

BOARD OF SELECTMEN MEETING

OCTOBER 26, 2015

Chairman Michael L. Champoux called the meeting to order at 6:00 p.m. in Room 9 of the Town Hall. Present were Selectmen Michael V. McCoy, Michael J. Newhouse and Judith L. O'Connell. Also present was Town Manager Jeffrey M. Hull and Louis M. Ross, Esquire, Deutsch/Williams. A motion was duly made and seconded and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen adjourn to Executive Session for the purpose of discussing real property issues to return to open session.

Chairman Michael L. Champoux reconvened the meeting at 7:06 p.m. in Room 9 of the Town Hall. Present were Selectmen Michael V. McCoy, Michael J. Newhouse and Judith L. O'Connell. Also present was Town Manager Jeffrey M. Hull. Chairman Champoux advised that Selectman Cimaglia was not present as he was tending to a Veterans' Services matter.

Chairman Champoux acknowledged that members of the Board of Selectmen were wearing a pink article of clothing in recognition of Breast Cancer Awareness Month.

Chairman Champoux asked those present to rise and asked Selectman O'Connell to lead the pledge of allegiance.

TREASURY WARRANTS

Chairman Champoux asked for a motion to accept the Treasury Warrants. A motion was made by Selectman O'Connell, seconded by Selectman Newhouse and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 16, 16A, 17 and 17A.

SCOTT C. GARRANT, CHAIRMAN, 4TH OF JULY COMMITTEE, RE: REQUEST TO USE THE TOWN COMMON FOR TREE LIGHTING CEREMONY ON DECEMBER 5, 2015

Mr. Garrant stated that he was present requesting to use the Town Common on Saturday, December 5, 2015 from 4 p.m. to 7 p.m. for the purpose of the annual tree lighting ceremony. He said that, as in years past, there will be horse drawn hayrides, hot chocolate, cookies and an ice sculpture sponsored by the Chamber of Commerce. The Wilmington Fire Fighters will be collecting toys for Wilmington children and the Community Fund will have their annual ornament for sale. He also noted that members of the clergy will read the Christmas story and the Wilmington Minutemen will be present with lanterns. Santa is scheduled to arrive at 6 p.m. Following Santa lighting the trees, he will be available inside the Fourth of July building for children to meet him and for photos.

Mr. Garrant recognized Wilmington High School cheerleaders for their assistance during the evening. He thanked the Town Manager, Board of Selectmen and Town departments for their support.

The Board of Selectmen expressed their appreciation to Mr. Garrant, members of the Fourth of July Committee and members of the participating groups and organizations for their commitment to ensuring a successful event. Chairman Champoux asked if there were any questions, comments or a motion. A motion was made by Selectman McCoy, seconded by Selectman O'Connell and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen grant the request of the Fourth of July Committee to use the Town Common on Saturday, December 5, 2015 from 4:00 p.m. to 7:00 p.m. for the purpose of the Tree Lighting Ceremony.

COMMUNICATIONS

Town Manager Hull reviewed his memorandum advising the Board of Selectmen of the retirement of Ellen Sawyer, Animal Control Officer. He advised that her retirement was effective Friday, October 23 and assured the Board that steps have been taken to obtain appropriate coverage. Residents who need assistance should continue to contact the Wilmington Public Safety Department.

Town Manager Hull reviewed information relative to the surplus vehicle bid. The Town will be accepting bids on multiple vehicles until November 17. Selectman Newhouse inquired about a 1999 Mercedes and inquired how the town came in to its possession. Town Manager Hull advised that the vehicle was obtained by drug forfeiture.

Town Manager Hull reviewed a memorandum from Paul Alunni, Town Engineer, which provided an update relative to the Glen Road/Middlesex Avenue/Wildwood Street Intersection Improvement project. He advised that the loop detector installation began on October 16 and is approximately 75% complete, the remaining will be installed after roadway surface milling is completed. The contractor, MDR Construction Co., Inc. anticipates milling to be complete by October 24 and the remaining loop detector is scheduled to be installed the week of October 26. Final paving is scheduled to be completed the same week but is contingent on favorable weather conditions. After finish paving is completed, temporary striping will be applied to the roadway surface. Permanent pavement markings and signage will not be applied and/or installed until after the mast arms and traffic signals are operational. The contractor is hopeful that the mast arms will arrive and traffic signals will become operational this calendar year. Town Manager Hull noted that, by contract, MDR Construction has until Fall 2016 to complete the work.

Town Manager Hull reviewed correspondence from Joan Butler, Executive Director, Minuteman Senior Services. Ms. Butler advised that in FY 2015 Minuteman Senior Services provided services to over 1,750 residents of Wilmington at a total value of \$1,245,567. She advised that the local assessment for FY17 is \$5,111 per year and is based on the most recent federal census adjusted annually by the Consumer Price Index.

Town Manager Hull reviewed correspondence from Representative Chris Walsh who wrote seeking support of House Bill 1656, An Act Relative to the Geographical Jurisdiction of the Housing Court. The Bill would expand the housing court system to the remaining 20% of the state that does not have access to the housing court. Chairman Champoux stated that he does not believe there is a time sensitivity and would like the Town Manager to obtain recommendations from Town administration including the Health Director, Building Inspector and Planning and Conservation Director. Selectman Newhouse stated that he would appreciate learning from the administration the effect as it pertains to Town business but his professional experience is anything that needs to be accomplished can be done in District Court. Members of the Board observed that the Town's representatives are listed as petitioners. It was the consensus of the Board to table until the Board receives information from applicable department heads.

BOARD TO CONSIDER EXECUTING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF WILMINGTON AND THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, UNIT II FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2018

Town Manager Hull reviewed changes that have been agreed to with the union. Those changes include addressing the significant balances of accrued time; addressing fatigue experienced by public works personnel during storm events; allows the Town to hire temporary professional and

para-professional librarians for long term vacancies and absences; an increase to standby duty pay; standardizes compensation for clerks covering evening meetings; increase boot allowance; codifies the award of personal days for new employees; amends flexible spending program and provides for COLA increases of 2.25%, 2% and 2% for fiscal years 16, 17 and 18 respectively.

Chairman Champoux asked if there were any questions, comments or a motion. A motion was made by Selectman Newhouse, seconded by Selectman O'Connell and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen execute the collective bargaining agreement between the Town of Wilmington and the American Federation of State, County and Municipal Employees, Unit II for the period July 1, 2015 through June 30, 2018.

BOARD TO CONSIDER ACCEPTING A GIFT OF LAND OF APPROXIMATELY 21.406 ACRES OF LAND FOR THE CARE, CUSTODY AND CONTROL OF THE CONSERVATION COMMISSION FROM CRAIG S. NEWHOUSE, SAID LAND LOCATED ON ASSESSORS' MAP 4, PARCEL 4K, ELEANOR DRIVE EXTENSION

Town Manager Hull advised that this land is part of a conservation subdivision. The subdivision and requisite walking trails will be completed in phases. He advised the Board of Selectmen that the Conservation Commission recently voted to accept the land. Town Manager Hull noted that the Board will also need to execute the deed.

Chairman Champoux asked if there were any questions, comments or a motion. A motion was made by Selectman Newhouse, seconded by Selectman O'Connell and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept a gift of land of approximately 21.406 acres of land for the care, custody and control of the Conservation Commission from Craig S. Newhouse, said land located on Assessors' Map 4, Parcel 4K, Eleanor Drive Extension.

BOARD TO CONSIDER APPOINTING A LIAISON TO SERVE ON THE FACILITIES MASTER PLAN COMMITTEE

Town Manager Hull advised that the Facilities Master Plan Committee consists of nine members; the five members of the Permanent Building Committee, the Superintendent of Schools, the Chairman of the Finance Committee, the Director of Planning and Conservation and himself. He advised that he had been approached by the Chairman of the School Committee requesting to have a member of the School Committee included. Town Manager Hull stated that Chairman Kane agreed to a non-voting liaison and School Committee member Ginny Bonish will be filling that role. Chairman Champoux requested the Town Manager inquire if there is a member of the Board of Selectmen who wishes to serve as a non-voting liaison. Non-voting liaisons will receive the communications that are issued to the committee members and be able to offer comments or questions during the meeting.

Members of the Board supported including a designee of the School Committee and stated that they appreciated that avenue being made available but they are comfortable that they will receive reports and updates from the Town Manager. Town Manager Hull stated that the expectation is to provide updates similar to updates provided by the Yentile Farm Development Committee.

PUBLIC COMMENTS

There were none.

NEW BUSINESS – COMMITTEE REPORTS

Chairman Champoux noted that Halloween was fast approaching and stated his expectation that there will be a greater number of trick-or-treaters, who will be out later, because it is on a Saturday. He asked drivers to exercise caution if it is necessary to be out driving.

Selectman O'Connell stated that a Yentile Farm Development Committee meeting was recently scheduled and advised that it will take place on Monday, November 2 and noted that they will be looking to come before the Board of Selectmen in the near future to provide another update.

Chairman Champoux encouraged residents to attend the program scheduled for 7:00 p.m. on Wednesday, October 28 at St. Thomas Church.

Town Manager Hull advised the Board of Selectmen of a piece of correspondence that was received in today's mail. The letter was from the Metropolitan Area Planning Council and was directed to Wilmington Police Lieutenant Scott Sencabaugh. The letter advised Lt. Sencabaugh that he was chosen as the recipient of the 2015 Theodore Mann Award.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

Through-

- November 28 – Curbside Collection of Yardwaste
- October 28 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- October 28 – Navigating the Troubled Waters of Substance Abuse
St. Thomas Church – Middlesex Avenue – 7:00 p.m.
- October 31 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 1 – Harnden Tavern Open House – 2:00 p.m. to 4:00 p.m.
- November 4 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 7 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 9 – Board of Selectmen Meeting – Town Hall – Room 9 – 7:00 p.m.
- November 11 – Veterans' Day Ceremony – Town Common – 11:00 a.m. – *Town Offices Closed*
- November 12 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 12 – Registration Deadline – Recreation Junior Basketball – Grades 1 - 2

There being no further business to come before the Board, a motion was made by Selectman O'Connell, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 7:46 p.m.

Respectfully submitted,