



## **Town of Wilmington**

Finance Committee  
121 Glen Road Wilmington, 01887

### Meeting Minutes Tuesday, February 7, 2019

Finance Committee Chairman, John F. Doherty III, called the meeting to order at 7:00 pm in Room 9 of Town Hall. Members present were Theresa M. Manganelli, Vice Chairman; Neal Couture, Secretary; Marianne Gallezzo, Bernard P. Nally, Michelle Kincaid, Leigh Martinson, Kevin Stokes, and Hirak Shah.

#### **FY 20 BUDGET OVERVIEW**

PRESENT IN INTEREST: Jeffrey Hull, Town Manager; Kerry Colburn-Dion, Assistant Town Manager

#### **PLANNING AND CONSERVATION**

PRESENT IN INTEREST: Valerie Gingrich, Director of Planning and Conservation

Mr. Hull introduced Valerie Gingrich, Director of Planning and Conservation. Ms. Gingrich presented her department's budget. She briefly described the current projects that she is working on, then introduced her goals for FY2020. There are two projects that effect this account. There is a need to create a transportation study for Ballardvale Street. This will be done with pedestrian safety as the focus. The Open Space Plan will be updated. It is anticipated that this can be done with the department's staff but there she planned to have some funds available from this account if needed. The advertising budget is increasing due to projected activity in the Planning Board's schedule. The department is required by law to place legal ads for permit applications. There was a brief discussion on evaluating whether applicants should be paying for the advertisements. The remainder of the budget has been level funded.

#### **BUILDING INSPECTOR/BOARD OF APPEALS**

PRESENT IN INTEREST: Al Spaulding, Building Inspector

Mr. Spaulding presented the FY2020 budget. The Senior Clerk of this office has retired after 30 years of service. This has caused a reduction in personnel services. Additional training has been requested. The remainder of the budget has been level funded. There was a discussion regarding the residential building activity in the current year.

#### **RECREATION**

PRESENT IN INTEREST: Karen Campbell, Recreation Director

Ms. Campbell presented her FY 2020 budget. There was a request for additional training. The remainder of her budget was level funded. She reviewed some of the services her department provides to the public in the current year. She also updated the committee on how she determines the capacity of her trips. She presented a Power Point presentation that reviewed all the programs provided and the activity from the current year. She then played a photo presentation of the Recreation Departments trip to the Bad Lands.

#### **OLD BUSINESS**

The committee had some questions regarding the Police Departments request for the new patrol cars and the Library furnace. This will be addressed by the two departments when they present their budgets.

APPROVAL OF MINUTES

The Finance Committee reviewed the minutes from the December 12, 2019 meeting.

A motion was made by, Theresa Manganelli seconded by John Doherty, it was unanimously:

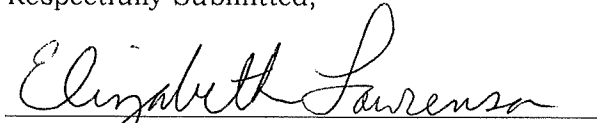
VOTED: To approve the minutes from December 12, 2019.

At the conclusion of the discussion, and there being no further business to come before the Committee, a motion was made by Bernie Nally, and seconded by, Maryanne Gallezzo, it was unanimously:

VOTED: That the Finance Committee adjourn.

Meeting adjourned at 8:30pm

Respectfully Submitted,

  
Recording Secretary