

AGENDA FOR SELECT BOARD MEETING

August 14, 2023 @ 6:15 p.m.

Room 9, 121 Glen Road, Wilmington

RECEIVED  
TOWN CLERK

2023 AUG 10 PM 4: 17

TOWN OF WILMINGTON, MA

- 1. **Roll Call:** Chair DePALMA
- Member BENDEL
- Member CAIRA
- Member MASELLI
- Member WEST

6:15 EXECUTIVE SESSION for the Purpose of Discussing the Purchase, Exchange, Lease or Value of Real Property at 175 Lowell Street, National Development Company (AKA Textron) Tennis Courts and Ballfields, in Accordance with Massachusetts General Law Chapter 30A, Section 21(a)6.

**Pledge of Allegiance**

- 2. **Transmitting of Treasury Warrant:** # 2403, 2403W, 2403T, 2403S, \_\_\_\_\_  
 2404, 2404W, 2404T, \_\_\_\_\_  
 2405, 2405W, 2405T, 2405S, \_\_\_\_\_  
 2406, 2406W & 2406T \_\_\_\_\_.

- 3. **Approval of Minutes of:** \_\_\_\_\_.

**4. Appointments:**

- 7:00 – 7:10 Joseph H. Devlin, Esquire, Upton, Connell & Devlin, LLP, re: PUBLIC HEARING on the Application to Transfer and Pledge of Inventory, License and Stock of the All Alcohol Package Store License of 211 Lowell Street Corp DBA East Gate Liquors to Eastgates Wil-NR LLC DBA East Gate Liquors, Property Located at 211 Lowell Street  
*(CONTINUED FROM JULY 17, 2023)*
- 7:10 – 7:20 Christina Stewart, Library Director, re: Update on Library Events and Honor Her 49 Years of Service to the Town
- 7:20 – 7:30 Taylor Hirst, Life Scout, Troop 56, re: Proposal for Eagle Scout Project – Avenue of Flags at Wildwood Cemetery
- 7:30 – 7:40 Patrick Giroux, Economic Development Committee, re: Vacancies on the Economic Development Committee
- 7:40 – 8:00 Patrick Giroux, Fourth of July Committee, re: Proposed Community Event – 2023 Fall Fest
- 8:00 Select Board Discussion re: Charge/Responsibilities for Screening Committee (Permanent/Temporary Town Manager)

**5. Communications:**

- Memorandum from Town Manager, re: Update on Timelines for Senior Center Building Project and Town / School Administration Building Project.
- Memorandum from Town Manager, re: Appointment of Fire Captains.
- Memorandum from Town Manager, re: Appointment of Library Director.
- Memorandum from Town Manager, re: Appointment of Public Buildings Superintendent.
- Memorandum from Town Manager, re: Update on Butters Row Bridge.

- Memorandum from Bryan Perry, Finance Director/Town Accountant, re: Update on Implementation of MUNIS Financial Software.
- Memorandum from Jamie Magaldi, DPW Director, re: Request Increase in Authorized Water Withdrawal Limit from the Massachusetts Water Resources Authority.
- Memorandum from Dennis Kelley, Building Systems Manager, re: Update on Wilmington Middle School Restroom Renovation.
- Notification of Massachusetts Department of Transportation (MassDOT), re: Update on Lowell Street/Woburn Street Intersection Project.
- Letter from Seth S. Holbrook, Holbrook & Murphy, to Mark R. Reich, KP Law, re: Contamination at Wildwood Early Childhood Center.
- Letter from Tony McIntosh, Superintendent-Director, Shawsheen Valley Technical High School, re: Reimbursement of Funds from Fiscal Year 2022.
- Email from Jay Doherty, Chief Executive Officer, Cabot Cabot & Forbes, re: Housing Choice, Wilmington, 333 Andover Street.
6. **Board to Consider** Approving the Transfer and Pledge of Inventory, License and Stock of the All Alcohol Package Store License of 211 Lowell Street Corp dba East Gate Liquors to Eastgates Wil-NR LLC dba East Gate Liquors, Property Located at 211 Lowell Street.
7. **Board to Consider** Authorizing Proposed Eagle Scout Project of Taylor Hirst.
8. **Board to Consider** Request of Patrick Giroux, Chairman, Fourth of July Committee, to Use the Swain Green and Municipal Parking Lot on Saturday, September 30, 2023 from 6:00 a.m. to 6:00 p.m. for the Purpose of a Community Event: 2023 Fall Fest (Raindate: Saturday, October 7, 2023) and Further to Place Promotional Signs Beginning September 1, 2023 at WHS Tennis Court Fence, Town Common and Fourth of July Building.
9. **Board to Consider** Adopting Charge of the Town Manager Search Screening Committee.
10. **Board to Consider** Executing Notice of Lease, Lease Agreement and Grant of Right of First Opportunity with Wilmington Lowell Owner, LLC for Portion of Property Located at 175 Lowell Street (AKA Textron Tennis Courts and Ballfields).
11. **Board to Consider** Request of Becky McGrath, We're One Wilmington, to Inscribe a Weatherproof Bench Located at the Town Common on Middlesex Avenue in Memory of Kim Forte and Further for Approval to Sand the Inscription on the Bench Located at Town Common on Church Street.
12. **Board to Consider** Designating Frank J. West to the Massachusetts Bay Transportation Authority (MBTA) Advisory Board.

- 13. **Board to Consider** Request of Wilmington Rotary to Use Rotary Park on Saturday, August 26, 2023 from 10:00 a.m. to 1:00 p.m. for the Ice Bucket Challenge to Benefit the Angel Fund of Wakefield.
- 14. **Board to Consider** Request of Lisa A. Stokes for Residents of Harold Avenue to have a Neighborhood Block Party on Sunday, August 27, 2023 from 4:00 p.m. to 8:00 p.m.
- 15. **Board to Consider** Request of Rachele Phillips, BeyondTOPS, to Use the Swain Green and Municipal Parking Lot for a Classic Car Show Fundraiser on Saturday, September 23, 2023 from 1:00 p.m. to 6:00 p.m.
- 16. **Board to Consider** Request from Samantha Cavanaugh, Health & Recovery Coordinator, to Host a Vigil in Remembrance on the Town Common on Monday, October 2, 2023 from 6:00 p.m. to 8:00 p.m.
- 17. **Board to Consider** Request of Auntaya Brathwaite to Use the Gazebo at Rotary Park on Saturday, October 7, 2023 at 3:30 p.m. for a Wedding Ceremony.
- 18. **Board to Consider** Request of Grace Chapel Church to use the Swain Green and Municipal Parking Lot for a Harvest Festival on Saturday, October 14, 2023 from 1:00 p.m. to 4:00 p.m.

**Public Comments**

**Announcements**

**New Business** – *ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIRMAN 48 HOURS IN ADVANCE OF THE MEETING*

**Important Dates:**

Sundays Through

- October 1 – Farmer’s Market – Town Common Parking Lot – 10:00 a.m. to 1:00 p.m.
- August 16 – Wildwood School Building Committee – Virtual – 6:00 p.m.
- August 30 – Schools Open – Grades 1 – 12
- September 4 – Labor Day – *Town Offices Closed*
- September 5 – 1<sup>st</sup> Day of Kindergarten – Boutwell Early Childhood Center
- September 6 – 1<sup>st</sup> Day of Kindergarten – Wildwood Early Childhood Center
- September 6 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- September 9 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- September 11 – Select Board – Town Hall – Room 9 – 7:00 p.m.
- September 16 – Shredding Day – Municipal Parking Lot – 9:00 a.m. to 12:00 p.m.
- September 25 – Wilmington Incorporated 293 Years Ago
- September 25 – Select Board – Town Hall – Room 9 – 7:00 p.m.
- September 26 – Senator Barry R. Finegold Town Hall – Buzzell Senior Center – 6:00 p.m. to 7:00 p.m.
- October 2 – Candlelight Vigil – Town Common – 6:00 p.m. to 8:00 p.m.

