

*Town of Wilmington*  
*Water & Sewer Commission*  
*January 21, 2016 Meeting*

The Water and Sewer Commission met on January 21, 2016 in Room 9 at the Town Hall. The meeting was called to order at 5:30 PM. Present were Chairman Joseph Balliro, Commissioner George Allan, Commissioner Robert LaVita, Utility & Business Manager Joseph Lobao, and Recording Secretary Diane Forest.

**Approval of Minutes - 12/10/2015 Meeting** - MOTION MADE BY COMMISSIONER ALLAN SECONDED BY COMMISSIONER LAVITA AND UNANIMOUSLY VOTED TO APPROVE THE MINUTES OF THE DECEMBER 10, 2016 MEETING OF THE WATER AND SEWER COMMISSION.

**Billing Adjustments and Corrections** - None

**Monthly Report**

The monthly report for December of 2015 was reviewed by the Commission.

**Hydraulic Model Update**

Joseshph Lobao informed the Commission that original plans for upgrades to the Nassau Avenue Water Storage Tank consisted of repainting. Discussions have now turned to the possibility of actually replacing the tank in its entirety or actually removing the structure all together. The Water Departments consultant, Kleinfelder will analyze the impacts of its removal, based on volume, fire flows, system pressure and any impacts on water quality. The tank is the smallest of the 3 tanks in Town, with a capacity of 666,000 gallons. The Commission will be kept updated.

**Kinder Morgan - Correspondence**

There was a brief discussion relative to Kinder Morgan and their filing with FERC. Mr. Lobao reiterated to the Commission that the Town of Wilmington will file as an intervener. Opposition has been put in writing to the Federal Energy Regulatory Commission as well as to Kinder Morgan.

**Delinquent Tewksbury Accounts**

The Commission members were provided with a list of delinquent accounts for water accounts providing service to Tewksbury residents. A first notice of collection was mailed out on January 21, 2016 informing these customers that payment is due. Failure to pay in full or contact the Town to make payment arrangements will result in termination of water service.

**Other Business**

The final FY2017 Budget Proposal has been submitted to the Town Manager and will be presented to the Finance Committee on February 9, 2016.

**Public Comment Period** - None

**Next Meeting**

**The next regularly scheduled meeting of the Water & Sewer Commission will be held February 18, 2016 at 5:30PM in Room 9.**

There being no further business a motion to adjourn carries at 5:50 PM.

Respectfully Submitted by:

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Diane Forest, Recording Secretary