



In Memoriam

Ruth M. Arsenault
Charlotte J. Atamian
James J. Babcock
James J. Babineau
James F. Banda
Susan G. Harvey
Claire C. D'Entremont
Leonard E. Gagnon
Harold D. Homefield
Maureen F. Hughes
William G. Landry
David J. Maison
George F. Maynard
James R. Miceli
Cynthia Mott
Rose A. Sadowski
Alfred S. Venuti
Neil E. Waisnor
Daniel C. Wandell, Jr.



(front cover)

*Closing Ceremony
The Moving Wall*

*photo taken from video by Thomas Pazyra
contributed by WCTV*

Table of Contents

<u>Title</u>	<u>Page</u>
Mission Statement	1
Board of Selectmen	2
Town Manager.....	6
Administration & Finance	8
..... Town Clerk	8
..... Board of Registrars	9
..... Town Counsel.....	9
..... Board of Assessors	10
..... Information Technology.....	11
..... Town Treasurer/Collector.....	12
..... Town Accountant	13
Public Safety.....	36
..... Fire Department	36
..... Police Department	39
..... Animal Control.....	45
Facilities & Infrastructure	46
..... Public Buildings Department.....	46
..... Permanent Building Committee	47
..... Department of Public Works.....	47
Human Services & Consumer Affairs	58
..... Library	58
..... Wilmington Arts Council.....	66
..... Carter Lecture Fund Committee	67
..... Historical Commission.....	68
..... Recreation Department	72
..... Elderly Services Department.....	75
..... Housing Authority	81
..... Veterans' Services	82
..... Board of Health.....	85
..... Sealer of Weights and Measures.....	88
Education.....	89
..... Wilmington Public Schools.....	89
..... Shawsheen Valley Reg. Voc. Tech. H. S.	120
Community Development	124
..... Planning/Conservation Department.....	124
..... Middlesex Canal Commission	127
..... Inspector of Buildings.....	129
..... Board of Appeals	130
Town Meetings & Elections	133
..... Constable	133
..... Annual Town Election – April 28, 2018	133
..... Annual Town Meeting – May 5, 2018.....	134
..... Special Town Meeting – May 5, 2018.....	173
..... State Primary Election – September 4, 2018.....	178
..... State Election – November 6, 2018.....	183
Directory of Officials	186
..... Boards, Committees & Commissions.....	187
..... Officers and Department Heads	190
..... Municipal Services Guide.....	191
Meeting Dates and Times.....	195
Accepted Streets.....	196
Telephone Directory by Department	196

The "Mission Statement for the Town of Wilmington" is as follows:

"The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.



Town of Wilmington
Office of the Board of Selectmen
121 Glen Road
Wilmington, MA 01887-3597

PHONE: (978) 658-3311

FAX: (978) 658-3334

TTY: (978) 694-1417

WWW.WILMINGTONMA.GOV

Dear Fellow Resident:

On behalf of the Board of Selectmen, it is my privilege and honor to highlight the issues and work the Board engaged in during calendar year 2018.

The Town's educated work force, location and access to Boston and many of the region's educational, medical and technology centers continue to make Wilmington a desired location to conduct business. Economic development was a theme that was addressed on multiple occasions throughout the year.

In January, Analog Devices approached the Board about the prospect of expanding its Wilmington campus. As Wilmington's largest employer and a world leader in the design and production of integrated circuits, this proposal presented a tremendous opportunity. Wilmington was one of several locations under consideration for expansion both within and outside of the United States. Given the scale of the corporate investment, Analog Devices requested the Town enter into a Tax Increment Financing (TIF) agreement which would serve to defray some of their costs associated with expansion.

Members of the Board of Selectmen, Finance Committee and staff participated in negotiations over several months which led to an agreement approved at the May 5, 2018 Annual Town Meeting. This agreement runs for a minimum of five (5) years and a maximum of eight (8) years. Property taxes in the amount of \$4.3 million for the value of the new construction will be waived by the Town in addition to \$700,000 in fees associated with local permits. In exchange, Wilmington will become Analog Devices' corporate and global headquarters. Operations from their Norwood and Chelmsford sites will be transferred to Wilmington. Analog management has committed to retain 1,555 employees and add 50 employees during the term of the agreement, while investing \$142.9 million in the construction of 441,160 square feet of new space. Plans call for the construction of office and lab space, a community "hub" center including meeting space, fitness center and cafeteria for employees and a parking garage. Renovations in their existing facilities will also take place. The long term impact on tax revenue, opportunities for other local businesses to provide services and employment are significant.

Working with the Donahue Institute at the University of Massachusetts Boston, the Town commissioned a study of a portion of the Main Street corridor between Rocco's Restaurant and Clark Street. Vacancies have existed along this stretch of Route 38 for several years. Identifying why the vacancies exist and steps to encourage businesses to fill the space continue to be a priority for the Board. The report's conclusions suggest pursuing the establishment of local eateries versus regional or national chains and businesses to provide "experiences" instead of the strict purchase of goods. Developing a vision for this retail space that is consistent with the desires of residents is also recommended.

In an effort to provide a "voice" to residents and area businesses regarding types of retail and commercial enterprises they would find beneficial, the Board has directed the Town Manager to establish an Economic Development Committee. In addition to facilitating the development of the "vision" called for in the Donahue report, the committee will serve to assess Wilmington's strengths and weakness as a place to conduct business. The committee is also expected to connect with the regional economic development organizations and neighboring communities to identify ways to work collaboratively while tapping into their expertise on promoting desired businesses. This committee is expected to begin work in 2019.

Secretary of Housing and Economic Development, Jay Ash, and the Town's legislative delegation met with the Board to discuss opportunities to pursue healthy growth in the local business sector. Secretary Ash advised getting to know the business property owners to understand their perspectives and identify opportunities where mutual interests exist, not only to promote business, but to enhance quality of life. Conducting a self-assessment to understand the characteristics that make Wilmington special was also suggested.

Board members remained focused on affordable housing. Valerie Gingrich, Planning & Conservation Director, presented the state of affordable housing in Wilmington. Board members reauthorized participation in a Regional Housing Office with the Towns of Reading, North Reading and Saugus. At the direction of the Board, office hours in Wilmington were established with housing specialist Laurie Stanton. Aside from monitoring the change in occupancy of affordable units at Avalon Oaks and Avalon West to ensure compliance with affordability restrictions, Ms. Stanton maintains an inventory of potential buyers when affordable units become available.

An application for three (3) units of affordable housing was approved by the Selectmen and submitted to the State Department of Housing and Community Development. These affordable units were required as part of the twenty-seven (27) unit Spruce Farm, an over age 55 development which received Town Meeting approval. In compliance with state requirements, at least two (2) of the three (3) units will be made available to Wilmington residents first. With deed restrictions placed on these units, expected to be priced at approximately \$214,000 per unit, they will remain affordable in perpetuity.

The Town has made significant strides with respect to providing a "state of the art" high school for its young adults and educational staff. Recognizing that additional investment is required in the Town's buildings, a Facilities Master Plan Report was finalized in January. The report evaluated the condition of all major Town facilities, both general government and schools, with the exception of Wilmington High School and Middle School. An estimated \$143,573,000 in building investment is projected based upon 2017 dollars. The recommended work ranges from renovation of the Harnden Tavern, additions and upgrades to the Shawsheen, Woburn Street, North and West Intermediate Schools, decommissioning of the Boutwell and Wildwood Early Childhood Centers and new facilities for School Administration, Elderly Services and Town Hall. The recommendations, which include an estimated schedule, will require further review and revision.

The Board engaged in discussions about the problems associated with unaccepted ways. Wilmington has approximately 200 private/unaccepted ways which constitutes roughly 30 miles of roads. Since these streets are not owned by the Town, public funds cannot be used to engage in major repair and maintenance of these "ways." Nevertheless, Board members have heard from residents living on unaccepted ways that their roads require attention. The Board recognizes that individuals who reside on unaccepted ways also pay property taxes and expect quality streets. The Town Manager has been directed to report back with a plan for working with residents to enable improvements to the unacceptable ways so that they may be accepted at Town Meeting. Given the number and total miles of unaccepted ways, addressing the problem will take many years and will be expensive.

Wilmington is fortunate in having two MBTA commuter rail stations. However, the commuter station in North Wilmington has a lengthy history of creating challenges for police and fire emergency response vehicles. Commuter trains stopped across Middlesex Avenue/Route 62 to permit passengers to board and exit the train have created delays as emergency response vehicles wait for the trains to clear the tracks. Members of the Board of Selectmen and staff met with our state legislative delegation, representatives from the Massachusetts Bay Transportation Authority (MBTA) and representatives from Keolis, the firm contracted to operate the trains, to discuss options for resolving the conflict.

The platform for the outbound trains, those trains leaving Boston, are not ADA compliant and no platform exists for inbound trains which leads to trains stopping on the street. At the Town's insistence, it appears that, for the most part, outbound trains are clearing Route 62 before permitting patrons to enter and exit the train. The problems persist for inbound trains and discussions will continue until a resolution is found.

Like communities across the state and across the country, Wilmington has been challenged by the global market for recycling. Board members were apprised of the impacts from China's refusal to continue to accept recyclables from the United States. The loss of this significant market for recyclables has driven recycling disposal costs up markedly. Russell Disposal, the Town's recycling collection contractor, advised the Town that it could not continue to absorb the disposal costs which were approaching \$100 per ton. Based upon discussion with the Town Manager and Public Works Director, an agreement with Russell Disposal was reached in which the Town would share 50% of the cost for disposal costs to a maximum contribution by the Town of \$50 per ton. An additional \$153,200 was included in the fiscal year 2019 budget to address the potential cost. Prior to reaching that agreement, alternative price quotes were sought. Other recycling contractors advised the Town that as a new customer, Wilmington would be charged 100% of the disposal cost as opposed to 50% of the disposal cost. In addition to the potential disruption caused by changing vendors on short notice, the Town would be responsible for full payment of the recycling containers provided by Russell Disposal. Cost for the containers would be approximately \$600,000.

Perhaps the most unifying issue in Wilmington is opposition to New England Transrail's (NET) efforts to establish a transloading operation at the Olin site off Eames Street. Such an operation would permit various types of commodities to be delivered via rail to the site before being off-loaded on trucks for shipment to their final destination. Concerns about train derailment and further site contamination as commodities are being transferred, in addition to potential impacts on the ability to remediate the Superfund site, are all concerns voiced by members of the Board. The issue of whether such an operation will be permitted is before the federal Surface Transportation Board (STB), which is an agency that includes as part of its mandate promotion of rail transit.

GFI Partners, a Boston based real estate advisor service, has partnered with NET and proposed the establishment of warehousing on the Olin Superfund site. The Board met with representatives from GFI Partners in October to receive a presentation about their proposal. While the Board has not taken a position on whether to support such a proposal, an agreement was entered into between the Town, NET and GFI Partners to place on hold proceedings before the STB for consideration of the transloading facility. The merits of warehousing as an alternative to transloading of solid, liquid and gas commodities is debatable. For the short-term, efforts by NET to obtain approval from the STB are not moving forward.

In July, thanks to the dedication of Mr. Cimaglia and many volunteers, Wilmington was privileged once again to host The Moving Wall, a half sized replica of the Vietnam Veterans Memorial in Washington, D.C. The Wall was staged on the Town Common for four (4) days in July and provided an opportunity for residents of Wilmington and the surrounding communities to pay tribute to loved ones, to provide a teaching moment to younger generations and to pay respect to a generation of men and women who responded to the call of duty. Once again, Wilmington demonstrates its heartfelt enduring support of our Veterans.

In September, the Board participated in the Memorial Monument dedication ceremonies in honor of PFC Antonio Joseph Gagnon. This moving tribute under the direction of our Veterans' Services Department took place near Silver Lake, where PFC Gagnon grew up. We will forever remember his sacrifice.

Board members honored Prisoners of War and those Missing In Action at a November Selectmen's meeting through the dedication of a POW/MIA chair to be prominently displayed in the Selectmen's Room. Thanks to the efforts of students from the Shawsheen Technical High School with assistance from Veterans' Services Director, Lou Cimaglia, the chair will be a permanent reminder of the sacrifices of a few for the many. An inscribed plate on the seat reads:

Since World War I, more than 91,000 American Soldiers are unaccounted for. This unoccupied seat is dedicated to the memory of the brave men and women and to the sacrifices each made in serving our country. You are not forgotten.

The Board was informed in February that the law firm Deutsch Williams Brooks DeRensis & Holland P.C. who provided Town Counsel services since 2003 was closing its doors. An important responsibility of the Board is the hiring of Town Counsel. A request for proposal for legal services was issued and interviews conducted in June with five law firms. By a majority vote, Board members appointed KP Law, P.C. to a one year contract beginning July 1st. The firm has a breadth of experience in land use and zoning, contracts, licensing and personnel law to name a few categories. In addition to new Town Counsel, the Board retained the legal services of Daniel Deutsch, Esq. from the new law firm of Brooks & DeRensis, P.C. as Special Town Counsel for environmental issues related to the Olin Superfund Site.

Selectmen reached agreement with Town Manager, Jeffrey Hull, for a three (3) year employment contract effective October 1, 2018. As the calendar year closed, negotiations continue with the Town's fire, custodial and building maintenance and clerical, library and public works unions over new collective bargaining agreements.

Discussions took place in executive session about the prospect of purchasing property at 333 Andover Street, a 62.5 acre largely undeveloped parcel in North Wilmington and 64 Wildwood Street, an 8.5 acre parcel abutting the Wildwood Cemetery. The Board will continue to explore the viability of acquiring these parcels.

As we move in to 2019, the Board will continue to follow the status of the Butters Row Bridge Project, Woburn Street/Lowell Street Intersection and the Route 38 Projects.

I would be remiss if I did not recognize the passing of State Representative James Miceli. The Board wishes to acknowledge his 40 years of committed service and dedication to the communities of Wilmington and Tewksbury.

On behalf of my colleagues on the Board of Selectmen, I extend a sincere expression of gratitude to the many volunteers working on the Town's behalf on boards, committees and commissions and to our Town employees for their dedication to providing residents with dependable services and a place you can be proud to call home. I also wish to express our collective appreciation for being granted the tremendous opportunity to serve the residents of Wilmington. We value your input and the trust you have bestowed upon us.

Respectfully submitted,



Kevin A. Caira
Chairman, Board of Selectmen



Board of Selectmen from left,
Gregory B. Bendel, Kevin A. Caira, Chairman,
Michael V. McCoy and Jonathan R. Eaton



Town of Wilmington
Office of the Town Manager
121 Glen Road
Wilmington, MA 01887-3597

PHONE: (978) 658-3311

FAX: (978) 658-3334

TTY: (978) 694-1417

WWW.WILMINGTONMA.GOV

To The Honorable Board of Selectmen and Residents of Wilmington:

The following message serves to provide an overview of the state of the community and key issues that were “center stage” during calendar year 2018.

A major focus continues to be the bolstering of financial reserves to properly address long term liabilities, improve the community’s ability to handle significant facility and infrastructure improvements that will be required over the next fifteen (15) to twenty (20) years and prepare the Town to withstand the next economic downturn.

At the close of fiscal year 2018 free cash/available funds as certified by the state Department of Revenue is \$23,608,625. This figure represents the amount by which current available revenue exceeds current obligations. The total amount set aside in the Capital Stabilization Fund stands at just over \$10 million. The Facilities Master Plan Report was finalized in early 2018 and concludes that there are \$143.5 million dollars in costs associated with repairs to existing buildings and replacement of schools and general government buildings. The community has been very adept at repurposing buildings for new uses including the Buzzell Senior Center, the Roman House and the Town Hall. Each of these buildings struggle to accommodate the services being provided in them and will need to be addressed. The elementary schools, each constructed between 1955 and 1970, will require attention. Wilmington Memorial Library, constructed in 1968, has evolved from a “book-centric” facility to become a center for community events and activities but struggles to meet the demands for study space, meeting space and program/event space.

The Town will need to engage in borrowing to address the costs associated with these projects and others. Funds previously referenced will be available to lessen the impacts from incurring additional debt.

Wilmington, along with the metropolitan Boston area, continues to experience a strong economy in 2018. Unemployment remains below 3%. Home sales remain strong in Wilmington as the demand to purchase homes exceeds the supply of homes on the market. One consequence of this strong housing demand has been a continued appreciation in residential values at a quicker pace than the appreciation in commercial/industrial values which has led to the residential sector’s portion of the tax burden increasing slightly. This increased tax burden is occurring in spite of the fact that the Board of Selectmen continue to shift the maximum amount of the tax burden permissible by state law to the commercial/industrial sectors.

Efforts to improve the Town’s commercial/industrial tax base have been a major focus. With the support of the Board of Selectmen, Finance Committee and ultimately Annual Town Meeting, Analog Devices, Wilmington’s largest employer, has been granted an eight (8) year Tax Increment Financing (TIF) agreement to expand their corporate campus. The TIF will relieve Analog Devices of the payment of \$4.3 million in real estate taxes associated with the value from the new construction and will waive \$700,000 in permitting fees associated with the new construction.

In turn, Analog Devices has established Wilmington as its corporate headquarters, agreed to invest \$142.9 million to construct approximately 441,160 square feet of new facilities on their campus and bring personnel from two other locations to Wilmington. They are committing to maintain at least 1,555 employees in Wilmington while adding at least 50 employees. The expansion of Analog Devices in Wilmington is expected to provide employment opportunities, increase demand for support services required by the company, foster additional opportunities for local businesses to service Analog’s employees and provide additional property tax revenue long term.

Retail business across the country continues to struggle as Americans become more comfortable and dependent upon online shopping and home delivery. Evidence of this phenomenon has appeared along Main Street with the vacancy of the former Rite-Aid, Walgreens, Chili's Restaurant and Sonic. Efforts are underway to understand the forces at work regionally and nationally that will enable Wilmington to improve its retail sector and provide the range of retail stores, that residents desire. In consultation with the University of Massachusetts Donohue Institute, a limited assessment of the Main Street corridor between Richmond Street and Clark Street was completed. Recommendations from the assessment include encouraging more "experiential" retail including health and wellness, cooking classes and wine tasting and locally based eateries. Permitting should be reviewed to consider changes to the reliance on special permits and improving the ease of the permit process. Traffic circulation within abutting properties should be evaluated to reduce the need to re-enter Route 38 to travel to adjoining establishments.

Members of the Board of Selectmen have called for the establishment of an Economic Development Committee to make recommendations to the administration and the Board of Selectmen about measures to foster balanced economic development. Establishment of the committee is expected to be completed in 2019.

Efforts are ongoing to work with the Environmental Protection Agency and the Olin Corporation to complete the evaluation of the extent and severity of contamination at the Olin site on Eames Street. The Town was contacted by representatives from GFI Partners, LLC with a proposal to establish a warehousing operation at the Olin Corporation site. While the Town has maintained a strong position that the site should not be redeveloped until it has been remediated, the position taken by EPA within recent years has been to suggest that they do not believe that New England Transrail's (NET) efforts to establish a transloading operation at the site would impede the work of remediation or would further degrade the site. The transloading operation would involve bringing commodities via rail in a variety of forms into Wilmington to offload them to trucks for transit to other locations. While NET's efforts to proceed with such an operation still require approval by the federal Surface Transportation Board (STB) such a position by EPA is not advantageous to the Town's efforts to keep that development "at bay."

While the Town has not taken a position on the merits of a warehousing operation as an alternative to a transloading operation, it has entered a "standstill agreement" with NET and GFI Partners, LLC to place efforts to obtain STB approval on hold pending further consideration of this option. While this agreement does not resolve the complex issues associated with site remediation and potential redevelopment at the Olin site, it places the efforts to pursue a transloading operation on hold for now.

During 2018 a number of Town employees have retired after many years of dedicated service to the residents of Wilmington. Fire Chief Richard McClellan, Deputy Fire Chief Gary Donovan, Deputy Police Chief Robert Richter, Fire Fighter Robert Woods, Fire Fighter Andrew Leverone, Senior Clerk to the Fire Chief Linda Cerullo and Public Works Cemetery Foreman John Muise are moving on to the next stage of their lives. May they enjoy the retirement they worked so hard to attain.

Wilmington provides a breadth of high quality services to its residents through the concerted efforts of many employees and volunteers serving on boards and committees. My heartfelt "Thank you" is extended to each of them for their commitment to making Wilmington a very special place to live.



Respectfully Submitted,

Jeffrey M. Hull
Town Manager

ADMINISTRATION & FINANCE

Town Clerk

The Town Clerk serves as Records Access Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems. It is with a sense of pride and accomplishment that we submit this annual report with the hope that we have served our citizens well.

The following information and vital statistics were recorded during 2018:

Births	228
Marriage Intentions	105
Marriages	105
Deaths	243
Deaths - Out of State	0
Burial Permits	153
Veterans Buried in Wildwood Cemetery	45

Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Fifty-two permits were issued during the year.

Permits & Recordings:

Business Certificates and Withdrawals	177
Pole & Conduit Locations	2
Dog Licenses	2,756
Raffle and Bazaar Permits	9

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular basis, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

Town Meetings & Elections 2018:

Annual Town Election	April 28
Annual Town Meeting	May 5
Special Town Meeting	May 5
State Primary Election	September 4
State Election	November 6

Board of Registrars

In accordance with Section 1, Chapter 3 of the Town By-laws, meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press, and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2018 had a total of 17,019 registered voters from our listed 22,573 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2018.

Town Counsel

The law firm of KP Law, P.C. serves as Town Counsel for the Town of Wilmington. As Town Counsel, the firm provides advice and representation on all legal matters to the Board of Selectmen and Town Manager, as well as the Town's various boards and departments. The Town Counsel represents the Town in state and federal courts and agencies, undertakes enforcement of the Town's ordinances and addresses issues involving legal, administrative and regulatory matters. The Town Counsel serves as labor counsel to the Town, assisting the Town Manager with labor and employment matters and collective bargaining. The Town Counsel also advises the Town in real estate and land use matters, and drafts, reviews and approves contracts with vendors and contractors providing goods and services to the Town, including specialized design and consulting services.

Town Counsel is currently representing the Town in the following matters:

1. Eco-Site v. ZBA
U.S. District Court 17-CV-10304-MBB
2. Iuliano v. Conservation Commission
Land Court, 18MISC000295-GHP
3. Penney, et al. v. Town of Wilmington
Land Court, 13 Misc. 478137 (MDV)
4. Sawyer v. Planning Board
Land Court, 18MISC00636
5. Tresca v. Zoning Board of Appeals
Middlesex Superior Court, 1681CV01986 & 01987
6. Wells Fargo Bank, N.A. v. Town of Wilmington, et al.
Land Court, 15 Misc. 000178

It is our privilege to serve the Town of Wilmington as Town Counsel. We thank the Board of Selectmen and Town Manager for the opportunity to serve the Town and for their efforts and dedication in attending to the many needs of the Town. We appreciate the opportunity to work with the Town's department heads, employees and boards, and look forward to continuing to provide the Town with effective legal advice and representation.

Board of Assessors

RECAPITULATION – 2018 FISCAL YEAR

Amounts To Be Raised: Appropriations		\$ 107,171,915.00
Total Overlay Deficits Prior Years	0.00	
Cherry Sheet Offsets	25,653.00	
Miscellaneous Other Amounts to be Raised	0.00	
Mosquito Control Project	64,357.00	
Air Pollution District	8,060.00	
Metropolitan Area Planning Council	12,000.00	
RMV Non-Renewal Surcharge	17,480.00	
Mass. Bay Transportation Authority	506,104.00	
Tuition Assessment	146,132.00	
Overlay of Current Year	900,824.23	
		<u>\$ 1,680,610.23</u>
		\$ 108,852,525.23

Less Estimated Receipts and Available Funds

Estimated Receipts from Local Aid	\$14,215,456.00	
Motor Vehicle and Trailer Excise	4,234,915.00	
Other Excise (meals)	350,000.00	
Penalties and Interest on Taxes	500,000.00	
Payments in Lieu of Taxes	750,000.00	
Charges for Services – Sewer	2,700,000.00	
Other Charges for Services	650,000.00	
Fees	50,000.00	
Rentals	100,000.00	
Departmental Revenue – School	3,000.00	
Departmental Revenue - Library	7,000.00	
Departmental Revenue - Cemetery	90,000.00	
Other Department Revenue	175,000.00	
Licenses and Permits	600,000.00	
Special Assessments	0.00	
Fines and Forfeits	90,000.00	
Investment Income	200,000.00	
Voted from Available Funds	1,400,246.00	
Voted from Free Cash	3,000,000.00	
Miscellaneous Recurring		<u>\$ 29,115,617.00</u>

Tax Rates: Residential: \$14.41 CIP: \$32.46

<u>Real Estate</u>	<u>Assessed Value</u>	<u>Tax</u>
Residential	\$3,313,078,479 x 14.41 per thousand	47,741,460.88
Commercial	\$ 163,181,317 x 32.46 per thousand	5,296,865.55
Industrial	\$ 704,108,011 x 32.46 per thousand	22,855,346.04
Personal Property	<u>\$ 118,399,130 x 32.46 per thousand</u>	<u>3,843,235.76</u>
	\$4,298,766,937	\$ 79,736,908.23

Information Technology

The Information Technology Department is responsible for the support and planning of all municipal technology and network infrastructure. We also continue to provide technological assistance in all municipal matters involving the communication of electronic data to ensure its security and efficiency.

The following are some of the highlights from the IT Department in 2018:

Replaced and upgraded our Public Safety virtual hosts and software.

Virtualized the town's last remaining physical server ensuring redundancy to Public Safety's critical data.

Installed Town and Public Safety storage arrays to support high availability and expansion for our virtual machines.

Revamped both data rooms through cleanup, reorganization and cable management.

Implemented archive solution for town social media accounts to comply with state public record and record retention statutes.

Installed VPN solution to provide key personnel secure access to files remotely.

Upgraded Dispatch 911 transcript software.

Redesigned municipal network routing schemes to bridge connectivity gaps in original design.

Organized technology steering committee including representatives from all sectors of our local government to discuss and plan future technology.

Resolved 1,200 support tickets.

Deployed and replaced 20% of town and public safety workstations.

Replaced four high volume multi-function printing solutions.

The IT Department continues to make great strides while still just a handful of years from the department's conception. We must acknowledge as well as offer our thanks and appreciation for the support we have received from the Board of Selectmen, the Town Manager and his office, all town departments and specifically the entire Police, Fire and Dispatch staff. We are also thankful for the support we have received from Wilmington residents. Without this support, we would be at a loss. Thank you.



*Board of Selectmen Receive a Citation from the Marine Corps
for their Support of Toys for Tots*

Treasurer/Collector

Commitments

2018 Real Estate	\$75,893,976.92
2018 Personal Property	3,843,235.81
2018 Excise	4,146,325.93
2017 Excise	460,179.99
2016 Excise	82,371.41
Ambulance	1,780,791.92
Apportioned Sewer Betterments	26,888.67
Interest	6,722.14
Sewer Liens	67,250.11
Water Liens	234,439.65
Electric Liens	17,234.55
Apportioned Title 5 Betterments	31,323.10
Interest	<u>7,968.11</u>
Total	\$86,598,708.31

Collections

Real Estate	\$75,172,613.12
Personal Property	4,074,729.09
Excise	4,708,574.42
Sewer Betterments	27,854.58
Title 5 Betterments	28,773.10
Water Liens	211,352.25
Sewer Liens	60,386.66
Electric Liens	16,144.69
Excise Interest and Charges	151,503.96
Ambulance	1,303,413.15
Lien Certificates	19,275.00
Betterment Certificates	56.00
Miscellaneous	644.82
Water Collections	4,800,632.43
Sewer Collections	3,422,713.39
Real Estate Interest and Charges	110,420.50
Personal Property Interest and Charges	10,123.19
Tax Titles	370,602.91
Tax Title Interest	<u>167,935.74</u>
Total	\$94,657,749.00

TOWN OF WILMINGTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

Members of the Board of Selectmen
and Town Manager
Town Hall
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the town of Wilmington for the fiscal year ended June 30, 2018 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,



Michael Morris
Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

Table of Contents

	PAGE
Combined Balance Sheet - All Fund Types and Account Groups	15
Notes to Financial Statements	16
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds	20
Schedule of Combined Balance Sheet - Special Revenue Accounts	21
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balance - Special Revenue Accounts	22
Schedule of Expenditures and Encumbrances Compared with Authorization by Function and Activity - General Fund	23
Schedule of Revenues and Expenditures - Water Fund	31
Schedule of Revenues and Expenditures - Capital Projects Fund	32
Schedule of Debt Retirement	33
Schedule of Trust and Agency Funds	34

TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINED BALANCE SHEET - ALL FUND GROUPS
 ALL FUND TYPES AND ACCOUNT GROUPS
 FOR THE YEAR ENDED JUNE 30, 2018

	General	Special Revenue	Capital Projects	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Assets						
Cash	35,363,524.65	11,772,591.60	(728,110.96)	22,295,910.03		68,703,915.32
Receivables:						
General Property Taxes	1,576,708.98					1,576,708.98
Less: Prov for Abates & Exemptions	(3,157,834.98)					(3,157,834.98)
Tax Liens	1,306,677.30					1,306,677.30
Tax Foreclosures	664,203.05					664,203.05
Motor Vehicle Excise	784,851.02					784,851.02
Departmental	334,474.91					334,474.91
Betterments	242,874.36					242,874.36
User Charges	164,391.43	370,523.25				534,914.68
Due from Other Gov'ts	50,374.00	207,881.77	547,254.00			805,509.77
Amounts to be provided for:		95,920.00			41,932,743.69	42,028,663.69
Retirement of Long Term Debt						
Total Assets	37,330,244.72	12,446,916.62	(180,856.96)	22,295,910.03	41,932,743.69	113,824,958.10
Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	1,204,526.90	293,443.46		28,412.53		1,526,382.89
Deferred Revenue:						0.00
General Property Taxes	(1,581,126.00)					(1,581,126.00)
Other Accounts Receivable	3,547,846.07	578,405.02	547,254.00			4,673,505.09
Notes Payable		95,920.00			41,932,743.69	42,028,663.69
Payroll Withholdings Payable	242,247.17					242,247.17
Incurred Costs				1,731,279.10		1,731,279.10
Total Liabilities	3,413,494.14	967,768.48	547,254.00	1,759,691.63	41,932,743.69	48,620,951.94
Fund Balance:						
Res. For Encumbrances	872,560.00	340,672.07				1,213,232.07
Res. For Special Purpose		8,866,415.43	(728,110.96)	20,516,218.40		28,654,522.87
Res. For Special Purpose Water		833,055.64				833,055.64
Res. For Subsequent Years	4,941,800.00	1,439,005.00		20,000.00		6,400,805.00
Res. For Performance Bonds		0.00				0.00
Unreserved-Undesignated	28,102,390.58					28,102,390.58
Total Fund Balance	33,916,750.58	11,479,148.14	(728,110.96)	20,536,218.40	0.00	65,204,006.16
Total Liabilities & Fund Balance	37,330,244.72	12,446,916.62	(180,856.96)	22,295,910.03	41,932,743.69	113,824,958.10

TOWN OF WILMINGTON, MASSACHUSETTS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principals included in the town of Wilmington's financial statements are:

- A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).
- B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.
- C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2018.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2017	\$ 37,955,000	\$ 14,832,496	\$ 52,787,496
Retirements	\$ 2,085,000	\$ 1,521,336	\$ 3,606,336
Additions	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Outstanding June 30, 2018	\$ 35,870,000	\$ 13,311,160	\$ 49,181,160

**TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
 AND EXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED JUNE 30, 2018**

	General	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
REVENUES:					
General Property Taxes	79,048,390.70	0.00			79,048,390.70
Tax Liens	366,191.97	0.00			366,191.97
Special Assessments	42,808.90	53,003.55			95,812.45
Excise	4,652,571.72	0.00			4,652,571.72
Penalties	537,844.68	0.00			537,844.68
Licenses and Permits	923,139.77	0.00		21,475.00	944,614.77
Intergovernmental	14,483,914.72	4,858,783.89		665.40	19,343,364.01
Charges for Services	4,092,317.76	8,906,276.99		423,927.73	13,422,522.48
Fines	94,702.68	0.00			94,702.68
Fees	99,852.86	0.00			99,852.86
Interest Earnings	589,220.94	2,460.11		605,475.69	1,197,156.74
Appropriation Refunds	70,819.57	193.60			71,013.17
Payroll Deductions	0.00	0.00			0.00
Gifts	0.00	179,473.97		4,684,399.65	4,863,873.62
Refunds	0.00	0.00			0.00
Health Working Deposit	0.00	0.00			0.00
Bond Proceeds	0.00	671,681.02			671,681.02
Miscellaneous	1,612,249.12	54,863.27		448,414.79	2,115,527.18
Other	0.00	18,925.00		17,599.12	36,524.12
Total Revenues	106,614,025.39	14,745,661.40	0.00	6,201,957.38	127,561,644.17
EXPENDITURES:					
General Government	2,537,835.82	33,938.14	73,615.70	14,942,218.81	17,587,608.47
Public Safety	10,254,608.77	80,361.75	24,343.00	399,577.40	10,758,890.92
Human Services	1,414,820.71	1,021,999.43		23,825.94	2,460,646.08
Public Works	6,754,897.13	4,360,911.53		83,180.81	11,198,989.47
Community Development	743,059.27	83,466.00			826,525.27
Building Maintenance	4,746,429.72	0.00		79,914.64	4,826,344.36
Education	42,938,717.31	6,617,078.28		421,042.39	49,976,837.98
Recreation	125,108.98	0.00			125,108.98
Veterans' Services	382,630.55	0.00			382,630.55
Debt and Interest	3,800,315.00	0.00			3,800,315.00
Unclassified	1,790,936.11	12,752.89			1,803,689.00
Health Incurred Costs	0.00	0.00			0.00
Statutory Charges	9,781,112.55	0.00			9,781,112.55
Capital Outlay	2,275,944.35	1,753,558.91			4,029,503.26
Refunds	0.00	0.00			0.00
Bond Anticipation Notes	0.00	0.00	5,450,000.00		5,450,000.00
Payroll Deductions	0.00	0.00			0.00
Warrant Articles	1,030,765.69	0.00			1,030,765.69
Total Expenditures	88,577,181.96	13,964,066.93	5,547,958.70	15,949,759.99	124,038,967.58
Excess (deficiency) of Revenues over Expenditures	18,036,843.43	781,594.47	(5,547,958.70)	(9,747,802.61)	3,522,676.59
OTHER FINANCIAL SOURCES (USES)					
Proceeds of General Obligation Bonds		714,000.00	5,050,000.00		5,764,000.00
Operating Transfers In	1,597,032.60	208,424.86		15,738,076.86	17,543,534.32
Operating Transfers Out	(15,846,501.72)	(1,677,032.60)		(20,000.00)	(17,543,534.32)
State and County Charges					0.00
Total Other Financing Sources (Uses)	(14,249,469.12)	(754,607.74)	5,050,000.00	15,718,076.86	5,764,000.00
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	3,787,374.31	26,986.73	(497,958.70)	5,970,274.25	9,286,676.59
Fund Balance July 1, 2017	27,493,746.90	11,452,161.41	(230,152.26)	16,297,223.25	55,012,979.30
Prior Period Adjustment	3,157,834.98				3,157,834.98
Increase in Provision for Abatements and Exemptions	(522,205.61)				(522,205.61)
Fund Balance June 30, 2018	33,916,750.58	11,479,148.14	(728,110.96)	22,267,497.50	66,935,285.26

TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS
 FOR THE YEAR ENDED JUNE 30, 2018

	Grants	Gifts	Reserved for Appropriation	Revolving	Water	Total (Memorandum Only)
Assets						
Cash	3,917,164.20	820,589.25	169,282.68	3,076,828.64	3,788,726.83	11,772,591.60
Receivables:						
General Property Taxes						
Less: Prov for Abates & Exemptions						
Tax Liens						
Tax Foreclosures						
Motor Vehicle Excise						
Departmental						
Betterments						
User Charges					370,523.25	370,523.25
Due from Other Gov'ts	207,881.77					207,881.77
Amounts to be provided for:				95,920.00		95,920.00
Retirement of Long Term Debt						
 Total Assets	 4,125,045.97	 820,589.25	 169,282.68	 3,172,748.64	 4,159,250.08	 12,446,916.62
 Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	54,246.90	300.00		159,402.51	79,494.05	293,443.46
Deferred Revenue:						
General Property Taxes						
Other Accounts Receivable	207,881.77				370,523.25	578,405.02
Notes Payable				95,920.00		95,920.00
Payroll Withholdings Payable						
Incurred Costs						
 Total Liabilities	 262,128.67	 300.00	 0.00	 255,322.51	 450,017.30	 967,768.48
 Fund Balance:						
Res. For Encumbrances					340,672.07	340,672.07
Res. For Special Purpose	3,862,917.30	820,289.25	149,282.68	2,917,426.13	1,116,500.07	8,866,415.43
Res. For Special Purpose Water					833,055.64	833,055.64
Res. For Subsequent Years			20,000.00		1,419,005.00	1,439,005.00
Res. For Performance Bonds						0.00
Unreserved-Undesignated						0.00
 Total Fund Balance	 3,862,917.30	 820,289.25	 169,282.68	 2,917,426.13	 3,709,232.78	 11,479,148.14
 Total Liabilities & Fund Balance	 4,125,045.97	 820,589.25	 169,282.68	 3,172,748.64	 4,159,250.08	 12,446,916.62

TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - SPECIAL REVENUE FUND
 FOR THE YEAR ENDED JUNE 30, 2018

	Grants	Gifts	Reserved for Appropriation	Revolving Funds	Water	Total
REVENUES:						
General Property Taxes						0.00
Tax Liens						0.00
Special Assessments				53,003.55		53,003.55
Excise						0.00
Penalties						0.00
Licenses and Permits						0.00
Intergovernmental	4,590,115.39			268,668.50		4,858,783.89
Charges for Services				3,908,542.18	4,997,734.81	8,906,276.99
Fines						0.00
Fees						0.00
Interest Earnings	792.60	802.47			865.04	2,460.11
Appropriation Refunds					193.60	193.60
Payroll Deductions						0.00
Gifts		86,741.71		92,732.26		179,473.97
Refunds						0.00
Health Working Deposit						0.00
Bond Proceeds			60,681.02		611,000.00	671,681.02
Miscellaneous	11,165.00			43,698.27		54,863.27
Other			18,925.00			18,925.00
Total Revenues	4,602,072.99	87,544.18	79,606.02	4,366,644.76	5,609,793.45	14,745,661.40
EXPENDITURES:						
General Government	13,959.64			19,978.50		33,938.14
Public Safety	80,243.76	117.99				80,361.75
Human Services	65,835.25	3,556.98		952,607.20		1,021,999.43
Public Works	1,259,132.87	5,000.00	200.00	25,078.06	3,071,500.60	4,360,911.53
Community Development	46.00	57,190.00		26,230.00		83,466.00
Building Maintenance						0.00
Education	3,421,299.20			3,195,779.08		6,617,078.28
Recreation						0.00
Veterans' Services						0.00
Debt and Interest						0.00
Unclassified	12,752.89					12,752.89
Incurring Costs						0.00
Statutory Charges						0.00
Capital Outlay					1,753,558.91	1,753,558.91
Refunds						0.00
Bond Anticipation Notes						0.00
Payroll Deductions						0.00
Warrant Articles						0.00
Total Expenditures	4,853,269.61	65,864.97	200.00	4,219,672.84	4,825,059.51	13,964,066.93
Excess (deficiency) of Revenues over Expenditures	(251,196.62)	21,679.21	79,406.02	146,971.92	784,733.94	781,594.47
OTHER FINANCIAL SOURCES (USES)						
Proceeds of General Obligation Bonds					714,000.00	714,000.00
Operating Transfers In	208,424.86					208,424.86
Operating Transfers Out	(196,786.60)		(20,000.00)	(100,000.00)	(1,360,246.00)	(1,677,032.60)
State and County Charges						
Total Other Financing Sources (Uses)	11,638.26	0.00	(20,000.00)	(100,000.00)	(646,246.00)	(754,607.74)
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	(239,558.36)	21,679.21	59,406.02	46,971.92	138,487.94	26,986.73
Fund Balance July 1, 2017	4,102,475.66	798,610.04	109,876.66	2,870,454.21	3,570,744.84	11,452,161.41
Prior Period Adjustment						0.00
Decrease in Provision for Abatements and Exemptions						
Fund Balance June 30, 2018	3,862,917.30	820,289.25	169,282.68	2,917,426.13	3,709,232.78	11,479,148.14

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2018

FUNCTION/ACTIVITY		TRANSFER & APPROPRIATION			EXPENDITURES		C.FWD TO 19	
		C. FWD TO FY 18 FISCAL 2017	FISCAL 2018	FISCAL 2018	FISCAL 2018	FROM FY 18	CLOSE FISCAL 2018	
GENERAL GOVERNMENT:								
Selectmen	Stipend	0.00	5,139.00	5,138.64	0.00	0.36		
Selectmen	Expenses	0.00	10,750.00	9,161.87	0.00	1,588.13		
Selectmen	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		
		0.00	15,889.00	14,300.51	0.00	1,588.49		
Elections	Salaries	0.00	15,760.00	13,779.84	0.00	1,980.16		
Elections	Constable	0.00	200.00	200.00	0.00	0.00		
Elections	Expenses	<u>0.00</u>	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>		
		0.00	18,460.00	16,479.84	0.00	1,980.16		
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00	0.00		
Registrars	Expenses	<u>0.00</u>	<u>7,100.00</u>	<u>6,741.48</u>	<u>0.00</u>	<u>358.52</u>		
		0.00	8,975.00	8,616.48	0.00	358.52		
Finance Committee	Salaries	0.00	2,986.59	2,986.59	0.00	0.00		
Finance Committee	Expenses	<u>0.00</u>	<u>8,550.00</u>	<u>6,839.43</u>	<u>0.00</u>	<u>1,710.57</u>		
		0.00	11,536.59	9,826.02	0.00	1,710.57		
Town Manager	Salary - Town Manager	0.00	160,188.31	160,188.31	0.00	0.00		
Town Manager	Salaries - Other	0.00	378,257.68	378,257.68	0.00	0.00		
Town Manager	Expenses	2,790.00	73,666.00	69,757.39	0.00	6,698.61		
Town Manager	Furnishings & Equipment	<u>0.00</u>	<u>4,456.00</u>	<u>3,446.48</u>	<u>0.00</u>	<u>1,009.52</u>		
		2,790.00	616,567.99	611,649.86	0.00	7,708.13		
Information Technology	Salary - IT Director	0.00	94,565.00	59,370.20	0.00	35,194.80		
Information Technology	Salaries - Other	0.00	126,953.00	96,586.91	0.00	30,366.09		
Information Technology	Expenses	2,584.35	385,879.00	383,590.73	4,824.11	48.51		
Information Technology	Furnishings & Equipment	<u>0.00</u>	<u>11,000.00</u>	<u>10,213.16</u>	<u>0.00</u>	<u>786.84</u>		
		2,584.35	618,397.00	549,761.00	4,824.11	66,396.24		
Town Accountant	Salary - Town Accountant	0.00	121,240.08	121,240.08	0.00	0.00		
Town Accountant	Salaries - Other	0.00	127,618.44	127,618.44	0.00	0.00		
Town Accountant	Expenses	0.00	12,305.00	11,640.54	0.00	664.46		
Town Accountant	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		
		0.00	261,163.52	260,499.06	0.00	664.46		
Treasurer/Collector	Salary - Treasurer/Collector	0.00	112,258.12	112,258.12	0.00	0.00		
Treasurer/Collector	Salaries - Other	0.00	166,981.09	166,981.09	0.00	0.00		
Treasurer/Collector	Expenses	621.76	30,142.00	27,559.30	178.66	3,025.80		
Treasurer/Collector	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00		
Treasurer/Collector	Amt. Cert. Coll. Tax Title	<u>0.00</u>	<u>27,000.00</u>	<u>24,110.45</u>	<u>0.00</u>	<u>2,889.55</u>		
		621.76	336,381.21	330,908.96	178.66	5,915.35		
Town Clerk	Salary - Town Clerk	0.00	88,712.00	88,712.00	0.00	0.00		
Town Clerk	Salaries - Other	0.00	109,394.44	109,394.44	0.00	0.00		
Town Clerk	Expenses	0.00	6,150.00	6,079.30	0.00	70.70		
Town Clerk	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		
		0.00	204,256.44	204,185.74	0.00	70.70		
Assessors	Salary - Principal Assessor	0.00	108,589.00	108,589.00	0.00	0.00		
Assessors	Salaries - Other	0.00	104,967.00	104,966.18	0.00	0.82		
Assessors	Expenses	46,840.00	85,900.00	51,662.22	53,043.42	28,034.36		
Assessors	Furnishings & Equipment	<u>1,155.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,155.00</u>		
		47,995.00	299,456.00	265,217.40	53,043.42	29,190.18		

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2018

FUNCTION/ACTIVITY		TRANSFER & APPROPRIATION			EXPENDITURES FISCAL 2018	C.FWD TO 19 FROM FY 18	CLOSE FISCAL 2018
		C. FWD TO FY 18 FISCAL 2017	FISCAL 2018	FISCAL 2018			
Town Counsel	Contractual Services	0.00	275,000.00	263,520.97	0.00	11,479.03	
Town Counsel	Expenses	<u>0.00</u>	<u>7,500.00</u>	<u>2,869.98</u>	<u>0.00</u>	<u>4,630.02</u>	
		<u>0.00</u>	<u>282,500.00</u>	<u>266,390.95</u>	<u>0.00</u>	<u>16,109.05</u>	
General Government Subtotal		53,991.11	2,673,582.75	2,537,835.82	53,222.08	131,691.85	
PUBLIC SAFETY:							
Police	Salary - Chief	0.00	146,973.03	146,973.03	0.00	0.00	
Police	Salary - Deputy Chief	0.00	120,587.61	120,587.61	0.00	0.00	
Police	Salary - Lieutenants	0.00	499,992.18	499,992.18	0.00	0.00	
Police	Salary - Sergeants	0.00	430,860.36	430,860.36	0.00	0.00	
Police	Salary - Patrolmen	0.00	2,339,294.91	2,339,294.91	0.00	0.00	
Police	Salary - Clerical	0.00	95,414.18	95,414.18	0.00	0.00	
Police	Salary - Part Time	0.00	13,157.85	13,157.85	0.00	0.00	
Police	Salary - Fill In Costs	0.00	675,000.00	641,527.32	0.00	33,472.68	
Police	Salary - Paid Holidays	0.00	130,000.00	104,394.75	0.00	25,605.25	
Police	Salary - Specialists	0.00	14,525.00	14,525.00	0.00	0.00	
Police	Salary - Incentive	0.00	502,841.28	502,841.28	0.00	0.00	
Police	Salary - Night Differential	0.00	60,345.76	60,345.76	0.00	0.00	
Police	Sick Leave Buyback	0.00	40,593.00	30,882.14	0.00	9,710.86	
Police	Expenses	0.00	235,010.00	200,881.81	0.00	34,128.19	
Police	Furnishings & Equipment	<u>0.00</u>	<u>9,000.00</u>	<u>0.00</u>	<u>9,000.00</u>	<u>0.00</u>	
		0.00	5,313,595.16	5,201,678.18	9,000.00	102,916.98	
Fire	Salary - Chief	0.00	177,166.51	177,166.51	0.00	0.00	
Fire	Salary - Deputy Chief	0.00	112,478.07	112,478.07	0.00	0.00	
Fire	Salary - Lieutenants	0.00	486,433.00	459,832.59	0.00	26,600.41	
Fire	Salary - Privates	0.00	2,141,054.00	2,098,483.17	0.00	42,570.83	
Fire	Salary - Clerical	0.00	60,669.63	60,669.63	0.00	0.00	
Fire	Salary - Part Time	0.00	13,436.00	12,390.44	0.00	1,045.56	
Fire	Salary - Overtime Costs	0.00	810,768.00	810,768.00	0.00	0.00	
Fire	Salary - Training Overtime	0.00	40,000.00	40,000.00	0.00	0.00	
Fire	Salary - Sch Ambulance OT	0.00	124,800.00	124,800.00	0.00	0.00	
Fire	Salary - Paid Holidays	0.00	148,769.25	148,769.25	0.00	0.00	
Fire	Salary - Incentive/EMT	0.00	42,600.00	26,225.44	0.00	16,374.56	
Fire	Salary - Fire Alarm	0.00	0.00	0.00	0.00	0.00	
Fire	Sick Leave Buyback	0.00	21,640.00	17,233.67	0.00	4,406.33	
Fire	Expenses	251.29	239,150.00	192,302.22	3,549.12	43,549.95	
Fire	Furnishings & Equipment	<u>0.00</u>	<u>37,000.00</u>	<u>37,000.00</u>	<u>0.00</u>	<u>0.00</u>	
		251.29	4,455,964.46	4,318,118.99	3,549.12	134,547.64	
Public Safety Central Dispatch Salaries - Full Time		0.00	593,010.00	588,882.95	0.00	4,127.05	
Public Safety Central Dispatch Salaries - Overtime		0.00	50,000.00	50,000.00	0.00	0.00	
Public Safety Central Dispatch Salaries - Part Time		0.00	20,000.00	14,552.19	0.00	5,447.81	
Public Safety Central Dispatch Salaries - Stipends		0.00	3,050.00	0.00	0.00	3,050.00	
Public Safety Central Dispatch Expenses		0.00	17,870.00	17,044.44	0.00	825.56	
Public Safety Central Dispatch Furnishings & Equipment		<u>0.00</u>	<u>4,000.00</u>	<u>3,833.26</u>	<u>0.00</u>	<u>166.74</u>	
		0.00	687,930.00	674,312.84	0.00	13,617.16	
Animal Control	Salaries	0.00	57,904.16	57,315.21	0.00	588.95	
Animal Control	Expenses	<u>0.00</u>	<u>10,000.00</u>	<u>3,183.55</u>	<u>0.00</u>	<u>6,816.45</u>	
		<u>0.00</u>	<u>67,904.16</u>	<u>60,498.76</u>	<u>0.00</u>	<u>7,405.40</u>	
Public Safety Subtotal		251.29	10,525,393.78	10,254,608.77	12,549.12	258,487.18	

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2018

FUNCTION/ACTIVITY		C. FWD TO FY 18 FISCAL 2017	TRANSFER & APPROPRIATION FISCAL 2018	EXPENDITURES FISCAL 2018	C.FWD TO 19 FROM FY 18	CLOSE FISCAL 2018
PUBLIC WORKS:						
Engineering	Salaries	0.00	339,999.94	339,999.94	0.00	0.00
Engineering	Salaries - Part Time	0.00	11,180.00	8,724.00	0.00	2,456.00
Engineering	Expenses	<u>0.00</u>	<u>10,800.00</u>	<u>9,207.71</u>	<u>0.00</u>	<u>1,592.29</u>
		0.00	361,979.94	357,931.65	0.00	4,048.29
Highway Division	Salary - Director	0.00	141,414.00	141,414.00	0.00	0.00
Highway Division	Salaries - Administration	0.00	427,841.00	427,838.32	0.00	2.68
Highway Division	Salaries - Other	176.00	1,274,756.74	1,220,331.51	0.00	54,601.23
Highway Division	Stream Maintenance Salary	0.00	21,022.00	21,022.00	0.00	0.00
Highway Division	Stream Maint Expenses	0.00	1,000.00	1,000.00	0.00	0.00
Highway Division	Expenses	1,030.00	339,240.00	307,853.05	1,819.85	30,597.10
Highway Division	Road Machinery Expenses	0.00	81,266.41	69,816.13	0.00	11,450.28
Highway Division	Fuel & Other	0.00	310,216.00	292,024.32	0.00	18,191.68
Highway Division	Drainage Projects	10,000.00	69,800.00	55,892.56	2,221.77	21,685.67
Highway Division	Public Street Lights	0.00	176,300.00	125,370.12	366.54	50,563.34
Highway Division	Furnishings & Equipment	<u>0.00</u>	<u>73,650.00</u>	<u>60,451.03</u>	<u>0.00</u>	<u>13,198.97</u>
		11,206.00	2,916,506.15	2,723,013.04	4,408.16	200,290.95
Snow & Ice Control	Salaries	0.00	261,332.00	258,757.60	0.00	2,574.40
Snow & Ice Control	Expenses	<u>0.00</u>	<u>577,465.00</u>	<u>514,980.18</u>	<u>0.00</u>	<u>62,484.82</u>
		0.00	838,797.00	773,737.78	0.00	65,059.22
Highway Division	Rubbish Collection	<u>30,000.00</u>	<u>1,768,564.00</u>	<u>1,747,984.25</u>	<u>5,650.00</u>	<u>44,929.75</u>
		30,000.00	1,768,564.00	1,747,984.25	5,650.00	44,929.75
Tree Division	Salaries	0.00	232,571.95	232,317.49	0.00	254.46
Tree Division	Expenses	<u>0.00</u>	<u>17,000.00</u>	<u>14,557.81</u>	<u>0.00</u>	<u>2,442.19</u>
		0.00	249,571.95	246,875.30	0.00	2,696.65
Parks & Grounds Division	Salaries	0.00	442,717.19	415,910.22	0.00	26,806.97
Parks & Grounds Division	Expenses	<u>92.50</u>	<u>123,700.00</u>	<u>123,743.52</u>	<u>0.00</u>	<u>48.98</u>
		92.50	566,417.19	539,653.74	0.00	26,855.95
Cemetery Division	Salaries	0.00	180,021.09	180,021.09	0.00	0.00
Cemetery Division	Expenses	<u>0.00</u>	<u>17,750.00</u>	<u>15,886.11</u>	<u>0.00</u>	<u>1,863.89</u>
		0.00	197,771.09	195,907.20	0.00	1,863.89
Sewer	Salaries	0.00	92,367.52	91,732.88	0.00	634.64
Sewer	Expenses	<u>191.96</u>	<u>82,476.00</u>	<u>78,061.29</u>	<u>125.00</u>	<u>4,481.67</u>
Sewer Subtotal		<u>191.96</u>	<u>174,843.52</u>	<u>169,794.17</u>	<u>125.00</u>	<u>5,116.31</u>
Total Public Works		41,490.46	7,074,450.84	6,754,897.13	10,183.16	350,861.01

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2018

FUNCTION/ACTIVITY		C. FWD TO FY 18 FISCAL 2017	TRANSFER & APPROPRIATION FISCAL 2018	EXPENDITURES FISCAL 2018	C.FWD TO 19 FROM FY 18	CLOSE FISCAL 2018
COMMUNITY DEVELOPMENT:						
Board of Health	Salary - Director	0.00	93,733.64	93,733.64	0.00	0.00
Board of Health	Salaries - Other	0.00	108,435.00	108,426.38	0.00	8.62
Board of Health	Expenses	220.00	14,800.00	12,883.45	1,577.13	559.42
Board of Health	Sealer Weights & Measures	0.00	5,000.00	5,000.00	0.00	0.00
Board of Health	Mental Health	0.00	0.00	0.00	0.00	0.00
Board of Health	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		220.00	221,968.64	220,043.47	1,577.13	568.04
Planning/Conservation	Salary - Director	0.00	90,387.00	90,386.40	0.00	0.60
Planning/Conservation	Salaries - Other	0.00	234,654.00	204,543.35	0.00	30,110.65
Planning/Conservation	Expenses	1,175.00	15,500.00	13,797.56	2,243.82	633.62
Planning/Conservation	Furnishings & Equipment	<u>0.00</u>	<u>1,600.00</u>	<u>1,491.10</u>	<u>0.00</u>	<u>108.90</u>
		1,175.00	342,141.00	310,218.41	2,243.82	30,853.77
Building Inspector	Salary - Building Inspector	0.00	86,829.08	86,829.08	0.00	0.00
Building Inspector	Salaries - Other	0.00	122,299.00	121,804.54	0.00	494.46
Building Inspector	Expenses	0.00	3,750.00	3,813.98	0.00	(63.98)
Building Inspector	Furnishings & Equipment	<u>0.00</u>	<u>500.00</u>	<u>349.79</u>	<u>0.00</u>	<u>150.21</u>
		<u>0.00</u>	<u>213,378.08</u>	<u>212,797.39</u>	<u>0.00</u>	<u>580.69</u>
Community Development Subtotal		1,395.00	777,487.72	743,059.27	3,820.95	32,002.50
PUBLIC BUILDINGS:						
Public Buildings	Salary - Superintendent	0.00	124,108.00	124,106.84	0.00	1.16
Public Buildings	Salaries - Other	0.00	2,938,461.00	2,912,430.15	0.00	26,030.85
Public Buildings	Expenses - Town Buildings	13,418.80	210,000.00	185,604.02	19,390.34	18,424.44
Public Buildings	Misc. Facility Improvements	125,000.00	125,000.00	176,759.99	73,240.01	0.00
Public Buildings	Electric - Town Buildings	0.00	220,000.00	198,499.33	0.00	21,500.67
Public Buildings	Utilities - Town Buildings	0.00	31,500.00	21,640.74	4,714.75	5,144.51
Public Buildings	Expenses - School Buildings	38,104.45	245,140.01	259,729.92	10,000.00	13,514.54
Public Buildings	Training & Conference	0.00	3,000.00	2,026.36	0.00	973.64
Public Buildings	Fuel Heating	215,000.00	835,000.00	686,009.61	0.00	363,990.39
Public Buildings	Asbestos Repair	2,536.30	15,000.00	17,000.00	0.00	536.30
Public Buildings	Roof Repairs	9,339.40	25,000.00	6,546.75	27,792.65	0.00
Public Buildings	HVAC Repairs	255.00	160,000.00	156,076.01	0.00	4,178.99
Public Buildings	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>403,653.95</u>	<u>4,932,209.01</u>	<u>4,746,429.72</u>	<u>135,137.75</u>	<u>454,295.49</u>
Public Buildings Subtotal		403,653.95	4,932,209.01	4,746,429.72	135,137.75	454,295.49

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2018

FUNCTION/ACTIVITY		C. FWD TO FY 18 FISCAL 2017	TRANSFER & APPROPRIATION FISCAL 2018	EXPENDITURES FISCAL 2018	C.FWD TO 19 FROM FY 18	CLOSE FISCAL 2018
HUMAN SERVICES:						
Veterans' Services	Salary	0.00	78,984.00	78,983.32	0.00	0.68
Veterans' Services	Salaries - Part Time	0.00	50,635.00	48,836.88	0.00	1,798.12
Veterans' Services	Expenses	0.00	3,100.00	2,142.75	0.00	957.25
Veterans' Services	Assistance	<u>0.00</u>	<u>400,000.00</u>	<u>252,667.60</u>	<u>0.00</u>	<u>147,332.40</u>
		0.00	532,719.00	382,630.55	0.00	150,088.45
Library	Salary - Director	0.00	96,244.00	96,243.68	0.00	0.32
Library	Salaries - Other	0.00	812,864.00	796,754.64	0.00	16,109.36
Library	Expenses	0.00	180,094.00	180,094.00	0.00	0.00
Library	Merrimack Valley Library Consortium	0.00	38,131.00	38,131.00	0.00	0.00
Library	Furnishings & Equipment	<u>412.06</u>	<u>15,189.00</u>	<u>15,284.03</u>	<u>0.00</u>	<u>317.03</u>
		412.06	1,142,522.00	1,126,507.35	0.00	16,426.71
Recreation	Salary - Director	0.00	64,809.66	64,809.66	0.00	0.00
Recreation	Salaries - Other	0.00	55,255.00	55,254.55	0.00	0.45
Recreation	Expenses	0.00	5,100.00	5,044.77	25.93	29.30
Recreation	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	125,164.66	125,108.98	25.93	29.75
Elderly Services	Salary - Director	0.00	85,045.87	85,045.87	0.00	0.00
Elderly Services	Salaries - Other	0.00	145,916.00	135,422.25	0.00	10,493.75
Elderly Services	Expenses	147.78	45,025.00	42,646.28	0.00	2,526.50
Elderly Services	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		147.78	275,986.87	263,114.40	0.00	13,020.25
Historical Commission	Salaries	0.00	24,694.00	20,534.14	0.00	4,159.86
Historical Commission	Expenses	3,100.00	6,750.00	4,664.82	5,185.18	0.00
Historical Commission	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>3,100.00</u>	<u>31,444.00</u>	<u>25,198.96</u>	<u>5,185.18</u>	<u>4,159.86</u>
Human Services Subtotal		3,659.84	2,107,836.53	1,922,560.24	5,211.11	183,725.02
EDUCATION:						
School	Salaries	0.00	30,153,778.00	30,339,570.68	0.00	(185,792.68)
School	Expenses	<u>210,059.22</u>	<u>8,715,167.00</u>	<u>8,570,521.63</u>	<u>168,911.91</u>	<u>185,792.68</u>
		210,059.22	38,868,945.00	38,910,092.31	168,911.91	0.00
Regional Vocational	Shawsheen Vocational	<u>0.00</u>	<u>4,182,233.00</u>	<u>4,028,625.00</u>	<u>0.00</u>	<u>153,608.00</u>
		<u>0.00</u>	<u>4,182,233.00</u>	<u>4,028,625.00</u>	<u>0.00</u>	<u>153,608.00</u>
Education Subtotal		210,059.22	43,051,178.00	42,938,717.31	168,911.91	153,608.00

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2018

FUNCTION/ACTIVITY	C. FWD TO FY 18 FISCAL 2017	TRANSFER & APPROPRIATION FISCAL 2018	EXPENDITURES FISCAL 2018	C.FWD TO 19 FROM FY 18	CLOSE FISCAL 2018
DEBT SERVICE:					
Debt & Interest Schools	0.00	3,285,375.00	3,285,375.00	0.00	0.00
Debt & Interest General Government	0.00	108,538.00	108,537.50	0.00	0.50
Debt & Interest Sewer	0.00	118,283.00	118,282.50	0.00	0.50
Debt & Interest Water	0.00	118,120.00	118,120.00	0.00	0.00
Debt & Interest Auth. Fees & Miscellaneous	0.00	170,000.00	170,000.00	0.00	0.00
	<u>0.00</u>	<u>3,800,316.00</u>	<u>3,800,315.00</u>	<u>0.00</u>	<u>1.00</u>
Debt & Interest Subtotal	0.00	3,800,316.00	3,800,315.00	0.00	1.00
Insurance & Bonds	10,587.35	882,591.00	716,924.22	0.00	176,254.13
Employee Health & Life Insurance	0.00	1,973,023.46	0.00	0.00	1,973,023.46
Employ. Retire. Unused Sick Leave	0.00	75,228.29	75,228.29	0.00	0.00
Medicare Employers' Contr.	0.00	730,000.00	711,098.27	0.00	18,901.73
Salary Adj. & Add. Costs	2,628.00	77,322.50	40,844.16	39,106.34	0.00
Local Trans/Training Conf.	0.00	5,040.00	4,940.00	100.00	0.00
Out of State Travel	0.00	7,000.00	5,379.26	0.00	1,620.74
Substance Abuse Prevention	0.00	80,000.00	53,074.79	0.00	26,925.21
Annual Audit	0.00	39,000.00	35,000.00	0.00	4,000.00
Ambulance Billing	0.00	40,000.00	39,277.96	0.00	722.04
Town Report	0.00	7,500.00	4,127.50	0.00	3,372.50
Professional & Technical Services	84,172.38	125,000.00	105,041.66	104,130.72	0.00
Reserve Fund	<u>0.00</u>	<u>520,971.00</u>	<u>0.00</u>	<u>0.00</u>	<u>520,971.00</u>
Unclassified Subtotal	97,387.73	4,562,676.25	1,790,936.11	143,337.06	2,725,790.81
Current Year Overlay	0.00	900,000.00	0.00	0.00	900,000.00
Retirement Contributions	0.00	6,235,334.00	6,126,992.55	0.00	108,341.45
Offset Items	0.00	25,692.00	0.00	0.00	25,692.00
Special Education	0.00	0.00	0.00	0.00	0.00
Mass Bay Transportation Authority	0.00	513,122.00	506,104.00	0.00	7,018.00
MAPC (Ch. 688 of 1963)	0.00	12,032.00	12,000.00	0.00	32.00
RMV Non - Renewal Surcharge	0.00	17,179.00	17,480.00	0.00	(301.00)
Metro Air Poll. Cont. Dist.	0.00	8,204.00	8,060.00	0.00	144.00
Mosquito Control Program	0.00	63,034.00	64,357.00	0.00	(1,323.00)
M.W.R.A. Sewer Assessment	0.00	2,830,863.00	2,804,912.00	0.00	25,951.00
Charter Schools	0.00	109,489.00	65,041.00	0.00	44,448.00
School Choice	0.00	37,075.00	48,353.00	0.00	(11,278.00)
Criminal Justice Training	0.00	0.00	0.00	0.00	0.00
Essex County Tech Institute	<u>0.00</u>	<u>95,520.15</u>	<u>127,813.00</u>	<u>0.00</u>	<u>(32,292.85)</u>
Statutory Charges Subtotal	0.00	10,847,544.15	9,781,112.55	0.00	1,066,431.60

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2018

FUNCTION/ACTIVITY		C. FWD TO FY 18 FISCAL 2017	TRANSFER & APPROPRIATION FISCAL 2018	EXPENDITURES FISCAL 2018	C.FWD TO 19 FROM FY 18	CLOSE FISCAL 2018
Unclassified	Memorial/Veterans' Day	0.00	6,000.00	6,000.00	0.00	0.00
Unclassified	Lease of Quarters	1,500.00	1,500.00	750.00	0.00	2,250.00
Unclassified	Senior Citizen Work-off Program	0.00	0.00	0.00	0.00	0.00
Unclassified	Sutton Brook Disposal Area	0.00	0.00	0.00	0.00	0.00
Unclassified	4th of July	0.00	25,000.00	24,015.69	0.00	984.31
Unclassified	Capital Stabilization	0.00	0.00	0.00	0.00	0.00
Unclassified	Retirement	0.00	1,000,000.00	1,000,000.00	0.00	0.00
Unclassified	OPEB	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Warrant Articles Subtotal		1,500.00	1,032,500.00	1,030,765.69	0.00	3,234.31
Police	Cruisers	1,794.46	270,000.00	229,995.06	15,000.00	26,799.40
Police	Tasers	0.00	32,500.00	32,500.00	0.00	0.00
Police	Storage & Office Trailer	0.00	20,000.00	20,000.00	0.00	0.00
Police	High Density Evidence Storage	0.00	25,000.00	24,211.88	0.00	788.12
Police	Security system	0.00	30,000.00	30,000.00	0.00	0.00
Police	Animal Control Vehicle	0.00	50,000.00	48,499.90	0.00	1,500.10
Fire	Ambulance	0.00	320,000.00	320,000.00	0.00	0.00
DPW	Const/Maint Equipment	0.00	120,500.00	95,254.72	0.00	25,245.28
DPW	Construction/Maint Vehicles	0.00	245,500.00	234,645.70	0.00	10,854.30
DPW	Cemetery Expansion	0.00	40,000.00	31,423.80	8,576.20	0.00
DPW	Resurface Municipal Parking Lots	0.00	100,000.00	79,218.58	0.00	20,781.42
DPW	Eng. Svcs NPDES General Permit	0.00	10,000.00	906.36	9,093.64	0.00
DPW	Walkways Town Common	0.00	15,000.00	9,534.62	0.00	5,465.38
DPW	Solar Powered Pedestrian Beacons	0.00	30,000.00	26,629.00	0.00	3,371.00
DPW	Vehicle Lift Replacement	0.00	26,000.00	0.00	26,000.00	0.00
DPW	Cunningham St. Drainage	33,533.83	0.00	33,131.12	0.00	402.71
DPW	Intersection Master Plan	6,900.00	0.00	5,400.00	0.00	1,500.00
DPW	Rt. 38 TIP Project (25% Eng)	140,457.03	0.00	135,429.28	5,027.75	0.00
School	Vans	0.00	30,000.00	27,088.00	0.00	2,912.00
School	Exchange Email Server Upgrade	0.00	25,000.00	0.00	25,000.00	0.00
School	Laptop Battery Replacement	0.00	30,000.00	2,687.70	27,312.30	0.00
School	Elem Schools Switch Replace	0.00	36,000.00	0.00	36,000.00	0.00
School	MCAS 2.0 Laptop Cart Project	0.00	40,000.00	40,000.00	0.00	0.00
School	VoIP Telephone System Proj	0.00	50,000.00	0.00	50,000.00	0.00
School	Middle Schl Tech Ed Eng Lab	0.00	67,500.00	67,500.00	0.00	0.00
School	PreK-3 Lab PC Replacement	0.00	72,000.00	72,000.00	0.00	0.00
Public Buildings	Vehicles	0.00	24,100.00	23,830.00	0.00	270.00
Public Buildings	Truck (354)	0.00	27,000.00	25,602.00	0.00	1,398.00
Public Buildings	Middle School Bldg Mgmt System	0.00	35,000.00	25,121.44	9,878.56	0.00

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2018**

FUNCTION/ACTIVITY		C. FWD TO FY 18	TRANSFER &	EXPENDITURES	C.FWD TO 19	CLOSE
		FISCAL 2017	APPROPRIATION FISCAL 2018	FISCAL 2018	FROM FY 18	FISCAL 2018
Public Buildings	Chair Lift Shawsheen School	0.00	125,000.00	70,060.52	0.00	54,939.48
Public Buildings	N Intermediate Roof Replace	0.00	175,000.00	117,195.00	0.00	57,805.00
Public Buildings	Misc. Facility Improvements	10,038.93	0.00	9,600.00	0.00	438.93
Public Buildings	Roof Repairs	483,913.75	0.00	286,652.75	0.00	197,261.00
Public Buildings	Town Vault Air Quality	10,560.00	0.00	0.00	0.00	10,560.00
Town Manager	Municipal Buildings Master Plan	36,000.00	0.00	26,000.00	0.00	10,000.00
Town Manager	Yentile Farms Design	13,214.70	0.00	0.00	0.00	13,214.70
Information Technology	Replace Servers	0.00	15,000.00	11,998.00	3,002.00	0.00
Information Technology	Desktop Computer	1,890.00	30,000.00	31,152.22	0.00	737.78
Information Technology	Shared Storage Environment	0.00	45,000.00	29,527.70	15,472.30	0.00
Information Technology	Network Switch Upgrade	0.00	105,000.00	0.00	105,000.00	0.00
Elderly	Ford Transit 350 Van	0.00	55,000.00	53,149.00	0.00	1,851.00
GRAND TOTAL		<u>738,302.70</u>	<u>2,321,100.00</u>	<u>2,275,944.35</u>	<u>335,362.75</u>	<u>448,095.60</u>
		1,551,691.30	93,706,275.03	88,577,181.96	867,735.89	5,808,224.37



Selectmen Gregory Bendel and Michael McCoy, Chairman Kevin Cairra,
Representative Kenneth Gordon, Town Manager Jeffrey Hull,
Senator Bruce Tarr, Massachusetts Secretary of Housing & Economic
Development Jay Ash, Selectmen Edward Loud and Jonathan Eaton

TOWN OF WILMINGTON, MASSACHUSETTS
WATER DEPARTMENT
ANALYSIS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2018

	Actual Fiscal 2016	Actual Fiscal 2017	Actual Fiscal 2018
Revenues:			
Water Receivables Rates	3,856,982.28	4,085,199.08	4,255,912.06
Water Receivables Services	17,807.15	12,902.29	23,846.04
Water Receivables Connections	33,407.55	14,070.00	25,700.00
Water Receivables Fire Protection	388,380.77	420,029.54	418,704.30
Water Receivables Cross Connections	44,900.00	48,649.31	42,741.12
Water Liens	247,517.84	227,728.20	220,046.19
Miscellaneous	<u>15,933.63</u>	<u>6,219.74</u>	<u>622,843.74</u>
Total Revenue	4,604,929.22	4,814,798.16	5,609,793.45
Operating Costs	<u>3,301,718.11</u>	<u>3,300,303.90</u>	<u>4,825,059.51</u>
Total Operating Costs	3,301,718.11	3,300,303.90	4,825,059.51
Excess Revenues over Operating Costs	1,303,211.11	1,514,494.26	784,733.94
Transfer to General Fund for Debt Service			714,000.00
Employees Benefits and Allocated Charges	<u>1,386,648.00</u>	<u>1,311,181.00</u>	<u>1,360,246.00</u>
Excess of revenues and other sources over (under) expenditures and other uses	(83,436.89)	203,313.26	138,487.94
Total Fund Balance - Beginning	3,450,868.47	3,367,431.58	3,570,744.84
Total Fund Balance - Ending	3,367,431.58	3,570,744.84	3,709,232.78

TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINING STATEMENTS OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES
 CAPITAL PROJECTS FUND
 FOR THE YEAR ENDED JUNE 30, 2018

	Main Street Sewer	Public Safety Building	Shawsheen Sch Window Replace	WHS Feasibility Study	WHS Project	Yentile Farms Recreational	Fire Pumper Truck	Total (Memorandum Only)
Town Meeting Dates	4/22/1989	4/26/1997	5/2/2009	5/1/2010	12/10/2011	4/25/2015	4/30/2016	
Initial Project Authorization	<u>747,000</u>	<u>7,986,000</u>	<u>715,000</u>	<u>1,125,000</u>	<u>44,190,000</u>	<u>4,800,000</u>	<u>650,000</u>	<u>60,213,000</u>
REVENUES:								
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EXPENDITURES:								
Capital Outlay								
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>73,615.70</u>	<u>24,343.00</u>	<u>97,958.70</u>
Excess of revenues over/under expenditures	0.00	0.00	0.00	0.00	0.00	(73,615.70)	(24,343.00)	(97,958.70)
Other Financial Sources(Uses)								
Issuance of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	(4,800,000.00)	(650,000.00)	(5,450,000.00)
Proceeds of General Obligation Bonds & Notes	0.00	0.00	0.00	0.00	0.00	4,400,000.00	650,000.00	5,050,000.00
Operating Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00	(400,000.00)	0.00	(400,000.00)
Excess of revenues and other sources over (under) expenditures and other uses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(473,615.70)</u>	<u>(24,343.00)</u>	<u>(497,958.70)</u>
FUND BALANCE JULY 1, 2017	56,000.60	588.69	259,672.10	65,784.78	(1,172,108.96)	535,567.53	24,343.00	(230,152.26)
FUND BALANCE JUNE 30, 2018	<u>56,000.60</u>	<u>588.69</u>	<u>259,672.10</u>	<u>65,784.78</u>	<u>(1,172,108.96)</u>	<u>61,951.83</u>	<u>0.00</u>	<u>(728,110.96)</u>

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF LONG TERM DEBT
FOR THE FISCAL YEAR 2018

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2017	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2018
INSIDE DEBT LIMIT								
Remodeling Shawsheen School	08/2010	08/2020	2.63	720,000	280,000	0	70,000	210,000
Equipment-Ladder Truck	08/2010	08/2020	2.63	975,000	380,000	586,500	95,000	871,500
Sewer	08/2010	08/2030	2.81	<u>1,250,000</u>	<u>979,900</u>	<u>0</u>	<u>65,000</u>	<u>914,900</u>
TOTAL INSIDE DEBT LIMIT				2,945,000	1,639,900	586,500	230,000	1,996,400
OUTSIDE DEBT LIMIT								
Water	08/2010	08/2030	2.81	1,600,000	1,120,000	1,276,600	80,000	2,316,600
High School Project	09/2012	03/2037	3.28	<u>44,190,000</u>	<u>35,315,000</u>	<u>0</u>	<u>1,775,000</u>	<u>33,540,000</u>
TOTAL OUTSIDE DEBT LIMIT				45,790,000	36,435,000	1,276,600	1,855,000	35,856,600
GRAND TOTAL				48,735,000	38,074,900	1,863,100	2,085,000	37,853,000

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2018

Balance June 30, 2017

	Non-Expendable	Expendable	Total	Bequests	Investment Income
S. Carter Common Fund	200.00	1,670.67	1,870.67	0.00	162.91
SDJ Carter Lecture Fund	6,000.00	2,612.03	8,612.03	0.00	1,309.58
Library Funds:					
Benjamin Buck	500.00	108.62	608.62	0.00	52.57
Burnap	200.00	62.93	262.93	0.00	22.74
Chester M. Clark	500.00	217.11	717.11	0.00	61.97
Charlotte C. Smith	500.00	406.06	906.06	0.00	78.30
Stanley Webber	0.00	3.16	3.16	0.00	0.25
Walker School Fund	275.00	1,812.98	2,087.98	0.00	180.49
Housing Partnership	0.00	136,430.30	136,430.30	0.00	11,862.44
Winifred Richardson Trust	25,000.00	104.10	25,104.10	0.00	63.76
Cemetery Funds	955,659.95	78,034.47	1,033,694.42	18,850.00	88,410.27
Biggar Scholarship	25,000.00	15,241.10	40,241.10	0.00	3,478.14
Scott D. Braciska Scholarship	0.00	12,947.29	12,947.29	0.00	1,551.25
Altman Family Education Trust	25,000.00	5,678.20	30,678.20	0.00	2,651.60
Justin O'Neil Scholarship	0.00	495.92	495.92	0.00	42.85
Joseph A. Murphy Scholarship	0.00	1,028.49	1,028.49	0.00	3.24
Irene M. Brennan Family Trust Scholarship	0.00	0.00	0.00	53,171.96	13.05
Elderly Services	0.00	57,229.28	57,229.28	16,624.33	322.64
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00
Loddy Weisberg & Lena Leiter Scholarship	0.00	240,369.38	240,369.38	0.00	605.64
Town Scholarship Fund	0.00	21,282.59	21,282.59	3,315.00	1,727.91
WHS Scholarship Fund	0.00	119,914.78	119,914.78	6,310.00	9,904.34
Other Post Employment Benefits	0.00	2,973,650.12	2,973,650.12	0.00	360,908.79
Capital Stabilization Fund	0.00	3,392,223.05	3,392,223.05	17,599.12	85,561.50
Retirement Stabilization Fund	0.00	1,266,756.72	1,266,756.72	0.00	22,912.72
Barbara Johnson Trust	0.00	350,367.50	350,367.50	0.00	890.01
Zeneca Settlement	0.00	5,955.35	5,955.35	0.00	15.12
Invest. Fund Conservation	0.00	566.67	566.67	0.00	1.43
Confined Space	0.00	410.21	410.21	0.00	0.00
Employee's Health & Life Insurance	0.00	1,058,260.38	1,058,260.38	4,408,020.36	10,452.60
Employer's Health & Life Insurance	0.00	4,162,843.00	4,162,843.00	0.00	0.00
Olin Chemical	0.00	55,794.25	55,794.25	0.00	141.74
Andover Street Traffic Lights	0.00	17.62	17.62	0.00	0.00
Tracy Circle	0.00	5,885.75	5,885.75	0.00	14.96
Barrows Auditorium Renovation	0.00	1,148.29	1,148.29	0.00	99.26
Flex Spending Town & School	0.00	3,589.03	3,589.03	4,486.76	0.00
Middlesex Pines I & II	0.00	7,445.26	7,445.26	0.00	18.93
Adoption	0.00	415.67	415.67	0.00	1.07
193 Ballardvale	0.00	1,449.60	1,449.60	0.00	8.26
Ambulance	0.00	0.00	0.00	0.00	0.00
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00
Student Activity Fund	0.00	73,402.71	73,402.71	225,077.58	1,018.94
Student Activity Fund Wildwood	0.00	6,936.02	6,936.02	738.95	0.00
Student Activity Fund Boutwell	0.00	2,087.44	2,087.44	399.62	0.00
Student Activity Fund Middle School	0.00	50,367.44	50,367.44	141,759.17	0.00
Student Activity Fund North Intermediate	0.00	8,305.87	8,305.87	16,487.23	0.00
Student Activity Fund West Intermediate	0.00	403.30	403.30	2,684.81	0.00
Student Activity Fund Woburn Street	0.00	8,471.06	8,471.06	18,923.35	0.00
Student Activity Fund Shawsheen	0.00	2,020.74	2,020.74	16,050.20	0.00
Student Activity Fund Reserve	0.00	75,552.97	75,552.97	0.00	0.00
Tailings	0.00	(18,544.17)	(18,544.17)	21,807.12	0.00
Tax Title Recordings	0.00	(7,075.11)	(7,075.11)	201.00	0.00
Street Openings	0.00	117,900.00	117,900.00	11,000.00	0.00
Firearms Permits	0.00	18,850.00	18,850.00	21,475.00	0.00
Outside Details: Police	0.00	38,288.28	38,288.28	310,858.30	0.00
Outside Details: Fire	0.00	10,752.60	10,752.60	36,167.25	0.00
Outside Details: Public Buildings	0.00	(17,968.02)	(17,968.02)	65,701.18	0.00
Forfeiture Deposits	0.00	32,336.00	32,336.00	0.00	0.00
Performance Bonds	0.00	853,831.70	853,831.70	178,108.00	924.42
Meals Tax	0.00	17.22	17.22	665.40	0.00
Agency Total	0.00	1,288,835.61	1,288,835.61	1,072,590.92	1,971.62
GRAND TOTAL	1,038,834.95	15,258,388.30	16,297,223.25	5,596,481.69	605,475.69

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2018

	Balance June 30, 2018				
	Transfers	Expenditures	Non-Expendable	Expendable	Total
S. Carter Common Fund		0.00	200.00	1,833.58	2,033.58
SDJ Carter Lecture Fund		500.00	6,000.00	3,421.61	9,421.61
Library Funds:			0.00	0.00	0.00
Benjamin Buck		0.00	500.00	161.19	661.19
Burnap		0.00	200.00	85.67	285.67
Chester M. Clark		0.00	500.00	279.08	779.08
Charlotte C. Smith		0.00	500.00	484.36	984.36
Stanley Webber		0.00	0.00	3.41	3.41
Walker School Fund		0.00	275.00	1,993.47	2,268.47
Housing Partnership		0.00	0.00	148,292.74	148,292.74
Winifred Richardson Trust		0.00	25,000.00	167.86	25,167.86
Cemetery Funds	(20,000.00)	200.00	974,509.95	146,244.74	1,120,754.69
Biggar Scholarship		0.00	25,000.00	18,719.24	43,719.24
Scott D. Braciska Scholarship		0.00	0.00	14,498.54	14,498.54
Altman Family Education Trust		0.00	25,000.00	8,329.80	33,329.80
Justin O'Neil Scholarship		0.00	0.00	538.77	538.77
Joseph A. Murphy Scholarship		0.00	0.00	1,031.73	1,031.73
Irene M. Brennan Family Trust Scholarship		0.00	0.00	53,185.01	53,185.01
Elderly Services		23,825.94	0.00	50,350.31	50,350.31
Carney-Veterans Fund		0.00	0.00	24.32	24.32
Loddy Weisberg & Lena Leiter Scholarship		6,375.00	0.00	234,600.02	234,600.02
Town Scholarship Fund		375.00	0.00	25,950.50	25,950.50
WHS Scholarship Fund		9,100.00	0.00	127,029.12	127,029.12
Other Post Employment Benefits	1,000,000.00	0.00	0.00	4,334,558.91	4,334,558.91
Capital Stabilization Fund	3,000,000.00	0.00	0.00	6,495,383.67	6,495,383.67
Retirement Stabilization Fund	500,000.00	0.00	0.00	1,789,669.44	1,789,669.44
Barbara Johnson Trust		0.00	0.00	351,257.51	351,257.51
Zeneca Settlement		0.00	0.00	5,970.47	5,970.47
Invest. Fund Conservation		0.00	0.00	568.10	568.10
Confined Space		0.00	0.00	410.21	410.21
Employee's Health & Life Insurance		3,730,513.88	0.00	1,746,219.46	1,746,219.46
Employer's Health & Life Insurance	11,199,943.54	11,199,943.54	0.00	4,162,843.00	4,162,843.00
Olin Chemical		0.00	0.00	55,935.99	55,935.99
Andover Street Traffic Lights		0.00	0.00	17.62	17.62
Tracy Circle		0.00	0.00	5,900.71	5,900.71
Barrows Auditorium Renovation		0.00	0.00	1,247.55	1,247.55
Flex Spending Town & School		3,721.39	0.00	4,354.40	4,354.40
Middlesex Pines I & II		0.00	0.00	7,464.19	7,464.19
Adoption		0.00	0.00	416.74	416.74
193 Ballardvale		0.00	0.00	1,457.86	1,457.86
Ambulance		0.00	0.00	0.00	0.00
National Grid Transfer		0.00	0.00	20,000.00	20,000.00
Student Activity Fund		218,330.74	0.00	81,168.49	81,168.49
Student Activity Fund Wildwood		623.86	0.00	7,051.11	7,051.11
Student Activity Fund Boutwell		217.92	0.00	2,269.14	2,269.14
Student Activity Fund Middle School		130,495.07	0.00	61,631.54	61,631.54
Student Activity Fund North Intermediate		17,286.96	0.00	7,506.14	7,506.14
Student Activity Fund West Intermediate		7,094.16	0.00	(4,006.05)	(4,006.05)
Student Activity Fund Woburn Street		19,714.18	0.00	7,680.23	7,680.23
Student Activity Fund Shawsheen		17,613.96	0.00	456.98	456.98
Student Activity Fund Reserve		0.00	0.00	75,552.97	75,552.97
Tailings		790.00	0.00	2,472.95	2,472.95
Tax Title Recordings		0.00	0.00	(6,874.11)	(6,874.11)
Street Openings		13,500.00	0.00	115,400.00	115,400.00
Firearms Permits		24,087.50	0.00	16,237.50	16,237.50
Outside Details: Police		339,619.52	0.00	9,527.06	9,527.06
Outside Details: Fire		35,870.38	0.00	11,049.47	11,049.47
Outside Details: Public Buildings	15,000.00	79,914.64	0.00	(17,181.48)	(17,181.48)
Forfeiture Deposits		0.00	0.00	32,336.00	32,336.00
Performance Bonds	23,133.32	69,480.81	0.00	986,516.63	986,516.63
Meals Tax		565.54	0.00	117.08	117.08
Agency Total	38,133.32	978,926.63	0.00	1,422,604.84	1,422,604.84
GRAND TOTAL	15,718,076.86	15,949,759.99	1,057,684.95	21,209,812.55	22,267,497.50

PUBLIC SAFETY

Fire Department

It is my distinct pleasure to present to you the annual report of the Wilmington Fire Department. There were many changes in the last year, however, due to the unwavering professionalism of the entire staff, the operations, training and inspections continued on without interruption.

2018 brought the retirements of Chief Richard T. McClellan, Deputy Chief Gary D. Donovan, Lieutenant Robert J. Woods Jr., and Fire Fighter Andrew W. Leverone. Their combined 135 years of service to the Town of Wilmington will be greatly missed. We also saw the retirement of long time Senior Clerk Linda K. Cerullo. For 31 years, Linda served the Department as Dispatcher and Clerk. We wish them all well in their retirements.

In February, Joseph T. McMahon was appointed Chief of Department. William F. Cavanaugh, III was appointed Deputy Chief in April. Walter R. Daley and Robert W. Varey, III were promoted to the rank of Lieutenant in Operations and Prevention, respectively. We also welcomed four new fire fighters to the Department. John C. Baker, John T. Mulrenan, IV, Jesse C. Bozzella, and Robert R. Lynch were appointed in June and July. Rebecca G. Sanderson moved from part time Clerk to full time, taking over the bulk of the administrative duties for the Department. Nicole M. Marrone was hired as the part time Clerk in September.

The following Department roster is provided:

Chief

Joseph T. McMahon



Deputy Fire Chief

William F. Cavanaugh, III

Clerks

Rebecca G. Sanderson

Nicole M. Marrone

Lieutenants

Robert W. Varey, III, Fire Prevention
Walter R. Daley, Operations and Training
Brooke C. Green, Shift Commander
Erik J. Nansel, Shift Commander
Christopher G. Pozzi, Shift Commander
Frederick J. Ryan, Shift Commander

Fire Fighters/EMTs

Anthony J. Adamczyk	Michael P. Jennette, Jr.	Michael P. Robbins
John C. Baker	Keith E. Kelly	Michael L. Rideout
Jesse C. Bozzella	Jason M. Kennedy	George M. Robinson
Thomas C. Casella	William J. Kent, III	Eric R. Siegel
Thomas W. Ceres	Robert R. Lynch	Kyle R. Skinner
Walter R. Daley	John T. Mulrenan, IV	Edward C. Sousa
Edward J. DeLucia	Gregory S. Murphy	Russell D. Stering
Christopher S. Elliott	Nicholas A. Newhall	Megan L. Sullivan
Eric M. Gronemeyer	Robert E. Patrie, Jr.	Charles R. Taylor, Jr.
Paul J. Hedderson	Ryan P. Quigley	Matthew D. Tremblay
William J. Herrick, Jr.	Eric S. Robbins	David P. Woods

The Fire Prevention Division, led by Lt. Robert Varey and assisted by the on duty groups, conducted a combined 773 inspections in 2018. Fire Prevention is responsible for ensuring compliance of Massachusetts Fire Code in all public buildings and private businesses. He is charged with inspecting nursing and health facilities, gas stations, day care centers, new residential construction, residential transfers and restaurants. Prevention is the main permitting entity within the Department as well. Permits such as flammable storage, hazardous materials processing, propane and oil burners are just a few of the permits that are issued through Fire Prevention.

Lt. Varey also serves as the Departments lead educator for public life safety. Through the SAFE grant issued by the Massachusetts Fire Marshal's Office, Lt. Varey brings important lessons in fire safety to all Wilmington students in Pre-K through grade 5. He has continued the Departments relationship with the Middlesex County Sheriff's office to bring their SAFE simulator trailer to grades 4 & 5 as well as to the National Night Out event with the Wilmington Police Department.

The Senior SAFE Grant allows him to educate our older population in both fall and fire prevention. Teaming up with Wilmington's Elderly Services Department, Lt. Varey performs home safety inspections, smoke and carbon monoxide detector installations, and group classes at the Senior Center. This program has proven an invaluable tool in keeping our senior population safe while extending the time that they stay living independently.

Operations is primarily tasked with maintaining the certifications of personnel, equipment purchasing and repairs, ambulance and drug licensing and coordinating training for the entire Department. Lt. Daley brought many training opportunities to the Department. He has been able to have vendors come in and teach techniques on forcible entry, advanced pump training and cancer awareness in the fire service. Through the assistance of Fire Fighters Elliott and Newhall, all members were also trained on high angle rescue while using Tower 1. Lt. Daley also oversaw CPR recertification as taught by Fire Fighter Hedderson and NCCR EMT refresher training for the Department. His assistance in identifying equipment to be replaced in the next fiscal year made certain that we are keeping the safest, most effective equipment on our trucks.

Squad 1 is a 2002 Pierce Quantum Pumper which served the Department as the lead pump for 12 years before it was placed in a backup role. During an inspection by the manufacturer to assess the likelihood of refurbishment as opposed to purchasing a new pump, it was discovered that the Squad had extensive frame



rot and was placed out of service. Through the assistance of the Finance Committee, Board of Selectmen, and the Town Manager, we were able to obtain emergency funds to order a replacement pumper ahead of schedule. Our new Engine 1 will be built by KME and Bulldog Fire Apparatus. We expect delivery sometime in early 2020. In the meantime, we have been fortunate to have great neighbors. Both North Reading and Reading have been gracious enough to allow us use of their reserve pumpers. This allowed our Department to continue Fire and EMS services to the residents and surrounding communities without any operational deviations.

Fire Department Responds to Automobile Fire on Route 93

2018 was also a trying year for the Department when it came to injuries. We saw a dramatic increase in job related injuries this year. Most all of them were long term injuries to our members. The injuries along with a military deployment and vacancies due to retirements had a significant impact to our overtime budget. The members of this Department who have risen to the occasion and made sure that the station was always covered are nothing short of remarkable. Not once during this very stressful year were services to the residents of Wilmington reduced because of lack of fire fighters on duty.

The Wilmington Fire Department will continue to work in concert to provide the best possible services to the residents of the Town. We would like to thank the Town Manager, Assistant Manager, Finance Committee, Board of Selectmen and residents for the support that has been shown to us over the last year.

The Department responded to a total of 4,192 calls for assistance during 2018.

Brush Fire	32	Motor Vehicle Crash	336
Burn Complaint	24	Mutual Aid – Ambulance	152
Carbon Monoxide	74	Mutual Aid – Fire	16
Commercial Building Fire	1	Odor, Any Type	56
Fire Drill	11	Patient Assist	122
Fire, Stove	10	Pump Job	6
Fire, Truck/Car	14	Radio Box	141
Gas Leaks	6	Residential House/Structure	8
Haz Mat Incident	3	Roll Call/Entry	21
Inspections/26F, Oil, Propane	585	Service Calls	67
Investigations, Any Type	158	Smoke Detector Activation	75
Line Box, Mutual Aid	8	Smoke in Building	10
Lockout of Building House	18	Training, Any Type	31
Medical Aid	2,617	Water Rescue	1
<i>(INCLUDING REFUSAL DOCUMENTATION)</i>		Wires Arcing	79

The following is a list of permits issued:

Black Powder	3	Oil Burner	13
Blasting	4	Plan Review	40
Carnival	1	Propane	123
Class C Explosive	2	Smoke Detector	238
Dumpster	30	Truck	19
Flammable Storage	37	Welding	16
Haz Mat Processing	17		

As required by law, the Fire Prevention Bureau, under the direction of Deputy Chief William F. Cavanaugh, III and Lieutenant Robert W. Varey, III, inspected all schools, public buildings, nursing homes and flammable storage facilities. Other inspections listed below:

Fire Inspection Industrial/Commercial	36
Gas Station Inspections	11
New Industrial Plan Review	26
New Residential Fire Inspections	31
New Residential Plan Review	38
Nursing Home Inspections	12
Oil Truck & Pick-up Transfer Tank Inspections	17
Oil/Burner/Tank	134
Propane	123

Police Department

In accordance with the By-Laws of the Town of Wilmington, I hereby respectfully submit the annual report on the activities of the Wilmington Police Department for the year 2018.

It is truly a pleasure to serve the residents of Wilmington and its business community. The men and women of the Wilmington Police Department, Public Safety Dispatch and Animal Control are second to none with respect to their dedicated service. As 2018 began once again with staffing levels below our funded allotments, the services our staff provided to our community never faltered. Calls for service and the time on those calls continues to increase. Every member of our team responded to this increase in workload with a commitment to respect and compassion for all they had contact with. Over the past several years our team has struggled with the difficult task of providing services to those who are afflicted with mental health and substance abuse disorders. This daily experience has changed policing for our nation as well. While competing for vital resources, our officers and staff remained dedicated to helping those most affected by this epidemic. As Wilmington's primary agency who is responsible for providing outreach programs we assisted many other Town departments as they also assisted their clients with these similar issues. We strengthened our collaboration with the Wilmington School District by engaging in training and outreach programs that benefit students and parents alike. We worked closely with Veterans' Services and support them almost daily as they serve those veterans who have unselfishly served for us. Elder Services is another of the many departments we have close relationships with. Providing support to our Town partners is a rewarding part of our daily routines. We cherish the collaborative spirit we share in Wilmington. Through our combined efforts we truly make a difference in the lives of those we serve.

Our Health and Recovery Coordinator continues to assist us in expanding services to individuals and their families who are struggling with addiction disorders and mental health crises. Samantha Reif has taken our program to another level with her personal initiative and professionalism. With only one year into the program's existence, our outreach efforts to positively impact mental health and substance abuse disorders have been institutionalized within our department and the many partner organizations throughout our community.

In 2018 we created a new position within the department. Officer Paul L. Chalifour was assigned as the department's Community Liaison Officer and, in that role, he has been tasked with coordinating the Department's outreach initiatives. Over the year we have undertaken a proactive role in our outreach programs in the Police Department. Prior to the assignment of Officer Chalifour, the programs were coordinated and implemented by an officer who had many other responsibilities as a police officer. Due to the many competing responsibilities of our patrol officers, programs often took longer to implement. With the oversight of Officer Chalifour we are better able to expedite the coordination and implementation of many of our outreach programs.

I would be remiss if I did not recognize the efforts of our colleagues in the Public Safety Dispatch Center and the Administrative Staff of the Police Department. Every program and initiative undertaken by the officers of this department would not be possible without the support of these dedicated men and women. They too experienced the demands and stress of public safety response. They are the conduit between the residents who are experiencing a crisis and the services they need to resolve it. Animal Control Officer Christopher Sullivan has also been busy throughout the year. He has brought an enthusiastic and professional dynamic to the position. He has established many positive relationships with the Wilmington community and taken an active role in initiating community policing efforts.

Officer Ceruolo was enrolled in the Reading Police Academy and graduated in late April of 2018. We welcome Daryl and his wife to our Police Department family. In November of 2018, Deputy Chief Robert Richter retired from the department with over 33 years of service to the Town of Wilmington. He has achieved his lifelong goal to become a Chief of Police and he accepted a position in Kittery, Maine. Deputy Richter was an integral part of the department's many successes over the years. He began his service in Wilmington as an Auxiliary Officer in the 1980s and worked his way through the ranks quickly. We wish Deputy Richter and his family many long years of success in his new venture.

The following was the Departmental Roster of Personnel for 2018



Officer Ceruolo

Chief of Police

Michael R. Begonis

Deputy Chief

Robert V. Richter, Retired

Lieutenants

Joseph A. Desmond
Operations/Grants

Charles R. Fiore, Jr.
Information Technology
Crime Analysis & Licensing

Daniel E. Murray
Accreditation and Policy Development

Brian T. Pupa
Detective Commander

Scott A. Sencabaugh
Emergency Planning/Training

Sergeants

Christopher J. Ahern
David J. Bradbury

Brian T. Hermann
David M. McCue, Jr.

David A. Sugrue

Detectives and Specialist

John M. Bossi, Inspector
Christopher J. Dindo, Inspector
Brian J. Gillis, Inspector/Court
Patrick B. Nally, Inspector
Brian J. Stickney, Inspector
Michael J. Patterson, Narcotics

Brian M. Moon, Safety Officer
Dan C. Cadigan, School Resource
Anthony Fiore, School Resource
Emily L. Stebbins, School Resource
Matthew D. Stavro, Traffic/Social Media

Uniform Patrol Officers

Ronald J. Alpers, Jr.
Michael R. Cabral
Kevin P. Cavanaugh
Daryl J. Ceruolo
Paul L. Chalifour, Community Liaison
Rafael G. Cruz
John W. Delorey
Richard A. DiPerri, Jr.
Scott Dunnett
Shane A. Foley
Daniel P. Furbush, IV
Dillon K. Halliday
Paul W. Jepson

Michael E. Johnson
Paul A. Krzeminski – Training
Louis Martignetti
Thomas A. McConologue
Nicholas Noftle
Julie M. Pozzi
Julio J. Quiles
Kevin J. Skinner
Brian E. Tavares
Brian D. Thornton
Michael W. Wandell
Michael A. Wilson

Department Clerks

Susan M. O'Neil
Dawn M. Naimo
Julie A. Magaldi

Animal Control Officer

Christopher H. Sullivan

Health and Recovery Coordinator

Samantha Reif, LCSW

Auxiliary Police Officers

Stephen M. Cain
Charles E. Holmes, Sr.
Mario R. DiMeco



Dispatcher Jill Regan and Officer Matt Stavro meet Lidya and her Dad. Lidya was born on 193 South

The following is statistical data that reflects arrests and calls for services over the past year:

ARREST AND/OR CRIMINAL CHARGES

A&B	16	FIREARM SURRENDER ORDER, VIOLATE	1
A&B ON +60/DISABLED	2	FIREARM WITHOUT FID CARD, POSSESS	1
A&B ON FAMILY / HOUSEHOLD MEMBER	19	FIREARM/LICENSE/FID CARD, FAIL SURRENDER	1
A&B ON POLICE OFFICER	6	FORGERY OF CHECK	11
A&B W/ DANGEROUS WEAPON	7	FUGITIVE FROM JUSTICE ON COURT WARRANT	1
A&B W/ DANGEROUS WEAPON +60	1	HARASSMENT PREVENTION ORDER, VIOLATION	4
A&B W/ DANGEROUS WEAPON, PREGNANT VICTIM	1	HARASSMENT, CRIMINAL	2
ABANDON MV	1	IDENTIFY SELF, MV OPER REFUSE OR FALSE NAME	2
ABUSE PREVENTION ORDER, VIOLATE	13	INSPECTION/STICKER, NO OR EXPIRED	22
ALCOHOL IN MV, POSSESS OPEN CONTAINER OF	13	LARCENY FROM BUILDING	2
AMMUNITION WITHOUT FID CARD, POSSESS	1	LARCENY OVER \$1200	6
ARSON OF DWELLING HOUSE, ATTEMPTED	1	LARCENY OVER \$1200 BY SINGLE SCHEME	6
ASSAULT	3	LARCENY OVER \$250	6
ASSAULT ON FAMILY / HOUSEHOLD MEMBER	3	LARCENY OVER \$250 FROM +60/DISABLED	1
ASSAULT TO MURDER	1	LARCENY UNDER \$1200	6
ASSAULT W/ DANGEROUS WEAPON	4	LARCENY UNDER \$1200 BY SINGLE SCHEME	1
ATTEMPT TO COMMIT CRIME	2	LEAVE SCENE OF PERSONAL INJURY	2
B&E BUILDING DAYTIME FOR FELONY	6	LEAVE SCENE OF PROPERTY DAMAGE	12
B&E BUILDING NIGHTTIME FOR FELONY	5	LICENSE CLASS, OPERATE MV IN VIOLATION	1
B&E FOR MISDEMEANOR	2	LICENSE NOT IN POSSESSION	2
B&E IN TO BOAT/VEHICLE FOR MISDEMEANOR	2	LICENSE REVOKED AS HTO, OPERATE MV	
B&E VEHICLE/BOAT DAYTIME FOR FELONY	1	WITH (CRIMINAL)	1
B&E VEHICLE/BOAT NIGHTTIME FOR FELONY	1	LICENSE REVOKED FOR OUI, OPER. MV WITH	1
BOOKS, FALSIFY/OMIT ENTRY IN	4	LICENSE SUSPENDED FOR OUI, OPER MV WITH	5
BREAK INTO DEPOSITORY	1	LICENSE SUSPENDED OR REVOKED, OP MV WITH	49
CHILD ENDANGERMENT WHILE OUI	1	LICENSE SUSPENDED, OP MV WITH	
CHILD REQUIRING ASSISTANCE	1	(CRIMINAL SUBSQ.OFF.)	3
COMPUTER SYSTEM, UNAUTHORIZED ACCESS TO	1	LICENSE SUSPENDED, OP MV WITH, SUBSQ.OFF	9
CONSPIRACY	1	LIGHTS VIOLATION, MV	8
COUNTERFEIT COIN, COMMON UTTERER OF	1	LIQUOR, PERSON UNDER 21 POSSESS	7
COURTESY BOOKING	1	LOAD UNSECURED/UNCOVERED	1
CREDIT CARD FRAUD UNDER \$1200	3	MARKED LANES VIOLATION	30
CREDIT CARD, IMPROPER USE UNDER \$1200	1	MOTOR VEH, LARCENY OF	2
CREDIT CARD, LARCENY OF	1	MOTOR VEH, MALICIOUS DAMAGE TO	1
CRIME REPORT, FALSE	2	MOTOR VEH, RECEIVE STOLEN	1
CROSSWALK VIOLATION	1	MOTORCYCLE EQUIPMENT VIOLATION	1
DANGEROUS WEAPON ON SCHOOL GRNDS, CARRY	1	NAME/ADDRESS CHANGE, FL NOTIFY RMV OF	1
DANGEROUS WEAPON, CARRY	2	NEGLIGENT OPERATION OF MOTOR VEHICLE	28
DESTRUCTION OF PROPERTY -\$1200, MALICIOUS	9	NUMBER PLATE VIOLATION	2
DESTRUCTION OF PROPERTY -\$250, MALICIOUS	1	NUMBER PLATE VIOLATION TO CONCEAL ID	7
DESTRUCTION OF PROPERTY +\$1200, WANTON	2	OUI DRUGS	2
DESTRUCTION OF PROPERTY +\$250, MALICIOUS	2	OUI DRUGS & SERIOUS INJURY & NEGLIGENT	1
DESTRUCTION OF PROPERTY +\$250, WANTON	1	OUI DRUGS, 2ND OFFENSE	1
DISORDERLY CONDUCT	1	OUI LIQUOR	23
DRUG, POSSESS CLASS A	8	OUI LIQUOR & SERIOUS INJURY & NEGLIGENT	1
DRUG, POSSESS CLASS B	4	OUI LIQUOR, 2ND OFFENSE	6
DRUG, POSSESS CLASS C	1	OUI LIQUOR, 3RD OFFENSE	3
DRUG, POSSESS CLASS C, SUBSQ.OFF.	1	PHOTOGRAPH SEXUAL OR INTIMATE PARTS OF	
DRUG, POSSESS CLASS D	1	CHILD, DISSEMINATE	2
DRUG, POSSESS CLASS E	3	PROTECTIVE CUSTODY	37
EMERGENCY VEHICLE, OBSTRUCT STATIONARY	3	RAILROAD TRACK, WALK/RIDE ON	1
EQUIPMENT VIOLATION, MISCELLANEOUS MV	3	RECEIVE STOLEN PROPERTY -\$1200	2
EXTORTION BY THREAT OF INJURY	1	RECEIVE STOLEN PROPERTY -\$1200, SUBSQ.OFF	1
FALSE NAME/SSN, ARRESTEE FURNISH	1	RECEIVE STOLEN PROPERTY -\$250	10
FEDERAL PRISONER BOOKING	31	RECEIVE STOLEN PROPERTY +\$1200	2
FENTANYL, TRAFFICKING MORE THAN 10 GRAMS		RECEIVE STOLEN PROPERTY +\$250	2
c.94C, °32E(c+)	1	RECKLESS OPERATION OF MOTOR VEHICLE	7
FIRE ALARM, FALSE	1	REGISTRATION NOT IN POSSESSION	4

REGISTRATION REVOKED, OP MV WITH	9	STOP/YIELD, FAIL TO	7
REGISTRATION SUSPEND OR REVOKED, OP MV W/	14	STRANGULATION OR SUFFOCATION	1
REGISTRATION SUSPENDED, OP MV, SUBSQ. OFF	1	TAGGING PROPERTY	1
RESIST ARREST	3	TEXTING WHILE OPER A MV	1
RMV DOCUMENT, FORGE/MISUSE	2	THREAT TO COMMIT CRIME	6
ROBBERY, ARMED	1	TIRE TREAD DEPTH VIOLATION	1
ROBBERY, UNARMED	2	TRASH, LITTER FROM MV	2
SCHOOL, DISTURB	2	UNINSURED MOTOR VEHICLE	29
SEAT BELT, FAIL WEAR	4	UNLICENSED OPERATION OF MV	35
SECTION 12 POLICE COMMITMENT	1	UNLICENSED/SUSPENDED OPER OF MV, PERMIT	1
SEX OFFENDER FAIL TO REGISTER	1	UNREGISTERED MOTOR VEHICLE	11
SHOPLIFTING \$250+ BY ASPORTATION	1	USE MV WITHOUT AUTHORITY	3
SHOPLIFTING \$250+ BY CONCEALING MDSE	1	UTTER COUNTERFEIT NOTE	3
SHOPLIFTING BY ASPORTATION	8	UTTER FALSE CHECK	7
SHOPLIFTING BY ASPORTATION, 3RD OFF.	1	VANDALIZE PROPERTY - DEFACEMENT OF	
SIGNAL, FAIL TO	2	REAL OR PERSONAL PROPERTY	7
SPEEDING	5	WARRANT ALL OTHERS	76
SPEEDING IN VIOL SPECIAL REGULATION		WARRANT OF APPREHENSION	20
POSTED AND ABSOLUTE	24	WITHHOLD EVIDENCE FROM CRIM PROCEEDING	1
SPEEDING RATE OF SPEED GREATER THAN		WITNESS, INTIMIDATE	8
WAS REASONABLE	1	YIELD AT INTERSECTION, FAIL	2
STOP FOR POLICE, FAIL	5		

TOTAL ARRESTS AND / OR CRIMINAL CHARGES 876

MENTAL HEALTH RELATED CALLS 330

CRIMES REPORTED NON ARRESTS

SEX CRIMES

RAPE OF CHILD, STATUTORY	1
INDECENT A&B ON A PERSON 14 OR OVER	2

ROBBERY

ROBBERY	1
ROBBERY, UNARMED	1

ASSAULT & BATTERY, ASSAULT

A&B	7
A&B ON +60/DISABLED	2
A&B ON FAMILY / HOUSEHOLD MEMBER	2
A&B WITH DANGEROUS WEAPON	3
ABUSE PREVENTION ORDER, VIOLATE	4
ASSAULT	3
ASSAULT ON FAMILY / HOUSEHOLD MEMBER	1

BURGLARY, BREAKING & ENTERING

B&E BUILDING DAYTIME FOR FELONY	5
B&E BUILDING NIGHTTIME FOR FELONY	6
B&E FOR MISDEMEANOR	3
B&E IN TO BOAT/VEHICLE FOR MISDEMEANOR	6
B&E VEHICLE/BOAT NIGHTTIME FOR FELONY	1
BREAK INTO DEPOSITORY	2

LARCENY, SHOPLIFTING AND THEFT

LARCENY BY CHECK OVER \$1200	2
LARCENY BY CHECK OVER \$250	1
LARCENY BY CHECK UNDER \$1200	1
LARCENY FROM BUILDING	7
LARCENY OVER \$1200	12
LARCENY OVER \$1200 BY FALSE PRETENSE	1
LARCENY OVER \$1200 BY SINGLE SCHEME	11

LARCENY OVER \$250	15
LARCENY OVER \$250 BY FALSE PRETENSE	4
LARCENY OVER \$250 BY SINGLE SCHEME	3
LARCENY OVER \$250 FROM +60/DISABLED	1
LARCENY UNDER \$1200	29
LARCENY UNDER \$1200 BY SINGLE SCHEME	2
LARCENY UNDER \$250	16
LARCENY UNDER \$250 FROM +60/DISABLED	1
SHOPLIFTING BY ASPORTATION	8
SHOPLIFTING BY CONCEALING MDSE	2
ATTEMPT TO COMMIT CRIME	2
MOTOR VEH, LARCENY OF	6

DRUG RELATED CRIMES

DRUG, POSSESS CLASS A	1
DRUG, POSSESS CLASS B	1
DRUG, POSSESS CLASS E	1

FRAUD AND FORGERY

CREDIT CARD FRAUD OVER \$1200	3
CREDIT CARD FRAUD UNDER \$1200	6
CREDIT CARD OVER \$250	5
CREDIT CARD FRAUD UNDER \$250	1
CREDIT CARD, IMPROPER USE UNDER \$1200	1
CREDIT CARD, LARCENY OF	2
FORGERY OF CHECK	6
PRESCRIPTION, UTTER FALSE	1
UTTER COUNTERFEIT NOTE	4
UTTER FALSE CHECK	12
IDENTITY FRAUD	19

VANDALISM, MALICIOUS DAMAGE

DESTRUCTION OF PROPERTY -\$1200, MALICIOUS	16
--	----

DESTRUCTION OF PROPERTY -\$250, MALICIOUS	5	TAGGING PROPERTY	1
DESTRUCTION OF PROPERTY +\$1200, WANTON	1	VANDALIZE PROPERTY - DEFACEMENT OF REAL OR	
DESTRUCTION OF PROPERTY +\$250, MALICIOUS	7	PERSONAL PROPERTY	8
DESTRUCTION OF PROPERTY +\$250, WANTON	1	BUILDING, VANDALIZE	1
MOTOR VEH, MALICIOUS DAMAGE TO	2	OTHER CRIMES NOT LISTED	102
<u>TOTAL CRIMES REPORTED</u>	381		
<u>NON CRIMINAL INCIDENT REPORTS</u>	1,046		
<u>PROTECTIVE CUSTODY</u>	37		

SOME STATISTICAL CALLS FOR SERVICE DATA 2018

CALL REASON

MOTOR VEHICLE STOP	4,440
BUILDING OR HOUSE CHECK	2,624
TRAFFIC CONTROL COMPLAINT	2,371
MEDICAL EMERGENCY	1,354
SUSPICIOUS ACTIVITY	1,196
ALARM, BURGLAR	1,116
ANIMAL COMPLAINT	1,096
POLICE REPORT WRITING	1,014
MOTOR VEHICLE CRASH	808
ASSIST OTHER AGENCY	801
POLICE DEPARTMENTAL SERVICE	734
CITIZEN CONTACT	730
911 ABANDONED / HANGUP	638
PARKING COMPLAINT	500
DISABLED MV	385
BOLO ALL	304
WIRES DOWN, ARCHING	251
POLICE FOLLOW-UP INVESTIGATION	247
DISTURBANCE	244
WELL BEING CHECK	214
PRISONER MEAL	193
LARCENY /FORGERY/ FRAUD	193
CRUISER DEFECTS OR ISSUES	181
FOUND PROPERTY	179
POLICE LOG ENTRY	169
CAR SEAT INSTALL	157
LOCKOUT OF STRUCTURE or MV	156
SRO INVESTIGATION	114
LOST PROPERTY	110
SERVE SUMMONS	98
PRISONER TRANSPORT, WOBURN CT	94
SERVE WARRANT	86
ESCORT/TRANSPORT	85
OTHER CALLS NOT LISTED	1,525
TOTAL	24,214

MOTOR VEHICLE VIOLATIONS

DRIVING UNDER THE INFLUENCE	39
INSPECTION STICKER	542
MARKED LANES	276
DRIVERS LICENSE	104
TEXTING WHILE DRIVING	89
STOP SIGN/LIGHT FAILURE TO YIELD	663
SPEEDING	1,825
OTHER	1,533
TOTAL	5,071

OTHER DEPARTMENT FUNCTIONS

FIREARMS LICENSE TO CARRY ISSUED	420
FIREARMS ID CARDS ISSUED	25
PUBLIC RECORDS REQUESTS	3,427

Animal Control

Total Animal Related Log Entries	1,090
Animal Related Calls	796
Bites	28
Quarantines	41
Releases	36
Dead Animal Pick Up	202
Cats Picked Up	1
Cats Returned	1
Dogs Picked Up	36
Dogs Returned	36
Reports Written	58
Inspections	69
Citations	164
Rabies Clinic	113
Continuing Education Hours	19
Monitor Social Media	24/7



Officer Butch Alpers with One of Three Horses Which had Been Loose

FACILITIES & INFRASTRUCTURE

Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We ensure that all town facilities are properly cleaned and maintained for school students and staff, town employees as well as the general public. The Public Buildings Department provides service for town-owned traffic signals, the set up for state and town elections, town meetings, high school graduation plus other community events throughout the year.

The following are highlights for some of the projects completed during 2018:

Routine maintenance was performed in all school and municipal buildings.

Voting areas were set up for elections.

Set up for Fourth of July Festivities.

Set up for High School Graduation.

Chairs and choral risers were moved from school to school for assemblies, musical concerts and plays.

Food and supplies delivered for food services to each school throughout the year.

Set up and break down for the annual Town Meeting.

All schools were cleaned over the summer and made ready for a clean, fresh start to the new school year.

Seasonal cleanouts and routine maintenance performed on all HVAC systems.

Installed A/C units in various schools for School Department.

Updated interior office finishes at the Town Hall.

Installed new fuel storage tanks at the Senior Center.

All town buildings' boilers, Univentis, air handlers and exhaust systems were cleaned, filters changed and serviced over the summer.

Maintained emergency generators and lighting at all schools and Town buildings.

Updated the building energy management system at the Public Safety Building.

Installed a new electrical service with controls, poles and LED lighting at the Pickleball court at Town Hall.

Installed lighting controls for the new ice rink at Rotary Park.

Continue LED lighting upgrades to various town buildings and offices.

Installed a new electrical service, new LED lighting and outlets at the Harnden Tavern carriage house.

Open Yentile Park and the Town beach to make ready for a new season, close and winterize for the winter.

All town-owned traffic signals were maintained and repaired as needed.

Maintained all lighting for the Town Park, Town Common, tennis courts and the exterior of all Town-owned buildings.

Continued lighting replacement with new LED light fixtures throughout Town buildings.

Repaired and painted the gazebo at Rotary Park.

Painted the exterior of the Senior Center.

We gratefully acknowledge the support of the Board of Selectmen, the Town Manager, all town departments, the school administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2018 a productive year.

Permanent Building Committee

The year 2018 was a quiet year for the Permanent Building Committee. All projects including the Facility Master Plan are now complete. The committee will focus its efforts on the information provided by the Facilities Master Plan and the future growth of our community.

We gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, the school administration and especially the people of Wilmington in their support and cooperation for future projects.

Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Michael J. Woods, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2018.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2018:

New Dedicated Pickleball Courts Constructed at Wilmington Town Hall:



Approved in the FY19 budget as a 50-50 split using Recreation Funding and DPW Capital Funding, the project consisted of the construction of three new pickleball courts with appurtenances to the southeast of the existing playground at the Town Hall pine grove area. Tree clearing work started shortly after Town Meeting approval on May 5, 2018 using the available

Recreation Department funding and in-house crews. Stumps were removed by town forces on June 4, 2018 and base preparation began on June 5, 2018 in anticipation for the procured contractor, Vermont Recreational, to pave the court and install the fencing in August of 2018. The project came in slightly under the approved \$80,000 budget.



New Sidewalks Constructed on Lawrence Street between Hamlin Lane and Shady Lane:

Approximately 2,000 linear feet of new sidewalks were installed on Lawrence Street between Hamlin Lane and Shady Lane. The project, consisting of new porous pavement sidewalks and a culvert replacement, began on August 1, 2018. Base preparation and the construction of required retaining walls concluded on October 4, 2018, while new bituminous curbing was installed on October 10, 2018. Porous asphalt was installed by Pavex, the publicly procured contractor, on October 30, 2018. Wilmington DPW crews performed the culvert replacement and all prep work for the sidewalks using in-house forces.

New Skating Rink at Rotary Park:



The Department's Parks & Grounds Division performed the first seasonal installation of a skating rink at Rotary Park. The rink, which consists of plastic low-rise boards and a heavy duty water liner, was partially installed on Thursday, November 29, 2018. Finishing touches, including park signage and portable benches from Yentile Park, were installed during the week of December 3, 2018. The

rink will provide a non-refrigerated ice surface for public skating during the colder winter months and will be removed in early spring.

Installation of New Cemetery Perimeter Fencing at Wildwood Cemetery:

Cemetery expansion funding was used to install 160 linear feet of new decorative powder coated black fence at the cemetery starting from the main entrance on Wildwood Street, heading south. The work was completed the week of July 16, 2018 by Pro Fence Company of Wilmington, MA.

Scatter Garden Installed at Wildwood Cemetery:

Public Works crews created the cemetery's first scatter garden, which provides a low cost alternative to burying cremains. The garden was constructed during the week of June 4, 2018 and consists of a stone border which surrounds decorative mulch to provide a peaceful area for families to scatter cremains under the permission of the Cemetery Division, with proper paperwork from a funeral director.

Columbarium Installation at Wildwood Cemetery:

The cemetery's first columbarium, a secure structure which is capable of holding 64 cremation urns (two urns in each of 32 niches) was installed on April 25, 2018. The furnishing and installation of the columbariums was put out for competitive bid and was awarded to Watertown Engineering out of Whitman, MA. Since the project came in under budget, a second columbarium was installed on May 22, 2018. The DPW prepared the footings for both columbariums using in-house crews.

Cemetery Turf Revitalization Plan Implemented:

Soil samples were taken and analyzed by the Town's turf management consultant Tom Irwin and some available funding was used to revitalize Sections K and B, which suffered from sun scorch during 2017's hot months. The turf was slice-seeded, fertilized and limed based on the recommendations derived from the soil analysis between April 23rd and 24th, 2018. The above average rainfall experienced in 2018 helped re-establish the turf in this area.

Reconstruction of Rear Parking Lot at the North Intermediate School:

On July 2, 2018, work began to reconstruct the rear parking lot at the North Intermediate School. The work consisted of new granite curb, cement concrete walkways and new pavement for the rear main parking area. Reclamation of the existing parking lot occurred on July 13, 2018 and the new pavement was installed on July 19, 2018. The work was funded through the FY19 Capital Plan and was finished during the 4th week of July.

Shawsheen Avenue/Hopkins Street Sidewalk Rehabilitation:

Approximately 1,200 linear feet of sidewalk was removed, regraded and reinstalled with new bituminous binder and top course during the week of October 1, 2018. The work included the installation of ADA compliant wheelchair ramps at the school entrances and was performed by the Town's FY19 roadway management construction contractor D&R Contracting, Inc. The project included approximately 170 tons of new asphalt with processed compacted gravel base course and was funded by Chapter 90 paving funds.

New Walkways at Wilmington Town Common:

The existing main walkway located in the center of the Town Common, exclusive of the circle around the flagpole, was reconstructed beginning May 31, 2018. The Wilmington DPW performed all of this work using in-house forces, which consisted of the removal of the existing pitted cement concrete, the re-grading and compaction of the sub-base and the installation of newly poured cement concrete walkways. Final concrete pouring occurred on June 7, 2018.

New Outdoor Salter Bay Racks Constructed at the DPW Garage:

In February 2018, DPW staff and Wilmington Public Buildings' staff constructed an extension of the existing salter body bays. The project consisted of four additional bay units, welded by DPW mechanics, with the roof structure constructed by Public Buildings' carpenters. These units are used to store the DPW salter body units during the off-season.

Baseball Infield Reconstruction at Rotary Park:

The existing Little League baseball infield at Rotary Park was reconstructed during mid-September 2018. This work was performed by in-house DPW Parks & Grounds crews and consisted of the removal of the existing lipped transition between the clay infield and the grassed outfield, the grading of the area, the rolling of new side along this perimeter and new graded clay.

New Turf Revitalization Plan Implemented on the Town Common:

Using in-house expertise and soil sampling, the DPW implemented a new Town Common turf revitalization plan. Efforts began in early spring with soil samples which were sent to UMass Amherst soil testing laboratory for analysis. Soil reports indicated acidic soils which were in need of potassium increases to help support available water and nitrogen utilization. A custom planer was developed that consisted of regular lime applications and potassium containing fertilizer which complies with Massachusetts Nutrient Regulations 330 CMR 31.

Eurasian Milfoil Monitoring at Silver Lake:

As part of the Town's ongoing and successful invasive plant management program at Silver Lake, the Town's lake management consultant Solitude Lake Management (formerly Aquatic Control Technologies) performed early season monitoring of Eurasian Milfoil and Curly Leaf Pondweed on Wednesday, May 3, 2018. Solitude Lake Management attended a Conservation Commission meeting on May 3rd to discuss last year's results and stated there appeared to be some minor regrowth. Due to the fact that no treatment was performed last year, it was recommended that treatment be performed this year. Solitude Lake Management treated the lake for invasive weeds on May 22, 2018 at the rate of 1 gallon/acre using Diquot. Monitoring will continue into the spring of 2019 and a decision will be made on whether chemical treatment in 2019 is deemed necessary.

Roadside Integrated Vegetation Management Plan:

In accordance with 333 CMR 11.00 Rights of Way management regulations, the Department implemented year 5 of the approved 5-year Vegetation Management Plan (VMP). This plan is a requirement of the Massachusetts Department of Agricultural Resources (MDAR) in order to use herbicides for selective weed control within traveled ways as part of an integrated management strategy which also includes mechanical cutting. The approved VMP and Yearly Operations Plans (YOPs) are on file with the MDAR.

New Garage Lift Installed in DPW Maintenance Garage:

A new garage truck lift was installed on June 11, 2018 using funds from the FY18 capital plan and partial funding from the state Chapter 90 program. The new lift has a 50,000 pound capacity with a 30,000 pound bridge jack and serves as the primary truck lift for heavy vehicle maintenance. The project was advertised for competitive bid and was installed by Lappan's Garage Equipment of Stoughton, MA.

Improved Employee Training Program:

As a result of preparation of the universal adoption of OSHA safety regulations for public sector workplaces anticipated in 2019, the DPW began increasing employee training efforts in 2018. This included improving employee tailgate safety sessions, scheduling aerial lift training, work zone safety training for foremen, various tool and equipment training and conducting DOT Regulation training for CDL staff and non-CDL supervisors. A draft comprehensive safety policy for the Department was drafted and submitted to Town Counsel for review, and a Fire Prevention Plan and Emergency Action Plan was prepared for the DPW Operations Garage.

Highway Division (978-658-4481):

All regular highway maintenance work was carried out during the year such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc. Along with completing highway related tasks, this division also oversees the fleet maintenance aspect of Police, Fire, School, DPW and all other Town vehicles. With over 150 pieces of equipment to maintain, jobs range from performing scheduled preventative maintenance to addressing repairs that need immediate attention.

The town-wide arterial sidewalk sweeping operation began April 9, 2018 and ended on April 20, 2018.

The Highway Division conducted miscellaneous repair of snow damage, lawn damage, guardrail damage and fence damage from town plowing operations during the weeks of April 23rd and April 30th, 2018.

The grading of various gravel roads were performed during the weeks of April 30, 2018 and May 7, 2018.

At the direction of the Town Manager, rocks were installed along First Avenue to separate the traveled roadway from the adjacent private lot on May 31, 2018. This was done to help curtail trailer trucks from the private lot using the undersized First Avenue for egress.

Drainage:

Lawrence Street Culvert Replacement: see descriptions under "Major Public Works Projects and Programs".

The Department of Public Works conducted Illicit Discharge Detection and Elimination (IDDE) Training for the DPW staff on November 18, 2018. The training was conducted by Operations Manager Jamie Magaldi and staff was trained on how to recognize illegal connections to the Town's stormwater system and to report suspicious connections to management for proper tracking. The Town uses a GIS based system to track potential IDDEs for proper follow-up and elimination if required.

The Wilmington DPW maintains a stormwater public service video on the Town's DPW website. This is the same video that ran last year on Wilmington's Public Access cable station.

Roadway Projects:

Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 19,600 linear feet (3.7 miles) of roadway work on the following projects:

Ballardvale Street (Phase 1)	from Salem Street to Route 125	1,300 linear feet
Ballardvale Street (Phase 2)	from Charles River Labs to Research Drive	4,200 linear feet
Carter Lane	from Old Shawsheen Avenue to the beginning of the Middle School parking lot	1,560 linear feet
Old Shawsheen Avenue	from Shawsheen Avenue to the foot bridge	2,540 linear feet
Salem Street	from Tewksbury Line to Ballardvale Street	8,450 linear feet
Shawsheen Avenue	from Aldrich Road to Old Shawsheen Avenue	775 linear feet
Sherburn Place	from Shawsheen Avenue to End	775 linear feet

These projects collectively represent approximately \$800,000 in state Chapter 90 roadway infrastructure funding.

Chapter 90 funding was also used to fund the 2018 Roadway Crack Sealing Program. Crack Sealing was performed over four days, September 24th, September 27th, October 1st and October 4th, 2018. The following roads were crack sealed:

Cherokee Lane	Ledgewood Road	Senpek Road
Glenview Road	Meadow Lane	Sequoia Drive
Great Neck Drive	Nathan Road	Serenoa Drive
Henry L. Drive	Quail Run	Suncrest Drive
Hilltop Road	Ridge Road	
Wildwood Street from the Wildwood School to Wildwood Cemetery		

Storm Events and Snow & Ice Removal:

The Highway Division recorded 86.25 inches of snow for the winter of 2017-2018.

The new 10-year average annual snowfall for Wilmington is approximately 71 inches.

The winter included 8 plowing events and 26 deicing events, which utilized approximately 4,249 tons of salt and 4,695 gallons of liquid magnesium chloride deicing solution. No sand was used for deicing during this winter.

Household Rubbish Collection, Disposal and Recycling (978-658-4481):

The Department of Public Works is responsible for the Town's various refuse disposal and recycling programs. These programs include household rubbish and recycling; appliance, television and computer monitor recycling; yardwaste recycling; waste oil collection; and household hazardous waste collection. This year 345 cars (48 full cars, 81 half cars, and 186 small load cars of 3 gallons or less) participated in the Town's Household Hazardous Waste Day held on June 2, 2018.

Solid Waste and Recycling:

In 2018 the Town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	7,206	Tons
Recyclables Collected at Curbside	2,460	Tons (Recycled)
White Goods Collected at Curbside	81	Tons (Recycled)
Yardwaste Collected at Curbside	580	Tons (Recycled)
Yardwaste Delivered to Recycling Center	279	Tons (Recycled)
Cathode Ray Tubes (TV's, Monitors) Collected	23	Tons (Recycled)

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. Approximately 1,900 Christmas trees were collected at curbside by the Department of Public Works (Between January 2, 2018 and January 12, 2018).

Working under a Beneficial Use Determination (BUD) issued by the Massachusetts Department of Environmental Protection (DEP), the DPW removed the following waste material from our Yardwaste Center in 2018:

Water Treatment Plant Residuals	487	Tons
Street Sweepings	1,948	Tons
Compost Tailings	1,948	Tons

The mixed material was approved by DEP for cover material at the Merrimac, MA sanitary landfill.

Tree Division (978-658-2809):

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.

One public shade tree hearing was held this year for a resident who chose to request permission to remove healthy public shade trees, per MGL Chapter 87. The hearing was held on July 27, 2018 for two white pine trees located along the Town right of way at 33 Dadant Drive. No opposition was received at the public tree hearing, therefore permission was granted for the applicant to remove the trees at his own expense.

March brought three historic back to back Nor'Easters to Wilmington. Storm "Riley" occurred on March 2, 2018 and Wilmington experienced 1.5" of rain along with 65 mph winds. The second storm, "Quinn" which occurred 6 days later on March 8, 2018 brought heavy wet, snow and generated hundreds of calls to the DPW for broken trees and limbs throughout town. The last storm, which occurred on March 13, 2018 brought high winds and 31" of snow according to the National Weather Service. DPW crews spent the next several weeks prioritizing tree work and cleaning up town tree debris from roadways. Although the town did not decide to pick up private tree limbs from homeowner properties, crews did pick up town trees and any roadside private trees that clearly fell into the roadways. The DPW managed to handle these storms with only a few thousand dollars in contractual services assistance while surrounding towns were tallying multiple hundreds of thousands of dollars in contractual invoices.

Fifteen new trees were planted along Route 62 between Town Common and Central Street, on Middlesex Avenue near the Swain Green, and in the area of the Boutwell School. On May 30, 2018 the following trees were planted as part of Phase 1: 2 River Birch on Town Common; 3 Princeton Elms, 2 Lindens and 2 Honeylocust. Phase 2 included planting 6 additional trees: 4 Princeton Elms on Swain Green and 2 River Birch at Boutwell School on June 13, 2018. The project was made possible by a generous gift of \$5,000 from Analog Devices.

The Winter Moth, which has become a recent problem for New England communities, was again monitored this year. Winter moths in caterpillar form are defoliating insects which burrow deep into the bud of certain deciduous trees and feed on pre-emerged leaves. The caterpillars fall to the ground where they pupate in the soil until late fall / early winter where they emerge as moths and seek a mate. Winter Moth damage in 2018 was substantially less noticeable than previous years, a sign that biological control in other parts of the state may be having an impact on populations.

The Gypsy Moth died out in impressive numbers last year. Scientists have attributed this to the high amount of spring rainfall received in 2017 which led to a comeback of the naturally occurring fungus called *Entomophaga maimaiga* that naturally kills off the gypsy moth and keeps populations to manageable levels. Gypsy moth numbers in 2018 were still much less than two years ago, but their presence is still impacting deciduous trees. This pest will continue to be monitored over the next several years.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division. This year the Town used approximately 6,850 LED lights. LED lights use significantly less energy than conventional lights.

Cemetery Division (978-658-3901):

All regular maintenance work was carried out throughout the year such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc. In addition, a bench located near Section C was re-slatted using donated funds from resident Susan Rufo on August 1, 2018.

The following cemetery statistics were recorded:

INTERMENTS

Residents	83
Non-Residents	79
Moved/Disinterred	<u>2</u>
TOTAL:	164

Receipts	\$ 131,787.00
Reserve	\$ 24,162.00
Trust Fund	\$ 22,887.00

Parks & Grounds Division (978-658-4481):

In 2018, the DPW continued to implement the turf management plan that began in 2010. This turf management program has the goal of improving the safety and playability of the Town's approximate 40 acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long-term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.

In addition to implementing the turf management plan, the Parks & Grounds Division carried out regular maintenance such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All playing fields were fertilized and brush was cleared from the air vents at all the Town's schools.

The synthetic turf field at Wilmington High School and the new synthetic field at Yentile's received regular grooming and cleaning maintenance during 2018. GMAX concussion impact tests were also performed at both fields with passing results.

Two new "Buddy Benches" were installed at the Boutwell School and the Shawsheen School. The benches were funded by the PAC groups from each of the schools. The Boutwell School bench was installed on June 15, 2018 and the Shawsheen School bench was installed on October 23, 2018.

Annual dog park maintenance was performed by this division on June 13, 2018 with the importing of additional sand and general regrading of the area. The majority of the daily maintenance and general tidiness of this park is performed by the users of the dog park, with monitoring supplied by the Wilmington Animal Control Officer, Chris Sullivan.

The Division again worked with Chem Serve laboratories to collect quarterly samples of water from an irrigation well near the turf field in order to test it for water quality, as required by the Order of Conditions from the High School Project. All required parameters from the water samples were reported to be below GW-3 drinking water standards, as required.

The Division is also responsible for the daily maintenance and general upkeep of Silver Lake beaches. Both the main beach and Baby Beach were maintained, mechanically groomed and inspected for litter.

The Parks & Grounds Division was also responsible for the fall collection and removal of all leaves and tree debris from Town fields, parks and building grounds. This project utilizes the Department's tow-behind leaf vacuum and high-box body attachment.

Various repairs to town playgrounds were made this year as a result of on-going seasonal safety inspections that are conducted on the playgrounds.

Engineering Division (978-658-4491):

The Town's Engineering Division is responsible for providing engineering, permitting, surveying and inspectional services for various Public Works projects. In 2018, the Engineering Division provided these services for multiple projects highlighted by the following:

- Construction Project Manager for Route 125 Water Main Improvement Project;
- Design, permitting and construction oversight for Lawrence Street Sidewalk Extension Project;
- Design, permitting and construction oversight for Lawrence Street Culvert Replacement Project;
- Design and construction oversight for the new Pickleball Courts at Town Hall;
- Design of Curbing Improvements for Middlesex Avenue;
- Perform survey and permitting for the Barrows Wellfield Replacement Project;
- Perform survey and permitting for the Nassau Avenue Water Tower Replacement Project;
- Project Manager for Federal Street and Middlesex Avenue Intersection Improvement Project;
- Project Manager for Lowell Street and Woburn Street Intersection Improvement Project;
- Project Manager for Main Street Corridor Improvement Project;
- Project Manager for the EPA's MS4 Compliance.

The Engineering Division also provides internal support to various departments including Planning and Conservation, Assessors, Building, Health, Police, Fire and Recreation. This includes peer reviews for various applications including Site Plan Review, Subdivisions, Notice of Intent Applications, Stormwater Management Permits, Building Permits and Occupancy Permits. This also includes establishing surety and performing construction inspection services for various subdivisions and private developments including Murray Hill Estates, North Wilmington Estates and Green Meadow Subdivision.

Wilmington's Geographic Information System (GIS) is also run through the Engineering Division. The Town's GIS is the storage center for all of the Town's spatial data. Spatial data associates a geographic location to infrastructure through utilizing a coordinate system. This data is then illustrated on a map available online. As infrastructure is continuously being improved, expanded or repaired, it is imperative that data can be updated and edited in a timely manner to ensure the most accurate information is conveyed to the user. In 2018, the Engineering Division continued to implement dynamic map layers as the GIS program continues to push towards its goal of being the up-to-the-minute database for the Town. The GIS program is also responsible for implementing and maintaining databases for engineering operations and the operations of the Public Works as a whole.

In 2019, the Engineering Division plans to continue progress on establishing our electronic based file management system for more efficient access to Town infrastructure records. Hard copy record drawings, reports and permit applications are being continuously scanned to a PDF file format and saved on a shared network drive. The objective is to create an information hub for existing Town-wide infrastructure design and record drawings. This will improve the level of service the Engineering Division can provide to the community and various Town departments.

Water & Sewer Division (978-658-4711):

The Water Division of the DPW is responsible for overseeing, operating and maintaining the water system for the Town of Wilmington. With 138 miles of water mains, 7,500 service connections, 1,251 public fire hydrants, approximately 1,239 main valves, 3 storage tanks, 9 pumping stations and 2 water treatment facilities, the system provides drinking water and fire protection to 99% of the properties in Town. Personnel within the Water Division are also responsible for assisting the Highway Division with roadway snow and ice removal operations.

The following is a summary of projects completed and other pertinent information from the 2018 calendar year.

Water Division:

The Water Division continued the established practice of replacing undersized water mains using in-house personnel and equipment. The Water Division attempts to complete as many water main installations as possible since the cost savings of using in-house personnel and equipment is greater than hiring external contractors. Over the past year, the Water Division completed the following water main installation projects:

Woburn Street Water Main Replacement:

In July of 2018, the Water Division installed approximately 800' of new 12-inch cement lined ductile iron water main in Woburn Street, from Kajin Way to the area in front of 190 Woburn Street. This project was completed using DPW personnel and equipment. The new water main replaced an existing 10" cast iron water main that was built in the 1950s. This upgrade also included replacing two fire hydrants and upgrading individual water services in the area.

Oak Street Water Main:

In September of 2018, the Water Division installed approximately 350' of new 8-inch cement lined ductile iron water main in Oak Street, starting at 9 Oak Street and ending in front of 15 Oak Street. This water main extension project also included the addition of one new fire hydrant in the area.

Route 125 (Ballardvale Street) Water Main Replacement:

In 2018, Joseph P. Cardillo & Son, Inc., a contractor working for the Town of Wilmington, finished the installation of a new 12-inch cement lined ductile iron water main in Route 125 (Ballardvale Street). The project included the installation of approximately 3,800 feet of 12-inch cement lined ductile iron water main in Route 125 (Ballardvale Street), from the Salem Street/Ballardvale Street area near the North Intermediate School to the intersection of Route 125 and Ballardvale Street, including the portion that is located over Interstate 93 at the exit 41 overpass bridge. The new 12-inch ductile iron pipe replaced the same length of existing 6-inch undersized, unlined cast iron pipe that was installed around 1958.

Nassau Avenue Water Storage Tank Replacement Design and Bid:

Kleinfelder, a consultant working for the Water Division, finalized the design of a replacement water storage tank to be constructed on Nassau Avenue/Eagle Road. The new 400,000 gallon elevated style tank will replace the existing standpipe style structure, which was constructed in the 1920s. A public bid opening was held on August 29, 2018 and the contract was ultimately awarded to Statewide Aquastore, Inc. Construction is anticipated to commence in the Spring of 2019.

Salem Street and Shawsheen Avenue Wellfield Redevelopment:

Over the course of 2018, all of the wells at both the Salem Street Wellfield and Shawsheen Avenue were redeveloped. In February 2018, Well 9B at the Salem Street Wellfield and the Shawsheen Avenue Well were redeveloped by Maher Services, Inc. In September 2018, Well #9 and Well #9A at the Salem Street Wellfield were redeveloped by Denis L. Maher Company.

Barrows Wellfield Replacement Project:

In 2018, the Water Division worked with its consultant, Kleinfelder, to finalize the design for the replacement of the Barrows Wellfield. The existing wellfield, which was first constructed in the 1950s, is located in the wetlands and is difficult to access. Along with being difficult to access, the wells have become plugged and the piping has deteriorated to a point that the production of the wellfield is a fraction of the Massachusetts Department of Environmental Protection (MADEP) approved volume.

The new design calls for the installation of fifteen 2-inch wells and associated connections that will be located outside of the wetlands in addition to providing an increased volume of water. The project was competitively bid, with submittals being opened on November 28, 2018. The contract was awarded to N. Granese & Sons, Inc. in December and the project is scheduled to be started in early 2019.

Meter Calibrations:

In order to maintain an accurate account of water within the distribution system, 10 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the following locations: the aquifer at the pump stations, water into both water treatment plants (WTPs), water leaving both water treatment plants (WTPs) and at the Massachusetts Water Resources Authority (MWRA) vault.

Water Main Flushing Program:

During the months of April, May and June, the annual water main flushing and valve-exercising program was performed. A standard practice in the water works industry, this program helps to remove sediment and tuberculation that have accumulated in water mains. Another benefit of the program is that it is effective in reducing odor, taste and color in the water. Approximately **9.9 million gallons of water** were used to accomplish this task in 2018. While they are flushing the hydrants and operating the valves, employees also take the opportunity to identify any hydrants that are not in proper working condition. All fire hydrants identified are then repaired.

Pumping Statistics:

<u>Wilmington Treated</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>
Maximum per Day	2,036,905	272,313
Maximum per Week	13,697,308	1,831,191
Maximum per Month	56,809,479	7,594,850
 <u>MWRA Purchased</u>		
Maximum per Day	2,145,408	286,819
Maximum per Week	10,514,611	1,405,697
Maximum per Month	32,326,453	4,321,718
 <u>Combined</u>		
Maximum per Day	3,874,380	517,965
Maximum per Week	23,423,568	3,131,493
Maximum per Month	88,133,183	11,782,511
 Average per Day	2,202,680	294,476
Average per Month	66,998,192	8,956,978
 Total Purchased (MWRA)	183,174,598	24,488,583
Total Treated (Wilmington)	620,803,712	82,995,149
Total Provided for Distribution	803,978,310	107,483,731
 Total Pumped from Aquifer (Raw)	645,930,950	86,354,405

Precipitation Statistics:

Annual Rain Fall (Inches)	59.28
Annual Snow Fall Winter 2016-2017 (Inches)	86.25

Consumption Statistics:

	<u>GALLONS</u>	<u>CUBIC FEET</u>	<u>PERCENTAGE OF TOTAL PUMPED</u>
Municipal Use	14,614,155	1,953,764	1.8
Residential Use	440,633,658	58,908,243	54.8
Commercial Use	44,130,766	5,899,835	5.5
Industrial Use	287,250,737	38,402,505	35.7
Annual Water Main Flushing	9,871,670	1,319,742	1.2
Miscellaneous Hydrant Use	293,835	39,283	0.0
Total Accounted For Pumped	796,794,821	106,523,372	99.1
Unaccounted for Use *	7,183,489	960,359	1.0

* The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water used while fighting fires, street sweeping and theft.

Water Distribution:

The following new water mains were constructed in 2018:

<u>In-House Water Main Improvements</u>	<u>Length</u>	<u>Size</u>	<u>Hydrants</u>
Woburn Street	800'	12"	2
Oak Street	350'	8"	1

Water Mains Installed by Private Contractors

Hensey Way (Privately Owned)	1,370'	8"	3
------------------------------	--------	----	---

Sewer Division:

The Sewer Division maintains approximately 34 miles of main pipe, 11 pump stations, 1,752 services and a septage receiving facility. Wastewater flow from Wilmington discharges to the MWRA's Wilmington Trunk Sewer at the Wilmington/Woburn town line and ultimately to the MWRA Deer Island Treatment Plant.

Over the past year, the division continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. As part of standard operating procedure, all pump stations were inspected daily to ensure they were operating properly.

In general, the sewer system continues to be in very good condition.

Sewer Inflow/Infiltration Analysis:

In 2018, the Town continued to work with Arcadis, a sewer engineering consultant, towards developing an Inflow/Infiltration Control Program, as required by the MADEP.

Infiltration is groundwater which enters a sanitary sewer system through defective pipes, pipe joints, service connections or manholes. Inflow enters a sanitary sewer system during and after precipitation events by means of downspouts and roof leaders, foundation drains, yard and area drains, sump pumps, interconnections between catch basins and storm drains and through defective manhole frames and covers.

With Phase 1 completed in 2017, Phase 2 of the program was started in 2018. While the first phase provided a high level, general analysis of potential I/I by way of metering and analyzing various sub areas of the sewer system, phase 2 was geared towards identifying specific locations of deficiencies and then developing subsequent recommendations on how to address the issues. In order to determine the sources of infiltration and inflow, a series of closed circuit (CCTV) inspections, manhole inspections, smoke testing and dye testing were conducted in 2018. Based on the results of the inspections, a sewer improvement plan was developed. It is expected that the next phase of that plan will commence in 2019.

HUMAN SERVICES & CONSUMER AFFAIRS

Library

In 2018, Wilmington Memorial Library (WML) continued to implement the FY16-FY20 Strategic Plan by meeting the goals and objectives that focus on the following: community, literacy and lifelong learning, technology, marketing, facility and staff. The 2018 Annual Report highlights activities and services that reflect how the library is making progress in these areas to better serve Wilmington residents.

Community

In 2018, WML sponsored a variety of signature events that fostered civic engagement and community collaboration. Our premier signature series, *Revive Civility*, a month long initiative to raise awareness of the importance of engaging in civil conversations, was held in September. Dr. Carolyn Lukensmeyer, Executive Director of the National Institute for Civil Discourse, was the keynote speaker on September 6. She spoke about the causes of incivility, in the political arena and beyond, and offered tips on what to do about it. Over 85 people attended this event, including representatives from state and local government. Her presentation



Library Director Tina Stewart, Senator Bruce Tarr, Dr. Carolyn Lukensmeyer, Representative Ken Gordon and Assistant Library Director Charlotte Wood

set the tone for the other related programs that followed during the month. In addition to offering programs related to civility, the library had books on display that dealt with civility and kindness. Multiple copies of the two featured books *Choosing Civility* by P. M. Forni and *Treating People Well* by Lea Berman and Jeremy Bernard were purchased. These books were selected for the library's monthly book discussions. We also offered a number of children and teen programs that dealt with kindness and etiquette as well as some passive programs such as the "Kindness Tree" and "Post It Positivity Wall" to encourage patrons to think positive and kind thoughts. Many participants throughout the month indicated they thought that addressing civility was timely and important. Going forward, WML will include programs related to civility to keep it in the forefront of our daily lives.

There were a number of other events throughout the year that demonstrated how the library works with community partners and supports community connections. In April, Assistant Library Director Charlotte Wood and Technology Librarian Brad McKenna worked with Elderly Services Director Terri Marciello, Museum Curator Terry McDermott and WCTV Director Shaun Neville to capture "Life in Wilmington 1940s-1970s." Twelve longtime residents, including a centenarian, participated in this local history day at the Buzzell Senior Center. WCTV recorded the interviews and the library staff digitized personal photos.



In May, WML hosted a Passport Fair, put on by the U.S. Department of State Boston Passport Agency. Over 150 people attended and noted their appreciation for the ease and convenience of having the opportunity to submit a passport application locally on a Saturday.

Also in May, the Youth Services Department hosted a successful Pet Show. Fourteen pets and their families participated in the show with 70 people in the audience. Feedback was

very positive with many requests for hosting another pet show in the future.

In June, WML and the Wilmington Police Department began hosting “Coffee with a Cop” on the third Wednesday of the month to give residents the opportunity to chat with a police officer.

On June 9, WML sponsored another successful Town Wide Yard Sale with 75 homes hosting sales.

WML partnered with the Wilmington Rotary Club to share the cost and host “Movies on the Swain” on Friday evenings during the month of August. Four family-friendly movies were scheduled: *Coco*, *Pitch Perfect*, *Sing*; and *Grease*. Unfortunately, *Sing* had to be cancelled due to weather but the other movies all had an average attendance of about 50 people. Members of the Rotary Club were in charge of setting up and taking down the screen, which was a big undertaking, especially in the summer heat.



In collaboration with the Wilmington Sons of Italy, the library hosted six programs highlighting Italian-American heritage throughout the month of October. Topics ranged from the history of Boston Italians to rustic Italian food. Each program drew large crowds and had rave reviews. Boston's North End film and discussion program on October 11 had over 100 people with standing room only. A wonderful After Hours concert titled "An Italian Celebration" concluded the series.



Literacy

The Youth Services Department continues to offer a wide variety of programs that support literacy. Our flagship programs for preschool children are our storytimes, offered both at the library and in the community. An average of 140 children from the ages of birth to 6 years old register for each of our five 6-week storytime sessions held during weekday mornings. In addition, a variety of drop-in storytimes are offered including monthly evening storytimes, Saturday morning storytimes and a Friday morning program. During the summer, Storytimes in the Sun were conducted at Silver Lake Beach, Yentile Farm and the Wilmington Farmers Market. In addition, librarians presented storytimes to 200 children attending the Wilmington Recreation Department's Tiny Tots and Kids Club programs. WML Youth Librarians also conducted storytimes at local day cares and preschools and to all WPS Kindergarten classes as a part of the summer reading promotion. In 2018, storytime attendance totaled 7,380.

Teen Librarian Brittany Tuttle collaborated with the Wilmington Middle School librarian on a Winter Reading Program with a Harry Potter theme. Students were randomly assigned to one of the four Hogwarts Houses and each house competed to log the most reading hours. The winning house got to attend a pizza party and interactive Harry Potter movie viewing at the library. The Harry Potter Winter Reading Program totals were: 138 total registrations and 5,876 total hours read. Permission was granted from the Board of Selectmen to install a Story Walk at Rotary Park. Laminated pages of a book will be displayed around the pond at the park. Three local Girl Scouts working on their Silver Award are assisting with the project.

The Youth Services Department presented another robust Annual Summer Reading program offering 105 youth programs with an attendance of 4,135. In addition, 1,122 kids and teens registered for the summer reading program and read a total of 7,401 hours. Adult patrons also enjoyed the annual summer reading incentives. For every two books read, patrons could spin a carnival-like wheel for a chance to win a variety of prizes. Spinning the wheel was very popular and the format made it easy for people to participate. We had 376 submissions for a total of 752 books read! The summer reading program finale Summer Bash was once again held on the Swain Green in August with over 300 attendees enjoying music, games and good food.

A group of local writers who have been meeting at the library for the past three years under the tutelage of Barbara Alevras, a Wilmington resident and writing enthusiast, proudly published a collection of their work *The Writers Next Door*. The library hosted their book launch on Monday August 20 with a wonderful turnout of 75 people. The writers groups demonstrate how the library creates a means for connecting people with similar interests and in this case bringing together those looking for writing support. Proceeds from the sale of the book were donated to the Friends of the Library.

Lifelong Learning

In January, we started off the New Year by offering 31 Day Reset, a series of programs geared towards de-stressing, relaxing and resetting for the new year. All of the programs were well attended and well received.

In March, WML hosted our first “How To” Fair. We partnered with 18 local businesses and community members to present workshops to the community on topics such as “How to Raise Chickens” and “How to Hack Trader Joe’s.” The event was scheduled like a conference with multiple sessions happening throughout the library at one time. We had over 300 people attend the workshops and had great feedback from presenters and attendees, as well as interest from other libraries in hosting their own fair.

In October and November, WML hosted the Etsy Craft Entrepreneurship; a program series that teaches crafters how to start an online shop. Etsy seller Jen Pepper of the Chatty Press was hired to teach the program. Ten students participated in the program. Feedback from the teacher and participants was very positive and we look forward to seeing their shops.

We added new items to our Library of Things collection including a laminator, label maker, tent, food dehydrator, Amazon Alexa, mini video projector, Roku and trail camera. We also added Jigsaw Puzzles and some “experience kits” including Hand Lettering, Dot Journaling and Pickleball. The Youth Services Department put together themed backpacks and healing kits to connect children and families with resources that address a variety of needs and, in some cases, emotional trauma.



Technology

In January, WML hosted our first “Girls Who Code” series. This national nonprofit organization working to educate, inspire and equip high school girls with the skills and resources to pursue opportunities in computing field. Employees from Analog and a few local parents assisted in teaching this program. We will be a host site again in 2019.

Our one-on-one tech classes offered by Technology Librarian Brad McKenna continue to be popular. Longtime volunteer Carmine Lavino, who assists with these classes, was featured in the *Lowell Sun* in a series highlighting local volunteers. In addition, Mr. McKenna, with the help of Assistant Librarian for Teen Services Brittany Tuttle, launched “Tech Buddies,” a new volunteer program connecting tech savvy teens and members of the community in need of assistance navigating their phones, tablets, cameras and the Cloud.

Wi-Fi printing was added in late December enabling patrons to print from their smart phones and laptops. We also purchased a turntable for the Digital Media Lab, which allow patrons to digitize their old LP records.

Marketing

In January, Marketing Librarian Danielle Ward and Adult Services Librarian Kim Blakely went live with “Conversations in Cardigans.” They videotaped themselves chatting with each other about upcoming library events, new resources at the library and books they were reading. These quarterly “episodes” were typically filmed in the car after they distributed brochures at the train station and then posted on Facebook where they received great engagement and positive response.

Marketing Librarian Danielle Ward coordinated WML’s presence during the Town of Wilmington’s Fun on the Fourth festivities. She arranged to have library Pages dress up as three princesses and one as the Cat in the Hat for Family Day. Approximately 200 kids and their parents came by to meet the princesses. The Cat in the Hat was stationed at the Book Store Next Door to greet customers. Kudos to everyone especially the library Pages for being such good sports on a very hot morning!



Staff

Erin Driscoll started work as our new Technical Services Assistant in January. Erin replaces Diane DeFrancesco who retired in December 2017. Part-time Library Associate Sonia Lacombe who worked in the Youth Services Department for five years resigned in July. Laurie Wierzbicki joined the staff to fill the vacancy as a part-time Library Associate in August.

Assistant Children’s Librarian Victoria Oatis and Assistant Librarian for Teen Services Brittany Tuttle attended the Public Library Association Conference in Philadelphia in March. Both Victoria and Brittany were inspired with great ideas for WML! Marketing Librarian Danielle Ward attended the New England Library Association Conference in October where, along with librarians from Wakefield and Norwood, she presented a session about Welcome Receptions for new residents. WML was the first library in the area to offer a new resident welcome reception followed by Wakefield, Reading, Tewksbury and Norwood libraries. Technology Librarian Brad McKenna and WCTV’s Lisa Kapala garnered the Best Podcast award at the Massachusetts Creator Awards for the “Digital Divide”.

Five librarians attended the “Black Belt Librarian” workshop in May. Warren Graham, an expert on the topic of safety and security in a public library, gave tips on how to deal with behavior problems in a way that solves the problem and keeps staff and patrons safe. Staff training included a CPR and first aid refresher course presented by Town Nurse Traci Mello in June. In August, Samantha Reif, Health and Recovery Coordinator, presented training to the library staff on understanding and dealing with mental health issues in a public library setting. In December, staff enjoyed a tour of the Harnden Tavern presented by Museum Curator Terry McDermott.

Facility

In August, the Board of Library Trustees voted to use \$24,770 in state aid funds to contract with Russo Barr Associates to do a feasibility study to determine the cost of adding a meeting room and study room on the second floor of the library. Funding for this expansion project would come from the Barbara Johnson Trust, which totals \$386,000. Andy Barr of Russo Barr Associates presented the results of the study at a Trustees meeting in December. He reported that the estimated cost of adding a room onto the rear of the second floor of the building would be well beyond the available funds. Building code requirements added to the cost of this addition. However, other options for building improvements are being explored.

The Friends of the Library Annual Appeal 2018 was earmarked to raise additional funds for a seating area in the green space behind the library. We hope to begin the work in early spring 2019 and have the project completed by summer.

Using state aid funds, new furniture was purchased for the Children's Room and for the first floor quiet study area. In addition, we purchased a puzzle table where patrons can enjoy adding a few pieces to a jigsaw puzzle while visiting the library.

Acknowledgements

James Banda, who was a Library Trustee for 26 years, passed away on January 26. He also served on the Planning Board and Board of Selectmen. The small meeting room was named in his honor at the May 2010 Annual Town Meeting in recognition of his service to the library and to the town. Donations in his memory were made to the Friends of the Library and were used to support the library's "Revive Civility" initiative.

Joan Grady, who served on the Board of Library Trustees for 20 years, stepped down in May. Town Manager Jeffrey Hull appointed Kathleen Reynolds to fill the vacancy.

The Friends of the Library is acknowledged for its ongoing support. We thank the cadre of dedicated volunteers including members of the Executive Board, Book Store Next Door volunteers, hospitality committee and all Friends who, by their membership, believe that a good public library is an important community resource.

Going forward, in January 2019, WML will begin the process of developing the strategic plan for FY21-FY25. We look forward to working with community stakeholders as we assess how best to add value to the lives of Wilmington residents.



Officer Brian Gillis Reads to
Local Students

LIBRARY STAFF

Library Director - Christina Stewart
Assistant Library Director - Charlotte Wood
Administrative Assistant - Gloria Corcoran

Adult Services Librarian - Kimberly Blakely
Marketing Librarian - Danielle Ward
Technology Librarian - Bradley McKenna
Youth Services Librarian - Barbara Raab

Circulation Librarian - Linda Pavluk
Assistant Technical Services Librarian - Linda Harris

Assistant Children's Librarian - Victoria Oatis
Assistant Teen Services Librarian - Brittany Tuttle

Adult Department Circulation Assistants
Ruth Ellen Donnelly, Desiree Maguire

Library Associate Laurie Wierzbicki

Children's Department Library Associates
Lisa Crispin, Kristen Gake

Technical Services Assistant - Erin Driscoll

Library Pages

Donalissa Alphonse, Beverly Banks, Britney Chin,
Elise Lentini, Joshua Rainone
Jacqueline Strob, Alexander Vlamis

LIBRARY STATISTICS FOR 2018

Hours Open Weekly		
Winter		64
Monday through Saturday 9-5		
Monday through Thursday evenings 5-9		
Summer		56
Monday through Friday 9-5		
Monday through Thursday evenings 5-9		
Population		22,573
Number New Patrons Registered		704
Total Registered Borrowers		13,814
Number of library visits		133,578
Number of Items in Collection		47,147
Print and Electronic Subscriptions		189
Museum Passes		13
Circulation		202,158
Physical	175,126	
Digital	27,032	
Interlibrary Loan		47,888
To Other Libraries	19,664	
From Other Libraries	28,224	
Information Services		
Information Desk Transactions		5,759
Internet Sessions		10,760
Website Hits		300,614
Meeting Room		1,142
Library	955	
Community	187	
Library Programs		981
Children's Programs	464	
Teen Programs	74	
Adult Programs	443	
Total attendance at programs		20,657
Children's Programs	15,273	
Teen Programs	560	
Adult Programs	4,824	

Wilmington Arts Council

The Wilmington Arts Council is a Local Cultural Council (LCC) made up of volunteers to fund cultural projects that will benefit the Town to the greatest possible extent. In Massachusetts, public funding for the arts is provided through a central agency, the Massachusetts Cultural Council, and Wilmington is one of the 329 LCCs in the Commonwealth. This extensive grassroots system of public support for community cultural programs is unmatched anywhere in the United States. LCCs are made up of volunteers who are appointed by the community's chief elected official.

The Wilmington Arts Council currently has nine active members. Jean Chang and Linda Molloy continue to serve as Co-Chairs. The Council welcomed three new members in 2018: Jeannette Corbett, Holly Popeo and Judi Hughes. All of them are accomplished artists and have already added vibrancy to the Council with fresh ideas for the coming year.

For Fiscal Year 2018, the Council distributed \$4,970 among eleven grant applicants. Grants included funding for projects for all age groups: Museum passes, musical and dance programs, inspirational speakers and theatrical productions.

Watercolor lessons taught by Louise Anderson and oil painting lessons taught by Paul Ciaramitaro continue to be very popular throughout the year.

The Stewart Highland Pipers and the Merrimack Valley Chorus continue to hold rehearsals at the Arts Center building on Tuesday, Wednesday and Thursday evenings.

Members of the Arts Council meet every Tuesday morning to paint together, as well as to brainstorm for future Council plans.

The Annual Art Show was held in June and, as always, was well attended by both Wilmington residents and people from surrounding towns. The Reception for the show is always an elegant affair, with live piano music, refreshments and a wonderful opportunity for the public, local artists



and their friends and families to meet each other and view the exhibited pieces. This year we had several new exhibitors and it was one of our largest shows to date.

Piano recitals continue to take place throughout the year and are growing in number. During the year, many music instructors and educators held recitals and concerts at the Art Center. These included piano, strings and voice.



This fall, the Arts Council held a “Meet and Greet” afternoon with the Buzzell Senior Center. The Council hosted approximately 35 seniors and provided refreshments, exhibits and demonstrations of the Art Center activities. Thanks go to our member, Jeannette Corbett, and Terri Marciello, Elderly Services Director, for initiating this event. Council members and Terri all provided a beautiful array of desserts and snacks to enjoy as we learned more about each other. To add

to the festive atmosphere, a professional pianist, Bruce Margeson, entertained throughout the event.

The Wilmington Arts Council is currently looking into additional ways to provide cultural programs and activities to the people of Wilmington and we are communicating more closely with other Town departments for ideas.

Sarah D. J. Carter Lecture Fund Committee

The Sarah D. J. Carter Lecture Fund Committee has continued to bring the people of Wilmington interesting and entertaining programs since 1910 through the generosity of prominent citizen, at that time, Sarah Davis Jaquith Carter.



The five member Committee; Adele Passmore, Ann Berghaus, Barbara Bishop, Andrea Houser and Ann St. Onge are dedicated to keeping Mrs. Carter's bequest alive.

2018 was the 108th year and the Committee decided to highlight the music of country legend, Johnny Cash. Committee member Barbara Bishop delved deep into the numerous entertainment sites on the Web - finding a group called "Counterfeit Cash". Rodney Brunelle as Johnny Cash, Jorene Lange as June Carter and their band were just as close to the originals as you could get! Nearly 200 residents attending the October 12, 2018 concert were in agreement that, once again, the Committee made a wonderful choice for this year's show.

Sarah Carter's wishes were that all programs remain free of charge. As her Trust Fund continues to dwindle; there is deep concern as to how many more years these programs will continue. We are sincerely thankful to the Wilmington Council for the Arts, through the Massachusetts Cultural Council, which awarded a grant to the Sarah D. J. Carter Lecture Fund, enabling us to present this concert.

We wish to thank Town Manager Jeffrey Hull for his assistance and support; as well as George Hooper, Superintendent of Public Buildings, and his staff for their continued help with these programs. Also, thank you to Kirkwood Printing of Wilmington for their generous donation of printing the program brochures.

The Committee hopes to see you in the fall at our 2019 program.

Historical Commission

The Wilmington Historical Commission exists to support the preservation and conservation of Wilmington's significant stock of historic resources, while educating our citizens to make them aware of those resources.



Lisa Stira prepping for the Holiday Social at the Town Museum

This year the Wilmington Historical Commission is proud to be working with Historic New England in the preservation and stewardship of two historic properties in Town – the Boutell-Hathorn House and the Butters-Avery House (known locally as the Butters Farm House). Both are private residences.

Rehabilitation work continues at the Butters Farm House, which will be a locally-owned comfortable home with historic significance when work is complete. Much thanks to Historic New England for all their work overseeing these two properties.

The Historical Commission continues to consider and support projects that could increase public awareness surrounding the Town's historic resources. The Town has five National Register Historic Districts and the installation of signs marking some of these districts is being contemplated as a future Historical Commission project. The Commission is also considering a program to replace some of the historic house plaques placed on houses of significance around Town. Some of these wooden plaques are over twenty years old, deteriorating and in need of replacement. Another project on which the Commission has been working is the restoration of the historic street lamp on Wildwood Street that is near the entrance to the Wildwood Cemetery and adjacent to the Hiller burial site.

The Historical Commission continues to be interested in understanding the condition issues and future plans for Town-owned buildings of historical significance, including the Buzzell Senior Center and the school administration's Roman House. The Commission was pleased to see a renovation of the roof at the Roman House; this building is still in use by the School Department and its maintenance will be to the benefit of that department, as well as contributing to the preservation of an architecturally significant building in the Town's Centre Village Historic District.

December is a busy time in Wilmington and the Historical Commission is proud to participate in Town activities during this festive season. In keeping with past seasons, the Commission was happy to donate a gift basket to the We're One Wilmington's Festival of Trees holiday fundraiser and the year ended with the Harnden Tavern's popular Holiday Social.

Memberships in historic preservation organizations were renewed. Memberships include Historic New England, Preservation MASS, the American Association for State and Local History, the New England Museum Association and the American Alliance of Museums.

Wilmington Town Museum Curator Terry McDermott works with the Commission and local citizens to create events and presentations of interest to the local community. This year saw the return of the Haunted Woods event and a Harvest Festival with the Wilmington Company of Minutemen in October, as well as the Holiday Social in December. All programs are open to the public.

Bonny Smith was voted the new Chairman of the Commission in the fall of 2018. Kathleen Black-Reynolds, Gerry Duggan, Diane Harvey, Bob Mallett, Megan Delehanty Coslick and Jesse Fennelly remained active Commission members. Denise Gentile continues as Clerk of the Commission.



Gerry Duggan and Mary Ethier at the Town Museum's Holiday Social.

The Wilmington Town Museum is the centerpiece of the Historical Commission's mission to inform the public about the Town's rich heritage. The Commission is very pleased to acknowledge the support of the many volunteers that assist Museum Curator Terry McDermott in presenting programs for the public. Returning long-time volunteers this year included: Ann and Steve Berghaus, Adele Passmore, Jean Hartka, Jim Durkee, Bob and Mary Ethier, Steven Leet, Nicole Barry and the Wilmington Company of Minutemen. Newer volunteers included Christine Johnston, Sandra Baglio, Lisa Stira, Pat Sullivan, Jean Tortorella and Diane Breslin. Thanks are due to all these people who helped make the Museum a significant community institution. Thanks are also extended to all members of Town administration that support the work of the Commission and the Museum, especially the Town's Department of Public Works and the Public Buildings Department.

The Wilmington Historical Commission meets on the second Monday of the month at Town Hall and the Wilmington Town Museum.

Col. Joshua Harnden Tavern and Wilmington Town Museum

Located at the site of the historic Col. Joshua Harnden Tavern, the Wilmington Town Museum is proud to work with the Wilmington Historical Commission to bring the following programs, exhibits and events to the Town's citizens:

March - *Wilmington Minuteman Company Installation of Officers*
An annual event for the Wilmington Minutemen, the public is always invited to watch this brief ceremony and chat with the Minutemen about the practices and goals of their organization, which has been supporting historical awareness in Wilmington for decades.

- April - *Buzzell Senior Center On the Road Exhibit*
Wilmington High School and Other Photos: 1940's – 1970's
 In conjunction with the *Life in Wilmington* program, which was offered as a joint venture of the Wilmington Memorial Library and WCTV in an effort to capture the photo and video memories of Wilmington's senior citizens, the Museum mounted at the Senior Center an exhibit of mid-twentieth century class photos from Wilmington High School. Also on display was the George Spanos collection of Wilmington service men and women collected during World War II.
- June - *Flag Day*
 The Wilmington Company of Minutemen's annual Flag Retirement Ceremony took place on June 14 and was well-attended.
- July & August - *Brown Bag Lunch and Games*
 The Museum has offered this program for more than ten years. Citizens have an opportunity to visit the Museum grounds for a picnic lunch on Friday's throughout the summer, with old fashioned outdoor games such as ring toss, hoop rolling and cup and ball provided for entertainment.
- September - *Wilmington Memorial Library*
On the Road – Wilmington Cemetery Stroll
 After a year hiatus this event made a return, sponsored by the Wilmington Memorial Library. Terry McDermott led the stroll, which this year included visits to the gravestones of some of Wilmington's prominent Italian-American citizens as part of a series of library programs saluting the Town's Italian heritage.
- October - *Harvest Festival*
 Another past program which returned this year, this popular and very well-attended event was presented by the Wilmington Company of Minutemen, with assistance from the Wilmington Historical Commission. With beautiful weather providing the backdrop, visitors to this event were able to watch and participate in craft, cooking and game activities, all managed by Wilmington Minutemen dressed in colonial uniform. Visitors also had the opportunity to participate in tours of the inside of the Museum, led by Curator Terry McDermott. Adele Passmore returned with her beekeeping and honey production exhibit. Refreshments were provided by the Wilmington Historical Commission and included the apple crisp that is traditionally offered at this event.
- Haunted Woods*
 The *Haunted Woods* event was back for the fifth time on the grounds of the Harnden Tavern. The event was presented by Stephen Valenti and a large team of volunteers from Wilmington High School and beyond. The snack bar provided by Wilmington C.A.T.S, the parent run organization supporting Choral and Theater groups at Wilmington High School, also returned this year, and has proved to be a popular addition to the program. The event was scheduled to take place over two weekends in late October and was as popular as ever, although, sadly, one night the event was cancelled due to poor weather conditions.
- December - *Annual Holiday Social*
 Preparation and presentation of this event was led by Historical Commission member Diane Harvey, with the assistance of members of the Historical Commission and returning volunteers Adele & Betsy Passmore, Steve and Ann Berghaus, Jean Hartka, Steve Leet, Denise Gentile, Paul Rich, Christine Johnston and Nicole Barry. This experienced group was delighted to welcome new volunteers Lisa Stira, Pat Sullivan, Jean Tortorella, Diane Breslin and Sandra Baglio to create another amazing event! Wreaths, trees and floral arrangements were placed to create an amazing holiday refuge, evoking the holiday settings of long ago. Visitors enjoyed

the holiday décor, crafts with the assistance of Girl Scout Troop #68231, the singing talent of Girl Scout Troop #65083, and delicious refreshments, especially Adele Passmore's traditional hot mulled cider.

Other events in which the Town Museum participated this year included staffing the Community Organizations table at the Wilmington Farmers Market, leading the New Teacher Orientation Tour of the Wilmington School Department, distributing information at the Welcome to Wilmington event at the Wilmington Memorial Library in October and appearing on WCTV in December for a broadcast highlighting community organizations and events.



Diane Breslin, Jean Tortorella and Pat Sullivan
Prepping for the Holiday Social

Building maintenance and improvements this year included repair of screens on the back porch and back entrance, repointing of some storm windows in the back of the building, reinforcement of the wood ramp near the back entrance and replacement of rotted gutters and other woodwork at the Carriage House. Restoration of the antique windows on the Tavern building will continue as funds become available.

The Town Museum appreciates donations of photos, documents and

artifacts that allow us to expand our collection and to tell the story of the Town of Wilmington. In the past year, the Museum received donations from Carolyn Gable, Joyce Dalton, Robert Lawrence and Walter Jamieson. The Museum is also grateful for cash donations to the Museum from the Haunted Woods event, as well as from private citizens. We thank everyone for their contributions which allow us to build our Museum and make it an accurate reflection of our Town's past.

We are also grateful for Museum volunteers who are vital to the continued success of our Town Museum. Thank you to all the volunteers who were cited as participants in the Holiday Social as well as participants in all other events at the Museum in the past year. Special thanks to the Wilmington Company of Minutemen who continue to support the Museum in all its endeavors; Stephen Valenti and his family for their work on the popular Haunted Woods, as well as their army of volunteers; and Steve Berghaus for his continuing work to preserve and present the exhibits of the Carriage House, as well as his work on building maintenance issues. The Museum greatly benefited from the work of two Senior Tax Work Off participants, Sandra Baglio and Thomas Merola, and we thank them as well for their work at the Museum.



Denise Gentile, Adele Passmore and Bertha Deprez at the Holiday Social

A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to other towns or organizations. The Department is funded by a variety of sources. The town-appropriated budget provides for a full-time Director and Senior Clerk as well as some limited supplies and staff training costs. Program fees fund the position of the Program Coordinator and heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.

Volunteers are critical to the success of Recreation programs. Volunteers might find themselves spreading out candy for the Easter Egg Hunt, coaching a T-Ball or Basketball team or distributing treats to children marching in our annual Horribles Parade. We greatly appreciate our residents who give so generously of their time and most report that they also gain on personal levels by



Fenway Park Tour

volunteering. This year, we received generous donations of product and services from local businesses and organizations including Frito-Lay, Utz, Wilmington Fire Department, Wilmington 4th of July Committee and the Wilmington Police Department.

The Recreation Department continues to improve and augment our program offerings to meet the ever-increasing demands for classes, activities, entertainment and travel experiences. The Department strives to meet the increased demand for children's

programs by expanding the scope and number of these programs. We actively solicit suggestions for future offerings and encourage our talented residents to consider teaching a class. Some new classes in 2018 that were well received included "Under the Sea" cartoon drawing, Introduction to Photography and a basic physics class titled "Gadgets and Contraptions". We offer a wide range of classes to inspire adults to try something new. Some of our most popular programs include Upholstery, 35+ Basketball League, and Yoga classes. In 2018 we also offered a Bocce League, a Round Robin Pickleball program and several fun craft classes.

Our holiday and seasonal celebrations enhance the sense of community and identify Wilmington as a unique town. They include the Easter Egg Hunt, Fishing Derby, Concerts on the Common, Horribles Parade and Santa's Workshop. We have also collaborated with other Town departments to enhance our offerings and broaden our audiences. For example, we collaborate with the Police Department and the Board of Health on Police Beach Day, we attended the "Welcome to Wilmington" night offered by the Wilmington Memorial Library to new residents and we were present at the WPS Behavioral Health and Town of Wilmington Employee Health Fairs.

A mainstay of the Recreation Department is our sports leagues and programs. We offer basketball programs for ages 4 (Kinder Basketball) through adult (Adult Gym and 35+ Basketball League), with registrations of hundreds of children each year for the Jr. and Recreation Basketball Leagues. In an attempt to maximize the quality of our basketball leagues, we offer both referee and coach clinics. Other recurring and tremendously popular programs include “The Rookies” T-Ball, a Volleyball clinic and skating lessons at Ristuccia Skating Rink. We continue to offer “Saturday Night Lights” Flag Football that is fun for entire families. Recognizing the benefits of physical activity, we have introduced new offerings this year that promote health and wellness for adults including Couch to Crossfit, Power-Up Fitness, Yoga for Athletes and “Off and Running”, a motivational and instructional program for beginner and intermediate runners.

Summer is extremely busy for the Department as we offer a multitude of programs for families and residents. The Playground and Tiny Tots programs offer summertime recreation and socialization for Wilmington children. Other offerings include an opportunity to try something there is no time for during the school year. Some examples include two basketball leagues that play outdoors under the lights in the evening, sailing lessons on the Charles River in Boston, “Adventure Kids: Kayaking Clinic” on Silver Lake, golf and tennis lessons and several sports clinics. We offered a variety of trips in the summer including a day trip to Cabbage Island and Boothbay Harbor, another to Block Island and a day that combined a tour of Fenway Park with a Duck Boat Tour of Boston. In addition, the Recreation Department is responsible for the oversight of Town Beach at Silver Lake.

We continue to offer movie and event tickets at reduced rates and we are also able to secure tickets to “difficult to come by” events such as a Red Sox game and a Disney on Ice production. We offered discount tickets to popular destinations like Six Flags, Water Country, Canobie Lake Park and the Topsfield Fair. We also sold tickets to local theater productions for shows like “Aladdin”, “Waitress” and “Hamilton” at the Boston Opera House. Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer gift certificates that may be redeemed for any of our programs or trips. Increasing numbers of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends.

Our trips continue to grow in popularity as residents enjoy round trip transportation to and from Wilmington, reasonable prices and the ease of having a pre-planned itinerary. Perennial favorite day trips include New York City in May, October and December and trips to Foxwoods and other casinos. New trips that were thoroughly enjoyed included A Taste of Providence, Mark Shelton as Elvis, Vine to Wine Delight and “Christmas Amore with the Sicilian Tenors”. During the summer the children enrolled in the Playground and Tiny Tots programs could participate in several age appropriate field trip excursions. We offer theatre trips so that residents can easily purchase tickets to current offerings in Boston that include bus transportation, thus avoiding both parking and traffic hassles. In 2018 our overnight trips included: an Escape to the Jersey Cape (Cape May), an Alaska Mountain Medley Cruise Tour, a trip to the Black Hills and Badlands of South Dakota and a visit to Bar Harbor and Acadia National Park.



The “Recreation Travelers” in the Badlands of South Dakota

The Recreation Department is privileged to “give back” to Wilmington and its residents. In 2018, we funded half of the new, dedicated Pickleball courts at Town Hall and the outdoor Ice Skating Rink at Rotary Park. We continue to self-fund our community events to further our positive impact on Wilmington residents.

In an attempt to be as accommodating as possible, we have an online registration system providing residents the option of registering for most of our programs and trips from the comfort of their home. Of course, registrations can still be handled in the Recreation Office by phone, mail or drop-off in the Town Hall night slot. Our newsletter is available online through the Town website by accessing Recreation, followed by the link for “Recreation Matters”. Our newsletters are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

In order to improve our communication methods to our residents, we maintain a Facebook profile page. Having a social media presence allows us the opportunity to interact with people in a relaxed, online environment at no cost to the department. We are able to share announcements about new events or happenings, market our existing programs and receive direct feedback from our customers. Additionally, our visitors are able to ‘Like’ and share our posts as well, thereby expanding our outreach to potential new customers.

Wilmington is a suburban community, considered a “well located town”, with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today’s recreation consumer is searching for opportunities to access all of these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science class, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations of time from volunteers that we receive are evidence of the appreciation of local residents for the Recreation Department. We are an ever-changing environment and a solution to the continually changing needs of our residents. The Recreation Department’s ability to adapt, and our commitment to provide quality service, are trademarks that we stand by.

Elderly Services

The Department for Elderly Services theme for 2018 was “Better Together”, with close to 5,000 elders 60 years and older living in Wilmington, this made it an eventful year. The Department of Elderly Services holds two main purposes first, a social service department that provides case management, resource and referral, home delivered meals and transportation. The second, as a center for residents 60 and older to gather to share in educational, recreational and social programming.

Older adults are the fastest growing segment of the population, both in Massachusetts and nationally. The Commonwealth is at an inflection point where, for the first time in our history, we have more residents over the age of 60 than under the age of 20. The percentage of the Commonwealth’s population aged 65 and over was projected to increase from 15 percent in 2015 to 21 percent in 2030.



The Buzzell Senior Center is an important and vital place in our community where our elders can gather for support, socialization, fitness and/or other services provided for older people. The resources and activities help many older people remain a vital part of their communities. The department strives to fulfill this by providing opportunities for seniors to enhance their physical, emotional, intellectual and spiritual well-being. There were over 28,500 elder visits (people 60 years and older) this year to the center. Wilmington stands out with the services that are provided to its elders, but one service that stands out the most is our free transportation service. For all Wilmington residents 60 and over transportation is provided within a 13 mile radius of Wilmington. We are extremely pleased to have a full-time van driver, Sonja Halliday, to meet their transportation needs. The van is equipped to handle a wheelchair and ten passengers. Elders are transported to medical appointments, shopping and to the Senior Center as examples. Transportation continues to be a vital service to the elders of Wilmington, with over 20,500 miles traveled in 2018. This does not include the one-on-one transportation service our case manager is able to provide to elders who are unable to go to medical appointments without assistance.



The Town of Wilmington is very unique as the Buzzell Senior Center offers classes for free. Examples of classes offered include: Exercise Classes - Aerobics, SBF (Strength, Balance and Flexibility), chair exercise, Yoga and Zumba; Country Line Dance Classes, Ceramic Classes, Computer Classes, Arts & Crafts, Fun Singers Group, Men's Group, Quilting Group, Knitting Group, Billiards, Wii, Bocce, Card Playing and Acrylic Painting Class. The department continues to work to keep programs relevant. We find that all of our exercise programs are extremely popular, showing how everyone is truly aware of the importance of exercise for their health. The department is also excited that our Men's Group continues to meet for bi-monthly breakfast meetings for its 5th year.

The Department of Elderly Services continues to manage the Home Delivered Meals Program. This program provides the homebound elders of Wilmington with one hot meal five days a week for the minimal cost of \$2.00 per meal. There are approximately 60-70 meals delivered daily, Monday through Friday, to the elders of Wilmington. Elders not only rely on these meals but also the daily contact. The drivers are responsible to return to the Senior Center after their deliveries

to give an update on the elders they visit. The elders and their families are assured that if there should be a problem during the time of the delivery, the elder will be assisted and the families will be notified. Overall, the Home Delivered Meals Program is a crucial part of the department's services. For the fiscal year 2018, the department delivered 14,050 meals to homebound elders.

An integral part of the department is our full time case manager. Our case manager, Laura Pickett, provides assistance and resources to elders and their families so that elders may live independently for as long as possible in their homes. She has also been a strong advocate for caregivers in our community. A great example of this is our "Caregiver Support Group" that meets on a monthly basis. She has incorporated guest speakers and other resource tools for the caregivers to walk away with and hope to make them feel more equipped for their day to day needs. It is amazing to see the peer support that has developed in this group of caregivers.

More people are aware of the devastating effects of Dementia/Alzheimer disease. In the United States, every 65 seconds someone is diagnosed with Alzheimer's/Dementia. Wilmington has not escaped this harsh reality. We have seen the numbers increase in our community as well. In January 2018, Lori Hayes, nurse at the Parish of the Transfiguration, sponsored a program presented by the Alzheimer's Association, "The Basics". Ms. Hayes asked that the department be part of this presentation as well. This program outlined Alzheimer's/Dementia. Over 40 people attended the program. The information presented was impressive. A follow up program was offered

by the Parish of the Transfiguration and the department to discuss resources that are available to people living with Alzheimer's and their caregivers. This follow-up program again had 40 people attend clearly demonstrating the need for information, services and support for those in our community dealing with Alzheimer's/Dementia.

From these discussions, the department began to research other avenues to offer support to those living with Alzheimer's/Dementia. The idea of Wilmington having its own memory café began to take shape. A Memory Café is a special gathering place for those dealing with memory loss and their caretakers. The café gives the person dealing with memory loss and their caretaker an opportunity to socialize, participate in an activity and make new friends in a welcoming environment. Once again, the department's theme motto "Better Together" came to fruition. The implementation of a memory café requires a time commitment as well as financial support in order to provide stimulating programming. From its inception, the Board of Selectmen and the Town Manager have supported this project. The department received financial support from WOW (We're One Wilmington). Assisting Hands Home Care held an electronics disposal drive and the memory café was the proud beneficiary. The Fourth of July building was available during the day to provide an accessible location. Ms. Hayes agreed to assist in providing extra staffing and Community Liaison Officer, Paul Chalifour, ensured the parking would be available to those attending the memory café. Officer Chalifour has become a fan favorite at the café. In October 2018, the department held its first "Our Moment Café"! The café has been well attended and the numbers have steadily grown as word traveled of this program. Seeing the smiles and hearing the laughter from those attending is exactly the reason why "Our Moment Café" is so needed.

Every year the need for social service continues to rise: fuel assistance; health insurance issues; food stamps, credit card fraud, filing property tax abatements and deferrals, prescription costs (Prescription Advantage Program), protective service issues (elder abuse), as well as including the age bracket of 50-59 that are often ineligible for government programs. With this growing need, the department continues to find themselves on the frontline of providing services and referrals. The case manager is responsible for the following services including, but not limited to; conducting home visits (over 375 home visits in 2018), family consults and providing referrals/follow-up to outside agencies. Through this position, the department strives to make elders accessible to an integrated selection of health and social support programs.

It is also important to discuss the team approach that we are fortunate to have ("Better Together") in dealing with the protective issues such as elder physical, emotional and financial abuse. There were 62 protective cases in 2018, a 26% increase from 2017. These are difficult issues that do occur in our town and it is important that they have an advocate that can support them. With the support of the



Director and Case Manager, along with the Police and Fire Departments, appropriate referrals and personnel, the department is able to support Wilmington's elders and their families. The goal is to ensure that older residents are protected from personal exploitation, neglect and abuse. This, in turn, continues to strengthen the one-on-one connection between the elder and staff throughout the community.

The department receives state funding from the Executive Office of Elder Affairs, based on the number of residents 60 and older. In 2018, Elderly Services received \$36,405. This formula grant supports a part-time (30 hours a week) Clerk. The monies also support the mailing and printing of our monthly newsletter, the "Buzzell Buzz" and our weekly aerobic and Zumba class. These funds also support our "MySeniorCenter" data support system.

The monthly newsletter is written and edited by our staff. This newsletter provides information about activities and great photos of the happenings at the Buzzell Senior Center and also alerts elders to assistance to programs which are available to them including prescription programs, senior tax work off program, fuel assistance program, food stamps, Medicaid applications, RIDE applications and fun programming at the center. The newsletter can be found on our website, at the Buzzell Senior Center, the Town Manager's Office and can be sent to you by email monthly. Our website continues to be informative not only to the elders in the community, but also their families. The department continues to be on twitter @TheBuzzellBuzz with over 203 followers. These have proven to be great communication tools for the department. We also continue our WCTV program, "Let's Be Candid About Elder Issues". With the strong support from the WCTV staff, this program is hosted by the director, Terri Marciello. The goal of this show is to utilize another outlet to provide information by interviewing guests on services they may provide, specialty information on different issues and candid discussions on many topics of elder interests and concerns.



The department offers specialty programs such as the "Medical Equipment Lending Program," a service that has increased in demand. Elders and their families can borrow equipment in order to help elders stay home safely and assist in deferring the cost of such equipment. We offer wheelchairs, walkers, canes, bath chairs, benches and commodes. We also offer power wheelchairs, scooters and power recliners as part of this lending program when available.

Other services at the center include visits from a Podiatrist and SHINE (Serving the Health Information Needs of Elders). Volunteer coordinators Marilyn Penny and Shirley Estrella are trained counselors that provide elders with free information regarding health insurance and prescriptions drug options. Insurance information was provided to 222 elders 2018. The department provides weekly Blood Pressure Clinics by Town Nurse Traci Mello (seeing approximately 25-30 elders a week). We also provide an Annual Free Income Tax Program. Volunteer accountants from AARP (Volunteer Income Tax Program) assisted Wilmington elders with their income taxes (beginning the first week of February through the second week of April) at the Buzzell Senior Center. For 2018, there were over 220 elders served through this program. Through this remarkable free program, many recipients were able to receive additional refunds through the Massachusetts "Circuit Breaker" tax break, a \$1,080 rebate.

Our theme of "Better Together" carried over to our intergenerational programs. During the month of October we were able to bring together students from WHS Graphic Design teacher, Jennifer Fidler's, class to assist the Center with a design for our "Better Together" theme. Students met with members of the Senior Center to discuss what "Better Together" meant to them and how to incorporate it into a design. Students then came up with 24 designs that were submitted back to the Senior Center. From that group two designs were chosen. These designs have appeared on our banner at the front door of the Buzzell Senior Center, t-shirts and tote bags. It truly is a wonderful reminder of the bonds that are made across generations.

The department was excited to also work with students from Ms. Desberg's English A-1 class, on a project titled "Senior to Senior".



The program involved high school students visiting the Senior Center and engaging in conversation with an older adult from the Center. The hope was that both the students and older adult would learn about each other. Following an enjoyable lunch, the students and older adults sat down and began to get to know one another. The bond between the students and the older adults was evident in the smiles and hugs at the end of the program.

Rotary Interactive, led by Chris Neville and Pat Giroux, continue to be extremely active with the center. Over 20 students from this organization assisted in making our "Valentine's Day Celebration" an outstanding success. They served 100 elders "Harrow's Pot Pie" lunch and fresh homemade desserts. In November 2018, 30 students raked eight elderly residents' yards. The elders were extremely appreciative for a much needed service. Other Wilmington High School groups who continue to be involved at the Buzzell Senior Center include the Wilmington High School Medical Career Group and the WHS group who every year have fun with our "game day" and "gingerbread" house decorating contest. The department is extremely appreciative for all of the student support.

Another new and exciting collaboration is with the students from the North Intermediate afterschool program. These fourth and fifth graders formed a group called V.I.C. (Very Important Crocheters). They worked together for several weeks with our Knitting and Crocheting Group to share ideas and different techniques. Fun was had by all.

The department tries to give back to the students of our community through the Wilmington High School Scholarship Fund. On Friday, June 1, 2018 the Department of Elderly Services was able to award a scholarship to Elizabeth Murphy for her development of the "Greet, Taste and Learn Program". She gave the participants the opportunity to learn the culture of a given country along with food tasting and language. She developed wonderful relationships with each participant and became very involved at our center.

On St. Patrick's Day, a delicious homemade corned beef and cabbage luncheon generously sponsored by Peter MacLellan and cooked by Lou Cimaglia was served to over 130 elders. We would like to thank the Kiwanis Organization for our Annual Summer Kick-off Dinner and Holiday Luncheon, Tewksbury/Wilmington Elks for their Thanksgiving Dinner Dance that served over 200 seniors and the Wilmington Fire Fighters Union Local 1370 for a delicious breakfast in October. All of these organizations have been extremely generous to our Department and we would like to thank them for their continued support. Finally, we would like to take this opportunity to thank Jennifer Kennedy, a Wilmington resident, for making over 200 Valentine's Day Cards that were delivered to our elders in the community.



On May 10, 2018, the department held its Annual Volunteer Appreciation Brunch at the Hillview Country Club to thank every one of them for all that they do for the Department of Elderly Services. We had over 85 deserving, dedicated volunteers enjoy a wonderful event. We took the opportunity to thank Gail Protopapas for developing our very successful crocheting and knitting club that has over 35 participants. We were also able to acknowledge Doris O'Connell for starting her monthly "Arts Corner" and Maureen Maher for her genuine support to the Buzzell Senior Center.

Our Annual Giving Tree was a huge success! We would like to thank the many residents that participated in our Annual Giving Tree event and Boy Scout Troop 56 for their continued support. Boy Scout Troop 56 has donated \$400.00 or more each year for over 14 years. This program would not have been possible without all the outpouring of generosity from the Wilmington residents, the Methodist Church Outreach group led by Jane Palmer and other local organizations and surrounding towns. There were over 240 recipients who were overjoyed with appreciation. Thank you for making these annual programs such a wonderful accomplishment!



Housing Authority

The Wilmington Housing Authority (WHA) is authorized to administer two housing programs in accordance with Department of Housing & Community Development (DHCD) regulations for state-aided public housing and a small number of Housing Choice Vouchers in accordance with the United States Housing and Urban Development Office of Public and Indian Housing (HUD) regulations (Federal Section 8 Certificate Program). The programs supply the Town with decent, safe and local affordable housing options. A five-member Board of Commissioners, consisting of four elected and one state appointed member, oversee the Authority's policies and procedures. The Executive Director is charged with the administration of these programs.

At the close of 2018, Wilmington Housing Authority programs provided state-aided affordable housing to 120 residents. The Elderly/Handicapped housing (Chapter 667) is located on Deming Way (69 units) and our family housing (Chapter 705) is scattered throughout the Town (13 houses). The Authority gives a preference on the waiting list to local Wilmington residents and to all Veterans. The Authority has open waiting lists for our one-bedroom elderly/handicapped units and our three-bedroom family units. Applications can be accessed from our website or requested at our office. DHCD has begun rolling out a new on-line centralized waiting list for all state programs. This will be available to the public in the spring of 2019, meaning you can apply online.

The Housing Authority's capital improvement program continues to run short on funding from the state. However, we were able to see the completion of three modernization jobs at our family units, one getting new siding and porch repairs, one miscellaneous upgrade to prepare for occupancy and a third one a new boiler. We have a back log of unmet capital needs and continue to work with the state to modify our plan and tackle the projects that our funding allows in an order that keeps our units safe and viable.

WHA long-time employees are Executive Director Ms. Maureen Hickey, Administrative Housing Assistant Ms. Denise Brown and Maintenance Mechanic Mr. Steve McDonald. The commitment and knowledge of the WHA employees provide the community and our tenants with professional and excellent service. Thankfully, the WHA continues to receive regular assistance from the Middlesex Sheriff's Department Community Work Program from the House of Correction in Billerica.

The Department of Housing & Community Development state support team consists of Mr. Thomas Lee, Housing Management Specialist; Mr. Avalon McLaren, Project Manager and Mr. Robert Watt, Construction Advisor. We also receive assistance from our Regional Capital Assistance Team (RCAT) Project Manager, Mr. Andrew Garafalo.

Our continued thanks for the ongoing support and professionalism provided by Town Hall, the Department of Public Works, the Police Department, the Fire Department and Elderly Services. We continue in our efforts to work cooperatively with the Town and all its departments with a goal of delivering comprehensive services to our tenants.

We welcome your questions and comments. Please feel free to visit the WHA office located at 41 Deming Way, or contact us at 978-658-8531. You can also visit our website: www.wilmingtonha.org.

Respectfully Submitted,

Ioannis (John) Alefantis, Chairman
Robert DiPasquale, Vice-Chairman
Leona Bombard, Treasurer
Stacie Murphy
Jomarie O'Mahony

Veterans' Services

The Department of Veterans' Services is responsible for the total effort in administering and supervising the assistance given to veterans and their dependents of Wilmington in matters pertaining to their rights and benefits under the various federal governmental programs. Direct involvement in implementing such programs is practiced. Our duties include giving advice to veterans, their dependents and others properly concerned of their rights, privileges and benefits under the several governing bodies involved and for a variety of types of benefits. Receives applications, investigates and approves disbursements of monies and benefits. We file applications on behalf of veterans and/or their dependents for various benefits and allowances, i.e., state bonus, G.I. Loans, burial allowances, etc. Assists veterans of Wilmington in obtaining service records and assist them in the preparation of applications and documents of all sorts pertaining to their welfare. We keep posted and updated on all changes in rules, regulations, law's, etc. relating to Veteran's benefits. Dispenses information, answers questions of Veterans and the public. When requested, locate housing for the homeless and requesting donations of clothing and household supplies as needed. Coordinates the Memorial Day Parade including the preparation of the Programs for distribution, Veterans Day ceremony and all other Veterans related services throughout the year for the residents of Town of Wilmington.

The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with M.G.L. Ch. 115. The VSO also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, Massachusetts cemeteries, employment, and Veterans license plates, etc.

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieving military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Dept. of Veterans' Services has assisted many veterans and their dependents to increase their compensation from the Federal government received through the Veterans Administration (VA) through compensation, pension and widow's pension. We also do many home visits as necessary for our older home bound veterans.



The Department also works to coordinate public events such as Veterans' Day and Memorial Day observances. The Town of Wilmington continues to show its commitment to Veterans of all eras. The large crowds every year at the Memorial Day and Veterans' Day ceremonies are truly impressive and show the commitment the Town of Wilmington has for all its Veterans. The 2018 Veterans' Day ceremony included honoring the armistice of WWI that began on the 11th hour of the 11th day of the 11th month.

The weather did not keep the large crowd away from the 2018 Memorial Day ceremony. Founder of the Boston Wounded Vet Run (BWVR), Andrew Biggio, was our guest speaker. Andrew is a Marine Corps Sergeant who served in Iraq and Afghanistan. While serving as a VSO in Saugus, he was inspired to create the BWVR by the most severely wounded Veteran in the nation's current conflict, Cpl. Vincent Mannion Brodeur from the 82nd Airborne. Since Andrew's creation of the BWVR, it has inspired 14 other states to take part and currently run their own annual run.

The Veterans' Services Department hosted the Vietnam Moving Wall which was on display July 26 to July 30 on the Town Common for everyone in the area to come and reflect on the great loss of life during the Vietnam War and begin to educate and heal the wounds it left behind. There were ceremonies on four days the Wall was on display. The support from the community was overwhelming as other communities came in to assist and be a part of the great event.

On September 22, the Veterans' Services Office and the Town of Wilmington dedicated a memorial monument to PFC Antonio Joseph Gagnon who was killed in action in Korea, July 16, 1950 in the Kum River area. PFC Antonio Gagnon was with the 19th Infantry Regiment 24th Infantry Division HQ Company.

The Veterans' Administration reports that twenty-two veterans commit suicide every day and urge citizens to look out for any veteran in need and direct them to our office. The Wilmington Veterans' Service Office has become a place for veterans to gather and connect with other veterans that are dealing with the same issues they are. We are committed to help any veteran that is in crisis. Over the past year we have connected many veterans with the programs and the counseling they need. Wilmington's Department of Veterans' Services is represented at Department Head meetings, Massachusetts Veterans' Services Officers Association meetings and training conferences as well as speaking at the Wilmington Methodist Church and Senior Center. Director of Veterans' Services Louis Cimaglia honors PFC John F. Landry, Jr. by speaking of his sacrifice to students at Lowell Catholic High School.



Laying Wreaths at the Veterans' Lot

On Friday, September 21, 2018, Director Cimaglia attended the Essex County Sheriff Department's 2nd Annual POW/MIA Recognition Day. The ceremony, hosted by Sheriff Kevin Coppinger, remembers prisoners of war and those missing in action. Wilmington resident Joyce Dalton was invited to be the keynote speaker. Mrs. Dalton spoke of her brother, Ensign Ronald Dow Eaton, who went missing on June 25, 1952 in the Wonsan area of North Korea.

The Director of Veterans' Services for the Town of Wilmington also serves as the Graves Officer and we are also responsible for the decoration of all veterans' graves and memorials in town on Memorial Day.



Director of Veterans' Services Lou Cimaglia, Joyce Dalton,
Secretary of Veterans' Services Francisco Ureña

Secretary of Veterans' Services Francisco Ureña
Walter and Joyce Dalton,
Wayne Eaton
brother of Ensign Eaton
Verlie Quinan
sister of Ensign Eaton
Sheriff Kevin Coppinger



Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2018 were Elizabeth (Libby) Sabounjian, who served as the Chairman, Daniel King, D.D.S. and Jane Williams, M.D.

The Director of Public Health is Shelly Newhouse, R.S. The town has the service of Mark Masiello as a Food Inspector. The Public Health Nurse is Traci Mello, R.N., M.S.N. The Animal Inspector is Christopher Sullivan. The Secretary for the Board of Health is Kim Mytych.

The administrative duties of the office includes issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website and other regular administrative duties. The Board of Health meetings were generally held twice monthly, on the first and third Tuesday of each month, and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks, the Fourth of July caterers and other temporary food stands such as the Wilmington Farmers Market. The Wilmington Farmers Market was continued in 2018 and it brought in 12-15 vendors each Sunday at the Swain Green adjacent to the Fourth of July Building. This year marked the beginning of the Winter's market on Sundays at the Methodist Church. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, recreational camp inspections, semi-public pool inspections, tanning salon inspections, nuisance complaint investigations, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, lake water quality sampling, Canada Geese control, beaver control and other miscellaneous investigations and activities. West Nile Virus and Eastern Equine Encephalitis plagued the State of Massachusetts again this year. Wilmington had two positive mosquito pools for West Nile Virus. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Project which routinely provides preventative spraying and larvacide control throughout the town. The Health Department purchased a noise meter this year. This helps to expand our regulatory authority in dealing with noise related issues.

The Board of Health adopted new health regulations this year. Recombinant (RDNA) regulations and permit applications were developed with the help of Charles River Laboratories, one of Wilmington's business enterprises that conducts RDNA work. The Board also adopted additional smoking regulations that includes banning flavored e-cigarettes and flavored tobacco products from all retail stores and limiting the number of annual tobacco permits.

The clinical component of the Board of Health is primarily the responsibility of the Public Health Nurse, Traci Mello, R.N, MSN. The Department of Public Health's mandated responsibilities include communicable disease surveillance, investigation and follow-up along with adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB), and TB Case Management. Non-mandated services include a number of health screenings, prevention and educational programs for general wellness.

The Elderly Services Department included weekly screening and education programs at the Buzzell Senior Center. Education programs encompassed current health issues, diabetes, heart disease, cancer, Alzheimer's disease, fall prevention, food borne illness, etc. In-home elder services provided were home safety evaluations, health assessments, administration of physician ordered medications and referral to medical providers and service agencies.

Public Health Nurse, Traci Mello, R.N., MSN is active in: Massachusetts Association of Public Health Nurses in which she holds a seat as a Member-At-Large, Massachusetts Health Officers Association and Community Health Network Area (CHNA-15). Traci is a certified CPR/AED First Aid Instructor through the American Heart Association and continues the certification and recertification of Town employees. The Public Health Nurse continues as a site leader and training coordinator for the Board of Health Public Access Defibrillation Program. AED's may be used by trained personnel in the event of cardiac arrest. She is also certified to teach Youth Mental Health First Aid through the National Council of Behavioral Health. She is also a certified Title V Inspector. Monthly educational boards are presented by the Town nurse and can viewed outside the nurse's office at the Town Hall. Health pamphlets located in the Town Hall lobby are maintained by the Public Health Nurse. Summer sport camp applications which consist of reviewing immunization and physicals, and reviewing regulations and policies were also completed.

The Public Health Nurse offers child and adult Hepatitis A and B, Tetanus, Pertussis, Measles, Mumps, Rubella, Polio, Pneumonia and Influenza immunizations, when available, in the office. TB screenings were offered for a nominal fee of \$10.00 and this will continue into 2019. Other in home and in office services included blood pressure, blood sugar and weight screening, administration of physician medications, general health assessment and consultation and referral to medical, mental health and social work providers. The Town Nurse continued to promote sun safety with the help from the Wilmington Community Fund. This was a first collaboration for both the Health Department and the Community Fund and it proved to be successful. The Board of Health teamed up with the Wilmington Police Department on August 3, 2018 for the "Annual Police Beach Day" at Silver Lake in Wilmington. The Board of Health had pamphlets regarding "Sun Safety" available. We had a free raffle for different packages that included: sunscreen, beach umbrellas, lip balms, sunglasses and SPF shirts. This is a great community health educational promotion that is offered each year.

The Salvation Army Good Neighbor Energy Fund Program continued to be offered in 2018. This program provides fuel and other energy assistance to income eligible residents. Referrals were made for assistance (basic living essentials and comfort services) to those in need. The Health Department was an application drop off site for holiday assistance for the Beacon Santa this year.

In a continuing effort to control the environmental impact of elemental mercury, residents can exchange fever thermometers containing mercury for digital thermometers at no charge at the office of the Board of Health. The office will also receive and recycle thermostats, mercury switches, button cell batteries and any other items which contain mercury. The Button-Cell Collection Program is a voluntary program offered to our community through Wheelabrator. Small collection boxes are placed throughout the town and a volunteer from our office will monitor the boxes and periodically collect the button-cell batteries. Once a year Wheelabrator collects these batteries from our office and reimburses a local organization of our choosing for each pound submitted by us, \$100.00 per pound up to 10 pounds. We happily collected over 10 pounds this year generating much needed funds to Local Heroes, Inc.

In coordination with the Wilmington Police Department, the Board of Health sponsors a Sharps disposal kiosk at the Public Safety Buildings. Residents can drop off Sharps containers in the kiosk that is located in the Lobby.

Wendy Martiniello, Senior Personnel & Purchasing Clerk in the Town Manager's office organized an Employee Health and Benefits Fair which was held in April. A number of local health providers from the Wilmington community participated such as chiropractors, nutritionists, massage therapists and health and wellness organizations. Traci Mello, R.N., performed blood pressure screenings for town employees. In addition, massage therapy, hypno-therapy, BMI calculations and chiropractic assessments were performed. The Director also is part of the School Health and Wellness Advisory Committee.

The Board of Health receives state supplied flu vaccines every year. This year we received our allotment of state supplied flu vaccine and, the Health Department purchased additional flu vaccines (to meet the demand of our residents). With all the vaccine arriving in early Fall of 2018, the Board

of Health held several Town-wide flu clinics at the Town Hall throughout the season. The public flu clinics were for all residents ages 5 and up; 455 flu vaccinations were given this season. Daily surveillance for Influenza-Like Illness in the community is an ongoing effort by the Town Nurse and the Wilmington Public School Nurses. To prevent flu-like illness, infection controls were practiced in schools and in all public buildings. Since the Health Department is a Mass Immunization Site, we are still taking advantage of a reimbursement program administered by NHIC and UMass Medical that reimburses Towns for the program costs related to the seasonal flu vaccine. Kim Mytych, Senior Clerk for the Board of Health, takes part in annual training programs to learn about submitting claims for reimbursements from various private insurance companies for administering and administrative costs associated with the flu vaccination clinics.

The Director participates in the ongoing activities of the Medical Reserve Corps (MRC) and the Health and Medical Care Coalition for Region 3B (HMCC). The coalition participates in local Boards of Health emergency planning and infrastructure improvements for emergency response activities. In 2018 the Coalition met monthly for training and communication for local emergency-planning. The purpose of Public Health Emergency Management training is to develop an emergency-ready Public Health Department. Both Medical and non-Medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and has continued every year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the Town through the betterment process appearing on the regular tax bill. This was made possible by a \$200,000 grant from the Department of Environmental Protection and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

The Canada Geese Control Program has continued operations throughout the year in cooperation with the Massachusetts Department of Fish and Wildlife. The program helps control the over population of Canada geese that can potentially harm Town parks, fields and lawn areas.

The annual rabies clinic for dogs and cats was held on April 7, 2018 at the Public Buildings Department on Church Street. A total of 113 animals (dogs and cats) were inoculated with rabies vaccine by Dr. James Kim of the Wilmington Veterinary Hospital. The next rabies clinic is planned to be held on Saturday, April 6, 2019.

The Wilmington Substance Abuse Coalition (WSAC) continued with its efforts to address the significant impact on the youth and young adults of Wilmington who are exposed to, and possibly abusing, alcohol, drugs and tobacco. WSAC continued its relationships with the Town Manager, Elderly Services, the Police and Fire Departments and the Veterans' Services Department. WSAC focused on community change strategies to reduce substance abuse such as: providing information and education relative to the dangers of substance abuse, enhancing skills for our youth and parents on best practices in deterring substance abuse, providing support for individuals and families struggling with substance abuse, using social media tools and modifying/changing policies.



Wild Turkey Visits Town Hall

Funds Collected:

Animal Permits	\$ 2,560.00
Food Establishment Permits	\$ 16,865.00
Funeral Homes	\$ 0.00
Housing Inspection Certificate Fee	\$ 0.00
Ice Rink	\$ 100.00
Installers Licenses	\$ 3,500.00
Medical Reimbursement	\$ 9,219.62
Mercury Reimbursement	\$ 566.40
Percolation/Soil Tests	\$ 1,600.00
Pool Permits	\$ 300.00
Transport/Haulers Permits	\$ 6,400.00
Rabies Clinic	\$ 1,130.00
Recreation Camps	\$ 200.00
Subdivision Review	\$ 100.00
Sewage Disposal Systems Permits	\$ 22,000.00
Tanning Salons	\$ 100.00
Tobacco Sales Permits	\$ 4,200.00
Well Permits	\$ 300.00
TOTAL FEES COLLECTED:	\$ 69,141.02

Sealer of Weights and Measures

Since July 1, 2008, representatives from the State Division of Standards have assumed the responsibilities of this position. The following inspections were conducted by the Sealer of Weights and Measures in calendar year 2018 for the Town of Wilmington:

<u>Inspections</u>	<u>Number Sealed</u>
Tested and sealed supermarket scales	54
Tested and sealed pharmacy weights	5
Tested and sealed truck scales	10
Tested and sealed gas station meters	138
Tested and sealed Town/School scales	15
Miscellaneous	2

The Sealer of Weights and Measures maintains fairness in the marketplace.



EDUCATION

Wilmington Public Schools

Introduction

The Wilmington Public Schools has established four core values that include respect, resilience, inclusiveness and responsibility. At their core, these values help guide our decisions and actions as we strive to provide a challenging, relevant, personalized educational experience that promotes both the academic success and the social and emotional well-being of all of our students.

Of particular note, throughout the 2017-2018 school year, the Wilmington Public Schools staff demonstrated respective resilience in working through a challenging period of transition, while upholding their collective responsibility to ensure that the best interests of students and our programs were kept at the forefront.

It is clear that there is tremendous pride held for the school system throughout Wilmington and we are thankful for the support that the community provides our schools, programs and services. We are proud of not only the academic accomplishments our students experience but, equally so, the commitment in place throughout all of our schools as we strive to ensure that students are provided with a well-rounded educational experience in the classroom, on the stage and on the field.

WILMINGTON HIGH SCHOOL

Wilmington High School welcomed several new staff members this past year. The Guidance Department welcomed Tim McCarthy, and Mollie Dickerson was brought on as the interim Guidance Team Leader. The Special Education Department also welcomed new staff: Matt Rogulski, Melissa Murphy, Colleen Cahill, Alison Hogan, Mary Lakeman and Jennifer Higgins. Finally, Michael Ferrara is the new Performing Arts teacher.

Our athletic teams are outstanding and continue to achieve at exceptionally high levels in the Middlesex League. We applaud the outstanding efforts of our student athletes on the sports fields and in the classrooms. Off the field, the girls' soccer team was recognized jointly with the Massachusetts Interscholastic Athletic Association with the Team Academic Excellence Award Gold Level, maintaining a team combined grade point average of higher than 3.0.

This year, four students traveled to Atlanta, Georgia to participate in the International DECA competition. The Social Studies Department hosted a successful Freshmen History Fair where all students created projects based on the freshmen U.S. History curriculum. Every Art student at the high school had at least one piece of original art featured in the District Art Show. The District STEM fair featured a number of high school students. This marked the first time that high schoolers have been featured in this fair.

Our students continue to be heavily involved in the community beyond the school-house walls. The Student Mentoring Program continues to be successful with over 100 upper class students volunteering to mentor freshmen and provide programs to help them thrive in their new school. Some of their programs include 9th Grade Orientation, Cram Jam and the Student Activities Fair. The Lamplighters Drama Guild had amazing, successful performances of *The Lottery* and the musical *The Addams Family*. Nearly eighty seniors participated in the Senior Internship Program during their last quarter of the school year. The program provides on-the-job training in many fields from early childhood education to retail management to construction and excavation. Students presented to faculty and students at the Internship Expo in May.

The leadership team at WHS is in the third year of a three-year strategic plan, focusing on goals related to student learning, social and emotional skills, and communication and community engagement. For its duration the plan is to increase student achievement by providing relevant, rigorous and engaging learning experiences, offer a comprehensive program of studies to prepare students for college, career, and life and find ways to measure student progress in achieving proficiency in our academic, civic and social expectations. The faculty has also begun work on WHS's upcoming accreditation renewal through the New England Association of Schools and Colleges. This process is a multi-year endeavor to ensure the school meets the five Standards for school accreditation.

Our students are off to a strong start this year. Individual student recognitions include National Merit Scholarship commendations, Boston Globe and Boston Herald All-Scholastic athletic honors and Academic Decathlon gold and silver medals. We are very proud of the accomplishments and look forward to many more!

Business Department

During 2018 the Business Department continued to thrive and grow with academic and extracurricular activities available to challenge students. The business courses offer a challenging curriculum fostering critical thought while providing opportunities for problem solving and content mastery.

The Wilmington High DECA Club had great success this year! DECA prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management in high schools and colleges around the globe, and enhances the co-curricular education of students who are enrolled in a business course. The DECA Club has had continued success in competition at the District, State and National level. In December 2018, the club brought over 120 students to District Competition. In March 2019, the club advisor, Margie Dunlap, will travel to Boston for 3 days to attend the DECA State Career Development Conference with the 52 students who have moved on. The students who move on from the SCDC will have the opportunity to travel to Orlando, Florida in April for the International Career Development Conference. In 2018 a group of students from Wilmington High School attended the ICDC in Atlanta, Georgia and a Leadership Academy in Chicago, Illinois.

Managing Your Money students continue to participate in the Stock Market Game, sponsored by the state of Massachusetts. The game is a virtual competition where teams of students invest \$100,000 in the Market over a ten-week period. Students learn about investment strategies, risk vs. reward, while investing in real time stocks, bonds and mutual funds.

Wilmington High School also received a grant from Knowledge Matters to benefit the Managing Your Money students. The school was awarded with five years' worth of Virtual Business Personal Finance, an online simulation teaching key personal finance concepts.

Wilmington High School was honored by Next Gen Personal Finance, a nonprofit promoting financial literacy in high school students. WHS earned a "Gold Standard School" recognition for being 1 of only 600 schools which requires all students to take a standalone, one semester course in order to graduate.

Six high performing College Accounting students were invited to attend an "Is Accounting for Me?" conference held at Bentley University. Students participated in interactive accounting activities, attended a panel discussion with accounting professionals and networked with Bentley students, faculty and CPA practitioners.

The Business Department added a new class called Service Learning. Service Learning is a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility and strengthen communities. In this course, students researched and evaluated local, national, and global charitable and humanitarian organizations. Students gained a greater understanding of the value of service through a variety of local guest speakers, plus participate in 15-20 hours of off-site volunteer activities. Upon completion of the project, students created and presented a portfolio to showcase their learning. Lastly, an intra-departmental connection was made with the Service Learning class and the Life Skills program where students worked together on several projects and fundraiser in the fall.

In the Family and Consumer Science Department, the Culinary Arts classes collaborated to plan and prepare breakfasts, ethnic recipes, comfort foods and yeast breads. These highly anticipated cooking labs always create a great sense of community and camaraderie in our department, and this year was no exception. An admissions representative from Johnson and Wales University visited in November to show off her culinary skills and demonstrate how to prepare delectable fresh brown rice salad lettuce wraps. In its second year, the Baking Club is in full swing and all bakers are enjoying showing their creativity in each recipe. The Baking Club is a student organized club and members learn to prepare new and different desserts and, of course, enjoy and share them.

Resume writing and job hunting have been the focus for the students in Independent Living. Practical math skills are put to use when learning how to finance a vehicle and purchase a home. Students are learning to embrace the challenges of independence and adulthood and their eagerness grows daily as we explore the world beyond high school.

English Department

For the 2018-2019 school year, the English Department is continuing its use of Understanding by Design (UBD) Curriculum Maps. Each grade has four to five maps that outline units used in the course, focusing on transfer skills, understandings, essential questions, knowledge acquired, skills acquired and the Common Core State Standards addressed.

Teachers continue to emphasize close reading of increasingly complex texts and integrating nonfiction with core texts as they facilitate classrooms which reflect increasingly complex literacy skills.

Several English teachers are also working towards the completion of individual requirements for relicensure. The following teachers have completed, or are in the process of completing, their Sheltered English Immersion endorsement: Ms. Lisa Bellavia, Mr. Brian Cairra, Ms. Catherine Daley, Ms. Lisa Desberg, Ms. Maureen Dolan, Ms. Meghan Estrada, Ms. Maura Gillis, Mr. John Lewis, Mr. Michael Mahoney, Ms. Crystal O'Keefe, Ms. Mia Parviainen, Ms. Kristin Smith and Ms. Kristina Tarantino.

The following teachers have completed, or will be completing, a fifteen-hour Foundations of Inclusive Practice class: Ms. Catherine Daley, Ms. Lisa Desberg, Ms. Meghan Estrada, Ms. Maura Gillis, Ms. Mia Parviainen and Ms. Kristin Smith.

Wilmington High School English

This spring, sophomores in Massachusetts will be taking a new computer-based MCAS test. The format is a departure from the legacy format. Over the course of two days, students will work with passage sets, answering multiple choice questions, technology-enhanced questions and text-dependent essays. Instead of answering open response questions and writing a long composition, students will write in three different modes: informative/explanatory, argumentative and narrative. In preparation for this change, the high school English teachers have been participating in a six-session workshop, closely examining samples of new writing prompts, analyzing test data from the middle school, and developing new materials for their classes. Teachers have also started incorporating the new MCAS writing rubric in their classes.

With the goal of all WHS seniors participating in the senior internship/senior project at the end of the year, several English teachers are participating in professional development to revise the senior year curriculum.

In November 2018, several WHS students participated in National Novel Writing Month. Two freshmen and one senior completed the challenge of writing a 50,000 word novel in 30 days.

Ms. Meghan Estrada and Social Studies teacher Ms. Tracey Kassin teach an Honors English/Social Studies Interdisciplinary Course emphasizing a thematic approach utilizing the standards for reading.

Mr. John Lewis is teaching a revised version of the half-year elective Futuristic Fiction that focuses on the theme of dystopia and life after the apocalypse, exploring both classic and modern literature that has inspired some of the most popular books and films of today.

Mrs. Marissa Smulligan is teaching a new half-year elective, Memoir, Nonfiction & the Creative Essay. This course for upper classmen focuses on creative nonfiction writing, including memoir and definition pieces.

Ms. Lisa Bellavia's English 11H class joined social studies teacher Ms. Tracey Kassin's World Religion class on a field trip to Salem, MA. Students toured the Salem Witch Museum and the Witch Dungeon Museum. This information will enhance their understanding of Arthur Miller's *The Crucible* and Nathaniel Hawthorne's *The Scarlet Letter*.

During the second half of the 2017-2018 school year, Mrs. Marissa Smulligan and Mrs. Maura Gillis planned a field trip for tenth and eleventh graders to attend a production of *Macbeth* at Babson College, set in the corporate 1980s. For the 2018-2019 school year, Mrs. Meghan Estrada is planning a trip to Babson College for ninth graders to see *Romeo and Juliet*.

In November 2018, WHS Class of 1968 alumni Fred Shine spoke to seniors about Tim O'Brien's *The Things They Carried* and his personal experiences during the Vietnam War and his return to the States. Students from Ms. Lisa Desberg, Mrs. Marissa Smulligan, Mrs. Maura Gillis and Ms. Claire Welch's classes attended. WCTV was invited to film Mr. Shine's presentation to preserve his first-hand account.

Ms. Lisa Bellavia and Ms. Mia Parviainen advise the high school's literary magazine, *Expressions*. Students from *Expressions* will be attending the North Shore Young Writers' Conference at Waring School in Beverly, MA. Over two days, students will work in a workshop environment with published authors. *Expressions* publishes an annual edition in the spring that is available online and in print.

Mr. John Lewis, along with social studies teacher Mr. Chris Randall, is an advisor for the High School newspaper, *Wildcat News*. The online publication can be read at <https://wildcatnewswhs.wordpress.com/>.

Wilmington Middle School English

The WMS English Department welcomed one new member at the start of the year, Ms. Kristina Tarantino, for seventh grade English.

In the spring of 2017, a second round of WMS students took the new computer-based Next Generation ELA MCAS. With the release of the results, the English teachers are making important instructional decisions and changes.

Mr. Michael Mahoney, along with WMS librarian Ms. Kimberlie Monteforte, is running the Wilmington University program Literature for the Middle School Classroom which currently has 32 members. Over the course of the 2018-2019 school year, the group discusses the merits of seven books, which may be considered for the summer reading program or for curricula. Meetings are facilitated by different teachers.

Grade 6 received funding for individual student accounts in i-Ready, an online diagnostic and instructional program that allows for differentiated instruction. Teachers have been using data from the i-Ready diagnostic to inform instruction in class. Grade 6 also received data on reading levels and instruction from Grade 5 reading teachers, which has been helpful in understanding students' reading abilities from the first day of school.

Grade 6 students will be reading the novels *Wonder* by R.J. Palacio and *Bud, Not Buddy* by Christopher Paul Curtis over the course of the year. With these novels, students will learn about what makes a good citizen and about the Great Depression.

Grade 7 has added a new text to their curriculum, *I Am Malala*, by Nobel-prize winner Malala Yousefzai. They are also adding weekly independent reading to their schedule.

Grade 7 classes this fall have been reading and analyzing Charles Dickens' *A Christmas Carol*. On December 13, students were able to see literature in action by viewing the North Shore Music Theatre's musical adaptation of *A Christmas Carol*.

During the summer of 2018, Ms. Kristin Smith received a Wilmington Educational Foundation grant to travel to London and document locations connected to Charles Dickens. Ms. Smith started a London Christmas Carol blog and "Where's the Dickens" Instagram account (@wheresthedickens), featuring Dickens figurines, to share parts of her trip. Ms. Smith has continued to use the Instagram account to showcase student learning. Paula Ebben of CBS Boston visited her classroom to film an "Eye on Education" segment, airing on Christmas Eve.

Eighth grade students have been working hard on literary analysis using suspenseful short stories such as "The Monkey's Paw" and "The Tell-Tale Heart." Students practiced finding strong evidence to prove claims through a project which put characters from "The Monkey's Paw" on trial. They had to construct a claim and delineate the best evidence to support it, then present their work to the class. Similarly, students are using those same skills to compose argumentative essays on whether the narrator in "The Tell-Tale Heart" is guilty of the murder, or not guilty due to insanity.

Mrs. Jaclyn Madden is the Assistant Director for the WMS Drama Club, which is performing *Seussical* during spring 2019.

The WMS Paw Printz Magazine advised by Mrs. Jaclyn Madden and Ms. Kristin Smith. The current and all past issues of the magazine can be read online at <http://wmspawprintz.weebly.com/>.

World Languages Department

The World Languages Department has continued its rigorous goal of pushing students' proficiency skills and increasing our students' abilities to read, write, listen and speak in their target language. We have continued to improve our instruction and assessment of these different levels of proficiency. At the beginning of 2016, the program modified its High School and Middle School Program of Studies as well as its grading policies in order to reflect the importance of proficiency-based learning and has continued to use proficiency targets to improve student performance on reading, writing, listening and speaking.

Over the summer, several of our teachers attended Professional Development opportunities to reflect and improve on their content knowledge as well as pedagogy. Combined, the 12-teacher department completed just under 500 hours of professional development.

The Middle School program continued without major changes to the program. Sixth-grade students begin to learn world languages with the World Languages Exploratory Program. Students are given one quarter of instruction with introductions to French, Italian and Spanish. At the end of sixth grade, students will then decide what World Language, out of those three, they would like to continue.

The Middle School Department wished Donna Dube a happy retirement at the end of the 2017-2018 school year. Ms. Dube worked in Wilmington for 18 years teaching Spanish.

The High School program continues to offer French 2-5, Italian 2-5, Latin 1 and Spanish 1-5. Students focus on proficiency in reading, writing, listening and speaking.

We know that the success of our students goes beyond High School graduation, so the World Languages Department continues to invite alumni back to share experiences in college language programs, study abroad and world language use in their academic and professional careers at the annual Alumni Roundtable. This year's Alumni Roundtable was held at WHS on Friday, January 3, 2019.

The High School students in Spanish, French, Italian and Latin were all offered the opportunity to take the National Language Exams. Out of the students who participated, 79 of them earned awards and commendations across all the languages!

In April of 2016, the Department ran its first testing of the Seal of Biliteracy pilot, the first of six districts in the state. The Seal of Biliteracy is an award given by a school, district, or county office of education in recognition of students who have studied and attained proficiency in two or more languages by high school graduation. This last year the AP Spanish students took their AP Exam and 10 out of the 11 students earned the Seal of Biliteracy. Next year, this award will no longer be a part of a pilot program, but will be part of the Department of Elementary and Secondary Education and will be identified and recognized officially by the State.

Students from the 8th grade were treated to enjoy a little Spanish Paella in May as well. The meal was part of the recognition of Spanish Heritage Month and something that the teachers and students look forward to celebrating annually in Lowell.

The High School continues to run its successful World Cultures Club, an experience for students that is meant to provide opportunities to contribute to their school community and to further their quest to become Cultured Individuals and a bigger part of the global community. This year they partnered up with the Senior Center last spring to educate the seniors on various different cultures. They also teamed up again with the Wilmington Public Library to offer the Foreign Film Series every month. The WCC is also looking forward to hosting its biennial Culture Fest in March 2019! Over the April Vacation, several Italian students went on the Greece-Italy Trip.

The High School continues to expand its Communities Requirement where students must find or create opportunities to use their target language or culture outside of the classroom. In addition to the Foreign Film Series, Tremezzo Restaurant continues to host students to teach them how to cook and the history of various cuisines from around the world.

Guidance Department

The WHS Guidance Department provides a comprehensive guidance curriculum that seeks to address the needs of the students and families of Wilmington High School. By providing social/emotional mental health support, college preparation and career planning services, counselors are a vital component to student success at WHS. Counselors strive to remain up to date in their professional practice and focus on grade level issues, ensuring the evolution of our departmental goals through pursuing personal professional development to benefit our students.

During 2018, the Guidance staff assumed a number of tasks designed to improve service delivery to our student and families. With the revamping of our website, we hope that students and families will find Guidance Office information accessible and useful. Our goal is to make searching the website second nature for families; parents are always welcome to contact their student's counselor, but by providing a comprehensive website, parents can access information at any time. In addition, the counselors are continuing to create additional curriculum for grade level groups. This curriculum work will address the needs of our students and sessions will be offered during the W2 block.

The Guidance Department utilizes the Naviance on-line platform as an important conduit in the Guidance Department's conveyance of information to our students and families. In January, Grade 10 students (the Class of 2020) accessed the Naviance "Do What You Are" inventory to begin career exploration. In September 2018, counselors hosted seminars with Grade 9 and Grade 12 students to review orientation information and college planning respectively. In December 2018, Grade 11 students were introduced to the college search process, including the Super Match college search tool available on Naviance. Counselors also use Naviance to track college applications and send related documents. Now in place for nine years, Naviance is a tremendous support to the department in the ongoing process of encouraging and promoting a college-going culture in our school.

In the summer of 2018, Marie Cahalane's departure from the department required the appointment of a new Guidance Department CTL. Mollie Dickerson, a counselor in the department, was appointed Interim Guidance Department CTL. Timothy McCarthy, a WHS graduate and newly licensed school counselor, was hired as well. Students and families were notified of these changes in a fall 2018 newsletter. In addition, since September, the department has focused on improving family communication by providing regular newsletters to families. With the start of the new school year, the department has also transitioned to the use of the term "school counselor," instead of "guidance counselor." "School counselor" is the updated, preferred professional term that is meant to encompass the many services counselors now provide in schools, including academic, personal and career counseling.

The WHS Guidance Staff sponsored programs throughout the year supporting the counselors' departmental goal of student empowerment through the awareness of postgraduate options. The annual Alumni Roundtable in early January welcomes members of the previous year's graduating class who are eager to share anecdotes about college life with our junior and seniors. In January of 2018, eighteen members of the Class of 2017 met with Grade 11 and 12 students to share their college experiences. Both parent and student programs are designed to assist in the development of a plan for college research and planning. The guidance staff followed up this program with the Senior Parent Breakfast in mid-September to provide the next steps in the college process. In 2018, this event was attended by 60 parents. During the same week, Grade 12 students accessed Naviance to explore college resources and begin the application process. In late September, the annual Financial Aid Night featured a speaker from the Financial Aid Office at Boston University who answered important questions about applying for financial aid. The annual Junior Parent Night was held in December and coincided with Junior Seminars for the Class of 2020. The Guidance staff believes that each of these events and resources contributes to supporting students and their families in successful realization of future goals.

The guidance staff administered the Preliminary Scholastic Aptitude Test (PSAT) in October to 166 junior students, or 77% of the junior class. In addition, 97 sophomores (49% of the sophomore class) participated in PSAT testing. This marks an 8% increase in participation over the previous year.

In December 2018, representatives from Southern New Hampshire University visited WHS and reviewed applications from fifteen members of the Class of 2019, offering an admissions decision during the student interview on site at our school. In addition, five students participated in the Johnson and Wales University Review Day. At this event, students met with an admissions representative from the university and students received an admissions decision on site here at WHS. We are pleased to host these colleges on site and afford our students an opportunity to meet with college admissions representative on our campus.

Advanced Placement testing was conducted in the spring of 2018 under the supervision of Marie Cahalane, then Guidance CTL, who also served as the AP Coordinator. This ever-expanding program offers our students opportunities for attainment of college credit and outstanding rigor in their academic programs. Two hundred students, enrolled in conventional AP classes and the Virtual High School program, were tested in 16 subjects for a total of 377 tests administered in May 2018.

Eighty-four percent of the graduates in the Class of 2018 have chosen to attend institutions of higher learning or trade schools.

Members of the Class of 2018 are attending the following colleges:

Anna Maria College	Lesley University	Southern Vermont College
Belmont University	Massachusetts College of Pharmacy and Health Sciences	Springfield College
Bentley University	Merrimack College	Suffolk University
Boston College	Middlesex Community College	Tufts University
Bridgewater State University	Mount Ida College	University of Maine
Brown University	New England College	UMass Amherst
Bryant University	Nichols College	UMass Dartmouth
Bunker Hill Community College	Northeastern University	UMass Lowell
Colby College	Providence College	University of Nevada at Reno
College of the Holy Cross	Purdue University	University of New England
Curry College	Quinnipiac University	University of New Hampshire
Dartmouth College	Rivier University	University of New Haven
Dean College	Roger Williams University	University of Rhode Island
Emerson College	Sacred Heart University	University of Vermont
Emmanuel College	Saint Anselm College	Virginia Tech
Endicott College	Salem State University	Wellesley College
Framingham State University	Salve Regina University	Wentworth Institute of Technology
Hofstra University	Savannah College of Art and Design	Westfield State University
Indiana University-Purdue	Southern New Hampshire University	Worcester Polytechnic Institute
Johnson and Wales University		Worcester State University.
Keene State College		
Lasell College		

As of December 2018, the WHS counseling staff has processed over 927 college applications to 183 different institutions for members of the Class of 2019, with over 69.2% of seniors applying to college as of December 31, 2018.

Mathematics Department

The Mathematics Department at Wilmington High School is comprised of nine full-time teachers each teaching five classes and 1 CTL teaching 3 classes. Tom Kenney, who taught 17 years at Wilmington High School, retired last year. His passion for teaching Math to the students at WHS will be missed.

The courses offered in the Mathematics Department range from Algebra 1 through AP Calculus. Students at WHS are required to complete 20 credits of Mathematics in order to be eligible for graduation making mathematics a four year requirement at WHS. We offer a variety of fourth year courses including Calculus, Pre-Calculus, Math Topics, Statistics and Algebra 3. Mrs. Brenda McConologue is co-teaching our Special Education Math course. She is responsible for the curriculum and assessments of the course.

Many of our current ninth graders are entering the High School and beginning their Math pathway with Algebra 1. Approximately 30% of our ninth grade class is enrolled in an Honors Geometry course and will advance to Algebra 2 as sophomores. The mathematics curriculum is completely aligned to the Common Core State Standards.

Our high school students continue to improve in our standardized testing. Tenth grade math MCAS results were positive again this year with advanced scores at 59%. Also, 89% percent of the 10th grade students achieved either in the Proficient or Advanced status, rising from 88% last year. This upcoming school year, 10th graders will be taking the online version of the Next Gen version of the MCAS for the 1st time. Once again, the largest number of WHS students took a Mathematics AP exam. We had 82 students take an AP Mathematics exam (either AP Calculus AB / AP Calculus BC / AP Computer Science / AP Statistics). In the first year of offering AP Statistics, 27 students achieved a qualifying score (3-5). The AP Statistics course was kicked off by Ms. Mindy Isabelle and Mrs. Tara Ettinger. The AP Calculus AB courses are taught by Mr. Bill Manchester.

We offer opportunities for extra preparation for eligible students through our Academic Support Services Program which is offered throughout the school year and sometimes over the summer months.

Mrs. Mary Sullivan advises our Math League competitions. Ms. Steph Murray advises our Engineering Club.

Science Department

The Wilmington High School Science and Technology Department is composed of 10 full-time science teachers and 1 CTL who teaches 3 classes. We are pleased to welcome back all our teachers from last year. The Middle School Science and Technology Department is comprised of the 11 full time science teachers (3 at each grade: 6, 7 and 8 and 2 technology education teachers). All of our science teachers bring a great deal of teaching experience to the students at the Middle and High Schools.

The High School Science Department is proud to continue offering a rich science curriculum. The Science Department incorporates inquiry and hands-on learning activities and experiments in every subject area. In addition to the core science courses of biology, chemistry, physical science and physics, the department is pleased to offer an engaging collection of elective courses. These include: Architectural Design, Anatomy and Physiology, Aquaculture, Biotechnology, Forensic Biotechnology, Organic Chemistry, Computer-Aided Design, Environmental Studies and Introduction to Engineering. High School students satisfy the MCAS Science requirement with either the Introductory Physics or Biology MCAS test upon completion of the appropriate course during their freshman year. Students are required to take and pass only 3 years of science, in addition to passing a science MCAS exam. However, many of the students enroll in more than 3 years of science courses by taking extra science course during their senior year, many of which are the AP science classes.



Marlene King and Julie Kim

In May of 2018, Wilmington High School was awarded a \$100,000 Cummings Foundation Grant to support STEM after school programming. Our high school was one of 100 local nonprofits to receive the competitive \$100,000 grant through the Cummings Foundation’s “\$100K for 100” program. Our high school was chosen from a total of 597 grant applicants and it was one of two high schools that was selected from all the other nonprofits. The grant was written by Julie Kim (the Science CTL) to support the various STEM After School programs and to create and fund a FTC Robotics team. The funds will be used over the course of 3 years, \$33,333 each year, to strengthen the current science

extracurricular programs such as the Science Club, Engineering Club and Environmental Club and to start a Robotics program and fund the newly started Garden Club. The Garden Club was started by several students from the spring Biotechnology class and is advised by Mrs. Julie Kim and Mrs. Mary Sullivan.

In June 2018, two science teachers were recognized for their service, dedication and diligent work for the students and greater community. Mrs. Marlene King was named “Teacher of the Year” by the students of the graduating senior Class of 2018 and Mrs. Dawn Martell was name “Teacher of the Year” by the Wilmington-based group iPods for Wounded Veterans for her work as the advisor to the WHS Local Heroes Club.

Science Teachers, grades 6 to 12, are continuously working on updating, modifying and writing curriculum that is aligned to both the new MA DESE Science, Technology and Engineering Frameworks (April 2016) and the Next Generation Science Standards. Specifically, at the Middle School the science teachers fully adopted the updated science curriculum with the help of the Pearson science kits and Student workbooks. Moving forward, the goal is to continue aligning and updating the science curriculum to the newest state and national standards.

Over the summer several science teachers worked on various types of professional development and curriculum writing. Mrs. Michelle Hooper and Mr. Jeremy Salerno went to a week-long advanced placement institute and were trained in AP Biology and AP Chemistry, respectively, and now they both are teaching these AP science classes. Also, in August Julie Kim and Marlene King were trained and certified in establishing a FIRST® Tech Challenge Robotics program. The *FIRST* acronym *stands for*, “**F**or **I**nspiration and **R**ecognition of **S**cience and **T**echnology” and the mission statement of this organization is to motivate and encourage students’ interest and participation in science and technology. Then in the fall, two Robotics Teams were started: the FIRST® Tech Challenge team “Wired Wildcats #14864” at the High School and the Robotics Club at the Middle School. The High School Robotics Team is co-advised by Mrs. Marlene King and Mrs. Julie Kim. With the very generous Cummings Grant donation, we were able to adopt and implement this mission of promoting science in the various after-school STEM activities and in the Science Department. The Robotics Team went on an exciting fieldtrip to Amazon Robotics and accepted a generous computer donation facilitated by Chad Wright, Sr. Director of Information Technology at Amazon Robotics.



WHS FTC Robotics Team

This past November, in collaboration with the Interdisciplinary Committee and spearheaded by Alice Yang, the Science Department hosted the 3rd Annual “Science beyond the Classroom, Guest Speaker Series.” The science teachers are committed to giving all learners the skills and knowledge necessary to succeed in college and fully participate as members of the community. Our goal is to help the students think about the science content beyond the classroom setting. During this series, the Science Department hosted 3 guest speakers from various science backgrounds: Graduate students from MIT doing Chemistry demonstrations, an Environmental Scientist discussing modern agriculture practices, and Wingmasters presenting 4 large birds of prey so that they can draw them. These presenters discussed various career paths, the benefits studying science and how they use science in their work.

In December 2018, the Science Department hosted a WU Webinar on how to use the newly purchased school online assessment tool, “Problem-Attic.com.” This database contains over 225,000 vetted questions from various state assessments from all over the country. Teachers learned how use this resource to create real-time formative assessments that complement our use of Google Classroom and support the one-to-one Chromebook technology initiative.

The Science Department will continue to share our love for the sciences with the students, help them to develop problem-solving skills to be successful after their high school experience and to encourage them to pursue careers in the sciences.

Social Studies Department

Wilmington High School’s Social Studies Department continues to prepare our students for the future. The department members are dedicated to fostering writing, communication, critical thinking and analytical skills in our students throughout the school year. Collectively, our department continues to reinforce these skills while closely following the standards from the Massachusetts History Frameworks. In addition, our teachers have worked very hard to incorporate the Common Core State Literacy Standards in their daily work as well. As a department, the Social Studies teachers consistently work to integrate methods of instruction to better suit our student’s needs.

The Social Studies Department has created and implemented Common Assessments for all of our students at the High School and Middle School grades. These assessments have been implemented as “identifying or developing measures for assessing student learning for educators in all grades and subject areas, the results of which will lead to opportunities for robust conversations about student achievement, and ultimately improved educator practice and student learning”. Teachers continue to use this data to help improve student achievement and learning.

High School Social Studies

The High School Department continues to make great strides with our students in each grade level. Our Ninth Grade students who are enrolled in US History are working on informative essay writing as well as their Freshman History Fair projects. The Tenth Grade US History 10 students continue to work on their research and writing skills with their experience with the Sophomore Research Paper and their Document Based Question work. Some of our Tenth Grade Honors students are enrolled in our Honors Interdisciplinary US & English course, which allows two of our teachers to make valuable connections between the two curriculums so they are able to have a deeper understanding of the historical, cultural, and political context of literature. As a result our students are becoming more skillful and perceptive readers and writers. Lastly, our Eleventh Grade students who are enrolled in World History are working to improve on both their writing and communication skills with their work on their Class Discussion and Document Based Questions as well. Our student-led discussions have allowed our students to work on their collaboration, creativity, critical thinking and communication skills. Collectively we offer students at Wilmington High School a great variety of Social Studies electives. These courses range from Psychology/Sociology, World War II Europe and Pacific, Facing History, Criminal Justice, Economics, US Government, World Religion and Cultures, and Contemporary Issues. Our department members also oversee a number of extra-curricular activities such as the 9/11 Memorial Committee, Mock Trial Program, Model U.N.,

Academic Decathlon, Mentor Program and Student Government Day. Beyond the classroom, one of our High School Department members, Tracey Kassin, along with one of our science teachers, Alice Yang, have continued to work throughout the entire year to create a more interdisciplinary curriculum for our entire high school to incorporate. To date it has made a great impact on student learning for our students as they begin related course work beyond the classroom walls. We look forward to this work expanding in the up and coming years.

In addition the Social Studies Department has continued to revise our current curriculum at the high school level for grades 9-11. In an effort to provide our students with a more comprehensive understanding of history, we have begun the initial steps of designing a new curriculum which will contain a more global perspective. The curriculum for US History from a Global Perspective will allow our students to make better connections between events which took place in the United States to those which were happening around the world. In the midst of this process the State of Massachusetts was able to create and approve new Social Studies Frameworks which we have begun to develop a plan to adopt. It is our hope that this revised curriculum will allow us to cover the Massachusetts Social Studies Frameworks in more depth as well as get closer to modern day.

Middle School Social Studies

Our Social Studies Department at the Middle School has also made some revisions to their existing curriculum. Last school year, our teachers successfully implemented the newly aligned curriculum which has been implemented to better suit our students' understand of Sixth Grade Geography, Seventh Grade Ancient History, and Eighth Grade World History I. Our teachers have worked very hard in order to make this a smooth transition for our students. Collaboratively they have spent many hours working together as a team and sharing curriculum resources and lessons to better improve their instruction. In the midst of this process the State of Massachusetts was able to create and approve new Social Studies Frameworks which we have begun to develop a plan to adopt. These changes will bring about a major shift for the Middle School social studies curriculum, which will now have a heavy influence on Civics at the Eighth Grade level.

As 2018 comes to a close, the department continues to make great strides with our students in each grade level. We will continue to make interdisciplinary connections with other courses throughout the district. We are looking forward to the upcoming year, which will include the ongoing work on developing our new curriculum at both the Middle and High School levels.

WILMINGTON MIDDLE SCHOOL

Wilmington Middle School continues to provide Wilmington's Sixth, Seventh and Eighth graders with the support needed to achieve academic success as well as the social emotional skills needed to achieve their goals. The Middle School's student population for the 2018/2019 school year is approximately 780 students. There are approximately 260 Sixth Grade students, 270 Seventh Grade students and 250 Eighth Grade students enrolled at the Middle School. Our community welcomed several new staff members: 7th Grade ELA Teacher Kristina Tarantino, Long Term Substitute Technology Education Charles Ronchetti, Language Based Special Education Classroom Teacher Michele Hughes, STRIDES Program Special Education Classroom Teacher, Student Support Center Special Education Teacher Anthony Difabio, School Psychologist Sabrina Pavo, Special Education Educational Assistants: Debbie Consorti, Diane Harvey, Christine Ungaro, Security Monitor, Lisa Wilson and School Resources Officer Emily Stebbins.

The Middle School continues to constantly evaluate our curriculum to ensure the students are provided the best resources needed for success. The Middle School reading classes have expanded the use of the *I Ready* adaptive reading program to include all Sixth Grade students. The Middle School has also increased the availability of our Math Lab and Writing Lab intervention classes.

The social emotional needs of Middle School students are a priority. The Middle School in our first full year of the Massachusetts Aggression Reduction Centers (MARC) Bullying Prevention Program. All Middle School students are taking part in this program. The program provides the Middle School

students with the resources they need to help prevent instances of bullying from happening in the future. The Middle School Seventh Graders continue to take part in the SOS Signs of Suicide Prevention Program. SOS is a youth suicide prevention program that has demonstrated an improvement in students' knowledge and adaptive attitudes about suicide risk and depression, as well as a reduction in actual suicide attempts. We have begun to roll out school wide Positive Behavior Interventions and Supports (PBIS). PBIS is a district-wide initiative that rewards positive behavior that improves overall school culture that will support academic engagement.

The Middle School's Drama Club continues to put on outstanding productions. Drama Club continues to offer students a fall talent show and also a spring production. This year the Drama Club will be producing *Seussical*. The Drama club is just one of the ways the students demonstrate their strength in performing arts. Middle School students also take part in *Strings Attached*, Band, Chorus, A Capella and Jr Jazz Band. Beyond the Arts, the Middle School also offers extracurricular activities that include After School Sports, SADD, Best Buddies, Math Club, Student Council and Ski and Snowboard Club. We have expanded our offerings this year to include Robotics Club.

The Middle School has a strong relationship with their Parent Advisory Council PAC. The PAC is a supporter of the Middle School as demonstrated by the assistance they provide in helping to bring in classroom presenters, evening guest speakers and the organization of schoolwide events. The PAC has once again played a very important role welcoming our new sixth graders during our annual scavenger hunt. The PAC has also worked on increasing school spirit by starting an on-line clothing store this year.

Wilmington Middle School teachers continue to provide a strong foundation of academic skills for our students. Staff members regularly participate in professional development to find ways to improve the way we deliver our curriculum. With the support of the Wilmington Educational Foundation Seventh Grade ELA teacher Kristin Smith studied the work of Dickenson in London. Her efforts were highlighted by CBS Boston on an educational piece that featured Ms. Smith and her students. Seventh Grade science teachers continue to work with the Ipswich River Watershed Association teaching students about our local ecosystem. Some of these students will be attending a reception with State Representatives as a thank you for their efforts.

Wilmington Middle School students have participated in a number of community service projects during the 2018/2019 school year. Service projects have include, food drives, clothing collections and collecting monetary donations. Many local organizations such as the Special Olympics and the Wilmington Food Pantry have benefited from the support of our students. Our Student Council Advisor Mr. Robinson, our Project 351 Advisory Carolyn Curtis and Best Buddies Advisory Brian Ciara have all played a big part in facilitating our students as they completed these service projects.

NORTH INTERMEDIATE SCHOOL

The North Intermediate School has prioritized the strengthening of our positive school culture. We are intent on making the North a warm and welcoming environment for students, staff and families. There are numerous opportunities for parents and guardians to become involved in our school activities, for example, join the Northside Parent Advisory Council, chaperone a field trip, volunteer in the school library, support enrichment programs, and run a station at field day. North Families also support our school community through their attendance at concerts, Love of Literacy Night, STEM Night and Moving Up Day!



The North has continued with our second full year of PBIS planning. We have posted our Core Values and review them at All School Community Meetings. We have delved into the lesson planning for our behavior expectations matrix which is based on our North Core Values: Respect Everyone, including yourself, Act Responsibly, Practice Kindness, Be Your Best Self. We now announce our Students of the Month in front of the entire student body and the whole staff in order to foster school pride, a sense of belonging and appreciation for one another. Our Fifth Grade student council representatives are creating and filming PSAs (Public Service Announcements) based on our Core Values. Developed during the Video Explorers program at WCTV, these announcements will be utilized to welcome our incoming Fourth Graders to the North.



RMLD Art Contest Winners: Teacher Kathleen McNamara, Olivia Saragosa, Conor Burns and Ronin Uftring

With a population of 265 students as of October 1, the North has 99 fourth graders and 166 fifth graders. We have over 35 full and part-time staff members that support our students. Students have a wide variety of specialist subjects including Health, Physical Education, Library, Art and Music. This year our new music teacher is Kristin Dunlap. She possesses her Bachelor's Degree in Music Education from Gordon College. In art classes, students again participated in the annual Reading Municipal Light Department's energy conservation contest. This year was a poster contest and students used creative slogans and innovative mixed media presentations. The contest seeks to complement existing electricity curriculum

and focuses on electricity basics, electrical safety and energy conservation during peak times.

Student learning goals and social emotional development are tied to both our School Improvement Plan and our District Priority Planning. We strive to increase student achievement and growth while also stressing character building and 21st Century skills. Technology integration is key for students to be able to express their knowledge in a variety of ways. Teachers and students work collaboratively with Kimberly Provencal, Technology Integration Specialist, to utilize web-based programs that support student learning. Students are accessing new information with BrainPOP, Flip Grid, code.org, Epic! Books for Kids and StoryWorks. We have three Chromebook carts at the North and one computer lab with PCs. Staff members are always thinking of digital and blended ways to engage students in learning.

The North now has a special award which is presented at the Moving Up Day ceremony each year. Initiated in June of 2017, the North Star Award recognizes a student or students who emulate our Core Values. The entire faculty has the opportunity to recommend students who they believe BEST exemplify the following attributes: Leadership, Kindness, Respect, Commitment to Learning and Responsibility. Past recipients of the North Star Award are Kyla Kelley (2017), James Kilburn and James Stuart (2018). Students' names are placed on a plaque which resides in the North lobby of all students to view on a daily basis. The North enjoys the tradition of celebrating student success!



Joanne Benton WEF Walk Participants: Christopher Smith, Principal Christine McMenimen and Cristian Soderbergh

WEST INTERMEDIATE SCHOOL

The West Intermediate School prides itself on creating a positive environment; greeting children by name and making each child feel valued as members of the school community. The West staff is always working together to improve the quality of our instruction and our service to community. We welcomed several new staff members in 2018, including Joanna Maguire and Maggie Bolt, Special Education Teachers, and Lisa Dooling, Anu Mahesh, Avery Woodbury and Carolyn Collamer, all Educational Assistants.

Staff members participated in continued professional development activities that support the District Strategic Plan and West School Improvement Plan. In our classrooms, 100% of classrooms are now equipped with new ceiling-mounted projectors, a set-up that allows direct student interaction with any program being used. We have three laptop carts, bringing our total to 75 Chromebooks available to students, and a totally refurbished computer lab with 25 desktop computers. One cart is based inside of the library, one is outside the library and the third is on the second floor. Our library is an energetic, vibrant space where students can work individually, in small groups, or as a class. There is also display space for classroom projects. It is the focal point of the school in many ways thanks to the efforts of parents, staff, and students. Staff members continue to participate in Professional Development activities that strengthen our understanding and use of technology for both teaching and learning, ensuring that our students are provided the skills they need to become 21st Century learners.

In the classrooms, we participated in many activities in addition to our academics. An important goal at the West is to instill in the children a sense of personal achievement and social awareness. We had several assemblies, all organized by students and performed by students covering topics such as friendship, respect, and anti-bullying. We continued with our class representative program, and the members developed a video representation of the highlights of the school year during their biweekly sessions at the WCTV studio. We also continued with many of our regular programs, including: Explorer Day, Poetry Day and Math Immersion Day; participated in Wilmington Fire Department's Toys for Children In Need; collected food for the local food pantry; the annual winter coat drive sponsored by Anton's cleaners; and Box Tops for Education.

Our student representatives spent over 15 hours during the year at the WCTV studios learning how to use equipment, write scripts, set up studio props and gathering footage from the West, all in an effort to produce a fabulous year-end tribute to the West, which we shared in an assembly with the entire student body during the last week of school. In PE class, the children participated in the 5 Minute Fitness Run where every child in the school ran for 5 full minutes without stopping. In Art, children participated in the Reading Municipal Light Department's redesigned Poster contest and made pottery, murals and collages that we displayed throughout the school. In Music, the fifth grade Advanced Band performed at the Wilmington High School for the whole-town holiday concert in December.



The Wilmington C.A.R.E.S. program operates daily from the West, and is an integral part of our school community. Kerin Ritchie is the site coordinator at the West. The Shawsheen/West PAC continues to support grades one to five at both the Shawsheen and the West Schools. They provide Student Planners and West t-shirts for every child. They fund enrichment programs, which included Mister Magnet, Techsploration/ Simple Machines and Cryogenics. The PAC also organized additional activities such as the Ice Cream Social, Holiday Gift Fair, Grade 5 Student Yearbook, Family Game Night and the Grade Five Yearbook Signing Party, which is the final farewell to the fifth graders as they prepare for the Middle School. All in all, it was another successful year at the West!

SHAWSHEEN ELEMENTARY SCHOOL

The Shawsheen Elementary School houses students in grades one through three. There are 17 general education classrooms and three special education classrooms. We house three reading specialists servicing general education students within each grade level and supporting the implementation of reader's workshop. In addition, we have a part-time general tutor who supports students who need interventions in specific areas for short periods of time. We also have three special education teachers who service students on Individualized Education Plans and one special education aide who works within the classrooms to support student's inclusion times. Our three separate classrooms service students with social/emotional disabilities, language based disabilities and students who require discrete trials and who fall on the Autism spectrum.

Over the past years we have continued to work with the Envisions math program. This has proven to be very successful according to our current MCAS analysis. Now implemented in all grade levels, the students experience scaffolding within the program and have many strategies to choose from when working through difficult mathematical and conceptual tasks. We are also in our third year of reader's workshop implementation. With the support of an outside agency called TLA and our literacy coordinator, teachers and students have the fundamentals of reader's workshop down and are continuing to learn and collect data on students and their reading habits. Over the past few years we have transformed classrooms from only traditional desks to spaces within the classrooms where reading can happen in a relaxing manner. More rugs are within the rooms along with cozy bean bag chairs and reading spaces. Students are engaging in reading daily for a significant length of time and understanding text in a new way. Teachers are also engaging with students differently by utilizing this model. They are conferring with and talking with students on an individual basis and collecting data from these conferences.

In addition to the math and reading curriculum data that the teachers collect, knowing that the collection and analysis of data as a driving force, the Shawsheen faculty administered several evaluative tools to determine current student performance throughout the school year. At the beginning of the school year, teachers administer benchmark testing in reading and math to ascertain baseline data for each of their students. Then, at predetermined dates outlined in our assessment calendar, benchmark testing is conducted in order to progress monitor student learning. The initial benchmark testing also serves as a means to determine in what area students have strengths and in what area students may require additional reinforcement. In this way the staff members continue to ensure that all students' needs are being served while working toward increased student achievement as we continue to make strides implementing the Massachusetts Tiered System of Support (MTSS). In addition, we continue to set aside time within the schedule by meeting with grade level teachers and teams twice a month and simultaneously doing what we call enrichment time. During enrichment time, specialists take grade level classes for an additional art, music, physical activity, health or library. At the same time, teachers are able to meet and discuss important student data, interventions and instructional strategies.

In the area of reading, teachers are continuing to administer tests using the AIMSweb system. The analysis of the data results from the AIMSweb tests was crucial in helping teachers design reading instruction for their students as well as in providing the teachers with an early detection system for students who may be at risk in reading. By progress monitoring students throughout the year, teachers were able to provide custom interventions to assist students in making steady progress. Additionally, teachers administered the Fountas and Pinnell Reading Leveling Assessment to their students twice (September and April). By having this information, teachers were better able to instruct their students at their reading instructional level and ensured they had reading materials available at their appropriate reading levels. Teachers were able to challenge their students in a way that allowed them to make progress through the leveling system. Both the AIMSweb data and the reading level information were available for teachers to share with parents during parent conferences. All of these activities speak to our commitment to assist students in demonstrating steady strides in their acquisition of reading skills. We have developed a leveled book closet and system to allow for teachers to sign books out for reading groups and to borrow for their classrooms.

We are also on our third year of the Foundations phonics program in place for grade one and second year for grade two. This is another tool that can be utilized to assess letter sounds and phonemic awareness in young students.

In the math content area, classroom teachers administered benchmark testing twice a year and do post tests for all units. The data from the math is essential and has proven to be most useful when working with the standards and assessing areas of school and classroom needs. The facilitation of the data and collection of data are achieved under the supervision of the Elementary Math Coordinator and the principal. The Math Coordinator works closely with the administration to talk through the data and look especially at individual student strengths and weaknesses. In addition, all Grade Three classrooms take all the math tests online. Second and first grade classrooms do at least three a year so that the students maintain practice with the online testing.



Walking School Bus

Included within our school day and throughout is our PBIS initiative. Positive behavioral interventions and supports is the way in which we teacher school rules throughout the building. The PBIS team is made up of 8 members of varied staff members. The staff work together with an outside consultant to guide the way. The many accomplishments to date have been the establishment of the 3 R's (respect, resilience, and responsibility). The behavior matrix has been completed and distributed. This includes all the areas in the building such as classroom, bathroom, hallways,

lunch room, recess, and specialists. Lessons on each area and materials have been developed and all taught the first three months of school. A system has been established to hand out paws for Pawsome behavior when being caught being responsible, respectful or resilient. A notice also goes home so students can tell their parents why they were Pawsome that day. Last year we also purchased through our PAC, T-Shirts for all students. This year we continued that for any new students and entering first graders. Each week specialists give a golden award to one classroom that has earned a certain amount of stars for positive behavior. The students keep the award for the week in the classroom and their class is showcased in the front lobby with name and award. In addition to showcasing our students we also have a staff recognition board made up with pictures and fun facts about our staff. This rotates monthly.

Included in our proactive approaches to behavior and social/emotional growth, we also embrace the concept of mindfulness and being kind. This year we were able to have our very first buddy bench put in by the playground. The buddy bench is not just a bench, it has rules on how to use it. Our School Adjustment counselor along with 3 students developed this idea. After the development they received funding from the WEF Foundation and a generous parent donor. The students and Mrs. Gibbs developed a video on how to utilize the bench and presented it to the whole school at one of our All School Meetings. All School Meetings happen once a month and is a time for the whole school to be together and talk about school and community happenings. It is also a time to share out positive experiences and good citizenship. Social curriculum is also taught within the classroom and is very much connected to mindfulness. Most recently we received two grants one on kindness and one mindfulness. One was from the Joseph Middlemiss Foundation and we received over 50 books on kindness and a rolling bookshelf. The librarian and adjustment counselor are developing curriculum and lessons to utilize with the books for staff. Staff and students can check these books out. The mindfulness grant was awarded by the WEF foundation and it included yoga mats, mindfulness games, music, activities, books and much more. Since we received the grant, the assistant principal and another teacher have created an ongoing course for teachers to explore these materials and utilized them within the class. Also, the assistant principal teaches mindfulness in the classroom to students thus modeling for teachers and supporting students.

In addition to all the curriculum we are sure to include enrichment programs throughout the school year for students. One program we have is for Grade Three students called our student leaders' program. Any student can join and they will take on leadership roles within the building and help with special projects throughout the year. Also, we have programs for each grade level to support the curriculum and enhance learning. Programs include eyes on owls, dinosaurs, star lab, insects, kindness programs and the author visit. We also have varied enrichment programs throughout the year focusing on friendship and curriculum areas. We thank our PAC for helping to support all the funding and booking of these special events for students.

In order to demonstrate our commitment to school safety, the Shawsheen continues to keep all doors locked while school is in session. Staff members are issued swipe/identification cards to enter the building. Three doors are equipped with swipe recognition devices. Student safety continues to be a high priority. We are on our sixth year of practicing the A.L.I.C.E protocol with staff and students. We also have a plan and practice evacuation drills and fire drills.

Our parent involvement has continued to remain an integral part of the school community. Parent involvement in the Parent Advisory Council (PAC) and the School Advisory Council (SAC) continued to be high. We communicate with parents often by a variety of ways. We have a principal blog, Aspen, blackboard connect and hard copies of important papers. We also hold orientation for new first grade parents, parent/teacher open house, concerts and conferences. Each grade level also is sure to have 1-2 parent showcases during the year to encourage families to come in. As a result of the hard work and efforts of parents, the school continued to be well supported.

The Shawsheen Elementary School remains dedicated to providing meaningful and productive learning experiences for all students. The collection and analysis of data equipped staff members with the necessary information to address changes needed in curriculum and instruction. The administration of benchmark assessments throughout the school year greatly assisted in meeting the individual needs of the students while helping them realize academic progress and achievement. We are also committed to assisting students in building a solid foundation in becoming responsible citizens. By addressing the diverse needs of all students, tailoring learning to specific need areas, we are able to provide them with positive learning experiences as well as to help them in maximizing their learning potential.

WOBURN STREET SCHOOL

This year the Woburn Street School has a total enrollment of 420 students in Grades One, Two and Three. There are seven classrooms at each of the grade levels this year. We also have one substantially separate language-based special education classroom. Ms. Annmarie Steed has joined Ms. Nancy Heffernan, special education teacher, as educational assistant in this classroom. An additional educational assistant, Erin Brugger, has also been added to support students within inclusive classrooms.

This is the second year of the STAGES Program (Students Accessing Guidance for Emotional Support) at the Woburn Street School. This program services students who require more intensive support with developing skills related to navigating challenging social and emotional situations. Students participate in daily skills training in order to learn how to successfully manage their emotional responses during challenging situations as well as accessing other supports as needed throughout the day in a supported classroom. We have an ongoing partnership with McLean Hospital who provide regular training and support for staff working in the program. Three new staff members have been added to the STAGES program this year. We are excited to have Tara Kaberle as the special education teacher. She is assisted by Stephanie O'Rourke and Taylor Perella.

With the help of our School Advisory Council, we developed our 2018/2019 School Improvement Plan to guide us in the coming year. Our ongoing goals include closing the achievement gap for our students with special needs, in both reading and math, and continuing to implement school-wide behavioral expectations and supports for all students utilizing PBIS (Positive Behavioral Intervention and Supports) strategies. We also have a goal to improve our ability to communicate effectively with families both at the school and classroom level.



Olympic Games at the Woburn Street School with Curling and Cross Country Skiing

At the Woburn Street School we continue to increase our technology capabilities. We've been able to add a second tablet cart as well as two additional Chromebook carts. With the support of the elementary technology integration specialist, teachers have been utilizing the tablets and Chromebooks in a number of different ways in all the academic domains. Our computer lab has also been provided with updated desktop computers through the support of the Office of Instructional Technology. In addition, we've provided nearly all classrooms with document cameras. Document cameras allow teachers another way to visually present information to students. Through a technology grant awarded by the Wilmington Educational Foundation, we were able to purchase a portable sound reinforcement system in order to improve auditory access during school-wide assemblies.

The Woburn Street School is fortunate to have a long and cooperative association with the Northside PAC. The PAC sponsors a variety of fundraising activities to generate money for programs and materials that benefit the school and enhance the curriculum. The PAC regularly provides enrichment programs for our students, as well as providing a variety of materials each year. The Woburn Street School is extremely grateful for the hard work and support of the PAC.

BOUTWELL EARLY CHILDHOOD CENTER

The Boutwell Early Childhood Center is dedicated to the education of young children. It is an inclusive student-centered educational facility offering strong student-centered curriculum and promotes a positive school climate. Our school is home to six Kindergarten classrooms and three integrated Pre-school classrooms. Our Kindergarten and Pre-school programs build strong foundational academic skills and support the social/emotional development of our young students. In addition, the Boutwell offers an Extended Day Kindergarten program (CARES).

The full-day Kindergarten program is 5 hours and 15 minutes in duration. The children have a morning snack, lunch period and recess each day. The Boutwell Early Childhood Center is able to offer a multi-faceted learning experience to the students, which includes participation in Physical Education, Music, Art, Library and Technology. Special education services are available for those students who qualify and require assistance in the areas of speech and language, occupational therapy and physical therapy. In addition, a Reading Specialist is available and provides services to students focusing on reading support and enrichment.

The Kindergarten curriculum includes Foundations, Readers' Workshop utilizing the Lucy Calkins Units of Study and Envision Math. Additionally, the Responsive Classroom approach to teaching and Positive Behavior Intervention and Supports (PBIS) has been fully implemented. The Responsive Classroom approach fosters social skill development along with academic engagement, supports a positive classroom and school climate, increases student involvement and enhances community building. PBIS is a proactive approach to establishing behavioral supports for all students to achieve social, emotional and academic success.

All three Pre-school programs are integrated and there is a full-day integrated Pre-school classroom. The Pre-school classrooms implement the OWL and Foundations curriculum which encompasses ELA, math, science and social studies. Pre-school programs also receive physical educations weekly or bi-weekly depending on the child's class assignment. Both the Pre-school and Kindergarten curriculums are aligned to the Massachusetts Common Core.

The Boutwell continues to use the AimsWeb Test of Early Literacy. This screening tool is administered to each Kindergarten student three times a year. The results of this screening assists teachers in differentiating instruction to meet student's individual needs. Kindergarten students are also assessed using the Fountas & Pinnell benchmark assessment two times a year. These assessments provide additional data to ensure students are making progress. The Boutwell has continued to use the Response to Intervention approach which provides students multi-tiered learning supports. Interventions are provided to give each student the opportunity to refine or enrich specific skills. During this intervention time, students work in small groups with various staff members. The goal is to give each student what they need at a particular point in time. The school year has also seen the continuation of monthly meetings to review the data collected from our literacy and math assessments. This data is analyzed and used to implement changes in instruction.

During the school year, we have continued to have students and staff participate in our community meetings. All students in Pre-school and Kindergarten participate in a monthly whole school meeting. At these meetings the students discuss and learn about a particular character trait and participate in a community project. We have donated toys to the Toys for Wilmington Children Holiday Drive and Toys for Tots program, pajamas to local shelters, food to our local food pantry, wrote letters to local veterans and community helpers, completed the Ella's Way Program promoting diversity and disability awareness and participated in several other initiatives.

The Boutwell Parent Advisory Council or PAC has been a strong and involved presence at the Boutwell this year. Members of the PAC work closely with staff and administration. The enrichment programs funded by our PAC, which included "Explore the Ocean" and "Digging for Dinosaurs", have greatly enhanced our curriculum. The PAC has brought families together with such events as Family Fun Night and the Spring Fling. The PAC is responsible for organizing fundraisers for our school. Proceeds from these fundraisers are used to provide all students with enrichment activities. This year the PAC sponsored a Random Acts of Kindness raffle. Parents were encouraged to send in "kindness coupons" describing their child's act of kindness. Three winners were selected and each student received a prize. Their contributions to the students and families are instrumental in developing a sense of community at the Boutwell Early Childhood Center.

Our School Advisory Council or SAC is another opportunity to involve parents. It includes representatives of parents, teachers and administrators from both the Boutwell and Wildwood Schools. Their charge is to develop a School Improvement Plan that is based on safety, security, curriculum and building initiatives.

Musical concerts are held during the school year, under the direction of our Music Specialist, with assistance from Pre-school and Kindergarten staff. In May, parents and family members were treated to a program that celebrated the end of the Kindergarten year. Our Pre-School classes hosted an "In School Snow Day", when parents and siblings were invited to attend and enjoyed a variety of "snow" day activities and crafts.

The Boutwell Early Childhood Center continues to provide a positive and productive learning environment for its students, many of whom are experiencing public school for the first time. Our staff strives to create a balance between each child's social emotional development while at the same time cognizant of curriculum and instruction. With the support and involvement of our families, we strive to make each child's school experience an enriching one that will lay the foundation for the years to come.

WILDWOOD EARLY CHILDHOOD CENTER

The Wildwood Early Childhood Center, located at 182 Wildwood Street, currently has an enrollment of 173 Kindergarten and Pre-school students. The Wildwood is presently comprised of seven full-day Kindergarten classrooms as well as our Kindergarten Compass Program. The five hour and fifteen minute Kindergarten full-day program allows our students to learn experientially and at a pace that is conducive to in-depth exploration of curriculum. The Wildwood also offers three Pre-school programs this year. We have a full-day integrated program and two half day integrated programs with morning and afternoon sessions. Both programs serve students both with and without special needs. We are also the home of the Compass Pre-K program which is an ABA based program for preschoolers ages 3-5. Our Pre-school and Kindergarten programs help build a foundation of skills and early social/emotional development for our students. In addition to our early childhood classrooms, the Wildwood Early Childhood Center also houses the Wilmington Public Schools Office of Student Support Services.

The Wildwood Early Childhood Center prides itself on being a student-centered educational facility, emphasizing individual student development, strong student-centered curriculum, family involvement, and positive school climate. We are currently using the Foundations program for phonics instruction in both Pre-K and Kindergarten. At the Kindergarten level, we teach literacy utilizing the Lucy Calkins Units of Study in a Reader's Workshop model. Teachers have dedicated much time this year collaborating and implementing the Workshop model. We are continuing the use of the Envisions math program with much success. There is also an online component that parents can access to work with their children. All Pre-school programs continue to implement the OWL curriculum this year. This is a comprehensive Pre-school program that encompasses ELA, math, science and social studies. Kindergarten and Pre-school students at the Wildwood Early Childhood Center are assessed regularly throughout the year to ensure that students are making progress in all areas, that struggling students receive the support they need, and that students who need enrichment in various areas have the opportunity to participate in enhanced learning opportunities. Kindergarten students' early literacy skills are assessed three times a year using a standardized reading assessment designed to gather baseline data on students and assist in the identification of individual student strengths and weaknesses in the area of literacy. Students who struggle with early literacy skills as measured by this assessment are progress monitored monthly. In addition, students' math skills are assessed regularly using the Envisions Math assessments. With the support of administrators, district curriculum leaders and the district data specialist, staff members meet monthly to review student data, plan/adjust instruction, and develop interventions. Social and emotional development is an equally important facet of our curriculum in the Pre-School and Kindergarten programs. We are proud to say that all staff at the Early Childhood Center have been trained in the Responsive Classroom model which fosters kindness and respect not only for peers and adults but also for classroom materials. Play and positive peer interactions are woven into every child's day. The students also participate in whole school community meetings and challenges which include our pajama drive, soup drive and snowflakes for the Senior Center. These meetings and challenges bond us not only as a school community but with the greater community of Wilmington as well. The Wildwood ECC is fully implementing PBIS (Positive Behavior Interventions and Supports) this year across both grade levels. The Wildwood PBIS team meets twice per month to continue to revise and refine our PBIS practices.

All Kindergarten students at the Wildwood Early Childhood Center receive weekly art, music, library and computer time. Physical Education classes are offered twice weekly. The Wildwood ECC received a cart of Chromebooks for student use last year. The students are thrilled to be able to work individually or in small and large groups both in the library and the classroom. Kindergarten students work on a web-based early literacy program called Reading Eggs. The Reading Eggs program has been a wonderful enhancement to the existing kindergarten English Language Arts curriculum and allows students to practice early literacy skills at their own pace. We are pleased to have a school librarian who offers weekly library classes for our Kindergarten students and assists with Chromebooks as needed. She also organized a group of volunteers so that we are able to offer Pre-school library classes as well. Our Pre-school classes also receive physical education weekly or bi-weekly depending on the child's class assignment.

The Wildwood Early Childhood Center values input from all our families and encourages parents/guardians to get involved in our school. Our School Advisory Council (SAC) is a combined committee of administrators, teachers and parents from the Boutwell and Wildwood Schools, who meet on a monthly basis to provide input for the creation of a school improvement plan and monitor the progress of outlined goals for the year. Additionally, our parents put forth great interest and enthusiasm in all of their efforts to support our school through an active Wildwood Parent Advisory Council (PAC). PAC sponsors enrichment opportunities for our students that include in-house field trips, materials for classrooms and the school, presentations and family fun nights that help bring together the Wildwood School community.

We are thankful to have such wonderful community involvement and support for the children at the Wildwood Early Childhood Center where our goal is to meet the needs of all our students in order for them to succeed and develop a life-long love of learning.

Performing Arts Department

The Wilmington Public Schools continue to offer and support one of the finest and most comprehensive programs of music education in the Commonwealth. The eight full time staff members of the Performing Arts Department are a team of highly qualified music educators who guide the students through a sequential curriculum that is completely aligned with the National Standards for Music Education, as well as the State Curriculum Frameworks. Wilmington Public Schools performing arts classes give our students the tools and skills they need to be lifelong participants in music and theater arts.

Elementary Music

At the elementary level, all students in grades K - 5 receive a minimum of one music class per week. In each year of music study, elementary students work on singing; playing instruments; composing, reading, and notating music; listening to, analyzing, and describing music; improvising within musical forms of melody and accompaniment; evaluating music and music performances; and understanding relationships between music and other disciplines as well as in relation to history and other cultures. Students at each grade level are given an opportunity to experience public performance either at one school concert per year or at a classroom performance. Performances are held during the students' regular music class and their parents are invited to attend that class and participate and observe. We appreciate our wonderful elementary music teachers who get all of our students off to a great start! Thank you Mrs. Knoettner, Mrs. Rene, Mrs. Barry and Ms. Dunlap!

Wilmington Middle School

During the middle school years, students in the general music classes are required to apply the knowledge and skills that they developed during their elementary music classes for practical application in a performance based setting, in either an ensemble such as string orchestra, chorus, or band, or during an elective of guitar or piano/keyboard class. It is during these classes that the students have the opportunity to not only refine their technical music skills, but also further develop the expressive qualities of music, which include composition and music criticism. Additionally, students who received instruction in chorus, band and strings at the elementary school level have the opportunity to take classes in these areas during Middle School and increase the performance aspect of studying vocal or instrumental music. The Middle School strings, band, jazz band and chorus rehearse weekly during school and perform at numerous concerts and functions throughout the school year. This year, the Middle School A Cappella ensemble, The WilmingTones, performed at a School Committee meeting in December and joined the Jr. Jazz Band at a performance as part of the Wilmington Public Library's Thursday Music Series.

Wilmington High School

At Wilmington High School students can choose from a variety of performing arts classes for credit, which include String Orchestra, Chorus, Concert & Marching Band, Jazz Band, Introduction to Theatre and Theatre Craft. Additionally, there are numerous extracurricular activities that music students have the opportunity to perform in such as pit orchestra, pep band, Drama Club and A Cappella Ensemble. This year will find members of our String Orchestra traveling to Austria, the birthplace of Mozart, for a

performance Tour. The Wilmington High School Wildcat Marching Band performed before an exuberant crowd of thousands at the annual Woburn Halloween Parade. The Wilmington High School Drama Club, the Lamplighters, will be performing “The Drowsy Chaperone” in our Spring 2019 Musical.

Student and Staff Highlights

This year, our staff is delighted to welcome Ms. Kristin Dunlap, a recent Gordon College graduate to our department! Ms. Dunlap is the Music Educator at the North Intermediate School and Wildwood Early Childhood Center. Veteran Middle School staff member, Michael Ferrara, also joined the staff at Wilmington High School this year teaching chorus, music theory and theatre classes. Mr. Michael Semonelli re-joined our staff this fall as the Drama Club Advisor and accepted the position as the new Auditorium Manager. The highlights from the fall included a five-concert Winter Festival series featuring our band, string and chorus students in grades 5-12. Additionally, both Soundscape (Wilmington High School A Cappella Ensemble) and String students performed within the Wilmington Community at venues such as the popular Festival of Trees and the Tree Lighting on the Common. Our High School Strings Orchestra students will tour and perform in Austria this spring. The Lamplighters Drama Guild (from Wilmington High School) will present “The Drowsy Chaperone” in spring 2019. The yearly Pops Concert, featuring the Wilmington High School Honors Jazz Ensemble and guests will take place on April 6. In May, band, strings and chorus students, Grades 4-12 will perform in concerts as part of our Spring Festival series.

Visual Arts Department

Over the past year, the Wilmington Public Schools Visual Arts Department has continued to build on its mission of providing a strong, sequential arts program for the students of Wilmington. Once again closing out the school year with an impressive showcase of talent and effort, the 6th Annual Art Show featured work from K-12 students across the district and provided the community with the opportunity to witness the wide variety of visual experiences our students have using a range of materials and techniques. In addition to displaying a diverse collection of student paintings, drawings, photographs, designs and sculptures in the Wilmington Middle School cafeteria, short animated pieces were presented in the auditorium. While the district art show allows the community to see the finished artwork our students create, the work displayed there is only a small part of the wonderful arts curriculum our department provides for the children of Wilmington.



WIS Parent Paul Dever Demonstrated
Pumpkin Carving Techniques

Along with the district art show, our department has also worked hard to provide students with additional experiences through community arts events, including field trips and other chances for exhibiting student work. Last winter, over 50 students at the North Intermediate School participated in art teacher Kathleen McNamara's Digital Photography Club and McNamara's Grade 4 classes also collaborated on an interdisciplinary Adobe Pueblo unit where architecture, pottery, painting and textiles connected to the concepts and vocabulary being presented in the social studies curriculum. February and March, several Middle School and High School students were invited by the Wilmington Memorial Library's Assistant Teen Services Librarian Brittany Tuttle to display artwork in the Teen Zone's Moveable Gallery. On March 2nd, Grade 2 students at the Woburn Street School participated in a PyeongChang Olympics



interdisciplinary performance where they learned about the Olympic events during Art, Physical Education/Health, Library and Music classes. In the Art classes, Woburn Street School teacher Carroll Conquest guided student collaboration to create a large-scale winter sports mural, life-size soft sculptures of athletes and the Olympic Mascot Soohorang - all showcased in that performance. In April, HS Ceramics teacher Megan Hinman invited her students to participate in an alternative kiln method called *saggur firing*, where organic material (leaves, flowers, etc.) is wrapped around their pots and covered with aluminum foil. After being placed in a large metal trash bin with sawdust and other combustibles, the pots are fired strong for 30 minutes before being covered with a lid and left to smolder for another 10 hours. The resulting pieces take on the pattern of the smoke and flashing from the fire to create truly unique pieces! Finally, High School Studio Arts teacher Sara Serreze and her student teacher Andrew Comeau (Tufts/SMFA MAT program) took a group of advanced students to the Takashi Murakami Painting Exhibit at the Museum of Fine Arts, Boston. Back at school, students took inspiration from the show to create their own mixed media art pieces.



As the 2018-2019 kicked off this fall, the department continued providing students with outstanding arts experiences. At the Middle School, Neal Roberts' Grade 8 students have spent quite a bit of time on new ceramic lessons about animal habitats and family representations, while the Grade 6 students have learned about the differences between street art and "graffiti" by creating their own versions of a street art inspired "Graffiti Monster". Grade 7 artists have been trying new portrait and figure drawing lessons while learning about proper facial and human body proportions and the Middle School Art Club is overflowing with eager artists hoping to expand on their classroom experiences after school. At the West Intermediate School, Lena Philips' Grade 4 and 5 students learned about color and assemblage by collaborating on a giant CREATE collage using pieces from magazines; and in October, one of the West Intermediate parents volunteered to

demonstrate pumpkin carving for the art classes - allowing students to see how someone from their own community continues to explore his passion for artmaking; and Grade 4 students from both the North and West Intermediate Schools once again participated in the RMLD poster competition. At the Shawsheen, Katharine "K.Lee" Mock's students once again participated in the NOAA Fisheries Art Competition, where one of her students had won the K-2 sculpture category last year and two students earned honorable mentions. This year, clay turtles created by four Grade 1 students were selected and will be featured in the NOAA calendar! At the High School, Sara Serreze and Jennifer

Fidler have been working with one of the WHS seniors to develop an illustration, invitation, and program design for the dedication of the auditorium in memory of former Superintendent Joanne Benton; and Fidler's Graphic Design students created holiday cards for Dawn Martell's Local Heroes Club to pass along to the Wounded Warrior program.

While this is just a small sample of the great things happening in the visual arts classrooms here in Wilmington, some of these experiences can currently be found on display at the Roman House and in the WML Teen Zone, and later in 2019, at our annual student show. As 2018 comes to a close and the new year begins, the department is hard at work preparing for the next district art show. Please join us this May in celebrating the impressive talent and dedication of the visual arts students.

Physical Education & Health

The Physical Education & Health Department continued to serve all students (Pre-K - 12). The Elementary Physical Education and Health Education Program is a comprehensive curriculum which incorporates physical fitness and skill development components as well as specific health related topics. The Health Education at the first, second, third, fourth and fifth grade level emphasizes the importance of exercise, body systems, hygiene, proper nutrition, personal health care, sun protection, rest/sleep to feel well. The students learn to identify major behaviors that contribute to wellness through self-esteem, relationships, responsibility, communication and decision making skills.

The goal of physical education class in first and second grade is to develop movement skills and knowledge which align with the SHAPE America National Standards. Our units include: locomotor and non-locomotor movements, tag games, cooperative activities, ball control skills, jump rope, juggling, parachute, balance, dance, gymnastics and physical fitness. To develop these skills we use a variety of equipment: hula hoops, long and short-handled sticks, bats, paddles, bowling pins, juggling scarves, long and short jump ropes, scooters, rings, ropes, mats, balancing equipment, nets and balls of different sizes and made of different materials to be used in various ways. In third grade we begin to use the learned skills and tie them into sport related games such as soccer, basketball, volleyball, whiffle ball, street hockey, pillo polo and lacrosse. In addition, the Shawsheen School and Woburn Street School specialist's team teachers continue to work collaboratively in presenting the annual 1st, 2nd and the 3rd grade learning showcase. These learning showcases are coordinated by the Specialist at each school. At the Shawsheen School the Specialist Teachers are Miss Hendee (physical education), Mrs. Jewett (health education), Ms. Mock (art), Miss Patterson (library), and Mrs. Rene (music education). At the Woburn Street School the Specialist Teachers are Mrs. Stinson (physical education), Mr. Maxson (health education), Ms. Conquest (art), Mrs. Danahy (library) and Mrs., Knoettner (music). At both the Shawsheen and Woburn Street Schools the winter 2018 Second Grade Integrated Arts Performance were held in the gymnasium based on the theme of winter Olympic sports. In addition, to celebrate the Winter Olympics from PyeongChang South Korea both schools participated in a two-week unit on the Winter Olympics in the gymnasium. The unit allowed for all students to enjoy the winter sports activities during physical education.

The Woburn Street School continued with our school wide wellness team activities. The wellness activity for our school this year continued with our Walking School Bus program. The Woburn Street School wellness team coordinated two walking school bus events in June and October 2018. At the Woburn Street School we believe that providing students with wellness-enhancing opportunities is critical to their academic and social/emotional success. New to the Wilmington Public Schools Walking School Bus program was the Shawsheen Elementary School. The Shawsheen School also held two events in June and October 2018. On behalf of the entire Woburn Street School we would like to thank Officer Brian Moon, Officer Brian Gillis and the Wilmington Police Department for their continued support with those wonderful wellness activities. We look forward to expanding this program to other schools in the district.

On Wednesday, October 31, 2018 the PreK-5 children and staff at the Boutwell, Wildwood, Shawsheen, Woburn Street, North and West Schools enjoyed a wonderful sunny walk together with their families. This annual WEF walk is a tribute to Joanne Benton. Mrs. Benton's vision was for

the Wilmington Public Schools and the Wilmington Education Foundation unite together to promote the benefits of physical activity for academic and social/emotional successes. The fitness walk combines the excitement of wearing Halloween costumes, favorite sport team attire and giving back to the school community. Thank you to all the families for their generous donations to the Wilmington Educational Foundation. Wilmington Public Schools looks forward to continuing this partnership to provide the children this healthy opportunity to walk in the Joanne Benton WEF walk!

The Middle School Physical Education and Health Education program is a comprehensive curriculum which incorporates health topics, physical fitness and sport skill development for all students. In the physical education class the student will participate in tennis, soccer, football, cooperative games, fitness testing, badminton, hockey, speedball, basketball, volleyball, pickleball, wiffle ball, lacrosse, softball and ultimate frisbee. The Middle School Physical Education teachers are Mr. Buellers, Mr. Meeker and Mrs. Simpson. In the Middle School Health Education curriculum includes lessons on these topics which include: nutrition, puberty, relationships, substance abuse, mental health, stress management and conflict resolution. In addition to these topics the Life Skills program is being taught at each grade. The health education teachers are Mrs. Federici and Ms. Moskal.

The Physical Education Curriculum at the High School, Health Dynamics, is a comprehensive program dealing with health, fitness and life skills. Students will examine appropriate health topics including substance abuse, nutrition, physical fitness, human sexuality, mental health, and stress management. The curriculum also incorporates effects of the environment, consumer issues, ecology, and social issues in the program. Related physical activities designed to reinforce health issues will be offered to ensure a complete holistic sense of mental, spiritual and physical well-being. Fall continued to be an exciting time for the PE department and finds us enjoying our 3rd year in our new, beautiful building. We've been able to offer a variety of activities on our new indoor track, beautiful fitness studio, and spacious gym. Some of our Fall activities have included: Speedball, Ultimate Frisbee, Flag Football, Basketball, Volleyball, Street Hockey, Pickleball, Yoga, Zumba, Meditation, Walking, Badminton and for the first time, tennis. New this year, the Wilmington High School PE/Health Department partnered with the SADD Club and offered a Teen Drive experience for over 125 sophomores. During health class, over 100 sophomores got to experience a distracted driving simulation. This simulator offered students distracted and impaired situations. SADD club members led an interactive activity during W2 that had over 25 participants. This Teen Drive program will be repeated in May 2019 with the Junior Health classes participating in the activity.

During the fall, a badminton tournament for students and staff that was held during W2 in the Lawrence M. Cushing Memorial gymnasium. This badminton tournament raised money for the Anxiety and Depression Association of America. In the health classes Mrs. Nardo and Mr. Altieri continued to certify 156 sophomore students in the American Heart Association CPR and First Aid course. A new component of the CPR course was new manikins which provided instant feedback on the depth of compressions being applied by each student. Thank you to Mrs. Crowe and the Building Capacity grant. The High School Physical Education and Health teachers are Mr. Altieri, Mr. Covelluzzi, Mrs. Kuchar and Mrs. Nardo.

Athletic Department

The Health Dynamics Department cited several students for Outstanding Achievement.

Academic Excellence Awards were presented to the following students:

Class of 2021 – Katherine McLaughlin
Class of 2020 – Gabriela Villalta
Class of 2019 – Samantha Marzi
Class of 2018 – Robert Lord

Academic Achievement Awards were presented to the following students:

Shannon Barrett
Emily Burke
Brent Goodman
Dean Nally
Christopher Stokes

Athletic Award Recipients

Dr. Gerald Fagan Award “To the most outstanding Wilmington High School Senior Athlete”
Dan Gracia and Dana Goulet

Lawrence H. Cushing, Sr. Award “To the senior demonstrating dedication and scholarship at
Wilmington High School”: A. J. McKearney and Mia O’Connell

Harold “Ding” Driscoll Award “To the senior athlete demonstrating dedication to athletics while
attending Wilmington High School”: Tyler Roberts and Liz Gordon

The Wildcat Distinguished Service Award: Don Cowden

Athletic Department Highlights - Winter 2018

Basketball (Girls) – Coach Jessica Robinson

- Middlesex League All Star – Caroline Andersen

Ice Hockey (Boys) – Coach Stephen Scanlon

- Middlesex League All Star – A. J. McKearney

Wrestling Team – Coach Joel McKenna

- Middlesex League All Star – Mike DeLucia (Heavyweight)

Cheerleading Team – Coach Christina Zuccaro

- Middlesex League – First Place
- Division III North Regionals – Second Place
- State Tournament – Second Place
- NCA Nationals in Texas – Sixth Place

Track (Girls) – Coach Brian Schell

- Middlesex League All Stars – Hannah LaVita, Amie Russell, Emma Garrity, Alexcia Luna, Evelyn Miller-Nuzzo and Julia McLaughlin

Track (Boys) – Coach Mike Kinney

- Middlesex League All Stars – John Kenney and Sam Vince

Athletic Department Highlights - Spring 2018

Baseball – Coach Aldo Caira

- The team made the state tournament and lost in the first round

Softball – Coach Audrey Cabral-Pini

- The team made the state tournament and lost in the first round

Tennis (Boys) – Coach Robert Mailey

Tennis (Girls) – Coach Matthew Hackett

- The team made the state tournament and lost in the first round

Track (Boys) – Coach Michael Kinney

Track (Girls) – Coach Brian Schell

Lacrosse (Boys) – Coach Fran Peters

Lacrosse (Girls) – Coach Ashley Kelley

Athletic Department Highlights - Fall 2018

Soccer (Girls) – Coach Sue Hendee, *RECIPIENT OF THE National Coach of Significance Award*

- Middlesex League All Stars – Jocelyn Palmer, Alyssa Bernazani, Thea Alberti and Aly Colantuoni
- The team played in the state tournament and lost in the second round to Danvers

Soccer (Boys) – Coach Steve Scanlon

- Middlesex League All Stars – Cam Martin and Andrew Days

Field Hockey – Coach Leanne Ebert

- Finished 2nd in the Middlesex League Freedom Division
- Middlesex League All Stars – Molly Foley, Meghan Canale and Becca Ganley
- The team played in the state tournament and lost in the first round.

Football – Coach Craig Turner

- Middlesex League All Stars – Bailey Smith, Kyle Kenyon, Dean Nally and Pete Marino

Cheerleading – Coach Christina Zuccaro

- Placed 4th in the State Tournament with a bid to National Championship

Volleyball – Coach Bruce Shainwald

- Middlesex League All Star –Brittany Cimaglia

Cross Country – Coach Brian Schell

- Middlesex League All Stars – Ben Packer and Gianna Misuraca

Golf – Coach Steve Lynch.

Special Education Department

During the 2017-2018 academic year, the Student Support Services Department received 179 referrals for initial evaluations and provided special education and related services to 694 eligible students. Our population had increased with 29 new move-in students needing services as well.

During the year, student support services staff members participated in the following professional development activities: Trauma and Learning Course 1: Impact of Trauma, Character Education for the 21st Century, Education the Whole Student: Mindfulness and Social-Emotional Learning in the Classroom, Bullying Awareness, Prevention and Intervention, A.S.E. Conferences, Avoiding Restraint, NPEN – Special Education, CBT Course, Developmental Childhood Trauma, Cognitive Behavioral Therapy, Maintaining and Disclosing Protected Student Information, SEI Workshop, Mental Health First Aid, Interventions to Support the Whole Student, Capitalizing on Dual Enrollment-Post Secondary Programs, Understanding the New DESE Radar Reports, Safe & Supportive Learning Environment, Mediation, LEAP Convening: Building Inclusive and Equitable Learning Opportunities, The Secret Life of Teens, Expert Communication, Addiction and the Adolescent Mind, Life Skills Training, Special Education Law Bootcamp, MARC Train the Trainer, Special Education Summit, Signs of Suicide, Education Effectiveness for Inclusive Practice, Wilson Certification Workshops, BABAT Conference, BCBA Job-Alike, Read Naturally Seminar, SEEM

Legal Issues Workshop, Lindamood Bell Learning Processes Workshop, Executive Function Difficulties: What do they look like in the PreK-5 Classroom, Social Thinking, Northeast PBIS Network Leadership Forum, Adaptive and Assistive Technology, ASHA Conference and An Evidence-Based Approach to Standing and Walking for Children with Moderate to Severe Motor Dysfunction. The Student Support Services office presented multiple workshops for educators, such as, ESPED 101, Utilizing and Implementing the District Curriculum Accommodation Plan, Exploring Mindfulness in Elementary Classrooms, Why We Need Trauma-Sensitive Schools, WIAT-III Assessment, Mental Health First Aid, Vaping: Recognizing, Addressing and Knowing. IEP 101 continued to utilize our two district-wide BCBA staff in order to maintain approximately 100 educators, administrators and educational assistants with their Safety-Care Certifications.

The Special Education Parents Advisory Council (SEPAC) had a busy year with 9 business meetings and 6 parent workshops; Basic Rights, An IEP for your Child, Intro to the Transition Planning Process for ages 14-22 on IEPs, Organizing Your IEP Binder and Review of Parent's Notice of Procedural Safeguards. They were represented at multiple school based committee meetings and presented their work to the School Committee. The SEPAC also continued their parent/caregiver support groups with both morning and evening options.

The Coordinator for Behavioral Health and Social Emotional Support oversaw the development and implementation of PBIS and SEL programming throughout the district. In addition, the Behavioral Health Coordinator facilitated the Behavioral Health Task Force, participated in the Town of Wilmington Substance Abuse Coalition, and organized a number of parent and community events including the 3rd Annual Behavioral Health Fair. Parent and student events organized included Digital Cyber Safety, Behavior Management Series, Anxiety, Depression, Suicide Awareness and Acceptance of Diversity. In addition, to address Bullying Prevention and Education she adopted and facilitated implementation of the MARC Bullying prevention program and Signs of Suicide Prevention Program at Wilmington Middle School.

School Food Service Department

Wilmington School Food Service employs 17 full-time and 27 part-time staff, in addition to the Food Service Secretary and the Administrator of Food Services. All salaries, food, supply and equipment purchases, as well as most maintenance costs and office supplies are paid from the Food Service revolving account. Revenues obtained from student lunch participation, reimbursement from the Department of Education, catering, Senior Citizen Lunch, CARES and other programs are used solely for the support and improvement of the School Food Service Program.

We comply with the United States Department of Agriculture's food based menu-planning system and nutrient standards, providing meals that meet 1/3 of the RDA for calories, as well as required levels of other key nutrients, including fat, saturated fat, protein, vitamins A & C, iron and calcium. All grains are whole grain and all milk offered are low fat. Lunch prices for the 2017/2018 school year are as follows: \$2.40 at the Elementary Schools, the Middle School and the High School is \$2.65-2.85. A total of 267,148 student lunches and 13,161 breakfast meals were served last school year. Students may choose from a variety of lunch options at all grade levels to encourage participation. Average monthly participation was approximately 55% district-wide. In addition to reimbursable meals, a la carte items are available to students to supplement school lunches and those brought from home. A variety of a la carte items are served daily, up to fourteen different choices, many of which are fresh fruits and vegetables.

Allergy and other health concerns continue to be addressed. Full-time food service employees are trained annually in Epi-pen administration. Cafeteria Managers at each school, as well as the administrator, work closely with school nurses and parents, providing ingredient and nutrient information as necessary. At present there are 40 ServSafe certified sanitarians on staff including the Administrator. All staff has been trained on kitchen safety issues, such as lifting, slips and falls. All staff have had Alice training, Right-to-Know training, Ethics training and Civil Rights training. All full time staff have had CPR and choke safety training. We also provide training regarding offer versus serve meal patterns, as well as other DESE trainings.

The food service program continually conducts promotions to increase students' participation in lunch, including "4th grade corn shucking day", "Superbowl", "Opening Day", "Cultural Week", "Chinese New Year", "Cinco De Mayo" and "Gobble Gobble Day".

Computerized Point-of Sale systems are in place at all schools to improve the efficiency and accuracy of reporting and accounting. Participation, especially of students eligible for free and reduced price meals, has increased remarkably since this program was introduced and online services are now also available. Parents are able to view their child's lunch account purchases online. From July 2017 through June 2018, the Senior citizen home-delivered meals program at the West Intermediate School served 13,121 lunches.

Wilmington Children's Art, Recreation And Enrichment Services

The Wilmington Public Schools Children's Art, Recreation and Enrichment Services (C.A.R.E.S.) program provides before and after school services for students enrolled in Wilmington Public Schools (Kindergarten through Grade 7) for 180 school days. Each C.A.R.E.S. site provides age appropriate activities that promote an individual child's physical, intellectual, emotional and social well-being and growth. Students are able to participate in a variety of areas, including computer lab, homework club, arts & crafts, indoor & outdoor games, all in a safe and nurturing environment. C.A.R.E.S. staff members are highly qualified individuals, with an array of educational and child care experience, that ensure each child has a fun-filled and enriching time in our programs. We serve approximately 200 children each day in our before-school program and 450 after school each day. The C.A.R.E.S. program also provides a full day program for children during February and April vacation weeks, in addition to the summer vacation program.

C.A.R.E.S. continues to have a wonderful reputation year after year, and the kids love being in the C.A.R.E.S. family. A big highlight in 2018 was a program-wide Sock Drive for the homeless shelter. All C.A.R.E.S. sites participated in collecting socks during the month of October, and donated over 3500 pairs of socks! Here are a few more highlights from the children and the staff of what makes us so special!

The Boutwell C.A.R.E.S. students strive every day to meet their CORE Values, with a special focus on "try even when it's hard"! The children are always willing to help each other out and always give the teachers a hand when they need it; they are an amazing group of kids! This year the children made crafts, learned Halloween songs and had a Halloween Party, which the kids loved! To wrap up 2018 the children held the 5th annual Winter Fair where they made tons of crafts, decorated cookies with their families and raised money to be donated in their name to the American Juvenile Diabetes Association. The children worked so hard on preparing for the fair and they did an awesome job!

The children at Wildwood C.A.R.E.S. are greeted by warm and friendly staff. Every day the kids have an opportunity to participate in gross motor games, arts & crafts, manipulatives and enjoy some quiet time with a fun story. We find it helpful to provide activities for the children that they enjoy, but also helps teach them how to socialize with friends in a positive way. These activities provide a good opportunity for the C.A.R.E.S. staff to take advantage of teachable moments through stories, activities, and discussion. We are working hard on teaching the children the importance of being kind to friends and using their words to resolve issues when they come up. After the holiday season comes to an end, the Wildwood C.A.R.E.S. program is looking forward to organizing a food drive for The Wilmington Food Pantry!

It has been a fun-filled year at Shawsheen C.A.R.E.S. To start the year, the kids participated in their own 2018 Winter Olympics. Some of the games included speed skating, skiing, toboggan race, hockey and a snowball challenge. In the spring, Knucklebones came and taught the afternoon kids new games and tricks. This fall, the Shawsheen had a pumpkin painting contest. The kids were so creative and had so much fun that we have decided to make it an annual competition. Most recently, the morning and afternoon kids decorated holiday spoons to sell and raise money for Project Bread. Next up, the kids are about to start preparing for their winter talent show.

The Woburn Street C.A.R.E.S. program continues to grow larger, making for a fun afternoon full of different activities like getting outside, computer lab, organized gym games, crafts, puzzles and stories. Staff are consistently impressed by the creativity and imagination of our children. This year children enjoyed writing letters to Veterans as part of the High School's Local Heroes Club Dear Soldier Letter Writing Campaign. Staff talked about family members they currently have serving in the military. Woburn Street C.A.R.E.S. also participated in making snowflakes for the We're One Wilmington Jr. Tree for the Festival of Trees. The children made snowflakes of all shapes and sizes and decorated them with what they are thankful for this year. The Woburn Street C.A.R.E.S. staff is thankful for this amazing community and looks forward to all that 2019 has to offer. Projects to look forward to include a food drive and talent show.

The North Intermediate C.A.R.E.S. students have had a busy year. Many North students participated in a Crocheting Club over the winter/early spring in conjunction with the Wilmington Senior Center. It gave our students and seniors a chance to interact in a creative environment and vice-versa. Earlier this school year, the students participated in writing Letters to the Soldiers; many students acknowledged that their parents/grandparents served in the military and how grateful they were for their service. More recently the students were busy crafting for the Holiday season, whether it is an ornament for their tree or a gift to give to a loved one. In the spring, we hope to start a food drive for the Wilmington Food Pantry.

The West & Middle School C.A.R.E.S. students have been keeping busy with festive arts & crafts and creative LEGO challenges. They were excited to show off their originality and teamwork in the Thanksgiving Talent Show, where many parents and teachers came to be entertained. Our students also enjoyed working with Angela Caira and the Shawsheen Tech's Anti-Bullying Club for the sixth year. Our children gain a new perspective through the stories and experiences shared from students they can look up to. To support the lessons learned from the Anti-Bullying Club, our students in the morning and afternoon share a "shout-out" ritual. Specific shout-outs are given to friends and staff for being helpful, kind, and compassionate.

Summer C.A.R.E.S. continues to be a huge success every year with over 285 children (entering Grades 1-6) enrolled. The program runs out of the North Intermediate School for 7 weeks providing full day coverage for families. This summer, the Wilmington High School Cheerleading Team came to C.A.R.E.S. for a cheerleading clinic and show. On-site 'field trips' such as ImprovBoston, Knucklebones, Traveling Art Paint Party and the Kona Ice truck returned for another year. The Frisbee Guy joined our line-up with a fantastic show and hands-on freebee lessons. We travel off-site weekly to the Boys & Girls Club in Woburn for swimming; as well as various trips to places such as Chunky's, Altitude Trampoline Park, Boston's Children's Museum, Kimball's Farm, Canobie Lake Park and many more! The final day was capped off with the Annual Talent Show performed by students Grade 3-6, along with an end of summer Cook-Out for all students and staff!

Another program offered via C.A.R.E.S. is BOKS (Build Our Kids Success), a before school physical activity program sponsored by Reebok that improves our children physically, mentally and socially by strengthening their minds and bodies through movement. We accommodate a maximum of 25 students per session (winter & spring). This fall, we expanded to the West Intermediate School offering BOKS, joining the Shawsheen and Woburn Street Schools. In the spring of 2019, the North Intermediate School will start up a program as well. It is exciting to provide this program for all students at the elementary and intermediate levels.

C.A.R.E.S. takes pride in providing services for the students of Wilmington that enhance their Wilmington Public Schools experience! The C.A.R.E.S. Program continues to provide a vital service for families where children are in a safe environment, are provided enrichment opportunities and are embraced by a staff that Wilmington parents have grown to trust.

Conclusion

Wilmington Public Schools said goodbye to a number of retirees at the end of the 2017-18 school year including Donna Dube, Darleen Duggan, Janet Cronan, Joan Grady, Thomas Kenney and Andrea Wickwire. We thank them for all of their years of service and the different they made in the lives of our young people of Wilmington.

Finally, any reflection on the 2017-18 school year must also rightly include a sincere note of gratitude to Mr. Paul Ruggiero, Assistant Superintendent of Administration & Finance, who also served as the Interim Superintendent of Schools during this time period, in which the district experienced some very difficult times. Mr. Ruggiero's commitment to the school system, and his unwavering leadership during this time, brought important stability to the system that allowed it to continue to move forward.

Shawsheen Valley Regional Vocational Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2018 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 48th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Donald Drouin and Glen McIntyre from Bedford; Kenneth L. Buffum and Paula McShane Lambert, Vice Chair, from Billerica; Robert Gallagher, Chair, and Paul V. Gedick, from Burlington; Patricia W. Meuse, Treasurer, and Lisa Puccia, Secretary, from Tewksbury; and James M. Gillis and Robert G. Peterson, from Wilmington. Timothy Broadrick has been Superintendent/Director of the District since 2015.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand three hundred five (1,305) high school students were reported to the Department of Elementary and Secondary education (DESE) in SVTHS's high school foundation enrollment in October of 2018 and more than 400 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-three (143) full-time teachers as well as eleven (11) paraprofessionals. Of those full-time teachers, eleven (11) are department chairs and twenty (20) are lead teachers. All SVTHS teachers exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

Post-Secondary Preparedness & Student Achievements

Post-Secondary Pathways. In June of 2018 SVTHS graduated 337 seniors. Sixty-four percent (64%) of the graduates planned to attend college or other post-secondary schooling in the fall. Thirty-two percent (32%) of the students intended to continue working in their trade and less than four percent (4%) entered the armed forces. Students graduated with various credentials relative to the Chapter 74 vocational-technical programs they were enrolled in. Credentials include state-licenses, industry-specific certifications, OSHA certifications and micro-credentials. Ninety-three percent (93%) of students in relevant Chapter 74 vocational-technical programs earned apprenticeship cards which, through articulation agreements, allow students to earn automatic credits in various postsecondary technical programs.

Cooperative Education Program. At the conclusion of the 2017-2018 school year, sixty-three percent (63%) of eligible seniors participated in the district's cooperative education program (co-op). Students were employed in positions related to their Chapter 74 vocational-technical programs by over 193 local employers.

Dual Enrollment. For the first time, SVTHS began offering dual enrollment courses for eligible students at the start of the 2018-2019 school year. Students enrolled in those courses are able to earn college credit from Middlesex Community College before they graduate from high school.

SkillsUSA. SkillsUSA is a national non-profit organization preparing students for careers in trade, technology and skilled-service occupations. Students compete annually at the district, state and national levels in competitions that focus on essential skills in their vocational-technical fields. SVTHS earned an unprecedented sixty-eight (68) medals at the 2018 District competition and thirty (30) medals at the State competition, which included eighteen (18) gold medals. Sixteen (16) of the gold medalists represented Massachusetts at the National Competition in Louisville, Kentucky. Students competed individually and in teams, depending on the competitions and showed great skill amongst their peers across the nation. One student won a national gold medal in Basic Health Care. SVTHS students also placed 4th in the nation in Health Knowledge Bowl and Screen Printing Technology, 6th in Team Works (a live construction project), 10th in in Technical Computer Applications, 12th in Entrepreneurship; and 14th in Residential Wiring.

exSEL Network. A critical component of post-secondary preparedness involves students' social-emotional learning and the employability skills that are cultivated as a result. SVTHS is teaming up with 18 other school districts to help students build the social and emotional skills they need for success after graduation. As part of the Excellence through Social-Emotional Learning (exSEL) Network, SVTHS will design new initiatives over the next few years to help create positive learning environments and support students in developing skills like self-regulation, social awareness and persistence.

Outstanding MCAS Growth and Achievement Scores

Student Growth Percentile (SGP). SGP is a statistic that measures the degree to which students mature or regress academically in English and Mathematics between the grade 8 and grade 10 MCAS exams. Shawsheen had student growth percentiles of 71.5 in English and 62.9 in Mathematics, which are among the strongest student growth statistics in the Commonwealth.

Composite Performance Index (CPI). CPI is calculated by awarding 100 points to Advanced or Proficient scores, 75 points to scores within the upper half of the Needs Improvement range, 50 points to scores within the lower half of the Needs Improvement range, 25 points to scores within the upper half of the Failure range and 0 points to scores within the lower half of the Failure range. The CPI reported by the Department of Elementary and Secondary Education is the mean of all individual CPI scores. In 2018 Shawsheen's Composite Performance Index in the 3 MCAS tested subjects were as follows:

English Language Arts:	99.0 CPI
Mathematics:	93.2 CPI
Science:	94.6 CPI

Adams Scholars. Shortly after recognizing the superior performance of Shawsheen's sophomores, the Department of Elementary and Secondary Education lauded the school's senior class by naming seventy-nine (79) recipients of the John and Abigail Adams Scholarship Award.

Support Services. The SVTHS Support Services Department services one of the largest populations of students with special needs in vocational education within Massachusetts, approximately 313 students comprising more than twenty-five percent (25%) of our student body. SVTHS has had a strong graduation rate of this group of students with one hundred percent (100%) of seniors graduating in June 2018, placing the school among the highest-performing high schools in Massachusetts.

Shawsheen's special education students also demonstrated outstanding success on the spring 2018 MCAS examinations. These results occurred due to a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our special education population. The rate of special education students who attained either Advanced or Proficient MCAS scores was extremely high yielding the following Composite Score Index in each area: English Language Arts, 96.3; Mathematics, 77.5; and Biology, 80.8. Students who initially experience difficulty passing one or more of the MCAS exams eventually attain graduation status through the district's MCAS remediation programs and re-taking the examination.

School Council. Under the direction of its chair, school Principal Jessica Cook, the 10-member Council met throughout the school year to discuss operating-budget items and school-policy issues. Discussions of the latter issues resulted in revisions to the Student Handbook and the drafting of the 2018-2019 School-Improvement Plan.

Community Engagement

Volunteerism and Fundraising. Through the hard work of various student organizations and their faculty advisors, SVTHS continues to volunteer and fundraise for organizations within the community. This includes but is not limited to:

- Special Olympics of Massachusetts
- American Diabetes Association
- American Cancer Society
- Tour de Cure Bike Race
- Be Like Brit Foundation
- Doug Flutie Foundation
- Billerica Little League
- The Jimmy Foundation at Dana Farber
- Into Action Recovery
- American Red Cross Disaster Relief Fund for Merrimack Valley gas explosion victims
- Lucy's Love Bus
- Rise Against Hunger



Project Explore. Shawsheen Tech's Project Explore is a free after school program for the 7th graders of participating districts. Students have the opportunity to explore 6 out of the 14 shops available for this program. The program runs from 2:15 p.m. to 4:45 p.m. and bus transportation is provided.

2018 Construction Projects. The Construction Cluster's mission is to put into practice a style of learning that encourages students to create tangible products using their senses to maximize their learning experience. Students gain both real-life experiences and mastery of competencies by working on community and in-house projects. This year's projects included the following projects in the community:

- Bedford Housing Authority: Built a 24' x 70' maintenance garage Ashby Place Bedford
- Tewksbury Habitat Build: Major renovation on a Residential Construction Project - South Street
- Burlington Housing Authority: Replacing benches in front of Tower Hill Apartments
- Various towns: three POW chairs
- Stoneham Zoo: Christmas Village

In addition to community projects, students in the Construction Cluster also completed a number of on-campus projects, including: a baseball field house/storage building; a rain garden including 50 plants, fence, walkway with pavers, kiosk and 3 large signs; a female coaches' locker room; and a 36' x 14' Greenhouse to be used by the Science Department and the Culinary Arts program.

Summer at Shawsheen. SVTHS hosted its 3rd annual “Summer at Shawsheen” Program featuring eighteen different offerings including sports-based clinics, STEM-based classes, vocational-technical courses, test-prep classes and enrichment courses for students entering grades 5-12. This program provides students in our member towns with a variety of summer learning opportunities and continues to grow in enrollment each year. The program will continue to expand for the summer of 2019.

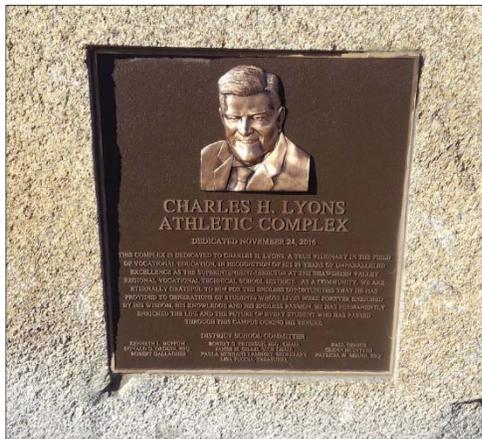
Shawsheen Technical Institute (STI) and adult evening programs: The Shawsheen Tech district offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. In addition to our vocational and occupational courses offered during two semesters from September to June, the community education program offers a wide variety of enrichment classes. Interested residents should contact Mr. Andrew Pigeon, Director of Community Services & Postsecondary Programs, at (978) 671-3788 for information.

School of Practical Nursing. The 2018 year graduated 34 Practical Nurses (PN). Since its inception a total of 815 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical experiences with preparation for the National PN examination included. A review of prior graduates revealed 100% successfully passing NCLEX-PN and ninety-five percent (95%) placement as an LPN. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 617-3646 or view our website at www.shawsheenpracticalnursing.com.

Swim Program. SVTHS completed renovations in the fall of 2018 and energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons throughout the year. The Shawsheen pool also continues to serve as the home site for interscholastic high-school swim teams in the community. Individuals seeking swim program information should contact Mr. Jay Tildsley, Aquatic Director, at (978) 671-3699.

Programmatic and Facilities Expansion & Improvements

Athletic Complex. The growing popularity of summer youth sports programs and activities puts a real strain on local athletic facilities. In recognition of this fact, the newly upgraded and expanded facilities at SVTHS have been made available for use by municipal recreation and school departments and non-profit youth sports groups. The opportunity to access the newly renovated and improved athletic facilities comes after a unanimous vote of the District’s School committee as a way to give back to the youth in the school district.



Security Updates. The District School Committee has been engaged in a three-year campus security project to bring the 49-year-old Shawsheen Technical High School building and grounds into the cutting edge of school security. Shawsheen has integrated a software system in a dedicated crisis management facility that will enable school officials as well as the Billerica Police Department to respond to a variety of different kinds of emergencies in real time.

Additionally, the crisis team has been focused on the constant evaluation and growth of the school’s safety and security protocols to ensure and provide a safe and supportive learning environment.

Workforce Skills Capital Grant. SVTHS received a \$382,000 Workforce Skills Capital Grant award to purchase equipment for our guest and staff dining facilities, a bakery/cafe, a food truck, farm-to-table curriculum (greenhouses) and to merge a Hospitality Management program into our Culinary Arts/Bakery program.

New Chapter 74 Programs. SVTHS has submitted applications and documentation to open two new Chapter 74 programs, Hospitality Management & Engineering Technology, in the fall of 2019 to the Massachusetts Department of Elementary and Secondary Education (DESE).

Dedication. The newly renovated SVTHS pool was dedicated to School Committee member Kenneth L. Buffum of Billerica.

Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2018. Those retirees are: Dr. Robert Kanellas, Principal; Elaine Cattel, Administrative Assistant; Ronald Fusco, Science Instructor; and Daniel Simard, Auto Collision Instructor.

COMMUNITY DEVELOPMENT

Planning & Conservation Department

The Department of Planning & Conservation (Department) is responsible for providing staff support to the Planning Board and the Conservation Commission. Additionally, the Department is responsible for various types of planning efforts including open space planning, hazard mitigation planning, planning for affordable housing and assisting with transportation planning efforts.

Valerie Gingrich serves as the Director; Sierra Pelletier, who is new to Town this year, serves as Assistant Planner; and Ryan Hale serves as Conservation Agent. Senior Clerks, Cheryl Licciardi and Cathy Pepe, provide administrative support.

Planning Board

The Planning Board is responsible for reviewing and approving commercial and residential development in Town. The Planning Board also issues Stormwater Management Permits in accordance with the Town's Comprehensive Stormwater Management By-law. The Planning Board members are appointed by the Town Manager for five-year terms. Current Planning Board members are Michael Sorrentino (Chair), Sean Hennigan (Clerk), Terrence Boland, Randi Holland and David Shedd.



Sawmill Brook from Clapp Mill Dam – Kylie Estates Conservation Land

For commercial development, the Planning Board conducts Site Plan Review and issues Special Permits for Pet Care Facilities, Marijuana Dispensaries, Signs and Parking Relief. In 2018, the Planning Board conducted Site Plan Review for Analog Devices' campus expansion project that consists of a new 174,610 square foot Office/R&D building, 52,000 square foot campus hub with employee amenities and 675-space parking garage. Other commercial projects included an office building at 58 Jonspin Road, renovations to 458 Main Street for a new business, a detox facility at 362 Middlesex Avenue and site changes to four existing industrial sites. The Board also approved changes to four wireless facilities through Site Plan Review. Three existing industrial sites, including Analog Devices, received Special Permit approval for Parking Relief.

For residential development, the Planning Board is responsible for permitting in conjunction with the Subdivision Control Act and issuance of Special Permits for Conservation Subdivision Design (CSD), Over-55 Housing, multi-family residential development in the Central Business District and Neighborhood Mixed Use District, lots having less than 10,000 square feet and M.G.L. Chapter 41 Section 81G roadway improvement projects. In 2018, the Planning Board issued a Conservation Subdivision Design Special Permit for a 16-lot single-family development off Hopkins Street known as Highland Estates. The Board approved a Definitive Subdivision Plan for 362 Middlesex Avenue and approved an amendment to the North Wilmington Estates Definitive Subdivision. The Planning Board also issued approvals for roadway improvements in accordance with M.G.L Chapter 41 Section 81G for Hudson Street and Sherwood Avenue and issued an amendment to the approval for Pomfret Road.

In addition to reviewing and approving development projects, in accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning By-law and Map and submits formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under "Town Meeting". In 2018, Annual Town Meeting approved the Planning Board's recommended changes/clarifications to the Zoning By-law. One of the changes was to clarify which Town Board issues each Special Permit for uses in Table 1 and Section 3.1 of the Zoning By-law. A definition was added for Cosmetic Tattooing and the use was moved from the Body Art Section 6.9.3 to the Personal Service Shop Section 3.5.10, which includes other salons, beauty shops, dry-cleaning shops and other service uses. Corrections were also made to Section 6.6.10.18 and Section 3.8.14. A Zoning Map correction was made to the property located at 84 Main Street. Changes were proposed to Section 6.3 Signs, but discussion led to the article being withdrawn for additional revisions.

Over the past year, Town staff led by the Department of Planning & Conservation have been working on drafting updates to the Town's Subdivision Rules and Regulations. The current Regulations were drafted in 1975 and do not always accurately reflect current standards and practices for roadway construction and other aspects of subdivision development. The revisions will provide a completely updated draft for the Planning Board to consider in 2019.

Planning Board Permits Issued in 2018:

Site Plan Review	12
Conservation Subdivision Design Special Permits (CSD)	1
Stormwater Management Permits	11
Simple Stormwater Management Permits	44
Sign Special Permits	6
Multi-Family Special Permits	0
Subdivision Approval Not Required (ANR)	7
Preliminary / Definitive Subdivisions	0 / 2
81G Roadway Improvements	3
Parking Special Permits	3
Pet Care Facility Special Permits	1
Over 55 Special Permit	1
Lots under 10,000 Square Feet Special Permit	0

Conservation Commission

The Conservation Commission is responsible for the administration and enforcement of the Massachusetts Wetlands Protection Act. The Commission is also responsible for management of the Town's Conservation Land and for acquiring additional land for conservation and passive recreation. Conservation Commissioners are appointed to three-year terms by the Town Manager. Current members include: Chair Sharon Kelley-Parrella, Vice Chair Laurie Finne, Donald Pearson, Vincent Licciardi, Michael McInnis, Laura deWahl and Theron Bradley. After eight years of dedicated service to the Town as a Commissioner and several years as Chair, Julie Flynn resigned in November 2018. Laura deWahl was subsequently appointed to the Commission.

Wilmington forms the headwaters of the Ipswich River watershed and portions of Town are also in the Shawsheen River and Mystic River watersheds. The Town has an abundance of wetland resource areas, including bordering vegetated wetlands (swamps, marshes, etc.), bank and land under water bodies (streams, ponds, etc.), bordering land subject to flooding (100-year floodplain) and riverfront areas (area within 200 feet of perennial streams). The Commission reviews projects and activities proposed in wetland resource areas and within the 100-foot buffer zone of bordering vegetated wetlands and the bank of water bodies. The Commission's objective is to ensure impacts to wetland resource areas are avoided and minimized in order to protect the public and private water supply and groundwater supply, provide flood control, prevent storm damage and pollution and protect fisheries and wildlife habitats. Activities reviewed by the Commission can include tree and vegetation removal; construction of houses, driveways, additions and septic systems; commercial and industrial development; and roadways and utility infrastructure.

The Department and the Commission processed a significant number of Wetlands Protection Act applications in 2018, primarily from construction of subdivisions and condominiums, but also smaller residential and commercial projects. Because of the frequency and intensity of storm events this year, the Department also stayed busy with stormwater inspections on construction sites and site visits for emergency tree removals. Open space initiatives were identified and progressed, including improvements and updates to open space program documents, guided nature walks in coordination with the Wilmington High School Environmental Club and hiking trail upgrades such as access improvements, signage and markers. The Department and the Commission will continue to work on these initiatives with the goal of encouraging residents to explore and care for Town open space.

Every fall, the Department holds a cleanup day where residents, organizations and businesses volunteer to help clean up litter and debris from the Town's Conservation Land and other Town-owned parks and open space. This



year marked the 24th annual fall cleanup day. Over 30 people helped clean up the Town Forest, Town Park, Silver Lake and Glen Road Berry Bog at Town Hall. Because of its success this year, the Department plans on holding another cleanup day in the spring around Earth Day along with other activities. The Department extends its thanks to the people who came out to help on this day and throughout the year, as well as a local company who donated their time, t-shirts and vehicles for trash and debris transport. Residents, businesses and organizations are encouraged to contact the Department if they are interested in volunteering for cleanup efforts, trail improvements, or other open space initiatives in Town. Every bit helps and no effort is too small.

Conservation Commission Statistics for 2018:

Filing Fees Collected	\$ 8,844.50
Public Hearings/Meetings Held (including continuances)	140
Notices of Intent Filed	42
Order of Conditions Issued / Denied / Withdrawn / Pending	43 / 0 / 0 / 1
Order of Conditions Appealed	4
Certificates of Compliance Issued	36
Requests for Determinations of Applicability	47
Negative Determination / Positive Determination / Withdrawn / Pending	45 / 3 / 1 / 0
Abbreviated Notice of Resource Area Delineation Issued / Pending	2 / 0
Extension Permits Issued/Denied	3 / 0
Emergency Certifications Issued	11
Enforcement Orders Issued/Violation Notices Issued	6 / 20
Acres of Land Acquired	0.75

Housing, Transportation and Economic Development

Currently, Wilmington is certified with the State's Department of Housing and Community Development (DHCD) as having 10% of its total housing stock as affordable and on the Subsidized Housing Inventory (SHI). While we are currently at 10%, the Town will continue to look for ways to promote and facilitate the development of additional affordable housing units to keep up with the rate of residential growth in Town and provide housing for a range of incomes and ages.

In 2018 the Department drafted an Inclusionary Zoning By-law that requires a certain percentage of affordable housing units (as defined by DHCD) within certain types of housing development. This tool is used by many communities to maintain their affordable housing percentages while the community grows. Three workshops were held during October 2018 to introduce the topic of inclusionary zoning to the public and get their feedback. The draft was also posted to the Department's webpage to solicit public comment. The proposed zoning change will be considered at the 2019 Annual Town Meeting.

The preliminary design for the Lowell Street and Woburn Street Intersection was completed in 2018 and design work will continue in 2019. The design is being fully funded with traffic mitigation funds that the Planning Board secured through the permitting process. The reconstructed intersection will provide safety and mobility improvements and the project has been submitted to the State's Metropolitan Planning Organization for eligibility for construction funding.

Middlesex Canal Commission

The Middlesex Canal Commission (MCC) consists of representatives of nine towns through which the canal traversed: Charlestown, Somerville, Medford, Winchester, Woburn, Wilmington, Billerica, Chelmsford and Lowell. Senator Bruce Tarr and Representatives of other state agencies also serve on the Commission.

Representative James R. Miceli passed away in April of 2018: He was "a gentleman, a fierce advocate for his constituents and a tireless public servant who gave everything he had for the betterment of Massachusetts and his communities" (Senate President Chandler). He helped our organization on numerous occasions and made available funds which allowed us to achieve National Registry status. We will miss his support and feel very fortunate to have had him as a friend.

At the Annual Meeting held December 13, 2018, Vice President Mike McInnis brought with him Conservation Agent Ryan Hale from Wilmington in hopes that we would support his efforts to apply for a grant to build a bridge which would span the Maple Meadow Brook in the Town Park. The bridge would connect the Middlesex Canal Association property with the Town Park, something we have talked about doing for a long time. Of course we will help in this endeavor.



Dr. Neil Devins has long kept the kiosk built by Eagle Scout Martin Sabounjian, located in the Town Park, supplied with maps and information about the canal. This year Dr. Devins went a step further and supplied a sign, at his own expense, showing where the walks begin. The required steps to obtain the Board of Selectmen's permission to install the sign were followed.

Leonard H. Harmon from Woburn has agreed to be the Chairman of the MCC after the passing of Thomas Raphael in August of 2017.

The Middlesex Canal Association consists of members at large who pay dues, elect a Board, collect dues and arrange a series of programs, walks, maintain the website (middlesexcanal.org) and keep the Museum open on weekends.



Elm Street Museum

Scott Smyers and Jonathon Shuster have produced several detailed plans. President J. Breen counted 36 people involved in this project so far!

Unfortunately we missed the Fall 2018 construction season but will make every effort to be ready to start in the Spring. Our disappointment has been tempered by the Billerica Community Preservation Committee granting us \$100,000 towards construction for which we are most grateful.

Town Representatives to the MCC: Betty M. Bigwood, Michael J. McInnis and Neil P. Devins.

The MCA is in the middle of the most challenging project we have ever attempted: turning an 1870's brick woolen storage mill into our Museum and Visitor Center. Our first thought was to make a weather tight building and proceed from there. Massachusetts building codes require much more before a Building Permit is issued. Caveney Architecture and Design has essentially completed the design and our utilities company (Johnson Engineering and Design) is finishing up an amazing amount of work including electrical, water, heating, elevator shaft and sewer pump detail. Structural Engineer Paul Phelan, Civil Engineer Matt Hamor and Wetlands Specialists

Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Plumbing and Gas Inspector is Paul Raffi; the Wiring Inspector is Frederick Sutter. Toni LaRivee serves as the secretary for the Building Inspector's office and the Board of Appeals.

It is our responsibility to help people understand the Building Code and the Town's Zoning By-law enforced by the Inspector of Buildings, how best to comply with those regulations and to provide assistance to those who have questions about homes and property in the town. If you have any questions, please do not hesitate to call or come and see us.

	2016		2017		2018	
RESIDENTIAL	<u>No.</u>	<u>Valuation</u>	<u>No.</u>	<u>Valuation</u>	<u>No.</u>	<u>Valuation</u>
Single Family Dwellings	37	6,879,870	58	12,213,720	59	11,643,840
Additions	58	2,573,893	58	2,623,830	75	4,173,434
Remodeling	342	4,869,319	306	5,173,289	398	6,495,005
Utility Buildings	7	90,920	10	254,379	10	228,634
Pools	24	291,885	24	458,783	18	452,965
Miscellaneous	<u>50</u>	<u>551,205</u>	<u>37</u>	<u>348,413</u>	<u>52</u>	<u>379,172</u>
	518	15,257,092	493	21,072,414	612	23,373,050
COMMERCIAL						
New Buildings	2	465,454	0	0	2	46,494,991
Public Buildings	0	0	0	0	0	0
Residential Units	0	0	0	0	0	0
Additions	0	0	1	23,000	3	8,362,000
Fitups	91	8,223,961	109	17,030,703	45	9,394,107
Utility Buildings	2	190,376	1	140,000	2	760,000
Signs	27	278,699	22	73,414	16	97,287
Miscellaneous	<u>44</u>	<u>4,070,704</u>	<u>30</u>	<u>4,731,946</u>	<u>49</u>	<u>4,099,877</u>
	166	13,229,194	163	21,999,063	117	69,208,262
TOTAL	684	28,486,286	656	43,071,477	729	92,581,312

REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER

Building Permits	684	330,108.00	656	468,282.59	729	508,857.75
Wiring Permits	670	93,330.00	607	111,599.90	629	95,121.50
Gas Permits	303	16,970.00	314	19,919.00	356	21,930.00
Plumbing Permits	315	29,710.00	361	48,055.00	367	38,930.00
Sheet Metal	65	11,000.00	44	13,550.00	33	9,580.00
Cert. of Inspection	26	1,339.00	37	2,156.00	26	1,140.00
Occupancy	93	4,700.00	101	2,950.00	61	3,050.00
Copies		5.00		22.15	0	0
Industrial Elec. Permits	55	8,250.00	54	8,100.00	52	7,750.00
Board of Appeals Fees	<u>25</u>	<u>2,600.00</u>	<u>30</u>	<u>3,300.00</u>	<u>19</u>	<u>1,900.00</u>
	2,236	498,012.00	2,204	677,934.64	2,272	688,259.25

Board of Appeals

Case 1-18

John F. Rees

Map 97 Parcel 23

To acquire a Special Permit in accordance with §6.1.6.4 (to construct a second floor addition to an existing nonconforming garage) for property located on 34 Andover Street.

Granted - no more detrimental to the neighborhood than the existing, nonconforming structure.

Case 2-18

Mymy Tran

Map 30 Parcel 65A

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 7 Burt Road.

Granted – meets criteria of the Zoning By-law.

Case 3-18

Wilm. 4th of July Committee

Map 52 & 66 Parcel 38 & 1

To acquire a Special Permit in accordance with §4.1.9 for a carnival to run from June 29 through July 3, 2018, for property located on 140-150 Middlesex Avenue.

Granted – meets criteria of the Zoning By-law.

Case 4-18

Ida B. Elfman F. T. c/o Phil Taylor, Esq.

Map 26 Parcel 70

To acquire a Special Permit in accordance with §6.1.6.4 (to construct a second floor addition to an existing nonconforming structure) for property located on 827 Main Street.

Granted - no more detrimental to the neighborhood than the existing, nonconforming structure.

Case 5-18

Ida B. Elfman F.T. c/o Phil Taylor Esq.

Map 26 Parcel 70

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.5 for an addition 5.8 feet from the side yard lot line when 20 feet is required for property located on 827 Main Street.

Withdrawn – without prejudice.

Case 6-18

Michael Camoscio

Map 90 Parcel 93

To acquire a Special Permit in accordance with §6.1.6.4 (to construct a second floor addition to an existing nonconforming structure 24 feet from the front yard lot line when 24.4 feet is required, set §5.3.1 average of adjoining lots) for property located on 19 Dorothy Avenue.

Granted - no more detrimental to the neighborhood than the existing, nonconforming structure.

Case 7-18

Bettering LLC

Map 89 Parcel 6A

To acquire a Special Permit in accordance with §3.4.6, 6.1.3 and 6.1.4 to construct a forty-eight (48) bed rehabilitation facility over the site of the razed building for property located on 362 Middlesex Avenue.

Pending

Case 8-18

Carol Foley

15 Parcel 18

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 105 Chestnut Street.

Granted – meets criteria of the Zoning By-law.

Case 9-18

Lorraine Church

Map 8 Parcel 1B

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 102 Aldrich Road.

Granted – meets criteria of the Zoning By-law.

Case 10-18

Three D Builders LLC

Map 44 Parcel 72

To acquire a Special Permit in accordance with §6.1.6.4 (to demolish and reconstruct a nonconforming dwelling 30 feet from Taplin Avenue, 11.9 feet from both side yard lot lines when 15 feet is required) for property located on 70 Taplin Avenue.

Granted - no more detrimental to the neighborhood than the existing, nonconforming structure.

Case 11-18

Ida Elfman F.T. c/o P. Taylor Esq.

Map 26 Parcel 7D

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 827 Main Street.

Granted – meets criteria of the Zoning By-law.

Case 12-18

Reading Municipal Light Dept.

Map R2 Parcel 23C

To acquire a variance from Standard Dimensional Regulations Table II §5.2.1 for a lot having insufficient area for an electrical substation for property located on 326 Ballardvale Street.

Granted

Case 13-18

Nouria Energy Retail Inc

Map 044 Parcel 178D

To acquire a Special Permit in accordance with §3.5.14 Car Wash for property located on 220 Main Street.

Pending

Case 14-18

Town of Wilmington

Map 031 Parcel 059

To acquire a Special Permit in accordance with §5.2.8.1 Height in Feet, replacing existing water tower for property located on Nassau Avenue.

Granted – meets criteria of the Zoning By-law.

Case 15-18

Correia Ventures, LLC c/o LJR Eng.

Map 041 Parcel 114

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 458 Main Street.

Granted – meets criteria of the Zoning By-law.

Case 16-18

Kenneth & Charlene Rossetti

Map 36 Parcel 338

To acquire a variance from Standard Dimensional Regulations Table II, §5.2.5, for an addition to be 34 feet from the front yard on Kansas Road when 40 feet is required for property located on 8 Russell Road.

Withdrawn – without prejudice.

Case 17-18

Nouria Energy Retail Inc

Map 044 Parcel 178D

To acquire a Special Permit in accordance with §6.6.6.12 Ground Water Protection District for property located on 220 Main Street.

Pending

Case 18-18

Robin Marciello c/o M. Newhouse Esq.

Map 040 Parcel 168A

To acquire a variance from Standard Dimensional Regulations Table II, §5.2.4 to demolish a nonconforming barn and construct a single family dwelling 30 feet from the front lot line when 40 feet is required for property located on 11 Commonwealth Avenue.

Granted

Case 19-18

Lijun Zhu c/o F. Alex Parra, Esq.

Map 062 Parcel 029

To appeal the decisions of the Inspector of Buildings dated September 14 and September 25, 2018, Airbnb strictly prohibited for property located on 7 Concord Street.

Pending

Case 20-18

Keith & Kellie DeAmbrose

Map 087 Parcel 004H

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 10 Nelson Way.

Granted – meets criteria of the Zoning By-law.

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 85 Park Street.

Granted – meets the criteria of the Zoning By-law.

Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

Annual Town Election and Town Meeting	March 26
Special Town Meeting	April 12
State Primary	August 16
State Election	October 26

ANNUAL TOWN ELECTION – APRIL 28, 2018 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and the Town Hall Auditorium (Precincts 5 and 6), Saturday the twenty-eighth day of April, A.D. 2018 at 7:45 o'clock in the forenoon, the polls to be opened at 8:00 a.m. and shall be closed at 8:00 p.m. for the election of Town Officers:

ARTICLE 1. To bring in your votes on one ballot respectively for the following named offices to wit: Two Selectmen for the term of three years; two members of the School Committee for the term of three years; one member of the Housing Authority for the term of five years.

You are also hereby further required and directed to notify and warn the said inhabitants of the Town of Wilmington who are qualified to vote in elections and Town affairs therein to assemble subsequently and meet in the Town Meeting at the Wilmington High School Auditorium, Church Street, in said Town of Wilmington on Saturday the fifth day of May, A.D. 2018 at 10:30 a.m., then and there to act on the following articles:

In accordance with the above Warrant, the election was opened by the Town Clerk, Sharon A. George, at the Town Hall, Assistant Town Clerk, Linda Golden at the Boutwell School and Warden Susan McNamara at the Wildwood School.

All voting equipment was in place at each precinct. The checkers were prepared with their voting lists and everything was in readiness at 8:00 a.m. and the polls were declared open.

The results were as follows:

	<u>Voted</u>
<u>BOARD OF SELECTMEN for three years (vote for one)</u>	
Jonathan Eaton	1,453
Robert A. Fasulo	1,109
Write-in	9
Blanks	<u>69</u>
Total	2,640
<u>MODERATOR for three years (vote for one)</u>	
Robert G. Peterson, Jr.	2,159
Kevin F. MacDonald	420
Write-in	3
Blanks	<u>58</u>
Total	2,640
<u>SCHOOL COMMITTEE for three years (vote for two)</u>	
Maryjane Byrnes	1,682
Jesse L Fennelly	928
David A. Ragsdale	1,327
Write-in	13
Blanks	<u>1,330</u>
Total	5,280
<u>REGIONAL TECHNICAL VOCATIONAL SCHOOL COMMITTEE for three years (vote for one)</u>	
James M. Gillis	2,104
Write-in	21
Blanks	<u>515</u>
Total	2,640
<u>HOUSING AUTHORITY for five years (vote for one)</u>	
Robert C. DiPasquale	2,067
Write-in	23
Blanks	<u>550</u>
Total	2,640



The results of this election were ready at 8:30 p.m. and the elected officers present were sworn in to the faithful performance of their duties by the Town Clerk, Sharon A. George. The total number of votes cast was 2,640 which represented 15.61% of Wilmington's 16,863 registered voters.

ANNUAL TOWN MEETING – MAY 5, 2018 WITH ACTION TAKEN THEREON

With a quorum present at 10:45 a.m. (150 by the Town of Wilmington By-Laws) Robert G. Peterson, Jr., Town Moderator called the meeting to order and opened with the Pledge of Allegiance. This year the colors were presented by the Wilmington Minutemen.

The Moderator then read the names of departed town workers, members of committees and boards that had passed away during the past year. Those present paused in tribute to our servicemen and women and the hope that they will all return safely home. A moment of silence was observed for all. He then introduced our newly elected and re-elected town officials.

VOTED: Motion was moved by Selectman Michael V. McCoy, and duly seconded, the Town of Wilmington voted unanimously that the Moderator suspend the reading of the Warrant and take up and make reference to each article by number.

ARTICLE 2. To hear reports of Committees and act thereon.

VOTED: Motion was moved by Selectman Kevin A. Caira, seconded by Selectman Edward Loud, the Town of Wilmington voted unanimously to hear a report from the Inhabitant By-Law Study Committee and to hear a report from the Facilities Master Plan Committee and to take no action thereon.

Sharon George, Town Clerk, gave a brief overview of the work the Inhabitants By-law Study Committee was doing. She continued by thanking the Committee for all their hard work.

Valerie Gingrich, Planning Director and George Hooper, Superintendent of Buildings gave a brief overview of the continued work on the Facilities Master Plan.

VOTED: At 11:00 a.m. motion was made by Theresa Manganelli, Finance Committee Chairman, and seconded, the Town of Wilmington voted in the affirmative that the business of the 2018 Annual Town Meeting be postponed, that the business of the Special Town Meeting for May 5, 2018 be taken up immediately, and that upon adjournment of the Special Town Meeting for May 5, 2018, the 2018 Annual Town Meeting would proceed. At 1:25 p.m. the Special Town Meeting adjourned and the business of the Annual Town Meeting was resumed.

ARTICLE 3. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

VOTED: Motion was moved by Selectman Edward P. Loud, and seconded, the Town of Wilmington voted in the affirmative that Article 3 not be adopted.

ARTICLE 4. To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts during Fiscal Year 2019 for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

Kevin MacDonald, 140 Andover Street, stated he would like to make a motion to suspend the rules of procedure. No second. Motion fails.

VOTED: Motion was moved by Selectman Jonathan R. Eaton and seconded, the Town of Wilmington voted in the affirmative that the Treasurer/Collector, with the approval of the Selectmen, be hereby authorized to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2019 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services.

All articles were recommended for approval by the Finance Committee and Planning Board unless otherwise noted.

ARTICLE 5. To see how much money the Town will appropriate for the expenses of the Town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

VOTED: Motion was moved by Ms. Manganelli, and by Mr. John Doherty, the Town of Wilmington voted in the affirmative that the several and respective sums as recommended and presented by the Finance Committee be raised from the FY-19 tax levy and other general revenues of the Town, or by transfer from available funds as may be recommended by the Finance Committee, and be appropriated for the purpose set forth in Article 5, each budget category including General Government; Public Safety; Public Works; Community Development; Public Buildings; Human Services; Wilmington School Department; Shawsheen Valley Regional Vocational Technical High School District; Maturing Debt and Interest; Unclassified & Reserve and Statutory Charges to be taken up and voted on in the order they appear, subject to amendment, and each budget category not be open for reconsideration until the entire budget is voted.

GENERAL GOVERNMENT:

Selectmen – Legislative

Salaries	5,139
Expenses	10,750
Furnishings & Equipment	<u>0</u>
Total	15,889

Selectmen – Elections

Salaries	44,387
Expenses	<u>7,950</u>
Total	52,337

Registrars of Voters

Salaries	1,875
Expenses	<u>8,300</u>
Total	10,175

Finance Committee

Salaries	1,820
Expenses	<u>8,550</u>
Total	10,370

Town Manager

Salary – Town Manager	152,373
Other Salaries	379,416
Expenses	77,800
Furnishing & Equipment	<u>2,500</u>
Total	612,089

Town Accountant

Salary – Town Accountant	121,240
Other Salaries	124,298
Expenses	<u>3,470</u>
Total	249,008

Information Technology

Salary – Director	85,812
Other Salaries	123,743
Expenses	388,500
Furnishings & Equipment	<u>12,000</u>
Total	610,055

Treasurer/Collector	
Salary – Treasurer/Collector	112,258
Other Salaries	209,993
Expenses	30,494
Amt. Cert. Tax Title	27,000
Furnishings & Equipment	<u>600</u>
Total	380,345
Town Clerk	
Salary – Town Clerk	88,712
Other Salaries	111,314
Expenses	9,550
Furnishings & Equipment	<u>1,800</u>
Total	211,376
Board of Assessors	
Salary – Principal Assessor	108,589
Other Salaries	108,016
Expenses	68,070
Appraisals & Inventory	3,425
ATB Costs	20,000
Furnishings & Equipment	<u>3,150</u>
Total	311,250
Town Counsel	
Legal Services	325,000
Expenses	<u>7,500</u>
Total	332,500
Permanent Building Committee	
Salaries	0
Expenses	<u>0</u>
Total	0
TOTAL GENERAL GOVERNMENT	
	<u><u>2,795,394</u></u>

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative to approve the Total General Government budget.

PUBLIC SAFETY

Police	
Salary – Chief	134,355
Salary – Deputy Chief	115,187
Salary – Lieutenants	509,050
Salary – Sergeants	430,971
Salary – Patrolmen	2,416,169
Salary – Substance Abuse Coordinator	63,453
Salary – Clerical	138,393
Salary – Part Time	0
Salary – Overtime	575,000
Salary – Paid Holidays	100,000
Salary – Specialists	14,650
Salary – Night Shift Differential	59,332
Salary – Incentive	518,242
Sick Leave Buyback	40,593
Expenses	232,985
Furnishings & Equipment	<u>28,750</u>
Total	5,377,130

Fire	
Salary – Chief	106,905
Salary – Deputy Chief	86,059
Salary – Lieutenants	488,104
Salary – Privates	2,162,345
Salary – Clerk	52,006
Salary – Part Time	13,640
Salary – Overtime	756,320
Salary – Training Overtime	40,000
Salary – Scheduled Ambulance Overtime	124,800
Salary – Paid Holidays	147,891
Sick Leave Buyback	57,050
Salary – EMT & Incentive pay	20,786
Expenses	258,998
Furnishings & Equipment	<u>46,900</u>
Total	4,361,804
Public Safety Central Dispatch	
Personnel	701,344
Contractual Services	14,120
Materials & Supplies	3,750
Furnishings & Equipment	<u>4,000</u>
Total	723,214
Animal Control	
Salaries	57,904
Expenses	<u>6,000</u>
Total	63,904
TOTAL PUBLIC SAFETY	<u>10,526,052</u>

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Bernard Nally, the Town of Wilmington voted in the affirmative to approve the Total Public Safety budget.

PUBLIC WORKS

PERSONNEL SERVICES

Director	141,414
Administration – Full Time	431,277
Engineer – Full Time	344,847
Engineer – Part Time	12,740
Highway – Full Time	1,167,163
Highway – Overtime	78,529
Highway – Seasonal	15,600
Stream Maintenance – Seasonal	14,500
Tree – Full Time	212,625
Tree – Overtime	11,334
Parks/Grounds – Full Time	443,145
Parks/Grounds – Part Time	0
Parks/Grounds – Overtime	27,540
Cemetery – Full Time	141,900
Cemetery – Overtime	11,482
Snow & Ice – Extra Help/Overtime	<u>186,332</u>
Total	3,240,428

CONTRACTUAL SERVICES

Engineer	0
Engineer – Training & Conference	6,000
Highway	94,840
Highway – Repair Town Vehicles	115,900
Highway – Training & Conference	2,000
Tree	11,000
Parks/Grounds	27,600
Cemetery	4,100
Road Machinery – Repair	80,000
Public Street Lights	176,300
Rubbish Collection & Disposal	1,979,997
Snow & Ice Repairs	18,730
Snow & Ice Misc. Services	<u>160,000</u>
Total	2,676,467

MATERIALS & SUPPLIES

Engineer	4,800
Highway	39,500
Highway – Construction Supplies & Roadway Improvements	82,000
Highway – Gas, Oil, Tires (other)	189,109
Highway – Gas, Oil, Tires (DPW)	122,699
Stream Maintenance – Expenses	1,000
Tree	8,000
Parks/Grounds	96,100
Cemetery	13,650
Drainage Projects	65,000
Snow & Ice – Sand & Salt	267,735
Snow & Ice – Tools & Equipment	<u>6,000</u>
Total	895,593

FURNISHINGS & EQUIPMENT

Total	59,400
Total	6,871,888

SEWER

Personnel	92,841
Maintenance & Operations	<u>90,376</u>
Total	183,217

TOTAL PUBLIC WORKS

7,055,105

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative to approve the Total Public Works budget.

5A

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the sum of Seven Million Fifty-Five Thousand One Hundred Five Dollars (\$7,055,105) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars (\$20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Seven Million Fifteen Thousand One Hundred Five Dollars (\$7,015,105) be raised from the FY-19 tax levy and other general revenues of the Town.

COMMUNITY DEVELOPMENT

Board of Health

Salary – Director	93,733
Other Salaries	109,596
Expenses	20,000
Mental Health	<u>0</u>
Total	223,329

Planning & Conservation

Salary – Director	90,387
Other Salaries	227,432
Expenses	31,000
Furnishings & Equipment	<u>1,600</u>
Total	350,419

Building Inspector/Board of Appeals

Salary – Building Inspector	88,712
Other Salaries	119,761
Expenses	4,250
Furnishings & Equipment	<u>0</u>
Total	212,723

TOTAL COMMUNITY DEVELOPMENT

786,471

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative to approve the Total Community Development budget.

PUBLIC BUILDINGS

Salary – Superintendent	124,961
Other Salaries	2,830,421
Overtime	55,000
Part Time Seasonal	17,600
Heating Fuel	923,794
Electricity	220,000
Utilities	31,500
Expenses	<u>798,500</u>

TOTAL PUBLIC BUILDINGS

5,001,776

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative to approve the Total Public Buildings budget.

HUMAN SERVICES

Veterans' Aid & Benefits

Veterans' Agent	82,139
Other Salaries Part Time	50,791
Expenses	3,500
Assistance – Veterans	<u>400,000</u>
Total	536,430

Library

Salary – Director	96,244
Other Salaries	822,683
Merrimack Valley Consortium	38,131
Expenses	189,600
Furnishings & Equipment	<u>5,700</u>
Total	1,152,358

Recreation	
Salary – Director	68,064
Other Salaries	56,419
Expenses	<u>5,275</u>
Total	129,758

Elderly Services	
Salary – Director	86,789
Other Salaries	140,235
Expenses	<u>45,025</u>
Total	272,049

Historic Commission	
Salaries	24,694
Expenses	<u>6,750</u>
Total	31,444

TOTAL HUMAN SERVICES 2,122,039

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative to approve the Total Human Services budget.

SCHOOLS

Wilmington School Department 40,326,533

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative to approve the total Wilmington School budget.

Shawsheen Valley Regional Technical High School District 4,265,878

VOTED: Motion was moved by Ms. Manganelli, second by Mr. Nally, the Town of Wilmington voted in the affirmative to approve the Shawsheen Valley Regional Technical High School District budget.

TOTAL SCHOOLS 44,592,411

MATURING DEBT & INTEREST

Schools	3,188,650
Public Safety	192,900
General Government	502,400
Sewer	115,520
Water	250,195
Interest on Anticipation Notes & Authorization Fees & Miscellaneous Debt	<u>45,000</u>

TOTAL MATURING DEBT & INTEREST 4,294,665

5B

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the sum of Seven Million Fifty-Five Thousand One Hundred Five Dollars (\$7,055,105) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars (\$20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Seven Million Fifteen Thousand One Hundred Five Dollars (\$7,015,105) be raised from the FY-19 tax levy and other general revenues of the Town.

UNCLASSIFIED & RESERVE

Insurance	854,000
Employee Health & Life Insurance	13,000,000
Retirement Unused Sick Leave	75,000
Medicare Employer's Contribution	800,000
Salary Adjustments & Additional Costs	625,000
Local Transportation/Training & Conference	5,000
Out of State Travel	7,000
Annual Audit	35,000
Ambulance Billing	43,000
Town Report & Calendar	7,500
Professional & Technical Services	125,000
Reserve Fund	<u>600,000</u>

TOTAL UNCLASSIFIED & RESERVE 16,176,500

5C

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative that the sum of Seven Million Fifty-Five Thousand One Hundred Five Dollars (\$7,055,105) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars (\$20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Seven Million Fifteen Thousand One Hundred Five Dollars (\$7,015,105) be raised from the FY-19 tax levy and other general revenues of the Town.

TOTAL MUNICIPAL GOVERNMENT 48,758,002

STATUTORY CHARGES

Current Year Overlay	900,000
Retirement Contributions	6,535,038
Offset Items	25,653
Mass. Bay Transportation Authority	513,431
MAPC (Ch 688 of 1963)	12,300
RMV Non-Renewal Surcharge	17,660
Metro Air Pollution Control District	8,175
Mosquito Control Program	66,462
M.W.R.A. Sewer Assessment	3,032,110
Special Education	2,100
School Choice	35,844
Charter Schools	130,311
Essex County Tech Institute	<u>164,332</u>

TOTAL STATUTORY CHARGES 11,443,416

5D

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative that the sum of Seven Million Fifty-Five Thousand One Hundred Five Dollars (\$7,055,105) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars (\$20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Seven Million Fifteen Thousand One Hundred Five Dollars (\$7,015,105) be raised from the FY-19 tax levy and other general revenues of the Town.

TOTAL	<u>104,793,829</u>
Proposed Capital Outlay & Warrant Articles	9,606,900
TOTAL PROPOSED BUDGET	<u>114,400,729</u>

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager and, to the extent set forth in Chapter 592 of the Acts of 1950, the Board of Selectmen, as follows:

Police Department

Purchase of five (5) replacement police cruisers.

VOTED: Motion was moved by Selectman Gregory B. Bendel, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Two Hundred Seventy Thousand Dollars (\$270,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of five (5) replacement police cruisers for the Police Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Department of Public Works

Purchase of one (1) heavy duty dump truck with plow and sander to be assigned to the Highway Division.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that One Hundred Sixty-Two Thousand Dollars (\$162,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty dump truck with plow and sander for the Department of Public Works and further, the sale, trade in or other disposition, if any, of said replaced vehicles be hereby authorized.

Purchase of one (1) heavy duty dump truck with upgraded 550 chassis and enclosed chipper box to be assigned to the Tree Division.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Eighty-Six Thousand Five Hundred Dollars (\$86,500) be raised and appropriated from the FY-19 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty dump truck with upgraded 550 chassis and enclosed chipper box for the Department of Public Works and further, the sale, trade in or other disposition, if any, of said replaced vehicle be hereby authorized.

School Department

Purchase of one (1) student transport van.

VOTED: Motion was moved by Mr. Loud, and seconded, the Town of Wilmington voted in the affirmative that Fifty-Five Thousand Dollars (\$55,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) handicapped accessible student transport van for the School Department and further the sale, trade in or other disposition, if any, of said replaced vehicles be hereby authorized.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of computer workstations throughout general government departments; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative that Fifty-Five Thousand Dollars (\$55,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of computer workstations throughout general government departments.

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to purchase of a Universal Power Supply for the Public Safety Building and Town Hall; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative that Twenty Thousand Dollars (\$20,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of a Universal Power Supply for the Public Safety Building and Town Hall.

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of new enterprise software; or take any other action related thereto.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Nine Hundred Forty-One Thousand Eight Hundred Dollars (\$941,800) be appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the purchase of new enterprise software.

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of lighting with LED fixtures at the Woburn Street School and Shawsheen School; or take any other action related thereto.

Kelly Richards, 31 Shady Lane Drive, asked whether the Town had studied the effects of LED lighting on health and was advised they have not. Mr. Hooper stated that architects and engineers are specking them better color renditioning. Ms. Richards stated that she follows health sites and will not allow LED lighting in her home as it contributes to macular degeneration and blindness. She noted that some studies have linked the lighting to ADD and expressed concern that the lighting will be in schools. She asked whether LED lights were in the high school or middle school. Mr. Hooper advised that the auditorium we are currently in is one hundred percent LED lighting.

Joanne Shukis, Cedar Street, rose in support of the article as she has replaced lighting in her home with LED lighting and has seen a substantial decrease in her light bill.

Kevin MacDonald made a motion that the funding come from Free Cash which failed for lack of a second. Mr. Peterson warned Mr. MacDonald about his being provocative and to refrain.

Mary Ethier, Salem Street, stated that she was aware of studies where LED lighting in computers have been found to be responsible for macular degeneration and she believes the Town ought to investigate further before installing the lights.

Randi Holland, Glen Road, advised that the state is regulating incandescent lighting and will not be manufactured in the near future.

Karl Sagal, 7 Lawrence Court, proposed that no action be taken on this article. Kevin MacDonald seconded the motion.

The Moderator called for a teller vote and the results were 52 in favor and 135 in opposition. Motion fails to postpone vote on LED lights.

MAIN MOTION:

VOTED: Motion was moved by Mr. Cairra, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative that Three Hundred Seventy Thousand Dollars (\$370,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of lighting with LED fixtures at the Woburn Street School and Shawsheen School.

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the upgrade of light fixtures at the Town Hall football field; or take any other action related thereto.

Linda Toth, 54 Fiorenza Drive, asked whether the lights still worked. George Hooper, Superintendent of Buildings, stated the light fixtures are old and have been maintained since the 1980's but they are now deteriorated. Ms. Toth asked whether it should be the athletic teams' responsibility to pay for them. Jeffrey Hull, Town Manager, stated that the Town pays for maintenance.

Kevin MacDonald stated he would like to make a motion to have the appropriation come from Free Cash. The motion was seconded from the floor. The Town of Wilmington voted to defeat the appropriation coming from Free Cash.

MOVE THE QUESTION: Voted.

MAIN MOTION:

VOTED: Motion was moved by Selectman Edward P. Loud, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Seventy-Five Thousand Dollars (\$75,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the upgrade of light fixtures at the Town Hall football field.

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for a study to determine whether the need exists and to identify potential sites for a fire substation in North Wilmington; or take any other action related thereto.

Upon motion made by Mr. Eaton, Article 12 was withdrawn.

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the site work and construction of pickleball courts at Town Hall; or take any other action related thereto.

Comments were made from the floor relative to the dollar amount and whether constructing pickleball courts is necessary.

Jim Buckley, 6 Pinewood Road, stated pickleball is run by the Recreation Department and lessons will be offered this summer.

A request from the floor was made to Move the Question: moved and seconded from the floor.
VOTED.

MAIN MOTION:

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Forty Thousand Dollars (\$40,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the site work and construction of pickleball courts at Town Hall.

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the reconstruction of the rear main parking lot at the North Intermediate School; or take any other action related thereto.

VOTED: Motion was moved by Mr. McCoy, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that One Hundred Thirty-Seven Thousand Dollars (\$137,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the reconstruction of the rear main parking lot at the North Intermediate School.

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the phased expansion of available burial spaces at the Wildwood Cemetery; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Selectman McCoy, the Town of Wilmington voted in the affirmative that Twenty Thousand Dollars (\$20,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the phased expansion of available burial spaces at the Wildwood Cemetery.

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the construction of approximately 1,750 linear feet of sidewalk on Lawrence Street from Hamlin Lane to Shady Lane Drive; or take any other action related thereto.

Kevin MacDonald, 140 Andover Street, asked if the work would be done in house. Michael Woods, DPW Director, stated that it would be. Mr. MacDonald stated that he wanted that confirmation in the form of a motion. Motion fails due to lack of second.

VOTED: Motion was moved by Mr. Loud, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that One Hundred Ten Thousand Dollars (\$110,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the construction of approximately 1,750 linear feet of sidewalk on Lawrence Street from Hamlin Lane to Shady Lane Drive.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for professional engineering services and software licensing for Roadway Management Pavement Condition Index (PCI) Update for PeoplesGIS Database; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that Thirty-Five Thousand Dollars (\$35,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for professional engineering services and software licensing for Roadway Management Pavement Condition Index (PCI) Update for PeoplesGIS Database.

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the upgrade of traffic signals at Middlesex Avenue and Federal Street and the installation of granite curbing on Middlesex Avenue from Glen Road to Palmer Way; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that One Hundred Five Thousand Dollars (\$105,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the upgrade of traffic signals at Middlesex Avenue and Federal Street and the installation of granite curbing on Middlesex Avenue from Glen Road to Palmer Way.

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the installation of traffic signal detection at the intersection of Burlington Avenue and Chestnut Street/Deming Way/Marion Street; or take any other action related thereto.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Loud, the Town of Wilmington voted in the affirmative that Twenty-One Thousand Dollars (\$21,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the installation of traffic signal detection at the intersection of Burlington Avenue and Chestnut Street/Deming Way/Marion Street.

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the design and construction of grinder system assembly at Pilcher Drive Sewer Pump Station; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Neal Couture, Finance Committee, the Town of Wilmington voted in the affirmative that One Hundred Fifty Thousand Dollars (\$150,000) be appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the design and construction of grinder system assembly at Pilcher Drive Sewer Pump Station.

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of seven (7) desktop computers and eighty-six (86) laptops at the middle school; or take any other action related thereto.

VOTED: Motion was moved by Stephen P. Bjork, School Committee, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that One Hundred Sixty-One Thousand Dollars (\$161,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of seven (7) desktop computers and eighty-six (86) laptops at the middle school.

ARTICLE 22. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of existing projectors and interactive whiteboards at the North Intermediate, West Intermediate, Woburn Street and Shawsheen Schools; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bjork, seconded from the floor, the Town of Wilmington voted in the affirmative that One Hundred Thirty-Five Thousand Dollars (\$135,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of existing projectors and interactive whiteboards at the North Intermediate, West Intermediate, Woburn Street and Shawsheen Schools.

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the third phase of a multi-phase project to purchase and install a Voice Over Internet Protocol.

VOTED: Motion was moved by Mr. Bjork, seconded by resident Karen West, the Town of Wilmington voted in the affirmative that Fifty Thousand Dollars (\$50,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the third phase of a multi-phase project to purchase and install a Voice Over Internet Protocol Phone System for the Wilmington Public Schools.

ARTICLE 24. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of a new data center at the high school; or take any other action related thereto.

Discussion ensued regarding the lack of an evaluation. James Burnham, 406 Woburn Street, asked what the data center was for. Paul Ruggiero, Interim Superintendent, stated that the servers are old and this would be used to consolidate the servers. Jacquelyn Santini, 38 Glen Road, felt there was not enough information. There were suggestions to use Amazon and the Cloud. John O'Neil, IT Director, stated that it was not good to rely on outside sources. At one point a motion was put forth, but was told it was outside the scope of the article and was withdrawn.

VOTED: Motion was moved by Mr. Bjork, seconded from the floor, the Town of Wilmington voted in the affirmative that Fifty Thousand Dollars (\$50,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the purchase of a new data center at the high school.

ARTICLE 25. To see if the Town will vote to appropriate a sum of money to pay costs of designing, constructing and reconstructing water mains over Route 93, including the payment of all costs incidental and related thereto, to determine whether this amount should be raised by taxation, borrowing, transfer from available funds, or otherwise; or take any other action relative thereto.

VOTED: Motion was moved by Mr. Loud, seconded from the floor, the Town of Wilmington voted in the affirmative that Eight Hundred Fifty Thousand Dollars (\$850,000) be appropriated from Available Funds "Free Cash" to pay costs of designing, constructing and reconstructing a water main over Route 93, including the payment of all costs incidental and related thereto.

ARTICLE 26. To see if the Town will vote to appropriate a sum of money to pay costs of replacing a water tank, including the payment of all costs incidental and related thereto, to determine whether this amount should be raised by taxation, borrowing, transfer from available funds, or otherwise; or take any other action relative thereto.

The Moderator asked for a teller vote as it is a borrowing article and requires two-thirds vote.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington voted 176 in favor and 3 in opposition that Two Million Five Hundred Thousand Dollars (\$2,500,000) be appropriated to pay costs of replacing a water tank, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, any earlier borrowing votes adopted by the Town, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 27. To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied; or take any other action relative thereto.

Mr. Hull stated that when bonds are sold there is usually a premium to the Town.

Kevin MacDonald, 140 Andover Street, stated he wished to make motion regarding borrowing having a stipulation for no penalty on borrowing. The motion failed due to the lack of a second.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Loud, the Town of Wilmington voted in the affirmative that the Town vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each project shall be reduced by the amount of any such premium so applied.

ARTICLE 28. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the Other Post Employment Liability Trust Fund established in accordance with M. G. L. Chapter 32B, Section 20; or take any other action related thereto.

Geoff Woods, Frederick Drive, proposed that the article be increased to \$5 million. Mr. Woods' motion was seconded. Michael Newhouse, Middlesex Avenue, asked for clarification on the funding source for the additional four million dollars. Mr. MacDonald offered comments that were not relative to the amendment and the Town Moderator reminded he and others that discussion should be limited to the motion to amend. George Lingenfelter, 11 Concord Street, stated that the amendment would be unfair to the voters at this time. Suzanne Sullivan, 60 Lawrence Street, and James Burnham, 406 Woburn Street, rose in support of the amendment.

Upon the vote to amend the dollar amount from \$1 million to \$5 million, the motion was defeated. Mr. MacDonald asked for a point of order and when recognized by the Town Moderator made comments and questions that have been addressed and answered. Town Moderator advised Mr. MacDonald that he was out of order noting that this was the third time and cautioned Mr. MacDonald that the next time he would be removed from the meeting.

MAIN MOTION:

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Loud, the Town of Wilmington voted in the affirmative that One Million Dollars (\$1,000,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be deposited in the "Other Post Employment Benefits Liability Trust Fund" in accordance with M. G. L. Chapter 32B, Section 20.

ARTICLE 29. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Loud, the Town of Wilmington voted in the affirmative that the sum of Four Million Dollars (\$4,000,000) be appropriated for deposit in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting of which the sum of Three Million Dollars (\$3,000,000) be transferred from Available Funds "Free Cash" and that the remaining balance of One Million Dollars (\$1,000,000) be raised from other general revenues of the Town.

ARTICLE 30. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Employee Retirement Benefits" stabilization fund as established by vote on Article 24 of the May 3, 2014 Annual Town Meeting; or take any other action related thereto.

Kevin MacDonald, 140 Andover Street, began asking numerous questions regarding Middlesex Retirement benefits etc. Mr. Hull advised him to call Middlesex Retirement.

MOVE THE QUESTION:

Motion was made and seconded from the floor to Move the Question. VOTED.

VOTED: Motion was moved by Mr. Loud, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative that the sum of One Million Dollars (\$1,000,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town for deposit in the “Employee Retirement Benefits Stabilization Fund” as established by vote on Article 24 at the May 3, 2014 Annual Town Meeting.

ARTICLE 31. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to pay the Middlesex Retirement System in addition to the annual assessment; or take any other action related thereto.

Kevin MacDonald, 140 Andover Street, stated we should pay an additional \$500,000 and was ruled out of order.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative that the sum of Five Hundred Thousand Dollars (\$500,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town for payment to the Middlesex Retirement System in addition to the annual assessment.

ARTICLE 32. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2018 budget from other line items of said budget and from other available funds; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. McCoy, the Town of Wilmington voted in the affirmative that Four Hundred Forty Thousand Dollars (\$440,000) be transferred from the following fiscal year 2018 accounts:

Unclassified – Employee Health & Life Insurance	\$ 440,000
---	------------

to the following fiscal year 2018 accounts in the following amounts:

Police Salary – Overtime	\$ 150,000
Fire Salary – Overtime	90,000
Public Works, Personnel Services – Snow & Ice, Extra Help/Overtime	75,000
Public Works, Contractual Services – Snow & Ice, Miscellaneous	110,000
Public Works, Contractual Services – Snow & Ice, Repairs	<u>15,000</u>
Total	\$ 440,000

ARTICLE 33. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the funding of a Fourth of July celebration, or take any other action related thereto.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Fifty Thousand Dollars (\$50,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the funding of a Fourth of July celebration.

ARTICLE 34. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

VOTED: Motion was moved by Mr. Cairra, seconded by Mr. Loud, the Town of Wilmington voted in the affirmative that Six Thousand Dollars (\$6,000) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the observance of Memorial Day and Veterans' Day.

ARTICLE 35. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of \$750.00 each (a total of \$1,500) for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

- a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;
- b. American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion;

or take any other action related thereto.

VOTED: Motion was moved by Mr. Loud, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that One Thousand Five Hundred Dollars (\$1,500) be raised and appropriated from the FY-19 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of renewing, under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

- a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;
- b. American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion.

ARTICLE 36. To determine the spending limits the Town will establish for revolving accounts established pursuant to Section 53E½ of Chapter 44 of the General Laws and Section 29 of Chapter 3 of the Town of Wilmington Inhabitant By-Laws the Town will set for the fiscal year beginning July 1, 2018 and ending on June 30, 2019 as follows; or take any other action related thereto.

<u>Revolving Fund Account</u>	<u>Spending Authority Limit</u>	<u>Fiscal Year</u>
Compost Bin Revolving Fund	\$4,500	Fiscal Year 2019
Subsurface Sewage Disposal Upgrade Revolving Fund	\$200,000	Fiscal Year 2019

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the spending limits for revolving accounts established pursuant to Section 53E½ of Chapter 44 of the General Laws and Section 29 of Chapter 3 of the Town of Wilmington Inhabitant By-Laws be set for the fiscal year beginning July 1, 2018 and ending on June 30, 2019 as follows; provided however, that the Board of Selectmen, with the approval of the Finance Committee, may, at the request of the Treasurer Collector, increase such limit for that fiscal year only:

<u>Revolving Fund Account</u>	<u>Spending Authority Limit</u>	<u>Fiscal Year</u>
Compost Bin Revolving Fund	\$4,500	Fiscal Year 2019
Subsurface Sewage Disposal Upgrade Revolving Fund	\$200,000	Fiscal Year 2019

ARTICLE 37. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Public Rink enterprise; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that Five Hundred Twenty-Six Thousand Dollars (\$526,000) be appropriated from departmental receipts to be spent by the Town Manager for the purpose of operating the Public Rink Enterprise.

Random Selection begins:

ARTICLE 38. (drawn #53) To see if the Town will vote to name the Wilmington High School auditorium the Joanne M. Benton Auditorium; or take any other action related thereto.

Kevin MacDonald, 140 Andover Street, stated that he rises in opposition. He feels that the auditorium should be named after Jim Miceli.

Margaret Kane, 40 Hanover Street, stated that Mrs. Benton was instrumental in getting approval from the School Building Authority relative to the design of the auditorium. She continued by saying that Joanne Benton did so many things with dignity and such a positive attitude.

Vote on the amendment.

VOTED: Motion was moved by Kevin MacDonald, seconded from the floor, the Town of Wilmington voted to defeat the amendment to change the name of the high school auditorium.

VOTED: Motion was moved by Mr. Bjork, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that the Wilmington High School auditorium be named the Joanne M. Benton Auditorium.

ARTICLE 39. (drawn #50) To see if the Town will vote to authorize the School Committee, acting through the Town Manager as procurement officer and in accordance with M.G.L. Chapter 30B, Section 12(b) and M.G.L. Chapter 71, Section 7A, to award a contract for school bus transportation services for a term exceeding three (3) years, including any renewal, extension or option to be exercised in the sole discretion of the School Committee, no such contract exceeding in any event a term of five (5) years including any renewal, extension or option; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bjork, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the School Committee, acting through the Town Manager as procurement officer and in accordance with M.G.L. Chapter 30B, Section 12(b) and M.G.L. Chapter 71, Section 7A, be authorized to award a contract for school bus transportation services for a term exceeding three (3) years, including any renewal, extension or option to be exercised in the sole discretion of the School Committee, no such contract exceeding in any event a term of five (5) years including any renewal, extension or option.

ARTICLE 40. (drawn #40) To see if the Town will vote, pursuant to M.G.L. Chapter 40, Section 59 and M.G.L. Chapter 23A, Sections 3E and 3F and the applicable regulations thereunder, to:

- A. Approve a Tax Increment Financing Agreement between the Town and Analog Devices, Inc. for property located on 804 Woburn Street (the "TIF Agreement"), which TIF Agreement provides for real estate tax exemptions at the exemption rate schedule set forth therein for the consideration and commitments set forth therein and approve an Economic Development Incentive Program ("EDIP") Local Incentive-Only Application submission to the Massachusetts Economic Assistance Coordinating Council (the "EACC");

- B. Authorize the Board of Selectmen to execute the TIF Agreement, and approve submission to the EACC of the TIF Agreement and EDIP Local Incentive-Only Application, all relating to the project as described in the TIF Agreement, and any necessary documents relating thereto, and to take such other actions as are necessary or appropriate to obtain approval of the TIF Agreement and EDIP Local Incentive-Only Application, and related submissions and to take such other actions as necessary or appropriate to implement those documents;

or take any other action related thereto.

Mr. McCoy stated he would yield his time to Mike Errara, Analog General Manager. The presentation began by him saying that the Wilmington campus of Analog has approximately 1,500 employees. He said he feels that Analog is a good corporate neighbor.

Analog would like to consolidate. They would like a world class campus and part of that would include a new research and development building. He said Analog is one of biggest tax payers in Wilmington. This is about a tax incentive. The company would like to stay in Wilmington.

Mr. McCoy stated that as a member of the Tax Incentive Financing Committee and he is in full support. Residents also spoke in favor.

VOTED: Motion was moved by Mr. McCoy, seconded by Mr. Loud, the Town of Wilmington voted in in the affirmative that:

- A. A Tax Increment Financing Agreement between the Town and Analog Devices, Inc. for property located on 804 Woburn Street (the "TIF Agreement"), which TIF Agreement provides for real estate tax exemptions at the exemption rate schedule set forth therein for the consideration and commitments set forth therein and an Economic Development Incentive Program ("EDIP") Local Incentive-Only Application submission to the Massachusetts Economic Assistance Coordinating Council (the "EACC") be authorized; and
- B. the Board of Selectmen be authorized to execute the TIF Agreement, and approve submission to the EACC of the TIF Agreement and EDIP Local Incentive-Only Application, all relating to the project as described in the TIF Agreement, to execute and approve any necessary documents relating thereto, to take such other actions as are necessary or appropriate to obtain approval of the TIF Agreement and EDIP Local Incentive-Only Application, and related submissions, and to take such other actions as necessary or appropriate to implement those documents.

ARTICLE 41. (drawn #54) To see if the Town will vote to amend the Zoning By-law by Amending Section 3.1 and Table 1 Principal Use Regulations as follows; or take any other action related thereto:

3.1 General Principal Use Provisions - Except as provided by the Zoning Act, in each district no land, structure or building shall be used except for the purposes permitted in the district as set forth in Section 3 Principal Use Regulations and Table 1 Principal Use Regulations unless otherwise specifically permitted in this By-law. It is the intent of this By-law to prohibit in any district any use which is not specifically permitted herein including, but not limited to those uses specifically prohibited in Subsection 3.7 Classification of Prohibited Uses and those uses denoted in Table 1 by the word "No."

A use listed in Table 1 is permitted as of right in any district under which it is denoted by the word "Yes." If denoted by the letters "SP" the use may be permitted by special permit from the Board of Appeals, and the Board of Appeals shall be deemed the special permit granting authority for such uses. If denoted by the letters "PB" the use may be permitted by special permit from the Planning Board, and the Planning Board shall be

deemed the special permit granting authority for such uses. Where any uses permitted as of right or by special permit are followed by the letter "R" site plan review is required in accordance with Subsection 6.5 and where the letters "NR" appear site plan review is not required.

TABLE 1 PRINCIPAL USE REGULATIONS

NOTE: All principal uses are subject to definitions and conditions in corresponding classification of uses contained in Section 3 of this By-law. Further, special permits allowed by this bylaw may be subject to minimum special permit; see Section 3.8.

	PRINCIPAL USES	RESIDENTIAL DISTRICTS				NEIGHBO R-HOOD MIXED USE	BUSINESS DISTRICTS				INDUSTRIAL DISTRICTS			SITE PLAN REV	GWPD
		R10	R20	R60	O55	NM	NB	GB	CB	GI	HI	LI/O			
3.2	EXTENSIVE USES														
3.2.1	Agriculture	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	Yes	NR	*	
3.2.2	Greenhouses	No	SP	SP		Yes	SP	Yes	No	Yes	Yes	Yes	R	*	
3.2.3	Conservation	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	Yes	NR	*	
3.2.4	Recreation	SP	SP	SP		Yes	SP	Yes	No	Yes	Yes	Yes	R	*	
3.2.5	Earth Removal	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	No	NR	*	
3.3	RESIDENTIAL USES														
3.3.1	Single Family Dwelling	Yes	Yes	Yes		No	Yes	No	No	No	No	No	NR	*	
3.3.2	Accessory Apartments	Yes	Yes	Yes		No	Yes	No	No	No	No	No	N	*	
3.3.3	Community Housing Facility	SP	SP	SP		SP	SP	SP	SP	No	No	No	NR	*	
3.3.4	Municipal Building Reuse	SP	SP	SP		SP	SP	SP	SP	No	No	No	NR	*	
3.3.5	Multi-Family Housing	No	No	No		PB	No	No	PB	No	No	No	R	*	
3.3.6	Over 55 Housing	No	No	No	PB	No	No	No	No	No	No	No	R	*	
3.4	GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES														
3.4.1	Municipal Use	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*	
3.4.2	Educational	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*	
3.4.3	Religious	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*	
3.4.4	Philanthropic	SP	SP	SP		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*	
3.4.5	Nursery School	SP	SP	SP		Yes	Yes	Yes	Yes	No	No	No	R	*	
3.4.6	Hospital & Nursing Home	SP	SP	SP		SP	SP	SP	SP	No	No	No	R	*	
3.4.7	Public Service Utility	SP	SP	SP		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*	
3.4.8	Wireless Communications **	No	No	No		No	No	SP	No	SP	SP	SP	R	*	
3.5	BUSINESS USES														
3.5.1.1	Retail Store under 30,000 sf	No	No	No		Yes	Yes	Yes	Yes	SP	SP	SP	R	*	
3.5.1.2	Retail Store over 30,000 sf	No	No	No		No	No	No	No	No	SP	SP	R	*	
3.5.2	Business/Professional Office	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*	
3.5.3	Bank	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*	
3.5.4	Limited Service Restaurant	No	No	No		SP	No	SP	Yes	SP	Yes	SP	R	*	
3.5.5	General Service Restaurant	No	No	No		SP	No	SP	SP	No	SP	No	R	*	
3.5.6	Hotel or Motel	No	No	No		SP	No	SP	SP	SP	SP	SP	R	*	
3.5.7	Lodge and Club	No	No	No		Yes	SP	Yes	Yes	Yes	Yes	Yes	R	*	
3.5.8	Funeral Home	No	No	No		Yes	No	Yes	No	No	No	No	R	*	
3.5.9	Veterinary Care	No	No	No		SP	No	SP	SP	SP	SP	SP	R	*	
3.5.10	Personal Service Shop	No	No	No		Yes	Yes	Yes	Yes	No	Yes	No	R	*	
3.5.11	Craft Shop/Bldg Trade	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*	
3.5.12	Commercial/Trade School	No	No	No		Yes	SP	Yes	SP	Yes	Yes	Yes	R	*	
3.5.13	Amusement Facility	No	No	No		No	No	Yes	SP	Yes	Yes	Yes	R	*	
3.5.14	Auto Service /Car Wash	No	No	No		No	No	SP	No	No	No	No	R	*	
3.5.15	Auto Repair/Body Shop/Rental	No	No	No		No	No	SP	No	SP	SP	No	R	*	
3.5.16	Vehicular Dealership	No	No	No		No	No	SP	No	No	No	No	R	*	
3.5.17	Parking Facility	No	No	No		Yes	No	Yes	Yes	Yes	Yes	Yes	R	*	
3.5.18	Adult Uses***														
3.5.19	Pet Care Facility	No	No	No		PB	No	PB	No	PB	No	No	R	*	
3.5.20	Reg. Marijuana Dispensary	No	No	No		No	No	No	No	PB	PB	No	R	*	
3.6	INDUSTRIAL USES														
3.6.1	Warehouse	No	No	No		No	No	No	No	Yes	Yes	Yes	R	*	
3.6.2	Bulk Material Storage/Sales	No	No	No		No	No	No	No	Yes	Yes	No	R	*	
3.6.3	Heavy Vehicular Dealer/Repair/Rental	No	No	No		No	No	No	No	SP	SP	No	R	*	

PRINCIPAL USES		RESIDENTIAL DISTRICTS				NEIGHBO R-HOOD MIXED USE	BUSINESS DISTRICTS				INDUSTRIAL DISTRICTS			SITE PLAN REV	GWPD
3.6.4	Light Industrial	No	No	No		No	No	No	No	Yes	Yes	Yes	R	*	
3.6.5	Limited Manufacturing	No	No	No		No	No	No	No	SP	SP	SP	R	*	
3.6.6	General Manufacturing	No	No	No		No	No	No	No	SP	SP	No	R	*	
3.6.7	Research and Development	No	No	No		No	No	No	No	SP	Yes	No	R	*	
3.7	PROHIBITED USES														
3.7.1	Prohibited Uses	No	No	No		No	No	No	No	No	No	No	NR	*	

- * Uses within the Ground Water Protection Districts may be subject to additional regulation. See Section 6.6 Ground Water Protection Districts.
- ** Monopolies allowed by SP on Town-owned land; and attachments allowed by SP on existing structures in all zoning districts.
- *** Overlay District. See Section 6.7

VOTED: Motion was moved by Randi Holland, Planning Board Member, seconded from the floor, the Town of Wilmington voted in the affirmative that the Zoning By-law be amended by amending Section 3.1 and Table 1 Principal Use Regulations as follows:

3.1 General Principal Use Provisions - Except as provided by the Zoning Act, in each district no land, structure or building shall be used except for the purposes permitted in the district as set forth in Section 3 Principal Use Regulations and Table 1 Principal Use Regulations unless otherwise specifically permitted in this By-law. It is the intent of this By-law to prohibit in any district any use which is not specifically permitted herein including, but not limited to those uses specifically prohibited in Subsection 3.7 Classification of Prohibited Uses and those uses denoted in Table 1 by the word "No."

A use listed in Table 1 is permitted as of right in any district under which it is denoted by the word "Yes." If denoted by the letters "SP" the use may be permitted by special permit from the Board of Appeals, and the Board of Appeals shall be deemed the special permit granting authority for such uses. If denoted by the letters "PB" the use may be permitted by special permit from the Planning Board, and the Planning Board shall be deemed the special permit granting authority for such uses. Where any uses permitted as of right or by special permit are followed by the letter "R" site plan review is required in accordance with Subsection 6.5 and where the letters "NR" appear site plan review is not required.

TABLE 1 PRINCIPAL USE REGULATIONS

NOTE: All principal uses are subject to definitions and conditions in corresponding classification of uses contained in Section 3 of this By-law. Further, special permits allowed by this by-law may be subject to minimum special permit; see Section 3.8.

PRINCIPAL USES		RESIDENTIAL DISTRICTS				NEIGHBO R-HOOD MIXED USE	BUSINESS DISTRICTS				INDUSTRIAL DISTRICTS			SITE PLAN REV	GWPD
		R10	R20	R60	O55	NM	NB	GB	CB	GI	HI	L/O			
3.2	EXTENSIVE USES														
3.2.1	Agriculture	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	Yes	NR	*	
3.2.2	Greenhouses	No	SP	SP		Yes	SP	Yes	No	Yes	Yes	Yes	R	*	
3.2.3	Conservation	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	Yes	NR	*	
3.2.4	Recreation	SP	SP	SP		Yes	SP	Yes	No	Yes	Yes	Yes	R	*	
3.2.5	Earth Removal	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	No	NR	*	
3.3	RESIDENTIAL USES														
3.3.1	Single Family Dwelling	Yes	Yes	Yes		No	Yes	No	No	No	No	No	NR	*	
3.3.2	Accessory Apartments	Yes	Yes	Yes		No	Yes	No	No	No	No	No	N	*	
3.3.3	Community Housing Facility	SP	SP	SP		SP	SP	SP	SP	No	No	No	NR	*	
3.3.4	Municipal Building Reuse	SP	SP	SP		SP	SP	SP	SP	No	No	No	NR	*	
3.3.5	Multi-Family Housing	No	No	No		PB	No	No	PB	No	No	No	R	*	

PRINCIPAL USES		RESIDENTIAL DISTRICTS			NEIGHBO R-HOOD MIXED USE	BUSINESS DISTRICTS			INDUSTRIAL DISTRICTS			SITE PLAN REV	GWPD	
3.3.6	Over 55 Housing	No	No	No	PB	No	No	No	No	No	No	R	*	
3.4	GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES													
3.4.1	Municipal Use	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*
3.4.2	Educational	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*
3.4.3	Religious	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*
3.4.4	Philanthropic	SP	SP	SP		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.4.5	Nursery School	SP	SP	SP		Yes	Yes	Yes	Yes	No	No	No	R	*
3.4.6	Hospital & Nursing Home	SP	SP	SP		SP	SP	SP	SP	No	No	No	R	*
3.4.7	Public Service Utility	SP	SP	SP		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.4.8	Wireless Communications **	No	No	No		No	No	SP	No	SP	SP	SP	R	*
3.5	BUSINESS USES													
3.5.1.1	Retail Store under 30,000 sf	No	No	No		Yes	Yes	Yes	Yes	SP	SP	SP	R	*
3.5.1.2	Retail Store over 30,000 sf	No	No	No		No	No	No	No	No	SP	SP	R	*
3.5.2	Business/Professional Office	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.3	Bank	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.4	Limited Service Restaurant	No	No	No		SP	No	SP	Yes	SP	Yes	SP	R	*
3.5.5	General Service Restaurant	No	No	No		SP	No	SP	SP	No	SP	No	R	*
3.5.6	Hotel or Motel	No	No	No		SP	No	SP	SP	SP	SP	SP	R	*
3.5.7	Lodge and Club	No	No	No		Yes	SP	Yes	Yes	Yes	Yes	Yes	R	*
3.5.8	Funeral Home	No	No	No		Yes	No	Yes	No	No	No	No	R	*
3.5.9	Veterinary Care	No	No	No		SP	No	SP	SP	SP	SP	SP	R	*
3.5.10	Personal Service Shop	No	No	No		Yes	Yes	Yes	Yes	No	Yes	No	R	*
3.5.11	Craft Shop/Bldg Trade	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.12	Commercial/Trade School	No	No	No		Yes	SP	Yes	SP	Yes	Yes	Yes	R	*
3.5.13	Amusement Facility	No	No	No		No	No	Yes	SP	Yes	Yes	Yes	R	*
3.5.14	Auto Service /Car Wash	No	No	No		No	No	SP	No	No	No	No	R	*
3.5.15	Auto Repair/Body Shop/Rental	No	No	No		No	No	SP	No	SP	SP	No	R	*
3.5.16	Vehicular Dealership	No	No	No		No	No	SP	No	No	No	No	R	*
3.5.17	Parking Facility	No	No	No		Yes	No	Yes	Yes	Yes	Yes	Yes	R	*
3.5.18	Adult Uses***													
3.5.19	Pet Care Facility	No	No	No		PB	No	PB	No	PB	No	No	R	*
3.5.20	Reg. Marijuana Dispensary	No	No	No		No	No	No	No	PB	PB	No	R	*
3.6	INDUSTRIAL USES													
3.6.1	Warehouse	No	No	No		No	No	No	No	Yes	Yes	Yes	R	*
3.6.2	Bulk Material Storage/Sales	No	No	No		No	No	No	No	Yes	Yes	No	R	*
3.6.3	Heavy Vehicular Dealer/Repair/Rental	No	No	No		No	No	No	No	SP	SP	No	R	*
3.6.4	Light Industrial	No	No	No		No	No	No	No	Yes	Yes	Yes	R	*
3.6.5	Limited Manufacturing	No	No	No		No	No	No	No	SP	SP	SP	R	*
3.6.6	General Manufacturing	No	No	No		No	No	No	No	SP	SP	No	R	*
3.6.7	Research and Development	No	No	No		No	No	No	No	SP	Yes	No	R	*
3.7	PROHIBITED USES													
3.7.1	Prohibited Uses	No	No	No		No	No	No	No	No	No	No	NR	*

* Uses within the Ground Water Protection Districts may be subject to additional regulation. See Section 6.6 Ground Water Protection Districts.

** Monopolies allowed by SP on Town-owned land; and attachments allowed by SP on existing structures in all zoning districts.

*** Overlay District. See Section 6.7

ARTICLE 42. (drawn #49) To see if the Town will vote to amend the Zoning By-law by amending Section 6.6.10.18 as follows; or take any other action related thereto:

6.6.10.18 Principal Activity: Any activity carried on as part of a principal use.

VOTED: Motion was moved by Randi Holland, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the Zoning By-law be amended by amending Section 6.6.10.18 as follows:

6.6.10.18 Principal Activity: Any activity carried on as part of a principal use.

ARTICLE 43. (drawn #41) To see if the Town will vote to amend the Zoning By-law by Amending Section 3.8.14 as follows; or take any other action related thereto:

3.8.14 Pet Care Facilities in a General Business District, Neighborhood Mixed Use District, or a General Industrial District shall be allowed only by Special Permit from the Planning Board, and further only upon Site Plan Approval by the Town of Wilmington Planning Board. Pet Care Facilities shall also be subject to the following minimum Special Permit criteria:

Use to be allowed in General Business District, Neighborhood Mixed Use District, and General Industrial Districts only;

Pet Care Facilities shall be allowed in free standing buildings only having a minimum square footage of 15,000 square feet, inclusive of all floors dedicated to any use allowed by this Section;

Any proposed Pet Care Facility shall contain a minimum of three (3) of the following uses:

- Boarding
- Grooming
- Retail sales related to pet products
- Veterinary care services
- Pet day care
- Pet training classes
- Any other use related to pet care not specifically delineated in this section which, in the opinion of the Planning Board, complies with the intent and purpose of this By-law;

Rules and Regulations as may from time to time be promulgated by the Board of Health; and Approval of the Health Director.

Ms. Holland stated this was a correction to the by-law.

VOTED: Motion was moved by Randi Holland, seconded from the floor, the Town of Wilmington voted in the affirmative that the Zoning By-law be amended by amending Section 3.8.14 as follows:

3.8.14 Pet Care Facilities in a General Business District, Neighborhood Mixed Use District, or a General Industrial District shall be allowed only by Special Permit from the Planning Board, and further only upon Site Plan Approval by the Town of Wilmington Planning Board. Pet Care Facilities shall also be subject to the following minimum Special Permit criteria:

Use to be allowed in General Business District, Neighborhood Mixed Use District, and General Industrial Districts only;

Pet Care Facilities shall be allowed in free standing buildings only having a minimum square footage of 15,000 square feet, inclusive of all floors dedicated to any use allowed by this Section;

Any proposed Pet Care Facility shall contain a minimum of three (3) of the following uses:

- Boarding
- Grooming
- Retail sales related to pet products
- Veterinary care services
- Pet day care
- Pet training classes

Any other use related to pet care not specifically delineated in this section which, in the opinion of the Planning Board, complies with the intent and purpose of this By-law;

Rules and Regulations as may from time to time be promulgated by the Board of Health; and Approval of the Health Director.

ARTICLE 44. (drawn #43) To see if the Town will vote to amend the Zoning By-law by deleting Section 6.3 in its entirety and replacing it with the following Section 6.3; or take any other action related thereto.

6.3 Signs and Advertising Devices

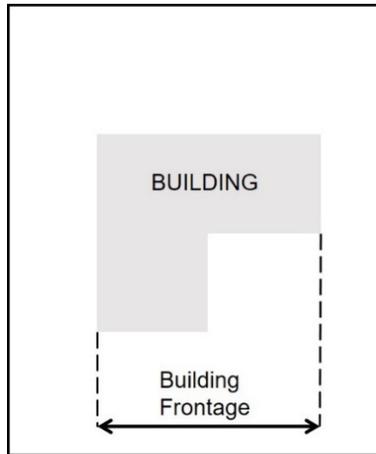
6.3.1 General Regulations – No exterior sign or advertising device shall be erected except as provided by this By-law. All signs require a permit unless clearly and specifically exempted by this By-law or by other applicable law. All applications shall include each of the following: the name and address of the sign owner and the owner of the premises where the sign is to be located, if other than the sign owner; a plan of the proposed sign location; a scaled drawing showing the design, colors to be used, dimensions and position of the sign, method of support and illumination; and such other pertinent information as the Inspector of Buildings may require to ensure compliance with the By-law and any other applicable law. All signs shall comply with the regulations for the erection and construction of signs contained in the Building Code, Fire Prevention Code and the Electrical Code of the State of Massachusetts and other Town By-laws and regulations.

For the purpose of this Section 6.3, signs and advertising devices shall include, but is not limited to, any symbol, design, logos, lettering or device used to identify or advertise any place of business, product, activity or person including, but not limited to, electronic signs, freestanding signs and any other signs referred to by this Section 6.3. Erecting shall include any construction, extending, altering or changing of a sign or the location or illumination thereof, but not repainting in the same color, repairing or maintaining.

6.3.1.1 Definitions

The following terms shall have the following meanings for this Section 6.3.

Building Frontage: The width of a building's exterior which faces, fronts upon or coincides with a front lot line.



STREET

Electronic Sign: A window, wall or other sign that electronically displays graphics or messages through a marquee, reader board, message center or other display area or a sign that changes its message or copy at intervals by programmable, digital or mechanical processes or by remote control.

Freestanding Sign: A sign that is attached to a self-supporting structure. A pole or monument sign shall be considered a freestanding sign.

Single Tenant Structure: A single commercial, industrial, residential and/or service establishment on a single lot in the business, industrial and mixed use districts.

Multi-Tenant Structure: A combination of two or more commercial, industrial, residential and/or service establishments on a single lot in the business, industrial and mixed use districts, which rely on and are developed with mutual and coordinated parking facilities, pedestrian walkways, landscaping and loading facilities.

Temporary Yard Sign: A sign of a nonpermanent structure and nature to be erected for a limited duration.

6.3.2 Special Permits – The Planning Board, acting as the Special Permit Granting Authority (SPGA), may issue special permits for more or larger signs than are provided herein or for signs of types or for purposes not provided herein and not specifically prohibited herein, if the SPGA finds that the architecture of the building, the location of the building with reference to the street and other improvements or the nature of the establishment is such that the sign should be permitted in the public interest. In granting such permission, the SPGA shall specify the size and location of the sign or signs and impose such other terms and restrictions as it may be deemed to be in the public interest. Any applicant under this provision shall provide the information required in Section 6.3.1 above and specific information in the form of perspectives, renderings, photographs or other representations sufficient to show the nature of the proposed sign, the location of the proposed sign, the effect of the proposed sign on the immediate surroundings and adjacent streets, ways and public properties and the reasons why the proposed sign should be allowed.

6.3.3 Prohibited Signs in All Districts

6.3.3.1 All signs not located on the same premises as the advertised activity are prohibited. All signs on utility poles, trees or fences and all billboards are prohibited.

6.3.3.2 All signs consisting of spinners, strings of non-holiday lights, revolving beacons, searchlights and signs illuminated to create the illusion of motion are prohibited.

6.3.3.3 All roof signs not erected as of July 1, 1983 are prohibited.

6.3.3.4 All freestanding signs that are A-frame/sandwich board signs are prohibited.

6.3.3.5 All private commercial temporary or permanent banners are prohibited.

6.3.3.6 All electronic signs are prohibited.

6.3.4 Uniform Regulations in All Districts

- 6.3.4.1 No sign which requires a permit under this By-law shall be erected except in the exact location and manner described in the permit. If a sign face, symbol, design or lettering is changed in any way, it shall be considered a new sign and must meet the requirements as set forth in this By-law.
- 6.3.4.2 No sign shall swing, flash, rotate, move or make noise except for indicators of time and temperature or barber poles.
- 6.3.4.3 No sign shall be erected that in any way creates a traffic hazard obscures or partially obscures or contradict any traffic control or that might confuse persons operating vehicles, equipment or bicycles from properly interpreting any traffic controls. No sign shall be placed within a public way or project over a public way except signs erected or required by governmental agencies.
- 6.3.4.4 No sign, other than signs indicating time and temperature, shall be illuminated more than 30 minutes after close of business to the public or between the hours of 11:00 p.m. and 6:00 a.m. unless for an establishment open to the public during those hours.
- 6.3.4.5 No sign shall be illuminated other than by white lights. The illumination from any sign shall be so shaded, shielded or directed and maintained at a sufficiently low intensity and brightness that it shall not be objectionable to surrounding areas and shall not affect the safe vision of operators of vehicles moving within the premises and on any street or public or private right of way. No sign shall have blinking, flashing or fluttering lights.
- 6.3.4.6 No sign erected before July 1, 1983 shall be required to conform to the dimensional and location requirements herein. However, any sign which (1) has not been used for a period of two years, or (2) advertises or identifies products, persons or activities which are no longer sold, located or carried on at the premises shall be removed or brought into compliance with the provisions herein by the owner of the property.
- 6.3.4.7 The display area of any sign shall include the total surface area of a sign. The display area of an individual letter sign or irregular shaped sign shall be the area of the smallest rectangle into which the letters or shape will fit. Where a projecting sign or freestanding sign has two faces placed back to back the display area shall be defined as the area of one face of the sign.
- 6.3.4.8 Signs shall only be placed on the wall of the building of which a direct public entrance is located and/or has road frontage.
- 6.3.4.9 One sign identifying an authorized home occupation is allowed by permit only and shall not exceed two square feet of display area.

6.3.5 Exempt Signs

The following types of signs identified by this Section 6.3.5 are exempted from all provisions of this Section 6.3, except for construction and safety regulations.

- 6.3.5.1 One identification sign upon a lot in the residential districts for any institutional and public service use located on the premises, none of which shall be in excess of 12 square feet of display area, lighted other than by indirect white light or located within 15 feet of any property line.

- 6.3.5.2 Town of Wilmington signs erected and maintained on any land, building or structure used by the Town of Wilmington.
- 6.3.5.3 Standard fuel signs on service stations' fuel pumps identifying in usual size the name or type of fuel and price thereof. Such fuel signs may be electronic.
- 6.3.5.4 Standard Posting and Protective Signs including, but not limited to, such signs as: private property, no trespassing, no hunting and no loitering. No such sign shall be erected on, over or within the public right of way.
- 6.3.5.5 Shipping and receiving loading space signs, provided that they do not exceed a surface area of four (4) square feet.

6.3.6 Temporary Signs

The following signs shall be permitted in all zoning districts, but in no circumstances for more than six months or such lesser amount of time as stated below. The sign shall not be illuminated and shall not require a permit.

- 6.3.6.1 Temporary public street banners authorized by the Board of Selectmen.
- 6.3.6.2 Temporary yard signs including, but not limited to, political signs, real estate signs for the sale or lease of property, or construction signs for a new building or other construction. No such yard signs shall be illuminated. No such signs in the residential districts shall be in excess of six square feet of display area. No such signs in the non-residential districts shall be in excess of 12 square feet of display area. All such signs shall be removed from a property upon the earlier of six months, the sale of property or the completion of construction. Such signs shall be confined entirely to private property.
- 6.3.6.3 Interior window signs. The total sign area shall not exceed 25% of the window area through which they are viewed.

6.3.7 Signs in the Business, Industrial and Mixed Use Districts

The following provisions in this Section 6.3.7 shall apply to Business, Industrial and Mixed-Use districts.

6.3.7.1 Single Tenant Structures

Any principal use may erect a wall sign(s) and/or a projecting sign. A principal use is permitted a maximum total sign area of one and one-half (1½) square foot for each linear foot of building frontage or a maximum area of 120 square feet, whichever is less. The square footage of all signs proposed for a principal use must total within the maximum sign area allowance. Additional specific regulations for each type of sign are as follows:

- a. Wall Sign – The length of any first floor wall sign or total length of multiple wall signs shall not exceed seven-eighths of the length of the front wall of the business or 40 feet whichever is less. The length of signs on any other floor shall not exceed ten feet. The wall sign shall be attached parallel to the building wall; such wall sign shall not project horizontally more than 15 inches from the wall at any point.

No portion of a sign or awning shall project above the wall of any building or be located on the roof of any building except by special permit of the Planning Board. No portion of a sign or awning shall project over any public way. A business may divide the total display area permitted herein into separate wall signs or individual letter signs provided that the sum of the total area and dimensions of the separate signs conforms to all of the above provisions. Awnings may be substituted for a wall sign by special permit of the Planning Board.

- b. Projecting Sign – One projecting sign is permitted provided that the display area shall not exceed 24 square feet and the thickness between sign faces shall not exceed one and one-half (1½) feet at any point. The area of the projecting sign counts toward the maximum total sign area permitted for each principal use. No portion of a projecting sign shall project more than four feet from the face of a wall or above the wall of any building or over any public right of way and must be perpendicular to the building. If there are multiple exterior doorways, one projecting sign may be erected at each exterior doorway provided that the display area of each sign shall not exceed six square feet and the projecting sign conforms to all other provisions herein.

The following signs may be erected in addition to wall and projecting signs, which do not count toward the maximum total sign area permitted for each principle use:

- c. Directional Signs – Directional signs may be erected near a roadway, driveway or parking area if necessary for the safety and direction of vehicular or pedestrian traffic. Directional signs shall be located on-premises only and are not to be located within the right of way. The display area of each directional sign shall not exceed two square feet and no directional sign shall be located more than six feet above the ground level if mounted on a wall of a building or more than three and one-half feet above the ground if free standing. Directional signs shall not advertise, identify or promote any product, person, premises or activity but may identify the street name/number and provide traffic directions. Directional signs may be erected off premise only when permitted by a special permit from the Planning Board.
- d. Freestanding Business or Industrial Sign – Any business/industrial lot may erect a freestanding sign as follows except in the Central Business District and Neighborhood Business District where freestanding signs are prohibited. One freestanding sign may be erected per building lot, provided (1) the display area shall not exceed one-half square foot for each lineal foot of building frontage or 50 square feet whichever is less, (2) the height from the base on the ground to the highest point of any part of the sign structure shall not exceed 15 feet, and (3) no part of the sign structure shall be within 10 feet of any property line.

6.3.7.2 Multi-Tenant Structures with Individual Exterior Entrances

Signage for multi-tenant structures with multiple/individual exterior public entrances directly into tenant spaces shall conform to all the following requirements:

- a. Freestanding Identification Sign – One multiple use freestanding identification sign per lot stating the name of the center and/or the tenants shall be permitted except in the Central Business District and Neighborhood Business District where freestanding signs are hereby prohibited. The display area of a single faced sign shall not exceed one-half square foot for each linear foot of building frontage or 50 square feet, whichever is less. The height of a multiple use identification sign shall not exceed 15 feet from grade at the base of the sign and no part of the sign shall be within 10 feet of any property line.
- b. Wall Signs – In the instance of tenants having an exterior entrance which gives direct public access into the individual tenant space, one exterior wall sign shall be permitted according to the requirements of Section 6.3.7.1, except that frontage shall be computed as the front wall of the tenant space. The size of the wall sign shall be in accordance with the requirements of Section 6.3.7.1.

The following signs may be erected in addition to wall and projecting signs, which do not count toward the maximum total sign area permitted for each principle use:

- c. Directory Signs – One exterior directory sign listing the name and location of the occupants of the premises may be erected on the exterior wall of a building at each entrance including loading docks and employee entrances provided the display area shall not exceed one square foot for each occupant identified on the directory sign.
- d. Directional Signs – Directional signs may be erected near a street, driveway or parking area if necessary for the safety and direction of vehicular or pedestrian traffic. Directional signs shall be located on-premises only and are not to be located within the right of way. The display area of each directional sign shall not exceed two square feet and no directional sign shall be located more than six feet above the ground level if mounted on a wall of a building or more than three and one-half feet above the ground if free standing. Directional signs may be erected off premise only when permitted by a special permit from the Planning Board.

6.3.7.3 Multi-Tenant Structures with Shared Exterior Entrance

Signage for multi-tenant structures with shared exterior entrances that do not give direct public access to an individual tenant space shall conform to the following requirements:

- a. Freestanding Identification Sign – One multiple use freestanding identification sign per lot stating the name of the center and/or the tenants shall be permitted for

structures with a single exterior entrance except in the Central Business District and Neighborhood Business District where freestanding signs are hereby prohibited. The display area of a single faced sign shall not exceed one-half square foot for each lineal foot of building frontage or 50 square feet, whichever is less. The height of a multiple use identification sign shall not exceed 15 feet from grade at the base of the sign and no part of the sign shall be within 10 feet of any property line.

- b. Wall Sign – In the instance of tenants having an exterior entrance which gives direct public access into the individual tenant space, one exterior wall sign shall be permitted. The maximum size of the wall sign shall be in accordance with the requirements of Section 6.3.7.2.b.
- c. Directory Signs – One exterior directory sign listing the name and location of the occupants of the premises may be erected on the exterior wall of a building at each entrance including loading docks and employee entrances provided the display area shall not exceed one square foot for each occupant identified on the directory sign.
- d. Directional Signs – Directional signs may be erected near a street, driveway or parking area if necessary for the safety and direction of vehicular or pedestrian traffic. Directional signs shall be located on-premises only and are not to be located within any street or other right of way. The display area of each directional sign shall not exceed two square feet and no directional sign shall be located more than six feet above the ground level if mounted on a wall of a building or more than three and one-half feet above the ground if free standing. Directional signs may be erected off premise when permitted by a special permit from the Planning Board.

Valerie Gingrich, Planning Director, stated this article regulates all signs to be the same. She continued that right now companies are calling the Planning Department for each sign that goes up. The article is not perfect, but it has added a lot of clarity.

Discussion began with numerous residents stating they would not vote for this article as presented. James Burnham, 406 Woburn Street, questioned who would enforce this by-law. He said he would not support the article.

Frank West, 2 Birchwood Road, asked whether the article should be amended to include public ways. Mr. McCoy spoke about Veterans signs. Mr. Caira mentioned the sandwich signs in front of the Library.

AMENDMENT:

VOTED: Motion was moved by Mr. West and seconded from the floor, the Town of Wilmington voted in the affirmative to amend Article 44 as follows: Section 6.3.3.4 at the end of the sentence to ADD: within the right of public way.

Discussion continued with Richard Eaton, 41 Garden Avenue, asking about temporary signs, unsightly yard sale signs. Valerie Gingrich stated neither the previous by-law nor the new by-law allows signs on public property.

Karl Sagal, 7 Lawrence Court, stated he would vote against this article. Mr. West stated that Section 6.3.3.6 prohibited electric signs. Ms. Gingrich stated that Section 6.3.11 "Reader Boards" do change by the minute. The goal was to keep our regulations the same. If folks don't like this we can throw it out.

The Moderator cautioned the audience that if Article 44 was voted down it would not be able to come back to town meeting for 2 years because it is a zoning by-law.

MAIN MOTION:

VOTED: Motion was moved by Randi Holland, seconded from the floor, the Town of Wilmington voted to allow the Planning Board to withdraw Article 44.

ARTICLE 45. (drawn #46) To see if the Town will vote to amend the Zoning By-law by creating a definition for Cosmetic Tattooing, amending the definition of Body Art in Section 6.9.3, amending the definition of Personal Service Shop in Section 3.5.10 as follows; or take any other action related thereto:

Add a new Section 1.3.5 for definition:

1.3.5 Cosmetic Tattooing: Also known as permanent cosmetics, micro pigment implantation or dermal pigmentation, means the implantation of permanent pigment around the eyes, lips and cheeks of the face and hair imitation, but not Body Art.

And amend the remainder of Section 1.3 such that the existing Sections 1.3.5 through 1.3.17 are retained and renumbered to Sections 1.3.6 through 1.3.18;

Amend Section 3.5.10:

3.5.10 Personal Service Shop – Barber, beauty shop, nail salon, cosmetic tattooing, tailor or dressmaking, laundry or dry-cleaning shop, self-service laundry or dry cleaning shop, catering, copy/blueprint store, rental service store and all other personal service shops.

Amend Section 6.9.3:

6.9.3 Definitions:
Body Art means the practice of physical body adornment using, but not limited to, the following techniques: body piercing, tattooing, branding and scarification. This definition includes piercing of the outer perimeter of the ear, but does not include piercing of the earlobe with pre-sterilized single-use stud-and-clasp ear-piercing systems. This definition does not include practices that are considered medical procedures by the Board of Registration in Medicine, such as implants under the skin.

Valerie Gingrich, Planning Director, stated the Board of Health has recommended this article. Shelly Newhouse, Board of Health Director, said many companies have come to her about this.

James Burnham, 406 Woburn Street, asked where the body art district is located. Ms. Gingrich, stated there is a small section on Ballardvale Street.

The Moderator asked for a teller vote.

VOTED: Motion was moved by Randi Holland, seconded by Mr. Loud, the Town of Wilmington voted 234 in favor 1 opposed that the Zoning By-law be amended by creating a definition for Cosmetic Tattooing, amending the definition of Body Art in Section 6.9.3 and amending the definition of Personal Service Shop in Section 3.5.10 as follows:

Add a new Section 1.35 for definition:

- 1.3.5 Cosmetic Tattooing: Also known as permanent cosmetics, micro pigment implantation or dermal pigmentation, means the implantation of permanent pigment around the eyes, lips and cheeks of the face and hair imitation, but not Body Art.

And amend the remainder of Section 1.3 such that the existing Sections 1.3.5 through 1.3.17 are retained and renumbered to Sections 1.3.6 through 1.3.18;

Amend Section 3.5.10:

- 3.5.10 Personal Service Shop – Barber, beauty shop, nail salon, cosmetic tattooing, tailor or dressmaking, laundry or dry-cleaning shop, self-service laundry or dry cleaning shop, catering, copy/blueprint store, rental service store and all other personal service shops.

Amend Section 6.9.3:

- 6.9.3 Definitions:
Body Art means the practice of physical body adornment using, but not limited to, the following techniques: body piercing, tattooing, branding and scarification. This definition includes piercing of the outer perimeter of the ear, but does not include piercing of the earlobe with pre-sterilized single-use stud-and-clasp ear-piercing systems. This definition does not include practices that are considered medical procedures by the Board of Registration in Medicine, such as implants under the skin.

ARTICLE 46. (drawn #48) To see if the Town will vote to amend the Zoning Map of the Town of Wilmington by rezoning the entire parcel located at 84 Main Street, shown on Town Assessors Map 45 as Parcel 138 from a combination of Neighborhood Business District and Residential 10 District to Neighborhood Business District only; or take any other action related thereto.

VOTED: Motion was moved by Randi Holland, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that the Zoning Map of the Town of Wilmington be amended by rezoning the entire parcel located at 84 Main Street, shown on Town Assessors Map 45 as Parcel 138 from a combination of Neighborhood Business District and Residential 10 District to Neighborhood Business District only.

ARTICLE 47. (drawn #44) To see if the Town will vote to request the State Legislature authorize Adam J. Silva have his results for the 2016 (and all future results if so needed) Massachusetts Civil Service Fire Fighter Exam be allowed for employment without regard to the applicant's age as a Firefighter in the Town of Wilmington.

Notwithstanding the provisions of the general laws, rules, or regulations to the contrary regulating the age of applicant; provided he meets all other requirements; he shall be eligible for certification and appointment to the Wilmington Fire Department by the appointing authority regardless of his age; or take any other action related thereto.

VOTED: Motion was moved by Adam Silva, seconded from the floor, the Town of Wilmington voted in the affirmative the Adoption of Article 47.

ARTICLE 48. (drawn #47) To see if the Town will vote to amend the By-Laws of the Town of Wilmington by amending Chapter 5, Section 56. To see if the Town of Wilmington will vote to ban town stores use of disposable, single use plastic bags at retail establishment, food establishments, grocery stores, and other establishments at which goods are purchased. This excludes paper bags and bags intended for produce/meat, newspaper, and laundry/dry cleaning articles. Residents will be encouraged to bring their own reusable shopping bags. If shoppers would like to use a paper bag, stores can determine a fee to offset the cost.

Section 1. Purpose and Intent:

The purpose of this bylaw is to limit the amount of plastic that enters and impacts the environment of Wilmington, and reduce the amount of trash that ends up on the streets and in landfills by using recyclable, reusable, or compostable bags instead of thin-film single-use plastic checkout bags.

Section 2. Definitions:

“Disposable, single use, plastic bags” – Any checkout bag made predominately of plastic derived from either petroleum, natural gas, or a biologically based source, such as corn or other plant sources, which is provided to a customer at the point of sale. Typically with plastic handles, these are bags with a thickness of 2.5 mils or less and are intended for single-use transport of purchased products. This includes bags that are not commercially compostable.

“Paper Bags”: A paper bag that is 100 percent recyclable and contains at least 40 percent post-consumer recycled content, and displays the words “Recyclable” and “made from at least 40% post-consumer recyclable content” in a visible manner on the outside of the bag.

“Retail Establishment”: Any commercial enterprise, whether for or not-for-profit, including, but not limited to the following: pharmacies, convenience stores, liquor stores, seasonal and temporary business, jewelry stores, clothing stores, household goods stores and any other business that offers the sale and display of merchandise.

“Food Establishment”: Any establishment whose purpose is to prepare and vend food and drink items.

“Grocery Store”: Any establishment where more than fifty percent of the gross floor area is devoted to the sale of food products for home preparations and consumption, and home care and personal care products.

The term “disposable, single-use, plastic shopping bag” shall not include: (1) Reusable bags; (2) Produce/meat bags; (3) Newspaper bags; or (4) bags for laundry/dry cleaning articles.

Section 3. Enforcement and effective date:

Enforcement:

- a. The Town of Wilmington Board of Health and its Director/Agent or their designee shall have the authority to administer and enforce this bylaw.
- b. The following penalties shall apply:
 1. First offense: Written warning, each day of violation after written notice, is a separate violation.
 2. Second offense: \$100.00
 3. Third offense: \$300.00 and appearance in front of the Board of Health, any subsequent offenses: \$300.00.

Effective date: This Bylaw shall take effect one year after acceptance on May 5, 2019, following approval of the Bylaw by the Attorney General; or take any other action related thereto.

Julianne Hooper, 7 Hanson Road, Petitioner, stated 100 billion plastic bags are used a year. The polyethylene takes hundreds of years to degrade.

Shelly Newhouse, Board of Health Director, stated type of article was entertained by the Board. The Board did not want to back this article.

Discussion continued with residents speaking in opposition. Karl Sagal, 7 Lawrence Court, George Lingenfelter, 11 Concord Street, both rising in opposition.

Suzanne Sullivan, 60 Lawrence Street, said this young woman should be commended for bringing this article forward.

Michelle Kincaid, Finance Committee Member, stated she works in Cambridge and they have adopted an ordinance to ban plastic bags.

MOVE THE QUESTION:

VOTED: Motion was moved and seconded from the floor to move the question.

MAIN MOTION:

VOTED: Motion was moved by Julianna Hooper, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative to the Adoption of Article 48 as amended.

The Moderator stated that Articles 49 and 50 would be taken together.

ARTICLE 49. (drawn #38) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 20 (R20) to Neighborhood Business (NB), the land shown as Parcel 120 on Assessor's Map 24, which is a portion of the property described in a deed recorded at the Middlesex north District Registry of Deeds in Book 26570, Page 103 and deed recorded in MSDRD in Book 60339, Page 389 said premises containing .61 acres of land, more or less, and being all of the land described in said deed that is located in the Town of Wilmington.

Michael Newhouse, Attorney, 20 Middlesex Avenue, stated he represents the property owner, John's Sewer and Drain Cleaning. The company is growing and they need a little more room. The Manager's live in Wilmington. The property is R20 and the request is to rezone the property to Neighborhood Business (NB).

Moderator Robert Peterson stated this would be a teller vote for zoning.

VOTED: Motion was moved by Mr. Newhouse, seconded by Mr. Doherty, the Town of Wilmington voted 191 in favor 1 opposed to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 20 (R20) to Neighborhood Business (NB), the land shown as Parcel 120 on Assessor's Map 24, which is a portion of the property described in a deed recorded at the Middlesex north District Registry of Deeds in Book 26570, Page 103 and deed recorded in MSDRD in Book 60339, Page 389 said premises containing .61 acres of land, more or less, and being all of the land described in said deed that is located in the Town of Wilmington.

ARTICLE 50. To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 20 (R20) to General Industrial (GI), the land shown as Parcel 120 on Assessor's Map 24, which is a portion of the property described in a deed recorded at the Middlesex north District Registry of Deeds in Book 26570, Page 103 and deed recorded in MSDRD in Book 60339, Page 389 said premises containing .61 acres of land, more or less, and being all of the land described in said deed that is located in the Town of Wilmington.

Article 50 has been withdrawn since article 49 passed.

ARTICLE 51. (drawn #45) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 60 (R60) to Residential 20 (R20) the land shown as Parcel 6-106 and Parcel 8-108 on Assessor's Map 23 which premises are more particularly described as follows:

Those certain parcels of land in Wilmington, Middlesex County, Commonwealth of Massachusetts, being shown as Lots 6 and 8 on a plan entitled, "Definitive Subdivision Plan, Jackson Park, Wilmington, Mass., Owned by: Jackson Bros., Inc., 15 Harris St., Wilmington", dated September 23, 1969, by K.J. Miller Company, Inc., Civil Engineers & Land Surveyors, Wilmington, Massachusetts, recorded with Middlesex North District Deeds in Book of Plans 109, Plan 157, bounded and described as follows:

Parcel 6-106:

Southwesterly: by Harold Ave., in two courses measuring respectively, one hundred thirty-four and 83/100 (134.83) feet and one hundred thirty-seven and 34/100 (137.34) feet;

Southeasterly: by Lot 8, as shown on said plan, three hundred sixty-four and 49/100 (364.49) feet;

Northeasterly: by Lot 13, as shown on said plan, fifteen (15) feet;

Southwesterly: by Lot 13, as shown on said plan, thirty-six (36) feet; and

Northwesterly: by Lot 4, as shown on said plan, four hundred forty and 27/100 (440.27) feet.

Parcel 8-108

Southwesterly: by Harold Avenue, 200.00 feet;

Northwesterly: by Lot 6 as sown on said plan, 364.49 feet;

Northeasterly: by Lot 13, 175.00 feet; and

Southeasterly: by Lot 10, as shown on said plan, 304.36 feet.

The Planning Board and Finance Committee recommended disapproval of this article.

Michael Newhouse, Attorney, 20 Middlesex Avenue, stated he represents the petitioner, Sandra Laliberte. There are four generations represented and they would like some family members back to Wilmington. He continued that the Fonseca's (related to petitioner) would like to develop a hammerhead lot.

Kevin O'Grady, 9 Harold Avenue, stated he purchased his home 20 years ago as an R60 property. The issue he has with a hammerhead lot that it will not go with the character of the neighborhood. He is against a change to the character. He rises in opposition to this article.

Wendy Kwong, 10 Harold Avenue, stated that she is not in favor of the article. It is nothing personal against the Laliberte's but they like the size of their yard.

Karl Sagal, 7 Lawrence Court, rises in opposition.

Joanne Shukis, 7 Cedar Street, said this is nothing but spot zoning. Don't do it.

Mr. McCoy stated this is spot zoning.

Suzanne Sulliva, 60 Lawrence Street, said this article should be voted down.

Karen West, 2 Birchwood Road, asked to move the question.

VOTED: Motion was moved by Karen West, seconded from the floor, the Town of Wilmington voted in the affirmative to Move the Question.

VOTED: Motion was moved by Mr. Newhouse, seconded from the floor, the Town of Wilmington voted 107 in favor 173 opposed to the Adoption of Article 51. Motion fails.

ARTICLE 52. (drawn #42) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 60 (R60) to Residential 20 (R20) the land shown as Parcels 13, 13A and 14 on Assessor's Map 22, which premises are more particularly described as follows:

Parcel 14: That certain parcel of land known as 14 Hopkins Street and described in a deed recorded at the Middlesex North District Registry of Deeds in Book 22283, Page 116.

Parcel 13: That certain parcel of land in Wilmington, Middlesex County, Commonwealth of Massachusetts, bounded and described as follows:

Southeasterly: by Hopkins Street, one hundred thirty-nine and 7/100 (139.07) feet;

Westerly: eighty-six and 41/100 (86.41) feet;

Southerly: sixty-five and 12/100 (65.12) feet, by land now or formerly of Chester Burris et al;

Southwesterly: by said Burris et al land and by land now or formerly of Leonard Chisholm et al, five hundred fifty-three and 27/100 (553.27) feet;

Northwesterly by said Chisholm et al land, one hundred seventy-seven and 6/100 feet (177.06) feet; and

Northeasterly by Lot 2, seven hundred four and 90/100 (704.90) feet.

All of said boundaries are determined by the Land Court to be located as shown on subdivision plan 28627-B, drawn by Joseph W. Moore Co., Inc., Surveyors, dated July 16, 1971, as approved by the Court, filed in the Land Registration Office, a copy of a portion of which is filed with Certificate of Title 18446, and said land is shown as Lot one (1) on said plan.

Parcel 13A: That certain parcel of land in Wilmington, Middlesex County, Commonwealth of Massachusetts, bounded and described as follows:

Southeasterly: by Hopkins Street, one hundred thirty-nine and 07/100 (139.07) feet;

Southwesterly: by Lot 1, seven hundred four and 90/100 (704.90) feet;

Northwesterly: by land now or formerly of Leonard Chisholm et al, by two lines measuring together, one hundred seventy-seven and 05/100 (177.05) feet;

Northeasterly: by land now or formerly of Michael M. Mecurio and Ernest Crispo, by two lines measuring together, seven hundred fifty and 93/100 (750.93) feet.

All of said boundaries are determined by the Land Court to be located as shown on subdivision plan 28627-B, drawn by Joseph W. Moore Co., Inc., Surveyors, dated July 16, 1971, as approved by the Court, filed in the Land Registration Office, a copy of a portion of which is filed with Certificate of Title 18446, and said land is shown as Lot two (2) on said plan.

The Planning Board and Finance Committee voted disapproval of this article.

Michael Newhouse, Attorney, 20 Middlesex Avenue, representing the petitioner, who would like to create one buildable lot for one of their children. The property is between all R20 and the Shawsheen School. There is no potential for buildout. It is my understanding the neighbors are supportive. He said the proposed article would give conformity to two pieces of property.

John Keeley, 60 Lawrence Street, asked the Planning Director why the article was disapproved. Ms. Gingrich stated the Planning Board does not petition like this. There are many areas of town that do not correspond with the zoning.

Frank West, 2 Birchwood Road, asked if they could make the buildable house as affordable. The Moderator stated this would be outside the scope of the article.

VOTED: Motion was moved by Mr. Newhouse, seconded from the floor, the Town of Wilmington voted 196 in favor 83 opposed to the Adoption of Article 52. Motion passes by two-thirds

ARTICLE 53. (drawn #52) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 60 (R60) to Neighborhood Mixed Use (NM) the following described parcels of land:

A certain parcel of land with the buildings thereon, situated in the northerly part of Wilmington in said County of Middlesex on the road leading from Wilmington to Andover, bounded and described as follows:

Commencing at the northwesterly corner thereof on said road at land now or formerly of one Stockwell, thence running in nearly an easterly direction by said land of said Stockwell and now or formerly of the Foster Heirs, one thousand nine hundred and fifty-one and 75/100 (1,951.75) feet to a stake and land now or formerly of William Allen; thence running in nearly a southerly direction by said land now or formerly of William Allen, one thousand and ninety-five (1,095) feet to a stake and stones and land now or formerly of David Batchelder; thence running in nearly a westerly direction by said land now or formerly of David Batchelder, one thousand and ninety-six (1,096) feet; thence still westerly by land now or formerly of William H. Haley, seven hundred thirty-six (736) feet to said road; thence on said road one thousand three hundred and twenty-three (1,323) feet to point of beginning. Containing by estimation fifty-three and one-quarter (53 ¼) acres.

Also another parcel of land situated partly in said Wilmington and partly in Andover, both towns being in said Commonwealth, and bounded and described as follows:

Beginning at the southwesterly corner near the boundstone of North Reading (formerly Reading), Andover and Wilmington; thence southerly 73 degrees west one thousand and seventy-five (1075) feet by land now or formerly of David Batchelder to an old stump at a corner; thence northerly 4 degrees 30 minutes east, about five hundred seventy-five (575) feet more or less by land now or formerly of the Pearson Heirs, across an old road to a cut on a stone; thence northerly 11 degrees east, five hundred thirty-six (536) feet by said heirs' land to an old stump at a corner; thence northerly 74 degrees east, five hundred and fifty-five (555) feet across the Andover and Wilmington line to land of William G. Goldsmith; thence southerly 74 degrees east, three hundred and eighty and 70/100 (380.70) feet by land of said Goldsmith to a corner at a stake; thence southerly 1 degree west through a stake across an old road and through the boundary stone of Andover, Wilmington and North Reading (formerly Reading), eight hundred thirty-five (835) feet to the first mentioned bound. Containing twenty-two and one-half (22 ½) acres of land.

Excepting and excluding from the said parcels of land as described above: (1) all of such land as was conveyed to Raymond W. DiCecca and Mary A. DiCecca by, and further described in, a deed recorded with the Middlesex North District Registry of Deeds at Book 4047, Page 337, being the land bounded and described as shown as Lot "A" on a plan entitled "Plan of Land in Wilmington, Mass.," dated June 17, 1986, scale 1 inch = 40 feet, owned by Joseph M. and Barbara A. Sciarappa, 333R. Andover Street, Wilmington, Mass., and prepared by K. J. Miller Company, Inc., Civil Engineers and Land Surveyors, 106 West Street, Wilmington, MA., which plan is recorded with the Middlesex North District Registry of Deeds as Plan No. 51 in Plan Book 154, and (2) all of such land as is situate in the Town of Andover.

For title reference, see deeds recorded with the Middlesex North District Registry of Deeds at Book 4322, Page 122, Book 3032, Page 274, and Book 2513, Page 581.

The above described premises, also known and numbered as 333 Andover Street, is shown as Parcel 21A on Wilmington Assessor's Map R1.

Article 53 was withdrawn by the Petitioner.

ARTICLE 54. (drawn #51) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

Amend the Zoning By-law and associated zoning map of the town of Wilmington by rezoning from Residential 60 (R60) to Residential 10 (R10) the following described parcels of land shown on Assessor's Map 84: Parcel 11, 15, 48, 49, 49B, 49C, 50, 51 and 54.

Article 54 was withdrawn by Petitioner.

With all business concluded at the May 5, 2018 Town Meeting a Motion to Adjourn was made and seconded. Voted. Adjourned at 8:08 p.m.

Number of Registered Voters in Attendance: 703

Number of Non-voters in Attendance: 42

Submitted by:
Sharon A. George
Town Clerk



Girl Scout Troop 66233 Displayed Their Earth Day Project at Town Hall



SPECIAL TOWN MEETING – MAY 5, 2018 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON:

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-Laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Wilmington High School Auditorium, 159 Church Street, in said Town of Wilmington, on Saturday the fifth of May 2018 at 10:45 a.m., then and there to act on the following articles:

The Special Town Meeting was called to order at 11:00 a.m.

VOTED: Motion was moved by Selectman Michael V. McCoy, and duly seconded, the Town of Wilmington voted unanimously that the Moderator suspend the reading of the Warrant and take up and make reference to each article by number.

ARTICLE 1. To see if the Town will vote to eliminate multi-family housing in the central business and neighborhood mixed use districts defined in the Wilmington zoning bylaw, as follows:

1. To rescind and delete from the Wilmington Zoning Bylaw Section 3.8.15 Multi-Family use in the Neighborhood Mixed Use District in its entirety, and
2. To rescind and delete from the Wilmington Zoning Bylaw section 3.8.11 Multi-family use in the Central Business District in its entirety, and
3. To amend Table 1 Principal Use Regulations with respect to the line under the caption "RESIDENTIAL USES" entitled "3.3.5 Multi-Family Housing" to read: "R-10, No: R-20, No: r-60, No: N/M-No: NB-No: GB-No: CB-No: GI-No: HI-No: LI/O-No: Site Plan Review-R"

or take any other action related thereto.

Michael McCoy, Petitioner, stated he is not against development. In the past he has supported Mike Welch, Joe Langone and other builders. He is looking at page 23 of the Zoning by-laws regarding Section 3.8.1.5. There is potential for 10.9 units. He continued by saying the area off of Lowell Street and Woburn Street could have the potential of 150-200 units. Someday folks will wake up one day and there will be 1500 condominiums and apartments built.

He supported the project for the new Wilmington High School. In 1970 the capacity was for over 1200 students. The new school capacity is lower and we are 96 seats away from full capacity.

He said he supported the over 55 article in 2016. There is potential for 680 units at Sciarappa Farm. He feels it is time we take back our community. Wilmington families first.

Michael Sorrentino, 1 Curtis Street, stated this article should have been vetted by the Planning Board and he is strongly opposed.

David Romano, 417 Andover Street, said he rises in support of this article. He had a discussion with the Planning Director and it was never the intent of mixed use to be at the outskirts of town. He encourages yes on this article. He also recommends the Planning Board go back to the drawing board.

Suzanne Sullivan, 60 Lawrence Street, stated “this by-law should be blown up”. It was developed by a developer with no affordable housing. The town has not done its job. It had 15 years to develop a plan and it didn’t.

Steven Turner, 59 Washington Avenue, stated there is a lack of affordable housing for his children. If we are concerned, then we should meet the needs of the town first.

Karl Sagal, 7 Lawrence Court, stated this was catching him by surprise. He is in support of the article.

Frank West, 2 Birchwood Road, rises in support of the article. There are other large areas in town like Textron that we could be looking at in the future. This is not a horse and buggy town any more. We shouldn’t do things arbitrarily. Should go back to all boards and be recrafted.

Michael Sorrentino, 1 Curtis Street, said that AVCO/Textron may need to be rezoned. The Planning Board will give presentations to the Board of Selectmen and the by-law may need to be tweaked.

John Anderson, 13 Cypress Street, had questions related to our 40B quota. Valerie Gingrich, Planning Director, stated that it does not matter what the zoning district is if we are under 10%. A 40B could be proposed in any district.

Mr. McCoy stated that when he created this article, the Planning Board did not speak up. He challenges the Planning Board to bring something forward that is credible and works for the town and developers. The Planning Board is an appointed board.

Sharon Kelley-Parrella, 145 Chestnut Street, questioned whether a developer could bypass our regulations if he wanted a 40B project.

Ms. Gingrich, said a 40B project would go to the Zoning Board of Appeals. Currently, Wilmington is at 10.4% affordable. In 2020, with the next Federal census, that number is expected to change. Our affordable numbers are going down. If a 40B project was proposed and our affordable numbers were under 10% they would not need to follow our regulations. Basically, total units are going up and affordable units are going down. We had a 15 year restriction and it is coming to an end.

Kevin MacDonald, 140 Andover Street, said he knows of a property purchased at \$2 million dollars for mixed use. The article exposes liability to the town. Jeffrey Hull, Town Manager, said there is no liability toward the town. The developer can freeze zoning.

Suzanne Sullivan, 60 Lawrence Street, asked the difference of affordable versus low income. Ms. Gingrich, said they are used in the same manner. She continued by explaining the formula used in determining low income/affordable.

Megan Jones, 126 Grove Avenue, spoke in favor of the article. She bought her house six years ago and there are two mansions near her with more to come.

Ms. Sullivan said that we are behind in our 40B numbers. The town didn’t do what they should have done and now we are behind 70 units. Vote in favor.

Jeffrey Hull, Town Manager, said that he wanted to make a couple of points. If the whole impedance is to thwart the efforts of Sciarappa Farm, then vote no on Article 53 in the Annual Town Meeting, don’t disembody the tools needed by the Town. The neighborhood and central business districts were created for an area in North Wilmington near the trains where shops and restaurants would be within walking distance. If this article is voted it will strip the town of this tool. The inclusionary by-law adopted today would keep future development at a status quo.

Michael Caira, 5 Fletcher Lane, said he rises in opposition. He is rising for some of the very same reasons mentioned by Town Manager Hull. He continued by saying when you change a by-law it should not be done by referendum. It should be carefully thought through. He stated he disagreed with the former speaker. If this article is voted in, the town's only option will be a Chapter 40B project. Also, he disagreed with the previous speaker that the Town of Wilmington has done nothing with our 40B numbers. It is insulting and inaccurate. Wilmington was one of the first in the State to reach its 10% threshold. We are still at 10%. Mr. Caira urged voters not to eliminate diversified housing and allow developers to come in and do whatever kind of 40B project they choose.

Megan Coslick, 10 Hanover Street, rises in opposition. We want to preserve open space, keep our children in town as well.

Michael Shay, 31 Park Street, rises in support of article.

Karen West, 2 Birchwood Road, asked to Move the Question.

The Moderator explained a motion to end discussion is not debatable.

VOTED: Unanimously to end debate.

As the proponent of the article Mr. McCoy was given a final opportunity to speak.

Mr. McCoy talked about inclusionary zoning. There is a possibility of 13 units per acre. The developers who come to town will not be losing money. He suggested the article go back to the Planning Board for them to come up with something creative.

Finance Committee and Planning Board recommended disapproval.

VOTED: On motion of Mr. McCoy, seconded by Mr. Doherty, the Town of Wilmington voted 184 in favor and 273 in opposition to the Adoption of Article 1. Motion fails lack of 2/3 majority.

ARTICLE 2. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money for the board of Selectmen to acquire by purchase, gift or eminent domain the following real estate commonly known as the "Sciarappa Farm":

A certain parcel of land with the buildings thereon, situated in the northerly part of Wilmington in said County of Middlesex on the road leading from Wilmington to Andover, bounded and described as follows: Commencing at the northwesterly corner thereof on said road at land now or formerly of one Stockwell, thence running in nearly an easterly direction by said land of said Stockwell and now or formerly of the Foster Heirs, one thousand nine hundred and fifty-one and 75/100 (1,951.75) feet to a stake and land now or formerly of William Allen; thence running in nearly a southerly direction by said land now or formerly of William Allen, one thousand and ninety-five (1,095) feet to a stake and stones and land now or formerly of David Batchelder; thence running in nearly a westerly direction by said land now or formerly of David Batchelder, one thousand and ninety-six (1,096) feet; thence still westerly by land now or formerly of William H. Haley, seven hundred thirty-six (736) feet to said road; thence on said road one thousand three hundred and twenty-three (1,323) feet to point of beginning. Containing by estimation fifty-three and one-quarter (53 ¼) acres.

Also another parcel of land situated partly in said Wilmington and partly in Andover, both towns being in said Commonwealth, bounded and described as follows:

Beginning at the southwesterly corner near the boundstone of North Reading (formerly Reading), Andover and Wilmington; thence southerly 73 degrees west one thousand and seventy-five (1075) feet by land now or formerly of David Batchelder to an old stump at a corner; thence northerly 4 degrees 30 minutes east, about five hundred seventy-five (575) feet more or less by land now or

formerly of the Pearson Heirs, across an old road to a cut on a stone; thence northerly 11 degrees east, five hundred thirty-six (536) feet by said heirs' land to an old stump at a corner; thence northerly 74 degrees east, five hundred and fifty-five (555) feet across the Andover and Wilmington line to land of William G. Goldsmith; thence southerly 74 degrees east, three hundred and eighty and 70/100 (380.70) feet by land of said Goldsmith to a corner at a stake; thence southerly 1 degree west through a stake across an old road and through the boundary stone of Andover, Wilmington and North Reading (formerly Reading), eight hundred thirty-five (835) feet to the first mention bound. Containing twenty-two and one-half (22 ½) acres of land.

Excepting and excluding from the said parcels of land as described above: (1) all of such land as was conveyed to Raymond W. DiCecca and Mary A. DiCecca by, and further described in, a deed recorded with the Middlesex North District Registry of Deeds at Book 4047, Page 337, being the land bounded and described as shown as Lot "A" on a plan entitled "Plan of Land in Wilmington, Mass.," dated June 17, 1986, scale 1 inch = 40 feet, owned by Joseph M. and Barbara A. Sciarappa, 333R Andover Street, Wilmington, Mass., and prepared by K. J. Miller Company, Inc., Civil Engineers and Land Surveyors, 106 West Street, Wilmington, MA, which plan is recorded with the Middlesex North District Registry of Deeds as Plan No. 51 in Plan Book 154, and (2) all of such land as is situated in the Town of Andover.

For title reference, see deeds recorded with the Middlesex North District Registry of Deeds at Book 4322, Page 122; Book 3032, Page 274 and Book 2513, Page 581.

The above described premises, also known and numbered as 333 Andover Street, is shown as Parcel 21A on Wilmington Assessor's Map R1.

Michael McCoy, Petitioner, stated the article contains all the legal language. He said no one complained when the town purchased St. Dorothy's or Yentile Farm. As he continued to speak, Mr. McCoy referred to the slide he prepared, he referenced the small amount of wetlands. Sciarappa Farm is 62.5 acres. We have \$26,000,000 between two accounts. We have no choice but to put in a dollar amount on Sciarappa Farm to purchase. His request in this article is \$8,400,000.

He continued by saying the property has an easement with National Grid regarding overhead wires. He said the town could work out a deal with National Grid. There is 225 feet of frontage on Route 125. He said this is for the public good. Again, he said folks this is for the public good.

Kevin MacDonald, 140 Andover Street, said the Sciarappa family is a good family and worked for the town. He wanted to know if a title search had been done or a 21E study. He knows that Andover has a water supply through the property.

Jeffrey Hull, Town Manager, stated that no title search or 21E study have been done. He does not know about Andover.

Joanne Shukis, 7 Cedar Street, asked what the town was going to do for the seniors. We have this land. Please buy this land.

Brendan Mallon, 42 Adams Street, asked why this article has come before a Special Town Meeting after Article 53 was put on the warrant. He said it looks like this article was proposed to stop the developer in Article 53.

Stephen Turner, 59 Washington Avenue, is the proposed sum of \$8.4 million the best use of that kind of money. There are other competing needs.

Shawn Walker, 7 Foster's Pond, stated consideration should be given of having that number of housing units without another school or fire station. The public good would be to put the brakes on this and discuss options. It seems like it is too rushed. There is not enough information and there are concerns with the property.

Robin Theodos, 73 Clark Street, asked if she could see the slide on wetlands again. She said someone mentioned senior housing, but that would need a shopping area.

Lou Cimaglia, 26 Allen Park Drive, stated this is a petitioned article and it is not incumbent upon the town to do any drilling or title searching.

Christopher Murray, 8 Allgrove Lane, stated what is being proposed around town are very large mansions.

Megan Colick, 10 Hanover, Street, asked the petitioner, Mr. McCoy if he could speak about the yellow area on the slide which is DPW land.

Mr. McCoy, said there has always been a lot of issues surrounding this land in the past. The town has spoken to the Sciarappa family but there has never been an actual offer on the land. There was discussion at one time for a swap with a developer regarding the DPW acreage and the wetlands. There was never a clear answer. At one time Winn Development wanted to do a senior housing project there with the town having the first right of refusal. Winn withdraw before the town had the opportunity.

Kevin MacDonald, 140 Andover Street, asked about how much of this article is from over budgeting. The Moderator warned Mr. MacDonald that the Finance Committee works very hard on the budget.

Mr. Hull stated free cash is a consequence of revenue. We estimate revenues conservatively such as excise tax and if the revenue exceeds expectations it will fall to free cash.

Kelly Richards, 31 Shady Lane Drive, said that the town is growing. There is nothing for children. If this land was purchased we could have access to many recreational activities. Access to biking at Harold Parker. We could have something wonderful for our community. The town should do its due diligence. Do the 21E and whatever else needs to be done.

Michael Caira, 5 Fletcher Lane, made a couple of points that the acquisition of the property may or may not be good for the town. This is not the right way to do this. Yentile Farm was mentioned. Century Bank owned the property at Yentile Farm. A developer had purchased the land but then went belly up. The bank put the property back out there. Century Bank wanted over \$5,000,000 for Yentile Farm. The Board of Selectmen negotiated with the bank and ended up paying \$1,180,000 for the property. He continued by saying there was a budget process that was done for the purchase of Yentile Farm. Please authorize the Board of Selectmen to go back to the Sciarappa family and try to negotiate.

Jacquelyn Santini, 38 Glen Road, asked to Move the Question.

The Moderator explained this motion is not debatable and requires 2/3 vote.

VOTED: Voice vote was taken and called by the Moderator's determination to a 2/3 vote. Motion passes.

Mr. McCoy stated that he would like to clarify something the previous speaker said. He brought this article to the Board of Selectmen and it received a vote of 3-1-1 and then a Selectman changed his mind and he was forced to bring in a citizen's petition.

Moderator Peterson stated a vote on Article 2 would be taken by teller vote.

VOTED: On motion of Mr. Michael McCoy, seconded by Ms. Manganelli, the Town of Wilmington voted 198 in favor and 259 opposed to authorize the Board of Selectmen to acquire, by purchase, gift, or eminent domain, for general municipal purposes including but not limited to open space, recreation/and or municipal facilities for the Town of Wilmington, the land known as Sciarappa Farm, also known and numbered as 333 Andover Street, as show as Parcel 21A on Wilmington Assessors Map R1 and as further described in the warrant (but not included in this authorization or vote is the New England Power Company

land and/or easement) and further that Eight Million, Four Hundred Thousand dollars (\$8,400,000) be hereby appropriated for this purpose, and to meet this appropriation; Four million, Two Hundred Thousand dollars (\$4,200,000) be transferred from the Town's Capital Stabilization Fund and an additional Four Million, Two Hundred Thousand dollars (\$4,200,000) be transferred from Free Cash in the Treasury of the Town, or take any other action related thereto.

Motion failed for lack of two-third majority.

This concluded the business of the Special Town Meeting. Motion was made and voted for adjournment at 1:25 p.m.

Submitted by:

Sharon George
Town Clerk

STATE PRIMARY – SEPTEMBER 4, 2018 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections at the Boutwell School - Precincts 1 and 2; Wildwood School - Precincts 3 and 4; and Town Hall - Precincts 5 and 6 on Tuesday, the ninth day of September, 2018 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Primary for the candidates of the political parties for the following officers:

Senator in Congress	For the Commonwealth
Governor	For the Commonwealth
Lieutenant Governor	For the Commonwealth
Attorney General	For the Commonwealth
Secretary of State	For the Commonwealth
Treasurer	For the Commonwealth
Auditor	For the Commonwealth
Representative in Congress	For the Sixth Congressional District
Councilor	For the Commonwealth
Senator in General Court	For the 1 st Essex & Middlesex District
Representative in General Court	For the Nineteenth District
Representative in General Court	For the Twenty-first District
District Attorney	For the Northern District
Clerk of Courts	For the Middlesex County
Register of Deeds	For the Middlesex Northern District

DEMOCRATIC PARTY

<u>Senator in Congress</u>	
Elizabeth Warren	1,979
Write in	134
Blanks	<u>950</u>
Total	3,063

REPUBLICAN PARTY

<u>Senator in Congress</u>	
Geoff Diehl	861
John Kingston	368
Beth Joyce Lindstrom	187
Write in	7
Blanks	<u>71</u>
Total	1,494

DEMOCRATIC PARTY

Governor

Jay M. Gonzalez	1,107
Bob Massie	854
Write in	72
Blanks	<u>1,030</u>
Total	3,063

Lieutenant Governor

Quentin Palfrey	1,061
Jimmy Tingle	948
Write-in	19
Blanks	<u>1,035</u>
Total	3,063

Attorney General

Maura Healey	2,318
Write in	33
Blanks	<u>712</u>
Total	3,063

Secretary of State

William Francis Galvin	2,168
Josh Zakim	550
Write in	6
Blanks	<u>339</u>
Total	3,063

Treasurer

Deborah B. Goldberg	2,019
Write in	22
Blanks	<u>1,022</u>
Total	3,063

Auditor

Suzanne M. Bump	1,967
Write in	14
Blanks	<u>1,082</u>
Total	3,063

Representative in Congress

Seth W. Moulton	2,297
Write in	24
Blanks	<u>742</u>
Total	3,063

Councilor

Eileen R. Duff	1,523
Nicholas S. Torresi	520
Write in	12
Blanks	<u>1,008</u>
Total	3,063

REPUBLICAN PARTY

Governor

Charles D. Baker	815
Scott D. Lively	653
Write in	2
Blanks	<u>24</u>
Total	1,494

Lieutenant Governor

Karyn E. Polito	1,027
Write in	30
Blanks	<u>437</u>
Total	1,494

Attorney General

James R. McMahon III	730
Daniel L. Shores	471
Write in	3
Blanks	<u>290</u>
Total	1,494

Secretary of State

Anthony M. Amore	1,043
Write in	15
Blanks	<u>436</u>
Total	1,494

Treasurer

Keiko M. Orrall	1,013
Write in	9
Blanks	<u>472</u>
Total	1,494

Auditor

Helen Brady	998
Write in	11
Blanks	<u>485</u>
Total	1,494

Representative in Congress

Joseph S. Schneider	1,026
Write in	14
Blanks	<u>454</u>
Total	1,494

Councilor

Richard A. Baker	989
Write in	8
Blanks	<u>497</u>
Total	1,494

DEMOCRATIC PARTY

Senator in General Court

No Nomination	0
Write in	254
Blanks	<u>2,809</u>
Total	3,063

Representative in General Court (19th)

Erika Frances Johnson	334
Mark S. Kratman	111
Michael V. McCoy	664
Judith L. O'Connell	994
David Allen Robertson	583
Write in	1
Blanks	<u>32</u>
Total	2,719

Representative in General Court (21st)

Kenneth I. Gordon	244
Write in	1
Blanks	<u>99</u>
Total	344

District Attorney

Marion T. Ryan	1,423
Donna Patalano	967
Write in	5
Blanks	<u>668</u>
Total	3,063

Clerk of Courts Middlesex County

Michael A. Sullivan	2,058
Write in	12
Blanks	<u>993</u>
Total	3,063

Register of Deeds

Richard P. Howe, Jr.	2,072
Write in	10
Blanks	<u>981</u>
Total	3,063

REPUBLICAN PARTY

Senator in General Court

Bruce E. Tarr	1,172
Write in	10
Blanks	<u>312</u>
Total	1,494

Representative in General Court (19th)

Erin Marie Buckley	351
Pina Prinzivalli	751
Write in	14
Blanks	<u>136</u>
Total	1,252

Representative in General Court (21st)

No Nomination	
Write in	21
Blanks	<u>221</u>
Total	242

District Attorney

No Nomination	
Write in	190
Blanks	<u>1,304</u>
Total	1,494

Clerk of Courts Middlesex County

No Nomination	
Write in	154
Blanks	<u>1,340</u>
Total	1,494

Register of Deeds

No Nomination	
Write in	140
Blanks	<u>1,354</u>
Total	1,494

LIBERTARIAN PARTY

Senator in Congress

No Nomination	
Write in	5
Blanks	<u>6</u>
Total	11

Governor

No Nomination	
Write in	5
Blanks	<u>6</u>
Total	11

Lieutenant Governor

No Nomination	
Write in	5
Blanks	<u>6</u>
Total	11

Attorney General

No Nomination	
Write in	5
Blanks	<u>6</u>
Total	11

Secretary of State

No Nomination	
Write in	5
Blanks	<u>6</u>
Total	11

Treasurer

No Nomination	
Write in	6
Blanks	<u>5</u>
Total	11

Auditor

Daniel Fishman	7
Write in	0
Blanks	<u>4</u>
Total	11

Representative in Congress

No Nomination	
Write in	5
Blanks	<u>6</u>
Total	11

Councilor

Marc C. Mercier	7
Write In	0
Blanks	<u>4</u>
Total	11

LIBERTARIAN PARTY

Senator in General Court

No Nomination	
Write in	4
Blanks	<u>7</u>
Total	11

Representative in General Court (19th Middlesex)

No Nomination	
Write in	4
Blanks	<u>7</u>
Total	11

Representative in General Court (21st Middlesex)

No Nomination	
Write in	1
Blanks	<u>10</u>
Total	11

District Attorney

No Nomination	
Write in	4
Blanks	<u>7</u>
Total	11

Clerk of Courts Middlesex County

No Nomination	
Write in	4
Blanks	<u>7</u>
Total	11

Register of Deeds

No Nomination	
Write in	4
Blanks	<u>7</u>
Total	11

Total Number Democratic Ballots Cast	3,063
Total Number Republican Ballots Cast	1,494
Total Number Libertarian Ballots Cast	11
Total Number of Ballots Cast	4,568

STATE ELECTION – NOVEMBER 6, 2018 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections at the Boutwell School - Precincts 1 and 2; Wildwood School - Precincts 3 and 4; and Town Hall - Precincts 5 and 6 on Tuesday, the sixth day of November, 2018 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Primary for the candidates of the political parties for the following officers:

Senator in Congress	For the Commonwealth
Governor	For the Commonwealth
Lt. Governor	For the Commonwealth
Attorney General	For the Commonwealth
Secretary of State	For the Commonwealth
Treasurer	For the Commonwealth
Auditor	For the Commonwealth
For the Commonwealth	
Representative in Congress	For the Sixth District
Councilor	For the Fifth District
Senator in General Court	For the 1 st Essex & Middlesex District
Representative in General Court	For the Nineteenth Middlesex District
Representative in General Court	For the Twenty-first Middlesex District
District Attorney	For the Northern District
Clerk of Courts	For the Middlesex County
Register of Deeds	For the Middlesex Northern District

Senator in Congress

Elizabeth A. Warren	5,031
Geoff Diehl	5,642
Shiva Ayyadurai	394
Write In	14
Blanks	213
Total	11,294

Governor

Baker and Polito	8,558
Gonzalez and Palfrey	2,243
Write In	65
Blanks	428
Total	11,294

Attorney General

Maura Healey	6,660
James R. McMahon III	4,322
Write In	9
Blanks	303
Total	11,294

Secretary of State

William Francis Galvin	7,084
Anthony M. Amore	3,545
Juan G. Sanchez, Jr.	215
Write In	5
Blanks	<u>445</u>
Total	11,294

Treasurer

Deborah B. Goldberg	6,290
Keiko M. Orrall	4,000
Jamie M. Guerin	261
Write In	8
Blanks	<u>735</u>
Total	11,294

Auditor

Suzanne M. Bump	5,489
Helen Brady	4,434
Daniel Fishman	429
Edward J. Stamas	165
Write In	9
Blanks	<u>768</u>
Total	11,294

Representative in Congress

Seth W. Moulton	6,361
Joseph S. Schneider	4,130
Mary Jean Charbonneau	402
Write In	4
Blanks	<u>397</u>
Total	11,294

Councilor

Eileen R. Duff	5,635
Richard R. Baker	4,457
Mark Mercier	314
Write In	11
Blanks	<u>877</u>
Total	11,294

Senator in General Court

Bruce Tarr	8,616
Write In	175
Blanks	<u>2,503</u>
Total	11,294

Representative in General Court (19th)

Pina Prinzivalli	3,922
David Allen Robertson	4,688
Patricia M. W. Muese	466
Write In	25
Blanks	<u>408</u>
Total	9,509

Representative in General Court (21st)

Kenneth I. Gordon	1,225
Write In	24
Blanks	<u>536</u>
Total	1,785

District Attorney

Marian T. Ryan	7,860
Write In	185
Blanks	<u>3,249</u>
Total	11,294

Clerk of Courts

Michael A. Sullivan	7,828
Write In	156
Blanks	<u>3,310</u>
Total	11,294

Registrar of Deeds

Richard P. Howe, Jr.	6,705
Karen M. Cassella	2,589
Write In	54
Blanks	<u>1,946</u>
Total	11,294

Questions

Question One

THIS PROPOSED LAW WOULD LIMIT HOW MANY PATIENTS COULD BE ASSIGNED TO EACH REGISTERED NURSE IN MASSACHUSETTS HOSPITALS AND CERTAIN OTHER HEALTH CARE FACILITIES.

Yes	2,159
No	8,746
Blanks	<u>389</u>
Total	11,294

Question Two

THIS PROPOSED LAW WOULD CREATE A CITIZENS COMMISSION TO CONSIDER AND RECOMMEND POTENTIAL AMENDMENTS TO THE UNITED STATES CONSTITUTION TO ESTABLISH THAT CORPORATIONS DO NOT HAVE THE SAME CONSTITUTIONAL RIGHTS AS HUMAN BEINGS AND THAT CAMPAIGN CONTRIBUTIONS AND EXPENDITURES MAY BE REGULATED.

Yes	6,970
No	3,793
Blanks	<u>531</u>
Total	11,294

Question Three

THIS LAW ADDS GENDER IDENTITY TO THE LIST OF PROHIBITED GROUNDS FOR DISCRIMINATION IN PLACES OF PUBLIC ACCOMMODATION, RESORT, OR AMUSEMENT.

Yes	6,264
No	4,699
Blanks	<u>331</u>
Total	11,294

All polling places were opened at 7:00 a.m. and closed at 8:00 p.m. A total of 11,294 registered voters cast ballots on November 6, 2018, which represents approximately 65.55% of 17,230 registered voters.

Directory of Officials - January 1, 2019

<u>Board of Selectmen</u>	Kevin A. Caira, Chairman	2019
	Gregory B. Bendel	2019
	Edward P. Loud	2020
	Michael V. McCoy	2020
	Jonathan R. Eaton	2021
<u>Town Manager</u>	Jeffrey M. Hull	
<u>Moderator</u>	Robert G. Peterson, Jr.	2021
<u>School Committee</u>	Julie Broussard, Chairman	2019
	Jennifer R. Bryson, Vice Chairman	2020
	Jo Ellen Newhouse	2019
	Thomas Talbot	2019
	Stephen P. Bjork	2020
	Mary Jane Byrnes	2021
	David A. Ragsdale	2021
<u>Superintendent of Schools</u>	Glenn A. Brand, Ed. D.	
<u>Finance Committee</u>	John F. Doherty, III, Chairman	2020
	Theresa M. Manganelli, Vice Chairman	2020
	Neil J. Couture, Secretary	2020
	Marianne J. Gallezzo	2019
	Hirak Shah	2019
	Leigh J. Martinson	2019
	Michele Kincaid	2021
	Kevin C. Stokes	2021
	Bernard P. Nally, Jr.	2021



Chairman Caira Lays a Wreath at Cross for John J. Fullerton

Boards, Committees & Commissions - January 1, 2019

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Appeals, Board of</u>		<u>Disabilities, Commission on</u>	
Daniel J. Veerman, Chairman	2023	Phyllis P. Genetti, Chairman	2020
Anthony J. Barletta, Jr.	2019	Carol Hilbinger	2019
Raymond N. Lepore	2020	Robert N. Oliveri	2019
Jacquelyn Santini	2021	Cheryl Slater	2019
Thomas W. Siracusa	2022	Brook Green	2021
		Selectman Liaison	
<u>Assessors, Board of</u>		<u>Elderly Services Commission</u>	
Karen L. Rassias, Principal Assessor		Mark K. Ryan, Chairman	2019
George W. Hooper, II		Gail A. Protopapas, Vice Chairman	2019
Roger J. Lessard		Patricia Robarge	2019
<u>By-Law Study Committee</u>		Robin Theodos	2020
Daniel M. Ardito		John C. Wallace	2020
Valerie J. Gingrich		Charlotte S. DeMarco	2021
Francis X. Olivieri, Esquire		Mary S. D'Eon	2021
John R. Romano			
Hirak S. Shah		<u>Emergency Management Committee</u>	
Daniel R. Stewart		Jeffrey M. Hull	
Michael V. McCoy, Selectman Liaison		Michael R. Begonis	
Sharon A. George, Ex-Officio		George W. Hooper, II	
<u>Cable TV Advisory Task Force</u>		Michael Morris	
Vacancy, Chairman		Joseph T. McMahon	
George J. Breslin		Shelly M. Newhouse	
Anne-Marie Fiore		John T. Spaulding	
Robert P. Lopez		Michael J. Woods	
John F. O'Neil			
Shaun Neville, Liaison		<u>Health, Board of</u>	
<u>Carter Lecture Fund Committee</u>		Elizabeth E. Sabounjian, Chairman	2020
Adele C. Passmore, Chairman	2019	Daniel J. King, DMD, V. Chairman	2019
Ann H. Berghaus, Rec. Sec.	2021	Jane A. Williams-Vale, MD	2021
Andrea B. Houser, Corr. Sec.	2020		
Barbara J. Bishop	2019	<u>Historical Commission</u>	
Margaret A. St. Onge	2021	Bonny A. Smith, Chairman	2019
<u>Cemetery Commission</u>		Megan E. Delehanty Coslick	2019
Cynthia A. McCue, Chairman	2019	Gerald R. Duggan	2020
Pasquale D'Antonio	2020	Jesse Fennelly	2020
John P. Cushing	2021	Robert Mallett	2020
<u>Conservation Commission</u>		Kathleen A. Reynolds	2021
Sharon M. Kelley Parrella, Chairman	2020	Diane T. Harvey	2021
Michael J. McInnis	2019	<u>Housing Authority</u>	
Donald J. Pearson	2019	Ioannis (John) Alefantis, Chairman	2021
Theron R. Bradley	2019	Robert C. DiPasquale, Vice Chairman	2023
Laura T. deWahl	2020	Leona C. Bombard, Treasurer	2020
Laurie J. Finne	2021	Stacie A. Murphy, Assistant Treasurer	2022
Vincent Licciardi	2021	Jomarie O'Mahony (State Appointee)	

Boards, Committees & Commissions - January 1, 2019

Wilmington Election Officers – Term Expires Annually

Gwen Anderson	Maureen Fiorenza	Gail Protopapas
Alfred Antinarelli	Janine Gaudreau	Janice Quandt
Georgia Arbo	Phyllis Gorman	Anna Rainone
Donald Armstrong	Jeanne Grant	Isabel Raschella
Catherine Bimbo	Lorraine Hermann	Audrey Reed
Barbara Bishop	Andrea Houser	Judith Revelas
Karin Bloom	John Karonis	David Riese
Helen Brady	Carolyn Kenney	Susan Riese
Shirley Brush	Mary Kiesinger	Elizabeth Roberts
Jeanne Buck	Carol King	Clarice Ross
James Buckley	April Kingston	Alice Rourke
Maria Burns	Mary Krikorian	Rosemary Russo
Elaine Calvo	Janice LaCasse	Jacquelyn Santini
Joanna Clayton	Cheryl Licciardi	Julia Sbraccia-Marios
Sandra Cosman	Janet Lyons	Mary Schultz
Sarah Cosman	Janet Marchillo	Joan Searfoss
Linda Costantino	Rosalie McConologue	Maureen Sheehan
Jane Crane	Cynthia McCue	Annette Shelley
Marie Creeth	Patricia McKenna	Ruthann Soderholm
Beverly Dalton	Susan McNamara	Robert Sweet
Alma D'Antonio	Medora Miller	Nicole Ritale
Laurie Anne Dellacio	Paige Miller	Sandra Volpe
Claire D'Entremont	Christine Murphy	Margaret White
Mary D'Eon	Kim Mytych	Diana Wilson
Wendy Diecidue	Susan O'Neil	
Carol Dwyer	Judith Perry	

Officers and Department Heads - January 1, 2019

Accountant	Michael Morris	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control Officer	Christopher H. Sullivan	658-5071
Assistant Town Manager		658-3311
Assessor, Principal	Karen L. Rassias	658-3675
Constable	Jason Costa	447-1276
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	William F. Cavanaugh	658-3346
Fence Viewer	Paul Alunni	658-4499
	John T. Spaulding	658-4531
Fire Chief	Joseph T. McMahon	658-3346
Housing Authority Executive Director	Maureen Hickey	658-8531
Inspector of Buildings	John T. Spaulding	658-4531
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Michael V. McCoy	658-3311
Mass. Water Resource Authority Advisory Board	Michael J. Woods	658-4711
Metropolitan Area Planning Council	Valerie J. Gingrich	658-8238
Middlesex Canal Commission	Betty M. Bigwood	657-7870
	Michael J. McInnis	
Museum Curator	Theresa McDermott	658-5475
Planning/Conservation Director	Valerie J. Gingrich	658-8238
Plumbing and Gas Inspector	Paul Raffi	658-4531
Police Chief	Michael R. Begonis	658-5071
Public Buildings Superintendent	George W. Hooper, II	658-3017
Public Health Director	Shelly M. Newhouse	658-4298
Public Health Nurse	Traci A. Mello	694-2041
Public Works Director	Michael J. Woods	658-4481
Reading Municipal Light Dept. Advisory Board	George W. Hooper, II	658-3017
	Dennis Kelley	658-3017
Recreation Director	Karen E. Campbell	658-4270
Sealer of Weights and Measures	Charles H. Carroll	(617) 727-3480 x 21131
Town Clerk	Sharon A. George	658-2030
Town Counsel	Mark R. Reich	(617) 556-0007
Town Engineer	Paul Alunni	658-4499
Town Manager	Jeffrey M. Hull	658-3311
Treasurer/Collector	Pamela L. MacKenzie	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Water & Sewer Superintendent	Michael J. Woods	658-4711
Wiring Inspector	Frederick Sutter	658-4531



TOWN OF WILMINGTON MUNICIPAL SERVICES

GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates - 2nd & 4th Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 978 - 658-3311

Kevin A. Caira, Chairman
Gregory B. Bendel
Jonathan R. Eaton
Edward P. Loud, Sr.
Michael V. McCoy

Town Manager - Jeffrey M. Hull – 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager/Human Resources Director – – 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk – Sharon A. George – 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.

FINANCIAL ADMINISTRATION

Town Accountant - Michael Morris – 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

Principal Assessor – Karen L. Rassias – 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

Treasurer/Collector – Pamela L. MacKenzie – 978-658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

COMMUNITY DEVELOPMENT

Planning/Conservation Director – Valerie J. Gingrich – 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act, Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

Building Inspector – John T. Spaulding – 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health – Shelly M. Newhouse – 978 - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens' complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

PUBLIC SAFETY

Fire Chief – Joseph T. McMahon – 978 - 658-3346 -- Emergency Number - 9-1-1

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Michael R. Begonis – 978 - 658-5071 -- Emergency Number - 9-1-1

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – Corey K. Swift – 978 - 658-5071 -- Emergency Number - 9-1-1

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after-hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

DEPARTMENT OF PUBLIC WORKS

Director - Michael J. Woods – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

PUBLIC BUILDINGS DEPARTMENT

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

HUMAN SERVICES

Elderly Services Director - Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director - Christina A. Stewart – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site www.wilmlibrary.org.

Recreation Director – Karen E. Campbell – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent – Louis Cimaglia, IV – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

Boards, Committees & Commissions

Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2 ND Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1 ST Wednesday		Arts Center	7:00 p.m.
ASSESSORS, BOARD OF	As Needed	SM CONF	Town Hall	2:00 p.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed		Town Hall	
COMMUNITY DEVELOPMENT	4 TH Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1 ST Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	As Needed		Town Hall	
ELDERLY SERVICES COMMISSION	3 RD Thursday		Sr. Center	1:30 p.m.
FACILITY MASTER PLAN COMMITTEE	As Needed	9	Town Hall	6:00 p.m.
FINANCE COMMITTEE	2 ND Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1 ST & 3 RD Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2 ND Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	2 ND Monday		Deming Way	10:00 a.m.
LIBRARY TRUSTEES	3 RD Tuesday		Library	7:00 p.m.
OPEN SPACE AND RECREATION	As Needed		Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1 ST Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1 ST Thursday	8	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	As Needed	SM CONF	Town Hall	
SCHOOL COMMITTEE	2 ND & 4 TH Wednesday	1-062	High School	7:00 p.m.
SELECTMEN, BOARD OF	2 ND & 4 TH Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3 RD Thursday	9	Town Hall	5:00 p.m.

Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908
Adelaide Street	from Church Street to Middlesex Avenue	666	1976
Agostino Drive	from Gandalf Way	999	1979
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894
Allgrove Lane	from Woburn Street	470	1993
Allgrove Lane	from Allgrove Lane to dead-end	430	1996
Allenhurst Way	from Woburn Street	1,161	1994
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971 1984
Amherst Road	from Shawsheen Ave. to end of cul-de-sac	1,500	1996
Andover Street	from Salem Street	180	1894
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894 1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998
Apollo Drive	from Charlotte Road to Draper Drive	300	1971
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966 1978
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998
Aspen Drive	from Russell Road thru cul-de-sac	320	1999
Auburn Avenue	from Shawsheen Avenue	755	1945
Avon Street	from Avery Street thru cul-de-sac	320	1999
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947
Bailey Road	from Apache Way northeasterly to Bailey Rd.	165	1998
Bailey Road	from Aldrich Rd. southeasterly to Bailey Rd.	538	1999
Baker Street	from Brand Avenue to beyond Phillips Ave.	684	1945
Baker Street	from Existing Baker Street	135	2001
Baland Road	from Ballardvale Street	540	1972
Ballardvale St.	from Salem Street to Route 125	965	1894
Ballardvale St.	from Route 125 to Andover Line	12,000	1894 1985
Bancroft Street	from Liberty Street	400	1952
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966
Beacon Street	from Church Street to Belmont Avenue	970	1915
Beech Street	from Burlington Avenue to Byron Street	1,005	1947
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959
Belmont Avenue	from Columbia Street to State Street	980	1933
Benson Road	from Radcliff Road to Tewksbury Line	616	1971
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975
Birch Road	from Birch Rd. easterly thru cul-de-sac	345	1999
Birchwood Road	from Shady Lane Drive	1,197	1952
Birchwood Road	from Judith Road	400	1953
Blanchard Road	from Kendall Road	625	1989
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894 1960 1971
Brand Avenue	from Bridge Lane	510	1933 1943
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933 1943
Brattle Street	from Massachusetts Avenue to Garden Ave.	1,066	1945
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938
Bridge Lane	from Shawsheen Avenue	455	1894
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894
Broad Street	from King Street	1,377	1954

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Burlington Avenue	from Main Street to Burlington Line	8,588	1894	
Burnap Street	from Grove Avenue	1,145	1953	
Burnap Street	from Winchell Road	484	1945	
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946
Butters Row	from Main Street to Chestnut Street	3,577	1894	
Buzzell Drive	from Draper Drive to Evans Drive	600	1971	
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961	
Carter Lane	from Shawsheen Ave to beyond Norfolk Ave.	1,411	1957	
Castle Drive	from Burlington Ave left to Burlington Ave	1,325	1997	
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966	
Cedar Street	from Burt Road to Harris Street	687	1945	
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963	
Central Street	from Church Street to Middlesex Avenue	552	1950	
Chandler Road	from Adams Street to Kelley Road	400	1957	
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971
Charlotte Road	from Gunderson Rd. to beyond Apollo Dr.	859	1971	
Chase Road	from Hathaway Road	297	1953	
Cherokee Lane	from Woburn St easterly thru cul-de-sac	812	1999	
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894	
Cheyenne Drive	from Concord Street to end of cul-de-sac	528	2017	
Chisholm Way	from Mink Run to end of cul-de-sac	427	2008	
Church Street	from Main Street to Middlesex Avenue	4,285	1894	
Clark Street	from Main Street to Church Street	2,470	1894	1969
Clorinda Road	from Agostino Drive	887	1979	
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997	
Cochrane Road	from Forest Street to Wabash Road	800	1947	
Columbia Street	from Church St. to beyond Belmont Avenue	1,150	1908	1933
Concord Street	from Federal Street to North Reading Line	5,803	1894	
Congress Street	from Forest Street to Burlington Line	977	1939	
Cook Avenue	from Main Street	813	1946	
Coolidge Road	from Hathaway Road	270	1951	
Corey Avenue	from Canal Street to Grand Street	366	1951	
Cornell Place	from Fordham Road	747	1982	
Cottage Street	from Main Street	927	1954	
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998	
Crest Avenue	from Ayotte Street	558	1947	
Cross Street	from Main Street to Lowell Street	697	1894	
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996	
Cunningham St.	from Salem Street to Beeching Avenue	2,447	1944	1952 1953
Cushing Drive	from Shawsheen Avenue	990	1993	
Cypress Street	from Glen Road	260	1951	
Dadant Drive	from North Street to North Street	1,760	1964	
Davis Road	from Main Street	500	1952	
Dayton Road	from Hathaway Road	170	1951	
Dell Drive	from Burlington Avenue	1,794	1958	1971
Dexter Street	from Main Street	480	1979	
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954	
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997	
Dorchester Street	from Billerica Line	1,214	1951	
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960	
Douglas Avenue	from Palmer Way	1,017	1989	
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Drury Lane	from Glen Road to School Street	633	1963
Dublin Avenue	from Main Street	500	1951
Dunton Road	from Nassau Avenue	649	1956
Eames Street	from Main Street to Woburn Street	3,200	1894
Earles Row	from Route 62	820	1994
Edward Road	from Forest Street to beyond Baldwin Rd.	450	1947
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978
Elwood Road	from Forest Street	642	1968
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951
Emerald Avenue	from Andover St. westerly thru cul-de-sac	400	2000
Englewood Drive	from Kenwood Drive	455	1971
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979
Fairfield Road	from Main Street	1,299	1946
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958
Fairmont Avenue	from Molloy Road	952	1971
Fairview Avenue	from State Street	648	1933
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944 1953
Faulkner Avenue	from Faulkner Ave northeasterly to dead end	125	1999
Fay Street	from Glen Road to Garden Avenue	714	1938 1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894
Fenway Street	from Rollins Rd to end of cul-de-sac	375	2004
Ferguson Road	from Shawsheen Avenue	1,073	1967
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996
Fiorenza Drive	from Andover Street	4,087	2012
Flagstaff Road	from Nichols Street	587	1989
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977
Floradale Avenue	from Burlington Avenue	627	1970
Flynn Way	from Federal Street to end of cul-de-sac	680	1996
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004
Fordham Road	from North Reading Line	3,714	1971
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894 1976
Fox Run Drive	from High Street	975	1989
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978
Frederick Drive	from Salem Street	1,070	1966
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979
Gandalf Way	from Glen Road to Agostino Drive	549	1979
Gatehouse Lane	from Towpath Road	380	1994
Gearty Street	from Ring Avenue	627	1989
Glen Road	from Middlesex Avenue to Main Street	6,870	1894
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952
Glenview Road	from Suncrest Avenue	365	1959
Gloria Way	from Broad Street	770	1989
Gowing Road	from Park Street to Marcus Road	941	1956
Grace Drive	from Shawsheen Ave. to beyond Melody Lane	2,514	1966
Grand Avenue	from Corey Avenue	815	1952
Grant Street	from Federal Street	780	1943
Great Neck Drive	from Woburn Street	536	1989
Grove Avenue	from Main Street to Lake Street	4,147	1910
Grove Street	from Reading Line	120	1957
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959 1966

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Hamlin Lane	from Lawrence Street	540	1962
Hanover Street	from Atlantic Avenue	574	1988
Hanson Road	from Woodland Road	838	1969
Hardin Street	from Aldrich Road to Jaquith Road	428	1951
Harnden Street	from Main Street to Glen Road	600	1895
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971
Harris Street	from Burlington Avenue to Cedar Street	806	1945
Harvard Avenue	from Main Street to River Street	430	1951
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951 1953 1959
Hawthorne Road	from Woburn Street	230	1956
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979
Henry L. Drive	from Woburn Street	651	1993
High Street	from Middlesex Avenue to Woburn Street	3,585	1894
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914
Hilltop Road	from Suncrest Avenue	364	1959
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945 1951 1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894 1972 1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985
Industrial Way	from Woburn Street to West Street	4,430	1974
Isabella Way	from West Street	385	2001
Jaques Lane	from Lake Street to the end of cul-de-sac	873	2012
Jaquith Road	from Shawsheen Avenue	1,398	1938 1949 1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968
Jewel Drive	from Eames Street	1,303	1985
Jones Avenue	from Glen Road	717	1940
Jonspin Road	from Andover Street	3,800	1993
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953
Kajin Way	from Woburn Street	455	1989
Kelley Road	from Chandler Road	923	1957
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945
Kenwood Avenue	from Woburn St. to beyond Englewood Dr.	1,725	1970 1971
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894
King Street	from Glen Road to Broad Street	2,400	1940 1945
King Street Ext.	from Glen Road	487	1979
Kirk Street	from Main Street	575	1951
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894
Lang Street	from Bancroft Street	409	1952
Laurel Avenue	from Parker Street to Molloy Road	659	1950
Lawrence Court	from Lawrence Street	728	1956
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956
Ledgewood Road	from Suncrest Avenue	383	1959
Leonard Lane	from Hopkins Street to end of cul-de-sac	540	2011
Lexington Street	from Cunningham St. to Morningside Drive	714	1974
Liberty Street	from Federal Street	740	1943
Lincoln Street	from Federal Street	720	1943
Linda Road	from High Street to beyond Pineridge Road	1,760	1950
Lloyd Road	from Main Street	1,050	1951
Lockwood Road	from Ballardvale Street	977	1957
Longview Road	from Middlesex Avenue	650	1959
Lorin Drive	from Swain Road	560	1992
Loumac Road	from Drury Lane	510	1963

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Lowell Street	from Main Street to Reading Line	10,152	1894	1978
Lowell St. Park	from Lowell Street	580	1908	1957 1958
Lt. Buck Drive	from Shawsheen Avenue	906	2015	
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979	
Mackey Road	from Federal Street	250	1943	
Magazine Road	from Wisser Street	320	1973	
Magazine Street	from Taplin Avenue	190	1973	
Main Street	from Tewksbury Line to Woburn Line	21,387	1894	
Manning Street	from Aldrich Road to Moore Street	970	2002	
Marcia Road	from North Street to beyond Carolyn Rd.	2,806	1962	1971
Marcus Road	from Gowing Road	2,315	1958	
Marie Drive	from Woburn St. to beyond Gunderson Road	1,525	1961	1966
Marion Street	from Burlington Ave. to beyond Clifton St.	1,876	1945	
Marion Street	from Marion St. westerly to Marion St.	975	1995	
Marion Street	from Marion St. southeasterly to Marion St.	1,133	2000	
Marion Street	from Marion St. southerly an additional	950	2001	
Marion Street	from Marion St. easterly an additional	715	2012	
Marjorie Road	from Main Street	1,392	1951	
Massachusetts Ave.	from Main Street to beyond Brattle St.	810	1945	
McDonald Road	from Salem Street	2,621	1944	
Meadow Lane	from Suncrest Avenue	364	1957	
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997	
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966	
Meadow Brook Rd.	from Factory Rd. southeasterly	204	2001	
Middlesex Avenue	from Main Street to Salem Street	12,140	1894	
Miles Street	from Main Street to Hobson Avenue	380	1945	
Mill Road Ext.	from Mill Road to end of cul-de-sac	725	2011	
Miller Road	from Glen Road	638	1945	
Molloy Road	from Lowell Street	988	2001	
Moore Street	from Shawsheen Ave to beyond Wedgewood Ave	1,528	1967	
Moore Street	from Existing Moore Street	630	2001	
Morgan Road	from Kilmarnock Street	653	1977	
Morningside Drive	from Lexington Street to Fairfield Road	693	1974	
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939	
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988
My Way Circle	from Fiorenza Drive	341	2012	
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946	
Nathan Road	from Senpek Road	1,057	1971	
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006	
Nelson Way	from High Street thru cul-de-sac	800	2002	
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894	
Nickerson Avenue	from West Street	953	1947	
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954	
North Street	from Middlesex Avenue to Marcia Road	3,515	1945	
N. Washington Ave.	from Agostino Drive	858	1979	
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997	
Nunn Road	from Kelley Road	214	1965	
Oak Street	from Salem Street	355	1951	
Oakdale Road	from Short Street to Judith Road	2,301	1950	
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958	
Oakwood Road	from Main Street to beyond Emerson Street	800	1946	
Olson Street	from Church Street	122	1957	
Oxbow Drive	from Woburn Street	1,751	1994	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Palmer Way	from Middlesex Avenue	1,437	1989
Park Street	from Woburn Street to No. Reading Line	4,180	1895
Parker Street	from Lowell Street to Blackstone Street	2,000	1919
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990
Patricia Circle	from Dell Drive	595	1958
Pershing Street	from Federal Street	720	1943
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946 1954 1981
Pilcher Drive	from the end of Gearty Street	410	1989
Pilling Road	from Hathaway Road	954	1959
Pine Avenue	from Main Street to Hobson Avenue	380	1945
Pineridge Road	from North Street to Linda Road	914	1960
Pineview Road	from Cobalt Street to Adelman Road	450	1953
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962
Powder House Cir.	from Middlesex Avenue	710	1954
Presidential Dr.	from Boutwell Street	826	1977
Presidential Dr.	from Presidential Drive thru cul-de-sac	768	1998
Progress Way	from Industrial Way	630	1974
Quail Run	from Woburn Street	500	1992
Radcliff Road	from South Street to Benson Road	355	1971
Railroad Avenue	from Clark Street	650	1909
Reading Avenue	from Oakwood Road	215	1979
Reading Avenue	from Faulkner Ave northwesterly to dead-end	160	1997
Redwood Terrace	from Kenwood Avenue	645	1970
Reed Street	from Shawsheen Ave. to beyond Harold Ave.	1,090	1971
Research Drive	from Ballardvale Street	1,817	1989
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973
Ridge Road	from Suncrest Avenue	365	1956
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975
River Street	from Massachusetts Avenue to Harvard Ave.	453	1962
Roberts Road	from Burlington Ave. to Burlington Ave.	1,861	1967
Rollins Road	from Marion Street to Fenway Street	200	1954
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946
Route 62	from Middlesex Avenue to Salem Street	3,343	1958
Royal Street	from Salem Street	1,043	1951
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894
Salem Street	from No. Reading Line to beyond Woburn St.	6,475	1894
Sarafina's Way	from Hopkins St. thru cul-de-sac	450	1995
Scaltrito Drive	from Salem Street	785	1974
School Street	from Middlesex Ave. to beyond Drury Lane	1,139	1915 1963
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004
Senpek Road	from Wildwood Street to Nathan Road	280	1971
Sequoia Drive	from Cherokee Lane to end of cul-de-sac	1,152	2008
Serenoa Lane	from Woburn St. westerly thru cul-de-sac	600	1999
Sewell Road	from Hathaway Road	300	1955
Shady Lane Drive	from Middlesex Ave. to Lawrence Street	2,904	1950 1958
Shawsheen Avenue	from beyond Richmond St. to Billerica Ln.	11,845	1894
Sherburn Place	from Shawsheen Avenue	723	1975
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951 1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971
Silver Lake Ave.	from Lake Street to Dexter Street	455	1954

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Dr. northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from No. Reading Line to No. Reading Line	1,105	1954	
Wakefield Avenue	from Buckingham St. easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Ave. southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	

*** * For Your Information * ***

Department Phone Directory

Department	Telephone Number
Accountant	694-2029
Animal Control	658-5071
Appeals Board	658-4531
Assessor	658-3675
Building Inspector	658-4531
Cemetery Department	658-3901
Collector of Taxes	658-3531
Elderly Services	657-7595
Engineer	658-4499
Fire Department	658-3346 (Business Phone)
	9-1-1 (EMERGENCY)
Fire Prevention	694-2006
Harnden Tavern Museum	658-5475
Health, Board of	658-4298
Library	658-2967
Nurse	658-4298
Planning/Conservation	658-8238
Plumbing Inspector	658-4531
Police Department	658-5071
	9-1-1 (EMERGENCY)
	657-8368 (TDD)
Public Buildings Department	658-3017
Public Works Department	658-4481
Recreation Department	658-4270
School Department	694-6000
Selectmen, Board of	658-3311
Town Clerk	658-2030
Town Manager	658-3311
	694-1417 (TDD)
Treasurer	658-3531
Tree Department	658-2809
Veterans' Agent	694-2040
Water & Sewer	658-4711
	658-3116 (Billing)
Arts Center	657-3887
Food Pantry	658-7425
Housing Authority	658-8531
Shawsheen Tech	667-2111
WCTV	657-4066
Comcast	800 - 266-2278
Mosquito Control	508 - 393-3055
National Grid (GAS)	800 - 233-5325
Reading Light Dept.	781 - 944-1340
Transitional Services	781 - 388-7300
Verizon	800 - 837-4966



Follow @TownWilmMA

www.wilmingtonma.gov

Please Save for Future Reference

BERT M LURIE • JESUS E CHAVEZ Jr
D J ECKENRODE • SAM J FAVATA • S
• DAVID L GLOER • DAVID K H
HN T LYNN • WILLIAM C MOORE •
• **ROBERT W PARENT** • ALTON
WARD A WILLING • LEONARD K ST
• GILBERT CARLO • EU
• DAVID M DROB • EVERETT W E
• JOHN E GREESON • ALLAN

COFFROTH • PETER M COLEMAN • EUGENE
ORDON • CHARLES E CRANDALL • ROGER B
CYR • CHARLES L DANIEL • DWIGHT A DEDRIC
S ROCHERS • FRANK DOEZEMA Jr • DOUGLA
DUNCAN • HARRY L ECTON • CLARENCE L EY
CHER • GERALD L FITTS • MICHAEL T FITZGE
EUND Jr • **JOHN J FULLERTON Jr** • SAM H GA
HERARDINI • RICHARD A GILLEY • AUBREY G
GRAY • GUY E GREENFIELD • CHARLES L GR
UTHRIE • CHARLES E HALL • CHARLES V HAM
RIS • HENRY W HARTMAN • FRED K M HATA
NDERSON • ROBERT M HENDERSON • COM

ASSCOCK • DUANE T GREENLEE
NE • LARRY R KELM • ARTHUR G
NS • VERNON A MANHEIM Jr • RA
F MONTEITH II • EDDIE O McBR
ON • **JOHN A RICH** • BENJAMIN C
K B SKAGGS • FORTUNE SMITH • R
ISTOPHER C OAKES • RONALD L
EDDY • RICHARD A FRYE • DON
CHETON F VAUGH

LANTER • GARY LEE LEVINS
ES Jr • ARIEL MARINO • LONZO
ALD E POWLES • MANUEL GA
PS • EVERETT A PLANCK • GERA
RY L SMITH • CORNELIS VANDE
RE • **RICHARD W WELCH** • JOH
AKER • CLIFTON L BOWEN • JOH
DONALD L COLWELL • LAMAR HU
MOORE • ALVIN G MUTTER • C
ROBERT PARKER • CI