

## BOARD OF SELECTMEN MEETING

October 24, 2016

Chairman Judith L. O'Connell called the meeting to order at 7:04 p.m. in Room 9 of the Town Hall. Present were Selectmen Gregory B. Bendel, Kevin A. Caira, Michael L. Champoux and Michael V. McCoy. Also present was Town Manager Jeffrey M. Hull.

Chairman O'Connell asked those present to rise and led the pledge of allegiance.

### TREASURY WARRANTS

Chairman O'Connell asked for a motion to accept the Treasury Warrants. A motion was made by Selectman McCoy, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 16, 16A, 17 and 17A.

### MINUTES

A motion was made by Selectman Champoux, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held September 26, 2016 and that all actions taken are hereby ratified and confirmed.

Chairman O'Connell thanked members of the Board and Town Manager Hull for wearing a pink article of clothing. Chairman O'Connell noted that pink is the color associated with Breast Cancer awareness.

### **CATHY OBER, WILMINGTON FARMERS MARKET, RE: UPDATE ON 2016 SEASON**

Ms. Ober was present with Amanda Munsie, Market Manager. Ms. Ober stated that the Wilmington Farmers Market just completed its sixth year and noted that during the concept phase they initially planned to have a market for two years. Ms. Ober reviewed the current Board of Directors. Highlights of the 2016 season include the return of founder Amanda Munsie a new board member, Christine Canevari, who created a new website and organized a corn hole tournament fundraiser for a local child with significant medical needs. Animal Control Officer Chris Sullivan participated on Opening Day to answer questions about the new dog park. This year the Farmers Market instituted a bell ringer program for community groups to "open" the market and the Board of Health prepared and provided information on chickens. Ms. Ober and Ms. Munsie reviewed vendor participants and stated that they would like to focus on including community groups. They acknowledged high school students who volunteered to set up and break down equipment each week to earn volunteer hours.

Members of the Board thanked Ms. Ober and Ms. Munsie for the update and noted that each year the market continues to evolve and grow.

Chairman O'Connell commended the Farmers Market Board of Directors for their community engagement. She stated that it gives the groups an opportunity to shine. Chairman O'Connell noted that the Town was in the midst of a Feasibility Study and asked whether the Swain Green met the needs of the Farmers Market and whether there was adequate parking.

Ms. Munsie stated that the Board of Directors is grateful that they are fortunate to have the green space. Many farmers markets take place on pavement. Vendors rave about the farmers market due to the green space, plenty of parking and the use of bathroom facilities.

Ms. Ober advised the Board of Selectmen that the Board of Directors has discussed implementing a winter market. Both women stated that they love being located at the Swain Green but understand if it is necessary to change.

Selectman Bendel asked Ms. Ober to provide the website address. The website address is [www.wilmingtonfarmersmarket.com](http://www.wilmingtonfarmersmarket.com), they are also on Facebook.

#### **MICHAEL R. BEGONIS, POLICE CHIEF, RE: UPDATE ON FIRING RANGE**

Police Chief Begonis was present to provide an update on the firing range. He stated that the project is progressing and is very close to the Police Department being able to utilize the range. Chief Begonis noted that because these types of supplies are not typically on the state bid list, he was able to work with COMMBUY and the state to utilize the Homeland Security vendor which worked with HESCO to purchase the barriers as well as the granulated rubber bullet trap. He advised the Board that the berm and HESCO barriers are in place as well as the concrete platform for the granulated rubber bullet trap. The granulated rubber bullet trap has been ordered and is scheduled to be delivered and installed in early November. Chief Begonis advised that no live firing training has taken place at this location as of the date of the report and the Fall Night Shoot is currently being held at a private Sportsman Club. Chief Begonis advised that the current cost of the project is well below the original estimate of \$130,000 to \$140,000. He thanked the Department of Public Works for their support and professionalism.

Chairman O'Connell asked Chief Begonis what the greatest distance the officers would shoot. Chief Begonis advised that he wanted 100 yards but the greatest distance will be 75 yards.

Members of the Board expressed their appreciation to Chief Begonis for the update.

Selectman Champoux asked whether the bullet trap system was in the photograph provided and was advised that it is not. Selectman Champoux stated that he had an opportunity to go to the site and thanked Chief Begonis for the courtesy. Chief Begonis extended the invitation to any member of the Board who wished to see the site. Chairman O'Connell stated that she would like to see the site after the bullet trap system is installed.

Selectman McCoy stated that he lives nearby and never heard anything when the range was in use in the past. Chief Begonis stated that vegetation in the area will abate the noise. Selectman Cairra inquired what safety measures are in place if something goes awry. Chief Begonis advised that the firing range abuts the pit area and further back is Route 125.

Chairman O'Connell asked Chief Begonis about the officers' reaction to locating the firing range in Wilmington. Chief Begonis stated that the officers recognize the importance of utilizing this type of training, it is designed to save lives, it is designed so that they have proficiency in making good decisions, addressing certain threats and escalating and de-escalating through the process. Having the firing range local will provide the ability to train in all weather environments and different scenarios and training does not have to take a full eight hours. He said that training reduces stress, reduces post traumatic stress disorder as officers feel more prepared.

#### **COMMUNICATION**

Town Manager Hull reviewed a letter from Louis Cimaglia, Director of Veterans' Services, which invited members of the Board of Selectmen to participate in the Veterans' Day ceremonies on Friday, November 11, 2016 at 11:00 a.m. Mr. Cimaglia also requested use of the Town Common to conduct the ceremony.

Town Manager Hull reviewed a letter from Jane Lyman, Sr. Manager, Government Affairs, Comcast xfinity. Ms. Lyman wrote to notify the Board of Selectmen that effective October 31 Pivot channel 231 will no longer be available. She also provided information on additional programming changes and changes to installation and reactivation fees.

**BOARD TO CONSIDER REQUEST OF LOUIS CIMAGLIA, DIRECTOR, DEPARTMENT OF VETERANS' SERVICES, THAT WILMINGTON TOWN COMMON BE ILLUMINATED IN GREEN DURING THE MONTH OF NOVEMBER IN SUPPORT OF VETERANS**

Chairman O'Connell read Mr. Cimaglia's letter. Mr. Cimaglia stated that "green is the color of hope, renewal and well-being. 'Green light' is also a term commonly used to activate forward movement. The simple action of changing one light to green is intended to spark a national conversation regarding the recognition of veterans, and 'green light' them forward as valued members of our communities." Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen grant the request of Louis Cimaglia, Director, that the Town Common be illuminated in green during the month of November.

Selectman Caira inquired whether the Board should take action on Mr. Cimaglia's request to use the Town Common on Friday, November 11, 2016 for Veterans' Day ceremonies.

A motion was made by Selectman Caira, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen grant the request of Louis Cimaglia, Director, to use the Town Common on Friday, November 11, 2016 at 11:00 a.m. for the purpose of conducting Veterans' Day ceremonies.

**BOARD TO CONSIDER SIGNING THE WARRANT FOR THE PRESIDENTIAL ELECTION TO BE HELD TUESDAY, NOVEMBER 8, 2016**

Town Manager Hull read the Warrant. Voters will be asked to vote for President and Vice President; Representative in Congress; Councilor; Senator in General Court; Representative in General Court – 19<sup>th</sup> Middlesex District; Representative in General Court – 21<sup>st</sup> Middlesex District and Middlesex County Sheriff. In addition, there are four questions on the ballot. Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Champoux, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen sign the Warrant for the Presidential Election to be held Tuesday, November 8, 2016.

**BOARD TO CONSIDER REQUEST OF JOE MARTINIELLO, WE'RE ONE WILMINGTON, TO PLACE SIGNS ON THE TOWN COMMON FOR THE FESTIVAL OF TREES**

Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Caira, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Joe Martiniello, We're One Wilmington, to place signs on the Town Common to advertise the Festival of Trees. Not more than two signs on each side of the Town Common.

**BOARD TO CONSIDER REQUEST OF SHARON GEORGE, TOWN CLERK, TO APPOINT AN ADDITIONAL ELECTION WORKER**

Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman McCoy, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint Jeanne Nasiff as an Election Worker.

**BOARD TO CONSIDER APPOINTING ANNE-MARIE FIORE, DIRECTOR OF TECHNOLOGY, SCHOOL DEPARTMENT, AS A MEMBER OF THE CABLE T.V. ADVISORY TASK FORCE**

Town Manager Hull advised that the Comcast cable license is due to expire in the spring of 2018 and there is an ascertainment process that the Town is required to go through. He stated that the Cable TV Advisory Task Force is involved in the process and their role is to gather input and information about the needs of the community. He said the issues that are most important deal with local access. WCTV receives funding from Comcast and Verizon. WCTV receives a percentage based upon subscribers and also receives funding for capital purchases. Town Manager Hull stated that he is asking the Board of Selectmen to appoint Anne-Marie Fiore to the Cable TV Advisory Task Force to replace Neal Ellis. He advised that additional members are Kendra Rozett, IT Director, Town of Wilmington, George Breslin and the Assistant Town Manager. Cable Counsel is William August of Epstein & August, LLP.

Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman McCoy, seconded by Selectman Champoux and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint Anne-Marie Fiore as a member of the Cable T.V. Advisory Task Force.

**BOARD TO CONSIDER MODIFYING THE APPOINTMENT OF SHAUN NEVILLE AS A MEMBER OF THE CABLE T.V. ADVISORY TASK FORCE**

Town Manager Hull stated that during recent discussion with Bill August, Cable Counsel, it was suggested that Mr. Neville's appointment should be modified to that of non-voting liaison. Mr. August believes that, due to Mr. Neville's position with Wilmington Community TV and the benefits WCTV receives from the cable companies, there may be a conflict should he serve as a voting member. Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen modify the appointment of Shaun Neville to a non-voting liaison of the Cable T.V. Advisory Task Force.

**PUBLIC COMMENTS**

There were none.

## NEW BUSINESS

Selectman Champoux inquired about the agenda item listed as New Business and given discussion at the Board's October 11, 2016 meeting whether counsel was comfortable with the label. Town Manager Hull stated that Town Counsel advised the removal of the reference to Committee Reports. Members wishing to provide updates should notify him or the Chairman and it will be on the agenda.

Selectman Champoux stated that this was the last meeting before Halloween and urged drivers to be cautious of children out in costumes.

Selectman McCoy stated that he took advantage of the Early Voting.

Selectman Caira noted that the next meeting of the Facilities Master Plan is listed as November 17 under Important Dates and stated it was his understanding there would be a meeting on November 3. Town Manager Hull stated that there was originally discussion about meeting November 3, however the next meeting will be November 17 and information will be made available to committee members in advance.

Chairman O'Connell noted that on November 5 the Buzzell Senior Center will present Wilmington's Got Talent at the Wilmington Middle School.

Selectman Champoux urged residents to attend the Surface Transportation Board's public meeting scheduled for tomorrow, October 25 at the Wilmington Middle School. This meeting relates to the Olin property located on Eames Street.

Members of the Board encouraged residents to attend the Veterans' Day Ceremonies on the Town Common, Friday, November 11. Board members were complimentary of Lou Cimaglia's dedication to Wilmington's veterans.

## IMPORTANT DATES

Town Manager Hull reviewed important dates including:

- October 24- – Early Voting – Town Hall
- November 4 – Mondays 8:30 a.m. to 7:00 p.m.; Tuesdays – Fridays 8:30 a.m. to 4:30 p.m.
- October 24-  
November 26 – Curbside Collection of Yardwaste
- October 25 – Public Meeting of Surface Transportation Board  
Wilmington Middle School – 5:30 p.m.
- October 26 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- October 29 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- October 29 – Early Voting – Town Hall – 9:00 a.m. to 1:00 p.m.
- October 30 – Harnden Tavern Harvest Festival – 1:00 p.m. to 4:00 p.m.
- October 30 – Horribles Parade – Rotary Park – 4:30 p.m.
- November 2 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 5 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 5 – Wilmington Has Talent – Wilmington Middle School – 2:00 p.m.
- November 6 – Harnden Tavern Open House – 2:00 p.m. to 4:00 p.m.

- November 6 – Shawsheen Tech Open House – 2:00 p.m. to 4:00 p.m.
- November 8 – Presidential Election – Polls Open 7:00 a.m. to 8:00 p.m.
- November 9 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 10 – Registration Deadline – Recreation Junior Basketball – Grades 1 - 2
- November 11 – Veterans' Day Ceremony – Town Common – 11:00 a.m. – *Town Offices Closed*
- November 12 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 14 – Board of Selectmen Meeting – Town Hall – Auditorium – 7:00 p.m.
- November 17 – Facilities Master Plan Committee– Town Hall – Room 9 – 6:00 p.m.

There being no further business to come before the Board, a motion was made by Selectman Caira, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

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Recording Secretary