

DETACHED GARAGE - BARN - PORCH - DECK

Applications for building permits will be reviewed when a complete application package is received by the Inspector of Buildings. It is the applicant's responsibility to guide the permit application through the appropriate departments. If you submit an incomplete application package, your application will be returned without review. The Inspector of Buildings is required by law to act on each complete application within 30 days. Under normal conditions applications are reviewed within a week or so.

SEE ASBESTOS REMOVAL FACT SHEET ATTACHED.

An application package includes:

1. Completed application form.

This application must be signed by the Treasurer's Office, Director of the Board of Health and the Conservation agent

2. Certified plot plan showing existing conditions and the proposed deck, garage, barn, etc. drawn to scale, with setbacks shown. If what you are building is a simple ramp with a landing, this will not be required. (If your house is nonconforming, you will need a Special Permit.)
3. Photocopy of Builder's License and HIC Registration and a completed and signed Worker's Comp. Affidavit.
4. If you are acting on behalf of the owner, the owner must sign in the appropriate place on the building permit application.
5. One set of drawings required.
(No drawings larger than 11 x 17 inches - no more than 8 pages)
**For unusual, special or complex construction or materials, supporting documentation (ie, architect or engineer's stamp or manufacturer's engineering calculation sheet) may be required. Examples: laminated veneer lumber, cathedral ceilings, glue lams, steel.*

A new certified plot plan must be submitted prior to the final inspection.

Garage/deck