



Town of Wilmington
Board of Selectmen
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Wilmington, MA 01887-3597

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WWW.WILMINGTONMA.GOV

February 16, 2021

The Honorable Elizabeth Warren
2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203

The Honorable Senator Edward Markey
975 JFK Federal Building
15 New Sudbury St
Boston, MA 02203

The Honorable Representative Seth Moulton
21 Front Street
Salem, Massachusetts 01970

Re: COVID-19 Vaccine Distribution to Local Boards of Health

Dear Senator Warren, Senator Markey, & Representative Moulton:

I write with urgency to implore each of you to expedite the distribution of vaccines from the federal government to the states, as well as to improve the accuracy of communication between the federal and state governments relative to that distribution, as the current disconnect has a real impact on how our locality is able to administer the vaccine to residents.

The Wilmington Board of Health, and I suspect their counterparts throughout the 351 communities in the Commonwealth, have been working around the clock responding to the pandemic for the past year, digesting and communicating ever-changing guidelines, arranging for testing and medical care, delivering food and necessities to individuals in quarantine or isolation, answering questions from the public, and coordinating contact tracing, in addition to their regular and ordinary obligations. Last fall, in anticipation of a second wave and a vaccine, we increased staffing to address the additional demands, designed an infrastructure for vaccine administration including securing the Shriners Auditorium as a location for residents to receive their vaccine, and put out a call for volunteer medical professionals in our community to assist in vaccine administration. These resources cannot be put on hold indefinitely.

The Honorable Senators Warren, Markey, & Representative Moulton

February 16, 2021

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This effort has not been without support, as we have mobilized several town departments to assist in responding to this public health crisis, with our Fire Department, Police Department, Elderly Services Department, Public Buildings Department, Department of Public Works, and the Veterans Services Department, among others, rising to the occasion to keep residents and employees safe.

The Massachusetts Department of Public Health communicates the number of vaccine doses that they anticipate being able to distribute to local boards of health based on the figures that are provided to them by the federal government. So far, the federal government has provided fewer doses to the Commonwealth than it has previously communicated that it would distribute. As you are no doubt aware, Governor Baker has prioritized vaccine distribution to general vaccination sites such as Gillette Stadium and Fenway Park over local boards of health, and when the Commonwealth is receiving fewer doses than anticipated, it is the local boards of health that are left without. In Wilmington, a town of approximately 23,000 residents, we received 100 doses of the vaccine to be distributed to the public for the week of February 1, zero doses the week of February 8, and zero doses the week of February 15. This is an unacceptable level of inefficiency that is frustrating the ability of the public health professionals that have been on the front lines of this pandemic since the beginning, and are best positioned to administer the vaccine to our community.

I acknowledge that the task of equitably and efficiently distributing a vaccine on such a broad scale while production continues to increase is extraordinarily complex. However, as has been the case throughout the pandemic, local boards of health need to have accurate information as to the number of doses that they will be able to administer, and they need to have more doses to administer. To the extent that you are able, I implore you, to expedite the distribution of vaccines to the Commonwealth, improve the accuracy of communication relative to vaccine distribution, and enable our local board of health to continue their heroic efforts to protect our community.

Respectfully,



Jonathan R. Eaton
Chair, Wilmington Board of Selectmen

cc: Senator Bruce Tarr
Representative David Robertson
Representative Ken Gordon
Governor Charles D. Baker, Jr.
Wilmington Board of Selectmen



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
One Ashburton Place, 11th Floor
Boston, Massachusetts 02108

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

Tel: (617) 573-1600
Fax: (617) 573-1891
www.mass.gov/eohhs

February 17, 2021

Dear Local Health Colleague:

I am writing to update you with important information about the state's effort regarding vaccination distribution, where demand vastly exceeds current supply. The Baker-Polito Administration is committed to the effective, efficient and equitable administration of vaccines throughout the state. According to the CDC, Massachusetts, on February 16, was #9 in the U.S. for vaccinations per capita (1st doses/capita). Massachusetts was #1 for total shots administered per capita (this past week) amongst the 24 states with at least 5M people, according to Bloomberg. As of Monday, more than 251,000 of our residents ages 75 or older have received their 1st dose. This represents 51% of the statewide population, exceeding the national average of 47% of residents 75+ that have received their first dose.

First and foremost, I want to acknowledge your incredible efforts throughout the pandemic. Local health departments, community health centers, regional collaboratives, hospitals, large health systems and others quickly ramped up their capacity to provide vaccinations. Many local boards of health stepped up to vaccinate first responders and some continued to vaccinate individuals eligible in Phase 1 and those age 75 and older. The Baker-Polito Administration is deeply thankful for municipal collaboration in the early, targeted steps of the vaccination effort.

Today, Governor Baker and Lieutenant Governor Polito will announce that effective tomorrow, February 18th, individuals age 65 or older, individuals with two or more specific medical conditions, listed here, and residents and staff of public and private low income and affordable senior housing are eligible to receive this vaccine. With this announcement, 1 million individuals will become eligible for the vaccine.

Streamlined Vaccination Distribution

As the Commonwealth moves forward and as a million residents become eligible, the Administration must streamline the vaccine distribution process in anticipation of this challenge and within the confines of limited vaccine supply provided by the federal government. The Commonwealth has been receiving approximately 110,000 new first doses each week.

High-capacity throughput vaccination, available across the Commonwealth, is important to ensuring vaccines do not sit idle. To avoid confusion and increase access, vaccination locations must be available to all residents and not narrowly restricted by geography. Currently, almost 95% of our population lives within a 45-minute drive of a mass vaccination site or within 30 minutes of a regional site. This is in addition to the growing number of pharmacies and other retail locations administering doses, currently numbered at 105.

Equity

In addition to increasing efficiency in administering the vaccine, the Commonwealth must ensure that the program is equitable and meets the needs of communities that have been most disproportionately impacted by COVID-19. Utilizing the social vulnerability index as a starting point, the Department of Public Health has identified 20 municipalities that have had the greatest COVID burden and have the greatest percentage of non- white residents. These municipalities are: Boston; Brockton; Chelsea; Everett; Fall River; Fitchburg; Framingham; Haverhill; Holyoke; Lawrence; Leominster; Lowell; Lynn; Malden; Methuen; New Bedford; Randolph; Revere; Springfield; and Worcester.

Public Health Commissioner Monica Bharel has reached out to these municipal leaders to assist with increasing awareness, to address vaccine hesitancy and to mitigate barriers to vaccine access. These municipalities will continue to distribute vaccine at the local level, are prioritized for the retail pharmacy program, and are served by community health centers, hospitals and other health care providers administering vaccine in the community.

Serving the most vulnerable

The Commonwealth is fortunate that so many local public health officials want to help vaccinate their residents. Given the constraints on vaccine supply, the Administration is asking our local officials to focus efforts around outreach to vulnerable, hard to reach populations, including homebound seniors, individuals who participate in ‘meals on wheels’ and others who are eligible but not able to travel to a vaccine site. Local officials are more adept at identifying and meeting these high need populations and can arrange for them to be vaccinated either by the local board of health, connect them to community providers or refer to the State’s vaccination program for homebound individuals, which will launch in the coming weeks.

Regional Collaboration

Additionally, municipalities may propose regional collaborations that meet specific geographic needs identified by the state and must meet specific requirements including:

- Have the capacity to vaccinate minimally 750 individuals per day, 5 days per week;
- Serve unmet need geographically, as identified by the Department of Public Health;
- Meet an administration rate threshold of 85% and report doses within 24 hours;
- Serve all residents of the Commonwealth; collaborations may focus outreach efforts towards those who live or work in the area but must be open to all Massachusetts residents; and
- Provide public links for vaccine appointments on [Mass.gov/COVIDVaccine](https://www.mass.gov/COVIDVaccine).

Other important ways for municipalities to engage in the Commonwealth's vaccine program include:

- Promote vaccine acceptance by establishing COVID ambassador programs, providing tele-townhalls or developing messaging campaigns in multiple languages;
- Encourage and assist residents to utilize mass vaccination sites and retail pharmacies for vaccination;
- Plan, develop or coordinate vaccine programs for residents living in public and private low income and affordable senior housing; or
- Identify, plan and organize vaccination of homebound residents who are unable to access any other vaccination program as they become eligible.

Effective the week of March 1st, the state will no longer provide first dose vaccines for individual municipal clinics, except for the twenty disproportionately impacted communities and established and approved Regional Collaboratives. Municipalities will receive second doses to ensure that all residents have been fully vaccinated by individual local board of health clinics.

On Friday, February 19th, at 9 am, the Department of Public Health will hold a webinar for local boards of health to review the opportunities to distribute vaccine as outlined above. The Department will answer questions and provide a specific how-to-guide for municipalities to reach the most vulnerable residents.

This is a shared responsibility and herculean effort to offer safe and effective vaccines to millions of Massachusetts residents. Working together, state and local government along with our health care partners can meet this challenge and ensure that every Massachusetts resident will have the opportunity to be vaccinated.

Sincerely,



Marylou Sudders

EMERGENCY ALERTS

Coronavirus Update

Sign-up for COVID-19 alerts: Get notified by text, email, or phone in your preferred language. *Feb. 1st, 2021, 9:00 pm*

[Read more](#) ♦

For the latest information on COVID-19: Vaccines, Cases, Restrictions *Feb. 16th, 2021, 5:00 pm* [Read more](#) ♦

HIDE ALERTS

Mass.gov

COVID-19 vaccinations for individuals with certain medical conditions

Details of certain medical conditions that make people eligible to receive the COVID-19 vaccine in Phase 2.

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0

Eligibility

The CDC has defined the [list of conditions](#)

(<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html>) that cause individuals to be at an **increased risk** of severe illness from COVID-19. Massachusetts has also identified moderate to severe asthma as an eligible medical condition.

Phase 2 groups:

- Individuals 16 and older with **two or more** of certain medical conditions (defined below) are in Group 2 of Phase 2. **This group will be eligible to receive the vaccine beginning February 18th.**
- Individuals 16 and older with **one** of these certain medical conditions are in Group 4 of Phase 2. **This group is not yet eligible.**

At this time, individuals 16 and older with **two or more** of certain medical conditions are eligible to receive the vaccine beginning February 18. Because vaccine supply is very limited, **it may take several weeks or more to schedule an appointment.**

When you are eligible:

Step 1: [Find a location and book your appointment.](/info-details/covid-19-vaccination-locations)

- Individuals without access to the internet or who are unable to schedule their appointment online can call toll free [2-1-1 \(tel:211\)](tel:211) or [\(877\) 211-6277 \(tel:8772116277\)](tel:8772116277) for assistance.

Step 2: [Learn how to prepare for your appointment](/guides/how-to-prepare-for-your-covid-19-vaccine-appointment) and what you need to bring with you.

You will never be asked for a credit card number to make an appointment.

Contact

Mass 211

Phone

Informational and referral hotline 211 (tel:+1211)

(877) 211-6277 (tel:+18772116277)

24 hours a day, 7 days a week. All calls are free and confidential. Interpreter services are available in multiple languages.

TTY (508) 370-4890 (tel:+15083704890)

All calls are free and confidential.

Online

Massachusetts 2-1-1 website (<https://mass211.org/>)

RELATED

[Steps to getting the COVID-19 vaccine](/covid-19-vaccine)

[Overview of Massachusetts' COVID-19 vaccination phases](/info-details/massachusetts-covid-19-vaccination-phases)

Jeffrey Hull

From: Selectman Jomarie O'Mahony
Sent: Friday, February 19, 2021 1:40 PM
To: Jeffrey Hull; Selectman Gary DePalma; Selectman Gregory Bendel; Selectman Jonathan Eaton; Selectman Kevin Caira
Subject: Re: [External]: \$1 Million Grant for Train Station

in follow up to this email, I am still working on getting a concrete answer but believe that the information in the article released in January is that the grant will supplement the existing plan. if you would like me to address this monday and state as such, I am more than happy to do so.

The only other update for the MBTA advisory board currently is that the Governor is considering allowing the advisory board to appoint a member to the MBTA governing board and the MBTA continues to address service cuts as I had discussed at a previous meeting.

thanks-

here is the news article again for your information:

[MBTA Secures \\$1 Million Federal Grant for Improvements at North Wilmington Station | News | MBTA](#)

From: Jeffrey Hull
Sent: Monday, January 25, 2021 10:14 PM
To: Selectman Gary DePalma; Selectman Gregory Bendel; Selectman Jomarie O'Mahony; Selectman Jonathan Eaton; Selectman Kevin Caira
Subject: FW: [External]: \$1 Million Grant for Train Station

Board members,

FYI. Please do not "Reply All."

Jeff

Jeffrey M. Hull
Town Manager
Town of Wilmington
121 Glen Road
Wilmington, MA 01887
978-658-3311

This message is for the designated recipient(s) only. If you have received this message in error, please notify the sender immediately and delete the original. Please be advised that email is subject to the provisions of Massachusetts Public Records Law. M.G.L. c.66.

-----Original Message-----

From: Shah, Hiram (SEN) [<mailto:Hiram.Shah@masenate.gov>]
Sent: Monday, January 25, 2021 4:54 PM
To: Jeffrey Hull <jhull@wilmingtonma.gov>
Subject: [EXTERNAL] RE: [External]: \$1 Million Grant for Train Station

Hi Jeff,

The MBTA is still looking into this. Bruce seems to think this will be used to supplemental the redesign of the station as indicated in the press release. Thanks.

Hirak

-----Original Message-----

From: Jeffrey Hull <jhull@wilmingtonma.gov>
Sent: Monday, January 25, 2021 1:23 PM
To: Shah, Hiram (SEN) <Hirak.Shah@masenate.gov>
Subject: RE: [External]: \$1 Million Grant for Train Station

Hirak,

Yes, the press release was printed in the Town Crier but we did not receive any advance notice or additional details about how this project will affect the project that we understood to be in progress. I expect to be asked whether these funds will supplement the existing effort or result in a completely different project.

Jeff

Jeffrey M. Hull
Town Manager
Town of Wilmington
121 Glen Road
Wilmington, MA 01887
978-658-3311

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-----Original Message-----

From: Shah, Hiram (SEN) [<mailto:Hirak.Shah@masenate.gov>]
Sent: Monday, January 25, 2021 12:03 PM
To: Jeffrey Hull <jhull@wilmingtonma.gov>
Subject: [EXTERNAL] RE: [External]: \$1 Million Grant for Train Station

Hi Jeff,

Attached is the press release that we got from the MBTA. I can check with them on the questions that you proposed below. Thanks.

Hirak

-----Original Message-----

From: Jeffrey Hull <jhull@wilmingtonma.gov>
Sent: Sunday, January 24, 2021 9:15 PM
To: Shah, Hiram (SEN) <Hirak.Shah@masenate.gov>
Subject: [External]: \$1 Million Grant for Train Station

Hi Hiram,

The Town Crier reported that the MBTA announced a grant from the FHWA to relocate and make improvements to the North Wilmington Commuter Rail station. This is good news but comes as a surprise. How does this effect the work that the MBTA was previously planning to do? What is the time line and scope of work they will take place using this grant? Any details you can provide would be helpful. Thanks.

Jeff

Jeffrey M. Hull
Town Manager
Town of Wilmington
121 Glen Road

News > MBTA Secures \$1 Million Federal Grant for Improvements at North Wilmington Station

MBTA Secures \$1 Million Federal Grant for Improvements at North Wilmington Station

Posted on January 19, 2021

Award from the U.S. Department of Transportation will lead to new ADA-compliant boarding area and allow trains to stop outside the motor vehicle grade crossing.

The MBTA announced today that the Federal Highway Administration (FHWA), in coordination with the Federal Railroad Administration (FRA) and Federal Transit Administration (FTA), has awarded \$1 million to the MBTA for improvements to North Wilmington Station on the Haverhill Commuter Rail Line.

The \$1 million grant will be used to relocate and reconstruct the existing Commuter Rail station platform along an area of single track adjacent to Route 62. This improvement will result in a new ADA-compliant boarding area and allow all train coaches to come to a stop outside the motor vehicle grade crossing area. The MBTA and its operating partner for Commuter Rail, Keolis Commuter Services, worked in collaboration on station design and configuration, and to develop and submit the application for this competitive federal grant.

“We’re grateful to the U.S. Department of Transportation and the Federal Highway Administration for selecting our grant proposal to improve safety at this grade crossing and station in Wilmington,” said MBTA General Manager Steve Poftak. “Working together with the Keolis team, we prepared a successful application that will ensure that trains no longer block the motor vehicle grade crossing area during stops, meeting the requests of the Wilmington community.”

The Transportation, Housing and Urban Development, and Related Agencies Appropriations Act, 2020, appropriated \$50 million

in Commuter Authority Rail Safety Improvement (CARSI) Grants Program funding to be awarded by FHWA for highway-railway crossing-related projects, including those that separate or protect grades at crossings; rebuild existing railroad grade crossing structures; relocate highways to eliminate grade crossings; and eliminate hazards posed by blocked grade crossings.

More Information

Media Contact Information

For all queries and comments, please contact:

MBTA Press Office

LBattiston@mbta.com

857-368-8500

Recent News on the T

February 11, 2021

**MBTA Announces
Names of New
Stations as Part
of Green Line B**

February 8, 2021

**Weekday
Fitchburg Line
Service To Be
Replaced with**

From: Fielding, Daniel (DOT) <daniel.fielding2@state.ma.us>
Sent: Wednesday, February 17, 2021 1:55 PM
Subject: [EXTERNAL] FW: MassDOT Advisory: Wilmington, Interstate 93 Southbound



For Immediate Release
February 17, 2021

MassDOT Advisory: Wilmington

Overnight Right Lane Closures on Interstate 93 Southbound for Bridge Repairs

Temporary closures will take place from 7 p.m. on Friday, February 19, through 9 a.m. on Saturday, February 20

Right lane on Route 125 westbound and the on-ramp from Route 125 to Interstate 93 southbound remain closed since the bridge strike

WILMINGTON– The Massachusetts Department of Transportation (MassDOT) is announcing that it will be implementing temporary overnight closures of the two right travel lanes on Interstate 93 southbound near exit 41 (Route 125) in Wilmington. The lanes will be closed during overnight hours from 7:00 p.m. on Friday, February 19, to 9:00 a.m. on Saturday, February 20 to allow work crews to begin repairs to a damaged beam on the bridge carrying Route 125 over Interstate 93. Additional work to complete the repairs will be scheduled for a later date.

On February 10, 2021, an over-height trash hauler truck struck and damaged the northern fascia beam on the Route 125 Bridge over Interstate 93. Since that time, the right lane on Route 125 westbound on the bridge and the on-ramp from Route 125 to Interstate 93 southbound have been closed. These closures will remain in place until the repairs can be fully completed to the damaged beam.

Appropriate signage, law enforcement details, and advanced message boards will be in place to guide drivers through the work area.

Drivers who are traveling through the area should reduce speed and use caution.

For more information on traffic conditions, travelers are encouraged to:

- Dial 511 and select a route to hear real-time conditions.
- Visit www.mass511.com, a website that provides real-time traffic and incident advisory information, and allows users to subscribe to text and email alerts for traffic conditions.
- Follow MassDOT on Twitter @MassDOT to receive regular updates on road and traffic conditions.
- Download MassDOT's GoTime mobile app and view real-time traffic conditions before setting out on the road.

###



TOWN OF WILMINGTON
ENGINEERING DIVISION
Memorandum

TO: Jeffrey M. Hull, Town Manager

CC:

FROM: Paul M. Alunni, PE, Town Engineer

SUBJECT: Route 125 Bridge at I-93
Water Main Inspection and General Update

DATE: February 18, 2021

On February 10, 2021, an over-height trash hauling truck travelling in the low speed lane southbound on Route I-93 struck the northerly outer-most beam of the Route 125 bridge. This bridge (and section of Route 125) is owned and operated by the Massachusetts Department of Transportation (MassDOT).

The impact of the crash caused significant damage to the outer-most beam resulting in the closure of the right lane on Route 125 (westbound) and the on-ramp from Route 125 to I-93 (southbound). These closures will remain in place to limit any additional traffic load over this section of the bridge until temporary repairs are completed. A temporary shoring structure has been constructed below the bridge in the acceleration lane on I-93 (at the on-ramp from Route 125) to add additional support for the damaged beam.

Water Main Inspection

As you may recall, a 12-inch diameter water main was installed along Route 125 in c.2018. This water main traverses the Route 125 bridge along its south side (opposite of the crash), and is carried by supports connected to the outer-most beam of the bridge superstructure. The water main is Town-owned infrastructure.

The water main support system for the bridge was designed by Green International Affiliates, Inc. (GIA). As such, immediately following the crash, the Town engaged GIA to perform two (2) inspections of the water main and support system; the first inspection occurring on February 11, 2021 (visual ground daytime inspection), and the second on February 12, 2021 (hands-on aerial overnight

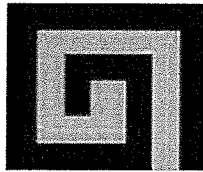
inspection). Based on their inspection report, GIA has concluded that the overall alignment of the water main, and utility supports remain in good condition. Thus, the water main appeared un-phased by the collision on the opposite side of the bridge. Enclosed herewith is a copy of GIA's inspection report on the water main.

MassDOT General Update

MassDOT representatives have indicated that a temporary repair of this beam is scheduled to occur over the next three (3) consecutive weekends (through March 7, 2021). During this time period, the right lane on Route 125 (westbound) and the on-ramp from Route 125 to I-93 (southbound) will remain closed as the damaged beam will not carry the additional traffic load. MassDOT is hopeful that these sections of roadway will be re-opened once this temporary repair is completed.

Please do not hesitate to contact the Engineering Division with any questions.

Enclosures (1)



GREEN INTERNATIONAL AFFILIATES, INC.
239 LITTLETON ROAD, SUITE 3 WESTFORD, MA 01886
TEL: (978) 923-0400 FAX: (978) 399-0033

MEMORANDUM

To: Paul Alunni, Town of Wilmington, Town Engineer
Cc: Tiffany Card (Green), Shahin Shahin (Green)
From: Bhikhu Khalifa, P.E., Green International Affiliates
Date: February 18, 2021
Project Name: Route 125 over I-93 Water Main Utility Support
Project Number: Green No. 16044.0330
Subject: Visual Inspection of Water Main and Supports Post Collision Damage

This memorandum summarizes Green International's two (2) site visits to observe the condition of the existing water main and its supports on the Route 125 bridge over I-93 after the bridge was struck by a vehicle. The limits of our visual inspections were the water main and its supports over the I-93 Southbound roadway. Green did not inspect any other part of the structure.

Background

Paul Alunni contacted Green International on 2/10/21 following an incident where a vehicle struck the Route 125 over I-93 bridge in the low-speed lane of the southbound direction. The Town requested that Green perform a visual inspection of the existing water main and utility supports on the southern exterior beam for any damage that might have been caused because of the collision on the north face of the structure. Green previously provided engineering design services to the Town of Wilmington for the design and installation of the water main on the bridge.

Site Visit #1, Thursday 2/11/21

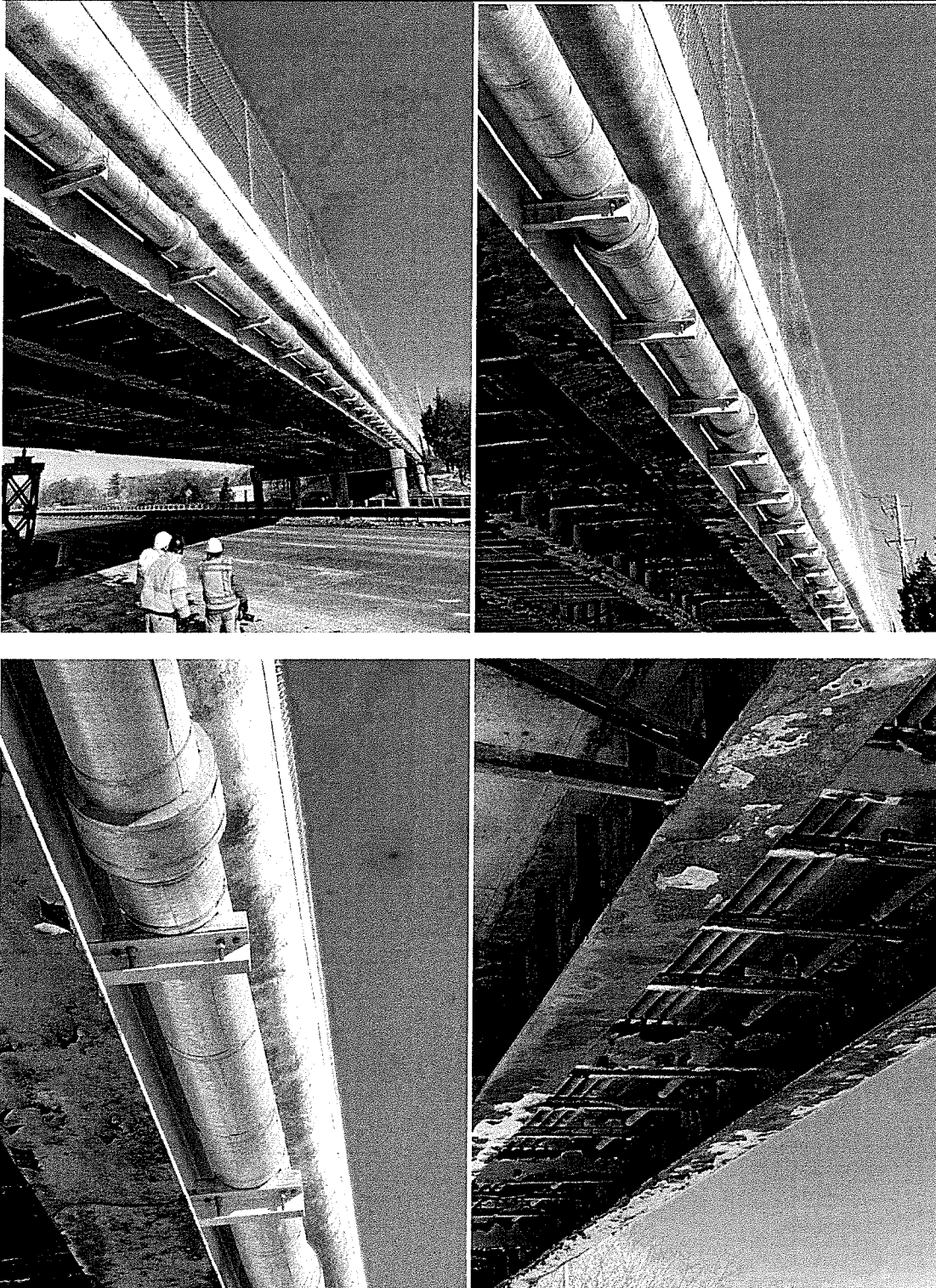
Bhikhu Khalifa and Tiffany Card from Green met Paul Alunni and his colleague at the bridge site at 9:15am on 2/11/2021. The representatives parked their vehicles in the on-ramp acceleration lane which had been closed for the temporary shoring tower installed by MassDOT the previous afternoon. Green also observed that that left lane on Route 125 that turns onto this ramp is closed.

Green visually assessed the water main and supports for any misalignment, deformation, cracking, or loose bolts from the ground using binoculars and a DSLR zoom lens. Green also observed the interior face of the southern exterior beam and the cross-frame connections to see if there was any evidence of misalignment, deformation, or cracking. Green focused their attention on the interior face of the girder cross frame connections that were in line with the cross frames on the northern end where the beam was impacted by the vehicle. The collision force would travel through the transverse secondary members if it were to reach the southern exterior girder to cause any deficiencies to the utility supports or water main.

Visual Inspection of Water Main and Supports Post Collision Damage
Town of Wilmington

February 18, 2021

Green Project No. 16044.0330



Photos 1-4: Southern Exterior Beam Water Main and Utility Supports over I-93 Southbound Roadway

**Visual Inspection of Water Main and Supports Post Collision Damage
Town of Wilmington**

February 18, 2021

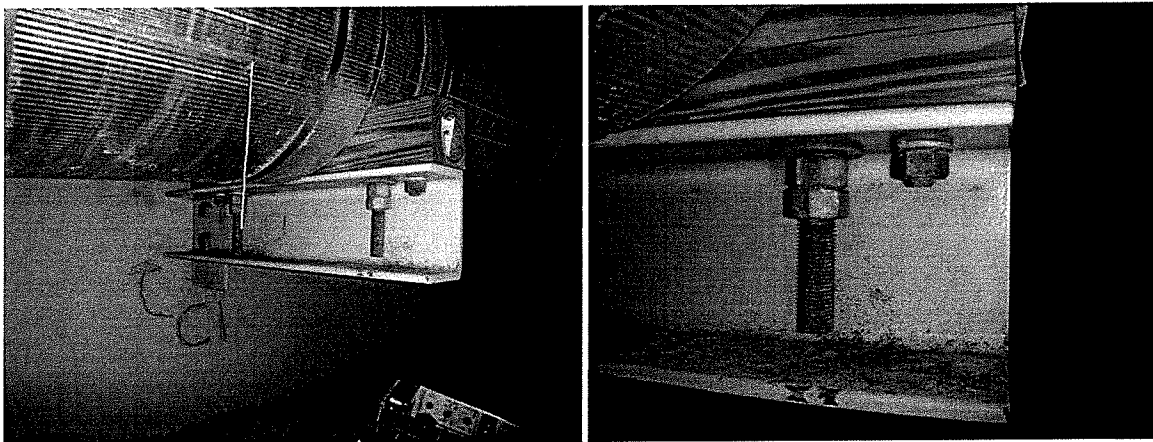
Green Project No. 16044.0330

Green did not observe any deficiencies that would indicate the water main and its supports were adversely impacted by the collision damage to the northern exterior beam that occurred the previous day on 2/10/21. This statement is based on the visual observations made from the ground, and Green recommended that a follow up hands-on inspection of the utility support connections be performed to check for loose bolts and connections.

The Town initially directed Green to coordinate with BMC Engineers to incorporate the recommended hands-on inspection of the utility supports into their upcoming inspection. We sent an email to the point of contact at BMC Engineers, Colin Gallagher, to start this coordination and 'cc'-d the Paul Alunni on 2/11/21 after the site visit. We then received follow up direction from Paul Alunni that the Town would like Green to perform the follow up hands-on inspection, as the damage inspection for the bridge had already been performed.

Site Visit #2, Friday 2/12/21

Bhikhu Khalifa and Nic Kadra from Green met Paul Alunni at the bridge site at 11:00 pm on 2/11/2021 to perform a follow up visual and partial hands-on inspection of the water main and utility supports. Green provided a bucket truck for this inspection and utilized the lane closure set up by MassDOT and the repair contractor NEL. This closure included the acceleration lane and the low-speed lane on I-93 Southbound. Green visually inspected the water main, its supports, and both sides of the southern exterior beam web at the connection locations from the bucket truck in the low-speed lane. We also got hands-on for the inspection of six (6) utility supports within the limits of the lane closure.



Photos 5 & 6: Water Main Utility Support C1

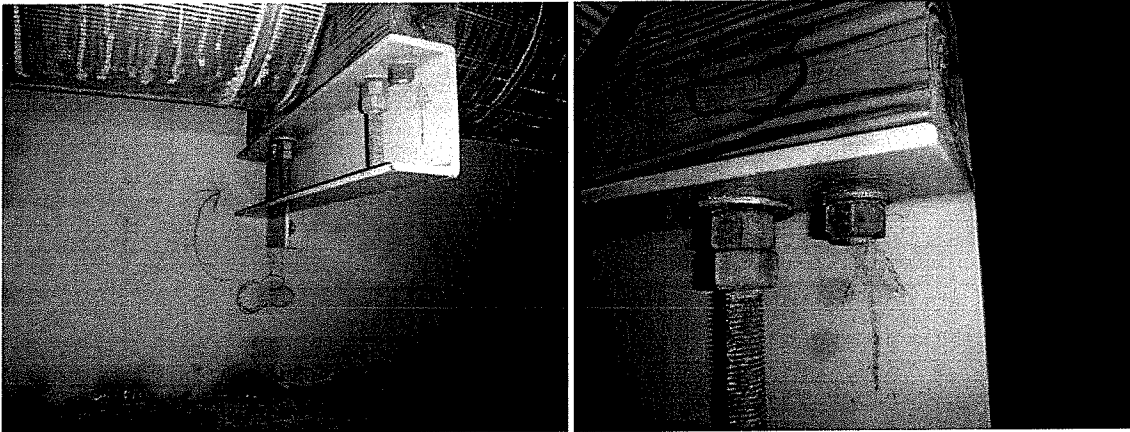
For the purposes of this inspection, Green numbered the utility supports over the I-93 Southbound roadway from west to east, starting at the western pier. The supports are referred to as C0 through C5. Green found several minor deficiencies to the supports but considered them to be unrelated to the collision damage to the northern side of the bridge. Supports C1 through C3 have minor gaps between the threaded u-bolt nut and washer under the channel top flange. Supports C1 and C3 also each had one loose bolt nut for the bolted connection of the timber to the channel top flange. Green hand tightened these during the inspection. Lastly, we observed several shakes and splits in the timbers. No deficiencies were observed in the vertical

Visual Inspection of Water Main and Supports Post Collision Damage
Town of Wilmington

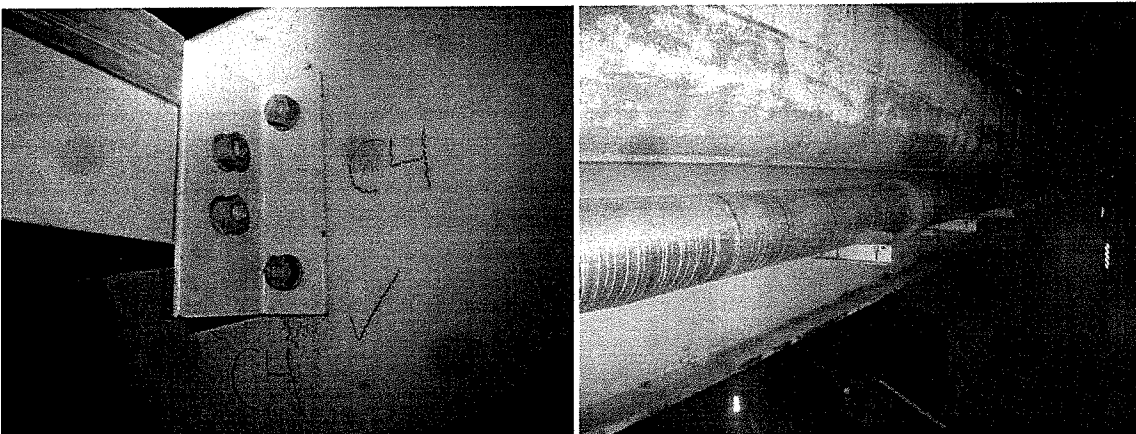
February 18, 2021

Green Project No. 16044.0330

connection angles or their bolted connections to the horizontal channels and to the beam web, on either side of the beam.



Photos 7 & 8: Water Main Utility Support C3



Photos 9 & 10: C4 Angle Connection to Beam Web & Water Main and Utility Supports over I-93 Southbound Roadway

The utility supports within the span over the I-93 Southbound roadway beyond C5 could not be accessed for hands-on inspection due to the limitations of the lane closure. These supports and this section of the water main were inspected visually. Green did not see any indications that the condition of the remaining supports over the southbound roadway deviated from what we observed of the water main and utility supports C0 through C5. We reaffirmed the previous site visits findings that the overall alignment of the water main and utility supports is in good condition.

If you have any follow up questions please reach out to Bhikhu Khalifa, P.E. from Green International Affiliates, Inc. at 978-923-0400.

F:\PROJECTS\2016\16044\2021 02 10 COLLISION DAMAGE ASSESMENT\SITE VISIT\20210218 WILMINGTON RT 125 OVER I-93 SITE VISIT MEMO.DOCX



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

February 18, 2021

TO: Christine Touma-Conway, Town Clerk

RE: Unexpired School Committee Vacancy

At a special meeting held Wednesday, February 17, 2021, the Board of Selectmen voted unanimously to direct you to place the unexpired School Committee seat on the ballot for the upcoming April 24, 2021 annual local election. This vote follows the procedure described in Massachusetts General Law Chapter 41, Section 10 regarding establishing an election to fill a vacancy of a "town officer." As a consequence, the ballot will include two (2) seats on the School Committee for three (3) year terms and one seat for two (2) years which completes the unexpired term formerly held by Stephen Bjork.

Separately, the Board decided to take no action with respect to filling the School Committee seat temporarily until the April 24, 2021 annual local election.


Jeffrey M. Hull
Town Manager

cc: Board of Selectmen
School Committee
Dr. Glenn Brand, School Superintendent
Kerry Colburn-Dion, Assistant Town Manager/Human Resources Director

From: Christine Touma-Conway
Sent: Thursday, February 18, 2021 11:54 AM
Subject: School Committee Vacancy
Importance: High

Good Morning,

This email is intended to update you on the status of the steps planned to fill the vacancy created on the School Committee when Stephen Bjork resigned last week.

Last night the Board of Selectmen (BOS) considered two separate items: first, whether to direct the Office of Town Clerk to place the vacant seat, with an expiration date of April 30, 2023, on the ballot for our Annual Town Election to be held on April 24, 2021. The BOS did vote to place the seat on this year's ballot. If you are interested in running for the seat, please contact my office at 978-658-2030 to make an appointment to come in and take out nomination papers.

It should be noted that time is of the essence in taking this step, because in order to have your name on that ballot for that seat, nomination papers with 50 certifiable signatures must be filed in the Office of Town Clerk by **Friday, March 5, 2021**. It should also be noted that this vacant seat will be listed on the ballot as a seat to be filled for a TWO-year term, as opposed to the other two seats for School Committee that are already scheduled to be on the ballot because those terms are expiring this year, which will be for THREE-year terms. Nomination papers, and the election, for this vacant seat and those two expiring seats are separate and distinct from each other. If you have taken nomination papers for the two expiring seats already, but wish instead to run for this vacant seat, you must come back into the Town Clerk's office and take new papers out.

The second item considered by the BOS last night was the temporary filling of the vacant seat by appointment until the April 24, 2021 Annual Town Election. The BOS decided to take no action on this option.

Please feel free to contact me with any questions. If you would like to speak with me by phone, please send me an email with a telephone number and good time to reach you, as I'm working remotely and that would be the best way to connect.

Be safe and well,

Tina Conway

Christine R. Touma-Conway, Esq.
Town Clerk/RAO/Justice of the Peace
Town of Wilmington
121 Glen Road
Wilmington, MA 01887
978-658-2030



TOWN OF WILMINGTON

**121 GLEN ROAD
WILMINGTON, MA 01887**

**THE OFFICE
OF TOWN CLERK**

VOICE (978) 658-2030

FAX (978) 657-7564

February 19, 2021

Andrew Lavigne
149 Chestnut Street
Wilmington, MA 01887

Dear Mr. Lavigne:

I am pleased to advise you that the Appointing Committee of the Finance Committee has appointed you to fill the vacant seat on the Finance Committee. Your term will expire in 2022.

Please call the Office of Town Clerk to arrange to be sworn in, which is necessary before you assume your duties on the Committee.

Sincerely,

Christine R. Touma-Conway
Town Clerk

cc: Jeffrey M. Hull, Town Manager
Appointing Committee, Finance Committee

Then personally appeared the above-named Andrew Lavigne and made oath that he would faithfully discharge all the duties of the office to which he was appointed.

Town Clerk

Date



Town of Wilmington
Office of the Town Manager
121 Glen Road
Wilmington, MA 01887-3597

PHONE: (978) 658-3311

FAX: (978) 658-3334

TTY: (978) 694-1417

WWW.WILMINGTONMA.GOV

February 18, 2021

Mr. Kenneth P. Clarkin
39 Reno Road
Wilmington, MA 01887-1643


Dear Mr. Clarkin:

I am pleased to advise you that I have appointed you to serve as a member of the Elderly Services Commission for the Town of Wilmington for an unexpired term to expire on April 30, 2021.

As Town offices are closed due to the COVID-19 pandemic and Governor Baker's order imposing strict limitations on the number of people that may gather in one place, you are being asked to contact the Office of the Town Clerk to make arrangements for a telephonic oath to fulfill the requirement that you be sworn in before you assume the responsibility of this position. Please contact the Town Clerk, Mrs. Christine Touma-Conway, 978-658-2030 (8:30 a.m. to 4:30 p.m., Monday, Tuesday, Thursday, Friday). In the event there is no answer, please leave a message with your name and telephone number and your call will be returned.

We thank you for your willingness to participate on this vital committee.

Sincerely,


Jeffrey M. Hull
Town Manager

Kenneth P. Clarkin made oath that he would faithfully discharge all the duties of the office to which he was appointed.

Town Clerk

Date

JMH/bjd

cc: Theresa Marciello, Elderly Services Director
John Wallace, Chairman, Elderly Services Commission
Christine Touma-Conway, Town Clerk
Appointment/Committee Files

Jeffrey Hull

From: OConnor, Ron (DPH) <ron.oconnor@state.ma.us>
Sent: Wednesday, February 17, 2021 11:57 AM
To: Jeffrey Hull
Cc: mfine@mapc.org; Board of Health
Subject: [EXTERNAL] FY2021 State Budget Earmarked Funds for Town of Wilmington

Mr. Jeffrey Hull
Town Manager, Town of Wilmington
jhull@wilmingtonma.gov

FY2021 State Budget Earmarked Funds for Town of Wilmington

Dear Mr. Hull,

The FY2021 state budget includes earmarked funds for municipalities for costs associated with COVID-19 expenses in the amount of \$14,705.88 for the Town of Wilmington. These earmarked funds must be spent by June 30, 2021. Further details about the funds can be found in the language for line item 4512-2023 [FY 2021 Final Budget \(malegislature.gov\)](#).

Our COVID-19 affiliate organization—Metropolitan Area Planning Council—will distribute the funds directly to each city/town as they have been doing with other municipal funds during the pandemic. They will be reaching out to you directly to coordinate the distribution of funds.

Please contact me or Mark Fine, Metropolitan Area Planning Council, at mfine@mapc.org if you have any questions.

Thank you.

Ron

Ron O'Connor, MPH
Director, Office of Local and Regional Health
Massachusetts Department of Public Health
617.938.4437
ron.oconnor@mass.gov

Cc: Mark Fine, Metropolitan Area Planning Council, mfine@mapc.org
Shelly Newhouse, Director, Wilmington, Boh@wilmingtonma.gov



Town of Wilmington
Office of the Town Manager
121 Glen Road
Wilmington, MA 01887-3597

PHONE: (978)658-3311

FAX: (978)658-3334

TTY: (978)694-1417

WWW.WILMINGTONMA.GOV

February 19, 2021

TO: Board of Selectmen
School Committee

RE: Massachusetts School Building Authority Statements of Interest

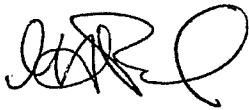
A Zoom session was held with School Committee Chair Jenn Bryson, Selectmen Chair Jonathan Eaton, Assistant Superintendent of Administration and Finance Paul Ruggiero and the two of us to report on a follow-up conversation that we had with representative from the Massachusetts School Business Authority (MSBA) about the status of the Town's statements of interest (SOIs). Representatives from MSBA appeared to look favorably on the community's financial readiness to commit to a partnership and recognize the need in light of the age of the six (6) schools. While they understand that communities applying to participate in the CORE program may not have an exact roadmap of the best path forward for addressing multiple schools, they are seeking some demonstration that there is consensus within the community around characteristics and changes that residents would like to see and would not like to see with respect to the future elementary schools design and grade configuration.

The fact that the Town proposed an approach in its Facilities Master Plan is advantageous to the Town. The MSBA would like to understand the degree to which the approach proposed in the plan is one that local leaders and the community would like to evaluate more closely. There are many options for structuring elementary school grade configuration (i.e. PreK-5, Grade 1-5 etc.) and MSBA would like to clearly understand the school configuration options the community does not want to evaluate as part of a future direction that includes school consolidation. Given their limited financial resources, if Wilmington is invited into the program, there need to be limits on the options evaluated and an approximate understanding of the possible overall budget of a future project.

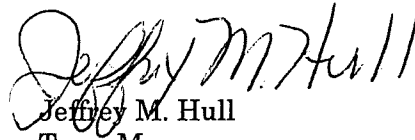
The MSBA expects to make their recommendations on communities to invite into the CORE program to their Board of Directors in early April. The Town needs to take steps before the end of March to review the recommendation of the Facilities Master Plan concerning school consolidation and seek feedback on the types of grade structure and elementary school configuration that the local leaders and residents do not wish to see evaluated ultimately leaving open the need to more closely study various options that our community could embrace and support as part of the future physical design of our school system.

We would like to recommend a number of next steps as part of this process.

- March 4 Presentation to Finance Committee (as part of School Department Budget discussion)
- March 8 Presentation to the Selectman
- March 10 Presentation to the School Committee
- March 11 Community survey sent to the community to gather feedback
- March 20 Survey closes
- Week of March 26 Submit to MSBA a summary of the community feedback received from this outreach effort (Board of Selectmen and School Committee to be copied)



Dr. Glenn A. Brand
Superintendent of Schools



Jeffrey M. Hull
Town Manager



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

February 19, 2021


TO: Board of Selectmen

RE: Sutton Brook Superfund Site

Shelly Newhouse, Health Director; Valerie Gingrich, Planning and Conservation Director and I participated in a Microsoft Teams virtual session with Lynne Jennings and representatives from the Environmental Protection Agency (EPA) and representatives from the Department of Environmental Protection (DEP) to discuss EPA's proposal that the Town of Wilmington assist EPA by developing institutional controls that establish a permitting process for property owners seeking to pursue certain uses including installation of groundwater wells within the Sutton Brook Superfund site proper and a designated buffer area around the site. These groundwater wells might be for irrigation, agriculture or other purposes. In addition to addressing the Sutton Brook Superfund site, these types of measures might serve as a template for addressing groundwater wells in areas impacted by the Olin Superfund site.

A record of decision (ROD) has been established by EPA which defines the remediation measures to be taken with respect to this site. The largest portion of the site is located within Tewksbury. Most of the site that is in Wilmington covers the Krochmal Farm. The Town of Tewksbury has drafted proposed changes to their groundwater protection district within their zoning by-law that are intended to increase oversight of activities that may impact groundwater on the Sutton Brook Superfund site. Tewksbury plans to take the proposed changes to their May 2021 annual town meeting. Part of the approach would require that information about the plans of property owners seeking to perform work in the area that may impact groundwater, provide their plans to EPA and DEP for review and recommendation for approval or modifications to the local permitting board or committee. As part of EPA's long-term monitoring of the Superfund site it is important for them to be aware of development and use activities on or around the site.

Lynne Jennings had reviewed Section 6 of the Wilmington Board of Health "Code of Regulations" which addresses wells and questioned whether the regulations could be modified to include EPA and DEP in the review process with respect to wells or whether modification to the Town's zoning by-law with respect to the groundwater protection district would be the better approach. The group was advised that in light of the schedule for finalizing the Annual Town Meeting Warrant for approval by the Selectmen and posting of the warrant, there is insufficient time to develop an article to include on the May 1, 2021 Annual Town Meeting Warrant. The "action items" are that we will review Tewksbury's proposed zoning modifications and EPA and DEP will discuss the information gathered from this session before reconvening in a couple weeks.



Jeffrey M. Hull
Town Manager

cc: Shelly Newhouse, Health Director
Valerie Gingrich, Planning and Conservation Director



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER


February 19, 2021

TO: Board of Selectmen

RE: Recreation Department Use of School Buildings

A question has been raised about the prospect of the Recreation Department being permitted to resume some level of programs in the schools. Dr. Glenn Brand, School Superintendent, has confirmed that the School Department will maintain its current approach with respect to not allowing visitors into the schools for the balance of this academic year. He has noted that the CARES program, which typically runs in April, will not run this year. Dr. Brand is concerned about whether the custodial personnel will have the ability to fully clean and disinfect the schools each night after programs conclude for the health and safety of staff and students entering school buildings the following day.

Programs sponsored by the Recreation Department were first suspended from school buildings at the outbreak of COVID in early March of 2020. Recreation Departments in other communities are facing the same challenges. In some cases, even communities with recreation facilities are currently closed. We are hopeful that if the number of COVID cases continues to trend in the right direction, and dissemination of the vaccine ramps up, that there will be an opportunity to use the schools for summer programming.


Jeffrey M. Hull
Town Manager

cc: Kerry Colburn-Dion, Assistant Town Manager/Human Resources Director
Karen Campbell, Recreation Director



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

February 19, 2021

TO: Board of Selectmen

RE: Efforts to Accommodate Football/Cheerleading for Fall Season 2

The Massachusetts Interscholastic Athletic Association (MIAA) has approved a "Fall II Season" to include football and cheerleading. Based upon communications with Mia Muzio, Wilmington High School Athletic Director, and School Superintendent Dr. Glenn Brand, football practice is scheduled to begin February 24, 2021 weather and field conditions permitting. Wilmington's first three football games will be away beginning on March 20, 2021. The hope and expectation is that when Wilmington returns home for their first home game on April 10, 2021 that the high school football field will be clear of snow via natural melting. Their second home game is scheduled for April 17th with a potential third home game on April 24th.

In an effort to accommodate the practice schedule, the Public Works Department will attempt to clear the natural turf softball field located next to the football field and off Wildwood Street. A crew began work to remove snow from the field earlier this week but was forced to suspend the effort due to field conditions. A warmer period, in combination with rain, created soft conditions on areas of the field. This led to indentations in the field from the Bobcat track tread and risked further, more extensive damage including impact to the in ground sprinkler system. If temperatures drop back to colder, more seasonable conditions, it is hoped that the field will return to a firm condition and allow for resumption of the snow removal operation.

Clearing snow from the artificial turf field is not recommended due to the possibility of damage to the turf and the removal of crumb rubber from the field. The turf field is under warranty through October of 2021. The terms of the warranty are very particular about parties authorized to work on the turf and the practices used on the field. Cost for damage done to the field through work by unauthorized parties, or by engaging in practices not sanctioned in the warranty, would be borne by the Town. Crumb rubber is spread throughout the turf as a shock absorbing agent to provide some measure of cushion for players. It is not possible to remove snow from the field without removing a significant amount of crumb rubber. For these reasons sweeping or plowing snow from the field is discouraged.


Jeffrey M. Hull
Town Manager

cc: Michael Woods, Public Works Director