



BOARD OF HEALTH  
MINUTES  
September 6, 2016

The Board of Health held a meeting in Room 9 at the Town Hall, 121 Glen Road, Wilmington, MA. The meeting was called to order at 5:40 p.m. Present were Elizabeth Sabounjian, Dr. Daniel King and Shelly Newhouse, Director of Public Health. The next regularly scheduled Board of Health meeting will be September 20, 2016 at 5:30 p.m. in Room 9 at the Town Hall, 121 Glen Road, Wilmington, MA.

The Board reviewed and approved the August 16, 2016 minutes.

**New England Diner floor plan**

The Director presented a floor and equipment plan for a 150 seat Diner to be located at 203 Lowell Street. The applicant is Michael Palmer. Mr. Palmer owns several other restaurants. Completion probably won't be until late next year. Dr. King commented that the liquor storage access door should be moved. No further comments.

**Elias Country Store update**

The Director informed the Board that the outside refrigeration unit has been installed. Mr. Elia also submitted his final HACCP Plan to the Department.

**Mobile Food Truck Regulations**

The Director has been researching mobile food truck regulations in surrounding towns. Every town follows the Food Code regulations with no additional regulations above or beyond the scope of those state regulations. Currently Wilmington does not allow food preparation on any mobile food truck. The state code allows for food to be prepared on a food truck as long as they have handwashing and ware washing capabilities. A public hearing to amend Wilmington's mobile food truck regulations will be in October. Ms. Sabounjian asked that the Director check with Tax Collector to see if the meals tax applies.

**Old Business Updates**

Middlesex Gas-the ground pump has been installed. The office has not received any further complaints. Future noise meter readings will be conducted.

Olin, New England Transrail- Ms. Sabounjian has been providing comments on behalf of the Board. Final comments are due on September 9, 2016.

Dr. King, motioned to adjourn at 6:00 p.m., Ms. Sabounjian, seconded.

Recording: Shelly Newhouse, Director of Public Health