

# Table of Contents

<u>Title</u>	<u>Page</u>
Mission Statement.....	1
Board of Selectmen.....	2
Town Manager.....	4
Administration & Finance .....	6
Town Clerk.....	6
Board of Registrars .....	7
Town Counsel .....	7
Board of Assessors.....	9
Town Treasurer/Collector .....	10
Town Accountant.....	11
Public Safety .....	30
Fire Department.....	30
Police Department.....	33
Animal Control Officer.....	39
Facilities & Infrastructure.....	40
Public Buildings Department .....	40
Permanent Building Committee .....	41
Department of Public Works .....	42
Human Services & Consumer Affairs .....	51
Library .....	51
Wilmington Arts Council .....	58
Carter Lecture Fund Committee.....	59
Historical Commission .....	60
Recreation Department.....	65
Elderly Services Department.....	68
Housing Authority.....	72
Veterans' Services .....	73
Board of Health .....	74
Sealer of Weights and Measures .....	78
Education .....	78
Wilmington Public Schools .....	78
Shawsheen Valley Reg. Voc. Tech. H. S.....	103
Community Development.....	116
Planning/Conservation Department .....	116
Middlesex Canal Commission.....	119
Inspector of Buildings .....	122
Board of Appeals.....	123
Town Meetings & Elections .....	126
Constable .....	126
Annual Town Election – April 25, 2015 .....	127
Annual Town Meeting – May 2, 2015 .....	128
Directory of Officials.....	162
Boards, Committees & Commissions .....	159
Officers and Department Heads.....	162
Municipal Services Guide .....	163
Meeting Dates and Times .....	167
Accepted Streets .....	168
Telephone Directory by Department.....	175



The "Mission Statement for the Town of Wilmington" is as follows:

"The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.



## *Town of Wilmington*

*Office of the  
Board of Selectmen  
(978) 658-3311*

*121 Glen Road  
Wilmington, MA 01887-3597*

*FAX (978) 658-3334  
TTY (978) 694-1417*

Dear Fellow Resident:

It is my privilege and honor to submit, on behalf of the Wilmington Board of Selectmen, this annual report summarizing the activities of the Board throughout 2015.

Our nation, the Commonwealth, and our town continue to inch out of the recession of a few years ago. Evidence of this can be seen in the continued growth of single-family housing developments throughout town. Those, balanced with the presence of multi-family residential developments and the early phases of new, mixed-use, retail and residential projects, are giving existing and new residents greater choice from a varied, diverse housing stock. Other positive economic indicators can be seen in the improving strength of Wilmington's commercial and industrial base. Some key examples of this being the establishment of the US headquarters of Osram Sylvania to Wilmington formally opened in early 2016. Additionally, we saw new ventures including K1 Speed, Savers and a number of small businesses in the Ballardvale, Target store area, with more new businesses on track to come in 2016 and beyond.

Town finances, as indicated throughout this document, remain strong. The Board maintains its support of the Town Manager and the Administration's conservative budgeting and operations methods, spending within our means, saving for the future and investing in infrastructure where prudent and possible. Once again, all operations have been fully funded with no Proposition 2 ½ overrides or additional fees. A key change made in 2015 was the transition to the all-automated trash and recycling pick-up program. While there was some initial resistance to the change early-on, the system has proven successful. In just the first six months of the new program, trash tonnage that the Town pays to have picked up, has been reduced by 8% and recycling, for which there is no charge, has increased by 19%. This represents a savings to the Town of nearly \$68,000 for just this short period of time. One cannot think of 2015 without also thinking of SNOW! The Town, like everyone in the region, was challenged with massive, multiple, back-to-back storms that stretched our resources. But the DPW and town contractors dutifully kept our roads safe, minimized the need for school closings, and kept Wilmington open for business. The Board compliments the efforts of all who helped navigate those challenging weeks.

In February of 2015, the Board of Selectmen, in conjunction with School Committee and other local and state officials celebrated the grand opening of the new Wilmington High School. The new facility is the culmination of years of planning and construction, the result of which is an environment conducive to the 21<sup>st</sup> century methods of collaborative learning and education. It is a true investment in the future of those who will learn there as well as for the Town as a whole. The open and public process, adhered to from the project's conception, are a testament to the heights and accomplishments that can be achieved through a constructive, collaborative partnership of public and private enterprise, as well as between staff and elected and appointed volunteer representatives. The Board offers heartfelt thanks to our designee to the High School Building Committee, Michael Newhouse, for his consistent advocacy of this project on the Board's behalf.

2015 also saw the Board take a formal and unanimous position of opposition to the Tennessee Gas Pipeline / Kinder Morgan plans for a natural gas lateral pipeline through North Wilmington. While the question of how the region's existing and future demand for electric power can be met by the utilities to supply it continues to be researched and debated, the Board could not endorse the pipeline as it has been proposed. The Lynnfield Lateral will travel through North Wilmington, much of it along existing power line easements. However, the pipeline plans include it traveling in close proximity to two of Wilmington's water supply wellfield areas and then traveling below the

Benevento quarry where active heavy vehicles and blasting occurs. The Board, in reviewing the plan put forth by Kinder Morgan takes the position that there is too much actual and potential negative and no foreseeable positive to the people of Wilmington if the pipeline were to be permitted by the Federal agency (FERC) in charge. Additionally, the Board took further action to pursue becoming an “intervenor” in the permitting process. As an Intervenor, the Town will have a louder voice at the table and be able to participate more actively in the process. Wilmington’s state and federal legislators are engaged in this process with the Town and we will continue to work with them and others for the best outcome for the Town.

In September 2015, the Board of Selectmen, together with members of Wilmington and State Government, residents and distinguished guests, joined in the solemn celebration and ribbon-cutting grand opening of a playground at Silver Lake constructed and named in the memory of our own Sean Collier. Sean, who grew up here in Wilmington, was an MIT police officer who became one of the victims of the terror attacks around the Boston Marathon in 2013. Being able to pay tribute to Sean and his heroic, selflessness in this manner was an honor for the Town. We are forever grateful to Sean’s family and to *Where Angels Play*, the organization who spearheaded this effort to build the playground in Sean’s hometown.

Speaking of playgrounds, at the Town Meeting in May of 2015, residents voted to permanently connect the name “Yentile” with the property at 9 Cross Street. The Town purchased the property in 2013 with the intention of it becoming a flagship recreational facility for all ages. The Yentile Farm Development Committee, guided by Board of Selectmen member Judith O’Connell, completed the project design in 2015 and, as I write this letter, plans for breaking ground and its construction are actively under way.

Other activities that members of the Board participated in during 2015 included the Little League Opening Day Parade and ceremony, Memorial Day Parade and ceremonies, Veterans’ Day reflections, Relay for Life, Good Guy Award and many more, maintaining the Board’s commitment to staying visible and accessible within the community as your leaders in Town Government.

The spirit of our town is founded in its people. We, as elected members of your Board of Selectmen, are privileged to be able to serve you and work with the Town’s Administration for the continued advancement of our common goals. We extend great appreciation to our Town Manager and all department heads, managers and staff for their efforts to consistently provide residents with the services that you deserve to expect. Additionally, we want to acknowledge and compliment the great many organizations and individuals throughout town that volunteer thousands of hours all year, every year, for the benefit of our friends and neighbors. Giving back, and donating of one’s time and talents to help others, is a hallmark of Wilmington and part of our heritage. You make Wilmington a great place to live.

Once again allow me to express, on behalf of the entire Board of Selectmen, our sincere gratitude to you for placing your trust in us. We understand and do not take lightly our charge to work hard to continue to make Wilmington a desirable place to live, work and play.

Respectfully submitted,



Michael L. Champoux, Chairman  
Board of Selectmen



Board of Selectmen from left, Louis Cimaglia, IV, Michael J. Newhouse,  
Michael L. Champoux, Chairman, Judith L. O’Connell and Michael V. McCoy.



## **Town of Wilmington**

*Office of the  
Town Manager  
(978) 658-3311*

**121 Glen Road  
Wilmington, MA 01887-3597**

*FAX (978) 658-3334  
TTY (978) 694-1417*

To The Honorable Board of Selectmen and Residents of Wilmington:

I am pleased to provide you with some highlights of the accomplishments and challenges that the Town experienced during 2015.

High school students transitioned into the newly constructed Wilmington High School upon returning from their February vacation. February 24, 2015 town officials gathered in the front lobby to welcome the Wilmington High School Marching Band followed by students into their new school. The opening of this 192,000 square foot school represents the culminating efforts of many past and present town officials and the tremendous support of the residents of Wilmington. Site work to return the baseball field to playing condition and to create a multi-purpose field off Wildwood Street continued during the course of the year.

Creation of a recreational space on the former Yentile Farm took a major step forward with the appropriation at the May 2, 2015 Annual Town Meeting of \$4.8 million to construct an artificial turf field, basketball and street hockey courts, install kids play equipment for multiple age groups, establish a walkway throughout the area and create a "green space" for informal gatherings. Town Meeting adopted Yentile Farm Recreational Facility as the official name for the park. The Yentile Farm Development Committee continued to meet to refine the design and cost estimates agreed upon and scope of work that would be incorporated into construction documents.

James DiLorenzo, Environmental Protection Agency project manager for the Olin Superfund Site located off Eames Street, informed the Town at a June 8th Board of Selectmen's meeting that they have issued a so-called "comfort letter" to New England Transrail (NET). This comfort letter states that the property at 51 Eames Street is suitable for re-development. New England Transrail has been interested in acquiring the property since 2003 and in developing it as a rail transloading facility. Wilmington officials have expressed their strong belief that no development of the property should occur until EPA has issued a Record of Decision (ROD) on the Superfund Site.

New England Transrail filed a status report with the federal Surface Transportation Board (STB) seeking for the STB to reverse its earlier decision and permit development of the property prior to EPA's issuance of the ROD. The Town, working with legal counsel and its environmental consultant, has filed comments with the STB seeking that they uphold their earlier decision. The STB has yet to decide the matter.

Efforts to enter into discussions with Bernard Ristuccia over the acquisition of the Elinor M. Ristuccia Memorial Arena have been placed on hold due to a suit filed by current rink lessee Rotondo Enterprises, Inc. In the suit Rotondo claims to have a right of first refusal to acquire the ice rink. The complaint must be addressed in Superior Court. While this legal development has delayed efforts, the Town remains optimistic that there will be an opportunity to purchase the rink at a point in the not to distant future.

After more than ten years of efforts by local officials and our state legislative delegation the Massachusetts Department of Transportation awarded a construction contract for redesign and traffic signalization of the Middlesex Avenue/Glen Road and Middlesex Avenue/Wildwood Street intersections to MDR Construction for nearly \$1.3 million. Intersection realignment, sidewalk installation, striping and installation of traffic signal posts and span arms have been completed. Signals will be operational in 2016.

The Tennessee Gas/Kinder Morgan natural gas pipeline proposal transitioned from the pre-filing phase to the formal filing stage in October. The portion of the project known as the Lynnfield Lateral would traverse approximately 2.3 miles of the northern part of Wilmington extending across Route 125 within the Town's Zone II protection area for drinking water and would extend through a

portion of the Benevento Aggregate processing facility before continuing into North Reading. The Board of Selectmen adopted my recommendation to oppose the project and to become an intervenor. This status provides the Town with specific appeal rights should the Federal Energy Regulatory Commission (FERC) render a decision that the Town believes is not in its best interest.

Effective July 1st the Town transitioned to a fully automated trash and recycling collection program. After completion of a competitive proposal process Russell Disposal of Somerville, MA was awarded a contract for collection of both trash and recycling. The change to automated collection is expected to save money over the long term and increase the amount of household refuse diverted into the recycling stream. Improving the percentage of household waste recycled will not only reduce cost but reduce the impact on the environment.

Working with the non-profit organization Where Angels Play and members of the Sean Collier family, a play area was dedicated in honor of the late MIT police officer on September 26th. Officer Collier, a native of Wilmington, was killed in the line of duty four days after the Boston Marathon bombings. The play area located at Silver Lake includes a variety of climbing and activity spaces for young children. The play area is a particularly poignant way to honor and remember a young man who not only dedicated his life to law enforcement but to working with children.

With a favorable vote at the May Annual Town Meeting, a request for proposal was issued to seek consulting services to develop a facilities master plan. The purpose of this effort is to understand the space and service needs of school and general government departments and the space constraints and other deficiencies with the complement of most existing municipal buildings. The middle school and high school buildings are not areas of focus for this effort. Recommendations will be made as to the sequencing of major building upgrades, replacement or repurposing in concert with evaluating town owned property for potential use for new facilities. The results of this effort will serve to guide the town's future decisions for making investments in its buildings. The Cecil Group, an architectural and planning firm with experience working with other communities to develop similar plans, was awarded the contract to assist Wilmington.

In August Standard & Poor's conducted an evaluation of the Town of Wilmington's financial health and upheld the AA+ bond rating. Some of the strong points that were cited in their evaluation were the significant financial reserves which led to strong budget flexibility, strong management, maintenance of budgets within available revenues and a positive local economy. The rating agency expressed a cautionary note about the ability of the town to continue to draw upon available funds to address Other Post Employment Benefits (OPEB) and employee retirement obligations.

I wish to acknowledge the efforts of several individuals who retired in 2015. James White, Ellen Sawyer, Dennis Surprenant, Chester (Chip) Bruce III, Joanna Clayton and Susan Delaney each retired after many years service to the town. I applaud their contributions and wish them the best of good health and adventure in their post-Wilmington time. L. Raymond Noel, retired as the Water Division foreman after over 40 years of service to Town. I am saddened by his passing in August and express my heartfelt condolences to his family.

The Town of Wilmington is a multi-faceted organization that provides a wide variety of programs and services to residents. It takes a dedicated team of paid personnel and unpaid volunteers to enable town government to provide safe potable water, to respond to emergencies, to manage land use and to maintain town buildings. I wish to acknowledge and extend my thanks to the numerous people with whom I am privileged to work. Our collective efforts continue to make Wilmington a desirable and inviting place to live and conduct business.

Respectfully Submitted,



Jeffrey M. Hull  
Town Manager



*Town Manager Hull offers remarks at the dedication of the new playground at Silver Lake constructed in honor of MIT Officer Sean Collier*

# ADMINISTRATION & FINANCE

## Town Clerk

The Town Clerk serves as Public Information Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems. It is with a sense of pride and accomplishment that we submit this annual report with the hope that we have served our citizens well.

The following information and vital statistics were recorded during 2015:

Births	229
Marriage Intentions	94
Marriages	93
Deaths	308
Deaths - Out of State	0
Burial Permits	201
Veterans Buried in Wildwood Cemetery	38

### Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Fifty-one permits were issued during the year.

### Permits & Recordings:

Business Certificates and Withdrawals	176
Pole & Conduit Locations	7
Dog Licenses	2,238
Raffle and Bazaar Permits	3

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular basis, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

### Town Meetings & Elections 2015

Annual Town Election	April 25
Annual Town Meeting	May 2

# Board of Registrars

In accordance with Section 1, Chapter 3 of the town By-laws, meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press, and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws, Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2015 had a total of 15,992 registered voters from our listed 22,508 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2015.

## Town Counsel

1. Advice & Legal Documents. Advisory opinions were rendered to various Town officials and Boards relating to a wide variety of issues and subjects. Frequent and ongoing attention was given to reviewing and/or drafting By-laws, easements, public document requests, compliance with the State Ethics Act and Open Meeting Law, various Town rules and regulations, warrants for Town Meetings and other legal documents.
2. Contracting & Procurement. During the period of our involvement with the Town, we reviewed contracts, agreements and procurement documents.
3. Projects. We assisted the Town in connection with the Olin property contamination issue, planning for the acquisition of the Elinor M. Ristuccia Arena and other various real estate, subdivision and land use projects, regulatory agreements, betterment agreements, easement issues, licenses and controversies.
4. Labor. Our labor specialists provided advice to the Town on various personnel issues and collective bargaining disputes.
5. Administrative Agency Proceedings. We assisted the Town in various proceedings before various administrative agencies including the Appellate Tax Board, State Labor Relations Commission and Civil Service Commission.
6. Miscellaneous. We provided advice to the Board of Selectmen, the Town Manager and various other public officials regarding a variety of matters. These issues included permitting and licensing issues, conflicts of interest, Open Meeting Law and procedure, land use and zoning, procurement and competitive bid procedures and the enforcement of laws and regulations.
7. Litigation, Adversary Proceedings & Claims. As of December 31, 2015, there were a total of 27 lawsuits, adversary proceedings and claims pending of which we have been informed:  
4 lawsuits involving the Board of Appeals:
  - Charles Sullivan v. Bruce MacDonald, et al., Land Court Misc. No. 179451.
  - Max Johnson v. Bruce MacDonald, et al., Land Court Misc. No. 179448.
  - James K. Cain v. Board of Appeals, Land Court 14 Misc. 481372-GHP.
  - George G. Lingenfelter v. Antoinett Sellitto and the Wilmington ZBA, Middlesex Superior Court, Civil Action No. 15CV04753.1 lawsuit involving the Planning Board:
  - Robert Troy v. Wilmington Planning Board, Land Court Misc. No. 274810.

1 proceeding involving the Planning Board:

- Timothy R. Penney and Lorraine A. Penney v. Town of Wilmington, et al., Land Court, No. 13 MISC 478137.

4 proceedings involving the Board of Selectmen:

- New England Transrail, LLC Petition for Exemption, Surface Transportation Board, Docket No. 34797.
- Philip Fontana, Jr., et al. v. Town of Wilmington, Land Court, No. 15 MISC 002000.
- Northeast Energy Direct Project, Federal Energy Regulatory Commission No. CP16-21-000.
- Wells Fargo, N.A. v. Town of Wilmington, et al., Land Court, No. 15 MISC 000178.

8 lawsuits involving the Board of Assessors:

- Kaiser Realty Trust v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F310035.
- Mark D. Nelson, Power of Attorney for George Nelson v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F310076.
- George Nelson, et al. v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. 322456.
- MacCrellish William H. Trustee (The Bandwagon Trust) c/o J.G. Sartori, Treasurer v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket Nos. F319063; F322590.
- Jelle LLC v. Board of Assessors of the Town of Wilmington, Docket Nos. F318966; F323298.
- John Cave v. Board of Assessors, Appellate Tax Board Docket Nos. F314665; F314927.
- Charles River Laboratories, Inc. v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F323102.
- Paul C. Bergman, Trustee of the Bergman Family Trust v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F322860.

1 lawsuit involving the Fire Department:

- Town of Wilmington v. Civil Service Commission and Walter Daley, Suffolk Superior Court, Civil Action No. 2015-2963B.

8 claims which are not yet lawsuits:

- Massachusetts Department of Environmental Protection v. Town of Wilmington (Maple Meadow Landfill).
- Town of Wilmington v. Olin Chemical Corporation.
- Mark D. Nelson's Request for Public Records (Town Clerk).
- 220 Middlesex Avenue.
- Claims for contribution to costs of remediating the Sutton Brook Farm hazardous waste site.
- Board of Health Code Violations regarding Michael Bodnar.
- 9 Canal Street, Illegal Septic System.
- Mark Nelson 4 Poplar Street.

Each of the above efforts required the participation of numerous Town officials and private citizen volunteers, all working together towards a better Wilmington.

Thanks to the Board of Selectmen, Town Manager, and all other Town officials and citizens for their cooperation and assistance towards another successful year.

# Board of Assessors

## RECAPITULATION – 2015 FISCAL YEAR

Amounts to Be Raised: Appropriations		\$92,415,996.00
Total Overlay Deficits Prior Years	69,403.00	
Cherry Sheet Offsets	47,310.00	
Miscellaneous Other Amounts to be Raised	1,404.00	
Mosquito Control Project	55,221.00	
Air Pollution District	7,645.00	
Metropolitan Area Planning Council	11,468.00	
RMV Non-Renewal Surcharge	16,760.00	
Mass. Bay Transportation Authority	488,101.00	
Tuition Assessment	125,197.00	
Overlay of Current Year	795,854.11	
		<u>\$ 1,618,363.11</u>
		\$94,034,359.11

Less Estimated Receipts and Available Funds

Estimated Receipts from Local Aid	\$13,612,460.00	
Motor Vehicle and Trailer Excise	3,304,919.00	
Other Excise (meals)	270,000.00	
Penalties and Interest on Taxes	250,000.00	
Payments in Lieu of Taxes	765,000.00	
Charges for Services - Sewer	2,535,846.00	
Other Charges for Services	850,000.00	
Fees	35,000.00	
Rentals	50,000.00	
Departmental Revenue - School	00.00	
Departmental Revenue - Library	12,000.00	
Departmental Revenue - Cemetery	90,000.00	
Other Department Revenue	119,000.00	
Licenses and Permits	386,000.00	
Special Assessments	00.00	
Fines and Forfeits	130,000.00	
Investment Income	150,000.00	
Voted from Available Funds & Free Cash	2,111,034.00	
Miscellaneous Recurring		<u>\$24,671,259.00</u>

Tax Rates:      Residential: \$14.37                      CIP: \$32.74

<u>Real Estate</u>	<u>Assessed Value</u>	<u>Tax</u>
Residential	\$2,832,043,812 x 14.37 per/thousand	40,696,469.58
Commercial	\$ 150,899,351 x 32.74 per/thousand	4,940,444.75
Industrial	\$ 627,746,746 x 32.74 per/thousand	20,552,428.46
Personal Property	<u>\$ 96,938,220 x 32.74 per/thousand</u>	<u>3,173,757.32</u>
	\$3,707,628,129	\$69,363,100.11

# Treasurer/Collector

## Commitments

2015 Real Estate	\$66,196,071.86
2015 Personal Property	3,174,028.21
2015 Excise	3,570,956.47
2014 Excise	386,019.09
2013 Excise	189.80
Ambulance	1,714,753.10
Apportioned Sewer Betterments	27,413.71
Interest	12,336.09
Sewer Liens	75,434.98
Water Liens	225,379.39
Electric Liens	10,357.63
Apportioned Title 5 Betterments	31,118.35
Interest	<u>7,945.56</u>
Total	\$75,432,004.24

## Collections

Real Estate	\$65,943,559.82
Personal Property	3,167,556.45
Excise	3,830,909.62
Sewer Betterments	54,263.49
Title 5 Betterments	39,629.79
Water Liens	219,873.60
Sewer Liens	73,989.60
Electric Liens	8,992.37
Excise Interest and Charges	112,100.76
Ambulance	1,284,657.70
Lien Certificates	23,625.00
Betterment Certificates	84.00
Miscellaneous	1,102.54
Water Collections	3,960,896.19
Sewer Collections	2,523,512.75
Real Estate Interest and Charges	142,023.73
Personal Property Interest and Charges	23,475.84
Tax Titles	112,573.37
Tax Title Interest	<u>98,804.79</u>
Total	\$81,621,631.41

TOWN OF WILMINGTON, MASSACHUSETTS  
GENERAL PURPOSE FINANCIAL STATEMENTS  
AND REPORT OF THE TOWN ACCOUNTANT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

Members of the Board of Selectmen  
and Town Manager  
Town Hall  
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the Town of Wilmington for the fiscal year ended June 30, 2015 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,



Michael Morris  
Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

Table of Contents

	PAGE
Combined Balance Sheet-All Fund Types and Account Groups	13
Notes to Financial Statements	14
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balances-All Governmental Fund Types and Expendable Trust Funds	18
Schedule of Combined Balance Sheet-Special Revenue Accounts	19
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balance-Special Revenue Accounts	20
Schedule of Expenditures and Encumbrances Compared with Authorization by Function and Activity-General Fund	21
Schedule of Revenues and Expenditures-Water Fund	26
Schedule of Revenues and Expenditures-Capital Projects Fund	27
Schedule of Debt Retirement	27
Schedule of Trust and Agency Funds	28



*Town Manager Jeffrey Hull presents Susan Delaney with the  
Baldwin Apple upon her retirement.*

TOWN OF WILMINGTON, MASSACHUSETTS  
 COMBINED BALANCE SHEET - ALL FUND GROUPS  
 ALL FUND TYPES AND ACCOUNT GROUPS  
 FOR THE YEAR ENDED JUNE 30, 2015

Assets	General	Special Revenue	Capital Projects	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Cash	24,283,163.09	12,524,845.78	7,680,309.01	5,384,962.65		49,873,280.53
Receivables:						
General Property Taxes	1,256,064.63					1,256,064.63
Less: Prov for Abates & Exemptions	(1,712,043.08)					(1,712,043.08)
Tax Liens	1,798,546.26					1,798,546.26
Tax Foreclosures	650,503.69					650,503.69
Motor Vehicle Excise	766,030.97					766,030.97
Departmental	299,497.68					299,497.68
Betterments	325,915.25					325,915.25
User Charges	90,325.41	290,721.70				381,047.11
Due from Other Gov'ts	60,451.00	224,732.52	68,476.00			353,659.52
Amounts to be provided for:						
Retirement of Long Term Debt					42,335,678.69	42,335,678.69
 Total Assets	 27,818,454.90	 13,040,300.00	 7,748,785.01	 5,384,962.65	 42,335,678.69	 96,328,181.25
 Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	1,731,670.33	740,847.37	1,000.00	95,088.18		2,568,605.88
Deferred Revenue:						
General Property Taxes	1,256,064.63					1,256,064.63
Other Accounts Receivable	3,991,270.26	515,454.22	68,476.00			4,575,200.48
Notes Payable					42,335,678.69	42,335,678.69
Payroll Withholdings Payable	85,428.29					85,428.29
 Total Liabilities	 7,064,433.51	 1,256,301.59	 69,476.00	 95,088.18	 42,335,678.69	 50,820,977.97
Fund Balance:						
Res. For Encumbrances	1,089,500.05	819,315.82				1,908,815.87
Res. For Special Purpose		8,606,858.95	7,679,309.01	5,269,874.47		21,556,042.43
Res. For Special Purpose Water		951,175.64				951,175.64
Res. For Subsequent Years	3,458,000.00	1,406,648.00		20,000.00		4,884,648.00
Unreserved-Undesignated	16,206,521.34	0.00	0.00	0.00		16,206,521.34
 Total Fund Balance	 20,754,021.39	 11,783,998.41	 7,679,309.01	 5,289,874.47	 0.00	 45,507,203.28
 Total Liabilities & Fund Balance	 27,818,454.90	 13,040,300.00	 7,748,785.01	 5,384,962.65	 42,335,678.69	 96,328,181.25

TOWN OF WILMINGTON, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

## Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

## ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

### B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principles included in the town of Wilmington's financial statements are:

- A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).
- B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.
- C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2015.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2014	\$ 44,220,000	\$ 19,900,351	\$ 64,120,361
Retirements	\$ 2,090,000	\$ 1,771,798	\$ 3,861,798
Additions	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Outstanding June 30, 2015	\$ 42,130,000	\$ 18,128,553	\$ 60,258,553



*New Roof at West Intermediate School*

**TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES  
AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED JUNE 30, 2015**

	General	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
<b>REVENUES:</b>					
General Property Taxes	68,449,868.00				68,449,868.00
Tax Liens	187,994.68	221,563.65			409,558.33
Special Assessments	42,563.55	51,831.89			94,395.44
Excise	3,783,210.37				3,783,210.37
Penalties	414,073.94				414,073.94
Licenses and Permits	826,564.40			12,675.00	839,239.40
Intergovernmental	14,524,602.38	4,358,157.45	16,000,175.00	675.62	34,883,610.45
Charges for Services	3,004,647.11	7,259,032.83		660,212.61	10,923,892.55
Fines	99,237.88				99,237.88
Fees	69,205.56				69,205.56
Interest Earnings	298,488.68	2,836.37		29,890.10	331,215.15
Appropriation Refunds	10,527.23	8,779.45			19,306.68
Gifts		106,523.15		3,805,776.64	3,912,299.79
Miscellaneous	1,569,315.53	43,177.84		582,353.47	2,194,846.84
Other		130,215.77			130,215.77
<b>Total Revenues</b>	<b>93,280,299.31</b>	<b>12,182,118.40</b>	<b>16,000,175.00</b>	<b>5,091,583.44</b>	<b>126,554,176.15</b>
<b>EXPENDITURES:</b>					
General Government	2,026,882.85	39,373.61		3,770,708.86	5,836,965.32
Public Safety	9,188,781.99	164,180.31		604,722.85	9,957,685.15
Human Services	1,293,315.90	86,350.22		24,222.96	1,403,889.08
Public Works	6,583,999.44	3,343,596.46		8,000.00	9,935,595.90
Community Development	717,904.60	81,486.01			799,390.61
Building Maintenance	4,666,421.75	119.99		71,005.84	4,737,547.58
Education	38,418,687.35	5,400,909.52	33,652,904.07	412,156.17	77,884,657.11
Recreation	136,619.87	601,623.07			738,242.94
Veterans' Services	458,696.66	1,000.00			459,696.66
Debt and Interest	3,910,497.50				3,910,497.50
Unclassified	1,692,313.87	11,273.00		10,286,624.06	11,990,210.93
Statutory Charges	8,167,778.67				8,167,778.67
Capital Outlay	3,558,705.69	1,205,545.86			4,764,251.55
Warrant Articles	39,706.00				39,706.00
<b>Total Expenditures</b>	<b>80,860,312.14</b>	<b>10,935,458.05</b>	<b>33,652,904.07</b>	<b>15,177,440.74</b>	<b>140,626,115.00</b>
Excess (deficiency) of Revenues over Expenditures	12,419,987.17	1,246,660.35	(17,652,729.07)	(10,085,857.30)	(14,071,938.85)
<b>OTHER FINANCIAL SOURCES (USES)</b>					
Proceeds of General Obligation Bonds					
Operating Transfers In	1,468,531.00	922,904.25		10,286,355.97	12,677,791.22
Operating Transfers Out	(11,084,260.22)	(1,573,531.00)		(20,000.00)	(12,677,791.22)
State and County Charges					
<b>Total Other Financing Sources (Uses)</b>	<b>(9,615,729.22)</b>	<b>(650,626.75)</b>	<b>0.00</b>	<b>10,266,355.97</b>	<b>0.00</b>
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	2,804,257.95	596,033.60	(17,652,729.07)	180,498.67	(14,071,938.85)
Fund Balance July 1, 2014	18,051,083.44	11,187,964.81	25,332,038.08	5,109,375.80	59,680,462.13
Increase in Provision for Abatements and Exemptions	(101,320.00)				(101,320.00)
Fund Balance June 30, 2015	20,754,021.39	11,783,998.41	7,679,309.01	5,289,874.47	45,507,203.28

TOWN OF WILMINGTON, MASSACHUSETTS  
 COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS  
 FOR THE YEAR ENDED JUNE 30, 2015

Assets	Grants	Gifts	Reserved for Appropriation	Revolving	Water
Cash	4,607,635.29	286,847.49	1,269,568.36	2,788,877.47	3,571,917.17
Receivables:					
General Property Taxes					
Less: Prov for Abates & Exemptions					
Tax Liens					
Tax Foreclosures					
Motor Vehicle Excise					
Departmental					
Betterments					
User Charges					290,721.70
Due from Other Gov'ts	224,732.52				
Amounts to be provided for:					
Retirement of Long Term Debt					
 Total Assets	 4,832,367.81	 286,847.49	 1,269,568.36	 2,788,877.47	 3,862,638.87
 Liabilities & Fund Balance					
Liabilities:					
Warrants Payable	485,045.58	2,892.25		131,860.84	121,048.70
Deferred Revenue:					
General Property Taxes					
Other Accounts Receivable	224,732.52				290,721.70
Notes Payable					
Payroll Withholdings Payable					
 Total Liabilities	 709,778.10	 2,892.25	 0.00	 131,860.84	 411,770.40
 Fund Balance:					
Res. For Encumbrances					819,315.82
Res. For Special Purpose	4,122,589.71	283,955.24	1,249,568.36	2,657,016.63	293,729.01
Res. For Special Purpose Water					951,175.64
Res. For Subsequent Years			20,000.00		1,386,648.00
Unreserved-Undesignated					
 Total Fund Balance	 4,122,589.71	 283,955.24	 1,269,568.36	 2,657,016.63	 3,450,868.47
 Total Liabilities & Fund Balance	 4,832,367.81	 286,847.49	 1,269,568.36	 2,788,877.47	 3,862,638.87

TOWN OF WILMINGTON, MASSACHUSETTS  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
 IN FUND BALANCES - SPECIAL REVENUE FUND  
 FOR THE YEAR ENDED JUNE 30, 2015

	Grants	Gifts	Reserved for Appropriation	Revolving Funds	Water	Total
<b>REVENUES:</b>						
General Property Taxes						
Tax Liens					221,563.65	221,563.65
Special Assessments				51,831.89		51,831.89
Excise						
Penalties						
Licenses and Permits						
Intergovernmental	4,113,686.24			244,471.21		4,358,157.45
Charges for Services				3,319,775.34	3,939,257.49	7,259,032.83
Fines						
Fees						
Interest Earnings	180.98	203.44	2,316.97		134.98	2,836.37
Appropriation Refunds					8,779.45	8,779.45
Gifts		30,486.88		76,036.27		106,523.15
Miscellaneous	11,444.00			30,236.63	1,497.21	43,177.84
Other			130,215.77			130,215.77
<b>Total Revenues</b>	<b>4,125,311.22</b>	<b>30,690.32</b>	<b>132,532.74</b>	<b>3,722,351.34</b>	<b>4,171,232.78</b>	<b>12,182,118.40</b>
<b>EXPENDITURES:</b>						
General Government	5,877.92	13,517.19		19,978.50		39,373.61
Public Safety	161,680.31			2,500.00		164,180.31
Human Services	53,977.46	5,715.32		26,657.44		86,350.22
Public Works	763,057.04			24,533.07	2,556,006.35	3,343,596.46
Community Development	35,903.01	8,430.00		37,153.00		81,486.01
Building Maintenance				119.99		119.99
Education	2,674,940.75			2,725,968.77		5,400,909.52
Recreation				601,623.07		601,623.07
Veterans' Services		1,000.00				1,000.00
Debt and Interest						
Unclassified	11,273.00					11,273.00
Statutory Charges						
Capital Outlay					1,205,545.86	1,205,545.86
Warrant Articles						
<b>Total Expenditures</b>	<b>3,706,709.49</b>	<b>28,662.51</b>	<b>0.00</b>	<b>3,438,533.84</b>	<b>3,761,552.21</b>	<b>10,935,458.05</b>
Excess (deficiency) of Revenues over Expenditures	418,601.73	2,027.81	132,532.74	283,817.50	409,680.57	1,246,660.35
<b>OTHER FINANCIAL SOURCES (USES)</b>						
Proceeds of General Obligation Bonds						
Operating Transfers In	125,000.00		750,000.00	47,904.25		922,904.25
Operating Transfers Out	(107,497.00)		(20,000.00)	(125,000.00)	(1,321,034.00)	(1,573,531.00)
State and County Charges						
<b>Total Other Financing Sources (Uses)</b>	<b>17,503.00</b>	<b>0.00</b>	<b>730,000.00</b>	<b>(77,095.75)</b>	<b>(1,321,034.00)</b>	<b>(650,626.75)</b>
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	436,104.73	2,027.81	862,532.74	206,721.75	(911,353.43)	596,033.60
Fund Balance July 1, 2014	3,686,484.98	281,927.43	407,035.62	2,450,294.88	4,362,221.90	11,187,964.81
Decrease in Provision for Abatements and Exemptions						
Fund Balance June 30, 2015	4,122,589.71	283,955.24	1,269,568.36	2,657,016.63	3,450,868.47	11,783,998.41

**TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR JUNE 30, 2015**

FUNCTION/ACTIVITY		C. FWD TO FY 15 FROM FY 14	TRANSFER & APPROPRIATION FISCAL 2015	EXPENDITURES FISCAL 2015	C. FWD TO FY 16 FROM FY 15	CLOSE FISCAL 2015
<b>GENERAL GOVERNMENT:</b>						
Selectmen	Stipend	0.00	4,926.96	4,926.96	0.00	0.00
Selectmen	Expenses	1,472.00	13,500.00	12,355.38	0.00	2,616.62
Selectmen	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		1,472.00	18,426.96	17,282.34	0.00	2,616.62
Elections	Salaries	0.00	24,292.00	23,028.62	0.00	1,263.38
Elections	Constable	0.00	175.00	175.00	0.00	0.00
Elections	Expenses	<u>0.00</u>	<u>4,200.00</u>	<u>4,200.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	28,667.00	27,403.62	0.00	1,263.38
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00	0.00
Registrars	Expenses	<u>0.00</u>	<u>6,100.00</u>	<u>6,100.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	7,975.00	7,975.00	0.00	0.00
Finance Committee	Salaries	0.00	1,400.00	1,140.00	0.00	260.00
Finance Committee	Expenses	<u>0.00</u>	<u>8,500.00</u>	<u>6,704.64</u>	<u>0.00</u>	<u>1,795.36</u>
		0.00	9,900.00	7,844.64	0.00	2,055.36
Town Manager	Salary - Town Manager	0.00	141,921.65	141,921.65	0.00	0.00
Town Manager	Salaries - Other	0.00	296,285.47	296,285.47	0.00	0.00
Town Manager	Expenses	0.00	70,300.00	66,103.75	0.00	4,196.25
Town Manager	Furnish. & Equip.	<u>0.00</u>	<u>5,000.00</u>	<u>4,998.23</u>	<u>0.00</u>	<u>1.77</u>
		0.00	513,507.12	509,309.10	0.00	4,198.02
Town Accountant	Salary - Town Accountant	0.00	113,848.20	113,848.20	0.00	0.00
Town Accountant	Salaries - Other	0.00	273,428.62	273,428.62	0.00	0.00
Town Accountant	Expenses	0.00	2,540.00	2,283.01	0.00	256.99
Town Accountant	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	389,816.82	389,559.83	0.00	256.99
Treasurer/Collector	Salary - Treasurer/Collector	0.00	103,953.35	103,953.35	0.00	0.00
Treasurer/Collector	Salaries - Other	0.00	159,599.30	159,599.30	0.00	0.00
Treasurer/Collector	Expenses	0.00	32,022.00	29,065.11	0.00	2,956.89
Treasurer/Collector	Amt. Cert. Coll. Tax Title	<u>0.00</u>	<u>15,000.00</u>	<u>10,595.41</u>	<u>4,404.59</u>	<u>0.00</u>
		0.00	310,574.65	303,213.17	4,404.59	2,956.89
Town Clerk	Salary - Town Clerk	0.00	80,946.03	80,946.03	0.00	0.00
Town Clerk	Salaries - Other	0.00	100,700.96	100,700.96	0.00	0.00
Town Clerk	Expenses	<u>0.00</u>	<u>6,225.00</u>	<u>6,009.04</u>	<u>0.00</u>	<u>215.96</u>
		0.00	187,871.99	187,656.03	0.00	215.96
Assessors	Salary - Principal Assessor	0.00	98,998.35	98,998.35	0.00	0.00
Assessors	Salaries - Other	0.00	114,451.54	114,451.54	0.00	0.00
Assessors	Expenses	54,845.34	102,125.00	103,658.58	42,140.11	11,171.65
Assessors	Furnish. & Equip.	<u>0.00</u>	<u>500.00</u>	<u>169.99</u>	<u>0.00</u>	<u>330.01</u>
		54,845.34	316,074.89	317,278.46	42,140.11	11,501.66
Town Counsel	Contractual Services	0.00	255,000.00	255,000.00	0.00	0.00
Town Counsel	Expenses	<u>0.00</u>	<u>7,500.00</u>	<u>4,360.66</u>	<u>0.00</u>	<u>3,139.34</u>
		0.00	262,500.00	259,360.66	0.00	3,139.34
General Government Subtotal		56,317.34	2,045,314.43	2,026,882.85	46,544.70	28,204.22

**TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR JUNE 30, 2015**

FUNCTION/ACTIVITY	C. FWD TO FY 15 FROM FY 14	TRANSFER & APPROPRIATION FISCAL 2015	EXPENDITURES FISCAL 2015	C.FWD TO FY 16 FROM FY 15	CLOSE FISCAL 2015
<b>PUBLIC SAFETY:</b>					
Police	Salary - Chief	0.00	122,955.00	122,955.00	0.00
Police	Salary - Deputy Chief	0.00	105,413.71	105,413.71	0.00
Police	Salary - Lieutenants	0.00	396,440.00	392,873.49	0.00
Police	Salary - Sergeants	0.00	386,912.56	386,912.56	0.00
Police	Salary - Patrolmen	0.00	2,014,356.08	2,014,356.08	0.00
Police	Salary - Clerical	0.00	99,511.50	99,511.50	0.00
Police	Salary - Part Time	0.00	20,000.00	7,584.00	0.00
Police	Salary - IT Admin	0.00	72,765.76	72,765.76	0.00
Police	Salary - Fill In Costs	0.00	522,830.55	522,830.55	0.00
Police	Salary - Paid Holidays	0.00	107,511.93	107,511.93	0.00
Police	Salary - Specialist	0.00	13,800.00	12,800.00	0.00
Police	Salary - Incentive	0.00	413,804.00	412,016.34	0.00
Police	Salary - Night Differential	0.00	43,727.20	43,727.20	0.00
Police	Sick Leave Buyback	0.00	33,645.17	33,645.17	0.00
Police	Expenses	15.25	275,869.59	266,573.01	0.00
Police	Furnish. & Equip.	<u>0.00</u>	<u>20,000.00</u>	<u>17,205.44</u>	<u>0.00</u>
		15.25	4,649,543.05	4,618,681.74	0.00
Fire	Salary - Chief	0.00	114,060.49	114,060.49	0.00
Fire	Salary - Deputy Chief	0.00	86,852.89	86,852.89	0.00
Fire	Salary - Lieutenants	0.00	476,639.00	450,782.28	0.00
Fire	Salary - Privates	0.00	1,811,695.00	1,801,235.29	0.00
Fire	Salary - Clerical	0.00	56,170.33	56,170.33	0.00
Fire	Salary - Part Time	0.00	17,790.27	17,790.27	0.00
Fire	Salary - Overtime Costs	0.00	980,000.00	938,099.11	0.00
Fire	Salary - Training Overtime	0.00	40,000.00	40,000.00	0.00
Fire	Salary - Paid Holidays	0.00	137,946.00	126,842.34	0.00
Fire	Salary - Incentive/EMT	0.00	13,615.00	13,615.00	0.00
Fire	Sick Leave Buyback	0.00	25,460.00	16,080.16	0.00
Fire	Expenses	859.87	208,582.00	204,446.67	0.00
Fire	Furnish. & Equip.	<u>174.96</u>	<u>39,055.00</u>	<u>39,083.55</u>	<u>0.00</u>
		1,034.83	4,007,865.98	3,905,058.38	0.00
Public Safety Central Disp.	Salaries Full Time	0.00	547,473.00	539,180.80	0.00
Public Safety Central Disp.	Salaries Overtime	0.00	50,000.00	50,000.00	0.00
Public Safety Central Disp.	Expenses	0.00	31,750.00	27,391.97	0.00
Public Safety Central Disp.	Furnish. & Equip.	<u>0.00</u>	<u>9,000.00</u>	<u>4,185.82</u>	<u>0.00</u>
		0.00	638,223.00	620,758.59	0.00
Animal Control	Salaries	0.00	43,025.00	41,388.62	0.00
Animal Control	Expenses	<u>0.00</u>	<u>4,695.00</u>	<u>2,894.66</u>	<u>0.00</u>
		<u>0.00</u>	<u>47,720.00</u>	<u>44,283.28</u>	<u>0.00</u>
Public Safety Subtotal		1,050.08	9,343,352.03	9,188,781.99	0.00
<b>PUBLIC WORKS:</b>					
Engineering	Salaries	0.00	312,055.00	298,113.80	0.00
Engineering	Salaries Part Time	0.00	7,177.25	7,177.25	0.00
Engineering	Expenses	<u>0.00</u>	<u>16,720.00</u>	<u>16,376.48</u>	<u>0.00</u>
		0.00	335,952.25	321,667.53	0.00
Highway Division	Salary - Director	0.00	120,960.75	120,960.75	0.00
Highway Division	Salaries - Administration	0.00	393,445.00	368,775.92	0.00
Highway Division	Salaries - Other	7,248.92	1,165,072.36	1,163,205.38	0.00
Highway Division	Stream Maint. Salaries	0.00	13,600.00	5,117.00	0.00
Highway Division	Stream Maint. Expenses	0.00	1,000.00	1,000.00	0.00
Highway Division	Expenses	2,557.49	337,734.91	285,626.20	19,422.58
Highway Division	Road Machinery Exp.	0.00	80,189.72	74,357.08	0.00
Highway Division	Fuel & Other	134.26	384,819.00	339,932.52	0.00
Highway Division	Drainage Projects	6.50	65,000.00	65,006.50	0.00
Highway Division	Public Street Lights	0.00	165,000.00	146,314.78	1,211.25
Highway Division	Furnish. & Equip.	<u>0.00</u>	<u>19,950.00</u>	<u>18,020.99</u>	<u>0.00</u>
		9,947.17	2,746,771.74	2,588,317.12	20,633.83
Snow & Ice Control	Salaries	0.00	329,220.09	329,220.09	0.00
Snow & Ice Control	Expenses	<u>0.00</u>	<u>709,577.00</u>	<u>709,576.52</u>	<u>0.00</u>
		0.00	1,038,797.09	1,038,796.61	0.00

**TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR JUNE 30, 2015**

FUNCTION/ACTIVITY		C. FWD TO FY 15 FROM FY 14	TRANSFER & APPROPRIATION FISCAL 2015	EXPENDITURES FISCAL 2015	C. FWD TO FY 16 FROM FY 15	CLOSE FISCAL 2015
Highway Division	Rubbish Collection	<u>46,834.25</u>	<u>1,585,406.00</u>	<u>1,620,091.16</u>	<u>12,149.09</u>	<u>0.00</u>
		46,834.25	1,585,406.00	1,620,091.16	12,149.09	0.00
Tree Division	Salaries	0.00	210,529.00	201,174.14	0.00	9,354.86
Tree Division	Expenses	<u>3,623.88</u>	<u>18,000.00</u>	<u>18,860.63</u>	<u>0.00</u>	<u>2,763.25</u>
		3,623.88	228,529.00	220,034.77	0.00	12,118.11
Parks & Grounds Division	Salaries	0.00	391,650.00	386,430.10	0.00	5,219.90
Parks & Grounds Division	Expenses	<u>122.50</u>	<u>116,350.00</u>	<u>116,472.50</u>	<u>0.00</u>	<u>0.00</u>
		122.50	508,000.00	502,902.60	0.00	5,219.90
Cemetery Division	Salaries	0.00	156,208.66	156,208.66	0.00	0.00
Cemetery Division	Expenses	<u>35.31</u>	<u>17,750.00</u>	<u>13,062.20</u>	<u>0.00</u>	<u>4,723.11</u>
		35.31	173,958.66	169,270.86	0.00	4,723.11
Sewer	Salaries	0.00	83,534.61	82,417.51	0.00	1,117.10
Sewer	Expenses	<u>86.66</u>	<u>65,500.00</u>	<u>40,501.28</u>	<u>100.00</u>	<u>24,985.38</u>
Sewer Subtotal		<u>86.66</u>	<u>149,034.61</u>	<u>122,918.79</u>	<u>100.00</u>	<u>26,102.48</u>
Total Public Works		60,649.77	6,766,449.35	6,583,999.44	32,882.92	210,216.76
<b>COMMUNITY DEVELOPMENT:</b>						
Board of Health	Salary - Director	0.00	85,661.25	85,661.25	0.00	0.00
Board of Health	Salaries - Other	0.00	102,375.81	102,375.81	0.00	0.00
Board of Health	Expenses	50.00	13,000.00	9,249.64	0.00	3,800.36
Board of Health	Mental Health	<u>0.00</u>	<u>10,000.00</u>	<u>3,750.00</u>	<u>0.00</u>	<u>6,250.00</u>
		50.00	211,037.06	201,036.70	0.00	10,050.36
Sealer/Weights & Measures	Inspectional Services	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	5,000.00	5,000.00	0.00	0.00
Planning/Conservation	Salary - Director	0.00	87,652.00	77,491.25	0.00	10,160.75
Planning/Conservation	Salaries - Other	0.00	229,095.28	227,919.90	0.00	1,175.38
Planning/Conservation	Expenses	8.39	10,175.00	10,174.81	0.00	8.58
Planning/Conservation	Furnish. & Equip.	<u>0.00</u>	<u>700.00</u>	<u>700.00</u>	<u>0.00</u>	<u>0.00</u>
		8.39	327,622.28	316,285.96	0.00	11,344.71
Building Inspector	Salary - Building Inspector	0.00	80,946.02	80,946.02	0.00	0.00
Building Inspector	Salaries - Other	0.00	115,481.67	110,600.37	0.00	4,881.30
Building Inspector	Expenses	0.00	3,500.00	3,235.55	0.00	264.45
Building Inspector	Furnish. & Equip.	<u>0.00</u>	<u>800.00</u>	<u>800.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>0.00</u>	<u>200,727.69</u>	<u>195,581.94</u>	<u>0.00</u>	<u>5,145.75</u>
Community Development Subtotal		58.39	744,387.03	717,904.60	0.00	26,540.82
<b>PUBLIC BUILDINGS:</b>						
Public Buildings	Salary - Superintendent	0.00	114,067.39	114,067.39	0.00	0.00
Public Buildings	Salaries - Other	0.00	2,568,074.41	2,560,863.13	0.00	7,211.28
Public Buildings	Expenses - Town Buildings	629.01	200,153.85	177,422.30	23,360.56	0.00
Public Buildings	Electric - Town Buildings	0.00	200,000.00	163,995.72	0.00	36,004.28
Public Buildings	Utilities - Town Buildings	6,351.80	100,039.66	71,381.40	1,595.57	33,414.49
Public Buildings	Expenses - School Buildings	132.74	230,000.00	222,306.36	3,165.50	4,660.88
Public Buildings	Training & Conference	0.00	1,000.00	800.00	75.00	125.00
Public Buildings	Fuel Heating	0.00	1,365,500.00	1,257,227.43	0.00	108,272.57
Public Buildings	Asbestos Repair	8,000.00	15,000.00	6,018.00	16,982.00	0.00
Public Buildings	Roof Repairs	0.00	25,000.00	15,913.11	0.00	9,086.89
Public Buildings	HVAC Repairs	<u>0.00</u>	<u>80,000.00</u>	<u>76,426.91</u>	<u>3,573.09</u>	<u>0.00</u>
		<u>15,113.55</u>	<u>4,898,835.31</u>	<u>4,666,421.75</u>	<u>48,751.72</u>	<u>198,775.39</u>
Public Buildings Subtotal		15,113.55	4,898,835.31	4,666,421.75	48,751.72	198,775.39

**TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR JUNE 30, 2015**

FUNCTION/ACTIVITY	C. FWD TO FY 15 FROM FY 14	TRANSFER & APPROPRIATION FISCAL 2015	EXPENDITURES FISCAL 2015	C.FWD TO FY 16 FROM FY 15	CLOSE FISCAL 2015
<b>HUMAN SERVICES:</b>					
Veterans' Services	Salary - Director	0.00	64,256.64	64,256.64	0.00
Veterans' Services	Salaries - Part Time	0.00	21,528.00	21,528.00	0.00
Veterans' Services	Expenses	0.00	1,950.00	1,950.00	0.00
Veterans' Services	Assistance	<u>0.00</u>	<u>400,056.80</u>	<u>370,962.02</u>	<u>0.00</u>
		0.00	487,791.44	458,696.66	29,094.78
Library	Salary - Director	0.00	90,376.47	90,376.47	0.00
Library	Salaries - Other	0.00	740,084.00	715,982.26	24,101.74
Library	Expenses	0.00	176,387.00	175,558.25	828.75
Library	M.V.L.C.	0.00	35,815.00	35,815.00	0.00
Library	Furnish. & Equip.	<u>0.00</u>	<u>16,605.00</u>	<u>16,481.76</u>	<u>0.00</u>
		0.00	1,059,267.47	1,034,213.74	25,053.73
Recreation	Salary - Director	0.00	79,858.42	79,858.42	0.00
Recreation	Salaries - Other	0.00	51,774.05	51,774.05	0.00
Recreation	Expenses	<u>301.19</u>	<u>4,700.00</u>	<u>4,987.40</u>	<u>0.00</u>
		301.19	136,332.47	136,619.87	13.79
Elderly Services	Salary - Director	0.00	73,438.61	73,438.61	0.00
Elderly Services	Salaries - Other	0.00	132,484.00	119,230.61	13,253.39
Elderly Services	Expenses	<u>0.00</u>	<u>41,700.00</u>	<u>38,367.11</u>	<u>0.00</u>
		0.00	247,622.61	231,036.33	16,586.28
Historical Commission	Salaries	0.00	22,476.00	19,427.20	3,048.80
Historical Commission	Expenses	<u>2,950.45</u>	<u>6,750.00</u>	<u>8,638.63</u>	<u>1,060.00</u>
		<u>2,950.45</u>	<u>29,226.00</u>	<u>28,065.83</u>	<u>3,050.62</u>
Human Services Subtotal		3,251.64	1,960,239.99	1,888,632.43	73,799.20
<b>EDUCATION:</b>					
School Department	Salaries	243,939.58	27,574,691.00	27,050,371.57	768,259.01
School Department	Expenses	<u>33,946.00</u>	<u>7,230,652.00</u>	<u>7,610,568.82</u>	<u>422,288.19</u>
		277,885.58	34,805,343.00	34,660,940.39	(768,259.01)
Regional Vocational	Shawsheen Vocational	<u>0.00</u>	<u>3,767,358.00</u>	<u>3,757,746.96</u>	<u>9,611.04</u>
		<u>0.00</u>	<u>3,767,358.00</u>	<u>3,757,746.96</u>	<u>9,611.04</u>
Education Subtotal		277,885.58	38,572,701.00	38,418,687.35	422,288.19
<b>DEBT SERVICE:</b>					
Debt & Interest	Schools	0.00	3,506,775.00	3,506,775.00	0.00
Debt & Interest	General Government	0.00	125,200.00	125,200.00	0.00
Debt & Interest	Sewer	0.00	148,303.00	148,302.50	0.50
Debt & Interest	Water	0.00	127,720.00	127,720.00	0.00
Debt & Interest	Auth. Fees & Misc.	<u>0.00</u>	<u>20,000.00</u>	<u>2,500.00</u>	<u>17,500.00</u>
		<u>0.00</u>	<u>3,927,998.00</u>	<u>3,910,497.50</u>	<u>17,500.50</u>
Debt & Interest Subtotal		0.00	3,927,998.00	3,910,497.50	17,500.50
Insurance & Bonds		0.00	802,960.00	715,195.15	86,764.85
Employee Health & Life Insurance		0.00	1,584,002.75	0.00	1,584,002.75
Employ. Retire. Unused Sick Leave		1,650.00	54,919.56	56,569.56	0.00
Medicare Employers' Contr.		0.00	640,920.52	640,920.52	0.00
Salary Adj. & Add. Costs		12,252.72	30,560.31	32,802.83	10,010.20
Local Trans/Training Conf.		0.00	5,000.00	1,399.80	3,600.20
Out of State Travel		0.00	5,000.00	4,053.96	946.04
Computer Hdwe/Sftwe Maint. & Expenses		930.50	70,193.29	70,490.84	439.66
Annual Audit		6,400.00	33,000.00	39,400.00	0.00
Ambulance Billing		0.00	33,000.00	30,139.71	2,860.29
Town Report		0.00	7,500.00	5,532.00	1,968.00
Professional & Technical Services		29,448.20	110,000.00	95,809.50	43,638.70
Reserve Fund		<u>0.00</u>	<u>163,088.00</u>	<u>0.00</u>	<u>163,088.00</u>
Unclassified Subtotal		50,681.42	3,540,144.43	1,692,313.87	47,938.65

**TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR JUNE 30, 2015**

FUNCTION/ACTIVITY		C. FWD TO FY 15 FROM FY 14	TRANSFER & APPROPRIATION FISCAL 2015	EXPENDITURES FISCAL 2015	C. FWD TO FY 16 FROM FY 15	CLOSE FISCAL 2015
Current Year Overlay		0.00	800,000.00	0.00	0.00	800,000.00
Retirement Contributions		0.00	4,948,175.00	4,952,939.00	0.00	(4,764.00)
Offset Items		0.00	42,423.00	0.00	0.00	42,423.00
Mass Bay Trans. Auth.		0.00	491,194.00	488,101.00	0.00	3,093.00
MAPC (Ch. 688 of 1963)		0.00	7,410.00	11,468.00	0.00	(4,058.00)
RMV Non-Renewal Surcharge		0.00	12,500.00	16,760.00	0.00	(4,260.00)
Metro Air Poll. Cont. Dist.		0.00	7,900.00	7,645.00	0.00	255.00
Mosquito Control Program		0.00	55,490.00	57,212.00	0.00	(1,722.00)
M.W.R.A. Sewer Assessment		0.00	2,354,227.00	2,353,306.00	0.00	921.00
Charter Schools		0.00	109,031.00	124,412.00	0.00	(15,381.00)
School Choice		0.00	16,625.00	29,505.00	0.00	(12,880.00)
Essex County Tech Institute		<u>0.00</u>	<u>121,982.00</u>	<u>126,430.67</u>	<u>0.00</u>	<u>(4,448.67)</u>
Statutory Charges Subtotal		0.00	8,969,773.00	8,167,778.67	0.00	801,994.33
Unclassified	Memorial/Veterans' Day	0.00	6,000.00	6,000.00	0.00	0.00
Unclassified	Lease of Quarters	0.00	750.00	750.00	0.00	0.00
Unclassified	Senior Tax Rebate Program	0.00	15,360.00	13,456.00	0.00	1,904.00
Unclassified	4th of July	0.00	15,000.00	15,000.00	0.00	0.00
Unclassified	Road Easements	0.00	5,000.00	4,500.00	0.00	500.00
Unclassified	Retirement	0.00	0.00	0.00	0.00	0.00
Unclassified	OPEB	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Warrant Articles Subtotal		0.00	42,110.00	39,706.00	0.00	2,404.00
Police	Cruisers	0.00	220,000.00	219,884.39	0.00	115.61
Fire	Self Contained Breathing Apparatus	0.00	320,000.00	320,000.00	0.00	0.00
DPW	One (1) Heavy Duty Dump Truck	0.00	79,500.00	70,589.00	0.00	8,911.00
DPW	One (1) Compact Sedan Vehicle	0.00	18,000.00	15,301.00	0.00	2,699.00
DPW	One (1) Survey Van	0.00	25,000.00	23,376.00	0.00	1,624.00
DPW	One (1) Excavator/Backhoe	0.00	70,000.00	69,990.00	0.00	10.00
DPW	One (1) Mower	0.00	75,000.00	65,952.22	0.00	9,047.78
DPW	Two (2) Ground Speed Ctrl Retrofits	0.00	18,000.00	10,000.00	0.00	8,000.00
DPW	One (1) Hydraulic Breaker Attachment	0.00	17,500.00	14,536.42	0.00	2,963.58
DPW	Resurfacing Municipal Parking Lots	0.00	40,000.00	33,244.14	0.00	6,755.86
DPW	Butters Row Culvert Repair Project	0.00	80,978.69	30,258.27	50,720.42	0.00
DPW	Cemetery Expansion	19,424.81	0.00	7,850.00	11,574.81	0.00
School	Roof Repairs	11,000.00	250,000.00	199,500.00	61,500.00	0.00
School	Vans	0.00	75,705.00	0.00	75,705.00	0.00
School	Technology Improve Digital Projectors	0.00	51,520.00	39,112.78	12,407.22	0.00
School	Technology Improve Desktop Computers	0.00	132,750.00	132,750.00	0.00	0.00
School	Window Replace No. Intermediate	1,355,590.65	0.00	1,286,429.82	69,160.83	0.00
School	Burner/Boiler Replace	443,300.00	0.00	443,300.00	0.00	0.00
Public Buildings	Misc. Facility Improvement	113,177.86	125,000.00	226,835.89	11,341.97	0.00
Public Buildings	Vehicles	0.00	72,000.00	65,052.00	0.00	6,948.00
Public Buildings	Pub Safety Bldg Energy Mgmt	0.00	30,000.00	28,612.75	0.00	1,387.25
Public Buildings	Town Vault Air Quality	0.00	18,000.00	7,440.00	10,560.00	0.00
Public Buildings	New High School Maint. Equip	0.00	51,670.00	51,629.97	0.00	40.03
Recreation	Yentile Farm Recreational Facility	0.00	250,000.00	110,785.85	139,214.15	0.00
Town Manager	Yentile Farms Design	34,124.66	0.00	34,124.66	0.00	0.00
Various	Computer System Upgrades	<u>0.00</u>	<u>100,000.00</u>	<u>52,150.53</u>	<u>47,849.47</u>	<u>0.00</u>
Capital Outlay Subtotal		<u>1,976,617.98</u>	<u>2,120,623.69</u>	<u>3,558,705.69</u>	<u>490,033.87</u>	<u>48,502.11</u>
GRAND TOTAL		2,441,625.75	82,931,928.26	80,860,312.14	1,089,500.05	3,423,741.82

TOWN OF WILMINGTON, MASSACHUSETTS  
WATER DEPARTMENT  
ANALYSIS OF CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED JUNE 30, 2015

	Actual Fiscal 2013	Actual Fiscal 2014	Actual Fiscal 2015
Revenues:			
Water Receivables Rates	3,603,100.70	3,516,684.96	3,445,451.66
Water Receivables Services	12,866.65	13,926.46	17,471.11
Water Receivables Connections	39,072.85	48,149.00	43,131.40
Water Receivables Fire Protection	375,220.13	367,197.31	379,840.26
Water Receivables Cross Connections	48,865.77	44,584.83	48,568.06
Water Liens	232,577.63	224,548.36	221,563.65
Miscellaneous	<u>16,581.45</u>	<u>24,279.46</u>	<u>15,206.64</u>
Total Revenue	4,328,285.18	4,239,370.38	4,171,232.78
Operating Costs	<u>3,266,782.03</u>	<u>3,117,976.58</u>	<u>3,761,552.21</u>
Total Operating Costs	3,266,782.03	3,117,976.58	3,761,552.21
Excess Revenues over Operating Costs	1,061,503.15	1,121,393.80	409,680.57
Transfer to General Fund for Debt Service, Employees Benefits and Allocated Charges	<u>945,134.00</u>	<u>986,746.00</u>	<u>1,321,034.00</u>
Excess of revenues and other sources over (under) expenditures and other uses	116,369.15	134,647.80	(911,353.43)
Total Fund Balance - Beginning	4,111,204.95	4,227,574.10	4,362,221.90
Total Fund Balance - Ending	4,227,574.10	4,362,221.90	3,450,868.47

**TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINING STATEMENTS OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
CAPITAL PROJECTS FUND  
FOR THE YEAR ENDED JUNE 30, 2015**

	Main Street Sewer	Public Safety Building	Shawsheen School Window Replace	WHS Feasibility Study	WHS Project	Total (Memorandum Only)
Town Meeting Dates	4/22/1989	4/26/1997	5/2/2009	5/1/2010	12/10/2011	
Initial Project Authorization	<u>747,000</u>	<u>7,986,000</u>	<u>715,000</u>	<u>1,125,000</u>	<u>44,190,000</u>	<u>54,763,000</u>
<b>REVENUES:</b>						
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,000,175.00</u>	<u>16,000,175.00</u>
Total Revenue	0.00	0.00	0.00	0.00	16,000,175.00	16,000,175.00
<b>EXPENDITURES:</b>						
Capital Outlay						
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,652,904.07</u>	<u>33,652,904.07</u>
Excess of revenues over/under expenditures	0.00	0.00	0.00	0.00	(17,652,729.07)	(17,652,729.07)
<b>Other Financial Sources (Uses)</b>						
Issuance of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of Gen. Obligation Bonds & Notes	0.00	0.00	0.00	0.00	0.00	0.00
Operating Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(17,652,729.07)</u>	<u>(17,652,729.07)</u>
FUND BALANCE JULY 1, 2014	56,000.60	588.69	259,672.10	65,784.78	24,949,991.91	25,332,038.08
FUND BALANCE JUNE 30, 2015	<u>56,000.60</u>	<u>588.69</u>	<u>259,672.10</u>	<u>65,784.78</u>	<u>7,297,262.84</u>	<u>7,679,309.01</u>

**TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF LONG TERM DEBT  
FOR THE FISCAL YEAR 2015**

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2014	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2015
<b>INSIDE DEBT LIMIT</b>								
Remodeling Shawsheen School	08/2010	08/2020	2.63	715,000	490,000	0	70,000	420,000
Equipment-Ladder Truck	08/2010	08/2020	2.63	975,000	675,000	0	100,000	575,000
Sewer	08/2010	08/2030	2.81	<u>1,250,000</u>	<u>1,055,000</u>	<u>0</u>	<u>65,000</u>	<u>990,000</u>
TOTAL INSIDE DEBT LIMIT				2,940,000	2,220,000	0	235,000	1,985,000
<b>OUTSIDE DEBT LIMIT</b>								
Water	08/2010	08/2030	2.81	1,600,000	1,360,000	0	80,000	1,280,000
High School Project	09/2012	03/2037	3.28	<u>44,190,000</u>	<u>40,640,000</u>	<u>0</u>	<u>1,775,000</u>	<u>38,865,000</u>
TOTAL OUTSIDE DEBT LIMIT				45,790,000	42,000,000	0	1,855,000	40,145,000
GRAND TOTAL				48,730,000	44,220,000	0	2,090,000	42,130,000

TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS  
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2015

	Balance June 30, 2014				Investment
	Non-Expend	Expendable	Total	Bequests	Income
S. Carter Common Fund	200.00	1,521.26	1,721.26	0.00	37.41
SDJ Carter Lecture Fund	6,000.00	2,655.83	8,655.83	250.00	195.43
Library Funds:					
Benjamin Buck	500.00	60.05	560.05	0.00	12.13
Burnap	200.00	41.84	241.84	0.00	5.30
Chester M. Clark	500.00	159.73	659.73	0.00	14.39
Charlotte C. Smith	500.00	333.68	833.68	0.00	18.11
Stanley Webber	0.00	2.86	2.86	0.00	0.10
Walker School Fund	275.00	1,646.08	1,921.08	0.00	41.79
Housing Partnership	0.00	126,299.02	126,299.02	0.00	2,744.76
Winifred Richardson Trust	25,000.00	61.85	25,061.85	0.00	7.57
Cemetery Funds	882,789.67	56,235.95	939,025.62	24,400.00	20,558.34
Biggar Scholarship	25,000.00	12,024.89	37,024.89	0.00	804.67
Scott D. Braciska Scholarship	0.00	16,457.40	16,457.40	0.00	414.35
Altman Family Education Trust	25,000.00	3,226.33	28,226.33	0.00	613.44
Justin O'Neil Scholarship	0.00	423.50	423.50	0.00	42.72
Joseph A. Murphy Scholarship	0.00	1,276.41	1,276.41	0.00	0.36
Elderly Services	0.00	65,139.88	65,139.88	21,658.67	17.15
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00
Loddy Weisberg & Lena Leiter Scholar	0.00	263,201.70	263,201.70	0.00	79.06
Town Scholarship Fund	0.00	18,332.02	18,332.02	2,385.00	346.11
WHS Scholarship Fund	0.00	105,233.71	105,233.71	10,756.00	2,341.01
Zeneca Settlement	0.00	5,945.29	5,945.29	0.00	1.80
Invest. Fund Conservation	0.00	565.81	565.81	0.00	0.13
Confined Space	0.00	410.21	410.21	0.00	0.00
Employee's Health & Life Insurance	0.00	164,431.47	164,431.47	3,552,794.97	556.85
Employer's Health & Life Insurance	0.00	2,323,687.85	2,323,687.85	0.00	0.00
Olin Chemical	0.00	55,700.34	55,700.34	0.00	16.81
Andover Street Traffic Lights	0.00	17.62	17.62	0.00	0.00
Tracy Circle	0.00	5,875.87	5,875.87	0.00	1.77
Barrows Auditorium Renovation	0.00	1,056.43	1,056.43	0.00	23.00
Flex Spending Town & School	0.00	13,106.73	13,106.73	154,106.50	0.00
Middlesex Pines I & II	0.00	7,432.70	7,432.70	0.00	2.26
Adoption	0.00	415.00	415.00	0.00	0.12
I93 Ballardvale	0.00	1,444.56	1,444.56	0.00	0.55
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00
Student Activity Fund	0.00	44,684.04	44,684.04	153,144.31	185.78
Student Activity Fund Wildwood	0.00	3,828.81	3,828.81	2,544.99	0.00
Student Activity Fund Boutwell	0.00	346.30	346.30	2,320.83	0.00
Student Activity Fund Middle School	0.00	38,129.85	38,129.85	210,506.13	0.00
Student Activity Fund North Intermediate	0.00	4,180.89	4,180.89	14,852.61	0.00
Student Activity Fund West Intermediate	0.00	2,748.02	2,748.02	5,330.16	0.00
Student Activity Fund Woburn Street	0.00	8,632.56	8,632.56	24,261.41	0.00
Student Activity Fund Shawsheen	0.00	6,882.69	6,882.69	15,286.53	0.00
Student Activity Fund Reserve	0.00	75,552.97	75,552.97	0.00	0.00
Tailings	0.00	(17,549.44)	(17,549.44)	0.00	0.00
Tax Title Recordings	0.00	(6,860.00)	(6,860.00)	380.00	0.00
Street Openings	0.00	105,900.00	105,900.00	13,000.00	0.00
Firearms Permits	0.00	17,725.00	17,725.00	12,675.00	0.00
Outside Details: Police	0.00	28,603.59	28,603.59	561,282.63	0.00
Outside Details: Fire	0.00	10,469.26	10,469.26	30,508.03	0.00
Outside Details: Public Buildings	0.00	(30,559.54)	(30,559.54)	55,041.95	0.00
Forfeiture Deposits	0.00	32,136.00	32,136.00	0.00	0.00
Performance Bonds	0.00	544,027.57	544,027.57	193,782.00	556.83
Meals Tax	0.00	84.37	84.37	675.62	0.00
GRAND TOTAL	965,964.67	4,143,411.13	5,109,375.80	5,061,943.34	29,640.10

TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS  
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2015

	Transfers	Expenditures	Balance June 30, 2015		Total
			Non-Expend	Expendable	
S. Carter Common Fund	0.00	0.00	200.00	1,558.67	1,758.67
SDJ Carter Lecture Fund	0.00	268.09	6,250.00	2,583.17	8,833.17
Library Funds:					
Benjamin Buck	0.00	0.00	500.00	72.18	572.18
Burnap	0.00	0.00	200.00	47.14	247.14
Chester M. Clark	0.00	0.00	500.00	174.12	674.12
Charlotte C. Smith	0.00	0.00	500.00	351.79	851.79
Stanley Webber	0.00	0.00	0.00	2.96	2.96
Walker School Fund	0.00	0.00	275.00	1,687.87	1,962.87
Housing Partnership	0.00	0.00	0.00	129,043.78	129,043.78
Winifred Richardson Trust	0.00	0.00	25,000.00	69.42	25,069.42
Cemetery Funds	(20,000.00)	0.00	907,189.67	56,794.29	963,983.96
Biggar Scholarship	0.00	0.00	25,000.00	12,829.56	37,829.56
Scott D. Braciska Scholarship	0.00	0.00	0.00	16,871.75	16,871.75
Altman Family Education Trust	0.00	0.00	25,000.00	3,839.77	28,839.77
Justin O'Neil Scholarship	0.00	0.00	0.00	466.22	466.22
Joseph A. Murphy Scholarship	0.00	250.00	0.00	1,026.77	1,026.77
Elderly Services	0.00	24,222.96	0.00	62,592.74	62,592.74
Carney-Veterans Fund	0.00	0.00	0.00	24.32	24.32
Loddy Weisberg & Lena Leiter Scholar	0.00	11,000.00	0.00	252,280.76	252,280.76
Town Scholarship Fund	0.00	1,500.00	0.00	19,563.13	19,563.13
WHS Scholarship Fund	0.00	9,510.00	0.00	108,820.72	108,820.72
Zeneca Settlement	0.00	0.00	0.00	5,947.09	5,947.09
Invest. Fund Conservation	0.00	0.00	0.00	565.94	565.94
Confined Space	0.00	0.00	0.00	410.21	410.21
Employee's Health & Life Insurance	0.00	3,427,087.08	0.00	290,696.21	290,696.21
Employer's Health & Life Insurance	10,286,355.97	10,286,355.97	0.00	2,323,687.85	2,323,687.85
Olin Chemical	0.00	0.00	0.00	55,717.15	55,717.15
Andover Street Traffic Lights	0.00	0.00	0.00	17.62	17.62
Tracy Circle	0.00	0.00	0.00	5,877.64	5,877.64
Barrows Auditorium Renovation	0.00	0.00	0.00	1,079.43	1,079.43
Flex Spending Town & School	0.00	157,754.08	0.00	9,459.15	9,459.15
Middlesex Pines I & II	0.00	0.00	0.00	7,434.96	7,434.96
Adoption	0.00	0.00	0.00	415.12	415.12
I93 Ballardvale	0.00	0.00	0.00	1,445.11	1,445.11
National Grid Transfer	0.00	0.00	0.00	20,000.00	20,000.00
Student Activity Fund	0.00	139,938.94	0.00	58,075.19	58,075.19
Student Activity Fund Wildwood	0.00	381.25	0.00	5,992.55	5,992.55
Student Activity Fund Boutwell	0.00	1,133.75	0.00	1,533.38	1,533.38
Student Activity Fund Middle School	0.00	209,466.38	0.00	39,169.60	39,169.60
Student Activity Fund No Intermediate	0.00	11,374.75	0.00	7,658.75	7,658.75
Student Activity Fund West Intermediate	0.00	5,064.58	0.00	3,013.60	3,013.60
Student Activity Fund Woburn Street	0.00	20,140.35	0.00	12,753.62	12,753.62
Student Activity Fund Shawsheen	0.00	14,198.34	0.00	7,970.88	7,970.88
Student Activity Fund Reserve	0.00	0.00	0.00	75,552.97	75,552.97
Tailings	0.00	0.00	0.00	(17,549.44)	(17,549.44)
Tax Title Recordings	0.00	1,275.00	0.00	(7,755.00)	(7,755.00)
Street Openings	0.00	8,000.00	0.00	110,900.00	110,900.00
Firearms Permits	0.00	18,687.50	0.00	11,712.50	11,712.50
Outside Details: Police	0.00	556,134.08	0.00	33,752.14	33,752.14
Outside Details: Fire	0.00	29,901.27	0.00	11,076.02	11,076.02
Outside Details: Public Buildings	0.00	71,005.84	0.00	(46,523.43)	(46,523.43)
Forfeiture Deposits	0.00	0.00	0.00	32,136.00	32,136.00
Performance Bonds	0.00	172,092.70	0.00	566,273.70	566,273.70
Meals Tax	0.00	697.83	0.00	62.16	62.16
GRAND TOTAL	10,266,355.97	15,177,440.74	990,614.67	4,299,259.80	5,289,874.47

# PUBLIC SAFETY

## Fire Department

It is with great pleasure that I submit the following annual report of the operations, activities and accomplishments of the Wilmington Fire Department for the year 2015.

In 2015 four new members were appointed, Fire Fighters Edward J. DeLucia, Ryan P. Quigley, Michael L. Rideout and Kyle R. Skinner.

The manual force consists of the Chief, Deputy Chief, six Lieutenants, thirty-two Fire Fighters, one full-time clerk and one part-time clerk. The following roster is provided.

### Fire Chief

Richard T. McClellan

### Deputy Fire Chief

Gary J. Donovan

### Clerks

Linda K. Cerullo

Isabel E. Raschella – Part-Time

### Lieutenants

William F. Cavanaugh, III

Brooke C. Green

Joseph T. McMahon

Erik J. Nansel

Christopher G. Pozzi

Frederick J. Ryan

### Fire Fighters/EMTs

Anthony J. Adamczyk

Thomas C. Casella

Thomas W. Ceres

Walter R. Daley

Edward J. DeLucia

Christopher S. Elliott

Eric M. Gronemeyer

Paul J. Hedderson

William J. Herrick, Jr.

Michael P. Jennette, Jr.

Keith E. Kelly

Jason M. Kennedy

William J. Kent, III

Andrew W. Leverone

John F. McDonough

Gregory S. Murphy

Nicholas A. Newhall

Robert E. Patrie, Jr.

Ryan P. Quigley

Eric S. Robbins

Michael L. Rideout

George M. Robinson

Eric R. Siegel

Kyle R. Skinner

Edward C. Sousa

Russell D. Stering

Megan L. Sullivan

Charles R. Taylor, Jr

Matthew D. Tremblay

Robert W. Varey, III

David P. Woods

Robert J. Woods, Jr.



*New Recruits in Training*

The department responded to a total of 3,798 calls for assistance during 2015.

Patient Assist	86	Line Box, Mutual Aid	2
Commercial Building Fire	5	Lockout of Building House	16
MasterBox	176	Medical Aid	1679
Burning Permits	183	Mutual Aid – Ambulance	172
Brush Fire	43	Mutual Aid – Fire	21
Chimney Fire	1	Motor Vehicle Crash	283
Carbon Monoxide	38	Odor, Any type	52
Gas Leaks	7	Pump Job	5
Fire Drill	36	Service Call	15
Haz Mat Incident	4	Smoke in Building	9
Inspections/26F, Oil, Propane	601	Smoke Detector Activation	51
Investigations, Any Type	226	Residential House/Structure	10
Stove Fire	7	Training, Any Type	13
Water Rescue	0	Truck/Car Fire	8
Wires Arcing	18	Roll Call/Entry	31

The following is a list of permits issued:

Black Powder	2	Propane	94
Blasting	12	Smoke Detector	214
Class C Explosive	0	Tank	73
Fire Alarm	21	Sprinkler	51
Flammable Liquid	28	Reports	31
Oil Burner	103	Carnival	1
Truck	8	Suppression	7
Welding	28	Dumpster	10
Plan Review	68	Haz Mat Processing	13
Copies	49	Subponea	2

As required by law, the Fire Prevention Bureau, under the direction of Deputy Chief Gary J. Donovan and Lieutenant William F. Cavanaugh, III, inspected all schools, public buildings, nursing homes and flammable storage facilities. Other inspections listed below:

New Residential Plan Review	29
New Residential Fire Inspections	29
New Industrial Plan Review	30
Fire Inspection Industrial/Commercial	31
Underground Tank Removals	51
Underground Tank Installations	0
Aboveground Tank Removals	48
Oil/Burner/Tank	115
Propane	94
Nursing Home Inspections	12
Gas Station Inspections	11
Oil Truck & Pick-up Transfer Tank Inspections	32



*Dump Truck Rolled Over on Route 38*



*Medflight responding to Route 93*

Shift personnel inspected 214 residential properties for smoke and carbon monoxide detectors in compliance with Massachusetts General Law Chapter 148, Section 26F.

The Fire Prevention Division, along with the assistance of the shift personnel, have performed 532 inspections this year. The inspections include propane installations, oil tank installations and removals, oil burning equipment installed in both residential and commercial structures and 26F smoke/CO inspections for sale of real estate. Also, walk through inspections of all schools, nursing homes, gas stations and restaurants for liquor licenses were performed.

Over the past year, we have conducted multiple realistic training scenarios within the community. Prior to its demolition, the old high school was the site of a four day training event that allowed us to practice and advance our tactics in rescue operations. Houses that were slated for demolition were generously opened to us for other training topics such as roof cutting and venting, forcible entry and search and rescue. We were also able to conduct multiple “other-than-fire” types of training to include open water and ice rescue, vehicle

extrication and ropes rescue. All this, combined with classroom and practical training on emergency medical topics and equipment, has made for a very busy year. We are looking forward to increasing our training opportunities over the coming year while continuing to provide high quality service to the community.

We were fortunate enough to administer the SAFE program to the schools again this year. We visited all Wilmington Public Schools grades K-5 and the Abundant Life Christian School Learning Center K-8. This program is funded through the state and teaches the children fire prevention and awareness. This year, we were able to add another level of instruction to the fourth and fifth grades at the North and West Intermediate schools. The Middlesex County Sheriff’s office allowed us to borrow the SAFE trailer which taught the children to identify fire hazards in an interactive approach and then “escape” a smoke filled bedroom. We were also able to participate in the Senior SAFE Grant which allowed us to discuss fire and fall safety for our senior population in town.

The Wilmington Fire Department worked closely with the many parties involved in the construction, code compliance and system testing of several new buildings constructed in the past year which include the new Wilmington High School, Target Store at 210 Ballardvale Street, Burlington Self Storage on West Street, Kirkwood Printing on Jewel Drive and a new retail building at 206 Ballardvale Street. The Fire Department also provided these services and oversight to the many fit ups and remodeling projects occurring in the commercial sector most likely related to an improving economy.

As always, the support of the Police Department and Public Safety Dispatch is appreciated.

I would like to acknowledge the Town Manager, Jeffrey M. Hull and Assistant Town Manager Kendra Amaral for their continued support of the Wilmington Fire Department as well as the Board of Selectmen, Finance Committee and all other Town agencies for their assistance during the past year.

# Police Department

In accordance with the By-Laws of the Town of Wilmington, I hereby respectfully submit the annual report on the activities of the Wilmington Police Department for the year 2015.

2015 continued to be a controversial year in the law enforcement profession. Protests and demonstrations country wide demanded a renewal of police and community relations. Law enforcement professionals across the country gathered to assess the role of police and a task force established by the President drafted a report on 21st Century Policing. The report hinged on what the taskforce called the Six Pillars of 21st Century Policing: Pillar One, Building Trust and Legitimacy; Pillar Two, Policy and Oversight; Pillar Three, Technology & Social Media; Pillar Four, Community Policing and Crime Reduction; Pillar Five, Training and Education and Pillar Six, Officer Wellness and Safety. The common thread throughout the report was the encouragement for local police departments to embrace a Guardian mindset regarding its service to the local community. After reviewing the six pillars and many of the taskforce's recommendations, it was clear that the mindset of the Wilmington Police Department had already followed most, if not all, of the Pillars and recommendations within a tailor fit guardianship approach. As the demographics of Wilmington are more homogeneous than most inner-cities, the problems experienced in those communities greatly impact Wilmington. Our continued commitment to providing compassionate and respectful services to the residents of Wilmington has always been the cornerstone to our collective success. We remain committed to working with the Wilmington community to provide the police services which best serve the needs of all.

In the past few years substance abuse, and more specifically Opiate abuse, has overshadowed many of our successful efforts in serving our community. A few years ago and before most law enforcement agencies in this country, the Wilmington Police Department had made the paradigm shift from enforcement to guardianship in this epidemic. For the past few years our mission has been to reach out to individuals and their families who are struggling with the devastations of addiction. Before it became commonplace in agencies across the Commonwealth, the Wilmington Police Department had established a proactive approach to this scourge. Detectives were assigned to seek out individuals who are battling addiction and offer assistance and a path to recovery. We offer reassurance and understanding to the families of the addicted and focus on serving the family as well as their loved one. We have assisted many and saved some but our work is sometimes unrewarded.

Working with our local coalition we have sought to help not only the addicted but also their families by helping them become more educated and healthy. We are hopeful our plan to enlist the services of a Substance Abuse/Family Counselor to work with the coalition to create a more stable and healthy family situation will begin in the coming year. Our efforts will focus on creating a healthier family environment for the individual fighting addiction and their families who struggle to help them by offering access to family specific counseling, education, referral services and support. We believe the best chance of successful rehabilitation is an educated and healthy family who understands they are not alone in their fight. Our proactive efforts to educate and support as many families and individuals as we can will save lives and reduce the collateral trauma of those experiencing the devastation of a loved one who is lost in the devastation of substance abuse.

The Police Department continued its partnership with Cummings Corporation with the second year of their generous 100 for 100 community service program. The Wilmington National Night Out celebration opened Rotary Park and the Public Safety Building to our residents. Police, Fire and Public Safety Dispatch enjoyed partnering with the Cummings Corporation and other local businesses to inform residents about crime prevention strategies, fire prevention and information about our equipment, programs and services. Sharing educational and recreational events with our neighbors is a highlight of the Police Department's outreach program.

In 2015 Officers James White and Chester (Chip) Bruce retired after distinguished service to the Department and the Town of Wilmington. Officer James White began his career as a patrolman in July of 1984. He was selected as the Department's 2<sup>nd</sup> DARE officer and served in that capacity with distinction. After an assignment in the traffic division he was promoted to the position of Detective

in 1998. Inspector White finished his career assigned as the Department's court prosecutor. Officer Bruce began his career in the Department in March of 1989. After serving in the patrol division he replaced Officer White as the department's 3<sup>rd</sup> DARE officer. He left the DARE position and became one of the Department's first School Resource Officers. He served admirably in this capacity for the remainder of his career. Both Inspector White and Officer Bruce were exemplary police officers, extremely well known and popular in the community. Their service to the Town transcended their patrols while on duty. We wish them well in their retirement and all future endeavors.

The following was the Departmental Roster of Personnel for 2015:

**Chief of Police**

Michael R. Begonis

**Deputy Chief**

Robert V. Richter

**Lieutenants**

Joseph A. Desmond, Operations/Grants

Scott A. Sencabaugh, Emergency Planning/ Training

Brian T. Pupa, Detective Commander

Daniel E. Murray, Accreditation and Policy Development

Charles R. Fiore, Information Technology, Crime Analysis and Licensing

**Sergeants**

David L. Axelrod

David J. Bradbury

David M. McCue, Jr.

Christopher J. Ahern

David A. Sugrue

**Detectives and Specialists**

James R. White, Court/Inspector (Ret)

John M. Bossi, Inspector

Patrick B. Nally, Inspector

Brian J. Stickney, Inspector

Christopher J. Dindo, Inspector

Brian J. Gillis, Court/Inspector

Michael J. Patterson, Narcotics

Brian M. Moon, Safety Officer

Anthony Fiore, School Resource

Dan C. Cadigan School Resource

Matthew D. Stavro, Traffic/Social Media

## Uniform Patrol Officers

Ronald J. Alpers, Jr.  
Chester A. Bruce, III, (Ret)  
Kevin P. Cavanaugh  
Paul R. Chalifour  
Rafael G. Cruz  
John W. Delorey  
Daniel P. D'Eon  
Richard A. DiPerri, Jr.  
Scott Dunnett  
Daniel P. Furbush  
Dillon K. Halliday  
Joseph F. Harris, Jr.  
Brian T. Hermann

Paul W. Jepson  
Michael E. Johnson  
Paul A. Krzeminski  
Louis Martignetti  
Thomas A. McConologue  
Nicholas Noftle  
Eric T. Palmer/ K-9 RIDIC  
Julie M. Pozzi  
Julio J. Quiles  
Kevin Skinner  
Brian E. Tavares  
Brian Thornton  
Michael W. Wandell

## Department Clerks

Julie Clark  
Susan O'Neil  
Dawn Naimo  
Patricia Cardarelli



*Officer McConologue speaks with young attendees at the Fourth of July festivities*

The following are some statistical data that reflect calls for service over the past year.

**CRIMES REPORTED**

**SEX CRIMES**

RAPE 2  
 RAPE OF CHILD WITH FORCE 1  
 RAPE OF CHILD, STATUTORY 1  
 ENTICE CHILD UNDER 16 1  
 CHILD IN NUDE, DISTRIB MATERIAL 1  
 OBSCENE MATTER TO MINOR 1  
 CHILD PORNOGRAPHY, POSSESS 1  
 LEWDNESS, OPEN AND GROSS 1

**ROBBERY**

HOME INVASION 1  
 ROBBERY, UNARMED 2

**ASSAULT & BATTERY, ASSAULT**

DOMESTIC DISTURBANCE  
 A&B 2  
 A&B ON POLICE OFFICER 1  
 INDECENT A&B ON A PERSON 14 OR 1  
 A&B ON +60/DISABLED WITH INJUR 2  
 A&B ON FAMILY / HOUSEHOLD MEMB 5  
 A&B WITH DANGEROUS WEAPON 6  
 ASSAULT W/DANGEROUS WEAPON 13  
 STRANGULATION OR SUFFOCATION 3  
 ASSAULT TO MURDER, ARMED 2  
 RESIST ARREST 1  
 ASSAULT 3  
 A&B 21  
 A&B ON POLICE OFFICER 1  
 A&B ON FAMILY / HOUSEHOLD MEMB 16  
 ASSAULT ON FAMILY / HOUSEHOLD 1  
 ASSAULT ON FAMILY / HOUSEHOLD 1  
 RESIST ARREST 7  
 STALKING 1  
 WITNESS, INTIMIDATE 5  
 BOMB THREAT, FALSE 7  
 THREAT TO COMMIT CRIME 12

**BURGLARY, BREAKING & ENTERING**

B&E BUILDING NIGHTTIME FOR FELON 20  
 B&E FOR MISDEMEANOR 4  
 B&E BUILDING DAYTIME FOR FELON 10  
 B&E VEHICLE/BOAT NIGHTTIME FOR 28  
 B&E IN TO BOAT/VEHICLE FOR MIS 24  
 B&E VEHICLE/BOAT DAYTIME FOR FELON1  
 B&E VEHICLE/BOAT NIGHTTIME FOR 1  
 BURGLARIOUS INSTRUMENT, POSSES 1

**LARCENY, SHOPLIFTING AND THEFT**

LARCENY FROM PERSON 1  
 SHOPLIFTING \$100+ BY ASPORTATION 1  
 SHOPLIFTING \$100+ BY CONCEALIN 1  
 SHOPLIFTING BY ASPORTATION 3  
 SHOPLIFTING BY ASPORTATION, 2N 1  
 LARCENY FROM BUILDING 8  
 TOOLS, LARCENY OF CONSTRUCTION 1  
 LARCENY OVER \$250 21  
 LARCENY UNDER \$250 16  
 TRUCK, LARCENY FROM 1  
 MOTOR VEH, TAKING & STEALING P 1  
 ALL OTHER LARCENY 1

LARCENY OVER \$250 49  
 LARCENY OVER \$250 BY SINGLE SC 3  
 LARCENY UNDER \$250 41  
 LARCENY UNDER \$250 BY SINGLE S 1  
 LARCENY OVER \$250 3  
 LARCENY OVER \$250 BY SINGLE SC 1  
 LARCENY UNDER \$250 1  
 LARCENY OVER \$250 FROM +60/DIS 1  
 SHOPLIFTING BY PRICE TAG TAMPE 1  
 LARCENY OVER \$250 BY FALSE PRE 6  
 LARCENY UNDER \$250 BY FALSE PR 3  
 MOTOR VEH, LARCENY OF 9  
 LARCENY OVER \$250 BY SINGLE SC 1  
 LARCENY UNDER \$250 1  
 LARCENY BY CHECK OVER \$250 3  
 USE MV WITHOUT AUTHORITY 2

**DRUG RELATED CRIMES**

DRUG, DISTRIBUTE CLASS A 1  
 DRUG, POSSESS TO DISTRIB CLASS A 1  
 DRUG, POSSESS TO DISTRIB CLASS B 2  
 DRUG, DISTRIBUTE CLASS D 1  
 DRUG, POSSESS TO DISTRIB CLASS D 2  
 DRUG, DISTRIBUTE CLASS E 1  
 DRUG, POSSESS CLASS A 5  
 DRUG, POSSESS CLASS A, SUBSQ.O 2  
 DRUG, POSSESS CLASS B 7  
 DRUG, POSSESS CLASS B, SUBSQ.O 1  
 DRUG, POSSESS CLASS C, SUBSQ.O 1  
 DRUG, POSSESS CLASS D 3  
 DRUG, POSSESS CLASS D, SUBSQ.O 1  
 DRUG, POSSESS CLASS E 7  
 HEROIN, BEING PRESENT WHERE KE 2  
 PRESCRIPTION, UTTER FALSE 11  
 PRESCRIPTION, UTTER FALSEN 1

**FRAUD AND FORGERY**

FORGERY OF CHECK 4  
 FORGERY OF DOCUMENT 14  
 UTTER COUNTERFEIT NOTE 3  
 COUNTERFEIT NOTES, COMMON UTTER 1  
 UTTER FALSE CHECK 4  
 UTTER FALSE DOCUMENT 1  
 PEDDLING DOOR-TO-DOOR VIOLATION 1  
 CREDIT CARD FRAUD UNDER \$250 5  
 RMV DOCUMENT, POSSESS/USE FALS 1  
 FRAUD/CHEAT, GROSS 1  
 CREDIT CARD FRAUD OVER \$250 11  
 IDENTITY FRAUD 34

**OPERATING UNDER THE INFLUENCE AND ALCOHOL VIOLATIONS**

OUI DRUGS 4  
 OUI LIQUOR 25  
 OUI LIQUOR, 2ND OFFENSE 8  
 OUI LIQUOR, 3RD OFFENSE 2  
 CHILD ENDANGERMENT WHILE OUI 2  
 LIQUOR TO PERSON UNDER 21, FURNISHING 1  
 LIQUOR, PERSON UNDER 21 PROCUR 2  
 LIQUOR, PERSON UNDER 21 POSSES 7  
 ALCOHOL IN MV, POSSESS OPEN CO 6

<b><u>VANDALISM, MALICIOUS DAMAGE</u></b>	
VANDALIZE PROPERTY - DEFACEMEN	15
TAGGING PROPERTY	1
DESTRUCTION OF PROPERTY +\$250,	39
DESTRUCTION OF PROPERTY -\$250,	32
MOTOR VEH, MALICIOUS DAMAGE TO	9
SCHOOL, VANDALIZE	1

**FIREARMS AND DANGEROUS WEAPONS**

FIREARM, STORE IMPROP	6
FIREARM, STORE IMPROP LARGE-CA	1
FIREARM ON SCHOOL GROUNDS, CAR	1
DANGEROUS WEAPON, CARRY	2

**OTHER CRIMES**

DISORDERLY CONDUCT	5
PROTECTIVE CUSTODY	35
MOTOR VEH THEFT, FALSE REPORT	1
CRIME REPORT, FALSE	1
RECEIVE STOLEN PROPERTY +\$250	5
CHILD REQUIRING ASSISTANCE	1
TRESPASS	6
TELEPHONE CALLS, OBSCENE	1
TELEPHONE CALLS, ANNOYING	12
STRANGE PHONE CALL	1
CHINS WARRANT	1
SECTION 12 POLICE COMMITMENT	1
WARRANT OF APPREHENSION	6
TAXI FARE, EVADE	1
RAILROAD TRACK, WALK/RIDE ON	5
FIRE ON ANOTHER'S LAND, SET	1
LANDLORD FAIL PROVIDE UTILITIE	1
ABUSE PREVENTION ORDER, VIOLAT	21
HARASSMENT PREVENTION ORDER, V	3
RECKLESS ENDANGERMENT OF A CHILD	1
HARASSMENT, CRIMINAL	7
DUMPSTER, USE OF ANOTHER'S COM	2
MISLEADING POLICE OFFICER	5
RESIST ARREST	1
FALSE NAME/SSN, ARRESTEE FURNISHING	1
CRIME REPORT, FALSE	1
TRASH, LITTER	1
GLUE/TOXIC SUBSTANCE, INHALE	1
ACCESSORY BEFORE THE FACT	1
ATTEMPT TO COMMIT CRIME	7
CONSPIRACY	1
FUGITIVE FROM JUSTICE ON COURT	2
MOTOR CARRIER SAFETY VIOLATION	1
NUMBER PLATE, MISUSE DEALER/RE	1
TRUCK FAIL DISPLAY OWNER'S NAM	1
REGISTRATION STICKER MISSING	1
DPW MARKINGS	1
JUNIOR OPERATOR OP 12-5 AM W/O	1
LICENSE REVOKED, OP MV WITH	12
IGNITION INTERLOCK, OPERATE WI	1
CONSPIRACY TO VIOLATE DRUG LAW	7
WARRANT ALL OTHERS	73
WARRANT, ILLEGAL USE OF CREDIT	1

CHINS WARRANT	1
HEADLIGHTS, FAIL DIM	1
STATE HWAY TRAFFIC VIOLATION	1
STATE HWAY FOLLOWING TO CLOSE	1
MOTOR VEH BY-LAW VIOLATION	1
MUNICIPAL BY-LAW VIOLATION	1
DPW MARKINGS	1
CROSSWALK VIOLATION	2
MARKED LANES VIOLATION	32
RIGHT LANE, FAIL DRIVE IN	3
YIELD AT INTERSECTION, FAIL	4
STOP/YIELD, FAIL TO	14
LICENSE CLASS, OPERATE MV IN V	2
LICENSE RESTRICTION, OPERATE M	1
UNLICENSED OPERATION OF MV	31
LICENSE NOT IN POSSESSION	4
REGISTRATION NOT IN POSSESSION	1
IMPROPER OPERATION OF MV, ALLO	2
UNSAFE OPERATION OF MV	1
SEAT BELT, FAIL WEAR	8
TEXTING WHILE OPER A MV	2
BLIND PEDESTRIAN, FAIL STOP FOR	1
SPEEDING	7
SPEEDING IN VIOL SPECIAL REGUL	1
SPEEDING POSTED OR ABSOLUTE	24
INSPECTION/STICKER, NO	14
SAFETY STANDARDS, MV NOT MEET	1
ABANDON MV	1
LICENSE REVOKED AS HTO, OPERAT	1
LICENSE REVOKED FOR OUI, OPER.	1
LICENSE SUSPENDED, OP MV WITH	50
LICENSE SUSPENDED, OP MV WITH,	9
NUMBER PLATE VIOLATION TO CONC	3
REGISTRATION REVOKED, OP MV WI	12
REGISTRATION SUSPENDED, OP MV	1
REGISTRATION SUSPENDED, OP MV,	1
LEAVE SCENE OF PERSONAL INJURY	2
LEAVE SCENE OF PROPERTY DAMAGE	34
NEGLIGENT OPERATION OF MOTOR V	20
RECKLESS OPERATION OF MOTOR VE	2
FALSE NAME TO PO, GIVING	1
STOP FOR POLICE, FAIL	7
UNINSURED MOTOR VEHICLE	10
NUMBER PLATE VIOLATION	5
EQUIPMENT VIOLATION, MISCELLAN	3
LIGHTS VIOLATION, MV	3
CHILD 5-12 WITHOUT SEAT BELT	1
UNREGISTERED MOTOR VEHICLE	7
SNOW/REC VEH PUBLIC WAY, ON	1

**TOTAL CRIMES REPORTED 1,264**

**ARRESTS**

A&B	8
A&B ON +60/DISABLED WITH INJUR	2
A&B ON FAMILY / HOUSEHOLD MEMB	3
A&B ON FAMILY / HOUSEHOLD MEMB	11
A&B WITH DANGEROUS WEAPON	4

ABUSE PREVENTION ORDER, VIOLAT	16
ASSAULT TO MURDER, ARMED	1
ASSAULT W/DANGEROUS WEAPON	3
ATTEMPT TO COMMIT CRIME	2
B&E BUILDING DAYTIME FOR FELON	1
B&E BUILDING NIGHTTIME FOR FEL	1
B&E FOR MISDEMEANOR	3
B&E VEHICLE/BOAT NIGHTTIME FOR	1
BOMB THREAT, FALSE	1
CHILD ENDANGERMENT WHILE OUI	1
CHILD REQUIRING ASSISTANCE	1
CONSPIRACY TO VIOLATE DRUG LAW	1
COURTESY BOOKING,	1
CREDIT CARD FRAUD OVER \$250	1
DESTRUCTION OF PROPERTY +\$250,	4
DISORDERLY CONDUCT	2
DRUG, DISTRIBUTE CLASS D	1
DRUG, POSSESS CLASS A	2
DRUG, POSSESS CLASS A, SUBSQ.O	2
DRUG, POSSESS CLASS B	2
DRUG, POSSESS CLASS B, SUBSQ.O	1
DRUG, POSSESS CLASS E	2
DRUG, POSSESS TO DISTRIB CLASS	1
DRUG, POSSESS TO DISTRIB CLASS	2
DUMPSTER, USE OF ANOTHER'S COM	1
FEDERAL PRISONER BOOKING	182
FIREARM ON SCHOOL GROUNDS, CAR	1
FUGITIVE FROM JUSTICE ON COURT	1
GLUE/TOXIC SUBSTANCE, INHALE	1
HARASSMENT PREVENTION ORDER, V	1
HEROIN, BEING PRESENT WHERE KE	1
IMPROPER OPERATION OF MV, ALLO	2
JUNIOR OPERATOR OP 12-5 AM W/O	1
LANDLORD FAIL PROVIDE UTILITIE	1
LARCENY OVER \$250	2
LARCENY OVER \$250	1
LARCENY OVER \$250 BY SINGLE SC	1
LARCENY UNDER \$250	1
LEAVE SCENE OF PERSONAL INJURY	2
LEAVE SCENE OF PROPERTY DAMAGE	10
LEWDNESS, OPEN AND GROSS	1
LICENSE CLASS, OPERATE MV IN V	1
LICENSE RESTRICTION, OPERATE M	1
LICENSE REVOKED AS HTO, OPERAT	1
LICENSE REVOKED FOR OUI, OPER.	1
LICENSE REVOKED, OP MV WITH	9
LICENSE SUSPENDED, OP MV WITH	46
LICENSE SUSPENDED, OP MV WITH,	8
LIQUOR, PERSON UNDER 21 POSSES	3
MISLEADING POLICE OFFICER	1
NEGLIGENT OPERATION OF MOTOR V	2
NUMBER PLATE VIOLATION TO CONC	2
NUMBER PLATE, MISUSE DEALER/RE	1
OUI DRUGS	3
OUI LIQUOR	19
OUI LIQUOR, 2ND OFFENSE	9
OUI LIQUOR, 3RD OFFENSE	2
PEDDLING DOOR-TO-DOOR VIOLATIO	1
PROTECTIVE CUSTODY	35

RAILROAD TRACK, WALK/RIDE ON	5
RECEIVE STOLEN PROPERTY +\$250	3
RECKLESS OPERATION OF MOTOR VE	1
REGISTRATION REVOKED, OP MV WI	10
REGISTRATION SUSPENDED, OP MV,	1
RESIST ARREST	1
SHOPLIFTING BY ASPORTATION	2
SHOPLIFTING BY ASPORTATION, 2N	1
STALKING	1
STOP FOR POLICE, FAIL	1
STOP/YIELD, FAIL TO	1
TAXI FARE, EVADE	1
TELEPHONE CALLS, ANNOYING	1
TRESPASS	2
UNINSURED MOTOR VEHICLE	2
UNLICENSED OPERATION OF MV	28
USE MV WITHOUT AUTHORITY	2
UTTER FALSE CHECK	1
WARRANT ALL OTHERS	54
WARRANT OF APPREHENSION	6
WARRANT, ILLEGAL USE OF CREDIT	1

**TOTAL ARRESTS 561**

**PROTECTIVE CUSTODY 35**

**STATISTICAL CALLS FOR SERVICE DATA**

POLICE DEPARTMENTAL SERVICE	1,312
POLICE DEPT ADMINISTRATIVE DUTY	26
911 ABANDONED / HANGUP	1,072
ABANDONED MV	3
ALARM, HOLD-UP	12
ALARM, BURGLAR	1,289
ANIMAL COMPLAINT	713
ASSIST OTHER AGENCY	678
ASSAULT / A&B	13
CITIZEN CONTACT	601
BURGLARY ( B & E ) PAST	62
BYLAW VIOLATION	13
CAR FIRE	4
CAR SEAT INSTALL	188
BUILDING OR HOUSE CHECK	1,045
COMPLAINT	56
DOMESTIC ASSAULT / A&B	27
DISTURBANCE	436
DISABLED MV	416
DRUG OVERDOSE OR SUSP OVERDOSE	49
DOMESTIC DISTURBANCE NO ARREST	85
DRUG OFFENSES	5
ESCORT/TRANSPORT	212
FAMILY OFFENSES	14
FOUND PROPERTY	114
FINGERPRINTING SERVICE	4
RESIDENTIAL HOUSE FIRE	1
INVESTIGATIONS, POLICE	59
POLICE INVESTIGATION	95
JUVENILE OFFENSES	3
K9 ACTIVITY	96

LARCENY /FORGERY/ FRAUD	286
LIQUOR LAW VIOLATION	2
LOCKOUT OF STRUCTURE OR MV	190
LOG ENTRY	9
LOST PROPERTY	56
LOST OR STOLEN LIC PLATE	3
MEDICAL EMERGENCY	1,285
MISSING PERSON	72
MOTOR VEHICLE CRASH	870
MOTOR VEHICLE OFFENSES	16
MOTOR VEHICLE STOP	4,588
MOTOR VEHICLE THEFT	10
NOTIFICATION	43
ODOR OF ANY TYPE	21
OTHER FIRE RELATED CALL	2
OTHER CRIME NOT LISTED	7
PARKING COMPLAINT	485
ANNOYING PHONE CALLS	148
POLICE LOG ENTRY	368
RAPE	1
RECOVERED STOLEN PROPERTY NON MV	1
RECOVERED STOLEN MV	2
MOTOR VEHICLE REPOSSESSION	24
SERVE RESTRAINING ORDER	119
RO SERVICE EMERGENCY	5
ROBBERY	1
SUDDEN DEATH	10
SEX OFFENSES	4
SHOPLIFTING	7
SOLICITING	10
SRO INVESTIGATION	55

SERVE SUMMONS	137
SUSPICIOUS ACTIVITY	1,469
TRAFFIC CONTROL COMPLAINT	1,605
TRUCK FIRE	1
VANDALISM MALC DAMAGE	124
SERVE WARRANT	74
WIRES DOWN, ARCHING	70

**TOTAL 20,883**

**MOTOR VEHICLE VIOLATIONS**

DRIVING UNDER THE INFLUENCE	39
INSPECTION STICKER	321
MARKED LANES	210
DRIVERS LICENSE	110
DRIVING TO ENDANGER	24
STOP SIGN/LIGHT	541
SPEEDING	2075
OTHER	1002

**TOTAL 4322**

**OTHER DEPARTMENT FUNCTIONS**

FIREARMS LICENSE TO CARRY ISSUED	229
FIREARMS ID CARDS ISSUED	10
REPORTS TO INSURANCE COMPANIES AND ATTORNEY'S	1,104
PARKING TICKETS	124

## Animal Control

Complaints	713
Animals Picked Up	20
Animals Returned to Owners	15
Animals Adopted	0
Animals Picked Up Deceased*	27
Animals Quarantined	10
Animals Euthanized Includes Wildlife	4
Total Days for Animals in Kennel	9
Animals Vaccinated at Rabies Clinic	156
Barn Inspections	39
Citation Fees Issued	\$10.00

\* Majority of which are wildlife

# FACILITIES & INFRASTRUCTURE

## Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We ensure that facilities are properly cleaned and maintained for employees, school children, staff, as well as the general public. The Public Buildings Department also provides service for town-owned traffic signals, the set up for Elections and Town meetings, plus other community events such as the Fourth of July celebrations.

The following are highlights for some of the projects completed during 2015:

- Routine maintenance was performed in all school and municipal buildings.
- Voting areas were set up for elections.
- Set up for Fourth of July Festivities.
- Set up for High School Graduation.
- Chairs and choral risers were moved from school to school for assemblies, musical concerts and plays.
- Food and supplies delivered for food services to each school.
- Set up for the Annual Town Meeting.
- All schools were cleaned over the summer and ready for a clean, fresh start to the new school year.
- Installed new roofs over the gyms at the Woburn Street and Shawsheen Schools.
- All town buildings' boilers, Univents, air handlers and exhaust systems were cleaned, filters changed and serviced over the summer.



*New Boilers Installed at the Shawsheen Elementary School*

- Installed 2 new high-efficiency, gas fired boilers at the Shawsheen School with two variable speed drives for high efficiency pumps converting the heating system from oil to natural gas.
- Maintain emergency generators at all schools and town buildings.
- Installed a new A/C Chiller unit at the Public Safety building.
- Installed a new heating system converting the Veterans' Department building from oil to Natural Gas.
- All town-owned traffic signals were maintained and repaired as needed.
- All lighting maintained and repaired for the Town Park, Town Common, tennis courts and the exterior of all Town owned buildings.
- Worked with the school department, contractor and other departments to assure a smooth transition and seamless opening of our new high school.
- Replaced over 500 incandescent light bulbs with LED, and installed new LED light fixtures throughout town buildings.
- Sanded, relined and applied a new finish to the gym floor at the Shawsheen School.

We gratefully acknowledge the support of the Board of Selectmen, the Town Manager, all town departments, the school administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2015 a productive year.

# Permanent Building Committee

The year 2015 was a busy one for the Permanent Building Committee. This is an exciting time for all involved with the high school project to go from schematic design to the opening of our brand new high school. We are honored to provide the children of Wilmington with a new, state-of-the-art high school with all the current technologies, amenities and efficiencies to better their education, to help them compete in today's global economy and to provide the residents of Wilmington with a new facility with tennis courts, basketball courts, football and baseball fields, that they can be proud of. The committee is also looking forward to working with the Cecil Group in forming a new Facilities Master Plan for the Town of Wilmington.

We gratefully acknowledge the support of the Board of Selectmen, the Town Manager, all town

*Wilmington High School - Home of the Wildcats*

departments, the School Administration and especially the people of Wilmington, in their support and cooperation for future projects.



# Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Michael J. Woods, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2015.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

## Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2015:

### New 10-Year Trash & Recycling Contract Executed for Automated Collection:



After evaluating an advertised Request for Proposals, the Town of Wilmington executed a 10-year contract with Russell Disposal, Inc. to bring automated trash and recycling collection to the Town of Wilmington. Every resident in Town was provided a 64 gallon wheeled trash container and a 95 gallon wheeled recycling container. This system replaces the traditional curbside trash and recycling collection program the Town has used in the past. By implementing automated collection, the Town seeks to reduce Town paid tipping fees by decreasing rubbish tonnage while increasing the recycling rate. With the industrial quality of the barrels, the program also reduces litter by curtailing animal interference. Trash and recycling tonnages for the year are included below in the section titled "Solid Waste and Recycling". Since the automated program began in July and not January, the tonnages shown represent a combination of traditional collection and automated collection.

### 2015 Winter Recovery Funding Issued:

For the second year in a row, the Commonwealth of Massachusetts again issued winter recovery money to various cities and towns affected by the harsh winter of 2014-2015. Wilmington took advantage of the full amount of funding offered to the Town (\$113,604) and completed various guardrail repairs along Route 62, Concord Street and other roadways which suffered damage around town. This funding was also used to resurface Philips Avenue between Baker Street and Wild Avenue.

### Intersection of Middlesex Avenue/Glen Road/Wildwood Street:

The long awaited TIP funded intersection improvement project at Middlesex Avenue and Glen Road broke ground during the summer of 2015. The project reached substantial completion by the end of the year, with the installation of the traffic signal mast arms expected to be installed in early 2016. The project included new sidewalks, new geometric alignments to the intersection including added turning lanes and new traffic signals. The project seeks to greatly improve safety over the existing intersection, which has historically been prone to accidents.

### Butters Row Culvert Replacement Project:

The existing 30-inch deteriorated concrete and corrugated metal culvert underneath Butters Row, just west of the railroad bridge, was replaced over the summer. Due to excessive excavation depth, the project was advertised for public bid. The project was a success and the wooded area to the north of Butters Row again drains under the roadway, preventing overflow from running down the railroad bed.

### Cunningham Street Drainage Project – Phase II:

The Department began and completed a planned capital drainage project on Cunningham Street at the intersection of Beeching Avenue during the months of August and September. The project consisted of site preparation and clearing, the installation of five deep sump catch basins with associated drainage pipe, and the excavation and grading of a properly sized detention pond to the east of Cunningham Street. This project was permitted through the Wilmington Conservation Commission by the issuance of an Order of Conditions.

Parking Lot Reconstruction at Shawsheen Elementary School:

The Department requested \$190,000 in capital funding to reconstruct the existing 102,000 square foot parking lot at the Shawsheen Elementary School. The work included the reclamation of the existing parking lot down to approximately 12 inches, fine grading and compaction of the new processed base, new asphalt and associated parking lot striping. The project was completed under budget at approximately \$182,000.

Sidewalk Extension Project – Rotary Park & Middlesex Avenue:

The Town added to its extensive sidewalk network with the construction of approximately 850 feet of new sidewalk. The new walkway completes connectivity between Main Street and Clark Street via Middlesex Avenue, with walking access to Rotary Park now complete from three different directions.

New Uniform Contract Utilizing Improved Visibility Garments:

The Department evaluated an advertised Request for Proposals for a new three-year contract to supply the DPW staff with higher visibility uniforms. The contract was awarded to UniFirst and covers a three-year period up through Fiscal Year 18.



New Sean Collier Playground at Silver Lake:

Through a generous donation from “Where Angel’s Play,” the Town of Wilmington received a replacement playground at Silver Lake Beach in September. DPW crews offered in-kind assistance by demolishing and removing the old playground, preparing the area and excavating or footings.

Ipswich River Watershed Stream Crossings:

During the month of June, the Department erected Ipswich River Watershed signs at seven different stream crossing locations around town. The signs were donated by the Ipswich River Watershed Association and intend to increase overall awareness and cleanliness of the watershed.

Eurasian Milfoil Monitoring at Silver Lake:

As part of the Town’s ongoing and successful invasive plant management program at Silver Lake, the Town was again able to avoid the chemical treatment of Eurasian Milfoil and Curlyleaf Pondweed due to low weed volumes. Monitoring will continue into the spring of 2016 and a decision will be made on whether chemical treatment in 2016 is deemed necessary.

Roadside Integrated Vegetation Management Plan:

In accordance with 333 CMR 11.00 Rights of Way management regulations, the Department implemented year two of the approved five-year Vegetation Management Plan (VMP). This plan is a requirement of the Massachusetts Department of Agricultural Resources (MDAR) in order to use herbicides for selective weed control within traveled ways as part of an integrated management strategy which also includes mechanical cutting. The approved VMP and Yearly Operations Plans (YOPs) are on file with the MDAR.

Highway Division (978-658-4481):

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc.

The Division installed two (2) new flashing school zone speed limit signs at the North Intermediate School during the summer of 2015.

The Highway Division helped crews from Reading Municipal Light Department this year by providing excavating services on Lowell Street for approximately two weeks. This helped them set new utility poles in the area.

A new sign for Palmer Field, the playing field behind Town Hall, was ordered and installed by Public Works crews over the summer of 2015. The sign was funded by the Pop Warner group.



A new security gate was installed at the entrance to the gas pumps at the DPW Garage located at 135 Andover Street. The gate was installed by Security Works of Boston and includes a hydraulic piston, detection loops and an electronic eye for added safety.

The lower library parking lot was newly striped by the Highway Division in May. The parking layout was designed by the Engineering Division and maximizes parking efficiency in the lower lot.

The Department obtained a new Miller curb machine in August and used it to install bituminous curbing on the Middlesex Avenue/Rotary Park sidewalk project, Parker Street and various curb damage repair. This purchase replaces the need to hire an outside contractor to perform bituminous curb installations.

Drainage:

Cunningham Street: The Department began and completed a planned capital drainage project on Cunningham Street at the intersection of Beeching Avenue during the months of August and September. The project consisted of site preparation and clearing, the installation of five deep sump catch basins with associated drainage pipe, and the excavation and grading of a properly sized detention pond to the east of Cunningham Street.



*Chestnut Street  
Drainage Improvement Project*

Chestnut Street: A segment of drainage trunk line in the vicinity of 397 Chestnut Street was replaced due to excessive and repeated root intrusion from a sycamore tree located at 400 Chestnut Street. This improvement was made in preparation for paving this leg of Chestnut Street.

Salem Street: The stone culvert at 773 Salem Street (Shea Concrete) experienced a sink hole in the shoulder as a result of heavy rain. The hole was excavated cleanly with the vac truck, and a new piece of granite slab was used to replace part of the culvert stone for structural support. The stone was mortared in, and the sink hole was properly backfilled and compacted. All the work was done from the shoulder of the road, and the stream underneath was not affected.

Roadway Projects:

Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 18,165 linear feet (3.4 miles) of roadway work on the following projects:

Adams Street	from 29 Adams Street to Parker Street	(2,700 linear feet)
Cedar Street	from Harris Street to Burt Road	(625 linear feet)
Chestnut Street	from Hillside Way to the Town Line	(4,170 linear feet)
Fairmeadow Drive	from Nichols Street to Nichols Street	(2,400 linear feet)
Flagstaff Road	from Nichols Street to End	(595 linear feet)
Harris Street	from Burlington Avenue to Cedar Street	(900 linear feet)
Jere Road	from Fairmeadow Road to Fairmeadow Road	(1,240 linear feet)
Kiernan Avenue	from Lowell Street to End	(700 linear feet)
Nichols Street	from Shawsheen Avenue to Whipple Road	(3,750 linear feet)
Parker Street	from Lowell Street to Blackstone Street	(1,785 linear feet)
Webber Street	from Burlington Avenue to End	(670 linear feet)

These projects collectively represent approximately \$665,000 in state Chapter 90 roadway infrastructure funding.

Philips Avenue from Baker Street to Wild Avenue was also resurfaced using 2015 Winter Recovery funding.

Storm Events and Snow & Ice Removal:

The Highway Division recorded 108.55 inches of snow for the winter of 2014-2015. Of this, 89 inches were recorded between January 24<sup>th</sup> and February 14<sup>th</sup>. Wilmington experienced a blizzard on January 26<sup>th</sup> with a recorded 30 inches of snow.

The new 16 year average annual snowfall for Wilmington is approximately 71 inches.

The winter included 10 plowing events and 32 deicing events, which utilized approximately 4,992 tons of salt and 13,835 gallons of liquid magnesium chloride deicing solution. No sand was used for deicing during this winter.



*Snowdrifts at Shawsheen Elementary School*

Household Rubbish Collection, Disposal and Recycling (978-658-4481):

The Department of Public Works is responsible for the Town’s various refuse disposal and recycling programs. These programs include household rubbish and recycling, appliance, television, and computer monitor recycling, yardwaste recycling, waste oil collection and household hazardous waste collection. This year 375 cars (177 full cars, 105 half cars and 93 small load cars of three gallons or less) participated in the Town’s Household Hazardous Waste Day held on May 9, 2015.

Solid Waste and Recycling:

In 2015 the Town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	7,633	Tons (Recycled)
Recyclables Collected at Curbside	2,118	Tons (Recycled)
White Goods Collected at Curbside	35	Tons (Recycled)
Yardwaste Collected at Curbside	680	Tons (Recycled)
Yardwaste Delivered to Recycling Center	349	Tons (Recycled)
Cathode Ray Tubes (TV’s, Monitors) Collected	17	Tons (Recycled)

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, approximately 2,200 Christmas trees were collected at curbside by the Department of Public Works.

Working under a Beneficial Use Determination (BUD) issued by the Massachusetts Department of Environmental Protection (DEP), the DPW removed the following waste material from our Yardwaste Center in 2015:

Water Treatment Plant Residuals	748	Tons
Street Sweepings/Catch Basin Cleanings	1,122	Tons
Compost Tailings	1,871	Tons

The mixed material was approved by DEP for cover material at the Merrimac, MA sanitary landfill.

Tree Division (978-658-2809):

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.



*Tree Foreman Scott Smith*

The Operations Manager was appointed to the Executive Board of the Massachusetts Tree Wardens and Foresters Association (MTWFA) in January and is also a member of the Society of Municipal Arborists (SMA) and the Mass Arborists Association (MAA). The Tree Division page of the Department’s website continues to receive upgrades with goals of helping to educate the community on the role of trees in the community forest. One of the primary focuses of this outreach effort is to help the community take a proactive role in identifying invasive pests, such as the Asian Longhorn Beetle and Emerald Ash Borer, which have devastated communities like Worcester, Shrewsbury and Dalton. As Emerald Ash Borer was recently found in North Andover in December of 2013, concerns over the invasive species will continue to grow.

Winter Moth, which has become a recent problem for New England communities, was again the subject of an organic control approach at the Wildwood Cemetery and Town Common. Winter moths in caterpillar form are defoliating

insects which burrow deep into the bud of certain deciduous trees and feed on pre-emerged leaves. The caterpillars fall to the ground where they pupate in the soil until late fall/early winter where they emerge as moths and seek a mate. In 2015, the Town used a combination of strip foam and Teflon slip tape to provide a physical obstruction to prevent female wingless winter moths from migrating up the host tree. By preventing this migration, the reproductive cycle of the moth is broken as it cannot scale the tree to emit its reproductive pheromones which attract the winged male moths.

This year, the Department was the recipient of Massachusetts Interlocal Insurance Association (MIIA) Loss Control Grant which funded Phase 1 of Wilmington’s first ever Roadside Tree Inventory and Health Assessment. Through an advertised Request for Proposals, the services of Bartlett Tree were utilized to perform inspections on over 190 roadside trees throughout the Route 62 and Route 129 heavily traveled corridor. This survey serves as a proactive method of prioritizing tree work, scouting for invasive insects and diseases, locating high risk trees and inventorying species in Wilmington’s urban forest. This project was completed entirely through the use of grant funding and allows for the growth of the inventory should future grant funds become available.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division. This year the Town used approximately 6,850 LED lights. LED lights use significantly less energy than conventional lights.

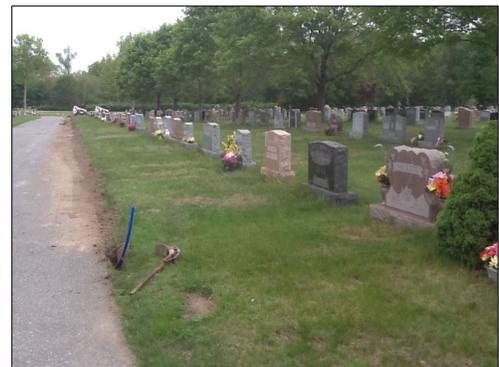
Cemetery Division (978-658-3901):

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc.

INTERMENTS

Residents	91
Non-Residents	69
Moved/Disinterred	<u>2</u>
TOTAL:	162
Receipts	\$132,327.00
Reserve	\$ 23,315.00
Trust Fund	\$ 23,275.00

The cemetery railing along the Route 62 sidewalk was upgraded this summer with fresh paint.



*New Water Spigot on Cedar Street*

### Parks & Grounds Division (978-658-4481):

In 2015, the DPW continued to implement the turf management plan that began in 2010. This turf management program has the goal of improving the safety and playability of the Town's 39 Acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.



*Grooming Alumni Field*

In addition to implementing the turf management plan, the Parks & Grounds Division carried out regular maintenance such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All playing fields were fertilized and brush was cleared from the air vents at all of the Town's schools.

The Division is also responsible for the daily maintenance and general upkeep of Silver Lake Beach. Both the main beach and Baby Beach were maintained, mechanically groomed and inspected for litter.

The Parks & Grounds Division was also responsible for the fall collection and removal of all leaves and tree debris from Town fields, parks and building grounds. This project utilizes the Department's tow-behind leaf vacuum and high-box body attachment.

### Engineering Division (978-658-4499):

The Town's Engineering Division is responsible for providing engineering, permitting, surveying, master planning and inspectional services for various Public Works projects. In 2015, the Engineering Division provided these services for multiple projects highlighted by the following:

- Drainage Improvement Design, Permitting and Construction Administration for Cunningham Street.
- Drainage Improvement Design for Mass Avenue and Brattle Street.
- Water Main Extension Design for Middlesex Avenue.
- Sidewalk Extension Design, Permitting and Construction Administration for Middlesex Avenue.
- Oversight for Design, Permitting and Construction of the Butters Row Drainage Culvert replacement.
- Construction Inspection and As-built Preparation for Middlesex Avenue/Glen Road Intersection Project.

The Engineering Division also provides internal support to various departments including Planning and Conservation, Assessors, Building Inspector, Board of Health, Police Department, Fire Department and Recreation Department. This includes peer reviews for various applications including Site Plan Review, Notice of Intent Applications, Stormwater Management Permits, Building Permits and Occupancy Permits. This also includes establishing surety and performing construction inspection services for various subdivisions and private developments including Cheyenne Estates, Murray Hill Estates, Rhode Island Road and North Wilmington Estates.

In 2015, the Engineering Division continued the expansion of its Geographic Information System (GIS) computer mapping and database platform. The Engineering Division is the storage center for all of the Town's spatial data. Spatial data associates a geographic location to infrastructure through utilizing a coordinate system. This data is then illustrated on a map available online. As infrastructure is continuously being improved, expanded or repaired, it is imperative that data can be updated and edited in a timely manner to ensure the most accurate information is conveyed to the user. This year, the Engineering Division has initiated the process of converting the original "stagnant" map layers to "dynamic" map layers based on database entry. The conversion of utility infrastructure layers such as drain and sewer has been completed and available for use by



*Installation of Curbing  
Middlesex Avenue Sidewalk Project*

Department of Public Works personnel. In 2016, it is expected that more of these stagnant map layers will be replaced by dynamic map layers as the GIS program continues to push towards its goal of being the up-to-the-minute data hub for the Town.

Other future plans for the Engineering Division include the continuation of efforts to implement an electronic based file management system for more efficient access to Town public records. The goal is to improve the overall level of service the Engineering Division can provide to the community and various Town departments.

#### Water & Sewer Division (978-658-4711):

##### Water:

Over the course of 2015, the Water Division continued to provide Wilmington with clean, safe drinking water along with proper fire flow protection. The following is a summary of projects completed, equipment purchased and other pertinent information from 2015. As an ongoing practice, the Water Division is consistently evaluating ways to provide a quality product in the most efficient manner possible.

One of the major projects completed in 2015 was the demolition and removal of the Industrial Way Booster Station and underground storage tank. Located near the corner of Woburn Street and Industrial Way, the pump station and 500,000 gallon underground tank were used to increase fire flow availability for Industrial Way and Progress Way. Once the Town activated the MWRA connection in 2009, it was determined through a system evaluation that the need for the pump station and tank was eliminated. The station was deactivated from the distribution system at that time and demolition was scheduled for a later date. The demolition was completed this past spring and consisted of cutting and capping suction and discharge water lines, removing and disposing of equipment with the pump station, and demolishing the pump station and underground concrete water tank. The site was restored by backfilling, grading and spreading topsoil and seed.

Over the summer, a town-wide comprehensive leak detection survey was performed on approximately 1,227 fire hydrants, 126 miles of water main and all water service pipes. During the survey, 13 leaks, equaling approximately 150,000 gallons of unaccounted for water per day, were found. All leaks have been repaired. Along with identifying and repairing water leaks, the benefits of having a water leak survey conducted include:

- Reduced electricity costs at pump stations.
- Reduced property damage that results from surfacing water during main breaks.
- Reduced risk of contamination.

During the year, the Water Division purchased two trucks and one backhoe. The two trucks purchased, a 2015 F350 4WD Utility Truck with Plow, and a 2015 F350 4WD Dump Truck, replaced aging vehicles in the fleet. Both new trucks are multifunctional pieces of equipment that provide a practical asset to the existing fleet. The new truck will be used for scheduled maintenance, construction operations, snow removal and for emergency situations such as water main breaks. In addition to the two new F350 trucks, the Water Department also purchased a 2016 John Deere 410L backhoe to replace the existing backhoe that was almost 20 years old.

In 2015, the Water Division continued the past practice of replacing undersized water mains using in-house personnel and equipment. Since the cost of using in-house personnel and equipment is substantially less than hiring external contractors, the Water Division attempts to complete as many water main installations as possible. Over the past year, the Water Division completed two

significant water main upgrade projects. The first upgrade was on Dexter Street and Silverhurst Avenue, where approximately 1,000 linear feet of two inch iron pipe was replaced with eight inch ductile iron pipe along with the addition of new fire hydrants. The second upgrade occurred on Burnap Street, where approximately 525 linear feet of new eight inch ductile iron pipe and one new hydrant was installed. Replacing the undersized mains with eight inch or larger ductile iron pipe improves water quality, enhances water hydraulics and increases fire protection.

In September, a private contractor was hired to inspect the water storage tanks in Wilmington. This is an annual requirement per the Massachusetts Department of Environmental Protection. The assessment from the contractor indicated that the tanks were in satisfactory condition and that there were no significant deficiencies discovered.

The 11 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the following locations; the aquifer at the pump stations, water into the water treatment plants (WTP), water leaving the WTP and water withdrawals at the interconnections with Woburn, Burlington and the MWRA.

During the months of May and June, the annual water main flushing and valve exercising program was performed. A standard practice in the water works industry, this program helps to remove sediment and tuberculation that have accumulated in water mains. Another benefit of the program is that it is effective in reducing odor, taste and color in the water. Approximately 9.0 million gallons of water were used to accomplish this task in 2015. While flushing the hydrants and operating the valves, employees also take the opportunity to identify any hydrants that are not in proper working condition. All fire hydrants identified are then repaired.

The Water Division maintains and repairs over 126 miles of water mains, 7,536 service connections, 1,227 fire hydrants, over 750 main valves, three storage tanks, nine pumping stations, and two water treatment facilities. In addition, the department removes snow and ice adjacent to fire hydrants and also assists the Highway Division with roadway snow and ice removal.

Pumping Statistics:

<u>Wilmington Treated</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>
Maximum per Day	2,159,652	288,724
Maximum per Week	14,356,872	1,919,368
Maximum per Month	58,093,800	7,766,551
<u>MWRA Purchased</u>		
Maximum per Day	2,563,941	342,773
Maximum per Week	15,576,405	2,082,407
Maximum per Month	41,401,387	5,534,634
<u>Combined</u>		
Maximum per Day	4,183,735	559,323
Maximum per Week	24,322,223	3,251,634
Maximum per Month	90,831,821	12,143,292
Average per Day	2,293,845	306,664
Average per Month	69,771,110	9,327,689
Total Purchased (MWRA)	200,648,800	26,824,706
Total Treated (Wilmington)	636,604,520	85,107,556
Total Provided for Distribution	837,253,320	111,932,262
Total Pumped from Aquifer (Raw)	678,208,257	197,039,818

Precipitation Statistics:

Annual Rain Fall	37.54"
Annual Snow Fall Winter 2014-2015	102.7"

<u>Consumption Statistics:</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>	<u>PERCENTAGE OF TOTAL PUMPED</u>
Municipal Use	17,524,847	2,342,894	2.1
Residential Use	461,300,486	61,671,188	55.1
Commercial Use	41,459,755	5,542,748	5.0
Industrial Use	241,485,913	32,284,213	28.8
Annual Water Main Flushing	9,067,050	1,212,172	1.1
Miscellaneous Hydrant Use	1,587,979	345,986	0.2
Total Accounted For Pumped	772,426,031	103,265,512	93.3
Unaccounted for Use *	64,827,829	8,666,580	7.7

\* The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water used while fighting fires, street sweeping and theft.

Water Distribution:

The following new water mains were constructed in 2015:

<u>In-House Water Main Improvements</u>	<u>Length</u>	<u>Size</u>	<u>Hydrants</u>
Burnap Street	523'	8"	1
Adams Street	121'	8"	
Dexter Street	783'	8"	1
Silver Lake Avenue	40'	8"	
Silverhurst Avenue	201'		

Water Mains Installed by Private Contractors

Eleanor Drive	1,095'	8"	2
Dunton Road	748'	8"	1
Parker Street	488'	8"	
Glen Road	199'	8"	
Middlesex Avenue	500'	12"	1
Madison Road	46'	8"	
McDonald Road	2,377'	8"	5
McGrane Road	203'	8"	1
Sgt. Veloza Way	185'	8"	1
Hillcrest Street	320'	8"	1

Sewer Collection System:

Sewer:

The Sewer Division maintains approximately 20 miles of main pipe, nine pump stations, 1,612 services and a septage receiving facility.

Over the past year, the division continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. As part of standard operating procedure, all pump stations were inspected daily to ensure they were operating properly.

In general, the sewer system continues to be in very good condition.

# HUMAN SERVICES & CONSUMER AFFAIRS

## Library

In 2015, Wilmington Memorial Library (WML) continued to implement the FY16-FY20 Strategic Plan by meeting the goals and objectives that focus on the following: community, literacy and lifelong learning, technology, marketing, facility and staff. The 2015 Annual Report highlights activities and services that reflect how the library is making progress in these areas to better serve Wilmington residents.

### Community

There were a number of ways this past year that the library established itself as an agency that supports community partnerships and creates connections that bring residents with common interests together.

Library Director Christina Stewart and Dianna DiGregorio, President of the Wilmington Community Fund, identified local non-profits whose mission directly serves the needs of the Wilmington community and invited them to meet at the library. The purpose of meeting was to share information to ensure an understanding of services and programs offered by each thereby improving impact and outreach to residents. After the initial meeting in April, the group concurred that sharing information about each organization's services was very beneficial and decided to meet again in September. The group now identifies itself as the Community Resources Roundtable and will continue to meet twice a year.



*Town Manager Jeffrey Hull Speaks with Residents at Welcome to Wilmington Reception*

Library Director Christina Stewart and Assistant Library Director Charlotte Wood worked with Nancy Vallee, Executive Director of the Wilmington Chamber of Commerce, on hosting the first Welcome to Wilmington Reception at the library on April 30. Representatives from Town departments, local organizations and businesses were on hand to welcome 35 new residents and provide information about living in our town. The second Welcome to Wilmington Reception, with 50 attendees, was held in November. Going forward, we will continue hosting two receptions annually for new residents.

We hosted the library's first Teen Job Fair on April 22. Nine local employers participated and over 100 teens attended the job fair to learn about job and volunteer opportunities.

Sixty-one homeowners participated in the library's first annual Town Wide Yard Sale on Saturday, June 13. For a fee of \$15, each homeowner received two yard sale signs, lots of publicity and a listing on the yard sale map. Maps were distributed at the library, town hall and local businesses. The weather cooperated, feedback was positive and planning for our second yard sale in June 2016 is underway.



*Teen Job Fair*

Providing a space for groups to meet is important for community connection. A new group for writers, led by local resident Barbara Alevras, was started in the spring. This group meets the first Saturday of the month and draws a dedicated group of writers. The library continues to offer a Friday morning meeting space for those who like to do needlework. This group has been meeting since March 2014 and has evolved from a group of strangers to a group of friends. The library's job networking group was launched at the same time and continues to be a valued resource for those who are out of work or are looking to change to a new job. "Couponers," a group of women who like to use money saving coupons, meet the first Monday of the month to share their coupons. The new "Cookin' the Books" book club began meeting in early September. Led by staff member Lisa Crispin who chooses the cookbook for each meeting, participants select and make a recipe from this cookbook and then come together to enjoy the food and talk about the recipes. This daytime lunch group now has a loyal following and some staff participation as well.

One of the hottest trends in 2015 was adult coloring books with reviews noting the creative and calming effects of coloring. WML started an adult coloring group in August that now meets monthly. A number of coloring books have also been added for patrons to borrow and coloring pages are available in the library. This past year, we also began circulating a variety of lawn games and board games encouraging families and friends to enjoy old fashioned ways to socialize and connect with one another.

WML initiated the collaboration between the Friends of the Library Book Store Next Door and the Wilmington Recreation Department to create a deposit collection of books at Town Beach during the summer months. Beachgoers enjoyed having a supply of reading material at the beach that was free and did not have to be returned.

For five years running, the library has sponsored a Shredding Day in September. This year the library sponsored two shredding days because the shredding truck filled to capacity on the first day. Over 250 cars came through the line over the course of both days. Many people commented how much they value the service and wish for it to continue.

WML sponsored Food for Fines in February and August to help out the Wilmington Food Pantry. In addition, the library served as collection drop-off place for We're One Wilmington for Halloween costumes and donations for Wilmington families in need during the holidays.

WML was once again a Community Supported Agriculture (CSA) pick-up point for Wilmington residents and others who have CSA shares with Farmer Dave of Dracut, MA.

### Literacy

WML continues to look for new ways to inspire and connect with readers of all ages. While reading is usually a solitary activity, readers love to discuss characters, ideas, plots and whether the book met their expectations. In April 2015, Adult Services Librarian Kim Rowley started "Novel Ideas," a fiction book club that meets monthly. A group of eight to ten readers enjoy reading and discussing books from a variety of genres.



The annual summer reading program is a mainstay of our library offerings. "Every Hero has a Story" was the 2015 summer reading theme and the Youth Services Staff led by Barbara Raab once again did an awesome job offering a wide range of events, activities and incentives. Over 780 children read a total of 9,303 hours! In addition, Youth Services staff presented 241 story time programs this past year. To accommodate working parents, a drop-in program for babies and toddlers was added, along with "Dads and

Donuts” on Saturdays. Youth Services Librarian Barbara Raab and Assistant Children’s Librarian Victoria Waitt also made visits to preschools, center-based and family day care programs where they presented story times.

### Lifelong Learning

WML’s robust offering of programs provided a variety of lifelong learning opportunities ranging from discussions of foreign and domestic affairs to how to identify birds. We are now envisioning ways to help our patrons build 21<sup>st</sup> century skills by engaging them in Science, Technology, Engineering and Math (STEM) learning experiences. The Youth Services staff presented the following STEM based programs in 2015:



*Playing Minecraft at the Library*

- *Exploration Station*, a hands-on program for preschoolers to explore science topics
- *Minecraft*, a video game where kids build constructions out of cubes
- *3D Printing*, kids and teens use computer-aided design software to design and print a 3D object
- *Stop Motion Animation*, a fun program in which kids and teens made their own movies using clay or LEGOS
- *SCRATCH Programming*, using an easy to learn programming language, tweens and teens design their own videogame
- *LEGO Mindstorms*: kids create and program robots and work on various challenges

In addition, the goal of the Friends of the Library Annual Appeal for 2015 is to raise the funds needed to offer innovative multigenerational STEM programs and resources. We plan to purchase STEM kits that patrons can borrow. These STEM kits may include math games, materials for experiments with simple machines, solar powered robots and more. The library added two telescopes that patrons could borrow so they could experience astronomy from their backyard.

### Technology

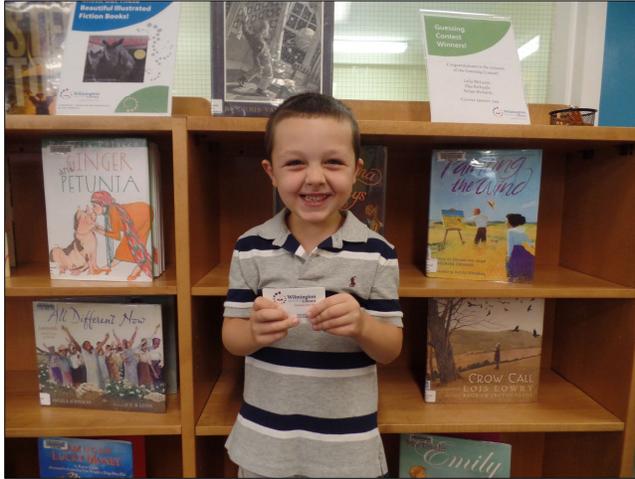


Helping residents navigate new technology and keeping them informed about emerging technology trends has become a major role for the public library. In 2015, we increased our one-on-one Tech Help sessions from two per week to five per week. Technology Librarian Brad McKenna also taught classes every quarter on varying technology topics including “Introduction to the Cloud,” “Digital Security,” “Linked in” and “3D Printing.” In addition, we hosted our first “Tech Panel” in May featuring local technology professionals who shared their thoughts on what future technology holds for us. We also joined others around the world celebrating

“Pi Day” on March 14. Professor Chris Rycroft from Harvard University gave a historical overview of this mathematical concept on May 12<sup>th</sup> and patrons experienced “Pi” with math trivia while also enjoying some pie on May 14<sup>th</sup>.

## Marketing

We continued to focus on improving our marketing strategies to ensure that residents are aware of, and take full advantage of, what the library has to offer. Barbara Alevras of Sage Consulting Services was hired in the spring to help guide the library in developing a strategic social media plan. Barbara provided tutorials, best practices and guidance in the development of a social media plan which provides the framework for sharing unique and informative content that will increase patron interaction with the library and promote all it has to offer. To promote more engagement on Facebook, WML did a “Like Us On Facebook” campaign with a goal of going from 850 page likes to 1,000 likes. As of September 10, 2015, we had 1,027 likes and by year end we had 1,118 likes. Working with Tomo 360, a marketing and website design firm, library staff reviewed content and best practices to create a user friendly website that connects patrons with all our services, programs, databases, collections and community resources. We look forward to launching the new website in early 2016.



A promotional campaign in September, National Library Card Sign-Up Month, encouraged residents to sign up for a library card which resulted in 119 new sign-ups during the month. Our marketing efforts were recognized by the Massachusetts Library Association with an award in the *Advertisement* Category for our billboard “Why Buy?” that was located on Route 38 during the month of November 2013.

## Facility

A new art hanging system installed in the library’s conference room makes it possible for the library to showcase the work of local artists. In 2015, Jean Chang, Linda Molloy and Peter Cain had their work on display.

A new service desk was installed on the first floor in October that improves work flow, ergonomics and overall look of the first floor.

Four large historic photos of Wilmington depicting swimmers at Silver Lake, grade school students in a one-room school house, the North Wilmington train station and the Harnden Tavern were hung in the Banda Room and in the conference room. The photos that had originally hung at Market Basket in Wilmington were previously in storage at the Harnden Tavern.



*Linda Molloy with her Artwork on Display at the Library*

## Staff

Staff changes this past year include the following: Kimberly Rowley joined the staff as the new Adult Services Librarian in January, replacing Anna Call; Danielle Ward joined the staff in August as the new Marketing Librarian, replacing Pamela Gardner; Brittany Tuttle joined the staff in September as the new Assistant Librarian for Teen Services, replacing Alison Schwartz.



*Mike the Bubble Man*

Thanks to funding support from the Friends of the Library, staff is able to attend National Library Conferences where they learn about emerging technologies, trends and best practices that help keep library services up-to-date and relevant to the community.

Technology Librarian, Brad McKenna, attended the Computers in Library conference in Washington, D.C. in April. Assistant Library Director, Charlotte Wood, attended the American Library Association conference in San Francisco in June. This is the largest library conference in North America providing a forum for leading libraries to share their ideas and accomplishments. In October, Adult Services Librarian Kim Rowley and Marketing Librarian Danielle Ward attended a one-day

session of the New England Library Association Conference. In November, Assistant Library Director Charlotte Wood and Library Director Tina Stewart, attended a two-day "Library Journal Director's Summit: Brand Challenge: Communicating the New Library to Build New Brand Equity."

Library staff participated in a variety of online training webinars and workshops presented by the Merrimack Valley Library Consortium. In the spring, Traci Mello, Town Nurse, taught an AED/CPR course for nine staff members. At the June staff meeting, Krista McLeod, Library Director at the Nevins Library in Methuen, presented "Defending Access with Confidence: A Practical Workshop on Intellectual Freedom." In addition, library staff voluntarily participated in a number of library programs this past year. Whether making recipes for Cookin' the Books, creating an entry for the Edible Books contest, or demonstrating a craft for the holiday craft night, staff enjoys getting to know our patrons better while fostering good customer service and a sense of team spirit.

The following comments on social media demonstrate how the library and its staff are perceived and valued by the Wilmington community.

Posted by Melissa Goldstein in October on the Wilmington Community Board Facebook Page: *I just want to give a shout out and praise to the Wilmington Memorial Library. They have been really knocking it out of the park with their children's events: Story times, Toddler painting, Little movers, an awesome Halloween party, complete with games and cupcake decorating. The staff is amazing and so caring! We truly have an amazing library!*

Posted by Amelia Broome in December on the Wilmington Townie Referral Facebook page: *A shout-out to the folks at the Wilmington Library. ALWAYS courteous and helpful. A pleasure to deal with thank you!*

The Friends of the Library is acknowledged for its ongoing support. We thank the cadre of dedicated volunteers including members of the Executive Board, Book Store Next Door volunteers, hospitality committee and all Friends who by their membership believe that a good public library is an important community resource. Going forward, WML is committed to doing its best to connect residents to their community and the world beyond.

## LIBRARY STAFF

Library Director - Christina Stewart  
Assistant Library Director - Charlotte Wood  
Administrative Assistant - Gloria Corcoran

Adult Services Librarian - Kimberly Rowley  
Marketing Librarian - Danielle Ward  
Technology Librarian - Bradley McKenna  
Youth Services Librarian - Barbara Raab

Assistant Children's Librarian - Victoria Waitt  
Assistant Technical Services Librarian - Linda Harris  
Assistant Teen Services Librarian - Brittany Tuttle  
Circulation Librarian - Linda Pavluk

Adult Department Circulation Assistants  
Ruth Ellen Donnelly, Desiree Maguire, Maureen Walsh

Children's Department Library Associates  
Lisa Crispin and Sonia Lacombe

Technical Services Assistant- Diane DeFrancesco

Library Pages  
Melody Almada, Britney Chin, Matthew Leiskau,  
Kyria Nelson, Brianna Perrino,  
Ruju Trivedi, Megan Waring, Jayne Wierzbicki



LIBRARY STATISTICS FOR 2015

Hours Open Weekly		
Winter		64
Monday through Saturday 9-5		
Monday through Thursday evenings 5-9		
Summer		56
Monday through Friday 9-5		
Monday through Thursday evenings 5-9		
Population		22,508
Number New Patrons Registered		821
Total Registered Borrowers		16,227
Number of Library Visits		143,427
Number of Items in Collection		51,416
Items per capita		2.28
Subscriptions		142
Museum Passes		12
Circulation		226,695
Physical	202,084	
Digital	24,611	
Circulation Per Capita		10.07
Interlibrary Loan		52,634
To other libraries	21,936	
From other libraries	30,698	
Information Services		
Information Desk Transactions		5,426
Internet Sessions		14,407
Email Newsletter Subscriptions		3,325
Website Hits		386,522
Meeting Room		1,048
Library	831	
Community	217	
Library Programs		808
Children's Programs	427	
Teen Programs	66	
Adult Programs	315	
Total attendance at programs		16,765
Children's Programs	12,277	
Teen Programs	568	
Adult Programs	3,920	

# Wilmington Arts Council

The Wilmington Arts Council is a Local Cultural Council (LCC) made up of volunteers to fund cultural projects that will benefit the Town to the greatest possible extent. In Massachusetts, public funding for the arts is provided through a central agency, the Massachusetts Cultural Council, and Wilmington is one of the 329 LCCs in the Commonwealth. This extensive grassroots system of public support for community cultural programs is unmatched anywhere in the United States. LCCs are made up of volunteers who are appointed by the community's Board of Selectmen. The Wilmington Cultural Council currently has eight active members. Jean Chang and Linda Molloy serve as Co-Chairs.

The Council received \$4,900 from the Massachusetts Cultural Council to distribute to grant applicants for Fiscal Year 2016. The Council also has an additional \$850 from 2015 which was not claimed by award recipients, bringing the 2016 total to \$5,750. We received 15 requests for funding and will be awarding grants to 12 of the applicants. These include museum passes, musical programs, painting lessons, a rug making workshop, speakers and theatrical productions.

Watercolor lessons, taught by Louise Anderson, continue to be very popular and additional sessions have been added in the summer and winter. Oil painting lessons taught by Paul Ciaramitaro continue to be very well attended. Plans are underway for photography classes.

The Annual Art Show was held in June and, as always, was well attended by both Wilmington residents and people from surrounding towns. The reception for the show is always an elegant affair with live piano music, refreshments and a wonderful opportunity for the public, local artists and their friends and families to meet each other and view the exhibited pieces.



There was an additional exhibit this year during the fall for our art students, their teachers and Council members. The walls were full of beautiful art from many participants and our students had the opportunity to display how wonderfully they have progressed.

Piano recitals continue to take place throughout the year and are growing in number.

The Stewart Highland Pipers and the Middlesex Valley Chorus continue to hold rehearsals at the Arts Center building.



The Council has been working closely with the library to develop joint programs. Beginning in October 2015, the Arts Council worked with the library to coordinate art exhibits on a rotating basis in the library's upstairs meeting room.

# Sarah D. J. Carter Lecture Fund Committee

Sarah Davis Jaquith Carter envisioned Wilmington residents having access to quality cultural programming. Her Will left money to the Town with a request for yearly cultural programs. The Town of Wilmington has maintained the endowment and a Committee has planned events since its inaugural year in 1910.

The Sarah D. J. Carter Committee is always striving to present an enjoyable event for all in attendance. Musical programs have always been the most popular. As 2015 is the 100<sup>th</sup> anniversary of Frank Sinatra's birth, we searched for an act highlighting the music of this musical legend.



On Friday evening, October 23, George Lyons presented his show "Sounds Like Frank". George has certainly been gifted with the style and voice of his idol, Frank Sinatra. Over 250 people witnessed a fantastic performance that brought back many fond memories.

As Sarah Carter requested, all programs are free of charge. This year's program was sponsored by a grant from the Wilmington Arts Council.

Planning for our 2016 program is underway. E-mail us with program suggestions at [sarahdjcarter@comcast.net](mailto:sarahdjcarter@comcast.net)

Our Committee members are: Adele Passmore, Chairperson, Ann Berghaus, Barbara Bishop, Andrea Houser and Ann St. Onge.



*Ann Berghaus, Andrea Houser, George Lyons, Adele Passmore, Ann St. Onge*

# Historical Commission

The Wilmington Historical Commission is proud to continue in its mission to support the preservation, education and conservation of Wilmington's impressive legacy of historic sites and buildings.

To that end, the Historical Commission continues in its efforts to steward the Butters Farmhouse, a First Period house owned by the Town. This year's Town Meeting approved the sale of this house into private ownership, with appropriate preservation restrictions. The expectation is that such a sale will allow the much needed rehabilitation of the building to continue, as a new owner prepares the house to revert to its original purpose as a private residence. In the meantime, the Commission continues to plan for the expected change in building ownership, grateful for the support of the town in preserving this important relic of Wilmington's earliest history.

The year 2015 saw the demolition of two of Wilmington's municipal school buildings. In February, the "old" Wilmington High School (c. 1950) was demolished upon completion of a new state-of-the-art high school building. The Historical Commission worked to document the old building before demolition began, by taking photos of it inside and out and collecting artifacts, with much of this work done by volunteer Stephen Berghaus. As predicted by the Historical Commission, the cornerstone of this building was found to contain a "time capsule" of documents placed there at the school's dedication in 1950. Representatives of the Historical Commission were pleased to attend the ceremony in September in which the "time capsule" or strongbox was opened to reveal documents pertinent to that building's construction history. The Historical Commission is grateful for the support of the School Department and the Public Buildings Department in documenting the building and rescuing the 1950 "time capsule."

The second former school building razed this year was Wilmington's Whitefield School, originally built to serve as a grade school in 1904. Demolition of this building was approved in an article by this year's Town Meeting, after being tabled by Town Meeting the previous year. Despite the vote to raze the building, the Historical Commission is proud of its efforts on behalf of this building and would like to thank the Public Buildings Department for the opportunity to inspect the building and secure memorabilia and photos before its demolition.

A proud accomplishment for the Commission in 2015 was the opportunity to contribute to the new high school's 9/11 Memorial Fund, thanks to the efforts of former Commission member Julie Fennell, author of *Wilmington Remembers 9/11*. Funds raised through the sale of this book allowed the Historical Commission to be able to contribute \$1,500 to the Memorial Fund. The dedication of this Memorial in September was a proud moment for those who worked several years to make the Memorial a reality and the Commission is pleased to have been able to contribute to this effort.



As part of the Commission's mission to educate the public as to the Town's historic assets, the Commission has made it a priority to install signs and plaques, where appropriate, to mark important sites. This year the Commission was proud to purchase a sign to mark the cemetery's Baptismal Pool, a low spot located behind the Arts Center which was filled with water in earlier times. This spot is believed to have been the site of baptisms in the mid nineteenth century, when the Arts Center was still a Baptist church. This new sign, in conjunction with the impressive preservation and restoration of the Pool itself, through the

efforts of Eagle Scout candidate Frank West and Boy Scout Troop 136, should bring a renewed awareness of the significance of this landmark to the Town's citizens.

Another Eagle Scout project of note was begun this year by Camden Connor, also of Troop 136, at the Town Museum. Camden's project was landscape additions to the Museum grounds, including the building of new picnic tables, the addition of a sign marking the hop garden in front of the Carriage House and the construction of several old fashioned outdoor games. The Commission is indebted to both Eagle Scouts for their support of historic preservation and their valuable contributions to the Town's historic properties.

As in previous years, the Historical Commission was happy to donate a historically themed gift basket to the Women of Wilmington's Festival of Trees holiday fundraiser. Also during the holiday season, the Commission decorated the Scalekeeper's House, the West Schoolhouse and the Butters Farmhouse with holiday wreaths. Members of the Commission were also active in decorating the Harnden Tavern for this year's annual Holiday Social.

Memberships in historic preservation organizations were renewed. Memberships include Historic New England, Preservation MASS, the American Association for State and Local History, the New England Museum Association, the American Alliance of Museums and the Woburn Historical Society.

Curator Terry McDermott continues to oversee programs at Wilmington's Town Museum at the Harnden Tavern. She works with the Commission to create events and presentations of interest to the local community. Popular events held this year included the Haunted Woods in October, the Harvest Festival in November and the Holiday Social in December. All programs are open to the public.

Kathleen Delaney remains the chair of the Wilmington Historical Commission, with Bonny Smith, Gerry Duggan, Steve Lawrenson, Diane Harvey and Bob Mallett remaining as active members. In 2015, Bob Mallett was named the Historical Commission liaison to the Public Buildings Department. The Commission's clerk, Patti Cardarelli, resigned from her position in August.



The Wilmington Historical Commission is always grateful to the volunteers whose work and dedication make the Town Museum the important Town asset that it has become. Many volunteers contribute, but special mention must be made of Steve Berghaus, whose dedication to the exhibits of the Carriage House and tireless work in documenting the demolition of the former high school is a service that adds an extra dimension to the Museum's offerings. Other important contributors to the Museum include Adele Passmore, Steven Valenti, Mike Quigley, Jean Hartka, the Durkee Family, the Wilmington Company of Minutemen and local high school students, all of whom have donated their time and talents to the Museum and for that we are grateful. A sincere and whole hearted thank you is extended to Town administration, as well as to various Town departments that support the Commission's work, especially the Town's Public Works and Public Buildings Departments, whose work helps to maintain the Harnden Tavern and other historic assets of the town.

The Wilmington Historical Commission meets on the second Monday of the month at Town Hall and the Wilmington Town Museum.

*Volunteer Steve Berghaus  
Sprucing Up the Town Museum*

## Col. Joshua Harnden Tavern and Wilmington Town Museum

Located at the site of the historic Col. Joshua Harnden Tavern, the Wilmington Town Museum is proud to work with the Wilmington Historical Commission to bring the following programs, exhibits and events to the Town's citizens:

- January      *On the Road - AIM (Access is Mandatory) meeting*  
A slide presentation featuring Wilmington's historic properties, scheduled to take place at the Wilmington Knights of Columbus building, was cancelled due to bad weather.
- June          *Flag Day*  
The Wilmington Company of Minutemen conducted their annual Flag Retirement Ceremony on June 14 while the Museum and Carriage House were open for tours.
- July &  
August      *Brown Bag Lunch and Games*  
For more than ten years, the Museum has offered citizens an opportunity to visit the Museum grounds for a picnic lunch on Friday's throughout the summer, with old fashioned outdoor games such as ring toss, hoop rolling and cup and ball provided for entertainment. The Museum is grateful for the assistance of volunteers from Wilmington's teen community in offering this program.
- Wilmington Farmers Market*  
*On the Road – Across from Wilmington's Town Common.*  
Terry McDermott, Museum Curator, had the opportunity to sit at the Community Table of the Wilmington Farmer's Market in July and talk to local residents about Town history and the Town Museum.
- September   *Wilmington Memorial Library*  
*On the Road – Wilmington Cemetery Stroll*  
For the third year, library staff invited Terry McDermott to lead a walk through the Town Cemetery in September. Participants in this year's walk visited the Old Burial Ground, site of the Town's oldest gravestones, as well as the restored Baptismal Pool and other old gravestones in the larger cemetery across the street from the Burial Ground. We were fortunate to have a beautiful fall day for this well attended event.
- October      *Haunted Woods*  
The *Haunted Woods* event on the grounds of the Harnden Tavern, presented by Stephen Valenti and a large team of volunteers, continues to grow in popularity as the crowds in attendance get larger with each passing year. Residents looking for Halloween thrills and chills need look no further than this exciting local event! This year the Haunt could be experienced on four nights, spread out over two weekends in October. With the crowds growing every year, we look forward to more success with the *Haunted Woods* event in the future.
- November    *Harvest Festival*  
The Harvest Festival is another popular Museum event which celebrates Wilmington's agricultural past and features old fashioned craft and cooking demonstrations with the Wilmington Minutemen as well as Mountain Man re-enactor Mike Quigley. In addition to the presentation of historic handcrafts, visitors were treated to apple crisp made from Baldwin apples and prepared by Historical Commission members.

December

*Annual Holiday Social*

The Museum's annual Holiday Social welcomed the holiday season in style, with arrangements of fresh greens, flowers and bows placed throughout the building to create the festive, old fashioned holiday atmosphere for which the Museum is well known. Much credit is due to Diane Harvey of the Historical Commission, who spent hours decorating and preparing the building for this event. Girl Scout Troop 65083 sang carols, high school volunteers assisted at the children's craft table and delicious refreshments, including the traditional cucumber sandwiches, were available to all guests.



*Carolers at the Annual Holiday Social*

The Town Museum was pleased to be able to assist Audrey Reed and the Buzzell Senior staff as they prepared for the Buzzell School Reunion in September. Along with many former students of the school, the Museum was able to provide some photos and memorabilia dating back to its earliest days. The Museum was also able to provide photos and memorabilia of the Buzzell family, which was very involved in Wilmington's civic life in the twentieth century and for whom the Buzzell School was named. The event was a wonderful afternoon of nostalgia and renewed acquaintances. Audrey Reed and the Senior Center staff created an event that will be remembered by guests for years to come! The Museum was proud to be able to contribute in some small way to the event's success.

As was experienced throughout New England, 2015 was a rough winter with heavy snows in January and February damaging structures and services around the region. Like many other buildings in Wilmington, the Harnden Tavern at the Town Museum experienced ice dams and leaking in several places which caused the Museum to be closed to tours for several weeks during the worst of the winter weather. In the spring, the Historical Commission contracted with Nate Gordon, a painter experienced in dealing with old houses, to paint the ceilings on the first floor of the building, where the worst staining occurred due to the leaks caused by the ice dams. The Commission hopes to be able to arrange for additional interior painting in the future, as the rest of the building's interior has not been painted in over ten years.

Another building condition issue is the state of the Tavern's windows. The building contains some exceptional antique windows, but many of them contain broken panes of glass and virtually all the windows require re-glazing and painting. In the past year, the Historical Commission was able to fund the restoration of one window at the building, but dozens more will require attention in the not too distant future. For that reason, the Historical Commission filed an application at the end of the year with the Methuen Festival of Trees grant program to request funding for restoration of the two windows requiring the most immediate attention. The Historical Commission will continue to seek creative ways to fund the restoration of more of these windows, as the need to address this issue will become more pressing with the passage of time and their progressive deterioration.

The Museum is always honored to receive donations of historical documents and artifacts from local citizens to add to the collection. In the past year, the Museum received many interesting donations, some of which include: photos from Charlie Ballou; a Bible, hammer and map belonging to Henry Wilson Sargent donated by Ruth Swenson; Kodachrome slides of the dedication of the old high school in 1950 from Gerry Duggan; an electric log from Mark & Paul Jenkins on behalf of their recently



# Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to the residents of Wilmington. The Recreation Department aims to provide solutions to new challenges faced by residents in evolving life situations. New residents can meet others, parents can find a wide variety of reasonably priced programs for their children to sample, "empty nesters" might take a class or enjoy theater or sporting event tickets and residents of all ages continue to reap the benefits of group travel and assorted fitness programs. The Recreation Department has been in full-time operation for 45 years. The Department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Volunteer members are: C. Michael Burns, Chairman; Charles Biondo, Vice-Chairman; Laurie Robarge, Secretary; Sheila M. Burke and Mark Kennedy. Commissioners are active in various groups, committees and clubs throughout town.

The Recreation Office staff remains small, with only two full-time employees (Director Deborah Cipriani and Senior Clerk Linda Kanter) and one part-time staff member (Program Coordinator Karen Campbell). In addition, there are over 100 part-time and seasonal employees and over 250 volunteers who help to run the department's programs. The department offers, on a year-round basis, an ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.

A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to other towns or organizations. The department is funded by a variety of sources. The town-appropriated budget provides for a full-time director and clerk as well as some limited supplies and staff training costs. Program fees fund the position of the program coordinator. A combination of program fees and donations heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.

Volunteers are critical to the success of recreation programs. Volunteers might find themselves spreading out candy for the Annual Easter Egg Hunt, coaching a T-Ball or Basketball team or serving breakfast to Santa, resident children and their families. We greatly appreciate our residents who give so generously of their time and most report that they also gain on personal levels by volunteering. We receive generous donations from local businesses and organizations. Some of these valuable contributors in 2015 include: Analog Devices, Bryant Glass, Dunkin' Donuts of 321 Main St., Dunkin' Donuts of 195 Main St., Everett Lodge IOOF (Odd Fellows), Kiwanis, Market Basket, Reading Co-operative Bank, ReMax Encore, Salem Five, Shriners, Sons of Italy, Tewksbury/Wilmington Elks, Utz Quality Foods, Inc., Wilmington Community Fund, Wilmington Fire Department, Wilmington 4<sup>th</sup> of July Committee, Wilmington Police Department and the Wilmington Rotary Club.

The Recreation Department continues to improve and augment our program offerings to meet the ever-increasing demands for classes, activities, entertainment and travel experiences. The department strives to meet the increased demand for children's programs by expanding the scope and number of these programs. We actively solicit suggestions for future offerings and encourage our talented residents to consider teaching a class. Some new classes in 2015 that were well received included Wicked Cool Superhero Science, Beginner Ballet and our Chefs in Training learned to make Potato Gnocchi! We offer a wide range of classes to inspire adults to try something new. Some of our most popular programs include upholstery, 35+ basketball league, cardio boot camp and yoga classes.



*Fishing Derby, Fun for all Ages*

Our holiday and seasonal celebrations enhance the sense of community and identify Wilmington as a unique town. They include the Easter Egg Hunt, Fishing Derby, Concerts on the Common, Horribles Parade, Santa's Workshop and our own Breakfast with Santa. We have also collaborated with other Town departments to enhance our offerings and broaden our audiences. For example, we collaborate with the Police Department and the Board of Health on Police Beach Day and we cosponsored a "Savvy Social Security" information session with the Wilmington Memorial Library.

A mainstay of the Recreation Department is our sports leagues and programs. We offer basketball programs for ages four (Kinder Basketball) through adult (Adult Gym and 35+ Basketball League), with registrations of hundreds of children each year for the Jr. and Recreation Basketball Leagues. In an attempt to maximize the quality of our basketball leagues, we offer both referee and coach clinics. Other recurring and tremendously popular programs include "The Rookies" T-Ball, Volleyball and skating lessons at Ristuccia Skating Rink. This year we continued to offer "Saturday Night Lights" Flag Football that was fun for entire families and the program doubled in size over the previous year's enrollment. Recognizing the benefits of physical activity, we have introduced new offerings this year that promote health and wellness for adults including Line Dancing, Jazzercise and Paddleboarding Lessons.

Summer is extremely busy for the department as we offer a multitude of programs for families and residents. The Playground and Tiny Tots programs offer summertime recreation and socialization for Wilmington children. Other offerings include an opportunity to try something there is no time for during the school year. Some examples include two basketball leagues that play outdoors under the lights in the evening, sailing and kayaking lessons on the Charles River in Boston, "Adventure Kids: Kayaking Clinic" on Silver Lake, golf and tennis lessons and several sports clinics. We offered a variety of trips in the summer including a day trip to enjoy "Lighthouses and Lobster", an authentic lobster bake on Cabbage Island in Maine and another trip to visit Nantucket. In addition, the Recreation Department is responsible for the oversight of Town Beach at Silver Lake.



*Adventure Kids: Kayaking Clinic*

We continue to offer movie and event tickets at reduced rates and we are also able to secure tickets to "difficult to come by" events such as the Red Sox, Bruins, Celtics and Disney on Ice productions. We offer discount tickets to Attitash, Wildcat Mountain and Nashoba Valley for skiing and snowtubing and other popular destinations like Six Flags, Water Country and Canobie Lake Park. We offer tickets to local theater productions for shows ranging from "The Newsies" and "Kinky Boots" at the Opera House to "Dirty Dancing" at the Colonial Theatre to "Curious George: The Golden Meatball" at the North Shore Music Theatre. Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer great gift possibilities including discounted movie tickets and gift certificates that may be redeemed for any of our programs or trips.

Increasing numbers of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends.

Our trips continue to grow in popularity as residents enjoy round trip transportation to and from Wilmington, reasonable prices and the ease of having a pre-planned itinerary. Perennial favorite day trips include New York City in May, October and December and trips to Foxwoods and other casinos. New trips that were thoroughly enjoyed included an “I Love Lucy” day trip, the “Odd Couple” at the Newport Playhouse, a ride on the “New Hampshire Turkey Train” and a visit to the new Plainridge Park Casino. During the summer the children enrolled in the Playground and Tiny Tots programs could participate in many age appropriate field trip excursions. We offer frequent theatre trips so that residents can easily purchase tickets to current offerings in Boston that include bus transportation, thus avoiding both parking and traffic hassles. In 2015 our overnight trips included: a Casino Escape to the Connecticut Casinos, a St. Patrick’s Celebration at the Indian Head Resort and trips far and wide across the world which included the destinations of the Azores, Quebec City, America’s Music Cities (New Orleans, Memphis and Nashville) and the Adirondack Balloon Festival held in Lake George, New York.



*The Recreation Department and Library  
Know There is Nothing Better Than  
Reading a Good Book at the Beach*

The Recreation Department is privileged to “give back” to Wilmington and its residents. In 2015, we provided a new canopy next to the Boutwell Early Childhood Center playground, protective basketball pole pads for the courts at the Shawsheen Elementary School and Town Hall, and, in conjunction with the Wilmington Rotary Club, beach matting to provide accessibility at the Town Beach. We also began self-funding our community programs, beginning with the Horribles Parade, in an effort to ease the financial strain on local organizations and businesses.

In an attempt to be as accommodating as possible, we have now adopted an online registration system providing residents the option of registering for most of our programs and trips from the comfort of their home. Of course, registrations can still be handled in the Recreation Office, by phone, mail or drop-off in the Town Hall night slot. Our newsletter and many required registration forms are available online through the Town website, by accessing Recreation, followed by the link for “Recreation Matters”. Our newsletters are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

Wilmington is a suburban community, considered a “well located town”, with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today’s recreation consumer is searching for opportunities to access all of these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science class, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations we receive are evidence of the appreciation of local residents and businesses for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department’s ability to adapt and our commitment to provide quality service is a trademark that we stand by.

# Elderly Services

The Wilmington Department of Elderly Services, located at the Buzzell Senior Center, is now officially found on Twitter @TheBuzzellBuzz. The year 2015 has been such an exciting year for the department and the Buzzell Senior Center. We started with an exciting campaign "48 Days to Spring into Happiness." The goal was to get everyone through the winter months, and with the winter of 2015, it was a good year to have such an event where elders would sign a pledge to "Happiness." The campaign was such a success that the theme lasted throughout the year. We were able to incorporate new programs such yoga, meditation, dance, paint night and introduced the "3B Class" (body, brains, balance). Then, in the spring, we hosted an outdoor theater production and Zumba Gold. It was such a huge success and the enthusiasm throughout the year was great.

For the year 2015, the goal was to increase our appearance through social media. Our senior clerk, Kristen Fogarty, came to the department specializing in social media. With her expertise, we were able to start a Twitter account, further enhance our website and have a more comprehensive newsletter. The response to all three have been wonderful. She continues to review our computer program called "MySeniorCenter" provided through the Executive Office of Elder Affairs Formula Grant. This program is able to provide the department with daily stats on activities, the age of the elders that are entering the building, the activities they did during that day, the elder's profile information including contact information and finer details such as if they live alone or with a family member. This past year, MySeniorCenter has added further statistical profiles that Kristen hopes to make more user friendly and share in future monthly statistics.

The Buzzell Senior Center is a place in our community where our elders can gather for support, socialization, fitness and/or other services provided for older people. It is an important resource as many older people live alone and don't see family members regularly. The resources and activities help many older people remain a vital part of their communities. We must also promote a good quality of life for Wilmington residents (age 60 and older) by helping them to maintain their dignity, self-esteem, personal independence and their roles as full participants in the life of the community. The department strives to fulfill this by providing opportunities for seniors to enhance their physical, emotional, intellectual and spiritual well-being.

There were over 22,000 elder (people 60 years and older) visits this year to the center. They participated in Buzzell Senior Center programs such as: Daily Socializing for their Morning Coffee, Exercise Classes, Country Line Dance Classes, Ceramic Classes, Computer Classes, Arts & Crafts, Fun Singers Group, Men's Group, Quilting Group, Billiards, Wii, Bocce, Card Playing and Acrylic Painting Class. We are always prepared to add more.

The response to all our exercise programs was overwhelming. There were times throughout this year a waiting list was needed. The Town of Wilmington is very unique in that all these classes are free. It has become apparent through



several studies that exercise is so important, especially as we age. According to AARP, 40 percent of people between 45 and 64 are considered sedentary. For people over 64, that number jumps to 60 percent. Seniors can benefit tremendously from regular exercise. People who are 80, 90 or older can also benefit greatly from physical activity. Exercising regularly can help prevent or delay some diseases and disabilities as people age. In some cases, it can improve health and independence for older people who already have diseases and disabilities if it is done on a long-term, regular basis.

This is why the department feels so strongly to promote these types of classes. Everyone is extremely dedicated to their exercise regime and are extremely appreciative of these free classes.

Another free service that is rarely found in the surrounding Massachusetts area is transportation. For all Wilmington residents 60 and over, transportation is provided within a thirteen-mile radius of Wilmington. We are extremely fortunate to have a full-time van driver to meet their transportation needs. The van is equipped to handle a wheelchair along with 12 passengers. We are able to transport elders to medical appointments (including dialysis, chemotherapy and radiation treatments), shopping, the Senior Center and more. The van continues to be a vital service to the elders of Wilmington, with over 20,000 miles traveled to accommodate the elders in 2015. This does not include the one-on-one transportation service our case manager is able to provide to elders in need.

The Department of Elderly Services continues to serve our Home Delivered Meals Program. This program provides the homebound elders of Wilmington with one hot meal five days a week for the minimal cost of a \$2.00 a meal. There are approximately 65-75 meals delivered daily, Monday through Friday, to the elders of Wilmington. Elders not only rely on these meals, but also the daily contact. The drivers are responsible to return to the Senior Center after their deliveries to give an update on the elders they visit. The elders and their families are assured that if there is a problem during the time of the delivery, the elder will be assisted and the families will be notified. Overall, the Home Delivered Meals Program is a crucial part of the department's services. For the fiscal year 2015, the Department delivered 12,980 meals to 215 homebound elders (unduplicated).

An integral part of the Department is our full time case manager, who is able to provide the social service aspect of our department. She is able to provide consultation, assessment, advice and referrals to seniors and their families, friends and neighbors. Her extensive knowledge of resources helps assist seniors to live independently as long as possible. The staff adheres to strict standards of confidentiality in all of their work. Strong working relationships with various Town departments, hospitals, home health care agencies, aging services access points, housing authorities and businesses provide the best comprehensive service. We have been able to develop a "Caregiver Support Group" this past year, which meets once a month.

The need for social service continues to rise: fuel assistance, health insurance issues, credit card fraud, filing property tax abatements and deferrals, prescription costs (Prescription Advantage Program), protective service issues (elder abuse) and providing for the 50-59 age bracket who are often ineligible for government programs. With this growing need, the department continues to find



*Men's Group at the World War II Museum, Natick, MA*

itself on the frontline of providing services and referrals. The case manager is responsible for the following services, but not limited to: conducting home visits (over 400 home visits in 2015), family consults and providing referrals/follow up to outside agencies. Through this position, the department strives to make accessible an integrated selection of health and social support programs to elders. She has been able to develop an outreach friendly companion program, a group of volunteers that have been trained to make friendly visits to elders in their homes and in one year's time, she has been able to increase the involvement of our Men's Group by 50 percent. This year the Men's Group decided it was time for a field trip. We were

fortunate enough to be invited to visit the World War II Museum in Natick, MA.

It is important to discuss the team approach that is now available in dealing with the protective issues such as elder physical, emotional and financial abuse. There were 59 cases, a 52 percent increase from last year. One reason for this increase could be due to the increased education of the services, help that is available for these situations and the great communication between our department and Wilmington Police and Fire Departments. These are difficult issues that do occur in our town and it is important that elders have an advocate who can support them. With the support of the director and case manager, we make this possible with appropriate referrals and personal support to elders and their families. We support families in their efforts to care for loved ones at home and in the community and maintain services with the goal to ensure that older residents are protected from personal exploitation, neglect and abuse. This in turn continues to strengthen this one-on-one connection between the elder and staff throughout the community.

The Department receives state funding (\$32,000) from the Executive Office of Elder Affairs, based on the residents 65 and older. This formula grant supports a part-time (30 hours a week) clerk. The monies also support the mailing and printing of our monthly newsletter, the "Buzzell Buzz" and our weekly aerobic, yoga and "3B's" programs. These funds also support our "MySeniorCenter" data support system.

Our monthly newsletter is written and edited by staff. Senior Clerk, Kristen Fogarty, has taken a strong interest to continue to enhance our newsletter into a more comprehensive and entertaining source of information. This newsletter not only provides information about activities and great photos of the happenings at the Buzzell Senior Center, but also alerts elders to assistance programs which include prescription programs, senior tax work off program, fuel assistance program, food stamps, Medicaid applications, RIDE applications and fun programs at the center that are available to the elders in the community. The newsletter can be found on our website, at the Buzzell Senior Center, the Town Manager's Office and the Wilmington Memorial Library. Our website continues to be informative not only to the elders in the community, but also their families.

The department continues to offer specialty programs such as the "Medical Equipment Lending Program," a service that has increased in demand. Elders and their families can borrow equipment in order to help elders stay home safely and assist in deferring the cost of such equipment. We offer wheelchairs, walkers, canes, bath chairs, benches and commodes. During the year 2015, we provided over 95 medical pieces of equipment to elders in our community. We continue to receive calls from elders and their family members as well as from the local Visiting Nurses' Association who assist Wilmington residents. We also offer electric wheelchairs, scooters and electric recliners as part of this lending program. This year we were very fortunate to have a new equipment shed built by Eagle Scout Michael Dancewicz, a Wilmington High School student. This shed is a free standing building that houses all of our needed medical equipment. The department is so appreciative because our space is so limited.

Other services at the center include Podiatrist and SHINE (Serving the Health Information Needs of Elders), Shear Pleasure (hair stylist) and weekly Blood Pressure Clinics by Town Nurse, Traci Mello (seeing approximately 25-30 elders a week). Volunteer coordinators Marilyn Penny and Shirley Estrella, trained counselors, provide elders with free information regarding health insurance and prescriptions drug options. They provided insurance information for 153 elders in 2014 and 258 elders in 2015. The Annual Free Income Tax Program, with volunteer accountants from AARP (Volunteer Income Tax Program), assisted Wilmington elders with their income taxes at the Wilmington Town Hall Auditorium from the first week of February through the second week of April. In 2015, there were over 242 elders served through this program. Through this remarkable free program, many recipients were able to receive additional refunds through the Massachusetts "Circuit Breaker" tax break, a \$1,000 rebate.

The department is very proud of the relationship we have with the youth of our community through our Intergenerational Program. Numerous studies have shown the benefits of intergenerational relationships, not only for younger generations, but also for older adults. Elders who are involved in intergenerational activities often feel happier than those who do not participate. Some studies also suggest that increasing physical, cognitive and social activity through intergenerational programs might help improve health for an aging population and improve educational learning for children.

Other research findings indicate that participation in intergenerational interactions have been positive and enjoyable experiences for older adults and improved their self-image.

The Rotary Interactive students, led by Jack Cushing, have continued to be extremely active with us. Over 25 students from this organization assisted in making our Valentine's Day Celebration an outstanding success. They served 100 elders Harrow's Pot Pie lunch and fresh homemade desserts. In November 2015, over 65 students raked ten elderly resident's yards. The elders were extremely appreciative for a much needed service. Other Wilmington High School groups who continue to be involved at the Buzzell Senior Center include the Wilmington High School Medical Career Group and the WHS Group who every year have fun with our "game day" and "gingerbread" house decorating contest.

In October of 2014, the Buzzell Senior Center was officially named the "Bracelet Division" for iPods for Wounded Veterans, which was continued through 2015. This year we made well over 200 bracelets. The iPods for Wounded Veterans travel to Walter Reed National Military Medical Center in Maryland three times a year and they are able to personally deliver our red, white and blue bracelets, that were made by our volunteer group that meets every Wednesday, to the mothers, wives, sisters and daughters of the severely injured soldiers. The goal is to continue to provide these handmade bracelets for our injured soldiers and their families. This program gives the elders the opportunity of giving back to those that have given so much for our country.



*Members of the Buzzell Family with Audrey Reed and Terri Marciello*

On Sunday, September 20, 2015, the Buzzell Senior Center had another unique event. The center was formerly known as the Buzzell School, this year there was a reunion for all former students that attended from 1939 - 1981. Everyone was able to enjoy slide shows and music evoking the days when the Buzzell School was first used as a junior high, then later as a grade school. Classic cars from the past 80 years were also on display! We also interviewed the former students which was later shown on WCTV as a program. Our special guests of honor, the Buzzell Family and Principal Barrett. We thank Audrey Reed and her many volunteers in making this possible.

The department tries to give back to the students of our community through the Wilmington High School Scholarship Fund. On Friday, June 5, 2015, the Department of Elderly Services awarded a scholarship to Liz Harvey, from Wilmington High School. The department congratulates Liz and wishes her well in her future endeavors. Also, this year our team, the "Buzzell Bees," again participated in the "Walk to End Alzheimer's" on Sunday, September 27, 2015 at the Greater Boston Walk in Cambridge. We were able to raise over \$2,000.00 in donations for the Alzheimer's Association with the help from Audrey Reed's live performance of the "The Ham I AM - Part II", a one woman show that raises funds for the Walk to End Alzheimer's. There were over 95 people there to witness the funniest show on earth. Audrey did a spectacular show, making everyone laugh and cry at the same time. We can't thank her enough for all her outstanding work for such a needed cause.

The Giving Tree this year was a huge success. We would like to thank the many residents that participated in our annual Giving Tree event and to Boy Scout Troop 56 for their continued support. Boy Scout Troop 56 has donated \$300.00 and more for over 12 years. This program would not have been possible without all the outpouring of generosity from the Wilmington residents, the Methodist Church Outreach group led by Jane Palmer and other local organizations and surrounding towns. There were over 225 recipients who were overjoyed with appreciation. Thank you for making these annual programs such a wonderful accomplishment!

This year we extended our thanks to our 95 dedicated volunteers who were “appreciated” at the Annual Volunteer Appreciation Brunch on June 12, 2015 at the Tewksbury Country Club, including Elderly Commissioners John Wallace, Chairperson, Tom Mills, Vice Chairperson, Jeanette Alberts, Mary D’Eon, Gail Protopapas, Gayle Regan and Robin Theodus. We took the opportunity to thank Gayle Regan for her many years of dedicated service to the Department of Elderly Services Commission. Her outstanding support to the commission has been able to meet many of the needs for the center. We are fortunate that Mary D’Eon has accepted another term for the Commission and we welcome Charlotte DeMarco as a new commissioner to the Wilmington Department of Elderly Services. We gave a special thanks to Audrey Reed for her outstanding support to the department, with her leadership with the Buzzell Reunion, Fun Day and her performance of “Ham I Am”. We celebrated how the “Volunteers Are the Strength and Heart of Wilmington.”

We would like to thank Morpho Detection, Inc. employees who assisted in delivering the special home bound meals in April, the Methodist Church sponsoring the meals in July and December and the number of resident volunteers for delivering our special homebound meals. On St. Patrick’s Day, a delicious homemade corned beef and cabbage luncheon was generously sponsored by Peter MacLellan and cooked by Lou Cimaglia. Over 100 elders were able to join. We would like to thank the Kiwanis Organization for our annual Summer Kick-off Dinner and Holiday Luncheon and Tewksbury/Wilmington Elks for their Thanksgiving Dinner Dance that served over 200 seniors this year. Also, a thank you to Rotary for their many breakfasts and the Friendship Lodge for their delicious spaghetti dinner. All of these organizations have been extremely generous to our department and we would like to thank them for their continued support. Finally, we would like to take this opportunity to thank Jennifer Kennedy, a Wilmington resident, and her community volunteers, for making over 180 Valentine’s Day Cards that were delivered to our elders in the community. A special thank you to Adam Quinn, from Dunkin Donuts, for his extreme generosity of donating fresh donuts to the senior center this year.

## Housing Authority

The Wilmington Housing Authority (WHA) is authorized to administer two housing programs in accordance with Department of Housing & Community Development (DHCD) regulations for state-aided public housing and a small number of Housing Choice Vouchers in accordance with the United States Housing and Urban Development Office of Public and Indian Housing (HUD) regulations (Federal Section 8 Certificate Program). The programs supply the Town with decent, safe and local affordable housing options. A five-member Board of Commissioners, consisting of four elected and one state appointed member, oversee the Authority's policies and procedures. The Executive Director is charged with the administration of these procedures.

At the close of 2015, the Wilmington Housing Authority programs provided state-aided affordable housing to 125 residents. The elderly/handicapped housing (Chapter 667) is located on Deming Way and our family housing (Chapter 705) is scattered throughout the Town. The Authority gives a preference on the waiting list to local Wilmington residents.

The Housing Authority’s capital improvement program resulted in some much needed repairs and improvements. The WHA was able to accomplish the following projects with our formula funding, a health and safety grant, an energy efficiency grant and a vacancy turn over grant. We renovated our unit at 43 North Street, which had been vacant since 2006. This was a great accomplishment, one that took many years of discussions amongst the WHA Board, staff and folks at DHCD. We finally secured funding and prepared the unit for occupancy. The unit was under construction all summer and is in almost new condition. We had a family occupying the unit by December 1, 2015. The WHA is extremely excited to have finally seen this project to the end. The WHA also replaced three roofs at our family developments this summer. An electric door opener was installed at the office/community room at 41 Deming Way. We had an emergency project that included a main drain line cleaning, asbestos removal and a family unit boiler replacement. We are ending the year with the second phase of paving at Deming Way. We have been busy overseeing improvements at our housing developments this year. We are glad to take advantage of our formula funding awards from

DHCD each year. The funds are short of the capital need of the WHA, however, we are making repairs and upgrades each year.

We created a website this year: [www.wilmingtonha.org](http://www.wilmingtonha.org). The website offers information about our programs and applications that can be downloaded and printed. We will be utilizing the website to share information with our residents and the Town.

We are grateful for the efforts of our Executive Director, Maureen Hickey, and our administrative housing assistant, Denise Brown, who handle the day-to-day operations and ensure the programs run efficiently. We are fortunate to have our maintenance man, Mr. Steve McDonald. Mr. McDonald went above and beyond this past February with record setting amounts of snow to clear.

We are fortunate to have the expertise of Mr. Thomas Lee as Housing Management Specialist, Ms. Linda Lamont as Project Manager and Mr. Robert Watt as Construction Advisor, all from the Department of Housing & Community Development.

Our continued thanks for the ongoing support and professionalism provided by Town Hall, the Department of Public Works, the Police Department, the Fire Department and Elderly Services. We continue in our efforts to work cooperatively with the Town and all its departments with a goal of delivering comprehensive services to our tenants.

We welcome your questions and comments. Please feel free to visit the WHA office located at 41 Deming Way, or contact us at 978-658-8531.

Respectfully Submitted,

BOARD of COMMISSIONERS

EXPIRATION OF TERM

Gregory Bendel, Chairman	April 2016
Robert DiPasquale, Vice-Chairman	April 2018
Leona Bombard, Treasurer	April 2020
Stacie Murphy	April 2017
State Appointee	Vacant

## Veterans' Services

The Department of Veterans' Services office is responsible for the needs of all veterans and their dependents residing in Wilmington. It is the Veterans' Services Officer (VSO) to whom the unemployed, the indigent, the disabled, the ill, or veterans otherwise in need, first apply for assistance. The VSO interviews the applicants, determines their eligibility and files requests for assistance. The VSO assists in filing for all veterans benefits, including the Massachusetts program for indigent veterans and their dependents (MGL Ch. 115). The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with Ch. 115. 2015 was the first year all VSOs had to be certified by the State in order to continue to receive the 75% reimbursement. Wilmington's Director was certified at the DVS Conference in October 2015. The VSO also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, Massachusetts cemeteries, employment and Veterans' license plates, etc.

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieving military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Department of Veterans' Services has assisted many veterans and their dependents increase the compensation received from the Federal government through the Veterans' Administration (VA) through compensation, pension and widow's pension.



*Veterans' Day 2015*

The Department also works to coordinate public events such as Veterans' Day and Memorial Day observances. This year, as we have done in the past, we assisted with the Massachusetts Run for the Fallen which was held in September 2015. The Town of Wilmington continues to show its commitment to veterans of all eras. The large crowds every year at the Memorial Day and Veterans' Day ceremonies are truly impressive and show the commitment the Town of Wilmington has for all its veterans. The 2015 Veterans' Day ceremony included honoring many WWII Veterans from Wilmington. The Veterans' Administration reports

that twenty-two veterans commit suicide every day. This office assisted with three funerals in 2015 for three young veterans that unfortunately succumbed to their battle with PTSD. The Wilmington Veterans' Services Office has become a place for veterans to gather and connect with other veterans that are dealing with the same issues they are. We are committed to help any veteran that is in crisis. Over the past year we have connected many veterans with the programs and the counseling they need. Wilmington's Department of Veterans' Services is represented at Department Head, Substance Abuse Coalition and Massachusetts Veterans' Services Officers Association meetings and training conferences. He also speaks at the Wilmington Methodist Church, Senior Center and assists with the John F. Landry Memorial Breakfast at Lowell Catholic High School. We also do many home visits for our older home bound veterans.

Lou Cimaglia, IV was appointed to the Massachusetts Service Member Post Deployment Council by Senator Bruce Tarr and also serves on the Selective Service System Board. The Director of Veterans' Services for the Town of Wilmington also serves as the Graves Officer. He is responsible for the decoration of all veterans' graves in town on Memorial Day, and to carry out commemorative activities related to Wilmington veterans.



*Veterans' Lot Decorated for Memorial Day*

## Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2015 were Elizabeth (Libby) Sabounjian, who served as the Chairman, James Ficociello, D.D.S. and Jane Williams, M.D. The Director of Public Health is Shelly Newhouse, R.S. The Town has the service of Mark Masiello as a food inspector. The Public Health Nurse is Traci Mello, R.N. The Animal Inspector is Ellen Sawyer. The Secretary for the Board of Health is Kim Mytych.

The administrative duties of the office include issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website and other regular administrative duties. The Board of Health meetings were generally held twice monthly, on the first and third Tuesday of each month, and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks, the Fourth of July caterers and other temporary food stands such as the Farmer's Market. The Farmer's Market was continued in 2015 and it brought in 12-15 vendors each Sunday at the Swain Green adjacent to the Fourth of July Building. Mostly food items were sold along with a few craft tables. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, recreational camp inspections, semi-public pool inspections, tanning salons, nuisance complaint investigations, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, lake water quality sampling, Canada Geese control, beaver control and other miscellaneous investigations and activities. West Nile Virus and Eastern Equine Encephalitis plagued the State of Massachusetts again this year. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Program which routinely provides preventative spraying and larvacide control throughout the Town.

The clinical component of the Board of Health is primarily the responsibility of the Public Health Nurse, Traci Mello, R.N. The Department of Public Health mandated responsibilities include communicable disease surveillance, investigation and follow-up, adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB) and TB Case Management. Non-mandated services included a number of health screenings and prevention and education programs for general wellness.

Public Health Nurse Traci Mello, R.N. is active in the Massachusetts Association of Public Health Nurses, Massachusetts Health Officers Association, School Health and Wellness Advisory Committee and Community Health Network Area (CHNA-15). Traci is a certified BLS (Basic Life Support CPR/AED) Instructor through the American Heart Association and continued the certification and recertification of town employees. The Public Health Nurse continues as a site leader and training coordinator for the Board of Health Public Access Defibrillation Program. AED's can be used by trained personnel in the event of cardiac arrest. With an increase in our clinical budget last fiscal year, the nurse opted to purchase additional vaccinations to offer to the public. Shingles and Hepatitis vaccines were made available to those who qualify and TB screenings were conducted. This will continue into 2016.

Elder Services included weekly screening and education programs at the Buzzell Senior Center. Education programs encompassed current health issues, diabetes, heart disease, cancer, Alzheimer's Disease, fall prevention, food borne illness, etc. In-home elder services provided were home safety evaluations, health assessments, administration of physician ordered medications and referral to medical providers and service agencies.

The Public Health Nurse gave child and adult Hepatitis A and B, Tetanus, Pertussis, Measles, Mumps, Rubella, Polio, Pneumonia and Influenza Immunizations in homes and in the office. Other in-home and in-office services included blood pressure, blood sugar and weight screenings, administration of physician ordered medications, general health assessment and consultation, and referral to medical, mental health and social work providers. The Town Nurse continued to promote sun safety. The Board of Health teamed up with the Wilmington Police Department on August 6th, 2015 for the annual "Beach Day" at Silver Lake in Wilmington. The Board of Health had pamphlets regarding "Sun Safety." We had donations from a sunscreen company that included sunscreen and SPF lip balm. We had a free raffle for different packages that included: beach umbrellas, multiple sunscreens, lip balms and sunglasses and SPF shirts. Traci also visited each site of the Wilmington CARES program to promote and educate sun safety amongst the youth. This was a great community health promotion activity that we hope will continue every year.

The Salvation Army Good Neighbor Energy Fund Program was continually administered in 2015. This program provides fuel and other energy assistance to income eligible residents. Referrals were made for assistance (basic living essentials and comfort and recreation services) to those in need.

An Employee Health and Benefits Fair was held in April in coordination with School Nurse Leader, Doreen Crowe, R.N., the Public Health Nurse and the Town Manager's office. A number of local health providers from the Wilmington community participated such as chiropractors, nutritionists, massage therapists and various sports clubs. Traci Mello, R.N. performed blood pressure screenings for town employees. In addition, massage therapy, osteoporosis, blood sugar, BMI calculations and chiropractic assessments were performed. A special thanks goes out to Wendy Martiniello, Health Fair Coordinator who works in the Town Manager's office, for organizing the Employee Health and Benefits Fair. A wellness committee was formed last year to promote health and wellness among Town of Wilmington Employees. A walking program, healthy food contests and discount gym memberships were offered to employees. This will continue into 2016 with added services.

On November 1, 2015 the Wilmington Board of Health raised the minimum age to purchase tobacco products to 21 years of age. The public health goal is to delay the legal sale in order to reduce smoking prevalence among young adults. Wilmington is now part of 49 cities and towns across the commonwealth that have a MLSA of 21. The Board of Health also amended their no-smoking regulations to include the use of e-cigarettes. The use of e-cigarettes is prohibited wherever smoking is prohibited per section 8 of the Wilmington Board of Health regulations. An e-cigarette is any electronic nicotine delivery product composed of a mouthpiece, heating element, battery and/or electronic circuits that provides a vapor of liquid nicotine to the user, or relies on vaporization of solid nicotine or any liquid. This term shall include such devices whether they are to be manufactured as e-cigarettes, e-cigars, e-pipes or under any other product name.

Remember, smoking is not allowed on any town parks, playgrounds, school grounds, town vehicles and public buildings.

The Board of Health receives state supplied flu vaccines every year. This year we received our allotment of state supplied flu vaccine and the Health Department purchased flu vaccines privately. This was done to meet the demand of our residents for flu shots. With all the vaccine arriving in the fall of 2015, the Board of Health held a Town Wide flu clinic at the Town Hall and another one at the Senior Center. Several small clinics were subsequently held in the Public Health Nurse's office. The public flu clinics were for all residents ages five and up. School based flu clinics were once again held with the cooperation of all the school nurses and school department staff. Daily surveillance for Influenza-like illness in the community is an ongoing effort by the Town nurse and school nurses. To prevent flu-like illness, infection controls were practiced in schools and in all public buildings. Since the Health Department is a Mass Immunization Site, we took advantage of a reimbursement program administered by NHIC and UMass Medical that reimburses towns for the program costs related to the seasonal flu vaccine. This year Kim Mytych, secretary for the Board of Health, took part in a training program to learn about submitting claims for reimbursements from various private insurance companies and Medicare for administering and administrative costs associated with the flu vaccination clinics.

The Director led the ongoing activities of the Medical Reserve Corps (MRC). Both medical and non-medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters. MRC members continued to volunteer their services at all of our planned seasonal flu clinics.

The Director served as a member for the Region 3B Coalition, a group of six communities designated by the Massachusetts Department of Public Health (MDPH). The coalition receives grant funding for local Boards of Health for emergency planning and infrastructure improvements for emergency response activities. In 2014, the Board of Health received grants and equipment from the region for improvements and upgrade for local emergency planning. In addition, we also kept using public health emergency response funds for Flu Clinic planning and preparation. The purpose of Public Health Emergency Management training is to develop an emergency-ready public health department.

With these grant funds from the MDPH, the Board of Health participated in trainings for emergency preparedness activities throughout the year. The Board of Health also replenished clinic supplies for the public health nurse's office. Continued cell phone expenditures were utilized under this grant.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and continued every year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the Town through the betterment process appearing on the regular tax bill. This was made possible by a \$200,000 grant from DEP and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

The Canada Geese Control Program has continued operations throughout the year in cooperation with the Massachusetts Department of Fish and Wildlife.

In a continuing effort to control the environmental impact of elemental mercury, residents can exchange fever thermometers containing mercury for digital thermometers at no charge at the office of the Board of Health. The office will also receive and recycle thermostats, mercury switches, button cell batteries and any other items which contain mercury. The recycling of fluorescent light tubes containing mercury from the schools and public buildings continues and residents are encouraged to bring compact fluorescent lamps to the Aubuchon Hardware store in Tewksbury for recycling. This recycling program is supported by outside funding at no cost to the Town of Wilmington.

The annual rabies clinic for dogs and cats was held on April 5, 2015 at the Public Buildings Department on Church Street. A total of 156 animals (dogs and cats) were inoculated with rabies vaccine by Dr. James Kim of the Wilmington Veterinary Hospital. The next rabies clinic is planned to be held on Saturday, April 2, 2016.

The Wilmington Substance Abuse Coalition (WSAC) continued with its efforts to address the significant impact on the youth and young adults of Wilmington, who are exposed to, and possibly abusing, alcohol, drugs and tobacco. WSAC fostered new relationships with the Town Manager, Elderly Services and the Veterans' Department. WSAC will be focusing on community change strategies to reduce substance abuse such as: providing information and education relative to the dangers of substance abuse, enhancing skills for our youth and parents on best practices in deterring substance abuse, providing support for individuals and families struggling with substance abuse, using Social Media tools and modifying/changing policies. Community forums were presented on a variety of subjects in relation to substance abuse. These were offered in the local churches and in the schools throughout the year.

Funds Collected:

Reimbursements for Influenza shots	\$9,964.63
Transport/Haulers Permits	\$6,400.00
Animal Permits	\$1,960.00
Funeral Homes	\$200.00
Percolation/Soil Tests	\$7,200.00
Sewage Disposal Systems Permits	\$14,900.00
Food Establishment Permits	\$20,150.00
Tanning Salons	\$100.00
Installers Licenses	\$4,100.00
Subdivision Review	0.00
Photo Copies	\$32.00
Recreation Camps	\$400.00
Well Permits	\$400.00
Rabies Clinic	\$1,560.00
Pool Permits	\$300.00
Housing Inspection Certificate Fee	\$0.00
Ice Rink	\$100.00
Tobacco Sales Permits	\$2,800.00
Grants	0.00
<b>TOTAL FEES COLLECTED:</b>	<b>\$70,566.63</b>



*Emergency Operations Center*

# Sealer of Weights and Measures

Since July 1, 2008, representatives from the State Division of Standards have assumed the responsibilities of this position. The following inspections were conducted by the Sealer of Weights and Measures in calendar year 2015 for the Town of Wilmington:

<u>Inspections</u>	<u>Number Sealed</u>
Tested and sealed supermarket scales	49
Tested and sealed pharmacy weights	8
Tested and sealed truck scales	6
Tested and sealed gas station meters	152
Miscellaneous	12

The Sealer of Weights and Measures maintains fairness in the marketplace.

## EDUCATION

### Wilmington Public Schools

The vision is to provide a high-performing district where all students are provided opportunities to learn through high-quality, rigorous curriculum and engaging, personalized instruction delivered in a safe, supportive, inclusive environment. All members of our school community work together to develop confident, empathetic, life-long learners and responsible citizens. Our students become innovative, creative, collaborative problem-solvers capable of making positive contributions to society. The mission of Wilmington Public Schools is to provide a challenging, relevant, personalized educational experience that promotes both the academic success and the social and emotional well-being of all students. Well-trained and highly qualified staff provide students with multiple ways to demonstrate individual learning and growth, and prepare them for success in school, work and life. Wilmington Public Schools has four core values: respect, inclusiveness, responsibility and integrity.

It is an honor to be serving in my second year as the Superintendent of Wilmington Public Schools. We are fortunate to have such a dedicated team of administrators, educators and staff working to support our students. Together, it is our goal to ensure that all students are able to reach their highest potential. We greatly appreciate the strong support that the Wilmington community provides to our schools.

Wilmington takes pride in our students' performance in the classroom, on the playing field, on stage and in individual and group competitions. We celebrate our students' successes, but we know that our students can do even better, and that we, as a school district, can do better to ensure that all of our students achieve to their highest potential. We are preparing our students with the literacy, numeracy, critical thinking, and problem-solving skills they will need to work and live in a world of global business and instant communication.

Throughout the 2014-2015 school year, our administrators, teachers and staff continued to work with intent to improve educational outcomes for our students guided by our district's Strategy for the Improvement of Student Outcomes. The Strategic Objectives for our district over the next three years include:

- **Developing Learning Leaders:** We will develop the capacity of district, school and teacher leaders to build respectful and trusting cultures that facilitate a collective commitment to continuous improvement and sharing of professional practices that foster student achievement and growth.
- **Ensuring Equity and Excellence:** We will provide a standards-aligned, rigorous curriculum; continuously monitor student achievement and growth; adjust and differentiate instruction for all students; and ensure all educators have the skills and knowledge necessary to meet the academic needs of all learners.

- **Creating Safe and Supportive Schools:** We will provide safe, supportive, inclusive learning environments and supports to ensure that we are addressing the physical, social, emotional and behavioral needs of all students and maximizing students' readiness to learn.
- **Achieving Operational Effectiveness:** We will develop and implement operational systems that ensure access to high quality resources that are aligned to goals, equitably distributed, carefully monitored, flexibly managed and utilized efficiently and effectively.

In the fall of 2015, the Wilmington Public School system welcomed 37 new instructional staff, including a new Principal for Wilmington Middle School, Mrs. Amy Gerade.

On September 1st we greeted 3,374 students as we began the 2015-2016 school-year. This year, we are in our third year of implementing the Massachusetts Educator Evaluation System and our second year of implementing District-Determined Measures. Our focus is on using data to inform our work with standards-based curriculum alignment, high quality assessment development, determining efficacy of programs and instructional models and setting goals.



*Wilmington High School Auditorium*

On February 24, 2015, Wilmington High School students returned from their winter break by entering our new Wilmington High School. The Opening Day festivities were well attended and the transition went smoothly. Students and staff are very much enjoying the learning and teaching environment offered by the new building.

The 2015-2016 school-year promises to be an exciting year for our district with a continued goal of improvement and providing the best education to each and every student enrolled in our schools. We thank the residents of Wilmington for supporting our mission and vision. We are honored to serve you!

## WILMINGTON HIGH SCHOOL

February 24, 2015 was momentous as 930 students entered the new Wilmington High School as the band played and teachers, administrators, community members and state representatives welcomed them. What an exciting time for all of us. The administration, staff and students of Wilmington High School would like to express their sincerest gratitude to the residents of Wilmington for their sacrifice and support in seeing the new Wilmington High School become a reality. We are so happy and excited in our beautiful new environment. It is in the spirit of family and community that the citizens of Wilmington have worked so hard to provide us with a 21<sup>st</sup> century, state-of-the-art facility. We consider ourselves a family at WHS, no matter where we “hang our hats.” It is an honor and a privilege to be hanging our hats here, and we proudly add all the citizens of Wilmington to our extended family.

Our athletic teams are outstanding and continue to achieve at exceptionally high levels in the Middlesex League. We applaud the outstanding efforts of our student athletes on the sports fields and in the classrooms.

We welcomed many new staff members to WHS as we started the 2015-2016 school year. New teachers include Tracey Connors and Marlene King who joined our Science Department with Tracey teaching Biology and Marlene teaching Physics. Margie Dunlap is our new Business Technology teacher. Bill Manchester and Caitlin Enright joined our Mathematics Department with Bill as the Mathematics Curriculum Team Leader and Caitlin teaching Algebra 2. Shane Kligerman is teaching two sections of English and Kathi Macklis has taken over as the English Language Arts Curriculum Team Leader. Holly Glynn has joined us as our Speech and Language Pathologist; Gina Sicusa, Devin McInerney and Danielle Johnston are Educational Assistants joining our Special Education Department while Michael Ronan is working in our Strides Program.

This year, 15 students traveled to Orlando, Florida to participate in the International DECA competition. The Social Studies Department hosted a successful Freshmen History Fair where all students created projects based on freshmen U.S. History content. The Foreign Language Department hosted a World Cultures Fair, where the entire student body had the opportunity to sample cuisine, fashion, entertainment and much more from cultures around the world. In the year to come, our students will be travelling to France, Italy, Belgium, Germany and Costa Rica.

Our students continue to be heavily involved in the community beyond the school-house walls. Over 100 senior students participated in Job Shadow Day, where they spent the day shadowing a member of the local workforce. Industries that were shadowed included engineering, medical fields and public service. The Student Mentoring Program continues to be successful with over 100 upper class students volunteering to mentor freshmen and provide programs to help them thrive in their new school. The Lamplighters Drama Guild had amazing, successful performances of *Hello Dolly* and *Hamlet*.

As a whole, our students are off to a strong start this year. Individual student recognitions include National Merit Scholarship commendations, Boston Globe and Boston Herald All-Scholastic athletic honors, and Academic Decathlon gold and silver medals. We have also been placed on the College Board's 6<sup>th</sup> Annual AP District Honor Roll for significant gains in student access to AP classes and in student success. We are very proud of the accomplishments and look forward to many more!

### *Business Department*

The Business Department continues to thrive and grow with academic and extra-curricular activities available to challenge students. The business courses offer a challenging curriculum fostering critical thought while providing opportunities for problem solving and content mastery.

The students in Managing Your Money continue to participate in the Stock Market Game. The game is a virtual program where teams of students start off with \$100,000 to invest in the stock market. Over the course of a ten-week period, students learn about stock basics, research stocks and maintain a portfolio of stock investments. This fall, over 1,200 students in Massachusetts participated in the game and several of our students finished in the top two percent. In Managing Your Money, students also have the opportunity to apply their knowledge and skills in Virtual Business, a Personal Finance simulation.

In December 2015, two members of the Business Department hosted a field trip down to Gillette Stadium for students in the Sports and Entertainment Marketing class. Students met with the marketing coordinator for the Hall of Fame at Patriot Place. They participated in a panel discussion with other members of the Patriots marketing team and represented Wilmington High School well.

The DECA Club, which prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management in high schools and colleges around the globe, enhances the co-curricular education of students who are enrolled in a business course. The DECA Club has had continued success in competition at the District, State and National level. In March, the club sent 38 students to the DECA State Competition in Boston. These business students had qualified at the District Conference in December. As a result of Wilmington's terrific success, 15 students traveled to compete at the DECA International Conference in Orlando, Florida. This fall, we completed our District Competition for the 2015/16 school year and have 35 members moving on to State competition in March 2016 in Boston.

The business department has developed their inter-departmental projects. Marketing classes worked with Introduction to Business classes in an inter-departmental project where the higher-level marketing students, essentially "taught" the introductory students in the basics of marketing. By the end of a single class period, introductory students created a basic marketing campaign for a new business in Wilmington. Accounting students also "taught" an Entrepreneurship class all about Pro Forma Financial Statements, in order for the Entrepreneurship students to be able to create and add these to their business plans. Lastly, an intra-departmental connection was made with a Managing Your Money class and the Life Skills program where problem solving skills were put to the test to find a solution for a local business.

### *English Department*

The 2015-2016 school year reflects the work of the English department as they continue to revise common assessments and benchmarks to reflect the Massachusetts Frameworks merged with the Common Core State Standards. Teachers continue to emphasize close reading of increasingly complex texts, and integrating nonfiction with core texts as they facilitate classrooms which reflect increasingly complex literacy skills. There has been increased emphasis on the use of protocols for teachers as they shift their English/Language Arts practices within professional learning communities.

### *Wilmington High School English*

We are pleased to welcome new Grade 11 teacher, Shane Kligerman, to Wilmington High School.

Senior Honors English students are working on their yearly projects that focus on individually reading an author's works and analyzing them. Senior A Level English students are completing Shakespearean projects as they culminate their readings of Hamlet/Othello.

In *Expository Writing*, students are writing Division/Classification essays on topics such as Skiers on the Slopes and Types of Soccer/Hockey Players. The students are also finishing up Process Analysis presentations to the class in which they had to include a visual component. In 10th grade, students are doing MCAS review and reading the Shakespearean Tragedy *Macbeth*. Students have learned about motif, soliloquy, allusion, aside, mood and rising action.

In Advanced Placement English classes students are writing multiple responses to a variety of texts, while they continue to expand their understanding of language structures, rhetoric and reasoning. In English 11 classes students are reading *The Crucible*, examining the history of the Salem Witch Trials and the similarities and differences between Miller's play and the actual historical events. They are studying the definition of and the effects of mob mentality as it happened throughout the trials, and also examining a 1993 murder trial in Arkansas which was prompted in part by mob mentality. Students have been discussing and responding in writing to the notion of false confession as it relates to *The Crucible* and to the 1993 trial.

In Grade 9, there has been an addition of a Freshman Cluster, in which the same students have been teamed with a core group of teachers using common planning time.

The following contributions of the English Department members make a strong impact within the department and the Wilmington Public School system:

Ms. Lisa Bellavia and Ms. Mia Parviainen advise the high school's literary magazine, *Expressions*.

Ms. Meghan Estrada and Social Studies teacher, Ms. Tracey Kassin are teaching an Honors English/Social Studies Interdisciplinary Course emphasizing a thematic approach utilizing the standards for reading.

### *Wilmington Middle School English*

We are pleased to welcome new teachers: Ms. Shannon Keeley, Grade 7 and Ms. Adrienne Masiello, Grade 8.

Ms. Jeanne McGonagle attended the Best New Young Adult Books workshop led by former chair of the Newbury Book Award. She shared literary resources and book lists with the English Department. Ms. Kristin Smith, Ms. Melissa Simmons and Ms. Jeanne McGonagle were selected to participate in a Keys to Literacy Training for Argumentative Writing. They have shared a number of digital and print resources for working with students.

Ms. Melissa Simmons organizes the 8<sup>th</sup> grade Washington, DC field trip. Students make a connection to the 8<sup>th</sup> grade ELA curricula when they explore the Holocaust Memorial Museum. A major cornerstone of the grade eight curricula is literature that is based on the experiences during the Holocaust.

Grade 7 has had an eventful November and December in English Language Arts. Students read and analyzed Charles Dickens' *A Christmas Carol*. Students learned about events in Dickens' childhood that shaped his opinions about the treatment of the less privileged. Upon completion of the novel, students were able to see literature in action by viewing the North Shore Music Theatre's musical adaptation of *A Christmas Carol*.

### *World Languages Department*

The World Languages Department has continued its rigorous goal of pushing students' oral proficiency skills and increasing our students' abilities to read, write, listen and speak in their target language. We have continued to improve our instruction and assessment of these different levels of proficiency.

The Middle School piloted the 6<sup>th</sup> Grade World Languages Exploratory Program this year. In the past, students decided on a language (Spanish, Italian or French) at the end of 5<sup>th</sup> grade. In general, students would continue the same language from 6<sup>th</sup> grade through high school. The Exploratory Program offers students three sessions (30 classes) over the course of their 6<sup>th</sup> grade year in Spanish, Italian and French. At the end of 6<sup>th</sup> grade, students will then decide what World Language out of those three they would like to continue.

The High School has continued its growth of the World Languages Program with Latin 1 being offered to sophomores, juniors and seniors. We also continue to offer students the opportunity to take Spanish, French, Italian and two semesters worth of ASL. The High School World Languages Department Italian program continues to be funded in part by a grant from the Centro Attività Scolastiche Italiane (C.A.S.I.T).

This year our program received a great honor from Centro Attività Scolastiche Italiane and the Education Office of the Italian Consulate when Miss Katia DeStefano was given the Italian Middle School Teacher of the Year Award! It is a tremendous award, especially considering this is only Miss DeStefano's third year as a teacher. She distinguished herself in bringing several guest lecturers and connecting students to their Italian Heritage in Boston and the surrounding communities.

Our focus over the past two years has continued to be on second language production skills. We wanted to focus on the students' abilities to develop strong speaking/interpersonal skills. Their skills in producing language is one of the most important components in secondary language proficiency and the entire department is working together and diligently to make sure our students do not become the cliché, "I can understand it, I just can't speak it." At the end of last year we successfully administered our first STAMP (STAndards-based Measurement of Proficiency) to a sample of students from 7<sup>th</sup>-12<sup>th</sup> grade to ensure the teachers' assessments of student levels of proficiency were accurate and allowing us to calibrate our grading, scoring and overall proficiency-based assessment administration of our District-Determined Measures of Language Production.

The district was doing so well with its development of the oral production DDM and common assessments that CTL Carlos-Luis Brown was invited to share the department's successes with other administrators and department chairs at several state conferences. Production, creation and implementation of new DDM assessments measuring writing, listening comprehension and reading comprehension have also been a major focus of professional development time this year.

Wilmington High School continues to run the World Cultures Club, formerly the Foreign Language Club, an experience for students that is meant to provide opportunities to contribute to their school community and to further their quest to become Cultured Individuals and a bigger part of the global community.

We know that the success of our students goes beyond high school graduation, so the World Languages Department continues to invite alumni back to share experiences in college language programs, study abroad and foreign language use in their careers at the annual ***Alumni Roundtable***. This year's *Alumni Roundtable* will be held at WHS on Wednesday, January 6, 2016.

In addition to this we have continued to explore the exciting prospect of offering the Seal of Biliteracy to our WHS graduates. The Seal of Biliteracy ([www.sealofbiliteracy.org](http://www.sealofbiliteracy.org)) is on its way to becoming reality in the state and is continuing to grow as a trend in the country! Because of our district's focus on proficiency, we were featured in Dr. Nicole Sherf's presentation on the Seal as one of only six districts (Andover, N. Reading, Melrose, Wilmington, Newton and Wayland) in Eastern Massachusetts leading the way toward adding the Seal of Biliteracy as an accolade on our students' diplomas. We still have a long way to go to iron out how we will be able to add the Seal to our diplomas, but we are going to look at and expand our assessment of reading and listening comprehension to help achieve this goal.

### *Guidance Department*

The Wilmington High School Guidance Department provides a comprehensive guidance curriculum that seeks to address the needs of the students and families of Wilmington High School. By providing social/emotional mental health support, college preparation and career planning services, counselors are a vital component to student success at Wilmington High School. Counselors strive to remain up to date in their professional practice and focus on grade level issues, ensuring the evolution of our departmental goals through pursuing personal professional development to benefit our students.

In August 2015, the Guidance Department welcomed a new member with the addition of Mollie Dickerson to the counseling staff. Ms. Dickerson fills the position vacated by Erica Thomas. A graduate of Brigham Young University and Harvard University, Ms. Dickerson worked in Undergraduate Admissions at Harvard and brings to her position at Wilmington High School a plethora of knowledge about college admissions and the inner workings of the Ivy League.

The Guidance Department utilizes the Naviance on-line platform as an important conduit in the Guidance Department's conveyance of information to our students and families. Within weeks of arriving at Wilmington High School, Grade 9 students were introduced to Naviance and completed a learning style inventory designed to empower them to embrace their own strengths in the learning process. In January, sophomores accessed the Naviance "Do What You Are" inventory to begin career exploration. College planning began in February for juniors, with students researching potential post-graduate destinations using the extensive Super Match college search engine. College applications were easily tracked and related documents were sent throughout the fall on behalf of our seniors using the features of this invaluable program. Now in place for six years, Naviance is of tremendous support to the department in the ongoing process of encouraging and promoting a college-going culture in our school.

Once again, in the summer of 2015, Marie Cahalane, the Guidance CTL, offered the College Essay Writing Seminar, introducing students to the essential components of their college essays. Thirty-two students participated in the program. This program has been in place for four years and continues to be successful. In addition, on-going assistance in the creation of a final product was provided throughout the summer and fall, as well as a session offered in September during the Interdisciplinary Period (W2).

The Wilmington High School Guidance Staff sponsored programs throughout the year supporting the counselors' departmental goal of student empowerment through the awareness of postgraduate options. The annual Alumni Roundtable in early January welcomes members of the previous year's graduating class who are eager to share anecdotes about college life with our junior and seniors. In January of 2015, 52 members of the Class of 2014 met with Grade 11 and 12 students to share college experiences with our students. The annual Junior Parent Night was held in February and coincided with Junior Seminars. Both parent and student programs are designed to assist in the development of a plan for college research and planning. The guidance staff followed up this program with the Senior Parent Breakfast in late September to provide the next steps in the college process. In 2015, this event was attended by 72 parents. During the same week, students accessed Naviance to explore college resources and begin the application process. In early November, the annual Financial Aid Night featured a speaker from a local university who answered important questions about applying for financial aid. In an effort to present other options for financing college expenses, a scholarship resource is maintained both on Naviance and in a binder found in the

Guidance Office by Sue Murray, the Guidance Department administrative assistant. The Guidance staff believes that each of these events and resources contributes to supporting students and their families in successful realization of future goals.

In 2015, through the generous support of the District, the Wilmington High School Guidance Department once again offered the Preliminary Scholastic Aptitude Test (PSAT) through the College Board without cost to the Class of 2017 and members of the Class of 2018 who chose to participate. The guidance staff administered the Preliminary Scholastic Aptitude Test to 219 junior students, or 97 percent of the junior class. In addition, 140 sophomores participated in PSAT testing. This commitment from the district supports the Guidance Department's goal in encouraging a college-going culture and helps all students to understand that college can be an attainable goal.

Advanced Placement testing was conducted in the spring of 2015. This ever-expanding program offers our students opportunities for attainment of college credit and outstanding rigor in their academic programs. One hundred thirty-eight students, enrolled in conventional AP classes and the Virtual High School program, were tested in 12 subjects in a total of 208 tests this year. This number is a marked increase over last year's administered tests and earned Wilmington High School a place on the College Board AP Honor Roll for the second consecutive year.

Ninety-three percent of the graduates in the Class of 2015 have chosen to attend institutions of higher learning or trade schools.

Members of the Class of 2015 are attending the following colleges:

The University of Alabama, American Academy of Dramatic Arts, Assumption College, Becker College, Belmont University, Brandeis University, Bryant University, University of Connecticut, Curry College, Daniel Webster College, East Carolina University, Eckerd College, Emmanuel College, Endicott College, Fordham University - Lincoln Center Campus/Rose Hill Campus, Framingham State University, Franklin Pierce University, High Point University, Hobart and William Smith Colleges, Johnson & Wales University (Providence), Keene State College, University of Maine, Manhattan College, Marshall University, Massachusetts Maritime Academy, University of Massachusetts-Amherst, University of Massachusetts-Boston, University of Massachusetts-Dartmouth, University of Massachusetts-Lowell, Merrimack College, Middlesex Community College, University of New Hampshire, University of New Haven, Plymouth State University, Providence College, Quinnipiac University, Regis College, University of Rhode Island, Rivier University, Rochester Institute of Technology, Salem State University, Seton Hall University, Siena College, Simmons College, Southern New Hampshire University, Springfield College, State University of New York at Albany, Stonehill College, Suffolk University, Syracuse University, Texas A&M University, The Ohio State University, Tufts University, University of Vermont, Wellesley College, Wentworth Institute of Technology, Western New England University, Westfield State University, Worcester Polytechnic Institute, and Worcester State University

To date, the Wilmington High School counseling staff has processed over 803 college applications for members of the Class of 2016 with over 64% of seniors applying to college as of December 31, 2015. We are proud to announce that our students have been accepted to the following colleges:

Assumption College, Bay Path University, Boston University, Castleton University, Coastal Carolina University, Curry College, Eastern Connecticut State University, Endicott College, Fairfield University, Framingham State University, Franklin Pierce University, Georgia State University, Gordon College, High Point University, Iona College, Johnson and Wales University, Keene State College, Lasell College, Lesley University, Mass. College of Pharmacy and Health Sciences, Merrimack College, Mount Ida College, New England College, Northeastern University, Norwich University, Plymouth State University, Quinnipiac University, Regis College, Rivier University, Roanoke College, Roger Williams University, Rutgers University, Saint Anselm College, Saint Michael's College, Salem State University, Salve Regina University, Seton Hall University, Siena College, Simmons College, Southern New Hampshire University, State University of New York at Albany, Stonehill College, Suffolk University, SUNY College at Potsdam, Temple University, The College of Saint Rose, The College of Wooster, The University of Alabama, University of Hartford, University of Main at Presque Isle

### *Mathematics Department*

The Mathematics Department at Wilmington High School is comprised of ten full time teachers each teaching five classes and one CTL teaching three classes. We have welcomed two new members of the Mathematics Department this year. One of the newly hired teachers is a 2015 graduate of Merrimack College and our other new hire comes back to us as the Math Curriculum Team Leader (CTL) after teaching at WHS from 1999-2001.

The courses offered in the Mathematics Department range from Algebra 1 through AP Calculus. Students at Wilmington High School are required to complete 20 credits of Mathematics in order to be eligible for graduation making mathematics a four year requirement at Wilmington High School. We offer a variety of fourth year courses including Statistics, Engineering Design, Introduction to Trigonometry and Pre-Calculus and Calculus. Many of our current ninth graders are entering the high school and beginning their Math pathway with Algebra 1. Approximately 20% of our ninth grade class is enrolled in an Honors Geometry course and will advance to Algebra 2 as sophomores. The mathematics curriculum is completely aligned to the Common Core State Standards.

Our high school students continue to improve in our standardized testing. MCAS results were positive again this year with 88% of our students scoring either in the Proficient or Advanced status. We continue to offer a Math Workshop course to our tenth graders as a preparation for the May exams. This course is designed to reinforce skills and to develop test-taking strategies. We also offer opportunities for extra preparation for eligible students through our Academic Support Services Program which is offered throughout the school year and sometimes over the summer months. This program is funded by a grant which has been approved by the Massachusetts Department of Elementary and Secondary Education.

### *Science Department*

Wilmington High School Science is proud to continue offering a rich science curriculum. The department is committed to giving all learners the skills and knowledge necessary to succeed in college and fully participate as members of the community.

The Science Department incorporates inquiry and hands-on learning activities in every subject area. Experiential learning is a priority and there are myriad opportunities for students to actively engage in learning both in and out of the classroom. These activities include a trip to the Museum of Science for Biology students. Our Biology students have also travelled to Philips Electronics (Andover), where they were introduced to manufacturing and relationships to body systems for a variety of life-saving devices such as defibrillators, incubators and cardiac monitors. Students in Biology, Aquaculture and Environmental Studies attended the High School Marine Science Symposium at Salem State. In addition, students have access to a great learning experience in collaboration with the Ipswich River Wildlife Sanctuary, which provides an opportunity to investigate the health of the ecosystem and effects of anthropogenic influences on the Ipswich River.

The high school Science Department has benefitted tremendously thanks to the new laboratory facilities and the improvements are not limited to the classrooms! Physics students, for example, have used open spaces on campus to explore velocity and acceleration. The new Chromebook and laptop carts are frequently used in all high school science classes. For example, Chemistry students can now use virtual labs provided by the University of Colorado. Science activities and online resources are now easily accessible. The ability to use such resources is crucially important in science and technology. The department is taking full advantage of the new tools in an effort to prepare our students for 21st century science, design and inquiry.

Wilmington students have access to a wide variety of course offerings. Many students are enrolled in two science courses during their junior and/or senior years. AP Biology and AP Chemistry have increased enrollment this year and the department is working on the addition of a new AP Physics course in the near future. We are pleased to welcome two new teachers: Marlene King (Physics) and Tracey Connors (Biology). Marlene and Tracey bring a great deal of teaching experience.

In addition to general biology, chemistry, physics and AP courses, the department is pleased to offer an engaging collection of elective courses. These include: Architectural Design, Anatomy/Physiology, Aquaculture, Biotechnology, Forensic Biotechnology, Organic Chemistry, Computer-Aided Design, Environmental Studies and Introduction to Engineering. High school students satisfy the MCAS Science requirement with either the Introductory Physics or Biology MCAS test upon completion of the appropriate course.

The department is anticipating possible changes as the Massachusetts Science Frameworks and Next Generation Science Standards are reviewed and implemented by the Massachusetts DESE. The high school Science curriculum will be adapted and modified as necessary in order to comply with DESE requirements.

### *Social Studies Department*

Continuing to prepare our students for the future, the Social Studies Department fosters writing, communication, critical thinking and analytical skills throughout the school year. Our department continues to reinforce these skills while closely following the standards from the Massachusetts History Frameworks. In addition, our teachers have worked very hard to incorporate the Common Core State Standards in their daily work as well. As a department, the Social Studies teachers consistently work to integrate new types of technology as well as new methods of instruction to make Social Studies interesting.

Members of the Wilmington High School created and have been implementing District Determined Measures for grades 9-12. District Determined Measures (DDMs) are “identifying or developing measures for assessing student learning for educators in all grades and subject areas, the results of which will lead to opportunities for robust conversations about student achievement, and ultimately improved educator practice and student learning”. The high school Social Studies Department also created a template in which each member of the department has created a timeline in which they recorded when they will be administering the individual assessments. Teachers have also begun to track the data from their individual assessments and will continue to analyze the data they have extracted.

As 2015 comes to a close, the department continues to make great strides with our students in each grade level. Our 9<sup>th</sup> Grade students who are enrolled in US History are working on informative essay writing as well as their Freshman History Fair projects. The 10<sup>th</sup> grade US History students continue to work on their research and writing skills with their involvement with the Sophomore Research Paper and their Document Based Question work. Lastly, our 11<sup>th</sup> Grade students who are enrolled in World History are working to improve on both their writing and communication skills with their work on their Student Led Class Discussion and Document Based Questions as well. Collectively we offer students at Wilmington High School a great variety of Social Studies electives. These courses range from Psychology/Sociology, World War II, Facing History, American Law, Economics, US Government, World Religion and Cultures, and Contemporary Issues. We are looking forward to the upcoming year and we are so fortunate to be able to teach in a brand new high school with all of the state-of-the-art tools and technology.

## WILMINGTON MIDDLE SCHOOL

Wilmington Middle School continues to be a vibrant community that supports both the academic as well as the social emotional needs of our students. We maintained a student population of approximately 877 students during the 2015-2016 school year. As of October 1<sup>st</sup>, 2015 Wilmington Middle School has 312 sixth grade students, 297 seventh grade students and 262 eighth grade students. Our community welcomed five new staff members: Principal Amy Gerade, 8<sup>th</sup> Grade Science teacher Carolyn Curtis, 8<sup>th</sup> Grade English teacher Adrienne Masiello, Math Strategies teacher Felicia DaRosa and Math Coach Sandi Davel. Shannon Keely and Sean Landers took on new responsibilities in 7<sup>th</sup> Grade ELA and 7<sup>th</sup> Grade Social Studies respectively.



7<sup>th</sup> Grade Chorus

After much research and discussion, the Wilmington Middle School community adopted a brand new rotating schedule for the 2015-2016 school year. This change allows teachers to see students at different points during the school day while leveraging our staff that is shared throughout the district. Additionally, through the support of the district, we reinstated a third full team for the eighth grade. This has allowed for students to have a stronger sense of belonging in the larger Wilmington Middle School community. Finally, we added three new courses to our program of studies; Math Strategies and Exploratory Foreign Language for 6<sup>th</sup> grade and Media for the 7<sup>th</sup> and 8<sup>th</sup> grade.

We continue to promote a positive climate and culture for both our staff and students. We are doing that through the continued use of the “4 R’s”- Respect, Responsibility, Resiliency and Results. To that end, we also saw members of our Art Club put their own stamp on the building through several student designed wall murals. Our Drama Club put on two fantastic performances over the course of the year, *Our Town* and *Disney’s High School Musical*. This also allowed our students to build relationships with the WHS Lamplighters. We also began a peer leaders program that provides opportunities for our eighth grade students to serve as mentors and role models to our sixth and seventh grade students. Wilmington Middle School also supports a wide array of afterschool activities including a new literary magazine - Pawprintz, Math Team, Student Council, After-School Sports, Best Buddies, SADD and the Ski and Snowboard club.

Our partnership with the Wilmington Middle School PAC has allowed us to bring a wide array of activities and programs into our community as well as provide resources for our teachers. Through their successful direct donation drive they provided crucial funding to send teachers to a Key 3 Writing training as well as purchase novels for our ELA department. They also coordinate volunteers to staff our school store, The Wildcat Den, every Friday! We are so very grateful for their support!

Teachers continue to hone their craft on a daily basis through collegial collaboration and professional development. Over the summer, Wilmington Middle School staff participated in professional development regarding Professional Learning Community (PLC) work while others have invested a significant amount of time examining issues surrounding behavioral health. We are in the process of adopting new Science standards as well as evaluating all content curriculum maps and assessments. We look forward to investigating new math resources as well as making efforts to integrate technology into our classrooms. The staff will also be examining both our Student Handbook and Program of Studies to ensure they meet the needs of our community.

## NORTH INTERMEDIATE SCHOOL

On October 1, 2015, the official enrollment at the North Intermediate School was 279 students, 135 students in Grade 4 and 144 students in Grade 5. We welcomed new staff members, as a school community, with Nikki Sutton, Reading Specialist, and Gabriella Howard, Educational Assistant, joining our team.



*Celtic Pride at the North*

engineering. All students were treated to a children's performance of "The Hobbit" put on by our very own Wilmington High School Drama Club. The North Intermediate School recognizes the achievements of the student body through various means. Each month teachers select Students of the Month to be celebrated for their effort, their citizenship and their positive contributions. Each February, the beginning students in our strings program are auditioned and then welcomed by high school members during the Arch of Bows ceremony. Finally, students can sometimes earn/win a "Lunch with the Principal" and have an opportunity to spend time with Ms. McMenimen in her office to converse, share and eat lunch.

Safety is always a prevalent theme at the North Intermediate School. During National Bullying Prevention Month in October 2015, students had enrichment opportunities to learn about confronting bullying behaviors and ways to promote kindness and respect toward all. The Northside PAC sponsored the program, "The Golden Rule," where students watched a jumbo media screen with vignettes and music focused on leadership, empathy and earning respect. Also, all students participated in an empowerment training sponsored by the Traditional Academy of Karate in Wilmington. Sensei Anthony provided strategies for students on how to handle a bully: *Walking Away with Confidence: Powerful Ways to Avoid Conflict*. In collaboration with the Town departments, students were also able to learn about fire prevention and safety in their homes. All North Intermediate students participated in a simulation experience with the Wilmington Fire Department which was coordinated by Lieutenant William Cavanaugh. Fire Lieutenant Christopher Pozzi and Fire Fighters Edward DeLucia and Ryan Quigley helped students strategize and make safe plans for evacuating their homes in the case of fire. We continue to work collaboratively with the Wilmington Police Department to conduct our evacuation and ALiCE drills throughout the year.

The student experience at the North Intermediate School revolves around interactive learning, celebrating accomplishments and building relationships. In 2015 the Office of Information Technology rolled out a Chromebook cart at the North Intermediate School with the help of generous contributions from the Northside PAC and the Wilmington Education Foundation. Students have been logging in to co-author book reports, to write code and to enrich their math and reading skills. In addition, teachers support outside of the classroom activities to bring learning to life. Fourth graders attended a live performance of "Willy Wonka" at the Stoneham Theatre and fifth graders visited the Museum of Science to connect their knowledge of science, technology and



*Lieutenant Pozzi, Fire Fighters DeLucia and Quigley*

Teachers continue to improve their craft and their knowledge base of the Massachusetts Curriculum Frameworks. With a focus on students building strong literacy skills, a team of teachers attended a well-known literacy institute around developing Readers' Workshop. Principal McMenimen, Mrs. Patrice Lund and Ms. Robin Drury (classroom teachers) and Mrs. Michele Gwozdz and Mrs. Nikki Sutton (Reading Specialists) had a full day training from literacy guru Lucy Calkins. Mathematics, as well, is a constant part of our professional development goals. All Curriculum Improvement Time in 2015 supported the implementation of the Envisions Math Program at the North. Teachers learned from assigned Pearson trainers, from Lisa Ippolito (Elementary Math Specialist) and from their learning leaders, Sally Lojek and Robin Drury (pilot teachers). The focus around math instruction remains differentiated lessons, tiered instruction and modeling the math practices.

The North Intermediate School strives to provide authentic, engaging and personalized learning experiences for students, parents and staff.

## WEST INTERMEDIATE SCHOOL

The West Intermediate School prides itself on creating a positive environment; greeting children by name and making each child feel valued as members of the school community. The West Intermediate School staff is always working together to improve the quality of our instruction and our service to community. We welcomed several new staff members in 2015, including Michael Rickman, sign-language interpreter; Kayla Ouellette, LPN; and Nikki Sutton, reading specialist.

Staff members participated in continued professional development activities that support the District Strategic Plan and West Intermediate School Improvement Plan, and the implementation of the new Envisions math program. All classrooms are now equipped with Mimeo devices coupled with projectors, a set-up that allows direct student interaction with any program being used. We also have a laptop cart with 25 new Chromebooks for student use. The cart is based out of the library. Our librarians have totally transformed the library into an energetic, vibrant space where students can work individually, in small groups or as a class. There is also display space for classroom projects. It has become the focal point of the school in so many ways thanks to their efforts. Staff members continue to participate in Professional Development activities that strengthen our understanding and use of technology for both teaching and learning, ensuring that our students are provided the skills they need to become 21<sup>st</sup> Century learners.

In the classrooms, we participated in many activities in addition to our academics. An important goal at the West Intermediate School is to instill in the children a sense of personal achievement and social awareness. We staged several West PRIDE assemblies throughout the year, including talent shows, where students get to perform in front of the entire student body. These are always fun, and contribute greatly to the sense of community we strive for here at the West Intermediate School. As a special treat in October, we had a fun presentation by 'OOCH,' who shares the message of positive interactions and having pride in yourself. We also continued with many of our regular programs, including Explorer Day, Poetry Day and Math Immersion Day; participated in Wilmington's Fire Department Toys for Children In Need; collected food for the local food pantry; the annual winter coat drive sponsored by Anton's cleaners; and Box Tops for Education.

Our student representatives spent over 15 hours during the year at the WCTV studios, learning how to use equipment, write scripts, set up studio props and gathering footage from the West Intermediate School, all in an effort to produce a fabulous year-end tribute to the West Intermediate School, which we shared in an assembly with the entire student body during the last week of school. In PE class, the children participated in the 5 Minute Fitness Run, where every child in the school ran for 5 full minutes without stopping. In Art, children participated in the Reading Municipal Light Department's T-Shirt contest; made pottery, murals and collages that we displayed throughout the school. In Music, the entire fifth grade chorus, and the fifth grade Advanced Band performed at the Wilmington High School for the whole-town holiday concert in December.

The Wilmington CARES program operates daily from the West Intermediate School and is an integral part of our school community. Kerin Ritchie is the site coordinator at the West Intermediate School. The Shawsheen/West PAC continues to support grades one to five at both the Shawsheen

Elementary and the West Intermediate Schools. They provide Student Planners and West t-shirts for every child. They fund enrichment programs, which included Mister Magnet, Techsploration/Simple Machines and Cryogenics. The PAC also organized additional activities such as the Ice Cream Social, Holiday Gift Fair, Grade 5 Student Yearbook, Family Game Night and the grade five Yearbook Signing Party, which is the final farewell to the fifth graders as they prepare for the Middle School. All in all, it was another successful year at the West Intermediate School!

## SHAWSHEEN ELEMENTARY SCHOOL

The Shawsheen Elementary School houses students in grades one through three. There are 17 general education classrooms and three special education classrooms. Staying true to our course, the Shawsheen Elementary School remains committed to increased student achievement by using data to drive instruction and to impact student performance outcomes.

With the collection and analysis of data as a driving force, the Shawsheen Elementary School faculty administered several evaluative tools to determine current student performance throughout the school year. At the beginning of the school year, teachers administer benchmark testing in reading and math to ascertain baseline data for each of their students. Then, at predetermined dates outlined in our assessment calendar, benchmark testing is conducted in order to progress monitor student learning. The initial benchmark testing also serves as a means to determine in what area students have strengths and in what area students may require additional reinforcement. In this way the staff members continue to ensure that all students' needs are being served while working toward increased student achievement as we continue to make strides implementing the Massachusetts Tiered System of Support (MTSS). In addition, this year we have started meeting with grade level teachers and teams once a month and doing what we call enrichment time. During enrichment time, specialists take grade level classes for an additional art, music, physical activity, health or library. At the same time, teachers are able to meet and discuss important student data, interventions and instructional strategies. For what we called WIN time last year, WIN stands for What I Need, this year we are matching specific student needs with additional classroom and specific intervention. The interventions are carried out by the specialists, special educators or available staff members. Although it is not the same time throughout the school, the times are consistent for the support provided. In addition, we also discuss students who are displaying any social/emotional issues or behavior concerns.

In the area of reading, teachers are continuing to administer tests using the AIMSweb system. The analysis of the data results from the AIMSweb tests was crucial in helping teachers design reading instruction for their students as well as in providing the teachers with an early detection system for students who may be at risk in reading. By progress monitoring students throughout the year, teachers were able to provide custom interventions to assist students in making steady progress. Additionally, teachers administered the Fountas and Pinnell Reading Leveling Assessment to their students twice (September and April). By having this information, teachers were better able to instruct their students at their reading instructional level and ensured they had reading materials available at their appropriate reading levels. Teachers were able to challenge their students in a way that allowed them to make progress through the leveling system. Both the AIMSweb data and the reading level information were available for teachers to share with parents during parent conferences. All of these activities speak to our commitment to assist students in demonstrating steady strides in their acquisition of reading skills. We are in the process this year of establishing a leveled book closet within our library. A system is being developed to allow for teachers to sign books out for reading groups and to borrow for their classrooms. In addition, this year we have the Foundations phonics program in place for grade one. The first grade teachers and reading specialists are excited about this program. The teachers are receiving support through professional development ongoing this year.

In the math content area, classroom teachers administered benchmark testing twice a year and do pre and post tests for all units. We have also begun the Envisions Math program for all grade levels. Throughout the school year the teachers are provided with professional development on the program. The data from the math is essential and has proven to be most useful when working with the

standards and assessing areas of school and classroom needs. The facilitation of the data and collection of data are achieved under the supervision of the Elementary Math Coordinator and the principal. The math coordinator works closely with the administration to talk through the data and look especially at individual student strengths and weaknesses.

We were very fortunate to continue with the schedule that has allowed for the implementation of several academic initiatives. First, the schedule permitted each classroom teacher to have a ninety-minute uninterrupted literacy block. This amount of time for reading and language arts assisted teachers in implementing the Houghton Mifflin Program as it was designed, including providing small guided reading groups on a timeframe recommended by the reading program. Some teachers are also exploring Readers Workshop within the classroom. Secondly, the schedule allowed for this was a great opportunity to identify need areas for students in which they would benefit from additional reinforcement of skills in either math or reading. Students were grouped by need areas and worked with different staff members during this time block to help them strengthen their reading or math skills. Finally, the new schedule has allowed for more common planning time for grade level teams. In addition we have created an Extension block in which once a month teachers can meet with reading specialists and administration along with grade level colleagues to talk about student data and other school wide initiatives. During this time the students are able to go to one specialist based on a predetermined schedule once a month for an extra enrichment block.



*Reconstruction of Shawsheen School Parking Lot*

Another important component that has been added to the culture of the school this year has been the building leadership team. The building leadership team is comprised of administrators and four classroom teachers who have proven to be leaders within the building. During these monthly meetings we discuss building initiatives and upcoming topics for faculty meetings. Faculty meetings this year have proven to be effective and more productive by the new use of professional learning communities. Protocols are utilized at each meeting to effectively develop new and interactive ways for staff to work together, develop ideas and create a sense of a safe community. This

year we have already established Shawsheen Elementary School Staff norms for our meetings and set agenda rules. The feedback so far has been positive. In addition to the shift in culture of the school, we are putting a much needed focus on the social/emotional well beings of our students. We have noticed an increase in student's social/emotional needs and regulation of emotions within the school day and classroom settings. We were very fortunate to be piloting a Mindfulness program here at the Shawsheen Elementary School. Currently the program is in three classrooms and will run twice a week for eight weeks. Mindfulness has been proven to be effective in improving focus in the classroom, improving ability to calm down when upset and help in decision making. We are extremely excited about the possibility of expanding this program in the future.

At the Shawsheen Elementary School character education plays an important role. There are several activities that occur in our school to support this endeavor. To continue to strengthen the building of good student character, the "Keys to a Better Me" program was sponsored again by the assistant principal and the guidance counselor. Each month a new value (i.e. respect, responsibility, kindness, etc.) was presented during a lunch time with a video, reading and student skit. The value was reinforced throughout the month. Teachers also had students participate in classroom activities focused on the monthly value. Additionally, the health teacher discussed many topics focused on

good character building during his weekly sessions with students. All of these programs demonstrated efforts in promoting anti-bullying awareness in our school. We also have varied enrichment programs throughout the year focusing on friendship and curriculum areas. We are hoping to have an author visit in the spring for the whole school, sponsored through our PAC.

In order to demonstrate our commitment to school safety, the Shawsheen continues to keep all doors locked while school is in session. Staff members are issued swipe/identification cards to enter the building. Three doors are equipped with swipe recognition devices. Student safety continues to be a high priority. Rather than shelter in place practiced during the traditional lockdown method, the new procedure provides faculty and students with the knowledge and means to escape when possible or protect themselves when needed. A parent information session has been offered in the past. We have already done two ALiCE drills a year and the last one was very successful.

Our parent involvement has continued to remain an integral part of the school community. Parent involvement in the Parent Advisory Council (PAC) and the School Advisory Council (SAC) continued to be high. Parent volunteers in the computer lab, the library and the lunch room proved very helpful too. As a result of the hard work and efforts of parents, the school continued to be well supported. We also practice fire drills bi-monthly and we practice our evacuation drill yearly.

The Shawsheen Elementary School remains dedicated to providing meaningful and productive learning experiences for all students. The collection and analysis of data equipped staff members with the necessary information to address changes needed in curriculum and instruction. The administration of benchmark assessments throughout the school year greatly assisted in meeting the individual needs of the students while helping them realize academic progress and achievement. We are also committed to assisting students in building a solid foundation in becoming responsible citizens. By addressing the diverse needs of all students, tailoring learning to specific need areas, we are able to provide them with positive learning experiences as well as to help them in maximizing their learning potential.

## WOBURN STREET SCHOOL

This year the Woburn Street School has a total enrollment of 403 students in grades one, two and three. There are seven first grade classrooms, eight second grade classrooms, six third grade classrooms and one special education classroom. New staff members this year include Nancy Heffernan, Kasey Stokes, Bethann Atkinson, Amy Metcalf and Cara Crawford. Ms. Heffernan is one of our special education teachers who comes to us from the Salem Public School system and is a graduate of the University of Vermont. Also in her first year at Woburn Street School is Kasey Stokes, our new school nurse. Ms. Stokes received her nursing degree from Southern New Hampshire University and has worked the previous two years as the CARES program nurse.

Bethann Atkinson is also new to Woburn Street School this year. Mrs. Atkinson is our newest reading specialist and previously taught first grade at the Shawsheen Elementary School in Wilmington. Amy Metcalf is a first year teacher at Woburn Street School currently teaching second grade. Mrs. Metcalf began her career at Woburn Street 2 years ago as a Merrimack College intern and spent last year as a long term substitute teacher in first grade. Cara Crawford also joins Woburn Street School this year as our new occupational therapist.

With the help of our School Advisory Council, we developed a 2015/2016 school improvement plan to guide us in the coming year. The first goal in the School Improvement Plan is to improve our ability to teach all students to read by developing common practices and language related to the Reader's Workshop Model of instruction.

A second goal for the Woburn Street School is to improve our ability to meet the needs of all learners by understanding and implementing a true inclusionary model of instruction. At the Woburn Street School we are committed to consistent analysis of our teaching practices so that we can close the achievement gap and meet the needs of all our students in all academic and social settings.

The third goal for the Woburn Street School is to continue to build positive home and school relationships by improving upon current communication practices. We would like families to feel more connected to the school and staff so we will continue to develop better communication tools as well as offering a variety of opportunities for parents to volunteer at school. We feel that a positive home and school relationship is essential in making sure students are successful at school.

The fourth goal for the Woburn Street was created to develop a shared mission and vision statement for our school. This will incorporate input from all of our school community's stakeholders. Utilizing the newly developed district vision and mission statement, we will look to determine how it relates specifically to the Woburn Street School community. Creating a shared mission and vision statement will help bring the Woburn Street School closer as a community and will support us in providing a safe and collaborative school environment.

Continuing at Woburn Street School is WIN (What I Need) Time. This is time scheduled outside of the normal ELA and Math blocks that allows teachers to provide additional instruction for students based on individual needs. This could be used as intervention time for students not meeting the benchmark as well as extension time for students exceeding the benchmark. During this time we are also able to use specialist staff to work with small groups of students when needed.

At the Woburn Street School we continue to increase our technology capabilities. Through generous PAC donations and school funds we are now equipped with two tablet carts consisting of 25 tablets each. Teachers have been utilizing the tablets in a number of different ways in all the academic domains.

The Woburn Street School is fortunate to have a long and cooperative association with the Northside PAC. The PAC sponsors a variety of fundraising activities to generate money for programs and materials that benefit the school and enhance the curriculum. The PAC regularly provides enrichment programs for our students, as well as providing a variety of materials each year. The Woburn Street School is extremely grateful for the hard work and support of the PAC.

## BOUTWELL EARLY CHILDHOOD CENTER

The Boutwell Early Childhood Center is a school dedicated to the education of young children. The Boutwell Early Childhood Center is fully staffed. It is a comprehensive early childhood site that is home to three Integrated Pre-school Classrooms and seven Kindergarten Classrooms which provide inclusive services for children with Special Needs. In addition, the Boutwell houses an Extended Day Kindergarten Program (CARES).

The Wilmington Public Schools is in its eighth year of full day Kindergarten at both Early Childhood sites. The Program is 5 hours and 15 minutes in duration daily. The children have a morning snack, lunch period and recess each day. The Boutwell Early Childhood Center is able to offer a multi-faceted learning experience to the students, which includes participation in Physical Education, Music, Art, Library and Computer Lab. There is a Reading, Math and Science Program in place, which carries through to the elementary school. Special Education Services are available for those students who qualify and need assistance in the areas of Speech and Language, Occupational Therapy, Physical Therapy and Resource Learning services. In addition, there is a Reading Specialist on staff at the Boutwell Early Childhood Center. The Reading Specialist focuses on reading support and enrichment to the Kindergarten students.

The Pre-school Programs continue to grow. All three programs are integrated and there is now a full day integrated pre-school classroom. The pre-school classrooms implemented a new curriculum this year and the staff and students have enjoyed the new activities. Both the Pre-school and Kindergarten Curriculums are aligned to the Massachusetts Common Core.

The Boutwell and Wildwood Early Childhood Centers have adopted a report card placing us on a three term report card cycle. Teacher representatives from both Early Childhood Centers developed the report card and aligned it with the Common Core curriculum. The report card was officially

adopted by the School Committee in October of 2012 and has been fully implemented by the schools. The Boutwell continues to use the AIMSweb Test of Early Literacy, this screening tool is administered to each Kindergarten student three times a year. The results of this screening assist teachers in differentiating instruction to meet students' individual needs. The Houghton-Mifflin Reading/Language Arts Program and Envisions Math Program are firmly established in the Kindergarten Curriculum. The Boutwell Early Childhood Center has continued with an intervention block for the 2015-2016 school year. The purpose of this intervention time is to give each student the opportunity to refine or enrich specific skills. During this intervention time students work in small groups with various staff members. The goal is to give each student what they need at a particular point in time. The 2015-2016 school year has also seen the continuation of bi-weekly meetings to review the data collected from our literacy and math assessments. This data is reviewed and discussed and used to implement changes in instruction. Our Kindergarten classes also maintain book buddies with the West Intermediate School students. During the 2015-2016 school year, we have continued to have the students participate in our Community Meetings, all students in Pre-school and Kindergarten participate in a monthly whole school meeting. At these meetings, the students discuss and decide on a new project each month to provide a donation to, so far we have donated candy to wounded soldiers and mittens/hats to the Jimmy Fund. Donations have been made to the local food pantry, and towels and blankets were donated to the MSPCA, along with several other projects. The students are quite invested in the projects.

The Boutwell Parent Advisory Council or PAC has been a strong and involved presence at the Boutwell Early Childhood Center this year. Members of the PAC work closely with staff and administration. The enrichment programs funded by our PAC, which included "Explore the Ocean" and "Building Bridges," have greatly enhanced our curriculum. The PAC has brought families together with such events as Family Fun Night and the Ice Cream Social. The PAC is responsible for organizing fundraisers for our school. Proceeds from these fundraisers are used to provide all students with enrichment activities. This year the PAC sponsored a Random Acts of Kindness raffle. Parents were encouraged to send in ballots describing their child's act of kindness. Two winners were selected and each student received a prize. Their contributions to the students and families, are instrumental in developing a sense of community at the Boutwell Early Childhood Center.

Our School Advisory Council or SAC is another opportunity to involve parents. It includes representatives of parents, teachers and administrators from both the Boutwell and Wildwood Early Childhood Centers. Their charge is to develop a School Improvement Plan that is based on safety, security, curriculum and building initiatives.

Two concerts are held during the school year, under the direction of our Music Specialist, with assistance from Pre-school and Kindergarten staff. In December, a holiday concert was presented to parents and friends. This year's theme was "Winter Fun." In June, parents and family members were treated to a program that celebrated the end of the Kindergarten year. Our Pre-school classes hosted an "In School Snow Day," when parents and siblings were invited to attend and enjoyed a variety of "snow day" activities and crafts. In June the Pre-school classes celebrated the end of the year with a performance, "A Year in Review."

The Boutwell Early Childhood Center continues to provide a positive and productive learning environment for its students, many of whom are experiencing public school for the first time. Our staff strives to create a balance between each child's social emotional development while at the same time cognizant of curriculum and instruction. With the support and involvement of our parents, we endeavor to make each child's school experience an enriching one that will lay the foundation for the years to come.

## WILDWOOD EARLY CHILDHOOD CENTER

The Wildwood Early Childhood Center, located at 182 Wildwood Street, currently has an enrollment of 180 Kindergarten and Pre-school students. The Wildwood Early Childhood Center is presently comprised of seven, full day Kindergarten classrooms as well as our Kindergarten Compass Program. The five hour and fifteen minute Kindergarten full day program allows our students to learn experientially and at a pace that is conducive to in-depth exploration of curriculum. The

Wildwood Early Childhood Center also offers three pre-school programs this year. We were happy for the first time to be able to offer a full day integrated pre-school program Monday through Thursday. Our two other pre-school programs include our half day program and our substantially separate Compass PreK program. Our Pre-school and Kindergarten programs help build a foundation of skills and early social/emotional development for our students. In addition to our early childhood classrooms, the Wildwood Early Childhood Center also houses the Wilmington Public Schools Special Education Department.

The Wildwood Early Childhood Center prides itself on being a student-centered educational facility, emphasizing individual student development, strong student-centered curriculum, family involvement and positive school climate. The Houghton Mifflin ELA program is central to our language arts program at the Kindergarten level. This year we introduced the Envisions Math program at the Kindergarten level. This program offers a hands-on approach to math which is aligned with the Common Core. There is also an online component that parents can access to work with their children. The Pre-school programs are implementing the new OWL curriculum this year. This is a comprehensive Pre-school program that encompasses ELA, math, science and social studies. In addition to the kindergarten and pre-school adopted curriculum, we also invite various enrichment programs to visit the Wildwood Early Childhood Center throughout the year to enhance our existing programs. Students at the Wildwood Early Childhood Center are assessed regularly throughout the year to ensure that students are making progress in all areas, that struggling students receive the support they need, and that students who need enrichment in various areas have the opportunity to participate in enhanced learning opportunities. Kindergarten students' early literacy skills are assessed three times a year using a standardized reading assessment designed to gather baseline data on students and assist in the identification of individual student strengths and weaknesses in the area of literacy. Students who struggle with early literacy skills as measured by this assessment are progress monitored monthly. In addition, students' math skills are assessed regularly using the Envisions Math assessments. With the support of administrators, district curriculum leaders and the district data specialist, staff members meet monthly to review student data, plan/adjust instruction and develop interventions. Social and emotional development is an equally important facet of our curriculum in the Pre-school and Kindergarten programs. Play and positive peer interactions are woven into every child's day.

All kindergarten students at the Wildwood Early Childhood Center receive weekly Art, Music, Library and Computer Lab. Physical Education classes are offered twice weekly. The inclusion of 30 minutes of designated computer time for every Kindergarten classroom enables early childhood students to interact directly with technology on a weekly basis and has been extremely beneficial to the facilitation of early technology skills for our students. During computer lab time, Kindergarten students work on a web-based early literacy program called Reading Eggs. The Reading Eggs program has been a wonderful enhancement to the existing Kindergarten English Language Arts curriculum and allows students to practice early literacy skills at their own pace.

The Wildwood Early Childhood Center values input from all our families and encourage parents/guardians to get involved in our school. Our School Advisory Council (SAC) is a combined committee of administrators, teachers and parents from the Boutwell and Wildwood Early Childhood Centers, who meet on a monthly basis to provide input for the creation of a School Improvement Plan and monitor the progress of outlined goals for the year. Additionally, our parents put forth great interest and enthusiasm in all of their efforts to support our school through an active Wildwood Parent Advisory Council (PAC). PAC sponsors enrichment opportunities for our students that include field trips, materials for classrooms and the school, presentations and family fun nights that help bring together the Wildwood Early Childhood Center community.

We are thankful to have such wonderful community involvement and support for the children at the Wildwood Early Childhood Center where our goal is to meet the needs of all our students in order for them to succeed and develop a lifelong love of learning.

## PERFORMING ARTS DEPARTMENT

The Wilmington Public Schools continue to offer and support one of the finest and most comprehensive programs of music education in the Commonwealth. The nine full time and one part time staff members of the Performing Arts Department are a team of highly qualified music educators who guide the students through a sequential curriculum that is completely aligned with the National Standards for Music Education, as well as the State Curriculum Frameworks. We remain in the one-third of public school districts in Massachusetts to offer a full complement of music classes including K-12 general music as well as curricular instruction in chorus, band and strings in grades 4-12.

During their years in the Wilmington Public Schools performing arts classes, our students are given the tools and skills they need to be lifelong participants in music and theater arts. We are pleased to welcome Ms. Holly Johnston to the department as a part time general music teacher at the Wilmington Middle School.

### ELEMENTARY MUSIC



*Fourth Grade Strings at the North*

At the elementary level, all students in grades K-5 participate in one general music class per week. During these general music classes, students are learning various concepts and skills such as singing, learning to play a variety of instruments, reading, writing and composing in standard music notation, creative movement, listening to a variety of music and the acquisition of music vocabulary. Starting in grade 3, students begin to study the soprano recorder and continue through grade 5. Students

in grades K-4 perform in one concert each year. In addition, grade 4 families are invited to an “Informance,” where they participate in and observe what students are learning in their general music classroom. Grade 5 students in the Wilmington Public Schools also have a chorus class once weekly that includes two formal performances.

### WILMINGTON MIDDLE SCHOOL

During the middle school years, students in the general music classes are required to apply the knowledge and skills that they developed during their elementary music classes for practical application in a performance based setting, in either an ensemble such as string orchestra, chorus, or band, or during an elective of general music class. It is during these classes that the students have the opportunity to not only refine their technical music skills, but also further develop the expressive qualities of music, which include composition and music criticism. Additionally, students who received instruction in chorus, band and strings at the elementary school level have the opportunity to take classes in these areas during middle school and increase the performance aspect of studying vocal or instrumental music. The middle school strings, band, jazz band and chorus rehearse 2-3 times a week during school and perform at numerous concerts and functions throughout the school year.

### WILMINGTON HIGH SCHOOL

At Wilmington High School, students can choose from a variety of performing arts classes for credit which include: String Ensemble, Chorus, Concert & Marching Band, Woodwind Ensemble, Jazz Band, Introduction to Theatre and Theatre Craft, Popular Music and Music Theory. Additionally, there are numerous extra-curricular activities that music students have the opportunity to perform in such as pit orchestra, pep band, drama club and a capella ensembles, *SoundScope* and *Cadence*.



*Wilmington High School Band*

### *Student and Staff Highlights*

At the Boutwell Early Childhood Center, Mrs. Barry's Kindergarten music students are being introduced to the instruments of the orchestra by studying Camille Saint-Saens masterpiece *Carnival of the Animals*. Mrs. Barry is also looking forward to seeing the parents of her 4<sup>th</sup> grade general music students at this year's "Informances" where families are invited to observe and participate in their child's general music class.

At the Woburn Street School, all of Mrs. Knoettner's music students will have the opportunity to participate in an Integrated Arts Performance. Through singing, poetry and dance the 1<sup>st</sup> grade students will present a Holiday Performance in December, while 2<sup>nd</sup> graders will focus on a Healthy Living theme in a March performance. The 3<sup>rd</sup> graders at Woburn Street School will wrap up the concerts in May with a patriotic themed performance. The 1<sup>st</sup> graders at the Shawsheen Elementary School studied the music of Tchaikovsky's Peter and the Wolf with their teacher Mrs. Rene this fall.

The Performing Arts Department launched a full season of productions at the new Wilmington High School state-of-the-art auditorium this fall, beginning with The Lamplighters Guild's (WHS drama club) production of Anton Chekov's play *Three Sisters* in November. The annual Winter Music Concert Series took place in December with five evenings of incredible performances by the 5<sup>th</sup> Grade Advanced Band from the North Intermediate School and West Intermediate School, under the direction of Ms. DiLullo, the West Intermediate School 5<sup>th</sup> Grade Chorus, Mrs. Barry, the Wilmington Middle School 6<sup>th</sup> and 7<sup>th</sup> grade choruses who brought down the house with a John Williams/Star Wars inspired medley under the direction of Ms. Perkins, the String orchestras from grades 5-12 under the baton of Ms. Ehrman and the Wilmington Middle and High School bands lead by Ms. Mette. The new year will begin with the High School Concert Choir and a cappella ensembles, under the direction of Mr. Luciana, performing with the 8<sup>th</sup> grade chorus from the Wilmington Middle School in January. The Drama Club will present *Burial At Thebes* for its Winter One Act festival. In May, the band and strings will host their annual vertical concert at the Wilmington High School Gym and the Drama Club will present Andrew Lloyd Webber's classic and beloved musical, *Cats*.

### *VISUAL ARTS DEPARTMENT*

Over the past year, the Wilmington Public School Visual Arts Department has continued to work on a number of major projects and events. The 3<sup>rd</sup> Annual Wilmington Public School Student Art Show was held in the Wilmington Middle School cafeteria on May 15 and 16, increasing the amount of student participation by approximately 15% from the previous year's event, with nearly 50% more work on display than the inaugural show in 2013. To assist with the planning and organization, the department once again participated in a Wilmington University workshop that met regularly throughout the school year, allowing the department to discuss important details and collaborate on the planning process based on the previous show experiences while considering the district and departmental goals for 2014-2015.

In conjunction with planning the district art show, the Visual Arts teachers started implementing its newly developed District Determined Measure (DDM) as a means for recognizing potential works for the show while also identifying students who may need additional support in advancing their technical proficiency or their creative thinking skills. Along with the implementation, the department formed a Wilmington University workshop to determine if the assessment tool we established was reliable and valid per the state's requirements. After meeting throughout the year to analyze the data we were collecting and speaking anecdotally about our experiences with the implementation and scoring process, our department chose to adjust the language to part of our DDM rubric to provide the clarity needed moving forward. The new rubrics were proposed at the end of the 2014-2015 school year and are now being used for the 2015-2016 school year. We will continue to analyze the data we collect moving forward to determine if further adjustments will be necessary; however, on the whole, the department has been satisfied with the tool.



*Wilmington High School Media Room*

In addition to our work as a department, the Visual Arts teachers have worked on a number of smaller projects over the course of the past year. Kathleen McNamara (West Intermediate) and Holly Griffin (North Intermediate) once again took on the Reading Municipal Light Department's t-shirt competition where West Intermediate School student Hannah Finberg won 1<sup>st</sup> place for her design and Bobby Cyr came in 2<sup>nd</sup>. Kathleen McNamara has also teamed up with Traci Jansen to plan a lesson where students create blueprints using the some web-based programs in the spring. The elementary art teachers have started collaborating on the development of a digital photography unit to be introduced to K-5 in

2016 at the Shawsheen Elementary and Woburn Street Schools. Ms. McNamara's students created over 75 works of art this year for Meals on Wheels participants. The Meals on Wheels program was so impressed by this gesture that the Wilmington Public School Visual Arts department hopes to expand this community project across the district next year.

While the department made great strides academically this year, we also had some significant personnel changes. In August, the Visual Arts Department adopted Caleb Noble and his high school Media Productions course. A month later, So Kong joined the Wilmington High School as a long term substitute for Sara Serreze during her maternity leave (her daughter Scout arrived a few weeks later in October). At the end of December, we said goodbye to Lynne Vik (Shawsheen Elementary) as she concluded her 19 years of teaching in Wilmington and started her retirement plans in Texas. Taking over for Mrs. Vik, Elissa Stopyra left her position as a middle school aide to become the newest member of our department.

As 2016 arrives, the Wilmington Public School visual arts teachers are once again hard at work finalizing plans for its 4<sup>th</sup> annual Student Art Show, scheduled for Friday, May 6 and Saturday, May 7, 2016 in the Wilmington Middle School cafeteria. Moving forward, we are hoping to further increase student involvement as we continue expanding this event.

### *PHYSICAL EDUCATION & HEALTH*

The Physical Education & Health Department continued to serve all students (K-12). The Elementary Physical Education and Health Education Program is a comprehensive curriculum which incorporates physical fitness and skill development components as well as specific health related topics. Health Education at the first, second, third and fourth grade levels emphasizes the importance of exercise, body systems, hygiene, proper nutrition, personal health care, sun protection and rest/sleep to feel well. The students learn to identify major behaviors that contribute to wellness through self-esteem, relationships, responsibility, communication and decision making skills. The

Woburn Street and Shawsheen Elementary Schools were awarded a Wilmington School/Business Partnership grant and a Wilmington Educational Foundation grant to purchase stability (yoga) balls. These stability (yoga) balls are for students to sit on during their health education class.



Stability ball chairs encourage better posture, activate and strengthen muscles in the back and core area and force the body to strengthen its weakest muscles for balance. Studies have also shown that the use of these chairs improves student focus and alertness by enhancing sensory awareness, balance and vestibular sense. The children are thoroughly enjoying the experience of sitting on the ball during their health education class. Thank you to the Wilmington School/Business Partnership and the Wilmington Educational Foundation!

The Wilmington Middle School Physical Education & Health Education program is a comprehensive curriculum which incorporates health topics, physical fitness and sport skill development for all students. A popular physical education unit includes the traverse climbing wall at Wilmington Middle School gymnasium and the students continue to be extremely excited about using the climbing wall. The climbing wall enhances skills that build strength, endurance and coordination. In June 2015, the 6<sup>th</sup> & 7<sup>th</sup> graders participated in the annual field day events where everyone had a great time. In the fall the physical education department continued the field hockey unit which was enjoyed by the students within their physical education classes.

The Physical Education Curriculum at the Wilmington High School, Health Dynamics, is a comprehensive program dealing with health, fitness and life skills. Students will examine appropriate health topics including substance abuse, nutrition, physical fitness, human sexuality, mental health and stress management. The curriculum also incorporates effects of the environment, consumer issues, ecology and social issues in the program. Related physical activities designed to reinforce health issues will be offered to ensure a complete holistic sense of mental, spiritual and physical well-being. This fall has been an exciting time for the Physical Education department as we are enjoying our new, beautiful building. We've been able to offer a variety of activities on our new indoor track, beautiful fitness studio and gorgeous, spacious gym. In addition to the indoor track and fitness studio, the fall activities have included Speedball, Flag Football, Volleyball, Pickleball, Yoga, Zumba, Walking and Badminton. A fall highlight was when we conducted our 3rd annual flag football tournament. The top teams from each class participated in the playoffs which were held during the W2 block. The tournament concluded with an exciting Super Bowl. In a closely contested game that went into overtime, the flag football team called the Chiefs won over the Broncos, 32-29. A new exciting doubles Pickleball tournament that was held during W2 block. The top doubles teams from each class participated in the single elimination tournament. In the exciting finals, juniors Matt DeAmbrose and Jason Dunn defeated freshmen Troy Riekstins and Mark Rogomentich.

### *ATHLETIC DEPARTMENT*

The Health Dynamics Department cited several students for Outstanding Achievement in 2015:

Academic Excellence Awards were presented to the following students:

Class of 2018	Olivia Wingate
Class of 2017	Valerie Manala
Class of 2016	Bridget Sullivan
Class of 2015	Amber Peach

Academic Achievement Awards were presented to the following students:

Theodore Veerman  
Nicholas Poli  
Samuel Jennings  
Vittorio Iocco  
Isabella Granara

#### Athletic Award Recipients

Dr. Gerald Fagan Award “To the most outstanding Wilmington High School Senior Athlete”: Connor Bennett & Lauren Fitch

Lawrence H. Cushing, Sr. Award “To the senior demonstrating dedication and scholarship at Wilmington High School”: Ryan Horgan & Nicole McIrney

Harold “Ding” Driscoll Award “To the senior athlete demonstrating dedication to athletics while attending Wilmington High School”: Evan Raffi & Amber Peach

Jack Wolfe Memorial Scholarship “To the male and female athlete who exhibit team spirit, leadership and equal dedication to academics as well as athletics”: Abby Chase & Ryan Walsh

Dick Scanlon Scholarship: Lauren Fitch & Evan Raffi

Hugh Wiberg Scholarship: Andrew Murray & Caroline Albanese

The Wildcat Distinguished Service Award: Mike, Terri, Matt, Sean, Alex and Melissa Furlong.

#### Athletic Department Highlights of Winter 2015

The Girls Basketball team coached by Brie Karow had Amber Peach as a Middlesex League All Star.

The Boys Basketball team coached by Joe Maiella finished second in the Freedom Division of the Middlesex League. Middlesex League MVP Connor Bennett was a Lowell Sun All Star and Boston Globe All Scholastic.

The Boys Ice Hockey team coached by Stephen Scanlon. Steve DeFuria was a Middlesex League and Lowell Sun All Star.

The Wrestling Team coached by Joel McKenna had Fox Maxwell (126), Alex Ripianzi (132) and Sam Jennings (152) as Middlesex League All Stars.

Nicole Minghella-French coached our Cheering Team and finished first at the League Meet, fifth place at the Regionals and sixth at the States.

The Girls Winter Track team coached by Brian Schell. The following girls were Middlesex League All Stars; Cecilia Chase (55 dash), Samantha Pitzi (300 dash), Julia Gake (600 dash), Elisabeth Olsen (mile), Danielle Baldi (long jump) and the 4x400 Relay Team of Cecilia Chase, Taeya Peroni, Danielle Baldi and Shannon Horgan. Julia Gake was also recognized as a Lowell Sun All Star.

Our Boys Winter Track Team coached by Mike Kinney. Middlesex League All Stars were Ben Rohleder (hurdles & high jump) and Evan Sperlinga (55 dash), Ben Rohleder also finished 4<sup>th</sup> at the Division III State Meet in the 55 Meter Dash and set a new school record of 8:45 seconds.

#### *SPECIAL EDUCATION DEPARTMENT*

During the 2014-2015 academic year, the Special Education Department received 162 referrals for initial evaluations and provided special education and related services to 667 eligible students.

During the year, special education staff members participated in the following professional development activities: Universal Design for Learning, Calculating and Word Problems in Elementary Math, Classroom Management and Data Collection, Differentiated Instruction in the Classroom, Data Collection for Enhanced Instruction, Engaging, Organizing, and Assessing Students in Math, Interacting with Mathematics, Teaching Math Utilizing Alternative Strategies and Modalities, Utilizing Interactive Student Notebooks in Math, Creating the Inclusion Classroom, How to Provide Effective Support for Students with Disabilities, Teaching Students with Special Needs in the Mainstream Classroom, Math Vocabulary, The Behavior Code, Seeing Stars-Cloud 9 Math, Functional Analysis and Treatment of Severe Behavior Disorders, Student Mental Health Conference, Transition Matters Conference, Guided Reading Strategies, Safety Care, Autism Insurance, PECS to Speech-Generating Devices, Diagnosis and Management of Spasticity, Federation For Special Needs-Visions of Community, Managing Difficult Conversations, Facilitated IEP Process, PARCC Accommodations, MCAS Alt, Designing Successful Language Based Programs, and Time Saving Strategies for Speech Pathologists.

The Special Education Parents Advisory Council had a busy year with nine business meetings and four parent workshops: Basic Rights, Understanding Dyslexia, Transitioning to Adult Services and an Anxiety panel discussion. They were represented at multiple school-based committee meetings and presented their work to the School Committee. The Special Education Parent Advisory Council also started parent/caregiver support groups with both morning and evening options.

#### *SCHOOL FOOD SERVICE DEPARTMENT*

Wilmington School Food Service employs 16 full-time and 26 part-time staff, in addition to the Food Service Secretary and the Administrator of Food Services. All salaries, food, supply and equipment purchases, as well as most maintenance costs and office supplies, are paid from the Food Service revolving account. Revenues obtained from student lunch participation, reimbursement from the Department of Education, catering, Senior Citizen Lunch, Extended Day Care and other programs are used solely for the support and improvement of the School Food Service Program.

We comply with the United States Department of Agriculture's food based menu-planning system and nutrient standards, providing meals that meet 1/3 of the RDA for calories, as well as required levels of other key nutrients, including fat, saturated fat, protein, vitamins A & C, iron and calcium. All grains are whole grain and all milk offered is low fat. Lunch prices for the 2015/2016 school year are: \$2.40 at the Elementary Schools and \$2.65-2.85 at the Middle School and High School. A total of 294,017 student meals were served last school year. Students may choose from a variety of lunch options at all grade levels to encourage participation. Average monthly participation was approximately 60% district-wide. In addition to reimbursable meals, a la carte items are available to students to supplement school lunches and those brought from home. A variety of fruits and vegetables are served daily, up to 14 different choices, many of which are fresh.

Allergy and other health concerns continue to be addressed. Full-time food service employees are trained annually in EPI-PEN administration. Cafeteria Managers at each school, as well as our Food Service Manager, work closely with school nurses and parents, providing ingredient and nutrient information as necessary. At present there are 38 ServSafe certified sanitarians on staff including the Administrator and food service secretary. All staff has been trained on kitchen safety issues, such as proper lifting and preventing slips and falls. All staff has had ALiCE training, Right-to-Know training and Civil Rights Training. All full time staff has had CPR and choke safety training. We also provide training regarding offer versus serve meal patterns, as well as other DESE trainings.

The food service program continually conducts promotions to increase students' participation in lunch, including "4<sup>th</sup> grade corn shucking day," "Superbowl," "Opening Day," "Cultural Week," "Chinese New Year" and "Gobble Gobble Day".

Computerized Point-of-Sale systems are in place at all schools to improve the efficiency and accuracy of reporting and accounting. Participation, especially of students eligible for free and reduced price meals, has increased remarkably since this program was introduced and online services are now also available. Parents are able to view their child's lunch account purchases on line. From July 2014 through June 2015, the senior citizen home-delivered meals program at the West Intermediate School served 13,382 lunches.

### *WILMINGTON CARES*

#### Children's Art, Recreation and Enrichment Services

The CARES Program continues its commitment to providing a safe, fun and enriching environment for Wilmington children before and after regular school hours. In addition, we offer vacation programs for children in grades K-5 from 7:00 a.m. to 5:45 p.m. during the February and April breaks as well as approximately 7 weeks during the summer months. These programs continue to grow as the need for our services increases and the word gets out that CARES is the place to be!

While we cannot include all of the highlights from our programs at each school, it is noteworthy to mention that when I did request highlights from our staff, I was overwhelmed by the fact that just about all of those submitted included community engagement, giving and acts of kindness.



*CARES Talent Show*

The North Intermediate CARES Program kicked it off by taking a stand against bullying this past fall! The kids made blue and orange ribbon pins to symbolize a commitment to being kind to one another and handed them out to the students of the North Intermediate School one morning.

The Boutwell CARES had another great winter fair this year raising over \$300 for Boston Children's Hospital. They worked hard on making different crafts such as ornaments, paper weights and other great items to sell. We've enjoyed having the Middle School CARES group visit us for different activities and crafts this year. Soon the children will be writing letters to a group of Kindergarteners in an after school program from a neighboring town.

Students at Wildwood CARES have been having fun and making friends. Through stories, crafting and play they are learning to use kind words, work as a team and help others. During afterschool hours students were able to participate in Project Bread's Holiday Spoon project and were able to raise \$310 to help feed Massachusetts families. The children were very excited to beat last year's donation and their goal of \$275. During the month of December students made gifts for their families, bus drivers and teachers that they were able to proudly present during holiday celebrations.

The West CARES Program enjoyed another year working with the Shawsheen Valley Technical High School's Anti Bullying Program during the months of October and November. Angela Cairra came to the West once a week with a group of high school students who engaged in skits, games and other activities with our students. They modeled a variety of positive behaviors for the students as well as ways to handle a bully, both as a victim and as a bystander. They also modeled many ways of being a good friend and being a good listener. They modeled ways to be a good teammate and have good sportsmanship. The West CARES kids loved their time spent with the high school students. They can't wait again until next October.

Middle School CARES students spend each day helping each other with their homework! When they are not doing that, they like to build and craft. The holiday season included crafting presents for family and friends. In addition, the Middle School CARES students visit the Boutwell CARES students to foster relationships between the youngest and oldest members of our programs. We are not sure who enjoys this more; the Boutwell kids or us! Middle School students and parents should be on the lookout in the coming months for new activities offered through CARES.

This year during Summer CARES the 4<sup>th</sup> Grade and 3<sup>rd</sup> Grade groups combined for their annual end of summer talent show. The show was run entirely by children from writing the script to choreographing dances and skits. As always, it was a great way to wind down Summer CARES!

The children at the Woburn Street CARES program have been exploring and learning all year what it means to have positive relationships with friends through crafts, recreational games and play. With a focus on bullying prevention, the Woburn Street CARES children all decorated their own handprints symbolizing that they were taking a pledge to promote kindness and help friends who are in need, and accept everyone. Additional activities have also included promoting positive self-esteem. The children at CARES also created a 'thankful tree' around Thanksgiving, that serves as a reminder to always be thankful for what they have and remind them to give to others who are in need. Finally, these CARES students are also working with the Wilmington Senior Center's director Terri Marciello, to create seasonal placemats and cards that will be distributed to the senior center every few months, which the children are very excited about!

While all of these projects and highlights are wonderful accomplishments, the best thing about the CARES Program is that it continues to be a place where children can simply have time to play and interact with each other. In doing so, they learn and practice many of the important life skills that are learned through play such as problem solving, getting along with others, cooperation, negotiation, taking turns and playing by the rules.

#### *CONCLUSION*

Wilmington Public Schools had several retirees this past year, many who dedicated over 25 years to educating our students. We wish to extend our sincere appreciation to Paula Byrne, Cynthia Dench-Irish, Rita King, Mary Mahoney, Lynne Martell, Joan Murphy, Kimberly Ritchie, Joanne Russo and Patricia Tobin.

I want to express my sincere appreciation for the incredible support that I have received from the Town of Wilmington and its residents over the last 18 months. It is an honor to serve as Superintendent of Wilmington Public Schools. I continue to be impressed with the commitment that our residents have to serving and supporting our fellow citizens. I am grateful for the support of the Wilmington School Committee and for the strong collaboration that exists between school and municipal officials and employees. I am pleased to see and report that our schools are staffed with very dedicated employees who are committed to helping our children succeed in school and in life. I am especially grateful to our district's leadership team for the dedication and commitment to our students. I look forward to continuing to lead the work that remains to be done to ensure that our students receive the very best education possible and thank you for the confidence you place in our team here at Wilmington Public Schools.

## SHAWSHEEN VALLEY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2015 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 45<sup>th</sup> anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10 member Regional School Committee that governs the District are: Donald Drouin and Glenn McIntyre from Bedford; Kenneth L. Buffum and Paula McShane Lambert, Chair, from Billerica; Paul V. Gedick and Robert Gallagher, Vice-Chair, from Burlington; Patricia W. Meuse, Treasurer and Lisa Puccia from Tewksbury; and James M. Gillis and Robert G. Peterson, Secretary, from Wilmington. Charles Lyons retired as Superintendent/Director of the District on September 30, 2015, after 28 years and was succeeded by Timothy Broadrick on October 1, 2015.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred sixty-two (1,362) high school students were enrolled in SVTHS's day school programs in October of 2015 and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2015, SVTHS graduated 334 seniors. Fifty-four percent of the graduates planned to attend college or other post-secondary schooling in the fall. Thirty-nine percent of the students intended to continue working in their trade with another one percent working in another field after graduation. In addition, two percent entered the armed forces and four percent were undecided about their future plans.

The SVTHS faculty is an exceptional group of talented academic and vocational/technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 144 full-time teachers as well as 11 paraprofessionals. Of those full-time teachers, 14 are department chairs and 17 are lead teachers. All SVTHS teachers exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

#### Academic Programs

Fifty-four percent of the Class of 2015 transitioned to either four or two year post-secondary programs. Shawsheen graduates were accepted at, and are currently attending, the following schools:

Alaska Pacific University	Nichols College
Anna Maria College	North Shore Community College
Arizona State University	Northeastern University
Bay Path University	Northern Essex Community College
Becker College	Parsons New School for Design
Benjamin Franklin Institute of Technology	Plymouth State University
Boston University	Porter & Chester Institute
Bridgewater State University	Regis College
California State University, Long Beach	Rhode Island School of Design
California State University, Sacramento	Rivier University
Castleton State College	Robert Morris University
Central Maine Community College	Rochester Institute of Technology
Champlain College	Saint Anselm College
Colby-Sawyer College	Salem State University
Curry College	Salve Regina University
Dean College	Savannah College of Art & Design
Emerson College	Southern New Hampshire University
Endicott College	Springfield College
Fisher College St.	Bonaventure University
Fitchburg State University	St. Francis Xavier University
Framingham State University	St. Michael's College
Franklin Pierce University	Suffolk University
Full Sail University	UMASS Amherst
Johnson & Wales University Miami	UMASS Boston
Keene State College	UMASS Dartmouth
Lasell College	UMASS Lowell
Lesley University	University of Connecticut
Massachusetts College of Art & Design	University of Hartford

Maryland Institute College of Art  
Mass Bay Community College  
Mass Maritime Academy  
MA College of Pharmacy/Health Sciences  
Merrimack College  
Middlesex Community College  
Montserrat College of Art  
Mount Ida College  
Nashua Community College  
New England College  
New England Institute of Technology  
New Hampshire Technical Institute  
Newbury College

University of Maine Orono  
University of New Hampshire  
University of New Haven  
University of Rhode Island  
University of Southern Maine  
University of Southern New Hampshire  
University of Vermont  
Wentworth Institute of Technology  
Western New England University  
Western State Colorado University  
Westfield State University  
Worcester State University

*Outstanding MCAS Achievement and Growth Scores:* En route to maintaining the school's level one status in the spring of 2015, SVTHS sophomores continued to outperform all vocational sophomores on MCAS measures of achievement, measured by the Composite Performance Index (CPI) and growth, measured by the Median Student Growth Percentile (MSGP).

SVTHS has consistently attained level one status since the state introduced the five-tier rating system for school performance three years ago. The most recent CPI scores (ELA, 99.8; Math 92.2; and Science 96) were strong and the MSGP scores, conspicuously pre-eminent. A typical school or district in the Commonwealth would have an MSGP of 50. SVTHS's ELA MSGP of 75 ranked 11<sup>th</sup> among all schools in the spring of 2015 and it's Mathematics MSGP of 65 ranked in the top 20 percent among all schools.

With respect to objective, statewide measures of student performance, SVTHS must certainly be considered a "Dream School," as it was recognized by the Boston Globe in September of 2013.

*Adams Scholars:* Shortly after recognizing the superior performance of SVTHS's sophomores, the Department of Elementary and Secondary Education lauded the school's senior class by naming 91 of its members as recipients of the John and Abigail Adams Scholarship Award.

*Curriculum Revision:* In compliance with course content changes promulgated by the Massachusetts Core Curriculum and in anticipation of specific modifications in state-mandated testing aligned with those changes, SVTHS completed a four year phase-in of College Preparatory (CP) courses, each aligned with Massachusetts Core standards and each offered at three levels of ability in Grades 9 Algebra 1, Grade 10 Geometry and Grade 11 Algebra 2. Most recently, the CP curriculum has been broadened with the addition of Level 3 Introduction to Trigonometry among grade 12 electives.

The ELA curriculum continues to emphasize persuasive writing in response to informational text. To that end, it has conducted in-house professional development training in specific reading strategies. In parallel fashion, the Social Studies Department continues to implement a strong writing across the curriculum component that requires persuasive written response to primary source and other documents.

*New Staff:* In the fall of 2015, Electrical Engineer Al Chase joined the SVTHS faculty as an Electronics instructor, Michael Carter joined our Automotive Technology faculty, Scott Hewitt joined us as a Graphic Arts instructor and Electrician James Largenton joined our Electrical teaching faculty. Also, veteran Mathematics teacher Patrick Kelly joined the SVTHS faculty. He was joined by Lauren Merrill, Social Studies, Edward O'Mara, Biology and Chemistry and Jessica O'Neill, Biology and Physics.

*Technology Improvements:* As a component of a thoughtfully planned capital budget process that pays close attention to academic resources and evolving needs, the installation of ceiling mounted LED projectors, interactive white boards and mimio technology continued throughout the building. In addition, the district migrated from a combination of Microsoft Office site licensing with Google Docs and various other online collaboration tools to a unified Microsoft Office 365 cloud-based software and collaboration environment for all faculty, staff and students.

*Summer School:* In the summer of 2015, the SVTHS Summer Program remediated SVTHS students in courses that they failed during the school year in order to recover credit required for promotion. All courses were on-site, face-to-face offerings that provided the frequency and depth of teacher interaction necessary for regular and special education students who revisit and master content during the summer.

### Clubs and Organizations

*Classes:* Culminating a yearlong series of successful social events and fundraisers, each of the four classes held memorable formal and semi-formal events. Under the direction of their co-advisors, Ms. Angela Cairra and Ms. Beverly Robinson, the senior class planned and enjoyed a promenade in the school gymnasium followed by an elegant prom at the Andover Country Club. Junior class advisors Ms. Catherine Comeau and Mr. Peter Udstuen held a gala prom at the Westford Regency. The sophomore class, advised by Ms. Marygrace Ferrari and Ms. Maria Baker, collaborated with the freshman class, advised by Ms. Bethany Keane, on the annual Spring Fling semi-formal, which was held at the school.

The Sixteenth Annual Shawsheen Turkey Bowl, the much anticipated flag football game between the junior and senior girls, was once again a successful holiday event, which raised donations of cash and food for local charities. Behind the strong offensive performances by Michelle Faraher and Kayla Porzio, the senior girls dominated the juniors 20-0.

*Literary Magazine:* For the eighth consecutive year, SVTHS's literary magazine, Ramblings, received awards for excellence by a major educational organization, including the New England Scholastic Press Association (NESPA) affiliated with Boston University's College of Communication, and the American University Scholastic Press Association. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Ms. Stacy LaBella of the English Department and Mr. Doug Michaud of the Design and Visual Communication Program.

*School Newspaper:* In a model school-wide collaborative effort, Ms. Kerry O'Brien of the English Department, Mr. Michael Azevedo of the Design and Visual Communication Shop and Mr. Tom Struthers of the Graphic Arts shop produced six editions of the Ram Page that presented the school year's major events in artistic design and thoughtful narrative.

*National Honor Society:* Under the advisorship of Ms. Shannon Becker of the English Department, the SVTHS chapter of the National Honor Society inducted 33 eleventh graders and four twelfth graders on March 11<sup>th</sup> during its 25<sup>th</sup> annual Induction Ceremony. The keynote speaker was Mr. Charles Lyons, who addressed the group for the final time as Superintendent, prior to his retirement in September after 28 years of extraordinary service to the District. Throughout the year, members of the Honor Society thoughtfully and enthusiastically participated in a broad array of community service and team building activities at various outdoor sites.

*Student Council:* The Student Council continued its energetic paper recycling program throughout the year under the direction of faculty advisor Ms. Ellen Mountain. In 2015, Ms. Mountain continued the Council's recently expanded efforts to recycle plastic, toner cartridges and cell phones. In addition, the Council sponsored fundraisers for the American Cancer Society, local animal shelters, the Billerica Food Pantry, the Teens for Jeans program and the Nike sneaker recycling initiative. The Council traveled to the Boston Aquarium in June on its annual field trip.

*The Traveling Rams:* Throughout the year, Ms. Kristin Doucette and her enthusiastic globe trotters raised funds in anticipation of their spring 2016 trip to Greece, which they will visit during April vacation. Any parents or students interested in information about the spring 2016 trip to Greece should contact Ms. Doucette at [kdoucette@shawtech.org](mailto:kdoucette@shawtech.org) or 978-667-2111 x577.

*Oratory Club:* Coached by faculty advisor Ms. Kristin Doucette of the English Department, the club was represented by five contestants, one from each District town, at the district level of the Lions Club Championship. Megan Barnes-Neal, a Metal Fabrication student from Burlington, advanced to

the state championship, where she captured third place honors. Abygayl Marsh, a senior from Design and Visual Communications, earned a second place regional award in the Voice of Democracy Youth Speech competition.

*Robotics Club:* Under the direction of Electronics teacher and advisor extraordinaire Mr. Paul Blanchette, SVTHS's robotics team is annually one of the top high school programs in the state. The young but innovative SVTHS squad opened its season with yet another first place finish at the annual Trebuchet Tournament and then split the squad to compete in December against Boston University Academy, Northeastern University and several other schools at an event in North Andover. Two SVTHS teams competed in North Andover: a group of freshmen and sophomores and the other, a group of juniors. The freshmen and sophomores reached the semifinals of the event. The juniors won the competition, qualifying for the New England championship in March as well as the international CREATE tournament in Iowa in April. In addition to capturing top honors, SVTHS's veteran team received a trophy for design and workmanship that exceeded professional standards.

After a series of other successful outings, SVTHS's robotics team competed against 47 other teams in a tournament at Quinsigamond Community College in Worcester. At the conclusion of the competition, the veteran team of juniors was awarded three trophies, the first as Tournament Champions, the second for Engineering Excellence (the highest award given to any team) and the third for Robot Skills.

At the New England finals, the Robo Rams qualified for, and eventually competed in, the world championship competition in Kentucky, where they finished the competition season ranking among the top 23 high school teams in the world.

*Science Club:* The Science Club, advised by Ms. Kristen Lamarre of the Science Department, continued to engage participants in co-curricular activities complementing their study within the discipline. Club members conducted lab experiments, maintained reptile terrariums and fish tanks, and fostered carnivorous plants, in general observing, recording and discussing laboratory results and animal behavior that broadened their understanding of scientific theory and its applications.

*Outdoor Club:* The Outdoor Club, advised by Ms. Jessica Cook of the Social Studies Department and Mr. Brian Considine of Culinary Arts, took four overnight trips to the White Mountains. Students learned outdoor safety and leadership skills while snowshoeing and climbing mountains. Interested students should contact Ms. Cook at [jcook@shawtech.org](mailto:jcook@shawtech.org) or Mr. Considine at [bconsidine@shawtech.org](mailto:bconsidine@shawtech.org).

*Ski Club:* The Ski Club, advised by Mr. William Lannon of the Carpentry shop, planned a series of after school ski trips to the Mt. Wachusett Mountain Ski Area in Princeton, MA. Interested skiers or boarders of any experience level should contact Mr. Lannon at [wlannon@shawtech.org](mailto:wlannon@shawtech.org).

*Sportsmen Club:* Under the direction of Electrical teacher and eminent sportsman Mr. John Bagni, members of the Sportsman Club honed their archery skills during the late fall and winter, fished the Shawsheen River in April, competed with rod and reel at the Burlington Reservoir in May and capped their season with a deep sea fishing outing originating in Gloucester. Avid or budding sports archery or fishing enthusiasts should contact Mr. Bagni at [jbagni@shawtech.org](mailto:jbagni@shawtech.org).

*Parent Advisory Council:* The SVTHS Parent Advisory Council, under the direction of its faculty advisor, Mr. Ronald Fusco, and its co-chairs, Dawn Panarotti and Cathy Carlin, sponsored another successful all-night graduation party, which, throughout the years, has kept the newest Rams alumni safe and entertained during the night following the commencement ceremony. Parents interested in assisting with this year's traditional fete should contact party chair Carla Duffy at [Carla.duffy@comcast.net](mailto:Carla.duffy@comcast.net).

*Teen Dating Violence Awareness Group (TDVAG) and Anti-Bullying Club:* SVTHS's social consciousness and collective voice of principled young adults speak most clearly through two clubs, TDVAG led by Ms. Christine Tobin of the Dean's office and the Anti-Bullying Club, led by Ms. Angela Caira of the Guidance Department.

TDVAG conducts regular meetings and participates in community activities to lend support to issues that pose harm to the physical and emotional well-being of young adults. In October, members of the club provided assistance for a REACH event at the Boston Waterfront. Project REACH (Racial and Ethnic Approaches to Community Health) has earned an outstanding reputation in the local and public health community for its work in raising awareness of racial and ethnic health problems. In April, Ms. Tobin and TDVAG members extended their community involvement by participating in a 5K Walk for Change sponsored by BARCC (Boston Area Rape Crisis Center.)

In collaboration with Wilmington Public Schools, Ms. Caira and SVTHS student leaders promote anti-bullying awareness through the CARES (Children's Art, Recreation, and Enrichment Services) program. Ms. Caira and members of the Anti-Bullying Club visit Wilmington Intermediate schools throughout October and November to promote self-confidence, self-respect, self-advocacy, responsible choice making and friendship building among children. SVTHS students who would like to participate in the enrichment of children's lives should contact Ms. Caira in the Guidance Department.

*Book Club:* The Reading Rams met monthly throughout the year to discuss their respective club selections. In May, the club enjoyed an in-house movie and pizza evening in lieu of their annual field trip.

*Art and Chess Club:* Students with talents ranging from prodigious to casual participated in both the Art and Chess Clubs, the former advised by Mr. Michael Azevedo of the Design and Visual Communication Shop, the latter, by Mr. Gerry Perriello of the Bakery.

*Alumni Association:* In one of her final and typically masterful organizational efforts, Alumni advisor and retired English teacher Ms. Gail Poulten collaborated with her successor and P.E. Chair, Mr. Jason Tildsley, to organize the Alumni Association inaugural Athletic Hall of Fame event at the Montvale Plaza in Stoneham. During the memorable evening, the Alumni Association inducted seven individuals and one team into the Hall's inaugural class.

The honorees included Donald Tremblay, 1978: track, cross country; Louise Smith Barriss, 1981: softball, basketball, soccer, swimming, cross country and tennis; Jody Ochab Bergstrom, 1981: swimming; David Smith, 1993: football; Jennifer Elwell Lyons, 2004: softball; Kyle Marzeoti, 2006: football, hockey and lacrosse; the D3 state champion 1984 boys' ice hockey team and William Gordon, coach of the 1984 state champs.

In addition to the Hall of Fame evening, the Association organized a third annual Thanksgiving Eve social and a second-annual Texas Hold 'Em Tournament, both at the Billerica Elks. Any SVTHS alumni interested in planning future events should contact Mr. Tildsley at [jtildsley@shawtech.org](mailto:jtildsley@shawtech.org).

### Support Services

The SVTHS Support Services Department services one of the largest populations of students with special needs in Vocational Education within Massachusetts, approximately 344 students comprising about 25.2 percent of our student body. The most frequently occurring area of need is the category of Specific Learning Disability which reflects that many students have a history of academic difficulties upon their arrival at SVTHS. Nevertheless, SVTHS has had a strong graduation rate of this group of students with 95.2 percent of seniors graduating in June 2014, among the highest of any high school in Massachusetts. This compares to a state average of 69.1 percent for special needs students. All SVTHS special education students who did not graduate are due to grade retentions and remain in school.

SVTHS's special education students also demonstrated outstanding success on the spring, 2015 MCAS examinations. These results have occurred as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our special education population. The rate of special education students who attained either Advanced or Proficient MCAS scores was extremely high on two of the three examinations: English Language Arts (97% vs. 67% statewide), Mathematics (41% vs. 39% statewide) and Biology (69% vs. 35%

statewide). There was some decline in the percentage of students attaining Advanced or Proficient in Mathematics. However, the initial failure rate remained very low (11% vs. 31% statewide). All special education students eventually attain graduation status through the district's MCAS remediation programs and re-taking the examination.

Parents of special education students at SVTHS are very highly involved in the IEP Team process. Although statistics are not computed, parent attendance at scheduled IEP Team meetings approaches 100 percent. Prior to the IEP Team meeting, parents are forwarded forms which request their input for current concerns regarding their student's educational progress. Responses are documented in the IEP's.

A program evaluation of Student Support Services was conducted during the summer of 2015. Three hundred thirty parent questionnaires consisting of 30 questions were mailed. A good response rate of 19.1 percent occurred (63 out of 330). Ten items focused specifically on the IEP Team Process. In response to a summary question which asked, "Overall, I am very satisfied with my student's IEP Team meeting", 95.3 percent responded "Strongly Agree" or "Agree". The remaining ones indicated no opinion and no respondents disagreed. Results were similar for each of the other nine items focusing upon specific aspects of the IEP Team process.

Efforts occur to accommodate parent requests for IEP Team meeting dates to ensure their participation. Typically, a one hour time period is scheduled to allow sufficient time to address any topics of clarification or concern. A written IEP draft is usually developed by the time of the IEP meeting. This draft is reviewed at the meeting so that the parents can fully understand all the elements of the IEP and initiate any questions. Any necessary revisions to the draft are then incorporated into the proposed version of the IEP. Two copies of the document are forwarded home with the directive to indicate their response and return to the district. The signature page of the IEP also has space for additional comments and parents sometimes use this opportunity to communicate any qualifications to their response.

As noted above, the parent questionnaire included a number of questions on the IEP Team process and meeting. Parents indicated a strong sense of agreement to the following questions: "School representatives responded well to the questions and issues I raised at the team meeting", "Discussion at the IEP Team meeting was well organized", "Points of disagreement (if any) were clearly described and treated respectfully", "Enough time was scheduled for the meeting to discuss necessary issues", and "Follow-up activities to complete necessary forms and documentation were clearly described". These findings lead to a strong level of confidence that parents are actively participating in the development and understanding of the IEP which is produced.

### Athletics

The three seasons comprising the 2015 athletic year were memorable and unique for SVTHS Athletics. Over 500 SVTHS students participated in interscholastic athletics, earning seven league championships and six state vocational championships.

The overall winning percentage of the varsity teams ranked among the highest in school history. Fourteen teams, in fact, qualified for post-season play. Dozens of students were honored with All Star recognition by the CAC (Commonwealth Athletic Conference) and the Lowell Sun. Wrestler Jake Ferri was a Division 1 State Champion and earned All American Honors. Emily Irwin became the sixth player in school history to score 1,000 points in Varsity Basketball. Molly Harrington and Ryan Phelan broke numerous longstanding individual school records in swimming and the Girls 200 Freestyle Relay also broke a longstanding school record in swimming. The Boys Spring Track 4 x 400 Relay team also broke a longstanding school record.

Overall, it was clearly one of the most successful Athletic years in SVTHS history!

### Community Services

*Adult Evening School:* The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21<sup>st</sup> century workplace. In addition to our vocational and occupational courses offered during two semesters from September

to June, the community education program offers a wide variety of enrichment classes including culinary arts, cosmetology, home repair, basic woodworking and metal working, to name a few. Interested residents should contact Dr. Russ Eckel, Workforce Development and Community Services Coordinator, at (978) 671-3788 for information and/or a brochure.

*Billerica House of Correction:* The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through Workforce Development and Community Services Coordinator, Russ Eckel, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

*Middlesex 3 Coalition:* The Shawsheen Technical Institute is an active and founding member of the Middlesex 3 Business Coalition contributing in particular to the Coalition's subcommittee on Workforce Development. Committee members have been working to bring innovative training programs to businesses throughout the region while also providing much needed information about funding for employee training through the Workforce Training Fund.

*Wentworth Institute of Technology and STI Partnership:* STI has joined forces with the Wentworth Institute College of Professional and Continuing Education offering WIT adult evening certificate programs in welding and machining. These advanced workforce development programs greatly enhance the opportunity for adults to train for good jobs in the advanced manufacturing sector. Employees and employers alike are benefiting from this new training partnership.

*School of Practical Nursing:* The 2014-2015 year graduated 37 Practical Nurses (PN). Since its inception, a total of 714 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the National PN examination is included. A review of prior graduates revealed 100% successfully passing NCLEX-PN and 90 percent placement as an LPN. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

*Project Explore:* Nearly 450 middle school students from the District participated in after school career awareness activities during the 2015 winter semester. Students explored a variety of career path options. This program is coordinated with area middle school guidance counselors. The program is free of charge and busing is provided by SVTHS. For registration materials or general information, interested residents should contact Ms. Jobee O'Sullivan at 978-671-3612.

*Swim Program:* SVTHS energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons during the 2014-2015 year. The SVTHS pool also continues to serve as the home site for interscholastic high school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Mr. Jay Tildsley, Aquatic Director, at (978) 671-3699.

### Computer Services

During the 2015 year, Computer Services completed all DESE data collection requirements. These reports included SIMS (Student Information Management System) data, EPIMS (Education Personnel Information Management System) data, SCS (Student Course Schedule) data and the SDDR (School Safety and Discipline Report) data. In addition to these required state reports, SVTHS submitted the CRDC (Civil Rights Data Collection) which is a recently required submission by the US Office for Civil Rights.

The district is now fully transitioned to a new Student Information System. Computer Services completed its data conversion from iPass to Aspen and has facilitated training for all departments utilizing the system. Staff have been gradually introduced to the new features of Aspen over this year while teachers continue to utilize the built in Gradebook function. Aspen supports effective communication between district and family through its Family Portal Access.

Student progress can be tracked anytime through almost any computer or mobile device via the Aspen Family Portal. Access to this portal was distributed in a two phase process. Students were given access to the Aspen system by mid-year. During the second rollout, Parents/Guardians were granted access for all users that had existing access or a completed application on file.

Computer Services continues to improve the Aspen system by making additional customizations as needed by the SVTHS district. Family portal access has been streamlined by providing an electronic method of accessing and completing applications through the district's website. New Aspen components will continue to be implemented in future years starting with the Sped module in 2016.

2015 saw the Director of Technical Programs and the Director of Network Services join forces to research a mobile device and cloud solution. The goal was to maintain office compatibility, provide access to files anytime, anywhere, improve collaboration among teachers and students, and develop a mobile device initiative. Together they proposed a three year plan.

During the summer, the software environment, Microsoft's Office 365, was implemented as SVTHS's platform of the future as part of this plan. For the first time, students now have email at the school. Teachers and students can access their files at school as well as home. Most importantly, per our Microsoft license agreement, faculty and students are allowed to install Office on up to five devices each. To help our staff with the transition to the new cloud environment, an "Office 365 Champion" group was trained. Weekly "Snack & Solve" Sessions, manned by our Champions, were devised as a means to answering all questions.

Computer Services continues to maintain its virtualized server solution to run a more energy efficient infrastructure. Our main ESX servers, which control 90 percent of the school, were upgraded over the summer. VMware, the software that runs our virtual environment, was upgraded to VSphere 6.0.

In 2014, a wireless network infrastructure was implemented within the building. In 2015, in order to continue the transition of our staff towards a more mobile workforce, we distributed laptops to Physical Education teachers, and computer upgrades occurred in Carpentry, Cosmetology, Machine Technology and Metal Fabrication. Also, 11 laptops and 2 carts were purchased and added to already existing carts and laptops, providing our Support Services, Title One and English programs with a mobile device pilot of 41 laptops and 4 carts for student use.

### Guidance

*Admissions:* Approximately 500 applications were received for the class of 2019. This year, presentations occurred at our district town middle schools in Billerica, Wilmington, Tewksbury, Bedford and Burlington. Students, parents and community members were invited to events on site including the Guidance Admissions Luncheon on January 15th, 8th Grade Career Night on January 21st and Community Open House on November 2nd.

*9<sup>th</sup> Grade Orientation:* The Class of 2019 participated in SVTHS 9<sup>th</sup> grade orientation program, Fresh Start. This exceptional program gave new students an opportunity to meet each other and become familiar with the school, its programs and staff through an interactive and fun day of events. Since the Guidance Department implemented the freshman transition program in 2006 with the support of the superintendent and school committee, attendance has continued to improve and withdrawals have decreased substantially. A mentoring program, comprised of student leaders who ran orientation day, was implemented to assist with new student transition.

*College and Career Planning:* SVTHS students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and retain at four year colleges and universities. In addition, SVTHS met federal benchmarks this year for graduates in all programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college exams. Over 75 percent of the senior class participated in one or the other. SVTHS continues to offer a foreign language to students pursuing college programs that have this requirement. The course is offered after school and evenings. Our annual College & Career Fair hosted over 85 colleges,

universities, technical schools, military representatives and financial institutions. There were over 300 attendees and each received a copy of our College & Career Planning Guide reflecting the new PSAT/SAT format and updated admissions standards for the Massachusetts State University System and the University of Massachusetts. Senior guidance counselors were available to answer student and parent questions.

*Scholarships and Awards:* SVTHS students were awarded 148 scholarships totaling over \$118,442 in scholarship funds.

*Cooperative Education Program:* SVTHS had 223 seniors (66% of the class) out on co-op positions and 116 juniors (34% of the class) out on co-op at the end of June, 2015. Cooperative education built momentum this fall with many of the vocational/technical programs increasing cooperative education placement by 50 percent or more. As of December 31, 2015, 62 percent of the seniors were working in co-op positions.

*Mental Health:* With the significant rise in mental health issues impacting schools, our School Psychologist provided a Mental Health Overview training for all faculty members as part of our opening day professional development.

*Student Health:* SVTHS complied with the state mandate to conduct BMI testing for all 10<sup>th</sup> graders. In response to a state wide opioid crisis and through affiliation with the Billerica Substance Abuse Task Force, the SVTHS health office provided faculty with area-wide informational events focusing on substance abuse awareness and prevention. Events included: “*If Only*” movie premiere on May 27<sup>th</sup> in Tewksbury (prescription medications); *Improbable Players* on May 27<sup>th</sup> in Lowell (prescription medications, opioids and heroin); and *Substance Abuse Forum* on May 28<sup>th</sup> in Billerica (drugs and alcohol). We also hosted a *Substance Abuse Overview presentation* for faculty on June 25<sup>th</sup>. This fall, events have included: *DIRT* and *Hidden In Plain Sight* in Billerica on October 21<sup>st</sup> (opioids and drug paraphernalia); *Dr. Potee, Opiate Addiction Presentation* in Billerica on October 27<sup>th</sup>; *In Plain Sight and Opioid Epidemic Forum* in Wilmington on October 28<sup>th</sup>; “*If Only*” movie premiere and *Hidden in Plain Sight* in Lowell on November 9<sup>th</sup>; and *Underage Substance Abuse* in Wilmington on November 10<sup>th</sup>. We also held a *Substance Abuse follow-up* for faculty on December 4<sup>th</sup>.

### School Council

*School Council:* Under the direction of its co-chairs, school principal Dr. Robert Kanellas and parent member Gayle Razzaboni, the 13 member Council met throughout the school year to discuss operating budget items and school policy issues. Discussions of the latter issues resulted in revisions to the Student Handbook and the drafting of the 2015-2016 School Improvement Plan.

### Vocational/Technical Programs

*SkillsUSA:* SkillsUSA is a national non-profit organization preparing students for careers in trade, technology and skilled service occupations. SVTHS earned an unprecedented 80 medals at the 2015 District competition and 34 medals at the State competition, including nine gold medals. Eleven SVTHS students represented Massachusetts at the National Competition in Louisville, Kentucky. Winning national gold medals were a team of sophomores from the Electrical program consisting of Aaron Bennett, Justin Duprez and Jacob Williams, all from Billerica, competing in Career Pathways for Industrial and Engineering Technology. Senior Taylor McNeil won SVTHS’s 4<sup>th</sup> gold medal for Medical Assisting and Jeannette Lavine came in fourth place for Medical Math. Hannah Benning from the DVC program won the Pin Design for Massachusetts and represented SVTHS at the National conference. The team of Joseph Taylor, a junior from Billerica and Steven Wink a junior from Tewksbury, represented SVTHS in Mobil Robotics. Junior Isabel Galinos represented SVTHS in Masonry. Isabel was one of only three women in the masonry competition placing 9<sup>th</sup> overall. In addition, SVTHS was represented in the state officer category with Lauren Liscio, who served as the Massachusetts State President for the year 2014-2015 and Nicolas Troisi who attended as an Officer Elect for the 2015-2016 school year.

*National Accreditation:* SVTHS has 22 vocational and technical programs, seven of which are nationally accredited by their respective industries. The programs include: Automotive Technology; Automotive Collision Repair & Refinishing; Machine Tool Technology; Metal Fabrication & Joining Technologies; Culinary Arts; Drafting Technology; and Heating, Ventilation, Air Conditioning and Refrigeration.

### Transportation Cluster

*Automotive Collision Repair and Refinishing:* SVTHS's Auto Collision Program is known throughout the community as the place for residents to go when accidents or mishaps create dents, dings, or cause serious damage to their vehicles. The relationship provides the students an endless supply of vehicles to work on to learn their craft. During the year the program was featured in the Vocational School Spotlight section of the New England Automotive Report Magazine. Molly Brodeur, President of AASP Massachusetts (Alliance of Automotive Service Providers), interviewed instructors and students for the article. Eight students competed at the SkillsUSA District Conference where two students advanced to the State Conference as a result of receiving a gold medal in Automotive Refinishing Technology and a silver medal in Collision Repair Technology. The program had great success with four members of the junior class entering the cooperative education program. Over the summer the shop was repainted white to give it a clean professional appearance.

*Automotive Technology:* The SVTHS Community benefits immensely from the outstanding service provided by the Automotive Technology program. Many Automotive students excelled in extracurricular trade activities, 11 students participated in SkillsUSA and three went on to Districts. The upperclassmen continue to receive certification from ASE Student Certification, ASE Refrigerant Recovery programs, as well as obtaining their OSHA-10 cards. Through the capital budget process the program acquired a new vehicle fluid flush station. Mr. Clay Bulmer, a dedicated member of the staff for 19 years, retired at the end of the 2014-15 school year. A very promising aide, Mr. Timothy Francis, was hired to replace him. The department also hired an enthusiastic new automotive instructor, Mr. Michael Carter, who is teaching our freshmen and sophomore programs.

### Health Cluster

*Medical Lab Assisting:* The Medical Assisting program has a robust curriculum for shop and related across all four grades. The Medical Assisting Program is now certified through the American Medical Technologists (AMT), which is a nationally recognized organization. All seniors are gaining clinical experience either through the co-operative education program or through the new clinical partnership with Lahey Hospital and Medical Center in Burlington. The program continues to build its partnerships for cooperative education opportunities and has placed a number of students in a variety of medical offices.

*Health Assisting:* Health Assisting successfully certified 26 students via the Department of Public Health as CNA's (Certified Nursing Assistants). One hundred percent of the students successfully passed both the written and performance test on their initial attempt. The program continues to maintain solid relationships with area nursing homes and clinical sites for student on-site practice. Partnerships include Tewksbury Hospital, Lahey Clinic, Concord Health Care and Rehabilitation Center and Woodbriar of Wilmington. Students enjoy co-operative placement in area assisted living centers and long term care facilities. The majority of graduating students are enrolled in Bachelor of Science in nursing programs.

*Dental Assisting:* Dental Assisting's first senior class graduated in June 2015. Most of the students are attending post-secondary programs, with the intent of being dental hygienists or dentists. Ten of the current 15 senior students are presently on co-op. The program continues to be oversubscribed with first choice freshman students. Six of the students have successfully passed the Dental Assisting National Board certification exams. The three Dental Assisting teachers are continuing to work on building partnerships to provide clinical experiences for senior students as well as junior students during the fourth quarter.

## Services Cluster

*Culinary Arts:* Culinary Arts maintains articulation agreements with Central Maine College, Lincoln Institute of Hartford, Middlesex Community College and Cambridge Culinary Institute. Numerous guest speakers from all aspects of the trade have presented to the seniors with regard to industry expectations. The sophomores and juniors tour Johnson and Wales and The Culinary Institute of America during the school year. The restaurant and bakery continue to serve the public daily with continued high volume of guests.

*Cosmetology:* The Cosmetology students served hundreds of patrons from the community in the on-site student clinic that continues to provide training for student success in the trade. The students also had the opportunity to provide services to local Senior Groups during scheduled outings to the school. Catherine Hinds Institute of Esthetics welcomed SVTHS students back this year for tours of their facility and a complimentary service in order to broaden student interest in pursuing licenses in related fields. Elizabeth Grady, another skin-care institute, offered complimentary services to junior and senior students. The Junior and Senior students took part in a field trip to the Rhode Island Convention Center for a Cosmetology trade show. The entire graduating class of 2015 passed their State Board exam and are licensed Cosmetologists in the State of Massachusetts.

## Construction Cluster

*Carpentry; Plumbing; Electrical; Heating, Ventilation, Air Conditioning & Refrigeration and Masonry:* The Construction Cluster's mission is to put into practice a style of learning that encourages students to create tangible products using all of their senses to maximize their learning experience. The best way for students to gain both real life experiences and mastery of competencies is by working on both on and off campus community projects. This year's projects included the following:

- Habitat for Humanity: Billerica single family dwelling - Carpentry, Electrical, Plumbing and HVAC&R programs built a 1,232 square foot single family dwelling. These dwellings, once completed, are intended to help families and build long-term financial security.
- Wilmington: Carpentry, Electrical, Plumbing, HVAC&R and Masonry programs completed the scope of work requested on the construction of a 42' x 30' building which will serve as a concession stand and bathroom facilities for the athletic complex.
- Tewksbury Senior Center: The construction of a 32' x 21' building to serve as an Arts & Crafts annex is now in the final stages of construction. When completed the Arts & Craft Center will incorporate *pottery* and *ceramic* activities for the senior citizens of Tewksbury. The Carpentry, Electrical and HVAC&R programs were involved in this project.
- On-campus project: The construction of a 77' x 37' block building that will serve as a field house for the soccer, lacrosse and softball teams as well a concession stand has been completed. All five construction programs participated in this multi-faceted project that will benefit the school and community long into the future.
- On-campus project: The installation of a solar array in the area located behind the new field house. This solar array will provide a renewable energy source to help reduce the energy cost of heating, lighting and air conditioning for the field house. The Electrical and Masonry programs were both involved with this project.

The Construction Department Chairperson and Plumbing instructor, Mr. Jim Sullivan, retired in June after 27 years of employment. Mr. Brian Smith, an instructor in the Electrical program, has taken over the responsibilities of Department Chair. A new Electrical instructor, Mr. James Largenton, was hired to teach the sophomores in shop and to assist with the juniors.

## Arts and Communication Cluster

*Business Technology & Marketing:* Business Technology added an approved Chapter 74 Marketing program last year, including the addition of a new teacher. This resulted in expanded enrollment, for which the department has implemented new course offerings and schedules. The school store operation has expanded via a new Point-of-Sale system and has participated in various school

events. Research into facilitating an online version of the school store is still continuing. The store is developing a "Traveling Rams Pride School Store" curriculum/project, which will involve retail kiosks that can be placed at various locations in the building. This will allow the store added flexibility to attend additional school events, and allow students to earn added shop hours. Our accounting students continue to augment their problem solving skills, analytical thought processes and understanding of executive level business decisions. This further enhances their impressive list of competencies. Ethics is also a prominent theme infused throughout our curriculum. The program's Microsoft certification testing lab continues to thrive. Through this testing lab, students have the opportunity throughout the school year to certify in Microsoft applications that are industry based, enhancing their employability skills. These certifications not only provide valuable skills but give the students a high level of confidence as they prepare for the next step in their career path. These certifications will continue to build the development of students into highly productive professionals in today's ever changing business world.

*Information Support Services & Networking (ISSN); Programming & Web Development:* This department has completed its second year with a Programming and Web Chapter 74 program. For the second straight year the program has welcomed four volunteers through the Microsoft TEALs program to teach Advanced Placement (AP) Computer Science A (Java) to the junior class. Several students took the AP Computer Science exam in the spring. Schedules and course offerings have been adjusted so students are able to spend instructional time in both ISSN and Programming & Web content areas to gain a foundation of knowledge in all areas of computer science.

*Design & Visual Communications:* The Design & Visual Communications (DVC) program had another very productive year in 2015 with a few DVC firsts. Students continued to act as designers in many real world community projects for schools, town governments and non-profit organizations. A DVC student was Valedictorian for the class of 2015 and sixteen DVC students were accepted to many private and public colleges. In the SkillsUSA State competition, DVC received a gold medal in pin design, a silver medal in t-shirt design and a bronze medal for the promotional bulletin board and at the District competition received a gold medal in photography.

*Graphic Communications:* The Graphics program enjoyed a year of great success in the pressroom and in its community partnerships. Graphics produced a record number of live jobs for schools, town governments and non-profit organizations. Through these endeavors, students had an excellent opportunity to experience the real-world pressures and rewards of working in a printing company. The program received a national literary magazine award for their publication of Ramblings. The program also acquired and implemented into its curriculum new embroidery equipment, which has opened new avenues for student cooperative education placements. Overall the graphics shop had eight students placed in six different companies for co-op, including printing companies, screen printing and on-demand copy centers. In the SkillsUSA District competition, graphics came away with a gold medal in the screen printing competition as well as the SkillsUSA Massachusetts State president.

#### Advance Manufacturing Cluster

*Drafting:* Drafting started the year off with 16 out of 19 students participating in the cooperative education program (co-op). In addition to the senior co-op effort, 11 juniors began working in the fourth quarter. The senior class graduated with 13 attending a four year college and one entering the United States Marine Corps. Drafting had a strong representation at the SkillsUSA State Competition, sending two students to participate in Technical Drafting, two to Architectural Drafting and two to Automated Manufacturing. Throughout the year the drafting students supported a number of community service efforts including the library hall construction project, the carpentry house project and the field house rendering.

*Electronics/Robotics:* Again this year the program expanded itself by incorporating more applied hands on work projects around the school. Some of the projects included repair of classroom/shop liquid-crystal display (LCD) projectors. The students in Electronics continue to excel in many areas, 100% of Electronics Seniors, who applied for the J-STD -001E IPC Course, passed and received their official IPC Certificate. At the SkillsUSA District Competition, students received gold and silver medals in Mechatronics, a gold medal in Mobil Robotics, and a gold medal in the Urban Search and

Rescue Challenge. For the sixth straight year Electronics competed in the New England Trebuchet competition, this year coming in second place. Off-campus, the Electronics students had an exhibition and displayed a robot at a Providence Bruins game and mentored the Locke Middle School students in Robotics. A new Electronics Instructor, Mr. Alfred Chase, was hired to teach sophomore shop and sophomore and senior related courses.

*Machine Tool Technology:* The program has formed a strong partnership with the Manufacturing Extension Partnership (MEP). Most upperclassmen continue to participate in obtaining certifications. Many local companies, including Pace Industries and Excell Solutions, C.R. Machine and Kennametal Tooling Company, continue to send representatives from industry to visit the shop and speak to the students about the latest technology and career opportunities including cooperative education opportunities. The Program is also a great asset to the school district by manufacturing the following items: clocks and cribbage boards as gifts for golf tournaments and fundraisers; annual cleaning and lubrication of the Bakery dough cutter; air handler parts for maintenance and other repair of mechanical tools and equipment throughout the school. Through the capital budget process the program purchased a \$50,000 CNC Turning Center.

*Metal Fabrication & Joining Technologies:* The Metal Fabrication shop received a state grant for \$250,000 that provided funding to upgrade 12 welding stations and improvements to the stations' ventilation system. State-of-the-art equipment was also purchased that included six new welders, a horizontal band saw and a pipe and tube bender.

### Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2015. Those retirees are: Clayton Bulmer, Automotive Aide; Sandra Cedorchuk, Dean's Assistant; Arthur Holmes, Graphic Arts; Susan Levy, Library Aide; James Sullivan, Construction Cluster Department Chair, as well as the retirement of Charles Lyons, Superintendent-Director.

## COMMUNITY DEVELOPMENT

### Planning & Conservation Department

The Department of Planning & Conservation is responsible for staffing the Planning Board and the Conservation Commission. Additionally, the department is responsible for various types of Town master planning efforts including open space planning, hazard mitigation planning, planning for affordable housing and assisting with transportation planning efforts.

Valerie Gingrich serves as the Director and Winifred McGowan serves as the Assistant Director. Michael C. Vivaldi served as Assistant Planner. Senior Clerks, Cheryl Licciardi and Elizabeth Lawrenson, provide administrative support.

#### Planning Board

The Planning Board is responsible for reviewing and approving commercial and residential development in Town. The Planning Board also issues Stormwater Management Permits in accordance with the Town's Comprehensive Stormwater Management By-law. The Planning Board members are appointed by the Town Manager for five-year terms. Current Planning Board members are Michael Sorrentino (Chair), Terrence Boland (Clerk), Randi Holland, David Shedd and Sean Hennigan who joined the Board after Chris Neville stepped down.

For commercial development, the Planning Board conducts Site Plan Review and issues Special Permits for Petcare Facilities, Marijuana Dispensaries, Parking Relief and Signs. In 2015, the Planning Board conducted site plan review for a petcare facility and two new restaurants on Lowell Street, a concrete facility at 90 Eames Street, an expansion of a medical business at 269 Ballardvale Street, car rental facility on Main Street and the redevelopment of 45 Industrial Way, which is currently under construction.

For residential development, the Planning Board is responsible for permitting in conjunction with the Subdivision Control Act, and issuance of Special Permits for Conservation Subdivision Design (CSD), Over-55 Housing, multi-family development in the Central Business District, lots having less than 10,000 square feet and Chapter 41 Section 81G roadway improvement projects. In 2015, the Planning Board issued an amendment to a multi-family special permit for 13-15 Church Street, a condominium project that is currently under construction. The Planning Board also issued a Conservation Subdivision Special Permit for a five lot subdivision off Woburn Street. Conservation Subdivisions provide clustered development of homes in order to provide open space around the homes, often for public use as trails and recreational space. Murray Hill, a 36 lot CSD is currently under construction at the end of Eleanor Drive, and North Wilmington Estates, a 24 lot CSD is currently under construction at the end of McDonald Road.

In addition to reviewing and approving development projects, in accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning By-law and Map and submits formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under “Town Meeting.” In 2015, the Planning Board, with the assistance of the department, developed a zoning amendment to create a new zoning district at Perry’s Corner, the intersection of Lowell Street and Woburn Street.

Planning Board Permits Issued in 2015:

Site Plan Review	10
Conservation Subdivision Design Special Permits (CSD)	1
Stormwater Management Permits	8
Simple Stormwater Management Permits	35
Sign Special Permits	4
Multi-Family Special Permits	1
Subdivision Approval Not Required (ANR)	8
Preliminary/Definitive Subdivisions	0 / 0
81G Roadway Improvements	0
Parking Special Permits	0
Pet Care Facility Special Permits	0
Over 55 Special Permit	0
Lots under 10,000 Square Feet Special Permit	0

Conservation Commission

The Conservation Commission is responsible for the administration and enforcement of the Massachusetts Wetlands Protection Act. The Commission is also responsible for management of the Town’s Open Space Land and for acquiring additional land for passive recreation. Conservation Commissioners are appointed to three-year terms by the Town Manager. Current members include: Chair, Julie Flynn; Donald Pearson, Vincent Licciardi, Sharon Kelley-Parella, Michael McInnis, Charles Rooney, III and Laurie Finne who is new to the Commission in 2015.

Wilmington has an abundance of wetland resource areas, including bordering vegetated wetlands (swamps, marshes, etc.), land under water bodies and riverfront areas. The Commission reviews projects or work proposed within the 100 foot buffer zone of bordering vegetated wetlands and within the 200 foot riverfront zone. Activities reviewed by the Commission can include tree removal and landscaping; construction of houses, driveways, additions, septic systems and subdivision roadways/utilities/drainage. Work within bordering land subject to flooding (floodplain) is also

subject to the jurisdiction of the Conservation Commission. The Commission reviews projects to ensure protection of the public and private water supply as well as groundwater supply, provide flood control, prevent storm damage and pollution and protect wildlife habitats.

In addition to administering the Wetlands Protection Act, the Commission also acquires and manages open space conservation land in town. In 2015, over 29 acres of conservation land was deeded to the Town. A large portion of the land is associated with the Murray Hill Conservation Subdivision, an extension of Eleanor Drive. The 21.4 acre conservation land will include a play area and trails that connect to neighboring trails off of Mill Road, creating a larger trail system in that area of town.

Every fall, the department holds a cleanup day when residents, organizations and businesses volunteer to help cleanup up litter and debris from the Town's Conservation lands and other Town lands. This year marked the 21<sup>st</sup> annual Fall Cleanup Day. The department extends its thanks to the people who came out to help on this day and throughout the year, as well as a local firm which organizes employees for additional cleanup days. It makes a difference.

#### Conservation Commission Statistics for 2015:

Filing Fees Collected	\$ 3,507.00
Public Hearings/Meetings Held (including continuances)	54
Notices of Intent Filed	14
Order of Conditions Issued/Denied/Withdrawn/Pending	18/0/0/0
Order of Conditions Appealed	0
Order of Conditions Amended/Denied/Pending	3/0/0
Certificates of Compliance Issued/Denied	27/1
Requests for Determinations of Applicability	27
Negative Determination/Positive Determination/Withdrawn/Pending	25/0/2/2
Abbreviated Notice of Resource Area Delineation Issued/Pending	0/0
Extension Permits Issued/Denied	5/2
Emergency Certifications Issued	8
Enforcement Orders Issued/Violation Notices Issued	9/25
Acres of Land Acquired	29.5

#### Open Space Planning

In 2015, the department undertook a process to update the Town's Open Space and Recreation Plan. Through an online survey, a public workshop and a public meeting with the Open Space Committee, the goals and action items were updated to reflect current demand for Open Space. The Plan update reflected the public input regarding the need for more walking trails in town. Action items include mapping existing trails and making the maps available on the Town's website, assessing the need for trail amenities and creating new connections. In 2015, the department started working toward this goal, gathering locational data for several trails including those located off Blanchard Road, Mill Road and Draper Drive. All of the locational data will be inputted into the Town's online GIS system for the public to access. Other Plan goals relate to balancing resources to meet open space demands and providing a variety of open space amenities for a full range of users and interests. The Plan aims to identify locations where amenities such as dog parks, splash pads and picnic areas could be added, while also making sure to provide accessible furnishings and paths. Lastly, the Plan identifies a goal of protecting the Town's natural resources and open space areas that support water protection, flood management and wildlife habitat and ecosystems. The updated Plan was submitted to the Commonwealth's Executive Office of Energy and Environmental Affairs for review. The 2015 Open Space and Recreation Plan can be accessed on the Town's website.

## Housing

Currently, Wilmington is certified with the state's Department of Housing and Community Development (DHCD) as having 10 percent of its total housing stock as affordable and on the Subsidized Housing Inventory (SHI). This certification will be in effect until the next Census in 2020. While we are currently at 10 percent, the Town will continue to look for ways to promote and facilitate the development of additional affordable housing units to keep up with the rate of residential growth and provide housing for a range of incomes and ages.

In 2015, progress was made toward adding units to the Town's SHI. The long awaited second phase of the Whispering Pines project on Salem Street started construction in 2015. The project, which will be completed in 2016, will create 24 condominium units, five of which will be affordable units. Additionally, in 2015, after many years of negotiation with the foreclosing bank, the Town was able to preserve the affordability of a single-family home on Denault Drive. A local developer entered into an agreement with the Town to renovate the home and resell it as an affordable unit to be counted on the Town's SHI.

In an effort to better understand the demand for Senior Housing in town, the Department of Planning & Conservation issued a housing survey in 2015. Residents over the age of 50 were asked to provide input about current housing challenges such as cost and maintenance, and provide suggestions for the type of housing that should be developed in town. There were over 300 responses to the survey from residents representing a wide range of incomes all of whom predominately currently own a single family home. The primary challenges identified by respondents were maintenance and the costs associated with it, reflecting the responsibility that goes along with owning a single-family home. When providing input regarding preferred housing features, there was interest in any type of unit (single-family, condo and apartment) but there was a very clear preference for smaller, energy efficient two-bedroom single floor units with an open layout. Respondents showed a preference for a patio or deck rather than a large yard and preferred a location close to shopping.

The information gathered from the survey will be helpful as the Town works to encourage the development of different housing options for a range of incomes and users. Thank you to all who participated.

## Middlesex Canal Commission

The Middlesex Canal Commission (MCC) is a State Commission consisting of two members from each of the nine towns (Lowell, Chelmsford, Billerica, Wilmington, Woburn, Winchester, Medford, Charlestown and Boston) through which the canal traversed. In addition, representatives of the MassDOT, Conservation Department, state officials, Representative James R. Miceli and Senator Bruce E. Tarr make up the full commission. Thomas Raphael from Winchester is our Chairman.

Funding for the "Mill Pond Heritage Park" has been delayed. Funds have been allocated but work is now scheduled to begin on the project in 2018. This is disappointing.

The Middlesex Canal Association consists of a few hundred members who pay dues and participate in our programs.

These programs consist of the following:

- Our website ([middlesexcanal.org](http://middlesexcanal.org)): Robert Winters is constantly updating our website and calendar telling of the current activities. This gives the reader multiple opportunities to participate. You can even hear Paul Wiggin sing our ballad "Hauling Down to Boston."
- Canal Walks: We have spring and fall organized walks for those who want a first hand knowledge of the canal. Robert Winters and Roger Hagopian lead the walks. In the spring, the Billerica area was chosen and we walked south. In the fall, we started at the Town Park in Wilmington and walked along canal sections that we own due to the generosity of Stanley Webber and Julia Fielding. This is one of our most beautiful walks. We see the rope marks

left by boats, the Maple Meadow Aqueduct and long stretches of canal superimposed upon the meadow, rising some 30 feet, fill all brought in by horse and cart. The McInnis family and neighbors provided refreshments at the end near Patches Pond as a special treat.

- Lectures: Three special events are scheduled in the winter, spring and fall. For the winter meeting, on February 8th, we invited Don McElroy who is the Remedial Project Manager for Iron Horse Park/Schaffer Landfill. In the area there is a long stretch of canal which we would like to preserve. We were offered the section of canal if we took the whole area including the landfill. Mr. McElroy recommended that we not accept the responsibility of the landfill. In the spring, on May 3rd, we invited Marcis Kempe to speak about "Boston's Water Supply and the Middlesex Canal" based on Caleb Eddy's Historical Sketch of the Middlesex Canal in 1843. Boston needed additional water and some suggested they use the Middlesex Canal as a water source. In the fall, on Sunday, October 25th, we invited James George Baldwin, Ph.D., fifth generation grandson of Loammi Baldwin to speak. He is a visiting Professor from the Department of Earth and Environment at Boston University. He was a much anticipated speaker as we heard stories of his family, saw slides of the Baldwin Mansion and invitations from George Washington for dinner. His family built canals and installed train tracks, a dramatic transition in energy used.
- Towpath Topics: Lt. Col. William E. Gerber (Bill) retired after serving as Editor for eight years. We organized a tribute dinner at the Sichuan Gardens in the Baldwin Mansion on November 18th. New co-editors Deb Fox and Alex Ingraham have already published their first edition this year. There is always an event calendar and an article or two which answers a question or researched a situation which adds to our knowledge. Well worth reading. Our website now lists all past editions, a wonderful resource.
- Museum and Visitor Center: Located in North Billerica, it is open every weekend (not major holidays or bad weather) from noon to 4 p.m. and is free to the public. Hundreds of people come by to see our exhibits. Staffed by volunteers, it holds the pride of place of our association. The site is the high point of the entire canal. The Concord River, dam and Mill Pond provided most of the water for the entire canal. At the recommendation of our President J. Jeremiah Breen, we have recently named it the Summit Mill Pond to distinguish its importance and uniqueness.
- Archeology month: Every fall we have a special event at the Museum. This year we emphasized the Baldwin Lecture and Wilmington Fall Walk.
- Education: Woburn Street School teacher, Traci Jansen, brought students to the Museum in June from the Woburn Street School and again in October. They have well planned events at 9 or 10 spots around the exhibit area. Parents come and it is always a lively event much liked by all. This was a special year in that the third grade students from the Shawsheen Elementary School came also in October. This means that all Wilmington third graders visited our Museum this year. Kudos to Traci Jansen who organized this.
- Outreach: We have lectures upon request for senior citizen groups in our Museum. This year "Old Ironsides" the USS Constitution was put into a dry dock in Charlestown for a multi-million dollar renovation. This dry dock was one of two designed by Loammi Baldwin, Jr. Harrie Sloodbeck from their Museum made a special effort to make a display of the Baldwin chaisson (aka gate), a miniature of the original, which they borrowed from us. We were invited to a party to celebrate the event.

Director Bill Gerber, gave lectures on TV about the Billerica Canal and about Wilmington in the Wilmington Memorial Library in May.

Harrison Devins started a new Facebook site in June.

In January, Tom Dahill and Betty M. Bigwood attended a "Topping Off" ceremony for One Canal Place in Boston. This apartment entrance will host a 7 foot wide by 20 foot high painting of "The Canal that Bisected Boston." Few people realize that Canal Street which runs perpendicular to Causeway Street was an extension of the Middlesex Canal. A dedication ceremony will be held shortly as it opens in May 2016. This has been a 14 year project.

- Bicycle Tours: Lead by Dick Bauer of the Somerville Historic Preservation Commission and Bill Kuttner of Charlestown, a group of bicyclists travel along sections of the canal. This year it was held in April and October starting in Sullivan Square to Lowell. Refreshments were served at the Museum.
- Monthly Meetings: The first Wednesday of the month at 3:30 in the afternoon, the Board of Directors of the Middlesex Canal Association meets in the Reardon Room in our Museum. There is a full agenda and planning for the future. Anyone who wishes can attend. We encourage participation. There is much to do.

In July, Nolan T. Jones who served as President of the Middlesex Canal Association for 18 years passed away. He was 88 years old. He was an elegant, dedicated gentleman who will be much missed.

The Middlesex Canal Association has accepted the old brick Talbot Cloth warehouse (40 ft wide by 60 ft long) to be used as a future new Canal Museum. It was given to us by Pace Industries. The warehouse is adjacent to the site where construction of the canal began in 1794 and next to the Concord River Summit Mill Pond, the primary source of the water supplying the canal. The deed was signed on February 5, 2014 and recorded on March 6, 2014. We have hired John Looney, a structural engineer, and Richard Leaf, an architect, who have made initial recommendations to plan the progress of this major undertaking. Fundraising continues as much needs to be done.

We always welcome new members.

Wilmington Middlesex Canal Commission members are: Betty M. Bigwood, Neil P. Devins and Michael J. McInnis

# Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law, and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Plumbing and Gas Inspector is Paul Raffi; the Wiring Inspector is Frederick Sutter. Toni La Rivee serves as the secretary for the Building Inspector's office and the Board of Appeals.

It is our responsibility to help people understand the Building Code and the Town's Zoning By-law enforced by the Inspector of Buildings, how best to comply with those regulations and to provide assistance to those who have questions about homes and property in the town. If you have any questions, please do not hesitate to call or come and see us.

	2013		2014		2015	
RESIDENTIAL	<u>No.</u>	<u>Valuation</u>	<u>No.</u>	<u>Valuation</u>	<u>No.</u>	<u>Valuation</u>
Single Family Dwellings	43	6,892,490	34	6,630,000	46	8,273,320
Additions	51	2,176,134	47	2,205,380	38	2,048,402
Remodeling	273	3,816,437	249	3,532,981	375	4,926,228
Utility Buildings	8	134,000	7	26,550	3	69,000
Pools	19	180,024	20	318,000	11	148,650
Miscellaneous	<u>49</u>	<u>292,476</u>	<u>42</u>	<u>501,253</u>	<u>53</u>	<u>2,647,575</u>
	443	13,491,561	399	13,214,164	526	18,113,175
 COMMERCIAL						
New Buildings	6	13,716,585	2	2,775,000	2	2,214,000
Public Buildings	1	66,875,000	0	0	0	0
Residential Units	0	0	1	45,000	36	2,270,000
Additions	2	262,500	5	5,486,546	4	10,655,225
Fitups	48	6,816,584	56	6,440,025	118	50,155,440
Utility Buildings	0	0	0	0	2	487,000
Signs	28	121,787	20	101,650	33	189,281
Miscellaneous	<u>21</u>	<u>727,436</u>	<u>29</u>	<u>3,213,421</u>	<u>35</u>	<u>6,982,679</u>
	106	88,519,892	113	18,061,642	230	72,953,625
 TOTAL	 549	 102,011,453	 512	 31,275,806	 756	 91,066,800

## REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER

Building Permits	549	390,687.00	514	316,178.40	756	707,185.00
Wiring Permits	592	67,520.00	514	78,849.00	624	127,209.00
Gas Permits	286	20,155.00	265	18,220.00	324	22,695.00
Plumbing Permits	362	34,025.00	281	31,569.00	371	45,440.00
Sheet Metal	39	8,670.00	34	10,640.00	35	18,150.00
Cert. of Inspection	34	2,593.00	39	2,161.00	37	1,635.00
Occupancy	89	4,450.00	79	3,950.00	68	3,250.00
Copies		154.40		66.50		35.60
Court	0	0	0	0	0	0
Industrial Elec. Permits	43	6,450.00	60	9,000.00	49	7,350.00
Board of Appeals Fees	<u>21</u>	<u>2,300.00</u>	<u>20</u>	<u>2,100.00</u>	<u>19</u>	<u>2,100.00</u>
	2,015	537,004.40	1,806	472,733.90	2,283	935,049.60

# Board of Appeals

Case 1-15 Michael Tkachuk c/o R. Peterson, Esq. Map 45 Parcel 70

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and replace an existing nonconforming dwelling no closer to one side than 3.3 feet or to the front 20 feet) for property located on 4 Cottage Street.

**Granted – no more detrimental to the neighborhood than the existing, nonconforming structure.**

---

Case 2-15 Lubbers Brook Development LLC Map 81 Parcel 6

To amend Comprehensive Permit #66-2003 to reduce the number of affordable units from 30% to 25% for property located at 195 Salem Street.

**Amended – meets the criteria of the Zoning By-law.**

---

Case 3-15 4<sup>th</sup> of July Committee Map 99 Parcel 135

To acquire a Special Permit in accordance with §4.1.9 for a carnival to run from July 1 through July 4, 2015 for property located on 99 Fordham Road.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 4-15 45 Industrial Way LLC Map 46 Parcel 110

To acquire a variance from §6.4.2.4 to allow existing pavement to remain within 20 feet of the sideline of Industrial Way for property located on 45 Industrial Way.

**Granted**

---

Case 5-15 45 Industrial Way LLC Map 46 Parcel 110

To acquire a variance from §5.2.6 existing open space is 23.9 percent when 30 percent is required for property located on 45 Industrial Way.

**Granted**

---

Case 6-15 Michael R. Gledhill, Jr. Map 16 Parcel 7

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a dormer at the front of the existing dwelling 34.2 feet from the front lot line when 40 feet is required) for property located on 2 Marion Street.

**Granted – no more detrimental to the neighborhood than the existing, nonconforming structure.**

To acquire a variance from §6.6.7.7 Ground Water Protection District for property located on 108 Woburn Street.

**Granted – meets the criteria of the Zoning By-law.**

---

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and construct a single family dwelling no closer than 20 feet from the front lot line on Scott Street which is unconstructed) for property located on 15 Beech Street.

**Granted – no more detrimental to the neighborhood than the existing, nonconforming structure.**

---

To appeal the decision of the Inspector of Buildings dated April 1, 2015, violation of Wilmington Zoning By-laws §4.1.6 Parking a Commercial Vehicle in a Residential Zone (maximum 6,000 pound gross vehicle weight or 135 inch wheel base) for property located on 13 Concord Street.

**Overturned – truck is used for personal use.**

---

To appeal the decision of the Inspector of Buildings dated April 1, 2015, violation of Wilmington Zoning By-laws §4.1.6 Parking a Commercial Vehicle in a Residential Zone (maximum 6,000 pound gross vehicle weight or 135 inch wheel base) for property located on 60 Federal Street

**Overturned – use predates zoning.**

---

To appeal the decision of the Inspector of Buildings dated April 1, 2015, violation of Wilmington Zoning By-laws §4.1.6 Parking a Commercial Vehicle in a Residential Zone (maximum 6,000 pound gross vehicle weight or 135 inch wheel base) for property located on 9 Concord Street.

**Upheld – does not meet the criteria of the Zoning By-law.**

---

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a deck 29.1 feet from Beech Street and 18.6 feet from Scott Street) for property located on 22 Beech Street.

**Granted – no more detrimental to the neighborhood than the existing, nonconforming structure.**

---

Case 13-15

Verizon Wireless

Map 31 Parcel 39

To acquire a Special Permit in accordance with §6.8 modification of an existing wireless base station and water tower for property located on Nassau Avenue.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 14-15

Mullane Construction LLC

Map 53 Parcel 20

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and reconstruct a nonconforming dwelling 15 feet from Rhodes Street and 22 feet from Glen Road and 13 feet from the rear lot line) for property located on 94 Glen Road.

**Granted – no more detrimental to the neighborhood than the existing, nonconforming structure.**

---

Case 15-15

William H. Walsh

Map 52 Parcel 20

To appeal the decision of the Inspector of Buildings under the Massachusetts State Building Code for property located on 7 Adams Street.

**Dismissed – not in the Board of Appeals jurisdiction.**

---

Case 16-15

Wilm. East Coast Diner Inc. c/o R. Peterson

Map 48 Parcel 73

To acquire a Special Permit in accordance with §3.5.5 General Service Restaurant for property located on 203 Lowell Street.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 17-15

Michael A. Palmer c/o R. Peterson

Map 48 Parcel 73

To acquire a Special Permit in accordance with §3.5.5 General Service Restaurant for property located on 203 Lowell Street.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 18-15

Richard Stuart, Tr.

Map 74 Parcel 1D

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 4 Isabella Way.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 19-15

David Newhouse

Map 53 Parcel 12

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct an addition 11.9 feet from the side yard lot line when 15 feet is required) for property located on 2 Cypress Street.

**Granted – no more detrimental to the neighborhood than the existing, nonconforming structure.**

Case 20-15

Tresca Brothers

Map 38 Parcel 3A & B

To acquire a Special Permit in accordance with §3.6.6 Manufacturing use in a General Industrial Zone for property located on 90 Eames Street.

**Pending**

---

Case 21-15

Tresca Brothers

Map 38 Parcel 3A & B

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 90 Eames Street.

**Pending**

---

Case 22-15

Lorrie Flaherty

Map 40 Parcel 147

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 11 Muse Avenue.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 23-15

Wilm. 4<sup>th</sup> of July Committee

Map 66 Parcel 1

To acquire a Special Permit in accordance with §4.1.9 for a carnival to run from June 29, 2016 through July 3, 2016, (rain date July 4, 2016) for property located on 140-150 Middlesex Avenue.

**Pending**

---

## Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

Annual Town Election and Town Meeting      April 2, 2015



*Dedication of POW/MIA Honor Chair  
-126-*

# ANNUAL TOWN ELECTION – APRIL 25, 2015 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and the Town Hall Auditorium (Precincts 5 and 6), Saturday the twenty-fifth day of April, A.D. 2015 at 7:45 o'clock in the forenoon, the polls to be opened at 8:00 a.m. and shall be closed at 8:00 p.m. for the election of Town Officers:

ARTICLE 1. To bring in your votes on one ballot respectively for the following named offices to wit: One Selectman for the term of three years; two members of the School Committee for the term of three years; one Moderator for the term of three years; one member of the Housing Authority for the term of five years and one member of the Regional Vocational Technical School Committee for the term of three years.

You are also hereby further required and directed to notify and warn the said inhabitants of the Town of Wilmington who are qualified to vote on elections and Town affairs therein to assemble subsequently and meet in the Town Meeting at the Wilmington High School Auditorium, Church Street, in said Town of Wilmington on Saturday the second day of May, A.D. 2015 at 10:30 a.m., then and there to act on the following articles:

In accordance with the above Warrant, the election was opened by the Town Clerk, Sharon A. George, at the Town Hall, Assistant Town Clerk, Linda Golden, at the Boutwell School and Warden Georgia Arbo at the Wildwood School. All voting equipment was in place in each precinct. The checkers were prepared with their voting lists and everything was in readiness at 8:00 a.m. and the polls were declared open.

The results were as follows:

<u>BOARD OF SELECTMEN for three years (vote for one)</u>	<u>Voted</u>
Michael L. Champoux	1,954
Kevin F. MacDonald	330
Write-in	6
Blanks	<u>79</u>
Total	2,369

<u>SCHOOL COMMITTEE for three years (vote for two)</u>	
MaryJane Byrnes	1,845
Manny L. Mulas	1,542
Write-in	11
Blanks	<u>1,340</u>
Total	4,738

<u>TOWN MODERATOR for three years (vote for one)</u>	
Leigh J. Martinson	1,049
Robert G. Peterson, Jr.	1,296
Write-in	2
Blanks	<u>22</u>
Total	2,369

HOUSING AUTHORITY for five years (vote for one)

Leona C. Bombard	1,821
Write-in	<u>7</u>
Blanks	541
Total	2,369

REGIONAL VOCATIONAL SCHOOL COMMITTEE for three years (vote for one)

James M. Gillis	1,934
Write-in	8
Blanks	<u>427</u>
Total	2,369

The results of this election were ready at 8:30 p.m. and the elected officers present were sworn in to the faithful performance of their duties by the Town Clerk, Sharon A. George. The total number of votes cast was 2,369 which represented 14.9% of Wilmington's 15,806 registered voters.

## ANNUAL TOWN MEETING – MAY 2, 2015 WITH ACTION TAKEN THEREON

With a quorum present at 10:50 a.m. (150 by the Town of Wilmington By-Laws) Robert G. Peterson, Jr., Town Moderator opened the meeting with the Pledge of Allegiance. This year the colors were presented by the Wilmington Minutemen and the US Air Force for the dedication of the POW/MIA chair in the auditorium.

The Moderator introduced the Wilmington Veterans' Agent Louis Cimaglia, IV who gave a brief introduction to Joe D'Entremont the founder of POW/MIA chairs throughout school auditoriums, Fenway Park, TD Bank Garden, etc.

The Moderator then read the names of departed town workers, members of committees and boards that had passed away during the past year. Those present paused in tribute to our servicemen and women and the hope that they will all return safely home. A moment of silence was observed for all. He then introduced our newly elected and re-elected town officials.

VOTED: Motion was moved by Selectman Michael Champoux, and duly seconded, the Town of Wilmington voted UNANIMOUSLY that the Moderator suspend the reading of the Warrant and take up and make reference to each article by number.

ARTICLE 2. To hear reports of Committees and act thereon.

VOTED: Motion was moved by Selectman Michael McCoy and seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative to hear a report of the Yentile Farm Development Committee and to take no action thereon.

Chairman Judith O'Connell gave a brief overview of the public process that has taken place thus far. She discussed the next step which is the necessary bonding and fund raising.

ARTICLE 3. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

VOTED: Motion was moved by Chairman O'Connell, and seconded, the Town of Wilmington voted in the affirmative that Article 3 not be adopted.

ARTICLE 4. To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts during Fiscal Year 2016 for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

VOTED: Motion was moved by Selectman Louis Cimaglia, IV and seconded, the Town of Wilmington voted in the affirmative that the Treasurer/Collector, with the approval of the Selectmen, be hereby authorized to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2016 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services.

ARTICLE 5. To see how much money the Town will appropriate for the expenses of the Town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

John Doherty, III, Chairman of the Finance Committee, stated there was a typo on the first page of the Warrant, the article number typed is incorrect it should read Article 49, not 48.

Mr. Doherty continued by saying the budget would be voted as the Town has done for the past few years by each section of town government rather than by department.

Jim Burnham, 406 Woburn Street, questioned the 25% increase in total General Government. Jeff Hull, Town Manager, stated \$79,000 was appropriated for the 2016 re-evaluation in the Assessor's Office. Other appropriations were salary adjustments and the Information Technology Department. Linda Buckley, Carolyn Road, asked about the increase in the Technology Department. Mr. Hull stated the IT Department has been consolidated using present staff. The technology needs of the town have grown and the employee who has maintained the Police Dept. IT will be the new town IT Director and the two employees currently dedicated to IT will also be in the department.

Kevin MacDonald, 140 Andover Street, asked if the Assessor would not take a raise next year. The Moderator told Mr. MacDonald that he was Out of Order.

Karl Sagal, 7 Lawrence Court, asked about the increase in the Fire Chief's salary. Mr. Hull stated the increase in one year is due to last budget season the town had not hired a Fire Chief and had to set a salary and now we have a new Fire Chief who has 30 years experience and the FY-15 salary was not commensurate with this level of knowledge.

Kevin MacDonald asked Michael Woods, Director of Public Works to discuss his credentials. The Moderator gave Mr. MacDonald his final warning relating to this type of questioning. Mr. Woods discussed his background and relevant experience.

Under Human Services, Arlene Zolondick, 7 Redwood Terrace, asked if anything was going to be done to increase elderly housing. Mr. Hull stated it would be an issue that will need some research.

Mario Marchese, 5 Somerset Place, asked how many students from Wilmington were at the Shawsheen Tech. Mr. Hull stated approximately 280.

Jim Burnham asked the status of loans for the Middle School and Public Safety Building. Mr. Hull stated they were both paid off completely.

VOTED: Motion was moved by Mr. Doherty, and seconded, the Town of Wilmington voted in the affirmative that the several and respective sums as recommended and presented by the Finance Committee be raised from the FY-16 tax levy and other general revenues of the Town, or by transfer from available funds as may be recommended by the Finance Committee, and be appropriated for the purpose set forth in Article #5, each budget category including General Government; Public Safety; Public Works; Community Development; Public Buildings; Human Services; Wilmington School Department; Shawsheen Valley Regional Vocational Technical High School District; Maturing Debt and Interest; Unclassified & Reserve and Statutory Charges to be taken up and voted on in the order they appear, subject to amendment, and each budget category not be open for reconsideration until the entire budget is voted.

GENERAL GOVERNMENT:

Selectmen – Legislative	
Salaries	4,818
Expenses	13,400
Furnishings & Equipment	<u>0</u>
Total	18,218
Selectmen – Elections	
Salaries	22,712
Expenses	<u>6,450</u>
Total	29,162
Registrars of Voters	
Salaries	1,875
Expenses	<u>6,400</u>
Total	8,275
Finance Committee	
Salaries	1,400
Expenses	<u>7,275</u>
Total	8,675
Town Manager	
Salary – Town Manager	139,443
Other Salaries	297,999
Expenses	70,300
Furnishing & Equipment	<u>0</u>
Total	507,742
Town Accountant	
Salary – Town Accountant	113,412
Other Salaries	181,024
Expenses	12,605
Furnishings & Equipment	<u>0</u>
Total	307,041
Information Technology	
Salary – Director	81,172
Other Salaries	143,973
Expenses	256,550
Furnishings & Equipment	<u>21,950</u>
Total	503,645

Treasurer/Collector	
Salary – Treasurer/Collector	105,010
Other Salaries	161,444
Expenses	30,632
Amt. Cert. Tax Title	21,500
Furnishings & Equipment	<u>1,000</u>
Total	319,586
Town Clerk	
Salary – Town Clerk	81,223
Other Salaries	103,426
Expenses	5,750
Furnishings & Equipment	<u>500</u>
Total	190,899
Board of Assessors	
Salary – Principal Assessor	98,619
Other Salaries	93,115
Expenses	82,750
Appraisals & Inventory	81,500
ATB Costs	20,000
Furnishings & Equipment	<u>600</u>
Total	376,584
Town Counsel	
Legal Services	267,750
Expenses	<u>7,500</u>
Total	275,250
Permanent Building Committee	
Salaries	0
Expenses	<u>0</u>
Total	0
TOTAL GENERAL GOVERNMENT	
	<u><u>2,545,077</u></u>
PUBLIC SAFETY	
Police	
Salary – Chief	122,484
Salary – Deputy Chief	105,010
Salary – Lieutenants	431,020
Salary – Sergeants	383,421
Salary – Patrolmen	2,014,730
Salary – Clerical	100,232
Salary – Part Time	20,000
Salary – IT Administrator	0
Salary – Overtime	475,000
Salary – Paid Holidays	120,000
Salary – Specialists	13,650
Salary – Night Shift Differential	44,304
Salary – Incentive	402,480
Sick Leave Buyback	38,243
Expenses	217,285
Furnishings & Equipment	<u>4,000</u>
Total	4,491,859

Fire	
Salary – Chief	122,484
Salary – Deputy Chief	86,407
Salary – Lieutenants	428,960
Salary – Privates	1,896,581
Salary – Clerk	55,955
Salary – Part Time	17,549
Salary – Overtime	750,000
Salary – Training Overtime	40,000
Salary – Paid Holidays	137,946
Sick Leave Buyback	11,250
Salary – EMT & Incentive pay	22,422
Expenses	159,010
Furnishings & Equipment	<u>61,900</u>
Total	3,790,464
Public Safety Central Dispatch	
Personnel	623,771
Contractual Services	14,700
Materials & Supplies	3,750
Furnishings & Equipment	<u>4,000</u>
Total	646,221
Animal Control	
Salaries	43,948
Expenses	<u>4,695</u>
Total	48,643
<b>TOTAL PUBLIC SAFETY</b>	<b><u>8,977,187</u></b>
<b>PUBLIC WORKS</b>	
Personnel Services	
Director	125,311
Administration – Full Time	384,175
Superintendent	0
Engineer – Full Time	308,061
Engineer – Part Time	5,460
Highway – Full Time	1,091,055
Highway – Overtime	75,480
Highway – Seasonal	13,600
Stream Maintenance – Seasonal	13,600
Tree – Full Time	190,807
Tree – Overtime	10,894
Parks/Grounds – Full Time	376,369
Parks/Grounds – Overtime	20,038
Cemetery – Full Time	144,536
Cemetery – Part Time	0
Cemetery – Overtime	11,036
Snow & Ice – Extra Help/Overtime	<u>179,097</u>
Total	2,949,519
<b>CONTRACTUAL SERVICES</b>	
Engineer	4,000
Engineer – Training & Conference	2,000
Highway	94,840
Highway – Repair Town Vehicles	120,900
Highway – Training & Conference	2,000
Tree	9,000
Parks/Grounds	24,000

Cemetery	4,100
Road Machinery – Repair	80,000
Public Street Lights	181,900
Rubbish Collection & Disposal	1,614,486
Snow & Ice Repairs	18,730
Snow & Ice Misc. Services	<u>160,000</u>
Total	2,315,956

#### MATERIALS & SUPPLIES

Engineer	4,800
Highway	39,500
Highway – Construction Supplies & Roadway Improvements	82,000
Highway – Gas, Oil, Tires (other)	228,266
Highway – Gas, Oil, Tires (DPW)	143,740
Stream Maintenance – Expenses	1,000
Tree	9,000
Parks/Grounds	92,350
Cemetery	13,650
Drainage Projects	65,000
Snow & Ice – Sand & Salt	267,735
Snow & Ice – Tools & Equipment	<u>6,000</u>
Total	953,041

#### FURNISHINGS & EQUIPMENT

	54,300
Total	6,272,816

#### SEWER

Personnel	86,677
Maintenance & Operations	<u>76,176</u>
Total	162,853

#### TOTAL PUBLIC WORKS

6,435,669

5A

VOTED: Motion was moved by Mr. Doherty, and seconded, the Town of Wilmington voted in the affirmative that the sum of Six Million Four Hundred Thirty-Five Thousand Six Hundred Sixty-Nine Dollars (\$6,435,669) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars (\$20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Six Million Three Hundred Ninety-Five Thousand Six Hundred Sixty-Nine Dollars (\$6,395,669) be raised from the FY-16 tax levy and other general revenues of the Town.

#### COMMUNITY DEVELOPMENT

##### Board of Health

Salary – Director	85,920
Other Salaries	102,228
Expenses	18,800
Mental Health	<u>20,000</u>
Total	226,948

##### Planning & Conservation

Salary – Director	82,797
Other Salaries	231,866
Expenses	12,000
Furnishings & Equipment	<u>500</u>
Total	327,163

Building Inspector/Board of Appeals	
Salary – Building Inspector	80,636
Other Salaries	115,062
Expenses	3,250
Furnishings & Equipment	<u>800</u>
Total	199,748

TOTAL COMMUNITY DEVELOPMENT 753,859

PUBLIC BUILDINGS

Salary – Superintendent	116,094
Other Salaries	2,584,946
Overtime	50,000
Part Time Seasonal	14,400
Heating Fuel	1,365,500
Electricity	220,000
Utilities	92,500
Expenses	<u>566,000</u>

TOTAL PUBLIC BUILDINGS 5,009,440

HUMAN SERVICES

Veterans Aid & Benefits

Veterans' Agent	66,372
Other Salaries Part Time	43,791
Expenses	3,100
Assistance – Veterans	<u>400,000</u>
Total	513,263

Library

Salary – Director	90,030
Other Salaries	735,695
Merrimack Valley Consortium	36,445
Expenses	182,196
Furnishings & Equipment	<u>24,468</u>
Total	1,068,834

Recreation

Salary – Director	81,185
Other Salaries	51,576
Expenses	5,100
Furnishings & Equipment	<u>0</u>
Total	137,861

Elderly Services

Salary – Director	75,975
Other Salaries	132,434
Expenses	43,800
Furnishings & Equipment	<u>0</u>
Total	252,209

Historic Commission

Salaries	23,165
Expenses	<u>6,750</u>
Total	29,915

TOTAL HUMAN SERVICES 2,002,082

SCHOOLS

Wilmington School Department	36,197,557
Shawsheen Valley Regional Vocational Technical High School District	3,711,905
TOTAL SCHOOLS	<u>39,909,462</u>

The School budget was voted in the affirmative with one opposed.

MATURING DEBT & INTEREST

Schools	3,433,325
Public Safety	121,700
General Government	0
Sewer	99,828
Water	124,920
Interest on Anticipation Notes & Authorization Fees & Misc Debt	<u>25,000</u>
TOTAL MATURING DEBT & INTEREST	<u>3,804,773</u>

5B

VOTED: Motion was moved by Mr. Doherty, and seconded, the Town of Wilmington voted in the affirmative that the sum of Three Million Eight Hundred Four Thousand Seven Hundred Seventy-Three Dollars (\$3,804,773) be appropriated for Maturing Debt and Interest and, to meet this appropriation, the sum of One Hundred Twenty-Four Thousand Nine Hundred Twenty Dollars (\$124,920) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest-Water and that the sum of Two Thousand Dollars (\$2,000) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest, Authorization Fees and Miscellaneous Debt, and that the balance of Three Million Six Hundred Seventy-Seven Thousand Eight Hundred Fifty-Three Dollars (\$3,677,853) be raised from the FY-16 tax levy and other general revenues of the Town.

UNCLASSIFIED & RESERVE

Insurance	926,509
Employee Health & Life Insurance	12,726,788
Employee Retirement Unused Sick Leave	75,000
Medicare Employer's Contribution	672,000
Salary Adjustments & Additional Costs	620,000
Local Transportation/Training & Conference	5,000
Out of State Travel	7,000
Computer Maintenance & Expenses	0
Annual Audit	34,000
Ambulance Billing	35,000
Town Report & Calendar	7,500
Professional & Technical Services	125,000
Reserve Fund	<u>450,000</u>
TOTAL UNCLASSIFIED AND RESERVE	<u>15,683,797</u>

5C

VOTED: Motion was moved by Mr. Doherty, and seconded, the Town of Wilmington voted in the affirmative that the sum of Fifteen Million Six Hundred Eighty-Three Thousand Seven Hundred Ninety-Seven Dollars (\$15,683,797) be appropriated for Unclassified and Reserve of which the sum of One Hundred Five Thousand Fifteen Dollars (\$105,015) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve –

Insurance Account; and that the sum of Two Hundred Seventy-Eight Thousand Three Hundred Sixty Dollars (\$278,360) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Employee Life and Health Insurance Account; and that the sum of Forty-Eight Thousand Seven Hundred Eighty-Seven Dollars (\$48,787) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Medicare Employee’s Contribution Account; and that the remaining balance of Fifteen Million Two Hundred Fifty-One Thousand Six Hundred Thirty-Five Dollars (\$15,251,635) be raised from the FY-16 tax levy and other general revenues of the Town.

TOTAL MUNICIPAL GOVERNMENT 45,211,884

STATUTORY CHARGES

Current Year Overlay	900,000
Retirement Contributions	5,342,251
Offset Items	47,310
Special Education	0
Mass. Bay Transportation Authority	500,304
MAPC (Ch 688 of 1963)	11,755
RMV Non-Renewal Surcharge	18,000
Metro Air Pollution Control District	7,900
Mosquito Control Program	56,000
M.W.R.A. Sewer Assessment	2,511,204
School Choice	11,700
Charter Schools	129,656
Essex County Tech Institute	<u>128,321</u>

TOTAL STATUTORY CHARGES 9,664,401

5D

VOTED: Motion was moved by Mr. Doherty, and seconded, the Town of Wilmington voted in the affirmative that the sum of Nine Million Six Hundred Sixty-Four Thousand Four Hundred One Dollars (\$9,664,401) be appropriated for Statutory Charges of which the sum of Eight Hundred Twenty-Seven Thousand Five Hundred Sixty-Six Dollars (\$827,566) be transferred from Water Department Available Funds and be applied to the Statutory Charges – Retirement Contributions Account; and that the remaining balance of Eight Million Eight Hundred Thirty-Six Thousand Eight Hundred Thirty-Five Dollars (\$8,836,835) be raised from the FY-16 tax levy and other general revenues of the Town.

TOTAL 94,785,747

Proposed Capital Outlay & Warrant Articles 5,739,950

TOTAL PROPOSED BUDGET 100,525,697

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager and, to the extent set forth in Chapter 592 of the Acts of 1950, the Board of Selectmen, as follows:

Police Department

Purchase of five (5) replacement police cruisers.

VOTED: Motion was moved by Selectman Michael Newhouse, and seconded, the Town of Wilmington voted in the affirmative that Two Hundred Twenty Thousand Dollars (\$220,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the town

to be spent by the Town Manager for the purchase of five (5) replacement police cruisers for the Police Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Department of Public Works

Purchase of one (1) heavy duty dump truck with plow and sander to be assigned to the Highway Division.

VOTED: Motion was moved by Selectman Champoux, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative move that One Hundred Fifty-Five Thousand Dollars (\$155,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty dump truck with plow and sander for the Department of Public Works and further, the sale, trade in or other disposition, if any, of said replaced vehicle is hereby authorized.

Department of Public Works

Purchase of one (1) 1 ton dump truck with plow to be assigned to the Highway Division.

VOTED: Motion was moved by Selectman McCoy, and seconded, the Town of Wilmington voted in the affirmative that Sixty-Nine Thousand Dollars (\$69,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty dump truck with plow for the Department of Public Works and further, the sale, trade in or other disposition, if any, of said replaced vehicle is hereby authorized.

Purchase of one (1) heavy duty 1 ton pickup truck to be assigned to the Parks and Grounds Division.

VOTED: Motion was moved by Chairman O'Connell, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Thirty-Eight Thousand Five Hundred Dollars (\$38,500) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty pick-up truck for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

School Department

Purchase of one (1) student transport van

VOTED: Motion was moved by Selectman Cimaglia, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Twenty-Six Thousand Dollars (\$26,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) student transport van for the School Department and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of the Chiller Unit at the Public Safety Building; or take any other action related thereto.

VOTED: Motion was moved by Selectman Newhouse, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Two Hundred Eighty Thousand Dollars (\$280,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase and installation of one (1) chiller unit for the Public Safety Building.



*New Chiller Unit*

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to make certain technology improvements; or take any other action related thereto.

VOTED: Motion was moved by Selectman Champoux, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that One Hundred Thousand Dollars (\$100,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of technology improvements.

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purchase of a liquid de-icer truck mounted tank assembly for the Department of Public Works; or take any other action related thereto.

VOTED: Motion was moved by Selectman McCoy, and seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Twenty-Five Thousand Dollars (\$25,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of a liquid de-icer truck-mounted tank for the Department of Public Works.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to upgrade clocks and intercom system at the Wilmington Middle School; or take any other action related thereto.

VOTED: Motion was moved by Chairman O'Connell, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Thirty Thousand Dollars (\$30,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee to make improvements in the Wilmington Middle School to the clocks and intercom system.

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of the Foundations ELA Program for the Wilmington Public Elementary Schools; or take any other action related thereto. Jim Burnham, 406 Woburn Street, asked what ELA was.

Mary DeLai, School Superintendent, said it was for first grade literacy.

VOTED: Motion was moved by Selectman Cimaglia, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Thirty-Seven Thousand Seven Hundred Dollars (\$37,700) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee for the purchase of the Foundations ELA Program.

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of Math Text Adoption K-5 for the Wilmington Public Elementary Schools; or take any other action related thereto.

VOTED: Motion was moved by Selectman McCoy, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that One Hundred Seventy-Seven Thousand Dollars (\$177,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee for the purchase of Math Text Adoption Program.

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the drainage improvement project for Mass Avenue; or take any other action related thereto.

VOTED: Motion was moved by Selectman Champoux, and seconded, the Town of Wilmington voted in the affirmative that Fifty-Five Thousand Dollars (\$55,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for drainage improvement on Mass Avenue.

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the second phase drainage improvement project for Cunningham Street; or take any other action related thereto.

VOTED: Motion was moved by Selectman McCoy, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Eighty-Two Thousand Dollars (\$82,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for the second phase of the Cunningham Street drainage improvement project.

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for engineering services to plan and permit a conversion from underground fuel tanks to aboveground fuel tanks at the Department of Public Works; or take any other action related thereto.

VOTED: Motion was moved by Chairman O'Connell, and seconded, the Town of Wilmington voted in the affirmative that Twenty-Five Thousand Dollars (\$25,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for engineering services to plan and permit a conversion from underground to aboveground fuel storage tanks at the Department of Public Works.

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of approximately 4,862 square feet of roof area at the Shawsheen Elementary School; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cimaglia, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that One Hundred Ten Thousand Dollars (\$110,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of approximately 4,862 square feet of roof area at the Shawsheen Elementary School.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of approximately 4,014 square feet of roof area at the Woburn Street School; or take any other action related thereto.

VOTED: Motion was moved by Selectman Newhouse, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that One Hundred Ten Thousand Dollars (\$110,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of approximately 4,014 square feet of roof area at the Woburn Street School.

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to undertake various improvements and repairs to municipal and school facilities including but not limited to addressing energy efficiencies, plant operations, mechanical systems, structural issues and code compliance; or take any other action related thereto.

VOTED: Motion was moved by Selectmen Champoux, seconded by Selectman Cimaglia, the Town of Wilmington voted in the affirmative that One Hundred Twenty-Five Thousand Dollars (\$125,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Town Manager to undertake various improvements and repairs to municipal and school facilities including but not limited to addressing energy efficiencies, plant operations, mechanical systems, structural issues and code compliance.

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for engineering and construction services for the replacement of a 30-inch culvert passing under Butters Row; or take any other action related thereto.

VOTED: Motion was moved by Selectman McCoy, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that One Hundred Twenty Thousand Dollars (\$120,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for engineering and construction services for the replacement of a 30-inch culvert passing under Butters Row.

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the reconstruction of the Shawsheen Elementary School parking lot; or take any other action related thereto.

Paul Melaragni, 176 Middlesex Avenue, asked about the project at the Shawsheen and whether it would ease traffic at all. Mr. Hull stated that it was grinding and paving of the parking lot and there probably wouldn't be any traffic calming.

VOTED: Motion was moved by Chairman O'Connell, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative (one no vote) that One Hundred Ninety Thousand Dollars (\$190,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for the reconstruction of the Shawsheen Elementary School parking lot.

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to replace oil fired heating system with a new high efficiency natural gas system at the Shawsheen Elementary School, such funds to be spent by the Public Buildings Department with the approval of the Town Manager; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cimaglia, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative (one no vote) that Four Hundred Fifty-Eight Thousand Dollars (\$458,000) transferred from Available Funds "Free Cash" to be spent by the Town Manager to replace the heating system at the Shawsheen Elementary School.

ARTICLE 22. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the development of a municipal facilities master plan to evaluate future needs for municipal buildings, school buildings, and other public land, and establish a plan to upgrade, rehabilitate, decommission or repurpose existing buildings and property to meet the future needs, or take any other action related thereto.

Arlene Zolondick, 7 Redwood Terrace, asked about the need for elderly housing and would this be included in the scope of Article 22. Mr. Hull said it would not.

David Ragsdale, 18 Marion Street, asked what expenditures would be involved. Mr. Hull stated there would be an expectation of an RFP working with an architectural firm.

William Wallace, Finance Committee, asked also about elderly housing being considered. Mr. Hull stated he was not looking at elderly housing as a municipal building.

Mario Marchese, stated he wanted to amend the motion on the floor to include affordable elderly housing.

The Moderator called for a teller vote.

AMEND MAIN MOTION: VOTED: Motion was moved by Mr. Marchese, seconded by Arlene Zolondick, the Town of Wilmington voted 122 in favor 63 opposed to amend Article 22 to include elderly housing.

Jim Burnham stated there was not enough funding to include looking at affordable elderly housing.

Kenneth Lifton, 7 Birch Road asked how it related to the Master Plan. Mr. Hull stated that the Master Plan discussed housing, but not specifically elderly housing. Mr. Hull continued that, at this time, elderly housing was not on the docket.

Discussion continued with Mr. Wallace asking if the amount of \$150,000 could be modified. Mr. Hull stated to include affordable elderly housing was not the intent of this article.

Linda Toth, 54 Fiorenza Drive, stated she feels the amendment goes against the purpose of the article and does not feel there will be enough money.

Steve Sabounjian, 120 Nichols Street, asked if the amount should be increased. Could \$50,000 be added? Mr. Hull stated he was not sure at this point.

The Moderator asked for a teller vote.

MAIN MOTION: VOTED: Motion was made by Selectman Newhouse, seconded by Mr. Doherty, the Town of Wilmington voted 166 in favor 26 opposed that One Hundred Fifty Thousand Dollars (\$150,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Town Manager for the development of a municipal facilities master plan and to include the amendment for elderly housing.

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to Chapter 44, Section 7 or any applicable statute a sum of money to design and construct a recreational facility at the property identified as 9 Cross Street on Assessors Map 39 Parcel 5, such funds to be spent by the Town Manager, with the approval of the Board of Selectmen; and further authorize the Town Manager to apply for any grants, gifts or donations that may be available for this project, which amounts shall reduce the amount of any borrowing that may be approved under this article; or take any other action related thereto.

Chairman O'Connell did a PowerPoint presentation to show planting and gardening areas. There will be 93 parking spots. The turf field is a regulation size field. The Shawsheen and other fields need to rest and this new field will give that opportunity. The site is ADA compliant.

Matt Savage, 55 Garden Street, thanked the Committee for all their hard work.

Karl Sagal, asked about the use of Free Cash. Mr. Hull said he would not advise it.

Joanne Shukis, 7 Cedar Street, asked about the flowing water from Maple Meadow Brook. Mr. Hull said they were going to let it continue flowing.

Jim Buckley, 6 Pinewood Road, asked about the active seniors in town. What about using the basketball court for tennis or pickle ball? Chairman O'Connell stated she feels this is a site for all ages. Wildwood School is lined for a pickle ball court. During following up conversations the court has been lined behind town hall.

Bruce Peters, 2 Englewood Drive, said he was speaking for all retired people that taxes have gone up so high. He has lived here for 50 years and feels that this project will push taxes up further. Mr. Peters continued that we are not ready to do this project. All schools have playgrounds.

Mr. Wallace asked if the facility would create more traffic. Mr. Hull stated that if it did, it would be up to the State to make changes. Mr. Wallace asked if this process could be expedited.

George Lingenfelter, 11 Concord Street, stated he supported the purchase of 9 Cross Street. He feels the project is moving too fast. He said to slow things down and vote next year. Chairman O'Connell said everyone has a right to their opinion.

Tom Pazyra, 447 Middlesex Avenue, asked the dimensions of the basketball court. Mr. Hull stated he did not know, but would get the information.

VOTED: Motion was moved by Chairman O'Connell, seconded by Mr. Doherty, the Town of Wilmington voted 195 in favor 8 opposed that Four Million Eight Hundred Thousand Dollars (\$4,800,000) be raised and appropriated to be spent by the Town Manager for the design and construction of the proposed recreational complex on property identified as 9 Cross Street on Assessors Map 39 Parcel 5 and that to meet the appropriation, the Town Treasurer, with approval of the Board of Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(25) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

ARTICLE 24. To see if the Town will vote to accept M.G.L. Chapter 32B, Section 20 and to establish an Other Post Employment Liability Trust Fund in accordance with said Section 20; or take any other action related thereto.

VOTED: Motion was moved by Selectman Champoux, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that a new trust fund entitled "Other Post Employment Benefits Liability Trust Fund" be hereby established in the Treasury of the Town, in accordance with Massachusetts General Law Chapter 32B, Section 20 for the purpose of funding Wilmington's Other Post Employment Benefit liabilities.

ARTICLE 25. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the Other Post Employment Liability Trust Fund established in accordance with M. G. L. Chapter 32B, Section 20; or take any other action related thereto.

VOTED: Motion was moved by Selectman McCoy, and seconded, the Town of Wilmington voted in the affirmative that One Million Dollars (\$1,000,000) be appropriated from Available Funds "Free Cash" to be deposited in the "Other Post Employment Benefits Liability Trust Fund" as voted in Article 24 of the May 2, 2015 Annual Town Meeting.

ARTICLE 26. To see if the Town will vote to transfer from the Other Post Employment Benefits stabilization fund, as established by two-thirds vote on Article 20 of the May 2, 2009 Annual Town Meeting, pursuant to any applicable statute a sum of money to deposit in the Other Post Employment Liability Trust Fund established in accordance with M.G.L Chapter 32B, Section 20; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cimaglia, seconded by Mr. Doherty, the Town of Wilmington voted unanimously that Six Hundred Five Thousand Four Hundred Fifty-Four Dollars (\$605,454) be transferred from the Other Post Employment Benefits stabilization fund as established by two-thirds vote on Article 20 of the May 3, 2009 Annual Town Meeting to the Other Post Employment Liability Trust Fund as voted in Article 24 of the May 2, 2015 Annual Town Meeting.

ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Capital Stabilization Fund" as established by two-thirds vote on Article 23 at the April 27, 1991 Annual Town Meeting; or take any other action related thereto.

VOTED: Motion was moved by Selectman Newhouse, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the sum of One Million Five Hundred Thousand Dollars (\$1,500,000) be appropriated from Available Funds "Free Cash" for deposit in the "Capital Stabilization Fund" as established by two-thirds vote on Article 23 at the April 27, 1991 Annual Town Meeting.

ARTICLE 28. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the “Employee Retirement Benefits” stabilization fund as established by two-thirds vote on Article 24 of the May 3, 2014 Annual Town Meeting; or take any other action related thereto.

VOTED: Motion was moved by Selectman Champoux, and seconded, the Town of Wilmington voted in the affirmative that the sum of Five Hundred Thousand Dollars (\$500,000) be appropriated from Available Funds “Free Cash” for deposit in the “Employee Retirement Benefits Stabilization Fund” as established by two-thirds vote on Article 24 at the May 3, 2014 Annual Town Meeting.

ARTICLE 29. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2015 budget from other line items of said budget and from other available funds; or take any other action related thereto.

VOTED: Motion was moved by Selectman McCoy, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Three Hundred Eighty Thousand Dollars (\$380,000) be transferred from the following fiscal year 2015 accounts:

Fire Salary – Privates	\$ 160,000
Police Salary – Patrolmen	60,000
Public Buildings Salaries – Other Full Time	60,000
Public Works, Contractual Services – Rubbish Collection and Disposal	<u>100,000</u>

the entire amount of available funds being \$380,000 to the following fiscal year 2015 accounts:

Fire Salary – Overtime	\$ 180,000
Public Works, Personnel Services – Snow & Ice, Extra Help/Overtime	150,000
Public Works, Contractual Services – Snow & Ice, Miscellaneous	50,000
Total	<u>\$ 380,000</u>



*Snow Removal on Pouliot Place*

ARTICLE 30. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.



VOTED: Motion was moved by Chairman O'Connell, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Six Thousand Dollars (\$6,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Town Manager for the observance of Memorial Day and Veterans' Day.

ARTICLE 31. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of \$750.00 for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States.

or take any other action related thereto.

VOTED: Motion was moved by Chairman O'Connell, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Seven Hundred Fifty Dollars (\$750) be raised and appropriated from the FY-16 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of renewing, under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of the Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States.

ARTICLE 32. To see if the Town will vote to authorize or reauthorize as the case may be, revolving accounts pursuant to M.G.L. Chapter 44, Section 53E ½ for the various boards, commissions, departments and agencies of the Town; or take any other action related thereto.

VOTED: Motion was moved by Selectman Newhouse, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the Town to reauthorize the following revolving accounts pursuant to M. G. L. Chapter 44, Section 53 E ½ as follows:

First a Compost Bin Revolving Fund with an established spending limit of \$4,500, with the source of revenues being the sale of composting bins, the spending authority being the Town Manager and the purpose for which money may be spent is the purchase of composting bins; and second, a Subsurface Sewage Disposal Upgrade Revolving Fund with an established spending limit of \$200,000, with the source of revenues being betterment receipts and other loan repayments from property owners participating in said program, the purpose of expenditures being the repair and upgrade of subsurface sewage disposal systems and the repayment to the Massachusetts Water Pollution Abatement Trust of any funds advanced to the town for this purpose, and the spending authority being the Board of Health with the approval of the Town Manager.

ARTICLE 33. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Public Rink enterprise; or take any other action related thereto.

Moderator Robert G. Peterson, Jr. stated that he was recusing himself from this article due to past involvement with the Ristuccia Rink. Michael A. Cairra, former Town Manager, would be the substitute Moderator. Mr. Cairra was previously sworn in.

VOTED: Motion was moved by Selectman Champoux, seconded by Chairman O'Connell, the Town of Wilmington voted in the affirmative that One Hundred Forty-Four Thousand Dollars (\$144,000) be appropriated from departmental receipts to be spent by the Town Manager for the purpose of operating the Public Rink Enterprise.

Moderator Peterson resumed the meeting.

ARTICLE 34. To see if the Town will vote to transfer, pursuant to Chapter 40, Section 15A of the General Laws, the care, custody and control of the Whitefield School site as shown as Parcel 9 on Wilmington's Assessor's Map 79 from the Wilmington School Committee, which has declared such site surplus and unnecessary for the educational purposes of the Wilmington Public Schools, to the care, custody and control of the Board of Selectmen and under the management of the Town Manager, and further to see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purpose of demolishing the Whitefield School and properly disposing all material related to such demolition; or take any other action related thereto.

Linda Toth, Fiorenza Drive, asked if the cost of demolition includes the cost of asbestos removal. Mr. Hull said yes.

Kathleen Reynolds, Historical Commission, stated this article was tabled from last year's town meeting. She said the Commission does not condone demolition of the building. She appreciates the time the Commission was given to do their job.

Frank West, 2 Birchwood Road, stated Mr. Miceli's Chief of Staff, Mr. Robinson, was here and stated there could be a supplemental appropriation. Mr. West said we have an opportunity to save the building. Mr. West said he spoke with Senator Tarr who would support the \$500,000 for a study.

Matt Savage stated it was indicated refurbishment could be \$1-3 million dollars. Selectman Newhouse stated the actual cost would probably be closer to \$3 to 5 million dollars.

Mario Marchese said he feels the building is worth saving. George Lingenfelter also echoed he was opposed to demolition.

Michael Caira, 5 Fletcher Lane, stated the Governor is struggling with the deficit. Would the Governor give \$500,000, he certainly hopes not as a taxpayer.

VOTED: Motion was moved by Selectman Newhouse, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that One Hundred Fifty Thousand Dollars (\$150,000) be raised and appropriated from the FY-16 tax levy and other general revenues of the town to be spent by the Town Manager for the purpose of demolishing the Whitefield School and properly disposing of all material related to such demolition, and further that pursuant to Chapter 40, Section 15A of the General Laws, the care, custody and control of the Whitefield School site as shown as Parcel 9 on Wilmington Assessor's Map 79 be hereby transferred from the Wilmington School Committee to the care, custody and control of the Board of Selectmen and under the management of the Town Manager.

ARTICLE 35. (drawn #50) To see if the Town will vote to accept as public ways the following described streets, as recommended by the Planning Board and laid out by the Selectmen (Massachusetts General Laws Ch. 41 and Ch. 82 as amended) and shown on certain Definitive Subdivision plans approved in accordance with "Rules and Regulations Governing the Subdivision of Land in the Town of Wilmington, Massachusetts," which plans are recorded at the Middlesex North Registry of Deeds and copies of which are on file in the office of the Town Clerk; and to authorize the Selectmen to acquire by purchase, gift or eminent domain such land and slope, drainage and other easements as may be necessary to effectuate the purpose of this Article; and further to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be spent by the Town Manager with the approval of the Board of Selectmen for such purposes.

Lt. Buck Drive – Beginning at a stone bound at the southeasterly corner of Lt. Buck Drive herein described at a point on the westerly sideline of Shawsheen Avenue, said point being N21°21'00"W a distance of ninety-three and sixty-six hundredths (93.66) feet from a stone bound located on the westerly side of Shawsheen Avenue, shown on the above-entitled referenced Plan; thence running along a curve turning to the left having a radius of thirty (30.00) feet, for a length of forty-six and ninety-eight hundredths (46.98) feet to a stone bound; thence running S68°55'18"W for a distance of one hundred twelve and eighty-five hundredths (112.85) feet to a stone bound; thence running along a curve turning to the left having a radius of three hundred seventy-five (375.00) feet, for a length of one hundred twelve and seventy hundredths (112.70) feet to a stone bound; thence running S51°42'07"W for a distance of forty-seven and fourteen hundredths (47.14) feet to a stone bound; thence running along a curve turning to the right having a radius of two hundred seventy-five (275.00) feet, for a length of two hundred twenty-seven and seventy hundredths (227.70) feet to a stone bound; thence running along a curve turning to the left having a radius of four hundred twenty-five (425.00) feet, for a length of one hundred forty-nine and seventy-seven hundredths (149.77) feet to a stone bound; thence running along a curve turning to the left having a radius of one hundred fifty (150.00) feet, for a length of forty-nine and fifty-two hundredths (49.52) feet to a stone bound; thence running along a curve turning to the left having a radius of thirty (30.00) feet, for a length of thirty-nine and twenty-five hundredths (39.25) feet to a stone bound; thence turning and running along a cul-de-sac having a radius of seventy (70.00) feet, for a length of three hundred fifty-five and forty-five hundredths (355.45) feet to a stone bound; thence running along a curve turning to the left having a radius of thirty (30.00) feet, for a length of twenty-three and seventy-nine hundredths (23.79) feet to a stone bound; thence running along a curve turning to the right having a radius of two hundred (200.00) feet, for a length of ninety-nine and eight hundredths (99.08) feet to a stone bound; thence running along a curve turning to the right having a radius of four hundred seventy-five (475.00) feet, for a length of one hundred sixty-seven and thirty-nine hundredths (167.39) feet to a stone bound; thence running along a curve turning to the left having a radius of two hundred twenty-five (225.00) feet, for a length of one hundred eighty-six and thirty hundredths (186.30) feet to a stone bound; thence running N51°42'07"E for a distance of forty-seven and fourteen hundredths (47.14) feet to a stone bound; thence running along a curve turning to the right having a radius of four hundred twenty-five (425.00) feet, for a length of one hundred twenty-seven and seventy-three hundredths (127.73) feet to a stone bound; thence running N68°55'18"E for a distance of one hundred twelve and thirty-three hundredths (112.33) feet to a stone bound; thence running along a curve turning to the left having a radius of thirty (30.00) feet, for a length of forty-seven and twenty-seven hundredths (47.27) feet to a stone bound; thence turning and running S21°21'00"E for a distance of one hundred ten (110.00) feet to the point of beginning. The roadway parcel described above is shown as Lt. Buck Drive on a Plan entitled "Street Acceptance Plan Wilmington, MA, Lt. Buck Drive Station 0+0 to 9+05.60", drawn by Hayes Engineering, Inc., dated February 14, 2014:

The Lt. Buck Drive Right of Way contains 1.245 acres (54,251 square feet) more or less.

or take any other action related thereto.

VOTED: Motion was moved by Selectman McCoy, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the following described streets, as recommended by the Planning Board and laid out by the Board of Selectmen pursuant to Massachusetts General Laws Chapter 41 and Chapter 82, as amended and shown on certain plans described below, be hereby accepted as town public ways and that the Board of Selectmen be hereby authorized to acquire by purchase, gift, eminent domain or otherwise, such land, slope and drainage or other easements as may be necessary to effect the purpose of this Article.

Lt. Buck Drive – Beginning at a stone bound at the southeasterly corner of Lt. Buck Drive herein described at a point on the westerly sideline of Shawsheen Avenue, said point being N21°21'00"W a distance of ninety-three and sixty-six hundredths (93.66) feet from a stone

bound located on the westerly side of Shawsheen Avenue, shown on the above-entitled referenced Plan; thence running along a curve turning to the left having a radius of thirty (30.00) feet, for a length of forty-six and ninety-eight hundredths (46.98) feet to a stone bound; thence running S68°55'18"W for a distance of one hundred twelve and eighty-five hundredths (112.85) feet to a stone bound; thence running along a curve turning to the left having a radius of three hundred seventy-five (375.00) feet, for a length of one hundred twelve and seventy hundredths (112.70) feet to a stone bound; thence running S51°42'07"W for a distance of forty-seven and fourteen hundredths (47.14) feet to a stone bound; thence running along a curve turning to the right having a radius of two hundred seventy-five (275.00) feet, for a length of two hundred twenty-seven and seventy hundredths (227.70) feet to a stone bound; thence running along a curve turning to the left having a radius of four hundred twenty-five (425.00) feet, for a length of one hundred forty-nine and seventy-seven hundredths (149.77) feet to a stone bound; thence running along a curve turning to the left having a radius of one hundred fifty (150.00) feet, for a length of forty-nine and fifty-two hundredths (49.52) feet to a stone bound; thence running along a curve turning to the left having a radius of thirty (30.00) feet, for a length of thirty-nine and twenty-five hundredths (39.25) feet to a stone bound; thence turning and running along a cul-de-sac having a radius of seventy (70.00) feet, for a length of three hundred fifty-five and forty-five hundredths (355.45) feet to a stone bound; thence running along a curve turning to the left having a radius of thirty (30.00) feet, for a length of twenty-three and seventy-nine hundredths (23.79) feet to a stone bound; thence running along a curve turning to the right having a radius of two hundred (200.00) feet, for a length of ninety-nine and eight hundredths (99.08) feet to a stone bound; thence running along a curve turning to the right having a radius of four hundred seventy-five (475.00) feet, for a length of one hundred sixty-seven and thirty-nine hundredths (167.39) feet to a stone bound; thence running along a curve turning to the left having a radius of two hundred twenty-five (225.00) feet, for a length of one hundred eighty-six and thirty hundredths (186.30) feet to a stone bound; thence running N51°42'07"E for a distance of forty-seven and fourteen hundredths (47.14) feet to a stone bound; thence running along a curve turning to the right having a radius of four hundred twenty-five (425.00) feet, for a length of one hundred twenty-seven and seventy-three hundredths (127.73) feet to a stone bound; thence running N68°55'18"E for a distance of one hundred twelve and thirty-three hundredths (112.33) feet to a stone bound; thence running along a curve turning to the left having a radius of thirty (30.00) feet, for a length of forty-seven and twenty-seven hundredths (47.27) feet to a stone bound; thence turning and running S21°21'00"E for a distance of one hundred ten (110.00) feet to the point of beginning.

The roadway parcel described above is shown as Lt. Buck Drive on a Plan entitled "Street Acceptance Plan Wilmington, MA, Lt. Buck Drive Station 0+0 to 9+05.60", drawn by Hayes Engineering, Inc., dated February 14, 2014:

The Lt. Buck Drive Right of Way contains 1.245 acres (54,251 square feet) more or less.

ARTICLE 36. (drawn #49) To see if the Town will vote to authorize the Board of Selectmen to sell, convey or otherwise dispose of that certain property and improvements thereto and interests therein known as Butters Farm, located at 165 Chestnut Street in Wilmington, identified as Assessors Map 15 Parcel 13 and more particularly described by the deed recorded at the Middlesex Registry of Deeds Northern District in Book 20621, Page 233, subject to the Preservation Restriction recorded at said Registry in Book 20826, Page 143 and such other terms, consideration, conditions and restrictions as the Board of Selectmen deems advisable; or take any other action related thereto.

VOTED: Motion was moved by Selectman Champoux, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative to authorize the Board of Selectmen to sell, convey or otherwise dispose of that certain property and improvements thereto and interests therein known as Butters Farm, located at 165 Chestnut Street in Wilmington, identified as Assessors Map 15 Parcel 13 and more particularly described by the deed recorded at the Middlesex Registry of Deeds Northern District in Book 20621, Page 233, subject to the Preservation Restriction recorded at said Registry in Book 20826, Page 143 and such other terms, consideration, conditions and restrictions as the Board of Selectmen deems advisable.

ARTICLE 37. (drawn #39) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised, Chapter 3, Section 10 Sale of Personal Property of the Town not over \$10,000 by deleting such Section 10 in its entirety and replacing it with the following new Section 10; or take any other action related thereto.

Section 10. Sale of Personal Property of the Town Not Over \$50,000

Any board or officer in charge of a department may, through the Town Manager acting as chief procurement officer, sell any personal property or material which is no longer useful to said department. The aggregate amount of all such sales by the Town shall not exceed \$50,000 in value in any one fiscal year, except as provided by Chapter 592, Acts of 1950. All such sales shall be subject to the prior approval of the Town Manager, acting as chief procurement officer. Insofar as applicable, the provisions of M.G.L. Chapter 30B, Section 15, shall govern all such sales.

VOTED: Motion was moved by Chairman O'Connell, and seconded, the Town of Wilmington voted in the affirmative that the Town vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised, Chapter 3, Section 10 Sale of Personal Property of the Town not over \$10,000 by deleting such Section 10 in its entirety and replacing it with the following new Section 10.

Section 10. Sale of Personal Property of the Town Not Over \$50,000

Any board or officer in charge of a department may, through the Town Manager acting as chief procurement officer, sell any personal property or material which is no longer useful to said department. The aggregate amount of all such sales by the Town shall not exceed \$50,000 in value in any one fiscal year, except as provided by Chapter 592, Acts of 1950. All such sales shall be subject to the prior approval of the Town Manager, acting as chief procurement officer. Insofar as applicable, the provisions of M.G.L. Chapter 30B, Section 15, shall govern all such sales.

ARTICLE 38. (drawn #44) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised, Chapter 3, Section 28, by adding the following at the end of Section 28; or take other action related thereto.

Notwithstanding the foregoing, the Town, acting through the Yentile Farm Development Committee and subject to the approval of the Town Manager, shall have the authority to determine the names of fields, play areas and structures at the 9 Cross Street property. Such authority shall not extend to naming the entire property, which shall remain with Town Meeting.

VOTED: Motion was moved by Chairman O'Connell, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the By-Laws of the Inhabitants of the Town of Wilmington be amended by adding the following at the end of Chapter 3, Section 28:

Notwithstanding the foregoing, the Town, acting through the Yentile Farm Development Committee and subject to the approval of the Town Manager, shall have the authority to determine the names of fields, play areas and structures at the 9 Cross Street property. Such authority shall not extend to naming the entire property, which shall remain with Town Meeting.

ARTICLE 39. (drawn #52) To see if the Town will vote to amend the By-laws of the Inhabitants of the Town of Wilmington, Revised, Chapter 5, Section 23, by adding the following sub-sections 23.1.1(c) and (d):

- (c) Notwithstanding the foregoing sub-section (b), the term "Dealer" shall not include an entity which is organized as a non-profit corporation and whose regular business involves the operation of retail thrift stores to fund charitable activities. Examples of such entities include, but are not limited to, Epilepsy Foundation, Goodwill Industries International, Inc. and The Salvation Army.

- (d) Notwithstanding the foregoing sub-section (b), the term “Dealer” shall not include an entity which operates as a consignment shop. An entity shall satisfy this exemption only if it accepts goods from another person for sale pursuant to a written agreement which provides that the entity act as the agent of the person transferring the goods and that such person retains ownership of and title to the goods until they are sold, at which time the proceeds of the sale are distributed between the parties as agreed.

or take any other action related thereto.

VOTED: Motion was moved by Selectman Newhouse, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the By-Laws of the Inhabitants of the Town of Wilmington be amended by adding the following sub-sections 23.1.1(c) and (d) to Chapter 5, Section 23:

- (c) Notwithstanding the foregoing sub-section (b), the term “Dealer” shall not include an entity whose regular business involves the operation of retail thrift stores which fund charitable activities. Examples of such entities include, but are not limited to, Savers Inc., Goodwill Industries International, Inc. and The Salvation Army.
- (d) Notwithstanding the foregoing sub-section (b), the term “Dealer” shall not include an entity which operates as a consignment shop. An entity shall satisfy this exemption only if it accepts goods from another person for sale pursuant to a written agreement which provides that the entity act as the agent of the person transferring the goods and that such person retains ownership of and title to the goods until they are sold, at which time the proceeds of the sale are distributed between the parties as agreed.

ARTICLE 40. (drawn #48) To see if the Town will vote to see if the Town will vote to increase the gross receipts that seniors may have in the prior calendar year to be eligible to defer property taxes under Massachusetts General Law Chapter 59 Section 5, Clause 41A from \$20,000 to \$40,000 as the income limit with such increase to be effective for deferrals granted for taxes assessed for the fiscal year beginning on or after July 1, 2015; or take any other action related thereto.

VOTED: Motion was moved by Selectman Champoux, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative to increase the gross receipts that seniors may have in the prior calendar year to be eligible to defer property taxes under Massachusetts General Law Chapter 59 Section 5, Clause 41A from \$20,000 to \$40,000 as the income limit with such increase to be effective for deferrals granted for taxes assessed for any fiscal year beginning on or after July 1, 2015.

ARTICLE 41. (drawn #41) To see if the Town will vote to increase the current income limits (gross receipts), in accordance with Massachusetts Chapter 184 S51 of the Acts of 2002, that seniors may have to be eligible for the property tax exemption allowed in accordance with Massachusetts General Law Chapter 59 Section 5, Clause 41C, from \$13,000 for a single person to \$20,000 and from \$15,000 to \$30,000 if married and to increase the current asset (whole estate) limits from \$28,000 for a single person to \$40,000 and from \$30,000 to \$50,000 if married with such increase to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2015; or take any other action related thereto.

VOTED: Motion was moved by Selectman McCoy, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative to increase the current income limits (gross receipts), in accordance with Massachusetts Chapter 184 S51 of the Acts of 2002, that seniors may have to be eligible for the property tax exemption allowed in accordance with Massachusetts General Law Chapter 59 Section 5, Clause 41C, from \$13,000 for a single person to \$20,000 and from \$15,000 to \$30,000 if married and to increase the current asset (whole estate) limits from \$28,000 for a single person to \$40,000 and from \$30,000 to \$50,000 if married with such increase to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2015.

ARTICLE 42. (drawn #45) To see if the Town will vote to increase the asset (whole estate excluding value of domicile) limit that seniors may have to be eligible for the property tax exemption allowed in accordance with Massachusetts General Law Chapter 59 Section 5, Claus 17D from \$40,000 to \$50,000 with such increase to be effective for exemptions granted for fiscal year beginning on or after July 1, 2015; or take any other action related thereto.

VOTED: Motion was moved by Chairman O'Connell, seconded by Theresa Manganelli, Vice Chairman of the Finance Committee, the Town of Wilmington voted in the affirmative to increase the asset (whole estate excluding value of domicile) limit that seniors may have to be eligible for the property tax exemption allowed in accordance with Massachusetts General Law Chapter 59 Section 5, Claus 17D from \$40,000 to \$50,000 with such increase to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2015.

ARTICLE 43. (drawn #35) To see if the Town will vote to accept M. G. L. Chapter 59 Section 5K affirming the Town's Senior Tax Volunteer Program which allows persons over the age of 60 to volunteer to provide services to the Town in exchange for a reduction in real property tax obligations; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cimaglia, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the Town vote to accept M. G. L. Chapter 59 Section 5K affirming the Town's Senior Tax Volunteer Program which allows persons over the age of 60 to volunteer to provide services to the Town in exchange for a reduction in real property tax obligations.

ARTICLE 44. (drawn #40) To see if the Town will vote to authorize the transfer of the care, custody, management and control of a certain parcel of land owned by the Town of Wilmington hereafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with Massachusetts General Laws Chapter 30B; and further that the Selectmen be and hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and to remain as open space in perpetuity upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington, Revised. Said parcel and interest is described as a portion of Map 6, Parcel 18; more particularly described as lots 179, 180, 181, 182 as shown on a plan of land entitled "Wilmington Gardens Addition" recorded with the Middlesex North Registry of Deeds Plan Book 26, Plan 36 and containing approximately 10,000 square feet of land for a sum no less than \$10,000; or take any other action related thereto.

Town Moderator Peterson advised that the Town Manager Hull has not deemed the property surplus and therefore the Article is Out of Order.

ARTICLE 45. (drawn #38) To see if the Town will vote to authorize the transfer of the care, custody, management and control of a certain parcel of land owned by the Town of Wilmington hereafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with Massachusetts General Laws Chapter 30B; and further that the Selectmen be and hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and to remain as open space in perpetuity upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington, Revised. Said parcel and interest is described as a portion of Map 6, Parcel 21; more particularly described as lots 212, 213, 214, 215, 216 as shown on a plan of land entitled "Wilmington Gardens Addition" recorded with the Middlesex North Registry of Deeds Plan Book 26, Plan 36 and containing approximately 12,500 square feet of land for a sum no less than \$12,500; or take any other action related thereto.

Town Moderator Peterson advised that the Town Manager Hull has not deemed the property surplus and therefore the Article is Out of Order.

ARTICLE 46. (drawn #54) To see if the Town will vote to authorize the transfer of the care, custody, management and control of a certain parcel of land owned by the Town of Wilmington hereafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with Massachusetts General Laws Chapter 30B; and further that the Selectmen be and hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington to remain as open space in perpetuity upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington, Revised. Said parcel and interest is described as a portion of Map 6, Parcel 21; more particularly described as lots 205, 206, 207, 208, 209, 210, 211, as shown on a plan of land entitled "Wilmington Gardens Addition" recorded with the Middlesex North Registry of Deeds Plan Book 26, Plan 36 and containing approximately 19,424 square feet of land for a sum no less than \$19,424; or take any other action related thereto.

Town Moderator Peterson advised that the Town Manager Hull has not deemed the property surplus and therefore the Article is Out of Order.

ARTICLE 47. (drawn #47) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington Revised, by adding the following new Chapter 5, Public Regulations, Section, Fencing, as follows:

#### FENCING

Fencing constructed on residential zoned property within the Town of Wilmington shall comply with the following:

1. All fencing shall be constructed in compliance with Massachusetts General Laws and Building Codes.
2. All fencing along a property boundary line shall be installed with finished side facing the abutting property, unless written consent is obtained from abutting property owner at the time of installation.
3. Fencing may be installed up to a property boundary line, but no portion of any holes excavated for the installation of fence posts shall be located on an abutting property and no portion of a fence may overhang an abutting property without written permission from abutting property owner.
4. All fencing shall be compatible with property use and the scenic character of the Town. All fences shall be maintained so that they do not constitute a hazard or blight.

or take any other action related thereto.

VOTED: Motion to approve was moved by Mr. Lingenfelter, and seconded, the Town of Wilmington voted unfavorably to the adoption of Article 47.

ARTICLE 48. (drawn #53) To see if the Town will vote to authorize the Selectmen to enter into an agreement, the terms of which shall be as determined by the Selectmen, to sell, convey or otherwise dispose of all or part of the following described parcel, following a determination made by the Town Manager that the land is not needed for any municipal purpose, and in accordance with Chapter 3, Section 16 of the By-Laws of the Inhabitants of the Town of Wilmington Revised, and other applicable law; the parcel being located on Alder Street and described in the Assessors' records as Map 49, Lot 5; or take any other action related thereto.

VOTED: Motion was moved by Mr. Michael Tkachuk, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative to the adoption of Article 48, which was declared surplus to the needs of the Town by the Town Manager and the Assessor placed a value of \$8,500 on the property.

ARTICLE 49. (drawn #51) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R-60) to Residential 20 (R-20), the following described parcel of land:

The land off Andover Street, Wilmington, Massachusetts as more fully described in a deed recorded in Middlesex North District Registry of Deeds Book 26704, Page 197, said premises containing 5.48 acres of land more or less and is shown on the Town's Assessors' Maps Map R3, Parcel 10.

Description

A certain parcel of land situated in Wilmington, Middlesex County, Massachusetts and shown as lot "A" on a plan entitled 'Plan of Land in Andover & Wilmington, Mass., as surveyed for Foster's Pond Improvement Assoc. Inc.' dated June 1950, duly recorded with Middlesex County North Registry of Deeds in Plan Book 114, Page 145, as follows:

- SOUTHWESTERLY: by a stone wall by four lines together measuring seven hundred eighty and 1/10 feet; thence turning and running
- SOUTHEASTERLY: by a stone wall, five hundred sixty-seven and 5/10 feet more or less; thence turning and running
- NORTHEASTERLY: by Lot "B" as shown on said Plan, five hundred thirty-five (535) feet more or less to the center of the roadway as shown on said Plan; thence running
- NORTHWESTERLY: by the center of the roadway, four hundred (400) feet more or less to the point of beginning.

or take any other action related thereto.

Scott Garrant, 54 Lowell Street, stated the parcel in question is private land. He continued that 5.5 acres of Foster's Pond is in Andover.

Shawn Walker, 7 Foster's Pond Road, stated she was a direct abutter and representing Foster's Pond Corporation. The corporation manages the conservation land and provides public access. She continued that neither Andover nor Wilmington provide funding for the road.

VOTED: Motion was moved by Mr. Garrant, seconded by Mr. Doherty, the Town of Wilmington voted 90 in favor 55 opposed to AMEND the Zoning Map for the adoption of Article 49. (Motion fails due lack of 2/3 vote)

ARTICLE 50. (drawn #37) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By deleting the first sentence of Section 3.8.11.c and inserting in its place: For new residential construction in the CB district that includes more than one building on the lot and which is designed entirely for multi-family residential use, the following criteria shall apply:

And by inserting the following new Section 3.8.11.d:

- d. For new residential construction in the CB district that consists of only one building on the lot and which is designed entirely for multi-family residential use, the following criteria shall apply:

Minimum lot area	25,000
Density	one unit per 2,500 sq. ft. of lot area; and not more than 12 units
Height	40 feet, but not to exceed three stories

Open Space	None, however where such use abuts a residential district or use a landscape buffer consistent with §5.2.6.1 shall be provided
Parking	1.5 spaces per dwelling
Maximum building coverage	30%
Minimum front yard	5 feet
Minimum side and rear yards	20 feet where such use abuts a residential district; 20 feet rear yard in all cases; 0 feet for a side yard where such a use abuts a commercial use of central business district

Michael Newhouse, 439R Middlesex Avenue, discussed as the owner of the property they have chipped away at the approval process since 2003. There will be 12 one bedroom units and there have been no changes to the site plan.

Mr. West asked if any of the units were affordable. Mr. Newhouse asked Moderator Peterson if he needed to answer that question. Moderator Peterson said no.

VOTED: Motion was moved by Mr. Newhouse, seconded by Mr. Doherty, the Town of Wilmington voted 193 in favor 2 opposed to amend the Wilmington Zoning Map:

By deleting the first sentence of Section 3.8.11.c and inserting in its place: For new residential construction in the CB district that includes more than one building on the lot and which is designed entirely for multi-family residential use, the following criteria shall apply:

And by inserting the following new Section 3.8.11.d:

- d. For new residential construction in the CB district that consists of only one building on the lot and which is designed entirely for multi-family residential use, the following criteria shall apply:

Minimum lot area	25,000
Density	one unit per 2,500 sq. ft. of lot area; and not more than 12 units
Height	40 feet, but not to exceed three stories
Open Space	None, however where such use abuts a residential district or use a landscape buffer consistent with §5.2.6.1 shall be provided
Parking	1.5 spaces per dwelling
Maximum building coverage	30%
Minimum front yard	5 feet
Minimum side and rear yards	20 feet where such use abuts a residential district; 20 feet rear yard in all cases; 0 feet for a side yard where such a use abuts a commercial use of central business district

ARTICLE 51. To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 20 (R20) to Neighborhood Business (NB) the following described parcels of land:

Parcel One: (Registered)

A certain parcel of land with the buildings thereon situated in Wilmington, Middlesex Northern District, Commonwealth of Massachusetts, bounded and described as follows:

Westerly: by Middlesex Avenue, one hundred twenty-seven and 38/100 (127.48) feet;

Northerly: by land nor or formerly of Emma E. Buck, two hundred eighteen and 16/100 (218.16) feet;

Southeasterly: by Parcel 3-24, two hundred twenty-three and 01/100 (223.01) feet; and

Southwesterly: by Parcel 3-33-T, one hundred thirteen and 06/100 (113.06) feet.

All of said boundaries are determined by the Land Court to be located on subdivision plan 17748-C, drawn by E. J. McCarthy, Chief Engineer, dated February 25, 1958 and March 4, 1958, as approved by the court, filed in the Land Registration Office, a copy of a portion of which is filed with Certificate of Title 10767, and said land is shown as Lot three (3) on said plan.

For title reference, see deed recorded as Document No. 00243393 with Certificate of Title No. 38907, recorded with the Middlesex Northern District Office of the Land Court in Book 197, Page 215.

The above described premises are shown as Parcel 6A on Wilmington Assessors Map 96.

Parcel Two: (Unregistered)

A certain parcel of land with the buildings and improvements thereon, shown as Lot #6 on a plan entitled, "Subdivision Plan of Land in Wilmington, MA, 439 Middlesex Avenue, Scale 1" = 20' September 30, 2004", prepared for James E. Cleary by Neponset Valley Survey, which plan is recorded at the Middlesex North District Registry of Deeds in Plan Book 217, Plan 22. Said lot contains 20,087 square feet, according to said plan.

For title reference, see deed recorded at the Middlesex North District Registry of Deeds in Book 18528, Page 241.

The above described premises are shown as Parcel 6 on Wilmington Assessors Map 96.

Article 51 was withdrawn by the Petitioner.

ARTICLE 52. (drawn #42) To see if the Town will vote to permanently and officially name the recreational project set to be built on the property known as "Yentiles Farm" (formerly 9 Cross Street) the:

#### YENTILE FARM RECREATIONAL FACILITY

Since 1934 this farm and property has been a landmark to the people of Wilmington, the Town itself and widely known to surrounding communities who's towns people visited this farm for flowers, fresh vegetables, Christmas Trees, mulch, loam and friendship. The Yentile Farm, closing in 2005, was one of the last fully operational farms in Wilmington with many acres of planted crops, green houses, farm stand and farm livestock. Out of the eleven dairy farms once active in this Town, the Yentile Farm was the very last working dairy farm in Wilmington with over one hundred head of cattle. The Yentile's and the Yentile Farm provide fresh food to the United States Army during

World War II, produce to Wilmington businesses such as Market Basket and Stelio's Restaurant, Memorial Day Geraniums for United States Military Veterans' Graves, hay and pumpkins to the Town for Halloween parades and Holiday Wreaths to Wilmington Churches. Rocco and Rose Yentile passed the farm down to their seven children (Frank "Tony", Samuel "Sam", Vincent "Vinnie", Viola "Vicki", Theresa "Terry", Rocco Jr. "Rocky" and Joseph) who ran the farm until they reached into their eighties and could no longer physically operate the farm. The decision to cease the farm operations was heartbreaking for the entire family.

Of the Yentile family, Frank Yentile, a life long Wilmington resident who raised a family in town, a Merchant Marine, a US Army WWII Veteran (1940) and retired as a Custodian for the Town of Wilmington; Vincent Yentile, a life long Wilmington resident who raised a family in town, a US Army Korean War Veteran (1951); Rocco Yentile, a life long resident of Wilmington, a US Army Korean War Veteran (1953), a Wilmington "Call Fireman" since 1950 and retired as the Head of the Wilmington Water Department; Herbert Garey, husband of Therese Yentile, a US Army Korean War Veteran (1952) and two other members of the Yentile Family both of whom are life long residents of Wilmington, one recently retiring as a Custodial Foreman for the Town of Wilmington and the other currently employed by the Town of Wilmington. With this history it is very easy to see that there is a long, deep-rooted connection between the Yentile Farm, the Yentile Family and the Town of Wilmington.

The Yentile family, their children and grandchildren have grown up as natives of Wilmington, attended Wilmington Schools and have long supported the Wilmington Community. This property has been known as "Yentile's" or "Yentile Farm" since 1934. Along with this well known fact the Town, the townspeople and surrounding communities have referenced this property as the "Yentile Farm" at every Town Meeting, PowerPoint presentation, video, site plan, newspaper article and event regarding this property and the soon to be built recreational field since its beginning. The Yentile Farm itself, the press coverage and Town proposals have already instilled the Yentile Farm name as the property and recreational project name and continued landmark within this community and surrounding towns. The Yentile Farm name will forever be synonymous with this property. This project further leaves many options for the naming of many other areas within the Yentile Farm Recreational Facility such as but not limited to: the proposed football field, gardens and benches etc.

or take any other action related thereto.

Chairman O'Connell stated there should be a public process to discuss other names for naming the facility. She continued that she is trying to uphold the public process. Other people have also approached her regarding the naming.

David Ragsdale, 18 Marion Street, feels the Yentile name deserves serious consideration. He continued there has not been enough public discussion.

Frank West, 2 Birchwood Road, stated for 80-90 years the name has been Yentile Farm. He thinks it is a great opportunity for the naming.

MOTION TO POSTPONE: Requested from the floor by Shawn Walker, 7 Foster's Pond Road.

Discussion:

Ed Riekstins, 106 Burlington Avenue, feels this is a disservice to the process.

Mr. Sorrentino thinks it is silly to postpone. Town Meeting is a public process.

Selectman Cimaglia agrees with Mr. Sorrentino, he also feels the overall name is great.

Selectman Champoux stated there is merit to naming, but the process should be engaged.

Brian Stickney, 6 Kirk Street, feels his family is very passionate about this and will vote no on the motion to postpone.

Mr. Michael Caira, said that he has great respect for the Yentile's. He would like the ability to defer the naming.

VOTED: Motion was moved by Shawn Walker, seconded, the Town of Wilmington voted 63 in favor 182 opposed to postpone naming of Yentile until next year. Motion fails.

Ed Loud, 4 Valyn Lane, feels this process should not be rushed.

Motion to end debate was made from the floor.

VOTED: Motion was moved by Jennifer Cushing, 70 Middlesex Avenue, and seconded, the Town of Wilmington voted in the affirmative to end debate on Article 52.

VOTED: Motion was moved by Mr. Stickney, seconded by Mr. Sorrentino, the Town of Wilmington voted 194 in favor 61 opposed to the adoption of Article 52 naming the Yentile Farm Recreational Facility.

ARTICLE 53. (drawn #36) To see if the Town will vote to establish a by-law referred to as the Transparency Act of 2015 that requires Town of Wilmington officials to post all on-going contracts and future contracts on the Town of Wilmington's website within 72 hours of signing the contract. This shall include the current contracts to build Wilmington High School; or take any other action related thereto.

Motion was made by Selectman Newhouse, seconded and so voted to Passover.

Moderator Peterson stated that he would be recusing himself from the discussion on Articles 54 and 56.

Mr. Caira stated that Articles 54 and 56 would be taken together.

ARTICLE 54. (drawn #43) To see if the Town will vote to repeal the vote taken at Special Town Meeting on December 4, 2014 on Article 1 and to vote to not authorize the Board of Selectmen to borrow money to acquire the Elinor M. Ristuccia Memorial Arena and those properties identified as Town Assessor Map 44, Parcel 178 and Map 53 Parcel 155 and numbered 190 and 190R Main Street in Wilmington; or take any other action related thereto.

No motion was made from the floor on Article 54. Mr. Caira declared the Article defeated. (Petitioner not present)

ARTICLE 56. (drawn #43) To see if the Town will vote to suspend all spending for the development of the proposed recreational complex at the former Yentile Farm property identified as 9 Cross Street on Assessors Map 39 Parcel 5 and to advertise in at least 4 newspapers and all other usual procurement advertising sites a request for proposal for private funding to build, manage, lease 2 ice arenas to be built at 9 Cross Street.

The two ice arenas shall be leased from the Town of Wilmington for 30 years for one dollar. All funding, construction, and managing of the ice arenas shall be provided by private enterprise and not the Wilmington taxpayers. The lease agreement shall provide free ice time for the Town of Wilmington totaling 600 hours per year. This ice time shall be from the hours of 4 p.m. – 9 p.m. Monday through Friday and 9 a.m. – 9 p.m. on Saturday and Sunday. The lease shall include adequate ice time to be given to Wilmington High School Hockey which shall have first choice of the available ice times.

Advertising for procurement for this private enterprise run facility shall be a minimum of 4 months.

Any design work and engineering already contacted by the Town of Wilmington shall be provided to the private enterprise at no cost to them.

All existing contractual obligations by the Town of Wilmington shall be met. If escape clauses exist in contracts they shall be exercised so as to not cost the Town of Wilmington any further money; or take any other action related thereto.

Motion was made, seconded and so voted to Passover Article 56.

ARTICLE 55. (drawn #46) To see if the Town will vote to preserve the existing building at 159 Church Street known as Wilmington High School before the new high school was built and to prevent it from being demolished and have it utilized to meet the needs or desires of the Town of Wilmington and/or be rented out to generate revenue and/or be turned into a benefit for the Town; or take any other action related thereto.

Motion was Ruled Out of Order by the Moderator.

VOTED: It was moved and seconded to adjourn the 2015 Annual Town Meeting at 5:11 p.m.

Voters in attendance: 432

Non-Voters: 29

Submitted by:

Sharon George  
Town Clerk



*Adams Street  
Catch Basin Cleaning*



*Installation of Sidewalks  
Middlesex Avenue*

# Directory of Officials - January 1, 2016

<u>Board of Selectmen</u>	Michael L. Champoux, Chairman	2018
	Michael V. McCoy	2017
	Judith L. O'Connell	2017
	Louis Cimaglia, IV	2016
	Michael J. Newhouse	2016
<u>Town Manager</u>	Jeffrey M. Hull	
<u>Moderator</u>	Robert G. Peterson, Jr.	2018
<u>School Committee</u>	Margaret A. Kane, Chairman	2016
	Virginia M. Bonish, Vice Chairman	2017
	Kathleen M. Carroll	2016
	Julie Broussard	2016
	Stephen P. Bjork	2017
	Mary Jane Byrnes	2018
	Manny L. Mulas	2018
<u>Superintendent of Schools</u>	Mary C. DeLai	
<u>Finance Committee</u>	Theresa M. Manganelli, Chairman	2017
	Bernard P. Nally, Jr., Vice Chairman	2018
	Jonathan R. Eaton, Secretary	2016
	Marianne J. Gallezzo	2016
	Leigh J. Martinson	2016
	John F. Doherty, III	2017
	Robert P. Palmer	2017
	Michele Kincaid	2018
	Kevin C. Stokes	2018



# Boards, Committees & Commissions - January 1, 2016

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Library Trustees</u>		<u>Registrars, Board of</u>	
James M. Lemay, Chairman	2017	Priscilla R. Ward, Chairman	2016
Eileen L. MacDougall, Vice Chairman	2017	Edward L. Sousa	2017
Jeffrey H. Nussbaum	2016	Alice M. Hooper	2018
Donald J. Pearson	2016	Sharon A. George, Clerk	
Joan S. Grady	2018		
Daniel J. Hall	2018		
James Banda, Sr., Trustee Emeritus		<u>Scholarship Fund Committee</u>	
Anne Buzzell, Trustee Emeritus		Mary C. DeLai, Chairman	2017
		Susanne L. Clarkin	2017
		Carol A. King	2017
		Michele Caira Nortonen	2017
		Robert G. Peterson	2017
<u>Permanent Building Committee</u>		<u>Trustees of Trust Funds</u>	
George W. Hooper, II, Chairman	2017	Michael Morris, Chairman	2018
Joseph J. Parrella, Jr.	2016	Michelle L. Gomes	2018
John C. Holloway	2017	Pamela L. MacKenzie	2018
Diane M. Allan	2018		
Paul J. Melaragni	2018		
<u>Planning Board</u>		<u>Water and Sewer Commissioners</u>	
Michael A. Sorrentino, Chairman	2017	Joseph J. Balliro, Jr., Chairman	2016
Terence R. Boland, Clerk	2018	George R. Allan	2017
Sean T. Hennigan	2016	Robert W. LaVita	2018
Randi R. Holland	2018		
David G. Shedd	2019		
<u>Recreation Commission</u>		<u>Wilmington Arts Council</u>	
C. Michael Burns, Chairman	2017	Jean A. Chang, Co-Chairman	2016
Sheila Burke, Vice Chairman	2018	Linda D. Molloy, Co-Chairman	2017
Charles Biondo	2016	Louise A. Anderson	2016
Mark Kennedy	2016	Ruth E. Camber	2016
Laurie Robarge	2018	Jane M. Crane	2016
		Stephen S. Greco	2016
		Sara E. Brook	2017
		Marguerite Elia	2017
		Diane L. Giamberardino	2017
<u>Regional Vocational Technical School Committee</u>		* Advisory Board Member	
Robert G. Peterson, Secretary	2016		
James M. Gillis	2018		

# Boards, Committees & Commissions - January 1, 2016

## Wilmington Election Officers – Term Expires Annually

### Precinct 1

Mary D'Eon, Warden  
Sarah H. Cosman, Precinct Clerk  
Mary Schultz, Deputy Clerk  
Wendy Diecidue, Inspector  
Carolyn Kenney, Inspector  
Ann Peters, Inspector  
Clarice J. Ross, Inspector  
Linda Costantino, Alternate  
Kim Mytych, Alternate

### Precinct 3

Georgia Arbo, Warden  
Patricia McKenna, Precinct Clerk  
Shirley Brush, Inspector  
Carol King, Inspector  
Janice Quandt, Inspector  
Alma D'Antonio, Alternate  
Irene Hoffman, Alternate  
Ruth Holbrook, Alternate  
Medora Miller, Alternate

### Precinct 5

Cynthia McCue, Warden  
Maureen Fiorenza, Deputy Warden  
Joan Searfoss, Precinct Clerk  
Claire D'Entremont, Inspector  
Jeanne Grant, Inspector  
Gail Protopapas, Inspector  
Summer Beals, Alternate  
Jane Crane, Alternate  
Beverly Dalton, Alternate  
Elizabeth Lawrenson, Alternate  
Paige Miller, Alternate

### Precinct 2

Alfred Antinarelli, Warden  
Jeanne Buck, Deputy Warden  
Elizabeth Roberts, Deputy Clerk  
Helen Brady, Inspector  
Andrea Houser, Inspector  
Gayle Regan, Inspector  
Robert J. Sweet, Inspector  
Carol Dwyer, Alternate  
Rosalie McConologue, Alternate  
Audrey E. Riddle, Alternate

### Precinct 4

Susan McNamara, Warden  
Gail Gass, Inspector  
Mary Lunetta, Inspector  
Catherine Bimbo, Alternate  
Barbara Bishop, Alternate  
Joanna E. Clayton, Alternate  
Lorraine A. Hermann, Alternate  
Rosemary Russo, Alternate  
Maureen Sheehan, Alternate

### Precinct 6

Donald Armstrong, Warden  
Rosemary Greco, Inspector  
Jean C. Lefavour, Inspector  
Julie Murphy, Inspector  
Mary F. Kiesinger, Inspector  
James Buckley, Alternate  
Karen Campbell, Alternate  
Helen Engdahl, Alternate  
Jean Mazzocca, Alternate  
Margaret White, Alternate

## Officers and Department Heads - January 1, 2016

Accountant	Michael Morris	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control Officer	Christopher H. Sullivan	658-5071
Assistant Town Manager	Kendra L. Amaral	658-3311
Assessor, Principal	Karen L. Rassias	658-3675
Constable	Alan Hunter	658-6811
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	Gary J. Donovan	658-3346
Fence Viewer	Paul Alunni	658-4499
	John T. Spaulding	658-4531
Fire Chief	Richard T. McClellan	658-3346
Housing Authority Executive Director	Maureen Hickey	658-8531
Inspector of Buildings	John T. Spaulding	658-4531
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Michael V. McCoy	658-3311
Mass. Water Resource Authority Advisory Board	Michael J. Woods	658-4711
Metropolitan Area Planning Council	Valerie J. Gingrich	658-8238
Middlesex Canal Commission	Betty M. Bigwood	657-7870
	Michael J. McInnis	
Museum Curator	Theresa McDermott	658-5475
Planning/Conservation Director	Valerie J. Gingrich	658-8238
Plumbing and Gas Inspector	Paul Raffi	658-4531
Police Chief	Michael R. Begonis	658-5071
Public Buildings Superintendent	George W. Hooper, II	658-3017
Public Health Director	Shelly M. Newhouse	658-4298
Public Health Nurse	Traci A. Mello	694-2041
Public Works Director	Michael J. Woods	658-4481
Reading Municipal Light Dept. Advisory Board	George W. Hooper, II	658-3017
	Dennis Kelley	658-3017
Recreation Director	Deborah E. Cipriani	658-4270
Sealer of Weights and Measures	Charles H. Carroll	(617) 727-3480 x 21131
Town Clerk	Sharon A. George	658-2030
Town Counsel	John C. Foskett	(617) 951-2300
Town Engineer	Paul Alunni	658-4499
Town Manager	Jeffrey M. Hull	658-3311
Treasurer/Collector	Pamela L. MacKenzie	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Water & Sewer Superintendent	Michael J. Woods	658-4711
Wiring Inspector	Frederick Sutter	658-4531



## TOWN OF WILMINGTON MUNICIPAL SERVICES GUIDE

### GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates - 2<sup>nd</sup> & 4<sup>th</sup> Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 978 - 658-3311

Michael L. Champoux, Chairman  
Louis Cimaglia, IV  
Michael V. McCoy  
Michael J. Newhouse  
Judith L. O'Connell

Town Manager - Jeffrey M. Hull – 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager – Kendra L. Amaral – 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk – Sharon A. George – 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.

## **FINANCIAL ADMINISTRATION**

### Town Accountant - Michael Morris – 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

### Principal Assessor – Karen L. Rassias – 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

### Treasurer/Collector – Pamela L. MacKenzie – 978-658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

## **COMMUNITY DEVELOPMENT**

### Planning/Conservation Director – Valerie J. Gingrich – 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act, Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

### Building Inspector – John T. Spaulding – 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health – Shelly M. Newhouse – 978 - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

### **PUBLIC SAFETY**

Fire Chief – Richard T. McClellan – 978 - 658-3346 -- Emergency Number - 9-1-1

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Michael R. Begonis – 978 - 658-5071 -- Emergency Number - 9-1-1

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – April E. Kingston – 978 - 658-5071 -- Emergency Number - 9-1-1

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

### **DEPARTMENT OF PUBLIC WORKS**

Director - Michael J. Woods – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

## **PUBLIC BUILDINGS DEPARTMENT**

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

## **HUMAN SERVICES**

Elderly Services Director - Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director - Christina A. Stewart – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site [www.wilmlibrary.org](http://www.wilmlibrary.org).

Recreation Director – Deborah E. Cipriani – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent – Louis Cimaglia, IV – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

# Boards, Committees & Commissions

## Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2 <sup>nd</sup> Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1 <sup>st</sup> Wednesday		Arts Center	7:00 p.m.
ASSESSORS, BOARD OF	2 <sup>nd</sup> Thursday	SM CONF	Town Hall	2:00 a.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed			
COMMUNITY DEVELOPMENT	4 <sup>th</sup> Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1 <sup>st</sup> Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	As Needed			
ELDERLY SERVICES COMMISSION	3 <sup>rd</sup> Thursday		Sr. Center	1:30 p.m.
FINANCE COMMITTEE	2 <sup>nd</sup> Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2 <sup>nd</sup> Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	2 <sup>nd</sup> Monday		Deming Way	10:00 a.m.
HOUSING PARTNERSHIP	As Needed		Town Hall	
LIBRARY TRUSTEES	3 <sup>rd</sup> Tuesday		Library	7:00 p.m.
OPEN SPACE AND RECREATION	As Needed		Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1 <sup>st</sup> Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1 <sup>st</sup> Thursday	8	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	As Needed	SM CONF	Town Hall	
SCHOOL COMMITTEE	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday	LIB	High School	7:00 p.m.
SELECTMEN, BOARD OF	2 <sup>nd</sup> & 4 <sup>th</sup> Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3 <sup>rd</sup> Thursday	9	Town Hall	5:30 p.m.

# Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998	
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908	
Adelaide Street	from Church Street to Middlesex Avenue	666	1976	
Agostino Drive	from Gandalf Way	999	1979	
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996	
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894	
Allgrove Lane	from Woburn Street	470	1993	
Allgrove Lane	from Allgrove Lane to dead-end	430	1996	
Allenhurst Way	from Woburn Street	1,161	1994	
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971	1984
Amherst Road	from Shawsheen Ave. to end of cul-de-sac	1,500	1996	
Andover Street	from Salem Street	180	1894	
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894	1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985	
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966	
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998	
Apollo Drive	from Charlotte Road to Draper Drive	300	1971	
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990	
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966	1978
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998	
Aspen Drive	from Russell Road thru cul-de-sac	320	1999	
Auburn Avenue	from Shawsheen Avenue	755	1945	
Avon Street	from Avery Street thru cul-de-sac	320	1999	
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947	
Bailey Road	from Apache Way northeasterly to Bailey Rd.	165	1998	
Bailey Road	from Aldrich Rd. southeasterly to Bailey Rd.	538	1999	
Baker Street	from Brand Avenue to beyond Phillips Ave.	684	1945	
Baker Street	from Existing Baker Street	135	2001	
Baland Road	from Ballardvale Street	540	1972	
Ballardvale St.	from Salem Street to Route 125	965	1894	
Ballardvale St.	from Route 125 to Andover Line	12,000	1894	1985
Bancroft Street	from Liberty Street	400	1952	
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966	
Beacon Street	from Church Street to Belmont Avenue	970	1915	
Beech Street	from Burlington Avenue to Byron Street	1,005	1947	
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959	
Belmont Avenue	from Columbia Street to State Street	980	1933	
Benson Road	from Radcliff Road to Tewksbury Line	616	1971	
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975	
Birch Road	from Birch Rd. easterly thru cul-de-sac	345	1999	
Birchwood Road	from Shady Lane Drive	1,197	1952	
Birchwood Road	from Judith Road	400	1953	
Blanchard Road	from Kendall Road	625	1989	
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998	
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960 1971
Brand Avenue	from Bridge Lane	510	1933	1943
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943
Brattle Street	from Massachusetts Avenue to Garden Ave.	1,066	1945	
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938	
Bridge Lane	from Shawsheen Avenue	455	1894	
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Broad Street	from King Street	1,377	1954	
Burlington Avenue	from Main Street to Burlington Line	8,588	1894	
Burnap Street	from Grove Avenue	1,145	1953	
Burnap Street	from Winchell Road	484	1945	
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946
Butters Row	from Main Street to Chestnut Street	3,577	1894	
Buzzell Drive	from Draper Drive to Evans Drive	600	1971	
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961	
Carter Lane	from Shawsheen Ave to beyond Norfolk Ave.	1,411	1957	
Castle Drive	from Burlington Ave left to Burlington Ave	1,325	1997	
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966	
Cedar Street	from Burt Road to Harris Street	687	1945	
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963	
Central Street	from Church Street to Middlesex Avenue	552	1950	
Chandler Road	from Adams Street to Kelley Road	400	1957	
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971
Charlotte Road	from Gunderson Rd. to beyond Apollo Dr.	859	1971	
Chase Road	from Hathaway Road	297	1953	
Cherokee Lane	from Woburn St easterly thru cul-de-sac	812	1999	
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894	
Chisholm Way	from Mink Run to end of cul-de-sac	427	2008	
Church Street	from Main Street to Middlesex Avenue	4,285	1894	
Clark Street	from Main Street to Church Street	2,470	1894	1969
Clorinda Road	from Agostino Drive	887	1979	
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997	
Cochrane Road	from Forest Street to Wabash Road	800	1947	
Columbia Street	from Church St. to beyond Belmont Avenue	1,150	1908	1933
Concord Street	from Federal Street to North Reading Line	5,803	1894	
Congress Street	from Forest Street to Burlington Line	977	1939	
Cook Avenue	from Main Street	813	1946	
Coolidge Road	from Hathaway Road	270	1951	
Corey Avenue	from Canal Street to Grand Street	366	1951	
Cornell Place	from Fordham Road	747	1982	
Cottage Street	from Main Street	927	1954	
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998	
Crest Avenue	from Ayotte Street	558	1947	
Cross Street	from Main Street to Lowell Street	697	1894	
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996	
Cunningham St.	from Salem Street to Beeching Avenue	2,447	1944	1952 1953
Cushing Drive	from Shawsheen Avenue	990	1993	
Cypress Street	from Glen Road	260	1951	
Dadant Drive	from North Street to North Street	1,760	1964	
Davis Road	from Main Street	500	1952	
Dayton Road	from Hathaway Road	170	1951	
Dell Drive	from Burlington Avenue	1,794	1958	1971
Dexter Street	from Main Street	480	1979	
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954	
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997	
Dorchester Street	from Billerica Line	1,214	1951	
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960	
Douglas Avenue	from Palmer Way	1,017	1989	
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Drury Lane	from Glen Road to School Street	633	1963
Dublin Avenue	from Main Street	500	1951
Dunton Road	from Nassau Avenue	649	1956
Eames Street	from Main Street to Woburn Street	3,200	1894
Earles Row	from Route 62	820	1994
Edward Road	from Forest Street to beyond Baldwin Rd.	450	1947
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978
Elwood Road	from Forest Street	642	1968
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951
Emerald Avenue	from Andover St. westerly thru cul-de-sac	400	2000
Englewood Drive	from Kenwood Drive	455	1971
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979
Fairfield Road	from Main Street	1,299	1946
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958
Fairmont Avenue	from Molloy Road	952	1971
Fairview Avenue	from State Street	648	1933
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944 1953
Faulkner Avenue	from Faulkner Ave northeasterly to dead end	125	1999
Fay Street	from Glen Road to Garden Avenue	714	1938 1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894
Fenway Street	from Rollins Rd to end of cul-de-sac	375	2004
Ferguson Road	from Shawsheen Avenue	1,073	1967
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996
Fiorenza Drive	from Andover Street	4,087	2012
Flagstaff Road	from Nichols Street	587	1989
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977
Floradale Avenue	from Burlington Avenue	627	1970
Flynn Way	from Federal Street to end of cul-de-sac	680	1996
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004
Fordham Road	from North Reading Line	3,714	1971
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894 1976
Fox Run Drive	from High Street	975	1989
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978
Frederick Drive	from Salem Street	1,070	1966
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979
Gandalf Way	from Glen Road to Agostino Drive	549	1979
Gatehouse Lane	from Towpath Road	380	1994
Gearty Street	from Ring Avenue	627	1989
Glen Road	from Middlesex Avenue to Main Street	6,870	1894
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952
Glenview Road	from Suncrest Avenue	365	1959
Gloria Way	from Broad Street	770	1989
Gowing Road	from Park Street to Marcus Road	941	1956
Grace Drive	from Shawsheen Ave. to beyond Melody Lane	2,514	1966
Grand Avenue	from Corey Avenue	815	1952
Grant Street	from Federal Street	780	1943
Great Neck Drive	from Woburn Street	536	1989
Grove Avenue	from Main Street to Lake Street	4,147	1910
Grove Street	from Reading Line	120	1957
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959 1966

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Hamlin Lane	from Lawrence Street	540	1962		
Hanover Street	from Atlantic Avenue	574	1988		
Hanson Road	from Woodland Road	838	1969		
Hardin Street	from Aldrich Road to Jaquith Road	428	1951		
Harnden Street	from Main Street to Glen Road	600	1895		
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971		
Harris Street	from Burlington Avenue to Cedar Street	806	1945		
Harvard Avenue	from Main Street to River Street	430	1951		
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951	1953	1959
Hawthorne Road	from Woburn Street	230	1956		
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979		
Henry L. Drive	from Woburn Street	651	1993		
High Street	from Middlesex Avenue to Woburn Street	3,585	1894		
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914		
Hilltop Road	from Suncrest Avenue	364	1959		
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945	1951	1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894	1972	1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985		
Industrial Way	from Woburn Street to West Street	4,430	1974		
Isabella Way	from West Street	385	2001		
Jaques Lane	from Lake Street to the end of cul-de-sac	873	2012		
Jaquith Road	from Shawsheen Avenue	1,398	1938	1949	1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968		
Jewel Drive	from Eames Street	1,303	1985		
Jones Avenue	from Glen Road	717	1940		
Jonspin Road	from Andover Street	3,800	1993		
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953		
Kajin Way	from Woburn Street	455	1989		
Kelley Road	from Chandler Road	923	1957		
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945		
Kenwood Avenue	from Woburn St. to beyond Englewood Dr.	1,725	1970	1971	
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958		
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894		
King Street	from Glen Road to Broad Street	2,400	1940	1945	
King Street Ext.	from Glen Road	487	1979		
Kirk Street	from Main Street	575	1951		
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894		
Lang Street	from Bancroft Street	409	1952		
Laurel Avenue	from Parker Street to Molloy Road	659	1950		
Lawrence Court	from Lawrence Street	728	1956		
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956		
Ledgewood Road	from Suncrest Avenue	383	1959		
Leonard Lane	from Hopkins Street to end of cul-de-sac	540	2011		
Lexington Street	from Cunningham St. to Morningside Drive	714	1974		
Liberty Street	from Federal Street	740	1943		
Lincoln Street	from Federal Street	720	1943		
Linda Road	from High Street to beyond Pineridge Road	1,760	1950		
Lloyd Road	from Main Street	1,050	1951		
Lockwood Road	from Ballardvale Street	977	1957		
Longview Road	from Middlesex Avenue	650	1959		
Lorin Drive	from Swain Road	560	1992		
Loumac Road	from Drury Lane	510	1963		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Lowell Street	from Main Street to Reading Line	10,152	1894	1978
Lowell St. Park	from Lowell Street	580	1908	1957 1958
Lt. Buck Drive	from Shawsheen Avenue	906	2015	
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979	
Mackey Road	from Federal Street	250	1943	
Magazine Road	from Wisser Street	320	1973	
Magazine Street	from Taplin Avenue	190	1973	
Main Street	from Tewksbury Line to Woburn Line	21,387	1894	
Manning Street	from Aldrich Road to Moore Street	970	2002	
Marcia Road	from North Street to beyond Carolyn Rd.	2,806	1962	1971
Marcus Road	from Gowing Road	2,315	1958	
Marie Drive	from Woburn St. to beyond Gunderson Road	1,525	1961	1966
Marion Street	from Burlington Ave. to beyond Clifton St.	1,876	1945	
Marion Street	from Marion St. westerly to Marion St.	975	1995	
Marion Street	from Marion St. southeasterly to Marion St.	1,133	2000	
Marion Street	from Marion St. southerly an additional	950	2001	
Marion Street	from Marion St. easterly an additional	715	2012	
Marjorie Road	from Main Street	1,392	1951	
Massachusetts Ave.	from Main Street to beyond Brattle St.	810	1945	
McDonald Road	from Salem Street	2,621	1944	
Meadow Lane	from Suncrest Avenue	364	1957	
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997	
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966	
Meadow Brook Rd.	from Factory Rd. southeasterly	204	2001	
Middlesex Avenue	from Main Street to Salem Street	12,140	1894	
Miles Street	from Main Street to Hobson Avenue	380	1945	
Mill Road Ext.	from Mill Road to end of cul-de-sac	725	2011	
Miller Road	from Glen Road	638	1945	
Molloy Road	from Lowell Street	988	2001	
Moore Street	from Shawsheen Ave to beyond Wedgewood Ave	1,528	1967	
Moore Street	from Existing Moore Street	630	2001	
Morgan Road	from Kilmarnock Street	653	1977	
Morningside Drive	from Lexington Street to Fairfield Road	693	1974	
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939	
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988
My Way Circle	from Fiorenza Drive	341	2012	
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946	
Nathan Road	from Senpek Road	1,057	1971	
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006	
Nelson Way	from High Street thru cul-de-sac	800	2002	
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894	
Nickerson Avenue	from West Street	953	1947	
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954	
North Street	from Middlesex Avenue to Marcia Road	3,515	1945	
N. Washington Ave.	from Agostino Drive	858	1979	
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997	
Nunn Road	from Kelley Road	214	1965	
Oak Street	from Salem Street	355	1951	
Oakdale Road	from Short Street to Judith Road	2,301	1950	
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958	
Oakwood Road	from Main Street to beyond Emerson Street	800	1946	
Olson Street	from Church Street	122	1957	
Oxbow Drive	from Woburn Street	1,751	1994	

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Palmer Way	from Middlesex Avenue	1,437	1989	
Park Street	from Woburn Street to No. Reading Line	4,180	1895	
Parker Street	from Lowell Street to Blackstone Street	2,000	1919	
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990	
Patricia Circle	from Dell Drive	595	1958	
Pershing Street	from Federal Street	720	1943	
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946	1954 1981
Pilcher Drive	from the end of Gearty Street	410	1989	
Pilling Road	from Hathaway Road	954	1959	
Pine Avenue	from Main Street to Hobson Avenue	380	1945	
Pineridge Road	from North Street to Linda Road	914	1960	
Pineview Road	from Cobalt Street to Adelman Road	450	1953	
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954	
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962	
Powder House Cir.	from Middlesex Avenue	710	1954	
Presidential Dr.	from Boutwell Street	826	1977	
Presidential Dr.	from Presidential Drive thru cul-de-sac	768	1998	
Progress Way	from Industrial Way	630	1974	
Quail Run	from Woburn Street	500	1992	
Radcliff Road	from South Street to Benson Road	355	1971	
Railroad Avenue	from Clark Street	650	1909	
Reading Avenue	from Oakwood Road	215	1979	
Reading Avenue	from Faulkner Ave northwesterly to dead-end	160	1997	
Redwood Terrace	from Kenwood Avenue	645	1970	
Reed Street	from Shawsheen Ave. to beyond Harold Ave.	1,090	1971	
Research Drive	from Ballardvale Street	1,817	1989	
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973	
Ridge Road	from Suncrest Avenue	365	1956	
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975	
River Street	from Massachusetts Avenue to Harvard Ave.	453	1962	
Roberts Road	from Burlington Ave. to Burlington Ave.	1,861	1967	
Rollins Road	from Marion Street to Fenway Street	200	1954	
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946	
Route 62	from Middlesex Avenue to Salem Street	3,343	1958	
Royal Street	from Salem Street	1,043	1951	
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005	
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894	
Salem Street	from No. Reading Line to beyond Woburn St.	6,475	1894	
Sarafina's Way	from Hopkins St. thru cul-de-sac	450	1995	
Scaltrito Drive	from Salem Street	785	1974	
School Street	from Middlesex Ave. to beyond Drury Lane	1,139	1915	1963
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002	
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004	
Senpek Road	from Wildwood Street to Nathan Road	280	1971	
Sequoia Drive	from Cherokee Lane to end of cul-de-sac	1,152	2008	
Serenoa Lane	from Woburn St. westerly thru cul-de-sac	600	1999	
Sewell Road	from Hathaway Road	300	1955	
Shady Lane Drive	from Middlesex Ave. to Lawrence Street	2,904	1950	1958
Shawsheen Avenue	from beyond Richmond St. to Billerica Ln.	11,845	1894	
Sherburn Place	from Shawsheen Avenue	723	1975	
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951	1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971	
Silver Lake Ave.	from Lake Street to Dexter Street	455	1954	

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Dr. northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from No. Reading Line to No. Reading Line	1,105	1954	
Wakefield Avenue	from Buckingham St. easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Ave. southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	