

Town of Wilmington
Water & Sewer Commission
October 17, 2019 Meeting

The Water and Sewer Commission met on October 17, 2019 in Room 9 at the Town Hall. The meeting was called to order at 5:30 PM. Present were Commissioner George Allan, Commissioner Robert Lavita, Utility & Business Manager Joseph Lobao, and Recording Secretary Diane Forest.

Approval of Minutes – September 19, 2019 - Tabled

Billing Adjustments & Corrections

GFI-Big Joe LLC 1 Burlington Avenue Commercial Incorrect Meter Read \$4,097.76
ON A MOTION MADE BY COMMISSIONER ALLAN SECONDED BY COMMISSIONER LAVITA
IT WAS VOTED TO RATIFY THE BILLING ADJUSTMENT AND CORRECTION AS APPROVED
BY JOSEPH LOBAO, UTILITY & BUSINESS MANAGER.

Monthly Report

The September 2019 monthly report was presented to and reviewed by the Commission members.

Nassau Avenue Water Storage Tank Update

Mr. Lobao updated the W&S Commission members of the progress at the Nassau Avenue WST. The contractor will be pouring the last of the concrete for the floor of the tank tomorrow. The actual construction of the tank portion itself will begin shortly thereafter. The Department of Environmental Protection will perform necessary inspections prior to the tank being activated. It is anticipated that the tank will be on line around Christmas of this year. The demolition of the old tank will take place during the next fiscal year.

Indoor Water Conservation Pamphlets

Indoor water conservation pamphlets provided by the MWRA will be included as an insert in the November 1, 2019 Water & Sewer bills.

Woburn Street Water Main Projects

Cardillo continues to work at night on their phase of the water main improvements on Woburn Street. All but one of the bracket supports have been installed on the bridge. The next step will be the placement of the new 12" water main. It is anticipated that the main will be on line by Thanksgiving.

Leak Detection

In accordance with DEP and MWRA requirements, the Town performed it's bi-annual leak detection program. Overall, 9 minor leaks were detected resulting in minimal water loss. All but two of the leaks have been repaired utilizing Town personnel and equipment.

Other Business – Mr. Lobao informed the Commission members that the FY2021 Budget process will soon begin. Water & Sewer Budgets and Capital Improvements will be discussed at an upcoming meeting.


Public Comment Period - None

Next Meeting

The next meeting is scheduled to be held on November 21, 2019.

There being no further business a motion to adjourn carries at 6:00 PM.

Respectfully Submitted by:


Diane Forest, Recording Secretary