

**Town of Wilmington  
Recreation Commission  
Minutes of the Meeting  
February 16, 2017**

**Present:**

Members - C. Michael Burns, Charles Biondo, Sheila Burke and Laurie Robarge

Also in Attendance - Recreation Director, Karen Campbell  
Town Manager, Jeffrey Hull  
Asst. Town Manager, Denise Casey  
Planning Director, Valerie Gingrich  
Operations Manager DPW, Jamie Magaldi

The meeting was called to order at 5:00 p.m.

The January 5, 2017 Meeting Minutes were accepted unanimously. Motion by Charles Biondo, second by Mike Burns.

**Old Business:**

Yentile Farm Use Policy –

The Use Policy Draft was discussed in full by the Recreation Committee. Jeff Hull, Valerie Gingrich and Jamie Magaldi attended the meeting as they were on the Yentile Farm Committee that created the plans for the Facility and could answer questions as to intent for the function of the Facility.

The “no smoking” clause was discussed. The Commission is concerned about enforcement, but approved the intent to not allow smoking. There was a slight change in the wording of the clause.

The “no dogs or pets” clause was discussed. There was concern that some residents will react negatively to the clause. The Commission ultimately approved the clause as presented.

The Commission discussed the permitting of the field and how the Recreation Department would issue permits based on the priority uses listed in the Policy.

The Concession Stand was discussed, as well as the carry-in, carry-out policy for the Stand and the ability for Permit Holders to grill at the Stand, as long as they have any required permits from the Board of Health.

The Commission approved the Turf Field remaining unlocked for use when there are no permits issued for the property.

The Commission would like to know if Permitted Organizations should be required to have proof of insurance to protect the Turf Field and Concession Stand in the event of any damage during their permitted time. Karen Campbell will follow up with Jeff Hull.

Charlie Biondo made a motion to recommend that the Yentile Farm Recreational Facility Use Policy Draft be reviewed for adoption by the Board of Selectmen. The motion was seconded by Sheila Burke, and voted unanimously.

**Director's Report:**

Karen went through the highlights of the January Monthly Report.

**New Business:**

Yentile Farm Open House – The event is scheduled to take place on Saturday, May 13. The planned events include a Ribbon Cutting, activities on the Event Lawn, Basketball Courts and Turf Field by Recreation Department Staff and Vendors, a Disk Jockey and a free hot dog lunch served by the Rotary Club. Additional parking will be at Textron and Detail Police Officers will be on hand to help attendees find parking.

The Recreation Department has posted several Summer job opportunities in an attempt to hire a Playground Supervisor, Beach Supervisor, Lifeguards and Beach Gate Attendants.

**Open Discussion:**

There were no additional discussion items.

The next meeting will be held on Thursday, March 2, 2017 at 5:00 p.m. in Room 9.

The meeting was adjourned at 6:40 p.m. Motion by Mike Burns, second by Charlie Biondo.

Submitted by:

Laurie Robarge  
Commissioner

Sheila Burke  
Commissioner

