

*Town of Wilmington*  
*Water & Sewer Commission*  
*September 21, 2017 Meeting*

The Water and Sewer Commission met on September 21, 2017 in Room 9 at the Town Hall. The meeting was called to order at 5:30 PM. Present were Commissioner Robert LaVita, Commissioner George Allan, Utility & Business Manager Joseph Lobao, and Recording Secretary Diane Forest.

**Approval of Minutes**

The minutes of the July 20, 2017 meeting were tabled due to the absence of Chairman Balliro.  
The minutes of the August 17, 2017 meeting were tabled due to the absence of Chairman Balliro.

**Billing Adjustments & Corrections**

Michael Sinacola	25 Burnap Street	Residential	Abate Penalty PM	\$1.91
Atlantic Ave Builders	117 Lake Street	Residential	CBSW Billed Repair 2X	61.49
Angelo Ciano – Aamco	520 Main Street	Industrial	Commercial	14.78
Alexandra Bruno	8 Faulkner Avenue	Residential	Repair Billing Error	188.96
Gary Ientile	39 Arlene Avenue	Residential	Abate Penalty PM	1.25
Dave Sugrue	165 Chesnut Street	Residential	Repair Billing Error	73.49

ON A MOTION MADE BY COMMISSIONER ALLAN SECONDED BY COMMISSIONER LAVITA IT WAS UNANIMOUSLY VOTED TO RATIFY THE BILLING ADJUSTMENTS AND CORRECTIONS AS APPROVED BY JOSEPH LOBAO, DPW UTILITY & MANAGER AND/OR PAMELA MACKENZIE, TREASURER/COLLECTOR.

**121 McDonald Road – Final Bill**

The house located at 121 McDonald Road is new construction. A brand new water meter was installed and the water service was turned on June 21, 2017. A final reading was taken on September 8, 2017 at which time it was discovered that the new meter installed was faulty and out of order. This meter was replaced on September 11, 2017. Based on the facts that the brand new meter was installed by the Town and was faulty, the house was vacant the entire time up to the final reading and meter replacement, the following motion was made. ON A MOTION MADE BY COMMISSIONER ALLAN SECONDED BY COMMISSIONER LAVITA, IT WAS UNANIMOUSLY VOTED TO WAIVE THE 3,000 CUBIC FOOT MINIMUM FOR OUT OF ORDER METERS BASED ON THE FACT THE METER INSTALLED BY THE TOWN WAS FAULTY AND THE HOUSE WAS VACANT THE ENTIRE TIME SAID METER WAS IN PLACE.

**Monthly Report**

The August 2017 monthly report was submitted to and reviewed by Commission members.

**Leak Detection**

Prowler Water Conservation has been performing leak detection in Town. Four areas have been identified as having minor leaks. One is a hydrant and the other three are either services or mains. Prowler will meet with Town employees next week to pinpoint the leaks and they will be repaired utilizing Town personnel and equipment.

**Project Updates**

- **Route 125 – Ballardvale Street Water Main Project** – The Town is working with Green International and the Town Inspectors to resolve some issues that have arisen during the project. Daily updates are reported back to the office. The residential services have all been tied over to the new main. The Commission will be kept informed.
- **2" Water Main Replacement Projects** –The 2" water main replacement on Miles Street is coming to a close. This project will conclude the 2" water main replacements for the 2017 season.

**I/I Analysis**

The Department of Environmental Protection (DEP) has implemented a regulation requiring that Towns have an Inflow & Infiltration (I/I) Program in place as of as of December 31, 2017. The MWRA has granted an interest free loan in the amount of \$218,000. The Town is working with ARCADIS to ensure that the Town stays in compliance with DEP by developing and implementing a plan to control infiltration and inflow to the sewer system. Meters have been installed at various locations throughout the sewer system and we are in the data collecting phase of the program.

**Other Business**

Joseph Lobao stated that he attended a Public Hearing in Boston relative to the Massachusetts Rivers Alliance petitioning to add conditions to water registrations.

**Public Comment Period**

None

**Next Meeting**

**The next regularly scheduled meeting of the Water & Sewer Commission will be held October 19, 2017 in Room 9 at Town Hall unless otherwise posted.**

There being no further business a motion to adjourn carries at 6:05 PM.

Respectfully Submitted by:

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Diane Forest, Recording Secretary