

## BOARD OF SELECTMEN MEETING

March 30, 2020

Chairman Gregory B. Bendel called the meeting to order at 7:00 p.m. This meeting was held via ZOOM. Present were Selectmen Kevin A. Caira, Jonathan R. Eaton, Michael V. McCoy and Jomarie F. O'Mahony. Also present was Town Manager Jeffrey M. Hull. Chairman Bendel advised that Town Counsel Mark Reich was scheduled to join the meeting but due to a death in the family, he is not able to participate. The Board extended their condolences to Mr. Reich.

Chairman Bendel stated that pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, G.L. Chapter 30A, Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, members of the public who wish to watch and listen to the meeting may do so in the following manner: WCTV (Channel 9 – Comcast xFinity; Channel 37 Verizon FiOS, and live stream wctv.org). This meeting of the Wilmington Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. Members of the public who would like to listen to this meeting while in progress may also do so via telephone by dialing 1-646-558-8656 and enter meeting ID 785 350 874 then press # and press # again at the next voice prompt. Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment, by following the steps previously noted then press \*9 on their telephone keypad. This will notify the meeting host that the caller wishes to speak. All callers using this feature will be placed in queue in the order they entered the prompt. In the event that, despite our best efforts, we are not able to provide for real-time access, we will post a record of this meeting on the Town's website as soon as we are able. Chairman Bendel thanked IT Director John O'Neil for his assistance and for serving as the host of the meeting and WCTV for broadcasting the meeting. He advised that all votes will be conducted by roll call in alphabetical order.

Chairman Bendel asked meeting participants to rise and he led the pledge of allegiance.

### TREASURY WARRANTS

Chairman Bendel asked for a motion to accept the Treasury Warrants. A motion was made by Selectman Eaton, seconded by Selectman O'Mahony and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 39 and 39A.

### MINUTES

A motion was made by Selectman Eaton, seconded by Selectman O'Mahony and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held February 24, 2020 and all action taken is hereby ratified and confirmed.

A motion was made by Selectman McCoy, seconded by Selectman Caira and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held March 9, 2020 and all action taken is hereby ratified and confirmed.

Chairman Bendel noted that the Board's Recording Secretary is also participating in the meeting.

**ROBERT G. PETERSON, JR., TOWN MODERATOR, RE: POSTPONING ANNUAL TOWN ELECTION AND RECESS AND CONTINUE ANNUAL TOWN MEETING**

Mr. Peterson thanked Chairman Bendel for inviting him to participate in this evenings meeting. He stated that discussion relative to the Annual Town Meeting and steps to take amid the COVID-19 pandemic began on March 13. It was important to be proactive to letting the citizens know where the Town stood in terms of the Annual Town Meeting and its effect on the joint meeting of the Finance Committee and Planning Board. Mr. Peterson stated that a decision was made that, under the Center for Disease Control (CDC) guidelines and the orders issued by the Governor, the Town would not be able to hold the joint meeting on March 17. The Moderator exercised his power under MGL Chapter 39, Section 10A to delay the Town Meeting to a date that he hopes to be able to hold a meeting.

Mr. Peterson stated that there was further conversation as to how the meeting would be continued and how that would have an affect on the Town Warrant as the election is included in the Annual Town Meeting Warrant. He advised that through discussion with relative officials, it was determined to bifurcate the Warrant. He stated that the Warrant will be posted as if the Town is proceeding with the Annual Town Meeting on May 2, however the Town Moderator's determination that the meeting will be postponed until May 30.

Mr. Peterson expressed his gratitude to Mark Reich of KP Law for exceptional legal guidance. What the Town is dealing with is unchartered and the Town is taking steps to make sure residents understand what is taking place in terms of the Annual Town Meeting. It is reasonable to believe there will be further delay in the Town Meeting and, if that is the case, steps will be taken to ensure residents are notified.

Town Clerk Tina Conway advised that she has been in contact with the Constable and on April 9 he will post the Town Meeting Warrant as it was signed by the Board of Selectmen on March 9. In addition, presuming the Board takes such action, there will be an order to postpone the election of April 25 posted at the same time. With that order, there will be an explanation that the Town Election Warrant will be separated from the Town Meeting Warrant. Ms. Conway advised that a new Warrant will not be posted until there is a new date established and the Town is not required to provide the date at this time.

Town Manager Hull stated that the Board will be asked to consider two votes. The first to postpone the election to a date to be determined and the second that the Annual Town Meeting Warrant for May 2 be posted with the expectation that a notation explaining the change in the election date be appended to the Warrant.

Chairman Bendel asked if there were any questions or comments from the members. Selectman Caira asked about the timeline to notify the residents of the new date for the election and was advised by Ms. Conway that the Board of Selectman can set the date no fewer than 20 days before the election is held.

Selectman Caira clarified that the election will be separated from the Town Meeting Warrant and asked if it were possible that the Town Meeting may be postponed until June. Mr. Peterson confirmed that is a possibility.

Selectman Caira stated that it would be his preference that the Town Election take place prior to Town Meeting. He asked whether this action would allow the election to take place after Town Meeting. Ms. Conway stated that date will be set based upon the best information the Town has and noted the one requirement that it occur prior to June 30.

Ms. Conway stated that one of the provisions of the emergency legislation that was passed is that the legislature is enabling Towns to have early voting by mail. She emphasized that it is strictly for this set of circumstances. She stated that she intends to reach out to residents to notify them of this option.

Selectman Eaton stated that he is appreciative that early voting by mail is an option and wanted to note that it will not be the only option that there will still be an election. He stated that it is unlikely that there will be a Town Meeting that is drastically separate from the Town Election.

Selectman Eaton asked whether there is required lead time for the Joint Finance Committee/Planning Board meeting. Town Manager Hull stated there is lead time in advance of Town Meeting but does not believe there is a timeframe for Town Election. Selectman Eaton opined that the 48 hour notice will be sufficient and as things get back to normal the Town will know in quick order when the joint meeting, election and Town Meeting will be held.

Attorney Silverstein stated that the legislation that authorized the continuance of elections specifies that it is not withstanding any charter provisions or local by-laws to the contrary.

Selectman O'Mahony noted that this was not unexpected and expressed her appreciation to Town Clerk Tina Conway and Town Moderator Rob Peterson.

Chairman Bendel called for a motion. A motion was made by Selectman Eaton, seconded by Selectman O'Mahony and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen, in light of the declared state of emergency in Massachusetts and in the United States necessitated by the spread of COVID-19, as well as the March 23 Order of the Governor closing non-essential businesses and recommending issuance of a stay-at-home advisory, as well as the closing of all schools through May 4, 2020, and consistent with the action of the State Senate and House to delay special state elections to fill vacancies, and allowing towns to delay elections to an appropriate date prior to July 1, 2020, and, further, taking into account that information continues to develop about the transmission of novel coronavirus COVID-19, vote to postpone the date of the Annual Town Election pursuant to Chapter 45 of the Acts of 2020, and, further, authorize the posting a new election warrant once such date has been determined, no later than 20 days prior to the date of the postponed election.

A motion was made by Selectman O'Mahony, seconded by Selectman Eaton and by the affirmative roll call vote of all, it was

VOTED: That the approved May 2, 2020 Annual Town Meeting Warrant be posted and, in light of action taken under item 1, a notation be made on the approved warrant indicating that the Annual Town Election has been postponed and that reference be made to the Town website for further information.

#### **JONATHAN SILVERSTEIN, ESQUIRE, RE: PRESENTATION OF DEVELOPMENT AGREEMENT WITH PRINCETON PROPERTIES**

Town Manager Hull noted that the proposal was first discussed at its September 23, 2019 meeting as a concept for 120 units. The developer agreed to reduce the project to 108 units. On January 13, 2020, Andrew Chaban, Princeton Properties, and members of his team met with the Board and provided additional details about the plan and requested that the Board of Selectmen support a Local Initiative Program (LIP) with the Department of Housing and Community Development

(DHCD) to pursue the project. Town Manager Hull noted that, at that meeting, the Board voted in the majority to endorse the LIP. Between January 13 and this evening, there have been discussions between attorneys representing the Town and Princeton and staff for the Town with regard to the terms and conditions for a development agreement. Town Manager Hull advised that the Board will be asked to take to votes; the first to authorize Chairman Bendel to execute the LIP application and, second, that the Board of Selectmen sign the development agreement between the Town of Wilmington and Princeton Properties.

Attorney Silverstein stated that the Board voted to support this project, known as a friendly 40B, subject to negotiation of an acceptable development agreement. He stated that the Board's previous vote set requirements for what the agreement must include and Attorney Silverstein advised the requirements are included. Attorney Silverstein reviewed the development agreement stating that it will consist of a maximum of 108 units-173 bedrooms; 20% permanently income restricted at 50% of the area's median income; the agreement includes a provision that the units must remain rental units; height restrictions along with restrictions relative to open space and lot coverage.

Attorney Silverstein stated that the purpose of a development agreement is not to be the primary regulatory document. The primary regulatory document will be the comprehensive permit that will be issued by the Zoning Board of Appeals (ZBA) after a public hearing. The Board also requested a contribution toward a potential fire station in this area of town and the agreement provides a \$250,000 contribution over ten years. Attorney Silverstein advised that the Town is currently under the 10% affordable threshold and it is the Town's hope that if a comprehensive permit is issued for this project, it will put the Town over 10% and protect it from less friendly projects which, according to DHCD regulations, could be as large as 300 units each. He believes Town staff is comfortable with this project. Attorney Silverstein noted that this development project is subject to a MassWorks grant to fund improvements for a sewer line, road improvements and repair of a failing culvert. Costs of preparing and administering the grant, if awarded, will be borne by Princeton Development.

Valerie Gingrich, Director of Planning and Conservation, advised that once the development receives approval from DHCD they will go before the ZBA for a comprehensive permit and before the Conservation Commission.

Andrew Chaban, Princeton Development, applauded the Town Manager, Town Engineer, Ms. Gingrich and Town Counsel expressing his appreciation that they have been cooperative, available, tough but fair and it is his opinion that the Development Agreement is as represented by Attorney Silverstein. He stated that the development has a long way to go but they are excited to be taking the next step.

Chairman Bendel asked if there were any questions or comments from the Board. He stated that it may be beneficial for the Board to take two of the "Board to Consider" agenda items out of order.

Selectman Caira asked, relative to the MassWorks grant, with the current environment of COVID-19, whether Mr. Chaban will be delayed. Mr. Chaban stated that he does not believe so. He stated that anything is possible with the state being in a state of emergency, but the funds are for the fiscal year that will end June 2021. He advised that they will seek guidance from the state. The application will be made to MassWorks when the project is shovel ready.

Selectman Eaton stated that the inclusion of \$250,000 toward the construction of a substation in North Wilmington is a significant benefit to the Town. He asked Ms. Gingrich to confirm that the development will put the Town over the 10% affordable threshold. Ms. Gingrich stated that using

the updated numbers received from the Building Department and the Commonwealth, she estimates the Town will be at 10.5%. She estimates that the Town needed 60 to 70 units to reach 10%.

Selectman McCoy stated that he wanted to be consistent and stated he is not opposed to affordable housing but does not believe that is the appropriate location. He understands that it would not be economical for Princeton Development to reduce the project from four stories.

Selectman O'Mahony stated that she was pleased to see the \$250,000 for the substation. It is a great way to meet needs that the Town faces and it would be better than other options to put in a larger development someplace else.

Chairman Bendel stated that he is supportive of the project, it is a great opportunity to add affordable housing and he believes it is beneficial to work with the developer. He opined that Mr. Chaban and his team have been reasonable and is excited about the funds designated for the fire substation.

Town Manager Hull stated that as of the current situation, loss of units from a group housing program, the Town has fallen below 10% and the Town is vulnerable to a less friendly 40B. He stated that from a timing perspective, to further delay this will create additional challenges for Princeton Properties and these votes are only to move the process to the next level. DHCD will have to issue an eligibility letter and then the project will go before the ZBA where it will be reviewed extensively, an opportunity for ZBA to ask specific and directed questions and an opportunity for documents to be peer reviewed. A similar process will take place before the Conservation Commission. Town Manager Hull read the first motion that he believes the Board ought to consider this evening.

Town Manager Hull suggested that the Board of Selectmen vote on the following motion:

To approve and execute the Princeton Wilmington Local Initiative Project Memorandum of Agreement between Princeton Development LLC and the Town of Wilmington to establish the terms and conditions for a 108 unit affordable housing development on Jefferson Road as described in detail in the MOA.

Chairman Bendel asked if there were any objection to the Board taking the two Board to Consider items, as they relate to this development, out of order and there were none.

A motion was made by Selectman O'Mahony, seconded by Selectman Eaton and by the affirmative roll call vote of four with Selectman McCoy opposed, it was

VOTED: That the Board of Selectmen authorize the Chairman to execute the Local Initiative Program Application for the development of 108 rental units at the corner of Middlesex Avenue and Jefferson Road.

Chairman Bendel asked Town Manager to provide the second suggested motion. Town Manager Hull suggested that the Board of Selectmen vote on the following motion:

To authorize Chairman Bendel to sign the Local Initiative Program Application which will be submitted to the state Department of Housing and Community Development in pursuit of a Project Eligibility Letter.

Selectman O'Mahony noted that she had previously read the motion as just read by the Town Manager and that the Board voted in favor of her motion. Discussion continued as it became unclear whether the vote taken was on the memorandum of agreement with Princeton

Development LLC or to authorize the Chairman to execute the Local Initiative Petition Application.

A motion was made by Selectman O'Mahony, seconded by Selectman Eaton and by the affirmative roll call vote of four with Selectman McCoy opposed, it was

VOTED: That the Board of Selectmen execute the Princeton Wilmington Local Initiative Project Memorandum of Agreement between Princeton Development LLC and the Town of Wilmington.

Chairman Bendel advised that the documents will need to be signed by members of the Board. Town Manager Hull stated that the documents will be brought to the Public Safety Building Tuesday morning.

Chairman Bendel thanked Mr. Chaban and wished him well through the process.

Attorney Silverstein expressed concern that the Board did not take a vote to authorize the Chairman to execute the Local Initiative Program Application to the state. Selectman O'Mahony stated that was the first motion she made. Attorney Silverstein stated that he heard her motion to authorize the chairman to sign the memorandum of agreement. He apologized if he was mistaken. Town Manager Hull stated that it may be advisable for the Board to take another vote authorizing the Chairman to sign the LIP. Chairman Bendel asked to confirm taking another vote with Attorney Silverstein. Attorney Silverstein stated that he may be wrong but he heard two votes relative to the memorandum of agreement. He stated that where he is not 100% positive, he recommends another vote to authorize the Chairman to sign the Local Initiative Program application.

A motion was made by Selectman Eaton, seconded by Selectman Cairra and by the affirmative roll call vote of four with Selectman McCoy opposed, it was

VOTED: That the Board of Selectmen authorize the Chairman to execute the Local Initiative Program Application for the development of 108 rental units at the corner of Middlesex Avenue and Jefferson Road.

**SHELLY NEWHOUSE, HEALTH DIRECTOR, AND WILLIAM CAVANAUGH, FIRE CHIEF, RE: UPDATE ON COVID-19**

Town Manager Hull stated that he asked Shelly Newhouse, Health Director, and William Cavanaugh, Fire Chief, to offer an update regarding COVID-19. Ms. Newhouse advised that Fire Chief Cavanaugh had to leave the meeting due to an emergency.

Ms. Newhouse stated that she had a busy weekend and stated an update was posted today. She advised that there were 17 positives and 16 quarantines. During the meeting she received confirmation of another positive, therefore the current number is 18. She advised that no one has been released from being a positive because it has not been two weeks. She expects to release people next week but they must be asymptomatic. Ms. Newhouse emphasized the importance of self-distancing and noted that she has received a number of complaints regarding instances at grocery stores and other locations.

Chairman Bendel reviewed how residents can locate up-to-date information including Facebook, website, Twitter and WCTV. Ms. Newhouse stated the Apple and Patch publish updates from information she posts.

Chairman Bendel expressed his appreciation to Ms. Newhouse for keeping residents informed and to the police and fire departments. Ms. Newhouse stated that Chief Cavanaugh asked that residents be encouraged to call 9-1-1 if necessary and assured the public that the department has the necessary personal protective equipment.

Chairman Bendel asked if there were any questions or comments from the Board. Selectman Caira asked whether people who test positive are retested before being released. Ms. Newhouse advised that those that test positive are termed isolated because they have to isolate themselves from members of their household and in order to go back into the community they must have two negative samples 24 hours apart. She stated results are reported to the local Board of Health and a letter will then be provided to them.

Selectman Caira asked about the process for being retested and Ms. Newhouse stated that the individual will return to the original testing site. Ms. Newhouse stated that the Board of Health is keeping track of the dates and will reach out to them. If the individual is asymptomatic and has no symptoms they would get retested.

Selectman Eaton asked Ms. Newhouse about the distinction between 'positive' and 'quarantine'. Ms. Newhouse advised that people are quarantined when they come in direct contact with a patient that is positive for COVID-19. Ms. Newhouse provided examples of those who may be quarantined such as health care workers and family members. Those individuals are then asked to monitor symptoms and take their temperature. If they develop symptoms they would then be tested.

Selectman Eaton stated that he became aware that the Town of Billerica would no longer be providing the number of positive cases and read part of their statement where the Department of Public Health discouraged municipalities from reporting the number of positive cases. He asked if the Town does not report the number of positives that an announcement be made in advance that numbers will not be released. Ms. Newhouse stated that last week the state provided guidance that they did not want the positives released because the state wanted the information released by county. Local Boards of Health were not happy as they wanted to be transparent and make the information known. She stated that she communicated with the state and was advised that they were concerned with patient privacy and were okay that strictly numbers were being released.

Selectman McCoy asked whether it was possible to know the age of the individuals. Ms. Newhouse stated that she would not want to provide that information and would like to leave it with just the number. She stated that there has been a greater number of residents between 30-45 presenting as positive.

Selectman O'Mahony stated that it is important to note that the number of cases or quarantined is not individual households. She expressed concern what outlet the public is relying on for information.

Selectman O'Mahony noted that parks and playgrounds have been closed for a reason and stated that meeting in the parking lot of St. Thomas or other parking lots is the same thing and should not be occurring.

Ms. Newhouse stated that she believes there will be surge in cases before the Town sees a downturn and identified the increased testing as a reason for an increased number of cases.

Selectman Caira asked Ms. Newhouse to review the procedure when someone is tested positive or quarantined. Ms. Newhouse advised that her department will do contact tracing, see who they had direct contact with such as coworkers and household members and then determine who they

spent time with less than six feet apart for greater than 15 minutes. Those individuals would be notified. If they are Wilmington residents, the Board of Health will follow them, if they are from another Town, their local Board of Health will be notified. Ms. Newhouse stated that it is done through NAVEN, a reporting system run by the state.

Chairman Bendel stated that keeping informed with accurate information is as important as social distancing and good hygiene.

Chairman Bendel noted that Town offices are still operating including the Department of Veterans' Services, Elderly Services Department and the Police Department's Health & Recovery Coordinator. Town Manager Hull noted the residents and businesses stepping up to help elder residents including AJ's Kitchen who provided breakfast sandwiches that were delivered to seniors and Lucci's donation of toilet paper that were being incorporated in care packages.

Town Manager Hull reviewed offices that are operating on Tuesdays and Fridays.

Chairman Bendel and members of the Board expressed their appreciation to Ms. Newhouse and her staff, as well as other departments, during this period.

### COMMUNICATIONS

Town Manager Hull reviewed notice from the Alcoholic Beverages Control Commission (ABCC) advising that all on-premises consumption licensees are prohibited from selling alcohol to the public until 11:59 p.m. on April 5, 2020. This includes restaurants, bars, hotels, general-on-premises, clubs, war veterans' clubs, continuing care retirement communities, pub-brewers, farmer-series pouring permits and manufacturer's pouring permits. These establishments are also prohibited from serving any food or drinks for on-premises consumption; only takeout and delivery of food is permitted.

Town Manager Hull reviewed a memorandum from John O'Neil, IT Director, regarding Reading Municipal Light Department's (RMLD) incident with Ransomware on Friday, February 21, 2020. He advised the Board that RMLD's IT Department became aware of the incident when personnel were unable to access local files and local file shares on their network. The IT Department recognized the signs of Ransomware and began taking the recommended first steps, physically disconnecting computers and servers from the network to isolate and minimize the scope of the infection. RMLD's IT Department made arrangements for third party assistance and contacted the local FBI office. The FBI was unable to provide direct help but logged the incident. Mr. O'Neil advised that malware and ransomware can never be completely prevented, RMLD is taking steps to reduce their risks of having a future incident. These steps include enforcing stricter security measures for outside vendors, service accounts and cloud services, updating their incident response plan and reviewing their internal IT policies. Some pieces of the third-party investigation took place as of last week but RMLD was confident that no customer data was exposed or retrieved by the attackers.

Town Manager Hull reviewed a memorandum from Town Clerk Tina Conway advising that the deadline to register to vote will be 10 days prior to the new election date when the date is chosen. The date will be advertised and the Office of Town Clerk will remain open until 8:00 p.m. on that day.

Town Manager Hull reviewed an agreement between the Town and the Metropolitan Area Planning Council for the disbursement and use of emergency COVID-19 funding. The Town can use this funding to cover expenditures already incurred in its response to COVID-19, and/or for



anticipated expenses in response to COVID-19, for purposes as determined by the Department of Public Health. Town Manager Hull advised that Health Director Shelly Newhouse will serve as the grant administrator.

Town Manager Hull reviewed a letter from Catherine Maloney, Manager, xfinity, advising that given recent events impacting customers and the community, the scheduled move of Cartoon Network to the Digital Preferred Tier on May 5, 2020 has been deferred.

Town Manager Hull reviewed a letter from the Massachusetts State Lottery Commission regarding an application they received for a KENO License for Golden Ginger Restaurant. Town Manager Hull advised that Police Chief Desmond reviewed the letter and has no objections. Town Manager Hull advised that the Board does not need to take any action unless they object to a KENO license being granted to Golden Ginger.

**BOARD TO CONSIDER AUTHORIZING THE CHAIRMAN TO EXECUTE THE LOCAL INITIATIVE PROGRAM APPLICATION FOR THE DEVELOPMENT OF 108 RENTAL UNITS AT THE CORNER OF MIDDLESEX AVENUE AND JEFFERSON ROAD**

This agenda item was taken up under appointments.

**BOARD TO CONSIDER EXECUTING THE PRINCETON WILMINGTON LOCAL INITIATIVE PROJECT MEMORANDUM OF AGREEMENT BETWEEN PRINCETON DEVELOPMENT LLC AND THE TOWN OF WILMINGTON**

This agenda item was taken up under appointments.

**BOARD TO CONSIDER DESIGNATING FIRE CHIEF WILLIAM CAVANAUGH THE PUBLIC SAFETY OFFICIAL TO REPORT TO THE ATTORNEY GENERAL IN ACCORDANCE WITH M.G.L. CHAPTER 39, SECTION 10A REGARDING THE RECESS AND CONTINUANCE OF ANNUAL TOWN MEETING**

Chairman Bendel asked if there were any questions, comments or a motion. A motion was made by Selectman Eaton, seconded by Selectman O'Mahony and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen designate Fire Chief William Cavanaugh the Public Safety Official to report to the Attorney General in accordance with M.G.L. Chapter 39, Section 10A regarding the recess and continuation of Annual Town Meeting.

**BOARD TO CONSIDER REQUEST OF JOSEPH MARTINIELLO, ON BEHALF OF ROOTS COALITION TO CONDUCT ROAD RACE ON MAY 2, 2021**

Town Manager Hull advised that ROOTS (Raising Our Own To be Strong) is a local organization whose mission is to educate and empower the community on the prevention of substance misuse. Town Manager Hull advised that Police Chief Desmond and Director of Public Works Michael Woods had no objection. Town Manager Hull advised that the race route is the same as other benefit races that have been held in the past.

Chairman Bendel asked if there were any questions, comments or a motion. A motion was made by Selectman Eaton, seconded by Selectman Cairra and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the request of Joseph Martiniello on behalf of ROOTS to conduct a road race on Sunday, May 2, 2021.

**BOARD TO CONSIDER REQUEST OF THE DIRECTOR OF VETERANS' SERVICES TO CONDUCT A MEMORIAL DAY PARADE ON MONDAY, MAY 25, 2020**

Chairman Bendel asked if there were any questions, comments or a motion. A motion was made by Selectman O'Mahony, seconded by Selectman Caira and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the request of the Director of Veterans' Services to conduct a Memorial Day Parade on Monday, May 25, 2020.

**BOARD TO CONSIDER RENEWAL OF TAXI CAB LICENSE FOR WILMINGTON TAXI**

Town Manager Hull advised that the application was reviewed by Police Chief Desmond who provided a favorable recommendation.

A motion was made by Selectman Eaton, seconded by Selectman Caira and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen renew the Taxi Cab License for Wilmington Taxi.

**BOARD TO CONSIDER RENEWAL OF TAXI CAB OPERATOR'S LICENSE FOR TIMOTHY J. FLYNN**

Town Manager Hull advised that the application was reviewed by Police Chief Desmond who provided a favorable recommendation.

Chairman Bendel asked if there were any questions, comments or a motion. A motion was made by Selectman Caira, seconded by Selectman Eaton and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen renew the Taxi Cab Operator's License for Timothy J. Flynn.

**PUBLIC COMMENTS**

Lou Cimaglia, Director of Veterans' Services, thanked members of the Board for approving his request to conduct the Memorial Day Parade. He stated that he wanted to reiterate that the Department of Veterans' Services is operational. He and Mr. Frodden are working remotely and are available to assist Wilmington's veterans.

Mr. Cimaglia thanked members of the Board for ensuring vital information is disseminated in a timely manner. He stated that he is proud to live in the Town of Wilmington, citing the number of residents willing to help their fellow residents.

Chairman Bendel thanked Mr. Cimaglia for his kind words and offered the Board's best to him and his family. Mr. Cimaglia stated that he is enjoying the family time that is often taken for granted.

Kevin MacDonald, no address given, asked about protective equipment for the Town's first responders when they are called upon to conduct CPR and mouth to mouth resuscitation. Fire Chief Cavanaugh had rejoined the meeting and advised that, for a number of years, first responders have not used mouth to mouth. He further described the bag valve mask that is used.

Mr. MacDonald cited the Health Director's reporting of COVID-19 positive cases (18) and those quarantined (16) and questioned why they all were not quarantined. Chief Cavanaugh explained that the 16 are, in most instances, family members of those who have tested positive, making a total of 34 individuals who are quarantined. Mr. MacDonald asked how those individuals obtain groceries and other necessities. Chief Cavanaugh advised that many individuals are utilizing services such as PeaPod. He also related an individual that needed a thermometer and the Fire Department was able to assist without making contact with the individual.

Mr. MacDonald asked Town Manager Hull whether the Town pays unemployment insurance and whether the town is considering laying off employees. Town Manager Hull stated that the Town does not pay unemployment insurance.

### ANNOUNCEMENTS

Chairman Bendel stated that he is impressed with how the community has responded, noting the organization of a "Bear Hunt", to have residents light a candle to recognize first responders and medical workers and recognized the efforts of resident Christine Bentley.

### NEW BUSINESS

There was none.

### IMPORTANT DATES

Chairman Bendel noted that the dates the Town Manager is about to review are subject to change. Town Manager Hull reviewed important dates including:

April 4 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.

April 6-

April 10 – Curbside Collection of Yardwaste

April 8 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.

April 11 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.

April 13 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.

April 15 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.

April 18 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.

April 20 – Town Offices Closed – *Patriot's Day*

April 21-

April 25 – Curbside Collection of Yardwaste

April 22 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.

April 25 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.

April 27 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.

May 4-

May 8 – Curbside Collection of Yardwaste

May 12 – Finance Committee/Planning Board Joint Public Hearing Relative to the  
Warrant for the Annual Town Meeting – Town Hall Auditorium – 7:00 p.m.

May 30 – Annual Town Meeting – High School Auditorium – 10:30 a.m.

A motion was made by Selectman McCoy, seconded by Selectman Caira and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

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Recording Secretary