

BOARD OF SELECTMEN MEETING

January 23, 2017

Chairman Judith L. O'Connell called the meeting to order at 7:02 p.m. in Room 9 of the Town Hall. Present were Selectmen Gregory B. Bendel, Kevin A. Caira, Michael L. Champoux and Michael V. McCoy. Also present was Town Manager Jeffrey M. Hull.

Chairman O'Connell asked those present to rise and led the pledge of allegiance.

TREASURY WARRANTS

Chairman O'Connell asked for a motion to accept the Treasury Warrants. A motion was made by Selectman McCoy, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 29, 29A, 30 and 30A.

MINUTES

A motion was made by Selectman Champoux, seconded by Selectman McCoy and by the affirmative vote of three with Selectmen Bendel and Caira abstaining, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held March 28, 2016 and all actions taken are hereby ratified and confirmed.

A motion was made by Selectman Caira, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meetings held October 11, 2016 and January 9, 2017 and all actions taken are hereby ratified and confirmed.

COLEEN O'BRIEN, GENERAL MANAGER, READING MUNICIPAL LIGHT DEPARTMENT, RE: FY 2016/2017 UPDATES

Coleen O'Brien, General Manager, Reading Municipal Light Department (RMLD), and Jane Parenteau, Integrated Resources Manager, were present. Ms. O'Brien and Ms. Parenteau had a PowerPoint presentation that was provided to the Board of Selectmen. Ms. O'Brien advised the Board that each megawatt that is shed during the peak equates to an approximate \$200,000 savings. She explained how customers are notified that a peak is projected and noted that there may be multiple peaks during the course of the summer.

Ms. O'Brien stated that they are teaching school children the benefits of shredding the peak, educating them that is the most expensive time to use energy. Ms. O'Brien equated it to teaching children about the benefits of recycling and they go home and teach parents.

Ms. O'Brien reviewed statistics from Fiscal Year 2016. She stated that the peak was 163 megawatts on Friday, August 12, 2016 at 4:00 p.m. Ms. O'Brien updated the Board on the GIS system they are building. They will have the ability to report new services for each town.

Reading Light has updated its terms and conditions and they were refiled in June. Ms. O'Brien noted they match what is required of all utilities. RMLD also created a Service Requirement Handbook, both items are located on their website.

Ms. O'Brien advised that RMLD is continuing implementation of short/long term recommendations including the Organization Study and Reliability Study. Ms. O'Brien explained that meters have been changed for the larger customers that will provide more data. They will also be changing certain residential meters as well.

Ms. O'Brien advised the Board of maintenance and upgrades that have been conducted and maintenance programs that have been implemented to ensure reliability and safety.

Ms. O'Brien stated that the Efficiency & Peak Reduction Measures are the main areas to focus on shredding the peak. She highlighted various rebates that may be available. Ms. O'Brien stated that RMLD is installing a 2.5 megawatt generating peak shredder at the North Reading substation. It is scheduled to be operational in June and would allow 2.5 megawatts to be saved from the peak. The generator is powered by gas and would operate under 500 hours per year. When ISO New England calls for the peak, RMLD will "push the button" to turn the generator on, an approximate \$500,000 will be saved. The peak typically occurs between 2 p.m. and 5 p.m. during hot summer months. Ms. Parenteau stated that last year the peak was called on twelve different occasions last year beginning on July 5 and noted that the peak is for all of New England. Ms. O'Brien stated that the price of electricity for an entire year is based upon the one peak hour.

The Board of Selectmen discussed the use of the generator, savings to residential rate payers and capital equipment. Ms. O'Brien explained that there is one transmission of electricity resulting in a lot of charges and one way to reduce the charges is to create savings within your zone.

Selectman Champoux inquired whether RMLD began as a generator of electricity before "pulling it off the grid". Ms. O'Brien noted that there are still municipal electrical departments that have generators and cited Peabody Light as one of them. Ms. Parenteau stated that solar is an example of new generation and noted that one problem is that solar is set up to maximize between 10 a.m. and 2 p.m. and New England is peaking between 4 p.m. and 5 p.m.

Ms. Parenteau stated that RMLD has developed a Solar Choice Program and noted that they have worked with a developer who installed a one megawatt solar project at 326 Ballardvale Street. She explained how the program works and noted that there is a waiting list of customers who wish to participate in a solar program.

Ms. O'Brien advised that RMLD is in the process of writing an RFP to look at municipal buildings as the next solar choice program. Chairman O'Connell asked about residential ratepayers. Ms. Parenteau stated that there are more than 50 customers who have elected to install solar on their roofs. The customer must own the roof because if third parties were involved it would open the RMLD service territory to deregulation and that would not be beneficial. Chairman O'Connell asked about requirements for the roof, whether the equipment would belong to the homeowner and whether it would transfer in the event of a sale. Ms. Parenteau advised that the roof would have to be fairly new because it would not be advantageous to put solar on a roof that will need to be replaced.

She confirmed that the homeowner would own the equipment and in the event of a sale, she believes the equipment would transfer with the house. Ms. Parenteau cautioned ratepayers to make sure that when putting solar on their roof that the developer use RMLD's net metering rate when providing savings information and not that of Eversource or National Grid.

Ms. O'Brien noted that Eversource and National Grid customers contribute a percentage of their bill to a Mass Collaborative Pool and the homeowner that puts in solar may have a higher rebate than the RMLD ratepayer who installs solar.

Ms. O'Brien discussed Economic Development and their work with the Town of Wilmington and OSRAM and incentive plans on why a business would like to move into Wilmington or one of the other RMLD communities.

Ms. O'Brien briefly reviewed the Annual Reliability Indices SAIDI, CAIDI, SAIFI. She noted that RMLD looks at outage causes so that they may focus maintenance on those issues. There was a reduction in the percentage of outages that were a result of trees over last year due to its tree trimming program.

Ms. O'Brien reviewed the streetlight program and projected savings. She stated that for the Town of Wilmington it is approximately \$39,000. Town Manager Hull stated that at the MMA Annual Meeting Governor Baker spoke of a grant for street lights and asked whether RMLD would apply for the grant and whether there was an opportunity to get additional street lights. Ms. O'Brien stated that the grant they started with was a Department of Energy Resources (DOER) grant, \$125,000 was for municipal and \$125,000 non municipal (commercial/residential). Ms. O'Brien and Ms. Parenteau believe that the grant was awarded in December and they would follow up to see if the full amount was funded and whether they would be eligible having already received a DOER grant.

Ms. O'Brien reviewed the NJUNS pole transfer program. She stated that the territory is split into ownership and custodial. She advised that Verizon and RMLD own all poles 50/50. She stated that North Reading and part of Reading is custodial of RMLD, the rest is custodial of Verizon. She stated that when a new pole is installed, RMLD is notified to complete the transfer of its wires and once complete, the next utility is notified. After all transfers are made, Verizon transfers their wire and removes the second pole. Ms. O'Brien recognized that the double pole is unsightly. Due to the upgrades in Wilmington, she believes there are more double poles. Ms. O'Brien stated that she is working with Kendra Rozett relative to the fiber optic cable. She stated that she believes the fire line in Wilmington has been abandoned but due to municipal law regarding surplus materials and equipment, Verizon cannot remove. Town Manager Hull asked whether there is a schedule for when the poles are proposed to be relocated as there is a cost that the Town will have to incur to have the fiber company move the line. He stated that there is nothing in the Fiscal Year 2017 budget and it is not likely to be included in the Fiscal Year 2018 budget. He asked whether all poles have fiber on it. Ms. O'Brien stated that only ten poles have fiber optic on the pole. She advised that the new poles have been located and are within three feet of the existing pole. Ms. O'Brien stated that she can provide the Town with a cost to transfer the fiber for the purpose of cost comparison.

Selectman Caira inquired who incurs the cost of transfer. Ms. O'Brien advised that the Town owns the fiber. Town Manager Hull stated that when the Town created a fiber network to enhance access of Town and schools, a company named CommTrac was hired to do engineering and a subcontractor installed the fiber on the lines. He said to transfer the fiber the Town will have to contract with a company to complete the work. Ms. O'Brien stated that there are a lot of companies that will transfer the fiber.

Selectman Champoux asked what the communication process is. Ms. O'Brien stated that NJUNS is a software and members will get notified with the address and details when they need to schedule the work.

Chairman O'Connell thanked Ms. O'Brien and Ms. Parenteau for their presentation and asked if there were any questions or comments from the Board.

Selectman McCoy recalled that 20-30 years ago the Town of Wilmington had explored the possibility of starting its own power company and at that time, Wilmington was 60% of the customer base. He asked what the percentage was in 2017 and was advised that it is approximately the same. Selectman McCoy stated that the Town was supposed to receive an amount of money in lieu of taxes. Town Manager Hull confirmed that the Town still receives in lieu of tax payment of approximately \$750,000.

Selectman McCoy inquired about the restrictions for the generator and about using it more than 500 hours. Ms. O'Brien stated that under five megawatts the generator is behind the fence, over five megawatts it is sold into the grid and goes through the ISO commodities. Ms. Parenteau stated that the difference with a peaking plant is that it has a high heat rate and is not the same type of equipment you would use over an extended period of time.

Selectman Champoux asked about the reference that RMLD is second behind Peabody and what was the criteria. Ms. O'Brien explained RMLD's portfolio. He asked about rate comparisons with the larger companies and was advised that RMLD rates are 30 to 50 percent lower than National Grid or Eversource.

Selectman Champoux asked about hydro power generated electricity and how does RMLD envision that effecting rates. Ms. Parenteau stated that it would help to an extent but RMLD would have to build transmission to get the hydropower from Canada to New England. Transmission costs have been increasing annually by six to ten percent. Ms. Parenteau noted that RMLD has seven or eight hydro in its portfolio as well as two wind projects.

Selectman Bendel asked about the possibility of a new substation on Ballardvale Street and whether there will be any savings. Ms. O'Brien stated that RMLD conducted major maintenance to the existing substation in Wilmington to keep it alive and noted that it is nearing the end of its life. Ms. O'Brien stated that engineering calculations have been done for long term growth and where the capacity should be positioned to keep reliability up. She noted that the Ballardvale area is growing very quickly, the feeders to the area are not strained at this point and the long term plan is to build a substation. In order to build a substation there must be a piece of land under or very close to the 115,000 volt

transmission lines in that area. She advised that the existing station in Wilmington would be turned into a switching session.

Selectman Bendel encouraged residents to help shred the peak.

Chairman O'Connell stated that the number of outages, the time out and the customer service is best in class compared to neighboring communities. RMLD is typically the last to lose power. She stated that she has clients that do not have RMLD and she sees final bills and the cost savings is real.

Ms. O'Brien thanked the Board of Selectmen for their kind words and stated that she would take them back to the team who has worked very hard.

COMMUNICATIONS

Town Manager Hull reviewed a letter from Julie Broussard, Chairperson, Wilmington School Committee. Ms. Broussard responded to the Board of Selectmen's invitation to attend its meeting of January 9 or January 23. She stated that she did not received the Board's invitation, dated December 13, 2016 until January 6, 2017. She advised that on the advice of legal counsel, the Wilmington School Committee declines the invitation to attend the January 23, 2017 meeting or any future meeting to discuss Mary DeLai's resignation and separation agreement.

Town Manager Hull reviewed a letter from Rebecca Murray, Supervisor of Records, to Andrew Waugh, Esquire, advising that she received the requested records for the purpose of an in camera review.

Town Manager Hull reviewed a letter from Rebecca Murray, Supervisor of Records, to Andrew Waugh, Esquire, advising that she received the petition of John Foscett, Esquire, appealing the response of Town of Wilmington – Public Schools to a request for public records. She advised that upon in camera review of the entirety of the responsive record, Ms. Murray finds that portion of the withheld information have not been supported by the School's exemption claims. A less redacted version of the responsive record will be provided to the Town Manager.

Town Manager Hull reviewed a memorandum from Joanne M. Benton, Interim Superintendent. Ms. Benton provided the Town Manager with a less redacted separation agreement. She advised that the redactions are consistent with developed case law allowing the redaction of certain information that is personnel information and, therefore, exempt from disclosure.

Selectman Caira stated that he had a question regarding the separation agreement. He noted that item number 4 refers to unemployment compensation following her resignation. He asked if following June 30, 2017 she would be eligible to file for unemployment compensation and whether the Town would be responsible. Town Manager Hull stated that it would be dependent upon her status with her current employer. If there is an employment separation, the Town may have some liability. Chairman O'Connell stated that she had asked the same question and was advised that Ms. DeLai had not filed an unemployment claim to that date. She had questioned the length of the Town's exposure to liability, when does the window of opportunity for a claim to be filed against the Town of Wilmington end. Town Manager Hull stated that he did not have any additional information.

Selectman McCoy stated that the Town is proceeding in the right direction, believes the Board is obtaining what it wants by being proactive.

Chairman O'Connell stated that she watched the last School Committee meeting and Chairman Broussard was up front reporting the chronology of events, reporting that they received information and read into that record. She stated that it is not that the School Committee does not want to work with the Board, but are working within settlement agreement that they have derived and taking the advice of legal counsel. Chairman O'Connell believes that the Board has received what it is going to receive. Selectman Caira asked to confirm that the Board is moving forward with the appeal to receive executive session minutes as voted at its last meeting. Town Manager Hull stated that, as included in the Board's packet, Town Counsel has advised not to go that route. Selectman Caira confirmed that he saw the information in his packet but the Board had voted four in favor to proceed with the appeal. He suggested that unless the vote is rescinded, the appeal should move forward.

Town Manager Hull stated that if the Board wishes to move forward that they should be mindful that the Town may have its own issues and will be setting a standard that others can expect of the Board of Selectmen.

Chairman O'Connell recognized that the Board is in receipt of a legal opinion, and that it had taken a previous vote. She believes that the Board should have a discussion. She stated that Selectman Caira has provided his opinion and asked if there were any comments from other members of the Board.

Selectman Champoux stated that he did not vote in favor of proceeding with the appeal. If the Executive Session minutes are made available to the Board, his concern is whether there is content in the Executive Session minutes that can be deemed private as it relates to Ms. DeLai's personal situation. He stated that he would like to be respectful in that regard and acknowledged that she was a public employee so there is an expectation that the Board be as transparent as it can be, he wants to be cautious that if they are made available to the Board, can they be kept private from the public. Town Manager Hull stated that it is his understanding that if an appeal goes forward, and if there is a directive to release the minutes, they are a public record.

Chairman O'Connell stated her understanding that it is not a question of whether they will be released but a question of when. Eventually the minutes will be released. Town Manager Hull stated that it is his understanding that as a practical matter to go through the appeal, given the time that it could take, the point at which the minutes become no longer subject to executive session protection, which would be in June, will have come about. His understanding is that before this would be heard, the June period would be here.

Chairman O'Connell asked whether the School Committee could vote to delay the release for an indefinite period of time. Town Manager Hull stated that they could delay but it is his understanding that at the end of June the purpose that protected the minutes would have expired and they would have no basis to keep them in Executive Session. Town Manager Hull recognized that the vote was four to one and wanted to be mindful of the implications that it may have and counsel has some measure of concern. If the Board wishes him to move forward he will.

Selectman Bendel agrees that the Board has received the information it is going to and where the minutes will not be protected at the end of June, he suggested that the Board should focus its energy on other things that can help the Town. He believes the Board has done its due diligence.

A motion was made by Selectman Champoux and was seconded by Selectman Bendel that the Board rescind the vote taken at its meeting of January 9th.

Selectman Champoux stated that another concern of his is if the minutes are made available prior to June 30 if any kind of language, descriptions could the Town open itself to a lawsuit. He stated that the Board was looking to get a clearer image of what took place. He stated that he has the patience to wait until June.

Selectman Caira stated that the appeal is going to the supervisor of public records and is sure that they will not reveal anything of a personal nature. Their job is to review executive session minutes to determine if they are eligible to be released.

Selectman Bendel stated that the appeal could be denied, does not know how long appeal would take and does not want the Town to be subject to legal action and potentially cost the Town more than it already has. He stated that he would like to amend the motion that the Board receives at the end of June the Executive Session minutes if they are released. Selectman Caira stated that if Ms. DeLai files for unemployment, protection of the Executive Session minutes could be delayed. He stated that the Supervisor of Records would provide what they deem appropriate and he does not believe there would be a lawsuit.

Town Manager Hull stated that he had indicated earlier that if an appeal is made, a determination may not be made before June 30, upon reviewing his notes, he wanted to be clear on what the Board is looking to appeal. Chairman O'Connell stated that the Board is appealing Superintendent Benton's denial and availing to the same appeal process that they did with the less redacted version of the separation agreement.

Town Manager Hull stated that there are two issues at play. If the Board were to appeal the Supervisor of Records decision and seek a less redacted version of the separation agreement, that would go to Superior Court and would take several months. If the Board decides to go forward this evening and appeal Ms. Benton's denial for the Executive Session minutes, it would proceed on the same track and a decision would be made by the Supervisor of Records within three to four weeks whether the minutes could be released. Town Manager Hull apologized for the confusion.

Chairman O'Connell asked if Selectman Champoux wished to leave his motion on the table. He advised that he did.

A motion to rescind the vote taken at its meeting of January 9, 2017 was made and seconded and by the affirmative vote of two (Selectmen Champoux and Bendel), motion failed.

Town Manager Hull advised that a letter to the Supervisor of Records will be sent within the next couple of days.

Town Manager Hull reviewed his memorandum regarding a complaint from Patrick Higgins alleging that the Selectmen's December 12, 2016 meeting was in violation of the Open Meeting Law.

Town Manager Hull reviewed his memorandum regarding Senator James Eldridge proposal on dealing with immigrants. He noted that prior to the close of the Board's meeting of January 9, Selectman McCoy referenced a Lowell Sun article which described legislation filed during the 2016 state legislative session which sought to create safe zones for illegal immigrants. Selectman McCoy wished to send a letter to the Town's legislative delegation encouraging them to oppose the bill. Members of the Board of Selectmen were not familiar with the news article or the specifics of the bill and requested Selectman McCoy's wish be tabled until more information could be provided. Town Manager Hull provided the editorial Selectman McCoy referred and a copy of the bill filed by Senator Eldridge during the last legislative session as well as the current bill filed by Senator Eldridge on January 20, 2017. Chairman O'Connell stated that she did not put it on as a Board to

Consider because she had not received the bill and did not an opportunity to review it at the time the agenda was posted. She stated she wanted to understand a timeline on when it would be taken up. Chairman O'Connell stated that the bill speaks about Police Chief Involvement and Opinion. She suggested that it may be beneficial for the Board to get an opinion from Police Chief Begonis.

Selectman McCoy stated that he is amenable to seeking the opinion of Chief Begonis. He acknowledged that there were revisions in this submission and he stated that the bill will see additional revisions as it moves through the process.

Chairman O'Connell asked if there were any questions or comments from the Board. Selectman Caira stated that he agrees with Selectman McCoy and would support the drafting of a letter to the legislative delegation to vote against the bill filed by Senator Eldridge. He concurred that seeking the opinion of Chief Begonis would be beneficial.

Selectman Champoux stated that he believes it is the creation of legislation in anticipation of something that has not happened yet. He said he does not support the legislation and notes that there is only one co-sponsor. He acknowledged that letters were sent to the legislative delegation when there was a direct, immediate, negative impact to the residents of Wilmington.

Selectman Bendel asked whether the Town can simply phone the offices of Senator Tarr, Representative Miceli and Representative Gordon to learn whether they were in support of this bill.

Selectman McCoy moved that a letter be sent to the legislative delegation expressing the Board's opposition to the bill filed by Senator Eldridge.

Selectman Bendel stated that he would be opposed to the bill, but Selectman Champoux makes a valid point.

Chairman O'Connell suggested that this be tabled. She believes the Police Chief should be asked to comment. Selectman McCoy believes that by the Board sending a letter, it sends a message. Chairman O'Connell stated that she agrees but in other votes that are taken, the Board receives recommendations from department heads that deal with the issues every day and it is prudent to ask their opinion. She stated that it is part of making an informed decision. Selectman McCoy believes he has an informed decision and reiterated his motion to send a letter to the legislative delegation and was seconded by Selectman Caira. Selectman Champoux stated that he would not be in favor of sending a letter in opposition based upon the information he has at this time.

Selectman Bendel believes the Board should wait to hear back from Chief Begonis. Selectman Caira stated that it is specific legislation and he is opposed to it and has no qualms having a letter drafted expressing opposition.

Following further discussion, Chairman O'Connell asked for a vote on Selectman McCoy's motion. By the affirmative vote of Selectman McCoy and Selectman Caira, motion failed. Chairman O'Connell requested that Town Manager Hull follow up with Police Chief Begonis and contact the legislative delegation to determine their viewpoints.

Town Manager Hull reviewed a letter from Jack Cushing requesting that the Board of Selectmen add an article to the Warrant to name the high school gymnasium for his father Lawrence H. Cushing, Sr. Mr. Cushing articulated his father's accomplishments to justify the request.

Chairman O'Connell stated that it was an education to her that the names did not transfer to the new high school. She advised that she is related to the Cushing family and noted that she does not have a financial interest in the outcome. Chairman O'Connell stated that she believes the gym should be named for Mr. Cushing and inquired whether it fell under the Board of Selectmen purview, School Committee purview or whether it should be done by private petition as the Yentile family did to name the new recreational facility.

She stated that she is in favor of the request and though the building went down it does not lessen the legacy and the contribution of the gentleman it was named for. She would like to understand what is past practice and what is appropriate without setting a precedent.

Town Manager Hull stated that the Town does not have a formal process for the naming of property other than the requirement to go to Town Meeting. The Board could sponsor the article and has the authority to sponsor on its own, could suggest that Mr. Cushing obtain the requisite signatures but noted that petitioned warrant articles are due in the Town Clerk's office by Friday, February 3 and Mr. Cushing will be out of Town until after that date. Town Manager Hull suggested that the Board may wish to obtain an opinion from the School Committee.

Chairman O'Connell stated that other parts of the building are named for other families and asked whether the Town will take up as families or individuals bring forward or should the Town look at all names. Town Manager Hull stated that it may be advisable to agree on a process on how naming should go forward. Whether asking the Board of Selectmen to sponsor an article is adequate or to establish a committee to consider. If the Board takes a process now, does that become the process for others to follow? Selectman McCoy suggested it should be brought up by the By-Law Committee. Town Manager Hull stated that a by-law could be created to establish a process.

Selectman Bendel stated that he would like to see it go forward and believes it is appropriate. He agrees that the Board should go about it the right way and suggested that the School Committee be asked if they would like to co-sponsor.

Chairman O'Connell stated that she assumed that the names would carry over from the old high school. Selectmen Bendel and Champoux stated that they also were under the impression that the names carried over. Selectman Champoux does not want to get stuck in procedure and suggested that an agenda item be established for a subsequent meeting to discuss a process.

Selectman Caira opined that there is a process in place and that is someone bringing forward a name and either putting it on the warrant or not. He does not believe a committee needs to be established. Selectman Caira offered a motion that the Board of Selectmen sponsor an article naming the high school gymnasium the Lawrence H. Cushing, Sr. Gymnasium. Selectman McCoy seconded the motion for discussion.

Selectman McCoy commented that the Barrows family probably donated a lot of money to build the auditorium on the old high school. He stated that he agrees the gymnasium ought to be named for Mr. Cushing. He thought perhaps the Board should do a blanket vote for all the names. Selectman Caira believes the Board should focus on the request before them and take up other petitions as they come up.

Chairman O'Connell stated that the Board does not have time to put through the paces with the School Committee. Selectman Bendel asked if there was a School Committee meeting in the near future. Town Manager Hull advised that the next School Committee meeting is Wednesday. Selectman McCoy stated that the petition deadline did not pertain to the Board of Selectmen and they could include articles until March. Town Manager Hull advised that based upon the

schedule, the Board will be asked to sign the warrants at their meeting of March 13, 2017. The Board has meetings scheduled February 13 and February 27.

Town Manager Hull stated the process going forward seems reasonable and recognizing that the School Committee is part of the process and the school buildings are under their jurisdiction, it would be appropriate to involve them if there is intent to go forward with additional naming.

Chairman O'Connell believes the Board should take action on Mr. Cushing's request and table the other names.

A motion having been duly made and seconded, and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen place an article on the Town Meeting Warrant to name the gymnasium at Wilmington High School the Lawrence H. Cushing, Sr. Gymnasium.

BOARD TO CONSIDER RATIFICATION OF TOWN MANAGER'S APPOINTMENT OF MEGAN E. DELEHANTY COSLICK TO THE WILMINGTON HISTORICAL COMMISSION

Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman McCoy, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen ratify the appointment of Megan E. Delehanty Coslick to the Wilmington Historical Commission.

BOARD TO CONSIDER REQUEST OF JULIE RAUSEO, COMMUNITY MANAGER, RELAY FOR LIFE, TO LIGHT THE TOWN COMMON PURPLE FOR THE MONTH OF MAY

Town Manager Hull advised that the cost for the gel inserts will be borne by the American Cancer Society. Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Julie Rauseo, American Cancer Society, to light the Town Common purple for the month of May.

BOARD TO CONSIDER DESIGNATING TOWN COUNSEL TO RESPOND TO OPEN MEETING LAW COMPLAINT

A motion was made by Selectman Champoux, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen designate Town Counsel to respond to Open Meeting Law Complaint.

PUBLIC COMMENTS

There were none.

NEW BUSINESS

Selectman Champoux stated that he attended the Massachusetts Municipal Association's Annual Meeting January 20th and January 21st. He stated that the Governor and Senators spoke to attendees and opined that it is time well-spent to attend this meeting.

Selectman Bendel thanked Chairman O'Connell, Selectman Champoux and Town Manager Hull for attending the Annual Meeting and offered congratulations to the Department of Public Works for the award they received.

Chairman O'Connell advised that she attended the Chamber of Commerce Meet & Greet. She had an opportunity to meet Tewksbury Selectmen and noted the development of Route 38.

Chairman O'Connell stated that she is working with the Town Manager and the Vice Chairman of the Yentile Farm Development Committee to plan a grand opening. It is anticipated that the grand opening will be held on May 13.

Chairman O'Connell stated that she attended the MMA conference. She noted that the Town received awards from the Massachusetts Interlocal Insurance Association for its risk management efforts. She stated that it is her intention to discuss this further at a future meeting and to invite the Department of Public Works.

Town Manager Hull advised that he received an e-mail from Attorney Daniel Deutsch of Town Counsel's office. Mr. Deutsch notified the Town that the Surface Transportation Board Office of Energy Analysis posted a letter signed by the Congressional delegation.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

- January 30 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.
Town Manager's FY 2018 Budget Presentation
- January 31 – Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.
FY 18 BUDGET OVERVIEW; INFORMATION TECHNOLOGY, REVENUE; GENERAL GOVERNMENT
- February 2 – Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.
PLANNING & CONSERVATION; BUILDING INSPECTOR/BOARD OF APPEALS; BOARD OF HEALTH
- February 3 – Last Day to Submit Petitioned Warrant Articles for Inclusion on the Warrant for the Annual Town Meeting – April 29, 2017
- February 7 – Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.
DEPARTMENT OF PUBLIC WORKS; PUBLIC BUILDINGS
- February 13 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.
Public Ascertainment Hearing – Comcast License Renewal
- February 16 – Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.
POLICE DEPARTMENT; PUBLIC SAFETY DEPARTMENT; FIRE DEPARTMENT

There being no further business to come before the Board, a motion was made by Selectman Champoux, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 9:40 p.m.

Respectfully submitted,