

## Finance Committee Meeting Thursday, February 23, 2017

Chairman Theresa M. Manganelli called the meeting to order at 7:00 p.m. Members present were John F. Doherty, Marianne Gallezzo, Michele Kincaid, Robert P. Palmer, Bernard P. Nally, Jonathan R. Eaton and Kevin Stokes. Excused: Leigh Martinson

Shawsheen Valley Regional Vocational:

PRESENT IN INTEREST: Timothy Broadrick, Superintendent/Director, Melanie Hagman, Assistant Superintendent, James Gillis, Vice Chair School Committee.

Mr. Broadrick explained that his handout is a draft because the public hearing takes place 2/28/17 and the revised budget may be less than the original. He reviewed the transition in management and administration team over last few years. Mr. Broadrick stated there are three principals that guide the budget: 1<sup>st</sup> capital planning, 2<sup>nd</sup> the staff and facility, and 3<sup>rd</sup> accountability. He reviewed the capital planning handout page 3. He stated that last year, they are almost complete with phase 1 of the athletic complex, with approximately \$50,000 left in that budget. Mr. Broadrick explained that Phase 2 of the athletic complex is in this budget and there are no intentions to increase the budget. The funds will come out of surplus. Mr. Broadrick explained the increased security, scanning licenses, ID badges, work on exterior doors, and expanding use on electric entry. He reported the school is currently updating engineering and advanced manufacturing rooms by using outside capital grants. Mr. Broadrick reviewed the capital assessment graph which he stated should reduce after 2019. He reported the school is in the 3<sup>rd</sup> phase of safety and security and pool renovations are to be paid by a revolving fund account. Mr. Broadrick explained the capital assessment to the community is lower due to grants. The capital budget is over \$2,000,000. He reviewed page 9 of the handout. He stated the goal is to help students to identify and complete higher education. He reported that they value students and staff attendance is the 3<sup>rd</sup> highest in the state.

Mr. Broadrick explained the operating budget up 3.6% from the prior year (FY 2016), up 4.17% from the prior year (FY 2017), and new budget (FY 2018) increased 3.5%. He stated the increase is due to contract services to support the expanded athletic complex. Mr. Broadrick reviewed page 14. He stated the Technology Modernization funds computer services. Mr. Broadrick stated the Support safety and security was to change the school officer from part-time to full time. He explained additional support was included for advanced manufacturing, which is projected to be up within the next 10 years.

Mr. Broadrick reported enrollment is down one (1) student from last year for Wilmington. He reviewed page 17.

Questions:

A member asked why the operating budget is not an appropriated budget.

Mr. Broadrick explained the total budget operating & capital, less \$350,000 = \$30,259,855 and state funding.

There was a discussion on funds from night courses, pool etc. going into revolving accounts.

He reported there are approximately \$150,000 in accounts.

There was a discussion on readiness for engineering students and positive impressions of the program.

Mr. Broadrick explained they are expanding engineering rooms.

Mr. Broadrick stated that there are textbooks in the budget (page 5). He stated the school is getting ready to eliminate textbooks. He stated the Instructional Technology program started last year, which is a student lead/student run help desk. Mr. Broadrick reported the resource officer is a Billerica Police Officer.

A member requested to add full-time equivalents next to salaries in next year's budget presentation.

There was a brief discussion on replacing or not replacing staff.

Mr. Broadrick stated the school is in the process of redoing their OPEB liability number.

He invited the committee to visit the school.

Mr. Broadrick reported there are constraints on the academic classrooms, and they cannot expand student count.

He stated after the public hearing he will submit the approved budget to Mr. Hull.

Other business:

Next meeting is at the Library on Tuesday, February 28, 2017.

There being no further business, a motion was made by John Doherty, seconded by Jonathan Eaton and by the affirmative vote of all, the Finance Committee meeting was adjourned.

Meeting adjourned at 7:55 p.m. The next meeting of the Finance Committee is scheduled for Tuesday, February 28, 2017.

Respectfully submitted,

Recording secretary