

## BOARD OF SELECTMEN MEETING

October 27, 2014

Chairman Judith L. O'Connell called the meeting to order at 7:10 p.m. in Room 9 of the Town Hall. Present were Selectmen Michael L. Champoux, Michael V. McCoy and Michael J. Newhouse. Also present was Town Manager Jeffrey M. Hull. Selectman Louis Cimaglia was excused.

Chairman O'Connell recognized that members of the Board of Selectmen were wearing an article of pink clothing to acknowledge October as Breast Cancer Awareness month.

### TREASURY WARRANTS

Chairman O'Connell asked for a motion to accept the Treasury Warrants. A motion was made by Selectman McCoy, seconded by Selectman Champoux and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 16, 16A, 17 and 17A.

### **RECOGNITION OF WILMINGTON LITTLE LEAGUE ALL-STARS 2014 DISTRICT 13 CHAMPIONS**

Chairman O'Connell highlighted the accomplishments of the team that led to their becoming the 2014 District 13 Champions including defeating the City of Woburn. Coaches and family members had advised Chairman O'Connell that the victory was a team effort. Wilmington has won the district championship just three times in 61 years; 1977, 2007 and 2014. Chairman O'Connell offered her sincere congratulations to members of the team, the coaches, manager and family members.

Brian Kane, Manager, thanked members of the Board for recognizing the accomplishment of the Little League Team. He stated that he had a great time coaching them and they had the support of the parents.

Members of the Board offered their congratulations.

Members of the Little League All-Star Team were presented with certificates of recognition for their achievement.

### **SCOTT C. GARRANT, CHAIRMAN, 4<sup>TH</sup> OF JULY COMMITTEE, RE: REQUEST TO USE THE TOWN COMMON FOR TREE LIGHTING CEREMONY ON DECEMBER 6, 2014**

Mr. Garrant stated that he was present requesting to use the Town Common on Saturday, December 6, 2014 from 4 p.m. to 7 p.m. for the purpose of the annual tree lighting ceremony. He said that, as in years past, there will be horse drawn hayrides, hot chocolate, cookies, and an ice sculpture sponsored by the Chamber of Commerce. The Wilmington Fire Fighters will be collecting toys for Wilmington children and the Community Fund will have their annual ornament for sale. He also noted that members of the clergy will read the Christmas story and the Wilmington Minutemen will be present with lanterns. Santa is scheduled to arrive at 6 p.m. Following Santa lighting the trees, he will be available inside the Fourth of July building for children to meet him and for photos.

Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Champoux, seconded by Selectman Newhouse and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen grant the request of the Fourth of July Committee to use the Town Common on Saturday, December 6, 2014 from 4:00 p.m. to 7:00 p.m. for the purpose of the Tree Lighting Ceremony.

**BOARD OF SELECTMEN DISCUSSION, RE: REVIEW OF PROPOSED SPECIAL TOWN MEETING WARRANT**

Town Manager Hull advised that there are four articles proposed for consideration at the Special Town Meeting on Thursday, December 4, 2014 at 7:00 p.m. at the Wilmington Middle School Auditorium.

The first three articles relate to the purchase of the Elinor M. Ristuccia Memorial Arena and the fourth article is a zoning change that would allow for shared parking of contiguous property not under the same ownership.

Chairman O'Connell asked if there were any questions or comments from members of the Board. Selectman Champoux stated that he found the memorandum from the Director of Planning and Conservation helpful in understanding the fourth article contained in the Warrant.

COMMUNICATIONS

Town Manager Hull reviewed a memorandum from Carole Hamilton, Director of Planning & Conservation, relative to the proposed Warrant article. Ms. Hamilton wrote that along Route 38, a type of shared parking is allowed on lots like the Wilmington Plaza and Wilmington Crossings through a formula found in the zoning by-law to allow dissimilar uses to share parking. The proposed change would extend that ability through agreement of the owners and a special permit from the Planning Board to parcels not under the same ownership. Ms. Hamilton cited Ballardvale Street as a good example of where this might occur, noting that when constructed most buildings were required to provide a massive amount of parking, requirements that have since been reduced through subsequent zoning changes. Easements to allow this would be drawn and submitted to the Planning Board with application for the special permit. If the Planning Board finds no detriment to the neighborhood, a special permit could be granted. Should the use of which shared parking was sought subsequently change, the special permit expires.

Selectman Champoux asked if he was interpreting the memo correctly that if the article passes, the Planning Board will have the authority to issue special permits. He was advised that he was correct.

Selectman McCoy asked Town Manager Hull if he knew whether other communities have adopted similar zoning requirement and requested that he obtain that information. Selectman Champoux cited Tavern on the Green in Burlington as a possible example.

Selectman Newhouse commented that in an indirect way, commercial property owners have the ability to do this by creating condominiums.

Town Manager Hull reviewed correspondence from Tennessee Gas Pipeline including a letter notifying the Town of correspondence sent to landowners along the Northeast Energy Direct (NED) Project with a schedule of open houses that are planned for the project. The Town of Wilmington received a letter as a landowner and also a newsletter about the project. Selectman Champoux noted that a meeting is scheduled in North Reading on November 12 and it is his intention to attend.

Town Manager Hull reviewed his memorandum relative to New England Transrail. Town Manager Hull was advised by Jim DiLorenzo of the Environmental Protection Agency that New England Transrail has requested to meet with EPA to discuss the Olin property. Mr. DiLorenzo advised that he contacted the Surface Transportation Board and has been advised that there is

nothing currently before the Board related to New England Transrail and the Olin property. A brief discussion took place relative to the initial intentions of New England Transrail and members noted that since the issue began there have been changes in congressional delegation.

Town Manager Hull reviewed correspondence from Hamid Jaffari, Director of Engineering and Operations, Reading Municipal Light Department, advising the Town that RMLD will be taking the “directional pruning” approach in its vegetation management program. This method is used to direct tree growth away from the overhead utility lines naturally, preserving the health and aesthetics of the tree while ensuring continued electric reliability.

Town Manager Hull reviewed the Town of Wilmington’s invitation to bid on surplus vehicles and equipment.

Town Manager Hull reviewed correspondence from Joan Butler, Executive Director, Minuteman Senior Services. Ms. Butler advised that in FY 2014 Minuteman Senior Services provided services to over 1,350 residents of Wilmington at a total value of \$802,518. She advised that the local assessment for FY16 is \$5,111 per year and is based on the most recent federal census adjusted annually by the Consumer Price Index.

Selectman Newhouse stated his opinion that the Town receives a terrific amount of quality service for its assessment.

Town Manager Hull reviewed a letter from Jane Lyman, xfinity, who wrote to advise that effective December 18, 2014, Xfinity 3D will no longer be available.

**BOARD TO CONSIDER REQUEST OF SARA QUIJANO OF DENMAN BROOKS & CO. FOR AN ANNUAL AUCTIONEER’S LICENSE FOR PROPERTY LOCATED AT 5 WALTHAM STREET**

Town Manager Hull advised that Ms. Quijano submitted an application for an Annual Auctioneer’s License on October 17. He advised that the application was provided to Police Chief Michael Begonis for review. Chief Begonis reviewed the application and advised that there is no information to indicate an unfavorable recommendation.

Chairman O’Connell asked to clarify the surety that was received. The purpose of the surety is in the event the licensee breaches their fiduciary duty.

Chairman O’Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Newhouse, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen grant an Annual Auctioneer’s License to Sara Quijano of Denman Brooks & Co. for property located at 5 Waltham Street.

**BOARD TO CONSIDER REQUEST OF JOSEPH MARTINIELLO, WE’RE ONE WILMINGTON, TO CONDUCT THE 2015 RUN FOR WILMINGTON/WALK FOR KIM FORTE ON SUNDAY, APRIL 26, 2015**

Town Manager Hull noted that the Board had requested a recommendation from the Police Chief. He stated that Chief Begonis advised that the Wilmington Police Department looks forward to working with Joe Martiniello and the organizers of the Road Race in memory of Kim Forte. The Police Department confirms the date of April 26, 2015 to hold the race.

A motion was made by Selectman Newhouse, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Joseph Martiniello, We're One Wilmington, to conduct the 2015 Run for Wilmington/Walk for Kim Forte on Sunday, April 26, 2015.

**BOARD TO CONSIDER SIGNING THE WARRANT FOR THE SPECIAL TOWN MEETING TO BE HELD ON THURSDAY, DECEMBER 4, 2014**

Town Manager Hull advised that no petitioned articles were received. A motion was made by Selectman Newhouse, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen sign the Warrant for the Special Town Meeting to be held on Thursday, December 4, 2014.

PUBLIC COMMENTS

There were none.

NEW BUSINESS

Selectman Champoux stated that on October 17 he attended a Legislative Breakfast meeting sponsored by the Massachusetts Municipal Association. He stated that a number of issues were discussed and he would provide additional information if requested.

Selectman Champoux provided members of the Board with copies of MMA 10 Partnership Policies to Build a Stronger Commonwealth. He stated that the MMA published the document approximately 10 years ago and is intended to be a guideline for the new governor.

Selectman Champoux stated that he saw coverage of the Horribles Parade and reminded residents that Halloween is Friday night and to be careful of trick-or-treaters.

Chairman O'Connell advised that the Yentile Development Committee approved a concept plan that represents a \$4.5 million project with the intention to raise a minimum \$1 million in private funds. She stated that she will work with the Town Manager to work on the RFP process for the next stage of this project and will share more developments as they become available.

Chairman O'Connell advised that she and Selectman Champoux met with Superintendent of Schools Mary DeLai. She stated that Ms. DeLai was fully engaged and very open and receptive to comments, questions and feedback.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

Through-

- November 29 – Curbside Collection of Yardwaste
- October 29 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 2 – Harnden Tavern Open House – 2:00 p.m. to 4:00 p.m.
- November 1 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 4 – State Elections – Polls Open 7:00 a.m. to 8:00 p.m.
- November 5 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.

- November 8 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 10 – Board of Selectmen Meeting – Town Hall – Room 9 – 7:00 p.m.
- November 11 – Veterans’ Day Ceremony – Town Common – 11:00 a.m. – *Town Offices Closed*
- November 13 – Registration Deadline – Recreation Junior Basketball – Grades 1 - 2
- November 18 – Finance Committee/Planning Board Public Hearing – Town Hall – Auditorium – 7:00 p.m.
- November 19 – High School Building Committee – Town Hall – Room 9 – 6:30 p.m.

There being no further business to come before the Board, a motion was made by Selectman McCoy, seconded by Selectman Newhouse and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 8:07 p.m.

Respectfully submitted,

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Recording Secretary