

Town of Wilmington
Water & Sewer Commission
October 16, 2014 Meeting

The Water and Sewer Commission met on October 16, 2014 in the Room 9 at the Town Hall. The meeting was called to order at 5:00 PM. Present were Chairman Joseph Balliro, Commissioner George Allan, Utility & Business Manager Joseph Lobao, and Recording Secretary Diane Forest.

Approval of Minutes – August 21, 2014

Tabled due to the absence of Commissioner LaVita

Approval of Minutes – September 25, 2014

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY CHAIRMAN BALLIRO IT WAS VOTED TO APPROVE THE MINUTES OF THE SEPTEMBER 25, 2015 WATER & SEWER COMMISSION MEETING.

Billing Adjustments/Corrections

There were none.

1 Olson Street Unit 10 – Abatement Request

James Sanderson, owner of 1 Olson Street Unit 10 submitted an application for abatement of water charges assessed on the August 1, 2014 billing. This unit was new construction and the initial meter that was installed was not registering water use. A 3,000 cubic estimate was assessed for the August 1st billing. A new meter was installed on July 17, 2014. An average daily use was calculated based on the 74 days of actual use on the new meter. ON A MOTION MADE BY COMMISSIONER ALLAN SECONDED BY CHAIRMAN BALLIRO IT WAS VOTED TO ADJUST THE AUGUST 1, 2014 WATER AND BILL BACK TO A USAGE OF 690 CUBIC IN LIEU OF THE ESTIMATED 3,000 CUBIC FEET.

Monthly Report - The monthly report for September 2014 was reviewed by the Commission.

Tewksbury Accounts – Delinquencies

The Commission was informed second notices of termination has gone out to the owners of properties located in Tewksbury, but receive water service from Wilmington. These accounts cannot be placed on lien, and therefore termination of service is scheduled for October 31, 2014 for nonpayment. Termination will be cancelled should payment be made, or arrangements made for a payment plan. There are 3 accounts left in delinquency and final notices will be sent out on October 18th. The Commission will be kept informed.

Hillside Way Water Storage Tank

The renovations of the Hillside Way Storage Tank are near completion. There a few punch list items but overall, the project has gone without glitch.

2" Water Main Replacement Program

Approximately 350' of 2" water main will be replaced with 8" ductile iron pipe on Grant Street. In addition, approximately 250' of 2" water main will be replaced with 8" ductile iron pipe on Patterson Street. This project has been slowed due to ledge. The crew will continue to move forward the project and the Commission will be kept informed.

Other Business

Mr. Lobao informed the Commission that the Town Wide 5-Year Capital Improvement Plan is being updated.

Mr. Lobao informed the Commission that the replaced of the granular activated carbon at both water treatment plants will begin on October 27, 2014. Carbon Activated Corporation was awarded the bid to complete this project.

Public Comment Period - None

Next Meeting

The next meeting of the Water & Sewer Commission – November 20 at 5:00 PM.

There being no further business a motion to adjourn carries at 5:30 PM.

Respectfully Submitted by:

Diane P. Forest, Recording Secretary