

AGENDA FOR SELECT BOARD MEETING

September 25, 2023 @ 7:00 p.m.

Auditorium, 121 Glen Road, Wilmington

RECEIVED
TOWN CLERK
2023 SEP 21 PM 4:22
TOWN OF WILMINGTON, MA

- 1. **Roll Call:** Chair DePALMA
Member BENDEL
Member CAIRA
Member MASELLI
Member WEST

Pledge of Allegiance

Moment of Silence – Kathleen M. Scanlon

- 2. **Transmitting of Treasury Warrant:** # 2411, 2411W, 2411T, 2411S, _____
2412, 2412W & 2412T, _____

- 3. **Approval of Minutes of:** _____.

4. **Appointments:**

- 7:00 – 7:10 Michael V. McCoy, Michael’s Place, Inc., re: Request to Obtain a Common Victualer License for Property Located at 110 Lowell Street
- 7:10 – 7:30 George Hooper, Public Buildings Superintendent, and Daniel Pallotta, Owners Project Manager, P3, re: Construction Bid Prices Exceeding Budget for Senior Center Building Project
- 7:30 Karen Rassias, Principal Assessor, re: Outside Legal Services for Reading Municipal Light Department (RMLD) v Town of Wilmington – Board of Assessors

5. **Communications:**

- Memorandum from Town Manager and Superintendent of Schools, re: Recommendations for Relocation of Voting Precincts 3 & 4.
- Email from Town Manager to Department Heads, re: Interest in Serving as Temporary Town Manager.
- Email from Fire Chief William Cavanaugh, re: Temporary Town Manager Position.
- Email from John O’Neil, IT Director, re: Temporary Town Manager Position.
- Email from George Hooper, Public Buildings Superintendent, re: Temporary Town Manager Position.
- Email from Joseph Desmond, Police Chief, re: Temporary Town Manager Position.
- Letter from Susan Inman, Assistant Town Manager/Human Resources Director, re: Temporary Town Manager Position.
- Letter from Daniel H. Ballou, Jr., re: Request Select Board to Sponsor Article on the 2024 Annual Town Meeting Warrant to Rename the Woburn Street School the Richardson Elementary School.
- Letter to Jay Doherty, Chief Executive Officer, Cabot, Cabot & Forbes, re: 333 Andover Street.
- Email from Robert G. Peterson, Jr., Chairman, Town Manager Screening Committee,

- Letter from Mark R. Reich, Town Counsel, to David Robertson Wilich, Manager, North Atlantic Fuels, re: Contamination at Wildwood Early Childhood Center.
- Communication from Kerry Morris, Sr. Manager, Government & Regulatory Affairs, Comcast, re: Changes to Xfinity TV Services.
6. **Board to Consider** Redirecting \$1.8 Million of American Reserve Plan Act (ARPA) Funding from Woburn Street Water Main Project to the Senior Center Building Project.
 7. **Board to Consider** Authorization of Attorney Ellen Hutchinson to Serve as Special Legal Counsel to Represent the Town on an Appeal of Property Taxes by Reading Municipal Light Department (RMLD) for Property Located on Ballardvale Street, Map R3 Parcel 25A
 8. **Board to Consider** Establishing a Process and Next Steps for Appointment of a Temporary Town Manager.
 9. **Board to Consider** Appointment of Temporary Town Manager Contingent on Negotiations.
 10. **Board to Consider** Scheduling Additional Select Board Meetings to Assist the Town Manager Screening Committee with the Permanent Town Manager Recruitment.
 11. **Board to Consider** Request of Gigi Shenloogian to Light the Town Common Pink for the Month of October for Breast Cancer Awareness.
 12. **Board to Consider** Request from Dianna DiGregorio, Wilmington Community Fund, to Use the Municipal Parking Lot on Middlesex Avenue on Saturday, November 4, 2023 from 9 a.m. to 12 p.m.
 13. **Board to Consider** Request of Gwen Lawson, Shawsheen Tech School Committee, to Place Signs of Graduating Wilmington Seniors (70) of Shawsheen Valley Regional Vocational Technical High School on Town Common from May 28 through June 11, 2024.
 14. **Board to Consider** Request of Beth Rooney, Secretary, Wilmington High School Touchdown Club, to Conduct a Fundraising Car Wash at the Public Buildings Department, on Sunday, September 15, 2024 from 9:00 a.m. to 12:00 p.m. (RAINDATE Sunday, September 22, 2024)
 15. **Board to Consider** Executing Drainage Easement Agreements for Property Located at 319A Andover Street and 203 Lowell Street.

Public Comments

Announcements

New Business – *ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIRMAN 48 HOURS IN ADVANCE OF THE MEETING*

Important Dates:

Sundays Through

- October 1 – Farmer’s Market – Town Common Parking Lot – 10:00 a.m. to 1:00 p.m.
- September 25 – Wilmington Incorporated 293 Years Ago
- September 26 – Senator Barry R. Finegold Town Hall Meeting
Buzzell Senior Center – 6:00 p.m. to 7:00 p.m.
- September 30 – Fall Fest – Town Common – 10:00 a.m. to 4:00 p.m.
- October 2 – Candlelight Vigil – Town Common – 6:30 p.m. to 8:00 p.m.
- October 4 – Brush Drop Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- October 4 – Town / School Administration Building Committee – Town Hall – Room 9 – 6:00 p.m.
- October 5 – RMLD Open House – 218 Ash Street, Reading – 3:00 p.m. to 6:00 p.m.
- October 7 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- October 9 – Columbus Day – *Town Offices Closed*
- October 10 – Select Board – Town Hall – Room 9 – 7:00 p.m.
- October 11 – Brush Drop Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- October 14 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- October 18 – Brush Drop Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- October 20 – Carter Lecture Fund – Middle School Auditorium – 7:00 p.m.
Mike Slater Tribute to Elvis
- October 21 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- October 23 – Select Board – Town Hall – Room 9 – 7:00 p.m.
- October 23-
October 27 – Curbside Collection of Yardwaste
- October 25 – Brush Drop Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- October 28 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 1 – Town / School Administration Building Committee – Town Hall – Room 9 – 6:00 p.m.

Salute to Service

Stephen G. McDougall