

*Town of Wilmington*  
*Water & Sewer Commission*  
*September 25, 2014 Meeting*

The Water and Sewer Commission met on September 25, 2014 in the Room 9 at the Town Hall. The meeting was called to order at 5:00 PM. Present were Chairman Joseph Balliro, Commissioner George Allan, Utility & Business Manager Joseph Lobao, and Recording Secretary Diane Forest.

**Approval of Minutes – August 21, 2014**

Tabled due to the absence of Commissioner LaVita

**Billing Adjustments/Corrections**

The approved billing adjustments/corrections were presented to the Commission for ratification.

John Columbare	2 Fairfield Road	Residential	Commission 6-19-2014	\$1,157.16
Jennifer Mason	82 Salem Street	Residential	Commission 8-21-14	905.07
Maritime Management	72 Jonspin Road	Industrial	Final FP Adjustments	42.89

ON A MOTION MADE BY COMMISSIONER ALLAN SECONDED BY COMMISSIONER BALLIRO IT WAS VOTED TO RATIFY THE BILLING ADJUSTMENTS AND CORRECTIONS AS APPROVED BY UTILITY & BUSINESS MANAGER JOSEPH LOBAO AND/OR, TREASURER-COLLECTOR PAMELA MACKENZIE.

**Monthly Report** - The monthly report for August 2014 was reviewed by the Commission.

**Tewksbury Accounts – Delinquencies**

The Commission was informed that the first notices of termination has gone out to the owners of properties located in Tewksbury, but receive water service from Wilmington. These accounts cannot be placed on lien, and therefore termination of service is scheduled for October 31, 2014 for nonpayment. Termination will be cancelled should payment be made, or arrangements made for a payment plan. The Commission will be kept informed.

**Hillside Way Water Storage Tank**

The renovations of the Hillside Way Storage Tank are progressing on schedule and Mr. Lobao stated that we are very impressed in the process of the job.

**2" Water Main Replacement Program**

The 2" water main replacement program continues. Approximately 420' of 2" main has been replaced with 6" 8" ductile iron pipe on Wilson Street with one hydrant. Service tie overs have been completed. Approximately 350' of 2" water main will be replaced with 8" ductile iron pipe on Grant Street. That project began today. In addition, approximately 250' of 2" water main will be replaced with 8" ductile iron pipe on Patterson Street. The Commission will be kept informed.

**Other Business**

Target has extended an invitation to the Water & Sewer Commission for the grand opening on Tuesday, October 7, 2014 from 5PM – 8PM.

Weston & Sampson has been contracted to oversee the testing and permitting requirements of the aluminum levels detected at the Butters Row WTP.

**Public Comment Period** - None

**Next Meeting**

**The next meeting of the Water & Sewer Commission – October 16, 2014 at 5:00 PM. This is not the normally scheduled meeting date.**

There being no further business a motion to adjourn carries at 5:30 PM.

Respectfully Submitted by:

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Diane P. Forest, Recording Secretary