

*Town of Wilmington*  
*Water & Sewer Commission*  
*July 19, 2018 Meeting*

The Water and Sewer Commission met on July 19, 2018 in Room 9 at the Town Hall. The meeting was called to order at 5:45 PM. Present were Chairman Joseph Balliro, Commissioner George Allan, Commissioner Robert LaVita, Utility & Business Manager Joseph Lobao, and Recording Secretary Diane Forest.

**Approval of Minutes May 30, 2018 Meeting**

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY COMMISSIONER ALLAN IT WAS UNANIMOUSLY VOTED TO APPROVE THE MINUTES OF THE MAY 30, 2018 MEETING OF THE WATER & SEWER COMMISSION.

**Approval of Minutes June 21, 2018 Meeting**

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY COMMISSIONER ALLAN IT WAS VOTED TO APPROVE THE MINUTES OF THE JUNE 21, 2018 MEETING OF THE WATER & SEWER COMMISSION. Chairman Balliro not being present at that meeting abstained.

**Billing Adjustments & Corrections** – There were none.

**Woburn Street Water Main Project**

Mr. Lobao informed the Commission that the Water Division will begin installing approximately 800' of new 12-inch cement lined ductile iron water main in Woburn Street, starting at Kajin Way and ending in front of #190 Woburn Street. The new water main will replace an existing 10" cast iron water main that was built in the 1950s. This upgrade will also include replacing a fire hydrant in the area. It is anticipated that this project will be completed in approximately 4-5 weeks. Working days are Monday – Friday, starting at approximately 8:00 AM and ending by 3:00 PM.

**Nassau Avenue**

Mr. Lobao informed the Commission that the final design has been completed. In regards to the residents request from a prior meeting to relocate the access driveway, Mr. Lobao stated that the site was further evaluated with the consultant and the access drive location shown in the design remains the most practical option. The bid opening is scheduled to be on August 29, 2018. It is anticipated that the foundation will be poured in the fall with a total project completion time of approximately 7 months.

**Monthly Report**

The June 2018 monthly report was presented and reviewed by the Commission members.

**Other Business**

- Route 125 – The water main portion of this project is completed.

**Public Comment Period** - None

**Next Meeting**

**The next regularly scheduled meeting has been rescheduled from August 16, 2018 to August 9, 2018.**

There being no further business a motion to adjourn carries at 6:05 PM.

Respectfully Submitted by:

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Diane Forest, Recording Secretary