

Town of Wilmington
Water & Sewer Commission
April 17, 2014 Meeting

The Water and Sewer Commission met on April 17, 2014 in Room 4 at the Town Hall. The meeting was called to order at 5:00 PM. Present were Chairman Joseph Balliro, Commissioner Robert LaVita, Business & Utility Manager Joseph Lobao, and Recording Secretary Diane Forest.

Approval of Minutes – January 16, 2014

Tabled

Commission Reorganization

Joseph Balliro, Jr. accepted nomination to remain Chairman of the Water & Sewer Commission.

Billing Adjustments/Corrections

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY CHAIRMAN BALLIRO, IT WAS UNANIMOUSLY VOTED TO RATIFY THE BILLING ADJUSTMENTS & CORRECTIONS AS APPROVED BY DPW DIRECTOR WOODS AND/OR PAMELA MACKENZIE, TREASURER/COLLECTOR.

Abatement Request – 65 Cunningham Street

Margaret Smith, owner of 65 Cunningham Street applied for an abatement of sewer charges assessed to her water & sewer bill. The property is on a private domestic water well that discharges into the public sewer system. Mrs. Smith had an irrigation system installed and the plumber inadvertently connected the sprinkler after the meter. The usage on the November 1, 2013 bill was for 13,511 cubic feet. There was discussion relative to private wells versus public water connections and how sewer charges are assessed based on usage. ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED CHAIRMAN BALLIRO, IT WAS UNANIMOUSLY VOTED TO ADJUST THE SEWER CHARGES FOR THE NOVEMBER 1, 2013 BILL BASED ON THE USAGE FOR THE SAME QUARTER OF THE PREVIOUS YEAR, WHICH WOULD ABATE 4,636 CUBIC FEET FROM THE BILL.

FY 2015 WATER & SEWER BUDGETS

The FY2014 Water & Sewer budgets were presented to the Commission. Mr. Lobao informed the Commission that some maintenance needs to be done to the Hillside Way water storage tank and additional funds may be needed. Both the interior and exterior of the tank will be painted, a mixer will be installed and some repairs will be made. There was brief discussion.

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY CHAIRMAN BALLIRO, IT WAS VOTED TO APPROVE THE FY2015 WATER BUDGET AS PRESENTED TO THE COMMISSION.

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY CHAIRMAN BALLIRO, IT WAS VOTED TO APPROVE THE FY2015 SEWER BUDGET AS PRESENTED TO THE COMMISSION.

Monthly Report

The monthly reports for January, February and March 2014 were reviewed by the Commission.

Correspondence

Presented to the Commission: Email from Mark Nelson dated 2-26-2014 regarding his request that the water mains on Mather and Walnut Streets be flushed in conjunction with the towns annual water main flushing program. Chairman Balliro reiterated that all public water mains are included in the flushing program each spring and that Mather and Walnut Streets would be flushed.

Correspondence

Carlos Pereira OF 90 McDonald Road submitted a water main installation agreement to Carole Hamilton, Town Planner and Michael Woods, DPW Director stating the following:

"Let this correspondence reflect my agreement to install approx 8—feet of 8" water main in the section of McDonald Road from the beginning of North Wilmington Estates Subdivision to the existing 8" water main at the intersection of McDonald Road and Bernstein Road. This Agreement will be a condition of the Board's Definitive Subdivision Approval and shall be an obligation arising upon the actual development of said subdivision." Signed and dated April 8, 2014. ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY CHAIRMAN BALLIRO IT WAS VOTED TO ACCEPT THE INSTALLATION OF AN 8" WATER MAIN AS STATED ABOVE AND DESCRIBED IN THE ATTACHED CORRESPONDENCE.

Other Business

Mr. Lobao informed the Commission that the annual water flushing program would commence on April 22, 2014 and should be completed in approximately 6 weeks.

Public Comment Period

None

Next Meeting

The next meeting of the Water & Sewer Commission was set for May 15, 2014 at 5:00 PM.

There being no further business a motion to adjourn carries at 5:30 PM.

Respectfully Submitted by:

Diane Forest, Recording Secretary