

AGENDA FOR SELECT BOARD MEETING

September 11, 2023 @ 6:00 p.m.

Room 9, 121 Glen Road, Wilmington

RECEIVED
TOWN CLERK

2023 SEP -7 PM 4: 04

TOWN OF WILMINGTON, MA

- 1. **Roll Call:** Chair DePALMA
- Member BENDEL
- Member CAIRA
- Member MASELLI
- Member WEST

6:00 EXECUTIVE SESSION for the Purpose of Discussing the Purchase, Exchange, Lease or Value of Real Property at 333 Andover Street in Accordance with MGL Chapter 30A, Section 21(a)6 and for the Purpose of Considering Executive Session Minutes from December 12, 2022, January 9, 2023, March 13, 2023 (*PRIOR*), March 13, 2023 (*POST*), April 24, 2023 and April 29, 2023 in Accordance with MGL Chapter 30A, Section 22.

Pledge of Allegiance

Moment of Silence – 22nd Anniversary 9/11
 Lawrence Holzmeister
 Neil L. Buckley
 William J. Fay, Jr.
 James A. Ficociello, DDS

- 2. **Transmitting of Treasury Warrant:** # 2407, 2407W, 2407T, 2407S, 2408, 2408W, 2408T,
2409, 2409W, 2409T, 2409S.
2410, 2410W & 2410T,

- 3. **Approval of Minutes of:** _____.

4. Appointments:

7:00 – 7:20 Joseph Desmond, Police Chief; Brian Pupa, Deputy Police Chief, and Theresa Marciello, Elderly Services Director, re: Description of SafetyNet Tracking Program and Plans for Implementation

7:20 Robert G. Peterson, Jr., Chairman, Town Manager Screening Committee, re: Clarification of Responsibilities, Recommendation on Use of Consulting Services, General Discussion on Procedures, Timeline and Substance of the Search

5. Communications:

Memorandum from Town Manager, re: Town Manager Screening Committee.

Email from Buzz Stapczynski, re: Offer to Meet with Town Manager Screening Committee.

Memorandum from Town Manager, re: Request to Amend Memorandum of Agreement and Board of Appeals Order of Conditions.

Letter from Town Manager to Jeffrey M. Brown, Princeton Properties, re: Request for Determination of Insubstantial Change Pursuant to Memorandum of Agreement.

- Memorandum from Elizabeth Lawrenson, Town Clerk, re: Status on Considerations to Changes in Location of Voting Precincts for Residents in Precincts 3 & 4.
- Memorandum from Jamie Magaldi, PE, MCA, DPW Director, re: Update Installation of Traffic Light on Church Street at Public Safety Building.
- Letter from Dan Murphy, re: Composition of Town Manager Screening Committee.
- Letter from Mark R. Reich, Town Counsel, to David Robertson Wilich, Manager, North Atlantic Fuels, re: Contamination at Wildwood Early Childhood Center.
- Letter from Mark R. Reich, Town Counsel, to Seth Holbrook, Esquire, Legal Counsel for Sprague Operating Resources, LLC, re: Contamination at Wildwood Early Childhood Center.
6. **Board to Consider** Establishing a Process and Next Steps for Appointment of a Temporary Town Manager in Light of the Town Manager Screening Committee Vote to Return this Responsibility to Select Board.
 7. **Board to Consider** Authorizing Procurement of a Recruiting Consultant for Town Manager Search.
 8. **Board to Consider** Request of Select Board Member West to Provide the Town Manager Performance Evaluation Form to the Town Manager Screening Committee.
 9. **Board to Consider** Request of Brett Sawin, Recreation Director, to Conduct its 55th Annual Horribles Parade on Sunday, October 29, 2023.
 10. **Board to Consider** Executing the Regulatory Agreement with Regency Place Gardens, LP, for Property Located at 111-121 West Street.
 11. **Board to Consider** Request of Steve Sica, President, Wilmington Band Parents, to Use the Municipal Parking Lot on Saturday, September 23, 2023 as a Raindate for the Wilmington Sons & Daughters of Italy and Wilmington Band Parents Yard Sale.
 12. **Board to Consider** Request of Patrick Giroux, Chairman, Fourth of July Committee, to Use the Town Common on Saturday, September 30, 2023 (Raindate October 7, 2023) for Their Fall Fest.
 13. **Board to Consider** Approval of License to Sell Christmas Trees for Wilmington Methodist Church, c/o John Arvanitis, and for Boy Scouts of America Troop #56, c/o Benjamin DeGennaro.
 14. **Board to Consider** Request of Dana Burnham, Wilmington-Tewksbury United Methodist Women's Group, to Place Lawn Signs on the Town Common to Publicize their Harvest & Holly Fair to be Held Saturday, October 28, 2023.
 15. **Board to Consider** Request of Julie Sbraccia-Manos, Wilmington Sons & Daughters of Italy, to Use the Municipal Parking Lot and Fourth of July Building for A Blood Drive on Saturday, November 4, 2023 from 8:00 a.m. to 4:00 p.m.

16. Board to Consider Request of Janine Fitzpatrick, Wilmington High School Boys Soccer Boosters, to use the Municipal Parking Lot on Middlesex Avenue for a Fundraising Car Wash on Sunday, September 8, 2024 from 9:00 a.m. to 12:00 p.m. (Raindate: Sunday, September 15, 2024)

Public Comments

Announcements

New Business – *ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIRMAN 48 HOURS IN ADVANCE OF THE MEETING*

Important Dates:

Sundays Through

- October 1 – Farmer’s Market – Town Common Parking Lot – 10:00 a.m. to 1:00 p.m.
- September 13 – Senior Center Building Committee – Town Hall – Room 9 – 6:00 p.m.
- September 14 – Town Manager Screening Committee – Town Hall – Room 9 – 7:00 p.m.
- September 16 – Shredding Day – Municipal Parking Lot – 9:00 a.m. to 12:00 p.m.
- September 25 – Wilmington Incorporated 293 Years Ago
- September 25 – Select Board – Town Hall – Room 9 – 7:00 p.m.
- September 26 – Senator Barry R. Finegold Town Hall – Buzzell Senior Center – 6:00 p.m. to 7:00 p.m.
- September 30 – Fall Fest – Town Common – 10:00 a.m. to 4:00 p.m.
- October 2 – Candlelight Vigil – Town Common – 6:30 p.m. to 8:00 p.m.
- October 4 – Town / School Administration Building Committee – Town Hall – Room 9 – 6:00 p.m.
- October 9 – Columbus Day – *Town Offices Closed*
- October 10 – Select Board – Town Hall – Room 9 – 7:00 p.m.
- October 23 – Select Board – Town Hall – Room 9 – 7:00 p.m.
- November 1 – Town / School Administration Building Committee – Town Hall – Room 9 – 6:00 p.m.

Salute to Service



AGENDA FOR TOWN MANAGER SCREENING COMMITTEE MEETING

September 11, 2023 @ 7:20 p.m.

Room 9, 121 Glen Road, Wilmington

Appointment with Select Board:

7:20 Robert G. Peterson, Jr., Chairman, Town Manager Screening
Committee, re: Clarification of Responsibilities,
Recommendation on Use of Consulting Services, General
Discussion on Procedures, Timeline and Substance of the Search