to apply however, before completing the enclosed application, please review the attached eligibility requirements.

If you are applying for a clause 17D or 41C you must complete the following sections on the application:

- Complete Section A, on the first page
- Complete page 3 as applicable
- Complete section D on page 4
- Last page: Section E Sign and Date the application

Please supply the following documents when filing your application:

- 2015 Income Tax Return or complete Form 4506-T (IRS verification of non-filing status)
- Social Security and Pension benefit statement for 2015~ if tax return is not provided.
- Current wages, salaries and other compensation ~ if tax return is not provided.
- Copies of interest and dividend statements Form 1099 for all accounts as of July 1, 2016.
- Copy of Bank Statements (checking, savings, CD's etc.) indicating account balance as of July 1, 2016.
- Statements for IRA's, 401K, Mutual Funds, Securities, Stocks, Bonds – including Savings bonds ~ indicating balance as of July 1, 2016.
- Receipts from capital gains, public assistance, etc.
- Net profits from Business, Profession or property rental receipts
- **First time filers** must include a copy of your Birth Certificate to verify age requirements and documentation showing ownership and that the property is your domicile. (see qualifications attached)

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Upon review of the application, if there is further information needed the Board will contact you.

Please note, if your property is held in **Trust** then you must provide a copy of the trust and schedule of beneficiaries along with your application. In order to qualify for the exemption, you must be a trustee and have beneficial interest in the property.

If you have any questions, please feel free to contact the Assessor's office at the number above. We thank you in advance for your cooperation.

Sincerely,

Karen Rassias

Karen Rassias, MAA
Principal Assessor