

BOARD OF SELECTMEN MEETING

NOVEMBER 9, 2015

Chairman Michael L. Champoux called the meeting to order at 7:00 p.m. in Room 9 of the Town Hall. Present were Selectmen Louis Cimaglia, IV, Michael V. McCoy and Michael J. Newhouse. Also present was Town Manager Jeffrey M. Hull.

Chairman Champoux asked those present to rise and asked Selectman Cimaglia to lead the pledge of allegiance.

TREASURY WARRANTS

Chairman Champoux asked for a motion to accept the Treasury Warrants. A motion was made by Selectman McCoy, seconded by Selectman Newhouse and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 18, 18A, 19 and 19A.

MINUTES

A motion was made by Selectman Newhouse, seconded by Selectman Cimaglia and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen table approval of their minutes of September 28, 2015, October 13, 2015 and October 26, 2015 until such time that all members are present.

JOSEPH MARTINIELLO, WE'RE ONE WILMINGTON, RE: WE'RE ONE WILMINGTON PROGRAM UPDATE AND REQUEST TO CONDUCT THE 2016 RUN FOR WILMINGTON/WALK FOR KIM FORTE

Mr. Martiniello stated that the 2015 Run for Wilmington/Walk for Kim Forte had 500 walkers/runners and raised over \$10,000. He noted that \$2,000 was donated back to local nonprofits. He reviewed examples of donations that are made during the year.

Mr. Martiniello advised that We're One Wilmington is looking for permission to conduct the 2016 Run for Wilmington/Walk for Kim Forte on Sunday, April 24.

Mr. Martiniello noted that the Festival of Trees will take place on December 5 and December 6 from 9 a.m. to 3 p.m. He requested permission on behalf of We're One Wilmington to place signs on the Town Common promoting the Festival of Trees.

Chairman Champoux asked if there were any recommendations or conflicts. Town Manager Hull advised that there were no conflicts. Chairman Champoux asked if there were any questions or comments from the Board. Members of the Board expressed their appreciation to Mr. Martiniello and members of We're One Wilmington.

Town Manager Hull asked if the route would be the same as in previous years and Mr. Martiniello confirmed that it would.

A motion was made by Selectman Cimaglia, seconded by Selectman Newhouse and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of We're One Wilmington to conduct the Run for Wilmington/Walk for Kim Forte on Sunday, April 24, 2016.

A motion was made by Selectman Newhouse, seconded by Selectman Cimaglia and by the affirmative vote of all, it was

VOTED: That the Board of Selectman grant permission to We're One Wilmington to place promotional signs for the Festival of Trees on the Town Common.

COMMUNICATIONS

Town Manager Hull reviewed a letter from Town Clerk Sharon George to Kevin Stokes advising him of his appointment to the Finance Committee.

FRANK WEST, RE: TOYS FOR TOTS PROGRAM

Mr. West was present with United States Marine Corp Staff Sergeant John Tipton.

SSgt. Tipton presented the Board of Selectmen with a certificate of recognition for its support of the Toys for Tots program.

SSgt. Tipton stated that he is the coordinator for Middlesex and Essex Counties. He advised that the distribution of toys will begin on December 1 and last year the Marine Corp Toys for Tots Program collected over 93,000 toys which enabled them to assist 59,000 children from both counties.

Mr. West noted locations of collection boxes and provided information on scheduled events including photos with wrestlers which are free with the donation of a new, unwrapped toy.

SSgt. Tipton stated that families who would like to request assistance may do so on the website toysfortots.org and he provided a detailed explanation on the application process.

Mr. West advised that if residents have questions they may call him at 978-658-1754.

Chairman Champoux and members of the Board of Selectmen thanked Mr. West and his family for continuing their work for Toys for Tots.

SSgt Tipton confirmed that toys are available throughout the year for birthdays and to replace toys in the event of a catastrophic event.

Members of the Board of Selectmen thanked SSgt. Tipton for his service.

COMMUNICATIONS *(continued)*

Town Manager Hull reviewed his memorandum regarding the United States Environmental Protection Agency (EPA) comment letter on New England Transrail (NET) proposal to the Surface Transportation Board (STB). EPA's correspondence re-affirms their statements in the so-called "comfort letter" to NET that commercial/industrial reuse of specific portions of the Olin Corporation property will not present undue human health or ecological risks. Town Manager Hull advised that the document has been forwarded to Town Counsel and GeoInsight for review.

Town Manager Hull reviewed a memorandum from Shelly Newhouse, Health Director, regarding Legislation H.1656. Ms. Newhouse wrote that landlords and tenants in Massachusetts are to abide by the State Sanitary Code and if violations are found, and the Board of Health performs a sanitary code inspection, the responsible party is ordered to correct the violations. If no remedy is made by either party, additional orders can be sought, citations can be issued or the next step is to file in court. She stated that this is a long process to get housing code violations corrected. Ms. Newhouse reviewed the current process and expressed her opinion that not having a housing court in Woburn District Court creates a burden for this region of Middlesex County.

Town Manager Hull reviewed the public hearing notification for the purpose of discussing local property tax policy with reference to classification for FY 2016 tax purposes. The hearing will take place at the Board of Selectmen's November 23, 2015 meeting.

Town Manager Hull reviewed a letter from Marilyn Hilliard, Risk Analysis Branch Chief, Mitigation Division, Federal Emergency Management Agency, regarding Risk Mapping, Assessment and Planning Discovery Meetings for the Charles Watershed.

Town Manager Hull reviewed his memorandum regarding a proposal from Logan Communications to locate an electronic billboard along Route 93 in Wilmington. Town Manager Hull advised that while the so-called linkage payment and opportunity for limited free public service messages on the billboard are an attractive benefit, the benefits are insufficient to outweigh negatives. Electronic billboards do not present the image that Wilmington is seeking to promote. Members of the Board concurred.

Town Manager Hull reviewed correspondence from Mount Grace Land Conservation Trust regarding the North East Energy Direct Pipeline.

Town Manager Hull reviewed correspondence from Jill Reddish, Verizon FiOS, advising the Board of changes to FiOS TV programming.

Town Manager Hull reviewed correspondence from Jane Lyman, Comcast xfinity, advising the Board of changes to installation rates.

Town Manager Hull reviewed correspondence from Timothy Murnane, Comcast, advising that Comcast will continue to provide high-speed Internet service to Town of Wilmington schools and the library, free of charge.

BOARD TO CONSIDER REQUEST OF DENNIS C. OTIS TO BE APPOINTED CONSTABLE

Town Manager Hull advised that the application was reviewed by the Police Chief who advised that there was no evidence to prohibit appointment as Constable. The Town Clerk also recommended appointment.

Chairman Champoux asked if there were any questions, comments or a motion. A motion was made by Selectman Newhouse, seconded by Selectman Cimaglia and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint Dennis C. Otis as Constable with the restriction not to solicit clients but may serve civil process for clients who need service into Wilmington

Town Manager Hull advised that the Board was in receipt of information from the School Department regarding a parent education workshop to provide tools and strategies for parents on what to look for and how to talk to children about substance use and abuse. The workshop will take place Tuesday, November 10, 2015 at 7:00 p.m. at the Wilmington Middle School.

PUBLIC COMMENTS

There were none.

NEW BUSINESS – COMMITTEE REPORTS

Selectman Cimaglia reminded residents that the Veterans' Day ceremony will take place on Wednesday, November 11 at 11 a.m. He stated that the weather forecast does not look promising but the ceremony will take place rain or shine and asked residents to show their support for our veterans.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

Through-

- November 28 – Curbside Collection of Yardwaste
- November 10 – Combatting Underage Substance Use and Abuse - Parent Education Workshop
Middle School - Auditorium - 7:00 p.m.
- November 11 – Veterans' Day Ceremony – Town Common – 11:00 a.m. – *Town Offices Closed*
- November 12 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 12 – Registration Deadline – Recreation Junior Basketball – Grades 1 - 2
- November 14 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 14 – Shawsheen Elementary School Craft Fair – 9:00 a.m. to 3:00 p.m.
- November 18 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 21 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 21 – Senior Citizen Holiday Craft Fair – Buzzell Senior Center – 9:00 a.m. to 2:00 p.m.
- November 21 – Shawsheen Tech Craft Fair – 100 Cook Street, Billerica – 9:00 a.m. to 3:00 p.m.
- November 23 – Discussion of Local Property Tax Policy with Reference to Classification
for FY-2016 – Board of Selectmen Meeting – Town Hall – Room 9 – 7:00 p.m.
- November 25 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 26 – Thanksgiving Day - *Town Offices Closed*
- November 27 – *Town Offices Closed*
- November 28 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- December 10 – Facility Master Plan Committee – Town Hall – Room 9 – 7:00 p.m.

There being no further business to come before the Board, a motion was made by Selectman McCoy, seconded by Selectman Cimaglia and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Recording Secretary