

**Town of Wilmington  
Recreation Commission  
Minutes of the Meeting  
December 6, 2018**

**Present:**

Members – Sheila Burke, C. Michael Burns, Jennifer Crane and Laurie Robarge.

Absent – Charles Biondo

Also in Attendance - Recreation Director, Karen Campbell and Senior Clerk, Linda Kanter.

The meeting was called to order at 5:04 p.m.

The November 1, 2018 Meeting Minutes were accepted unanimously. Motion by C. Michael Burns, second by Jennifer Crane.

**Director's Report:**

Karen Campbell reviewed the details of the November Monthly Report.

**Old Business:**

Ice Skating Rink – Construction of the rink is complete. The current cold temperatures have allowed DPW to add water. The rink will open Saturday, December 8. Rules signs and benches are in place.

Santa's Workshop – This annual event will take place tonight, December 6, in Town Hall Room 9.

**New Business**

FY 2020 Budget – The budget for the Recreation Department for the upcoming fiscal year was submitted to the Town Manager for review.

Winter 2019 Newsletter – The current newsletter was released in early November.

Debut Area Directors Meeting – Karen hosted a meeting with Recreation Directors from Andover and Reading this month in order to collaborate on topics of shared interest.

**Discussion/Questions**

The next meeting will be held on Thursday, January 3, 2019 at 5:00 p.m. in Room 9.

The meeting was adjourned at 5:27 p.m. by a unanimous vote. Motion by Laurie Robarge, second by Jennifer Crane.

Submitted by:

Linda Kanter

Senior Clerk, Recreation Department