

BOARD OF SELECTMEN MEETING

Tuesday, October 13, 2020

Chairman Jonathan R. Eaton called the meeting to order at 7:00 p.m. in the Large Group Instruction Room of Wilmington High School, 159 Church Street. Present were Selectmen Gregory B. Bendel, Kevin A. Caira, Gary B. DePalma and Jomarie F. O'Mahony. Also present was Town Manager Jeffrey M. Hull.

Chairman Eaton thanked members of the Board for wearing an article of pink clothing in recognition of October being Breast Cancer Awareness Month.

Chairman Eaton thanked WCTV, Andrew Fradette and IT Director John O'Neil for facilitating the meeting.

Chairman Eaton stated that on October 3 Wilmington lost a well-liked, well-respected member of the community. Loretta "Laura" R. Caira passed away at the age of 95. Mrs. Caira was a long-time community volunteer, founder of the Wilmington Sons of Italy Lodge, matriarch of the Caira family and, in many respects, matriarch to the community. Chairman Eaton offered condolences to Selectman Caira and his extended family and friends. A moment of silence was observed.

Chairman Eaton stated that pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, G.L. Chapter 30A, Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, members of the public who wish to watch and listen to the meeting may do so in the following manner: WCTV (Channel 9 – Comcast xFinity; Channel 37 Verizon FiOS, and live stream wctv.org). No in-person attendance of members of the public will be permitted except for the portion of the meeting designated for public comment, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. Members of the public who would like to listen to this meeting while in progress may also do so via telephone by dialing 1-646-558-8656 and enter meeting ID 895 8569 7337 then press # and press # again at the next voice prompt. Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment, by following the steps previously noted then press *9 on their telephone keypad. This will notify the meeting host that the caller wishes to speak. All callers using this feature will be placed in queue in the order they entered the prompt. In the event that, despite our best efforts, we are not able to provide for real-time access, we will post a record of this meeting on the Town's website as soon as we are able.

Chairman Eaton asked meeting participants to rise and he led the pledge of allegiance.

TREASURY WARRANTS

Chairman Eaton asked for a motion to accept the Treasury Warrants. A motion was made by Selectman Bendel, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 14, 14A, 15 & 15A.

MINUTES

A motion was made by Selectman Caira, seconded by Selectman Bendel and by the affirmative vote of four with Selectman DePalma abstaining, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held October 28, 2019 and that all action taken is hereby ratified and confirmed.

PUBLIC COMMENTS

Chairman Eaton reminded viewers of the process to make public comment. Chairman Eaton exited the meeting room to confirm there were no individuals waiting in the hallway to make public comment. Chairman Eaton was advised there were no callers and he advised he would wait a moment in the event anyone was trying to dial in. Chairman Eaton asked if there were any callers seeking to comment and there were none and no individuals appeared in person to offer public comment.

HAKKI DENGIZLI, PIZZA DAYS, INC., RE: REQUEST FOR COMMON VICTUALER LICENSE FOR PROPERTY LOCATED AT 206 BALLARDVALE STREET, UNIT 4

Chairman Eaton welcomed Mr. Dengizli and stated that the Board wanted to hear what he is hoping to do. Mr. Dengizli advised that his company name is Pizza Days and he has owned the business in Massachusetts for ten years. He stated that he has four additional stores locally including Burlington, Medford, Allston and Revere. Mr. Dengizli noted that he once resided in Wilmington.

Chairman Eaton stated that the Board appreciates Mr. Dengizli opening a business during a difficult period. He asked if there were any questions or comments from the Board. Selectman Cairra stated that he has visited the Burlington location and provided a favorable review. Selectman Bendel thanked Mr. Dengizli for choosing Wilmington.

Selectman DePalma inquired about the hours and was advised that the hours are 10 a.m. to 10 p.m.

Selectman O'Mahony asked when he expects to open. Mr. Dengizli advised that Pizza Days received a permit from the Board of Health and is open. He noted that they do not have any seating unless/until this application is approved.

Chairman Eaton reviewed recommendations from Shelly Newhouse, Health Director, who recommends approval and Al Spaulding, Building Inspector, who advised he has reviewed the application and has no issues with the application.

A motion was made by Selectman DePalma, seconded by Selectman Cairra and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen issue a Common Victualer License to Pizza Days, Inc. for property located at 206 Ballardvale Street, Unit 4.

SHELLY NEWHOUSE, HEALTH DIRECTOR, AND WILLIAM CAVANAUGH, FIRE CHIEF, RE: UPDATE ON COVID-19

Ms. Newhouse participated remotely and advised that it has been a busy two weeks. She advised that she posted that Wilmington's case was 17, which is down from last week's posting of 20 but she received three additional cases this evening. Ms. Newhouse stated that is normal as people recover and come off the list and others are diagnosed. Ms. Newhouse reported that she is seeing clusters in businesses that operate in Wilmington. She emphasized the importance of wearing a mask, abiding by large gathering rules and social distancing. In addition, she encouraged residents to get their flu shot. Ms. Newhouse reported that the Board of Health has vaccinated approximately 600 children in Wilmington and 100 adults. She stated there are additional flu clinics scheduled and advised that the drive-up clinics have been successful.

Selectman Bendel asked for an estimate of the cases that work in Wilmington. Ms. Newhouse stated that the number she reports on are Wilmington residents. She receives reports from the local businesses and the reporting system and advised there are three clusters of cases.

Selectman O'Mahony commented regarding the pie chart with the age demographics and asked whether it would be posted weekly. Ms. Newhouse stated that the feedback she received is that people liked the pie chart and she would post again. Selectman O'Mahony noted that the pie chart seemed to indicate a significant number of cases were for individuals under the age of 18 and asked whether that would impact the reopening of school. Ms. Newhouse stated that Wilmington went from a green community to a yellow community and advised that the community would have to remain at that level for three consecutive weeks before considering action. She stated that it would be a joint decision with her, the School Superintendent, School Committee and the Department of Elementary and Secondary Education and the Department of Public Health.

Selectman O'Mahony asked what the percentage would be for the Town to go into the red and was advised that it is a percentage based upon the population and is calculated with data over a two week period. Ms. Newhouse advised that the state's two week period is different than her two weeks. She stated that she could go back two weeks every day.

Selectman Caira confirmed that Ms. Newhouse does not include the nursing home facilities when she reports the numbers but asked whether the color designation takes those numbers into account. Ms. Newhouse advised that if those in the nursing home are Wilmington residents, they would be included.

Selectman Caira asked what percentage of school children have been vaccinated. Ms. Newhouse stated that she does not know the school age population but stated that during a normal flu season, she would vaccinate approximately 280.

Selectman DePalma asked whether she has received resistance from parents whose children have to receive the flu vaccine and was advised she has not.

Chairman Eaton stated that he is aware that Ms. Newhouse has disseminated the Department of Public Health survey regarding COVID impact and asked whether she had received feedback. Ms. Newhouse stated that she has not but stated it is an important tool for the state to gauge what is happening to families and individuals. Ms. Newhouse stated that she is unsure whether she will receive data regarding Wilmington once it is complete.

Chairman Eaton thanked Ms. Newhouse for her diligence and stated that it is appreciated.

JOSEPH DESMOND, POLICE CHIEF, RE: TIP411 ANONYMOUS TIP SYSTEM

Chief Desmond stated that he appreciates the opportunity to be before the Board of Selectmen. He opined that the Wilmington Police Department does a great job putting information on social media but noted that is providing the public with the information. Chief Desmond stated that the Police Department is always looking for ways to improve communication from the public and he announced that they partnered with tip411 to develop a WPDMA app which will allow residents to submit tips and access agency alerts. He advised that to download the app is a simple process and explained the steps necessary. He stated that individuals who do not have smartphones or cell phones can access a link to the anonymous web tip form through the website.

Chief Desmond emphasized that nothing, including this app, will replace calling 9 1 1. He advised that the app will be monitored but if it is something of importance, they should call the police department directly. He noted that individuals are hesitant to call for a variety of reasons

including not wanting to bother the Police Department or they want to be anonymous and know that with the phone system, their address will appear. This app will allow residents to report information that they believe the Police Department may need. Chief Desmond cited the two separate cases of car break-ins and arrests were made in both cases primarily due to information received from the public.

Chief Desmond advised that this app is primarily to report criminal activity and not to complain about a neighbor's fence. He advised that, like any anonymous complaint, the information is vetted.

Chairman Eaton asked if there were any questions or comments from the Board. Selectman DePalma asked whether the app will be monitored 24/7. He was advised that it would however Chief Desmond emphasized that if an issue needs immediate attention individuals should contact the police station.

Selectman O'Mahony stated that when she first reviewed the information she had concerns regarding the department's resources. She appreciates knowing that domestic violence and substance abuse is up given the pandemic and stated that she does not want to see this become a weapon in probate. Selectman O'Mahony asked if there is an anticipated time-frame that anonymous tips will be turned around. Chief Desmond stated the response would be specific to the tip. He noted that where the tip is anonymous, they cannot call to provide an update on the tip.

Chief Desmond stated that if a tip is received, and verified, and the department believes the public ought to be made aware, they can publish it on the app and other social media platforms and the person who made the tip will become aware of action taken.

Selectman O'Mahony asked whether Chief Desmond will report back to the Board of Selectmen if the app becomes burdensome on the Police Department. Chief Desmond advised that the department signed up for three years and can evaluate at that time.

Selectman Bendel agreed that it is a great resource and asked whether there will be tracking of the tips and referenced data contained in the annual report. Chief Desmond stated that the data will be collected. The information is received anonymously therefore he doesn't want to portray the tips as actual crime data unless it can be corroborated. He advised that incoming tips will be kept track of. Selectman Bendel stated that he downloaded the app and commented that it seems easy.

Selectman Cairra asked if other communities were utilizing this app. Chief Desmond advised that prior to making the decision to partner with tips411, he reached out to other communities which use it. He stated that some of the other communities have more incidents than Wilmington. He stated that towns he spoke to saw value in the app.

Selectman Bendel asked Chief Desmond if there is a cost associated with the app. Chief Desmond advised that Wilmington signed on for three years at a total cost of \$6,000. He advised the Board that he utilized funds from the existing budget.

Chairman Eaton complimented Chief Desmond for the creative way of making the Police Department accessible to residents who may be victims or witnesses of crime. He opined that the more effort into making the department accessible, the more trust is built with the community and the department will be more effective. He recognized this is not the only initiative to accomplish that. Chairman Eaton noted that he downloaded the app. He stated that he looks forward to seeing how the program works out. Chief Desmond believes that individuals who may not contact the department will take advantage of this tool.

COMMUNICATIONS

Town Manager Hull reviewed his memorandum regarding the FY 2022 budget schedule. He advised that department heads were provided instructions for the development of the next 5-year capital improvement plan (CIP) and the deadline for submission of the updated CIP is Monday, November 2. Instructions for the fiscal year 2022 operating budget will be provided to department heads on November 4, the operating budget submission deadline will be December 4, 2020. Meetings with department heads will take place throughout December and into the first week in January. The Town's annual operating budget and 5-year CIP will be presented to Selectmen at their January 25, 2021 meeting. Meetings with the Finance Committee are expected to begin on February 2, 2021 and Annual Town Meeting is set for May 1, 2021.

Selectman Gregory Bendel reviewed his email which provided an update on the selection of an owners' project manager for a new Senior Center. He advised that the committee is made up of eight volunteer residents including George Hooper, Theresa Manganelli, Diane Allan, Paul Melaragni, Jack Holloway, Mike Tkachuck, Terri Marciello and himself. A request for quotations was prepared in August and 14 proposals were received. The committee met on October 1st and narrowed the proposals down to four with public interviews to be held before the end of the month. He advised that the four firms were P3 Project Planning Professionals; Colliers International, Hill International and STV-DPM. Selectman Bendel advised that Town Manager Hull is working closely with the group and attending the meetings. He stated that members of the committee are contacting references and Town Manager Hull will be contacting his colleagues.

Chairman Eaton asked if there were any questions or comments. Selectman O'Mahony thanked Selectman Bendel for the update and letting the community know that this is getting attention in the midst of the chaos.

Selectman Caira asked what time the meetings begin. Selectman Bendel advised that the meeting scheduled for Thursday, October 15 would begin at 6:15 p.m. The Board members will be having a brief discussion and will choose a vice chairman. Selectman Bendel advised that each member of the committee was tasked with developing two questions to be asked of each firm. Town Manager Hull advised that the agenda has been revised to change the start time to 6:00 p.m. to allow ample time before the first appointment at 6:30 p.m.

Selectman DePalma asked whether the Town has had interactions with any of the four firms. Town Manager Hull advised that the Town worked with P3 on the Shawsheen Elementary School Window Replacement Project.

Selectman Bendel thanked the fourteen firms that submitted proposals.

Selectman DePalma asked if the four firms are Massachusetts based companies. Town Manager Hull advised that each firm has an office in Massachusetts and some have additional offices in other states. Selectman Bendel noted that committee members were looking for those firms having experience with municipal buildings specifically senior centers.

BOARD TO CONSIDER SIGNING WARRANT FOR STATE ELECTION TO BE HELD TUESDAY, NOVEMBER 3, 2020

Chairman Eaton reviewed the offices listed on the warrant and noted that there are two questions for Precincts 1, 2, 4, 5 and 6. Voters in Precinct 3 will be asked to answer four questions. The polling location for this election is the Shriners Auditorium, 99 Fordham Road.

A motion was made by Selectman Bendel, seconded by Selectman DePalma and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen sign the Warrant for the State Election to be held on Tuesday, November 3, 2020.

BOARD TO CONSIDER REQUEST OF JENNIFER CUSHING AND JULIE BREEN, CO-PRESIDENTS FRIENDS OF FIELD HOCKEY, FOR WILMINGTON HIGH SCHOOL GIRLS FIELD HOCKEY TEAMS TO CONDUCT A FUNDRAISING CAR WASH AT THE MUNICIPAL PARKING LOT ON SUNDAY, SEPTEMBER 12, 2021, 9:00 A.M. TO 1:00 P.M. WITH A RAINDATE OF SUNDAY, SEPTEMBER 19, 2021

Selectman O'Mahony made a motion to approve this request and was seconded by Selectman Bendel. Selectman Caira noted that the request is being made well in advance of the event and expressed concern that the Board may approve the event and next year there is a drought and water use restrictions are in place. He suggested that the Board hold the date for the group and vote at a future meeting. Selectman Caira stated that he is in favor of the request and understands that the event is a great way to raise funds. He advised that he has been contacted by residents who question the approval of car washes during water bans.

Selectman DePalma suggested that the Board approve the request with the stipulation that if there are drought conditions the car wash will not be held.

Selectman O'Mahony and Selectman Bendel agreed to amend their motion to include a caveat that, in the event of a water ban, the car wash would be prohibited.

Town Manager Hull noted that the organization may estimate raising \$200-\$300 through the fundraiser and suggested that the Board be mindful of when they will provide the green light to proceed or notice that the fundraiser cannot occur and how it will impact the group. He stated that the group may decide to pursue other fundraising options. Town Manager Hull agreed that Selectman Caira raised a valid concern and stated that it is inconsistent to allow car washes when residents are prohibited from watering their lawns.

Selectman O'Mahony further amended her motion to include notifying the Friends of Field Hockey by August 1. The amendment was seconded by Selectman Bendel.

Town Manager Hull noted that there has been a significant increase in requests to conduct car washes.

With a motion having been made and seconded, Chairman Eaton called for the vote. By the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Friends of Field Hockey to conduct a fundraising car wash on Sunday, September 12, 2021 from 9:00 a.m. to 1:00 p.m. (raindate of Sunday, September 19, 2021), with the caveat that in the event water restrictions are in place, the car wash will be prohibited and organizers notified not later than August 1, 2021.

BOARD TO CONSIDER REQUESTS OF COMMUNITY GROUPS TO CONDUCT EVENTS WHICH REQUIRE ROAD CLOSURES

Chairman Eaton reviewed favorable recommendations from Police Chief Joseph Desmond, Fire Chief William Cavanaugh, DPW Director Michael Woods and Public Buildings Superintendent George Hooper. A motion was made by Selectman Bendel, seconded by Selectman DePalma and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the following events for Fiscal Year 2022, each group will be required to adhere to the public health guidelines that may be in effect at the time of the event:

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| Wilmington Fourth of July
Firecracker 5K Road Race | Wednesday, June 30, 2021 |
| Sole Sisters Running Club
5K Road Race | Saturday, December 11, 2021 |
| Wilmington Little League
Opening Day Parade | Saturday, April 16, 2022 |
| Pan-Mass Challenge
Kids Bike Ride | Sunday, May 22, 2022 |

BOARD TO CONSIDER ADOPTING A REMOTE PARTICIPATION POLICY

Chairman Eaton advised that he spoke to the Town Manager in July regarding developing a remote participation policy. The Governor’s suspension of certain provisions of the Open Meeting Law left the Board to having meetings by Zoom for the past six months. He stated that the Town has not met state requirements to permit members of boards and committees to participate remotely when not in an emergency. Chairman Eaton stated that it has come up in the past when individuals have been unable to attend a meeting due to medical reasons or business commitments. He believes the Board ought to review what the Town has done well and what needs improvement. Chairman Eaton stated one positive aspect is that John O’Neil, IT Director, has the infrastructure in place to conduct meetings remotely.

Chairman Eaton advised that the draft remote participation policy that was provided to the Board does not just permit boards and committees to choose, at their will, to have a meeting remotely. He noted that a quorum would have to be physically present. If necessary for a member to participate remotely, they would need to notify the chairman 48 hours in advance. The standard would be that it would be unreasonably difficult for the member to physically be present. In addition, no member may participate remotely for more than four (4) consecutive meetings or more than six (6) meetings in a fiscal year.

Chairman Eaton advised that state regulations would allow for the policy to apply to all town boards, committees and commissions, including the School Committee. He noted that the one exception is that it will not include the Commission on Disabilities which has the ability to make its own determination. Chairman Eaton suggested that within the draft policy section II subsection A which reads “The policy applies to all members of boards, committees and commissions under the jurisdiction of the Board of Selectmen or Town Manager” should be amended to read “...under the jurisdiction of the Town with the exception of the Commission on Disabilities.” because Town Counsel confirmed that it would also apply to the School Committee.

Chairman Eaton stated that the Board could vote on this tonight or take under advisement and have a revised draft circulated for the Board's next meeting. Chairman Eaton stated that it was his desire that the Board have a discussion relative to this policy.

Selectman Bendel thanked Chairman Eaton for the time and effort expended and expressed concern that the Board of Selectmen is dictating what other boards and committees must do. He stated that he understands a majority fall under the jurisdiction of the Board of Selectmen but most operate on their own and he would feel uncomfortable telling a volunteer board what it can and cannot do. He stated he is grateful to have the volunteers serve on the committees and opined that each board should vote a policy on their own.

Selectman Bendel asked whether the requirement to provide 48 hours notice, as noted under section 5 Procedures, is to allow IT and WCTV an opportunity to prepare. He stated that if someone becomes ill, they may not know 48 hours in advance. Chairman Eaton confirmed.

Selectman Bendel urged the Board to take this up at a future meeting and indicated that he would like the opportunity to speak with members of other boards and committees. He stated that it is unknown how long the circumstances of the pandemic will last. He stated that post pandemic, some things learned are effective and may not go away and suggested it would be a benefit for someone to participate remotely if they become ill or are travelling for business.

Town Manager Hull advised that, based upon the CMR, consideration of the option of remote participation is an "all or nothing" proposition. If the Board chooses to pursue a remote participation policy, it has to apply to all boards, committees and commissions with the exception of the Commission on Disabilities. He stated that it is another tool that committee members can access and provided examples of when it may be used.

Selectman Bendel noted that at a recent meeting one of the Board members was unable to participate in the meeting and therefor the entire meeting was remote. He stated that the Board did not have the policy and the Board went remote as a courtesy. Chairman Eaton clarified that the Town is currently under the Governor's orders and the policy would not change anything until the Governor's orders are concluded. If the situation had occurred without the orders in place, without a policy in place that would allow remote participation, that person would simply not been able to participate. Chairman Eaton stated that it is his hope that the Board is able to approve a policy because the circumstance that would lead to a member not being able to be physically present for a meeting would inhibit that member's ability to represent the residents of the Town. He stated that he hopes the Town can leverage the technology it has demonstrated a capability of utilizing so that it can allow members of the Board of Selectmen and other members of boards, committees and commissions to best be able to participate if circumstances present themselves that would preclude the individual from physically being in the location.

Selectman O'Mahony clarified that the remote participation policy is not meant to be used for the current situation but for the future when the state of emergency is lifted and meetings are conducted in the same manner they were pre-COVID.

Selectman O'Mahony asked whether it is necessary to include a clause that, in the event of a state of emergency, the Town would be required to follow the Governor's orders. She also expressed concern that acceptable reasons for remote participation are not included in the policy. Chairman Eaton opined that it would fall on the chairman of the committee, the standard is "unreasonably difficult" to be physically present. Town Manager Hull stated that the language cited by the

Chairman is included in the CMR. He stated that this may be advantageous for committees like the Board of Appeals when there is a public hearing on special permitting or variance and there is a certain number of votes required for an applicant to get approval. In order for a member to be qualified to vote, they have to have participated in the meetings.

Selectman DePalma commented that by doing this for all boards, committees and commissions, it will be a uniform policy. He suggested that, prior to approving the policy, it be provided to chairpersons for their review and comment. Selectman DePalma opined that the Board of Selectmen cannot conduct business based upon whether someone may get mad. He stated that by having a remote participation policy in place, members can participate and not delay items that may need to be acted upon.

Selectman Caira agreed with obtaining input from committees, specifically the School Committee. He stated that he also believes a state of emergency clause ought to be included and asked if Town Counsel could review. Selectman Caira asked whether other communities are utilizing a similar policy. Selectman Caira asked to have Town Counsel review and ensure that the policy does not conflict with the Inhabitant By-Laws relative to public meetings. He asked whether it should be approved by Town Meeting and included in the by-laws. Town Manager Hull advised that there are other communities that have adopted such a policy. He stated that this option is from modifications to the Open Meeting Law that allows communities this option and confirmed it does not require Town Meeting approval. Town Manager Hull stated that the Open Meeting Law supersedes constraints or rules governing meetings to the extent they exist in the inhabitant by-laws. The Open Meeting Law prevails in how meetings are conducted. He advised this was a modification to the Open Meeting Law to permit, under certain circumstances, individuals to participate if the town opts to authorize the policy.

Selectman Caira asked how meeting materials would be provided to members who are unable to attend in person. Town Manager Hull stated that there is reference to the ability to provide the material such as by scanning to the individual.

Selectman Caira commented that in II A it references questions to be made to the applicable department head. He noted that heads of boards are referred to as Chairman not a department head and asked whether it should include “chairman of the applicable board”. In addition, letter G which references the remote participation of the chairperson not being able to chair the meeting if they are not physically present. He opined that it ought to be applicable to the chairperson of all boards, committees and commission and not only the Commission on Disabilities. Town Manager Hull advised that the provision requires that, with the exception of the Commission on Disabilities, the Chairman be physically present at the meeting. Chairman Eaton stated that it is addressed under III B.

Selectman Caira commented that he believed the word remotely ought to be added to the end of the first sentence of V B. He also commented that under Executive Session, section B that references approval of the presence of another person by simple majority. He opined that there ought not to be any persons present except those that are responsible for the Executive Session. He noted that during recent Executive Sessions each member had to confirm that they were alone.

Chairman Eaton reviewed proposed changes and suggested that the Board table at this time and circulate a revised draft to all boards, committees and commissions and request that the policy be reviewed and comments provided to the Board of Selectmen within three (3) months.

Selectman Caira asked whether the policy would affect Public Comments, whether they would be permitted to participate remotely or whether they would have to be in person. Chairman Eaton reiterated that the policy is for post COVID and residents wishing to make comments would attend the physical location to participate.

A motion was made by Selectman Bendel, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen table approval of a remote participation policy until a revised version is provided to boards, committees and commission to review and comment.

BOARD TO CONSIDER SELECTMEN'S DESIGNEE TO INHABITANT BY-LAW STUDY COMMITTEE

Chairman Eaton reminded the Board of Selectmen that this and the next two items on the agenda have been discussed at the last several meetings. He noted that the By-Law Study Committee was formed in January 2017 and Mr. Michael McCoy served as the Board of Selectmen's designee. Mr. McCoy is no longer a member of the Board of Selectmen and therefore no longer the Board's designee.

A motion was made by Selectman O'Mahony, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint Selectman Gary DePalma to serve as their designee on the By-Law Study Committee.

SELECTMAN GARY DEPALMA ANNOUNCEMENT OF HIS APPOINTMENT TO BY-LAW STUDY COMMITTEE

Selectman DePalma announced his appointment of Michael McCoy to serve as a resident member of the By-Law Study Committee.

BOARD TO CONSIDER APPOINTMENT OF MICHAEL MCCOY TO ICE RINK AND RECREATIONAL FACILITY COMMITTEE

Chairman Eaton advised that when the committee was formed there was one member appointed as designee. At a subsequent meeting it was amended to have two Selectmen serve as designee, Selectman McCoy and Selectman Caira. As Mr. McCoy is no longer a member of the Board of Selectmen, he is no longer serving as the Board's designee. Chairman Eaton stated that he would entertain a motion to appoint Michael McCoy to serve as a resident member of the Ice Rink and Recreational Facility Committee. A motion was not brought forward therefore no action was taken.

ANNOUNCEMENTS

Selectman Bendel offered anniversary wishes to Chairman Eaton and his wife as well as to Selectman Caira and his wife.

Selectman Bendel wished Hadley Eaton a happy birthday.

Selectman Bendel offered congratulations to Kevin Cavanaugh who was promoted to Sergeant in the Wilmington Police Department. He was honored to participate in the swearing in ceremony on Friday.

Selectman O'Mahony agreed with sentiments made by Chairman Eaton regarding the loss of Mrs. Caira. She commented that she is blessed to have known her.

Selectman O'Mahony commented that fall sports have begun at Wilmington High School.

Selectman DePalma offered congratulations to the fire fighters that recently graduated from the academy.

Selectman DePalma offered his condolences to Selectman Caira and his family.

Selectman Caira thanked Chairman Eaton and members of the Board for the thoughtful recognition of his mother. He stated that he and his family appreciate those that have reached out to them. He thanked his colleagues, the Town Manager and Recording Secretary for the beautiful floral arrangement.

NEW BUSINESS

There was none.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

- October 14 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- October 17 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- October 17 – Early Voting – Town Hall – 9:00 a.m. to 1:00 p.m.
- October 18 – Early Voting – Town Hall – 9:00 a.m. to 1:00 p.m.
- October 19 – Early Voting – Town Hall – 9:00 a.m. to 4:00 p.m.
- October 20 – Early Voting – Town Hall – 9:00 a.m. to 4:00 p.m.
- October 21 – Early Voting – Town Hall – 9:00 a.m. to 4:00 p.m.
- October 21 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- October 22 – Early Voting – Town Hall – 9:00 a.m. to 6:00 p.m.
- October 23 – Early Voting – Town Hall – 9:00 a.m. to 4:00 p.m.
- October 24 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- October 24 – Early Voting – Town Hall – 2:00 p.m. to 6:00 p.m.
- October 24 – Last Day to Register to Vote in State/Presidential Election
Registrations Accepted 2:00 p.m. to 4:00 p.m. and 7:00 p.m. to 8:00 p.m.
- October 25 – Early Voting – Town Hall – 9:00 a.m. to 1:00 p.m.
- October 26 – Early Voting – Town Hall – 9:00 a.m. to 4:00 p.m.
- October 26 – Board of Selectmen – High School – Large Instruction Room – 7:00 p.m.
- October 27 – Early Voting – Town Hall – 9:00 a.m. to 6:00 p.m.
- October 28 – Last Day to Apply for Mail-In Ballot
- October 28 – Early Voting – Town Hall – 9:00 a.m. to 4:00 p.m.
- October 28 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- October 29 – Early Voting – Town Hall – 9:00 a.m. to 4:00 p.m.
- October 30 – Early Voting – Town Hall – 9:00 a.m. to 4:00 p.m.
- October 31 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.

- November 3 – State/Presidential Election – Polls Open 7 a.m. to 8 p.m.
Shriner’s Auditorium, 99 Fordham Road
- November 4 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 7 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 9 – Board of Selectmen – High School – Large Instruction Room – 7:00 p.m.
- November 11– Veterans’ Day Ceremony – Town Common – 11:00 a.m. – *Town Offices Closed*
- November 12– Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 14– Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.

SALUTE TO SERVICE

Chairman Eaton recognized Matt Palermo a 2012 graduate of Wilmington High School. Following his high school graduation he joined the Massachusetts National Guard and attended Endicott College. After graduation Matt transferred to the Regular Army and was commissioned a 2nd Lieutenant. Matt completed Air Bourne training and is now serving as a Captain in an Airborne unit (Maneuver Center of Excellence Unit) at Fort Benning Georgia.

In addition, Mr. Palermo has been involved with Local Heroes and the Department of Veterans’ Services over the past 12 years. He volunteered many hours in 2008 when Wilmington hosted the Moving Wall.

A motion was made by Selectman Bendel, seconded by Selectman O’Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Recording Secretary