

*Town of Wilmington*  
*Water & Sewer Commission*  
*December 10, 2015 Meeting*

The Water and Sewer Commission met on December 10, 2015 in Room 9 at the Town Hall. The meeting was called to order at 5:30 PM. Present were Chairman Joseph Balliro, Commissioner George Allan, Commissioner Robert LaVita, Utility & Business Manager Joseph Lobao, and Recording Secretary Diane Forest.

**Approval of Minutes**

September 17, 2015 - MOTION MADE BY COMMISSIONER LAVITA, SECONDED BY COMMISSIONER ALLAN AND UNANIMOUSLY VOTED TO APPROVE THE MINUTES OF THE SEPTEMBER 17, 2015 MEETING OF THE WATER AND SEWER COMMISSION.

October 15, 2015 - MOTION MADE BY COMMISSIONER ALLAN, SECONDED BY COMMISSER LAVITA, IT WAS VOTED TO APPROVE THE MINUTES OF THE OCTOBER 15, 2015 MEETING OF THE WATER AND SEWER COMMISSION. CHAIRMAN BALLIRO ABSTAINED DUE TO NOT BEING PRESENT AT THIS MEETING.

November 19, 2015 - MOTION MADE BY COMMISSIONER LAVITA, SECONDED BY CHAIRMAN BALLIRO IT WAS VOTED TO APPROVE THE MINUTES OF THE NOVEMBER 19, 2015 MEETING OF THE WATER AND SEWER COMMISSION. COMMISSIONER ALLAN ABSTAINED DUE TO NOT BEING PRESENT AT THIS MEETING.

**Billing Adjustments and Corrections** - None

**Monthly Report**

The monthly report for November of 2015 was reviewed by the Commission.

**Well Field Cleaning Update**

Invitations for bid for the cleaning of the Brown's Crossing well field were opened this week and the low bid of \$90,269 was submitted by D.L. Maher Co. and the contracts have been signed and forwarded to D.L. Maher. There are 16 wells in total. Six of these wells are still under warranty with Layne Christensen from the 2011 well rehabilitation contract, leaving ten wells to be cleaned by D.L. Maher. The project is estimated to take approximately 1 month to complete and will decrease the necessity to purchase as much water from the MWRA.

**Hydrant Meter Use Deposit**

A brief discussion took place regarding the implementation of a refundable deposit for the use of Water Department hydrant meters. There will be a full review of the Water Department Rules & Regulations over the course of the next several months and will be discussed including such a policy at that time.

**Other Business**

There was a brief discussion relative to Kinder Morgan and their filing with FERC. Mr. Lobao informed the Commission that the Town of Wilmington will file as an intervener.

**Public Comment Period** - None

**Next Meeting**

**The next regularly scheduled meeting of the Water & Sewer Commission will be held January 21, 2015 at 5:30PM in Room 9.**

There being no further business a motion to adjourn carries at 5:50 PM.

Respectfully Submitted by:

---

Diane Forest, Recording Secretary