**Town of Wilmington**

**Recreation Commission**

**Minutes of the Meeting**

**February 1, 2018**

**Present:**

Members - Charles Biondo, Sheila Burke, C. Michael Burns, Jennifer Crane and Laurie Robarge.

Also in Attendance - Recreation Director, Karen Campbell and Senior Clerk, Linda Kanter.

The meeting was called to order at 5:06 p.m.

The December 7, 2017 Meeting Minutes were accepted unanimously. Motion by Charles Biondo, second by Laurie Robarge.

**Director’s Report:**

Karen reviewed the details of the December 2017 and the January 2018 Monthly Reports.

**Old Business:**

Santa’s Workshop – Sixty-four children attended this annual event on Thursday, December 7, 2017 at 6:00 p.m. in Room 9 in Town Hall.

Non-resident Beach Fees – Continuing discussions have reinforced the decision to keep non-resident beach fees at the 2017 level.

Budget Presentation – The FY 2019 Town budget has been finalized. The Recreation Department budget presentation is scheduled for Thursday, March 1 at the Wilmington Memorial Library.

**New Business:**

Pickleball – At the FY 2019 Budget Presentation to the Board of Selectmen, the Town Manager announced the inclusion of a capital improvement warrant article to place three Pickleball Courts at Town Hall. Funding will be split between the Recreation Department revolving account and the Town Budget. Commission members discussed the proposed site, access, rules and the possible need to generate support for the project.

Annual Report – Copies of the Recreation Department’s submission to the Town’s 2017 Annual Report were distributed to Commission members.

Ice Skating Rink – The Town Manager has had requests to investigate the possibility of an outdoor rink in town. Karen was asked to provide information about the future feasibility of installing a temporary rink. Karen consulted with other Recreation Directors at the January MRPA regional meeting.

Landmark Tours – Based on performance issues on previous trips, the Recreation Department has not solicited quotes or bids from Landmark Tours. The president of the company asked for a meeting to discuss concerns and the possibility of working with the Recreation Department in the future.

St. Patrick’s at Indian Head Resort – This trip was canceled due to a lack of enrollment.

**Open Discussion:**

The Recreation Department passed a PCI compliance test validating our current credit card procedures.

The Spring 2018 edition of Recreation Matters will be published in early February to meet the needs of many families as they begin to plan for spring and summer.

MRPA Northeast Regional Meeting: Karen attended the meeting on Friday, January 19 in Littleton. This meeting provided a forum to discuss issues and trends affecting local Recreation Departments. Among the issues discussed were Pickleball and outdoor ice rinks. A representative from USTA was in attendance and spoke about the organization.

Yentile Farm permit requests for spring programs were due by January 31, 2018.

Members discussed the variety of trips offered and the appeal of both motor coach trips and air travel.

The next meeting will be held on Thursday, March 1, 2018 at 5:00 p.m. in Room 9.

The meeting was adjourned at 6:03 p.m. by a unanimous vote. Motion by Charles Biondo, second by Jennifer Crane.

Submitted by:

Linda Kanter

Senior Clerk

Recreation Department