



BOARD OF HEALTH
MINUTES
February 7, 2017

The Board of Health held a meeting in Room 9 at the Town Hall, 121 Glen Road, Wilmington, MA. The meeting was called to order at 5:50 p.m. Present were Elizabeth Sabounjian, Dr. Daniel King, Dr. Jane Williams and Shelly Newhouse, Director of Public Health. The next regularly scheduled Board of Health meeting will be March 7, 2017 at 5:30 p.m. in Room 9 at the Town Hall, 121 Glen Road, Wilmington, MA.

The Board reviewed and approved the January 3, 2017 minutes.

The Board reviewed the most recent food inspection reports.

New Business

Public Hearing – proposed changes to Section 10 of the Wilmington Health Regulations

Chairman Elizabeth Sabounjian opened the hearing at 5:55 p.m. The Board of Health is proposing the following changes to Section 10 of the Wilmington Health Regulations:

10.8 Critical Violations as defined by 105CMR 590.001B and adopted by the Board of Health are considered to be those hazardous to the public health and shall be cause for the immediate issuance of a citation with a fine for \$100.00 or other action as authorized by state or local regulations. (The \$100.00 fine is a change from \$50.00)

10.9 Failure to comply with a correction order issued by the Board of Health or it's agent shall be cause for the issuance of a citation for \$100.00 or other action as authorized by state or local regulations for each violation, each day constituting a separate offense. (The \$100.00 fine is a change from \$50.00)

In addition, the Board is proposing the following:

10.9A In addition to and without limitation of any enforcement actions that may be taken or rights or remedies that the Board of Health or Town may have under any applicable laws, codes, regulations, bylaws, any repeat or subsequent violations and/or critical code violations that occur within 1 year of any previous violation or offense shall be subject to payment of civil fines and penalties of \$200.00 per violation. Each calendar day on which a violation occurs constitutes a separate violation.

The Director consulted with Town Counsel for proper verbage of the additional regulations. No comments or discussion was introduced by the public as no one was in attendance. Dr. King motioned that the Board approve the regulation changes and additions to Section 10, Dr. Williams, seconded, voted 3-0. The Board asked that the Director move forward with presenting the changes to the Board of Selectman for approval specifically for the fines and subsequently be published at which time the regulations will then go into effect on the published date. Dr. Williams motioned for close of the public hearing at 6:15 p.m, Dr. King, seconded, voted 3-0.

McDonald Road Estates

The Director updated the Board on the progress of the Solid Waste Removal on McDonald Road. There was a few more tons of waste that needs to be removed that was not anticipated. Project Manager, Steve Lawrensen, and LSP Bill Mitchell informed the Director that everything should be removed by the end of

this week. The Board stated that no Building Permits should be issued, per the original agreement, until everything is complete. The Director will provide as final update at the next Board of Health meeting.

Pizza Mia

The Director presented the Board with a Letter of Intent from Pamela Ross Kung of Safe Food Management. Ms. Ross-Kung has entered into a contract to provide services to the staff at Pizza Mia to help with food safety procedures and proper maintenance and cleaning of a food service establishment. She would like until the end of February to complete her duties. She will have a final report for the Board at the March 7, 2017 meeting.

Dr. King, motioned to adjourn at 6:30 p.m., Ms. Sabounjian, seconded.


Recording: Shelly Newhouse, Director of Public Health