



Town of Wilmington

Finance Committee

121 Glen Road Wilmington, 01887

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TOWN OF WILMINGTON, MA

Meeting Minutes

March 18, 2021

Finance Committee Chairman, John F. Doherty III, called the meeting to order at 7:00 pm. Members present via video conferencing on ZOOM were Theresa M. Manganelli, Vice Chairman; Michele Kincaid, Secretary, Jonathan Dugas, Marianne Gallezzo, Andrew Lavigne, Leigh Martinson, Bernard P. Nally and Kevin Stokes.

To begin the meeting Mr. Doherty read a statement regarding Open Meeting Law and public access to the meeting via technological means, then took a verbal rollcall of the attendees from the Finance Committee.

All votes throughout the meeting were done by verbal roll call of each committee member.

RECOMMENDATION OF WARRANT ARTICLES

PRESENT IN INTEREST: Jeffrey Hull, Town Manager; Bryan Perry, Finance Director

Mr. Doherty noted that in previous years the Committee members rotated reading the Articles and he would like to continue that this year.

ARTICLE 1: Article 1 was passed over.

ARTICLE 2: Article 2 was passed over as there were no reports.

ARTICLE 3: Mr. Doherty read the article which requests funds for unpaid bills of \$1,725.51 from the previous fiscal year.

A motion was made by Ms. Manganelli and seconded by Ms. Kincaid, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 3

ARTICLE 4: Mr. Nally read the article which requests to authorize the Town Treasurer/Tax Collector to enter into agreements with banks to conduct Town business.

A motion was made by Ms. Gallezzo and seconded by Ms. Kincaid, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 4

ARTICLE 5: Ms. Manganelli read the article which requests \$119,859,635 for salaries for Town Officers and Departments. Mr. Hull asked Mr. Perry to confirm the amount. Mr. Perry stated that this amount includes the Capital Items that are coming up next. Without those Capital Items, the total is \$113,005,635. Mr. Hull agreed that this is the total without the Capital Items that are being voted on separately. Mr. Doherty entertained a motion to approve the Article with the corrected amount.

A motion was made by Ms. Manganelli and seconded by Mr. Nally, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 5

ARTICLE 6: Ms. Gallezzo read the article which requests funds for procurement of capital equipment:

Police Department 2 replacement cruisers: Request for funds in the amount of \$100,000

Fire Department purchase of 1 reserve pumper: Request for funds in the amount of \$150,000

DPW 1 heavy-duty wheeled excavator for the Highway Division: Request for funds in the amount of \$235,000

DPW 1 heavy-duty one-ton dump body truck with plow for the Highway Division: Request for funds in the amount of \$85,000

DPW 1 sidewalk plow to be assigned to the Highway Division: Request for funds in the amount of \$175,000.

DPW 1 asphalt hot box trailer for the Highway Division: Request for funds in the amount of \$42,000

DPW 1 replacement Handicap Accessible Wheelchair Minivan for the School Department: Request for funds in the amount of \$42,000

A motion was made by Mr. Dugas and seconded by Ms. Kincaid, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 6

ARTICLE 7: Ms. Kincaid read the article which requests \$45,000.00 for the purchase of 8 new voting machines.

A motion was made by Mr. Nally and seconded by Ms. Manganelli, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 7

ARTICLE 8: Mr. Dugas read the article which requests \$70,000.00 for the purchase of a new VOIP phone system for the Information Technology Department.

A motion was made by Mr. Dugas and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 8

ARTICLE 9: Mr. Stokes read the article which requests \$35,000.00 for replacement servers for the Information Technology Department.

A motion was made by Mr. Stokes and seconded by Ms. Kincaid, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 9

ARTICLE 10: Mr. Lavigne read the article which requests \$30,000.00 for the purchase of 4 mobile computers, antennas and appropriate mounting to be installed in police cruisers, by the Information Technology Department.

A motion was made by Ms. Gallezzo and seconded by Mr. Lavigne, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 10

ARTICLE 11: Mr. Martinson read the article which requests \$450,000.00 for the second phase of the upgrade of critical radio communications infrastructure and equipment in the Public Safety Dispatch Center and related facilities.

A motion was made by Ms. Manganelli and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 11

ARTICLE 12: Mr. Doherty read the article which requests \$55,000.00 for the replacement of the fire radio box alarm receivers and fire station alerting system at the Public Safety Building.

A motion was made by Mr. Nally and seconded by Mr. Martinson, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 12

ARTICLE 13: Mr. Nally read the article which requests \$85,000.00 for the design and engineering phase for the replacement of roofing at the Shawsheen School.

A motion was made by Mr. Nally and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 13

ARTICLE 14: Ms. Manganelli read the article which requests \$527,000.00 for the replacement of ceiling tiles at the Woburn Street School.

A motion was made by Ms. Manganelli and seconded by Ms. Kincaid, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 14

ARTICLE 15: Ms. Gallezzo read the article which requests \$365,000.00 to complete payment of the remaining amortized load on the trash and recycling barrels.

A motion was made by Ms. Manganelli and seconded by Mr. Lavigne, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 15

ARTICLE 16: Ms. Kincaid read the article which requests \$25,500.00 for the replacement of robotic total station survey equipment for the Engineering Division.

A motion was made by Mr. Dugas and seconded by Mr. Nally, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 16

ARTICLE 17: Mr. Dugas read the article which requests \$25,000.00 for the engineering portion of traffic engineering design of intersectional signal improvement at the intersection of Shawsheen Ave, Hopkins St and Lake St.

A motion was made by Ms. Manganelli and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 17

ARTICLE 18: Mr. Stokes read the article which requests \$20,000.00 for the installation of traffic signal detection at the intersection of Salem St and Woburn St.

A motion was made by Mr. Stokes and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 18

ARTICLE 19: Mr. Lavigne read the article which requests \$350,000.00 for the reconstruction of tennis/basketball courts at Shawsheen School.

A motion was made by Mr. Lavigne and seconded by Ms. Manganelli, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 19

ARTICLE 20: Mr. Martinson read the article which requests \$40,000.00 for the design and engineering costs to replace the Frank Kelley Track surface at Alumni Stadium.

A motion was made by Ms. Gallezzo and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 20

ARTICLE 21: Mr. Doherty read the article which requests \$15,000.00 phased cemetery development.

A motion was made by Mr. Dugas and seconded by Mr. Lavigne, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 21

ARTICLE 22: Mr. Nally read the article which requests \$50,000.00 to comply with the Municipal Separate Storm Sewer Systems (MS4) requirement as part of the National Pollutant Discharge Elimination System (NPDES).

A motion was made by Mr. Nally and seconded by Ms. Manganelli, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 22

ARTICLE 23: Mr. Dugas read the article which requests \$3,523,464.00 to operate the Department of Public Works Sewer Division Enterprise.

A motion was made by Mr. Dugas and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 23

ARTICLE 24: Mr. Stokes read the article which requests \$40,000.00 to relocate underground control panel at Main Street (Route 38) Sewer Pump Station.

A motion was made by Mr. Stokes and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 24

ARTICLE 25: Mr. Lavigne read the article which requests \$25,000.00 to replace the pump at Shawsheen Commons Pump Station.

A motion was made by Mr. Dugas and seconded by Mr. Lavigne, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 25

ARTICLE 26: Mr. Martinson read the article which requests \$7,929.70 for Roadway Surface Crack Sealing from the Transportation Infrastructure Receipts Reserve Account.

A motion was made by Ms. Kincaid and seconded by Mr. Nally, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 26

ARTICLE 27: Mr. Doherty read the article which requests \$90,000.00 for the replacement of switches at the Middle School.

A motion was made by Ms. Manganelli and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 27

ARTICLE 28: Mr. Nally read the article which requests \$68,000.00 for the replacement of existing PCs in the Wilmington High School Labs.

A motion was made by Mr. Nally and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 28

ARTICLE 29: Ms. Manganelli read the article which requests \$30,000.00 for the replacement and/or upgrade of security servers for the Wilmington Public Schools.

A motion was made by Ms. Manganelli and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 29

ARTICLE 30: Mr. Doherty read the article which requests \$1,000,000.00 for the purchase of replacement projectors for the elementary schools.

A motion was made by Ms. Gallezzo and seconded by Mr. Stokes, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 30

ARTICLE 31: Mr. Nally read the article which requests to authorize the Board of Selectmen to acquire or lease a portion of the property located at 201 Lowell Street, approximately 8.9 acres of land that include tennis courts and ballfields.

A motion was made by Mr. Martinson and seconded by Ms. Kincaid, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 31

DISCUSSION: There was a brief discussion of the expected outcome of the appraisal and the desire to put a dollar value on this Article to prevent restrictions on motions at Annual Town Meeting, as well as some potential avenues the Town could take in order to keep the most options open. The Committee decided ultimately to approve the Article up to \$2,000,000.00.

ARTICLE 32: Ms. Manganelli read the article which requests \$1,000,000.00 to deposit in the Other Post Employment Liability Trust Fund established in accordance with M. G. L. Chapter 32B, Section 20.

A motion was made by Ms. Manganelli and seconded by Ms. Kincaid, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 32

ARTICLE 33: Ms. Gallezzo read the article which requests \$1,000,000.00 for deposit in the Capital Stabilization Fund as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting.

A motion was made by Ms. Gallezzo and seconded by Mr. Nally, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 33

ARTICLE 34: Ms. Kincaid read the article which requests \$1,500,000.00 to pay the Middlesex Retirement System in addition to the annual assessment.

A motion was made by Ms. Gallezzo and seconded by Ms. Manganelli, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 34

ARTICLE 35: Mr. Dugas read the article which requests to see what sum the Town will vote to transfer into various budget line items of the Fiscal Year 2021. The Article was passed over.

ARTICLE 36: Mr. Stokes read the article which requests \$50,000.00 for the funding of the Fourth of July celebration.

A motion was made by Mr. Stokes and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 36

ARTICLE 37: Mr. Lavigne read the article which requests \$8,000 for the observance of Memorial Day and Veterans' Day.

A motion was made by Mr. Lavigne and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 37

ARTICLE 38: Mr. Martinson read the article which requests funds of \$750.00 each, for a total of \$1,500, for renewing the lease of the Foreign Wars Clubhouse (VFW) and American Legion Clubhouse.

A motion was made by Ms. Manganelli and seconded by Mr. Stokes, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 38

ARTICLE 39: Mr. Nally read the article which requests \$525,000.00 from the PEG Access and Cable Related Special Revenue Fund for PEG access services pursuant to the provisions of M. G. L. Chapter 44, Section 53F3/4.

A motion was made by Mr. Nally and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 39

ARTICLE 40: Ms. Manganelli read the article which requests to determine the spending limits for revolving accounts established pursuant to M. G. L. Chapter 44, Section 53 E ½ and Chapter 3, Section 29 of the Town of Wilmington Inhabitant By-Laws for the Fy2021-FY2022.

A motion was made by Ms. Manganelli and seconded by Mr. Nally, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 40

ARTICLE 41: Ms. Kincaid read the article which requests to see if the Town will vote to raise funds for the purpose of operating a Public Rink enterprise.

A motion was made by Mr. Dugas and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 41

ARTICLE 42: Mr. Dugas read the article which requests to see if the Town will vote to name the corner of Federal Street and Liberty Street as "Edward J. Gillis Memorial Corner" in his memory and honor.

A motion was made by Mr. Dugas and seconded by Ms. Manganelli, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 42

ARTICLE 43: Ms. Gallezzo read the article which requests to see if the Town will vote to adopt Massachusetts General Law Chapter 39, Section 23(D).

A motion was made by Ms. Gallezzo and seconded by Ms. Manganelli, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 43

ARTICLE 44: Mr. Dugas read the article which requests to see if the Town will vote to amend the first line of Inhabitant By-Law Chapter 5, Section 55 to read: Section 55: Traveling Animal Acts.

A motion was made by Mr. Dugas and seconded by Ms. Kincaid, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 44

ARTICLE 45: Mr. Stokes read the article which requests to see if the Town will vote to name the first-floor meeting room at Memorial Library, The Barbara Johnson Room.

A motion was made by Mr. Stokes and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 45

ARTICLE 46: Mr. Lavigne read the article which requests to amend the Zoning By-Laws, to add Section 3.5.21 to create a new Brew Pub use and Amend Table 1 Principal Use.

A motion was made by Mr. Dugas and seconded by Ms. Manganelli, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 46

ARTICLE 47: Mr. Martinson read the article which requests to amend the Zoning By-Laws by deleting Section 3.8.4 and amending line 3.5.5 of Table 1 Principal Use Regulations.

A motion was made by Mr. Martinson and seconded by Mr. Lavigne, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 47

ARTICLE 48: Mr. Nally read the article which requests to amend Section 6.6.8.1 of the By-Laws, Special Permit Granting Authority.

A motion was made by Mr. Nally and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 48

ARTICLE 49: Ms. Manganelli read the article which requests to amend the Zoning Map by rezoning parcels.

A motion was made by Ms. Manganelli and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 49

ARTICLE 50: Mr. Dugas read the article which requests to see if the Town will authorize the Selectmen to dispose of all or part of parcel Map 40, Lot 100 and Map 40, Lot 101.

A motion for disapproval was made by Ms. Manganelli and seconded by Mr. Dugas, by a vote of 7-1, with Ms. Manganelli, Mr. Nally, Ms. Kincaid, Mr. Dugas, Mr. Lavigne, Mr. Martinson and Mr. Doherty voting yay and Mr. Stokes voting nay and Ms. Gallezzo recused, it was:

Voted: To recommend disapproval of Article 50

ARTICLE 51: Ms. Kincaid read the article which requests to see if the Town will vote to authorize the State Legislature to authorize Kristofer Stokes be allowed for employment.

A motion for disapproval was made by Ms. Manganelli and seconded by Ms. Kincaid, by a vote of 7-2 with Ms. Manganelli, Mr. Stokes, Mr. Dugas, Mr. Lavigne, Ms. Gallezzo, Ms. Kincaid and Mr. Doherty voting yay and Mr. Nally and Mr. Martinson voting nay:

Voted: To recommend disapproval of Article 51

DISCUSSION: There was a discussion of the Civil Service regulations and the qualifying events that take place prior to employment. There was concern over the specific wording of the Article.

ARTICLE 52: Mr. Dugas read the article which requests to see if the Town will vote for the disposition of town-owned land on Lake Street.

A motion for disapproval was made by Ms. Manganelli and seconded by Mr. Martinson, by a vote of 5-4 with Ms. Manganelli, Ms. Gallezzo, Mr. Nally, Mr. Martinson and Mr. Doherty voting yay and Ms. Kincaid, Mr. Stokes, Mr. Dugas and Mr. Lavigne voting nay:

Voted: To recommend disapproval of Article 52

DISCUSSION: There was a discussion of the Planning Board's recommendation and the surplus report. There was no determined property value available to discuss.

ARTICLE 53: Mr. Stokes read the article which requests to see if the Town will vote to name the soccer field behind North Intermediate School in memory of and in honor of Frank S. Lentine.

A motion was made by Mr. Dugas and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 53

ARTICLE 54: Mr. Lavigne read the article which requests to see if the Town will amend the Zoning By-laws and associated Zoning Map to rezone the land at and known as 417 Andover Street from Residential 60 to Residential 20.

A motion was made by Mr. Martinson and seconded by Ms. Manganelli, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 54

ARTICLE 55: Mr. Stokes read the article which requests to see if the Town will vote to acquire land behind 12 Ohio Street.

A motion was made by Mr. Martinson and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 55

ARTICLE 56: Mr. Nally read the article which requests to see if the Town will authorize the Selectmen to dispose of land depicted by Assessors Map 6 as Parcels 149 and 150.

A motion was made by Mr. Nally and seconded by Ms. Gallezzo, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 56

DISCUSSION: There was a discussion of the property size and Planning Board and Property Review Board recommendations.

ARTICLE 57: Ms. Manganelli read the article which requests to see if the Town will authorize the Selectmen to dispose of town-owned property at 848 Woburn Street.

A motion was made by Ms. Manganelli and seconded by Mr. Dugas, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 57

ARTICLE 58: Ms. Gallezzo read the article which requests to amend the Zoning By-Laws and Associated Map by re-zoning Parcels 11 & 13 of Map 40.

A motion for disapproval was made by Mr. Martinson and seconded by Ms. Manganelli, and by the affirmative vote of all, it was:

Voted: To recommend disapproval of Article 58

DISCUSSION: There was discussion of the narrowness of the roadway and added traffic issues with the complex that is in construction already in that area.

ARTICLE 59: Ms. Kincaid read the article which requests to authorize the Selectmen to dispose of the described parcel.

A motion was made by Mr. Dugas and seconded by Ms. Kincaid, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 59

ARTICLE 60: Mr. Dugas read the article which requests to amend the Zoning Bylaw and Zoning Map as listed.

A motion for disapproval was made by Mr. Dugas, there was no second to the motion.

A motion for approval was made by Mr. Martinson and seconded by Ms. Manganelli, and with Ms. Gallezzo recused and by the affirmative vote of all others, it was:

Voted: To recommend approval of Article 60

DISCUSSION: There was discussion of the benefits of bringing business to the area and keeping lodging and restaurant business from going to other towns, as well as the inappropriateness of this area being zoned as residential.

ARTICLE 61: Mr. Stokes read the article which requests to authorize the Selectmen to acquire a parcel of land shown as Parcel 1 on Assessor's Map R1.

A motion was made by Mr. Dugas and seconded by Ms. Kincaid, with Ms. Gallezzo recused and by the affirmative vote of all others, it was:

Voted: To recommend approval of Article 61

ARTICLE 62: Mr. Lavigne read the article which requests amend Section 3.5.8 of Table 1 of the Principal Use Regulations.

A motion was made by Ms. Gallezzo and seconded by Ms. Kincaid, and by the affirmative vote of all, it was:

Voted: To recommend approval of Article 62

Discussion: Articles 62 & 63 were taken together to be discussed. There was discussion about the location of the property, the use of the area and the consideration that the articles could be spot zoning.

ARTICLE 63: Mr. Lavigne read the article which requests to amend the Zoning By-laws and Associated Zoning Map for the parcel of land identified as Parcel 15 on Assessors Map 66.

A motion for disapproval was made by Mr. Martinson and seconded by Mr. Dugas, and by a vote of 6-3 with Mr. Dugas, Ms. Gallezzo, Ms. Kincaid, Mr. Stokes, Mr. Martinson and Mr. Lavigne voting yay and Mr. Nally, Ms. Manganelli and Mr. Doherty voting nay, it was:

Voted: To recommend disapproval of Article 63

ARTICLE 64: Mr. Martinson read the article which requests to amend Section 3.5.19 of Table 1 Principal Use Regulations as described and further to amend Section 3.5.19 by replacing the section as stated and further to amend Section 3.8.14 as listed.

A motion for approval was made by Mr. Martinson and seconded by Mr. Dugas, with Ms. Gallezzo recused and the affirmative vote of all others, it was:

Voted: To recommend approval of Article 64

OTHER BUSINESS:

Town Manager Hull advised the Committee that there would be three Special Town Meeting Articles to come and that a Public Hearing would be required.

Ms. Gallezzo asked if there was any update on MUNIS. Mr. Hull stated he had a conversation with the School Department and have a follow up soon, as it is a work in progress.

APPROVAL OF MINUTES:

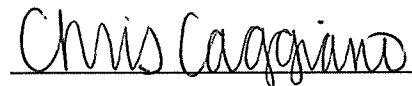
There were no minutes to approve.

At the conclusion of the discussion, and there being no further business to come before the Committee, a motion was made by Ms. Manganelli, and seconded by Mr. Dugas, it was unanimously:

VOTED: That the Finance Committee adjourn.

Meeting adjourned at 9:56 pm

Respectfully Submitted,



Recording Secretary