

Description and Purpose

Economic Development Committee

Description and summary of purpose

Volunteer Members: 11

Membership Requirements:

- Resident of the Town of Wilmington, with exception of Planning & Conservation designee,
- All members to be properly sworn in by Town Clerk's office,
- All members must comply with State Conflict of Interest Law,
- All members should approach role as a representative of community with a positive, proactive, collaborative, professional & productive focus.

Appointed By: 5 Appointments by Town Manager, including designee from the Office of Planning & Conservation.

1 current member of the Select Board – elected by Select Board members.

1 Appointment from each Member of the Select Board (5 appointments).

Length of Term: Until work is deemed complete by committee. New replacement appointments to be made by original appointing authority of vacating member.

Committee Structure: Chair, Vice-Chair and Secretary. All elected by committee members annually at 1st meeting in June.

Meeting Times: As determined and agreed to by the Committee. Meeting time and agenda must be posted in accordance with Open Meeting Law.

Meeting held in accordance with Open Meeting Law

Purpose:

The Wilmington Economic Development Committee's (WEDC) purpose is to be the pro-active arm on behalf of the Town of Wilmington to promote healthy, balanced, sustainable economic development. The Wilmington Economic Development Committee's (WEDC) tasks may include:

1. Identify, develop and present recommendations to the Select Board related to Economic Development.
2. Identify strengths and weaknesses of Wilmington as a host community for existing and potential new commercial enterprise.
3. Work cooperatively with other town committees in order to accomplish common goals.
4. Work cooperatively with Chamber of Commerce and community members to enhance communications on matters of Economic Development, policy, and programs.
5. Work with Federal & State Legislative Delegations and agencies to avail the town of available technical, informational, and financial resources related to economic development.
6. Consider and review documents, studies and plans as they pertain to economic development.
7. Update and Advise the Select Board as requested or warranted.

The WEDC cannot sign or bind the town to any contracts. All contracts and/or services must follow municipal procurement and bidding procedures. There is no town budget or funding for the WEDC. Any funds required by WEDC need Town Meeting approval.

The Wilmington Select Board, by vote at a public meeting, may make changes to this document, change the structure or mission of the WEDC or disband the committee as deemed to be in the town's best interest.