



# Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

June 26, 2020

TO: Board of Selectmen

RE: Olin Superfund Site

Lynne Jennings, Section Chief with the Environmental Protection Agency (EPA), confirmed that EPA will be issuing their Record of Decision (ROD) related to a portion of the Olin Superfund site on August 10, 2020. The ROD will describe the approach they believe that Olin and two other responsible parties will be required to take to remediate the contamination on the site and in certain "off property" locations. She agreed to conduct the informal virtual information meeting on August 25<sup>th</sup> beginning at 7:00 p.m. During this first session, EPA will provide an overview of their ROD and be available to answer some questions. Other questions more detailed in nature may require a follow-up response. A thirty day comment clock will be triggered beginning on August 26<sup>th</sup> and will extend through September 26<sup>th</sup> unless an interested party seeks a thirty day extension, which Lynne stated they would likely grant. During this period, interested parties may submit comments through various means which will be explained at their meeting on August 25<sup>th</sup>.

The second virtual meeting will take place on September 22, 2020 at 7:00 p.m. This meeting is scheduled for the purpose of receiving verbal comments. Interested parties will offer their comments which will be recorded by EPA. According to Ms. Jennings, these comments will be considered prior to finalizing their ROD. During this meeting there will be no "Q & A," no back and forth dialogue. The primary purpose of this meeting will be receiving comments about the ROD.

The expectation is that GeoInsight will complete a detailed review of the ROD and background supporting documents. A virtual meeting will likely occur prior to the informal meeting with staff, representatives from GeoInsight and special counsel to discuss the approach for offering comments. After the comment period is closed,

EPA will finalize their decision which may or may not be modified by comments submitted during the comment period. Separate discussion will be taking place between EPA, Olin and the other responsible parties to agree upon the financial commitments those parties will make to execute the remediation plans that EPA has issued. These discussions will likely take at least 3 to 6 months and could take longer.

An executive session during the Board's August 17<sup>th</sup> meeting would be advisable with special counsel Dan Deutsch to provide both an update on the history of the case and to discuss the approach forward.



Jeffrey M. Hull  
Town Manager

cc: Michael Woods, DPW Director  
Shelly Newhouse, Health Director  
Valerie Gingrich, Planning & Conservation Director  
Kerry Colburn-Dion, Assistant Town Manager/Human Resources Director  
Finance Committee  
Daniel Deutsch, Special Counsel



# Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-4906

Telephone: (781) 338-3000  
TTY: N.E.T. Relay 1-800-439-2370

Jeffrey C. Riley  
Commissioner

July 1, 2020  
by email ([mhagman@shawsheen.tec.ma.us](mailto:mhagman@shawsheen.tec.ma.us))

Melanie Hagman, Superintendent of Schools  
Shawsheen Valley Regional Vocational Technical School District  
100 Cook Street  
Billerica, MA 01821

20 JUL -7 AM 10:56  
TOWN OF  
WILMINGTON, MASS

REC'D - TOWN MANAGER

RE: Interim 1/12<sup>th</sup> Budget for Fiscal Year 2021, pursuant to Section 8 of  
Chapter 56 of the Acts of 2020

Dear Superintendent Hagman:

Correspondence received from the Shawsheen Valley Regional Vocational Technical School District (District) stated that approval of the proposed FY21 budget for the District by the appropriating bodies of the member municipalities has been delayed due to the COVID-19 outbreak. In this circumstance, Section 8 of Chapter 56 of the Acts of 2020 empowers the Commissioner of Elementary and Secondary Education, or his designee, to order an appropriation for a regional school district and certify an amount sufficient for its operation.

After review of documentation submitted by your District, and in accordance with Section 8 of Chapter 56 of the Acts of 2020, I am authorizing the Shawsheen Valley Regional Vocational Technical School District to continue its operations and to spend up to \$2,651,671 in each month of FY21 until the District's FY21 budget has been adopted, or until December 1, 2020, whichever comes first. This interim monthly budget is one-twelfth of the regional school district's budget for the prior fiscal year.

Each of your District's member municipalities must appropriate and pay to the District such assessments as are calculated by the District treasurer for the support of said interim budget. The District treasurer shall calculate the assessments using the statutory assessment method, as defined in 603 C.M.R. 41.01. Said assessments shall be due and payable on such dates as are specified in your District's regional agreement.

Each member municipality's total payments under this interim 1/12<sup>th</sup> budget shall be deducted from the total FY21 assessment that will be charged to that municipality when the District's FY21 budget is locally approved.

Please ensure that your District continues to engage in the steps required by M.G.L. c. 71, §16B in order to secure a locally approved budget. If the District's proposed budget is not approved by the member municipalities by December 1, 2020, pursuant to M.G.L. c. 71, §16B and 603 CMR 41.05(4)(b), the Commissioner must assume fiscal oversight of the operations of the District, establish a final District budget for the fiscal year and assume responsibility over specific fiscal functions.

Please notify Michelle Griffin in the Office of Regional Governance when the District's budget is approved by the appropriating authorities of the member municipalities. In the meantime, if we can be of any further assistance, please contact Ms. Griffin at 781-338-6515 or by email at [Michelle.L.Griffin@mass.gov](mailto:Michelle.L.Griffin@mass.gov).

Sincerely,



Jay Sullivan, Associate Commissioner  
School Finance and District Support

c: Chairs of the Select Boards/City Councils: Bedford, Billerica, Burlington, Tewksbury and Wilmington, *by first class U.S. mail*  
Christine M. Lynch, Office of Regional Governance  
Michelle Griffin, Office of Regional Governance

REC'D - TOWN MANAGER

20 JUN 29 AM 10:45

TOWN OF  
WILMINGTON, MASS

*The Coca-Cola Company*

1 COCA-COLA PLAZA  
ATLANTA, GEORGIA

ADDRESS REPLY TO  
P.O. BOX 1734  
ATLANTA, GA 30301

Via US Mail

June 30, 2020

Jeffrey M. Hull  
Town Manager  
Town of Wilmington  
121 Glen Road  
Wilmington, MA 01887

Dear Sir or Madam:

Over the past several years, we have been assessing Odwalla's ("Company") position in the marketplace to determine the best path forward. Lackluster sales, changing customer preferences, and external realities necessitated that we explore cost-cutting measures to sustain and grow our business.

Despite these efforts, our progress has been mixed. Because of the above factors, coupled with the current challenges faced by many of our customers, and the changing landscape in the beverage category, the Company has made the difficult decision to cease operations at the facility located at 10 Jewel Drive, Wilmington, Mass 01887. We anticipate that these layoffs, when finalized, will be permanent and that the entire facility will be closed.

Affected employees will be separated from employment on August 31, 2020. A list of job titles and the number of employees currently holding affected positions accompanies this letter as **Attachment A**. Bumping arrangements are not available for affected employees.

This announcement and timetable are based on the best information currently available. Various factors may still affect these plans and the timing of employee separations. You will be informed of any changes as additional information becomes available. To the extent these plans constitute a covered event under the Worker Adjustment and Retraining Notification Act, this letter is intended to fulfill any requirements imposed by the Act. The Company, however, by providing this notice does not admit that the Act applies or that this notice is legally required.

As has long been our culture at Coca-Cola, we do not take decisions about job impacts lightly and will treat our people with dignity, fairness and respect throughout this process.

In addition, we will be providing employees with transition support and assistance. We are committed to doing all of this quickly as we move to build an organization that is agile and positioned for growth.

If you have any questions or desire additional information, please contact Rebecca Butler, Public Affairs & Communications Director, at: (602) 697-5602.

Very truly yours,

*Valerie R. Love*

Valerie Love  
Senior Vice President, Human Resources  
Coca-Cola North America

Encl.: Attachment A

Delivery Driver	1
Delivery Sales Driver I	1
General Laborer, Warehouse - Odwalla	2
Manager, Area Sales - Odwalla	1
Manager, District Sales Odwalla - Boston South	1
Odwalla Route Sales Rep	1
Odwalla Route Sales Representative	1
Operations Manager	1
Relief Rep	1
Route Sales Rep Plan 2	1
Route Sales Rep Plan 2 - Odwalla	10
Route Sales Representative	2
<b>Total</b>	<b>23</b>



Town of Wilmington  
Office of the Town Manager  
121 Glen Road  
Wilmington, MA 01887-3597

PHONE: (978) 658-3311

FAX: (978) 658-3334

TTY: (978) 694-1417

[WWW.WILMINGTONMA.GOV](http://WWW.WILMINGTONMA.GOV)

June 29, 2020

John R. Romano, President  
Angelo Giuseppe Roncalli Lodge #2183  
P. O. Box 387  
Wilmington, MA 01887-0387

Dear Mr. Romano:

On behalf of myself and the entire staff here at the Town of Wilmington we wish to express our collective gratitude to you and members of the Sons of Italy for the generosity shown by making arrangements to provide lunch to staff throughout the Town. We have all been doing our best to work through the challenges of COVID-19 and Town employees have been making great efforts to continue providing the services that residents expect and depend on.

It is always nice to be appreciated and the Sons of Italy's efforts made our day. During these trying times there are certainly many individuals in need of assistance and many other individuals on the frontline placing themselves at risk and deserving of our collective gratitude. The fact that you chose to acknowledge the town employees is deeply appreciated. Thank you.

Sincerely,

Jeffrey M. Hull  
Town Manager

cc: Board of Selectmen



## Jeffrey Hull

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**From:** Mike Champoux <\_\_\_\_\_  
**Sent:** Thursday, July 9, 2020 1:39 PM  
**To:** Jeffrey Hull  
**Subject:** [EXTERNAL] Dan Gibbons WEDC Resignation

Jeff,  
Please let me know if this is sufficient as a notification from Mr. Gibbons of his resignation..

**From:** f\_\_\_\_\_  
**Sent:** Thursday, June 18, 2020 6:51 AM  
**To:** Mike Champoux <r\_\_\_\_\_  
**Subject:** RE: 6/16 WEDC Zoom Meeting

Good morning Mike,WEC members! As you are aware covid/19 has changed everyone's work situation. Staffing in particular has been real difficult for my wife and I. We are raising 2 boys as well. I have reached out to Kevin Caira to let him know of my resignation.

Regards,  
Dan Gibbons

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

**From:** Mike Champoux <\_\_\_\_\_  
**Date:** 6/17/20 1:55 PM (GMT-05:00)  
**To:** \_\_\_\_\_  
**Cc:** 'Nancy Vallee' <nancy@wilmingtontewksburychamber.org>  
**Subject:** 6/16 WEDC Zoom Meeting

Hi Dan,

We missed you at the ZOOM meeting of the Econ Devt Committee last night. As a local, small-business owner, your voice is particularly valuable in reviewing current and possible future accommodations for local businesses during the Covid-19 reopening.

Just want to let you know that we set the next meeting for 7/14 at 6:00 pm. It will be a ZOOM virtual meeting. I will send details and link soon. Hope to see you.



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FINANCE COMMITTEE APPOINTMENT/REAPPOINTMENT

In accordance with Chapter 4, Section 1 of the *Town of Wilmington Inhabitant By-Laws Revised* the Appointing Authority has taken the following action.

On \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ the following individual was **appointed** to the Finance Committee who is replacing \_\_\_\_\_ whose term expired on \_\_\_\_\_

NAME	ADDRESS	TERM TO EXPIRE

Finance Committee Chairman: \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_  
Board of Selectmen Chairman: \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_  
Town Moderator: \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_

On 30<sup>th</sup> day of June, 2020 the following individual was **reappointed** to the Finance Committee.

NAME	ADDRESS	TERM TO EXPIRE
John F. Doherty, III	_____	2023

Finance Committee Chairman: \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_  
Board of Selectmen Chairman: \_\_\_\_\_ For  Against \_\_\_\_\_  
Town Moderator: \_\_\_\_\_ For  Against \_\_\_\_\_

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Gregory B. Bendel  
DocuSigned by:  
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Robert G. Peterson, Jr.  
DE5F3482EC3E467



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**Office of the Town Manager**  
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 Board of Selectmen Chairman: \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_  
 Town Moderator: \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_

On 30<sup>th</sup> day of June, 2020 the following individual was **reappointed** to the Finance Committee.

NAME	ADDRESS	TERM TO EXPIRE
Jonathan M. Dugas	_____	2023

Finance Committee Chairman: John F. Doherty, III For  Against \_\_\_\_\_  
 Board of Selectmen Chairman: Graeme B. Bendel For  Against \_\_\_\_\_  
 Town Moderator: Robert G. Peterson, Jr. For  Against \_\_\_\_\_

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 John F. Doherty, III  
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 Robert G. Peterson, Jr.  
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Board of Selectmen Chairman: \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_  
Town Moderator: \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_

On 30<sup>th</sup> day of June, 2020 the following individual was **reappointed** to the Finance Committee.

NAME	ADDRESS	TERM TO EXPIRE
Theresa M. Manganelli	_____	2023

Finance Committee Chairman: John F. Doherty, III For  Against \_\_\_\_\_  
Board of Selectmen Chairman: Gregory B. Bendel For  Against \_\_\_\_\_  
Town Moderator: Robert G. Peterson, Jr. For  Against \_\_\_\_\_

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**From:** Connors, Niall S [<mailto:niall.s.connors@verizon.com>]  
**Sent:** Monday, July 6, 2020 11:21 AM  
**Subject:** [EXTERNAL] LFA Notification Fios TV Rate Change

Dear Municipal Official:

This is to notify you of an upcoming Fios® TV pricing change.

On or after October 1, 2020, the base rate for certain Fios TV plans included in bundled service packages will increase by \$3 to \$9 per month, depending on the package and subscriber tenure. This increase helps cover a portion of the escalating annual costs many network providers charge Verizon for their programming.

Verizon will notify subscribers of the above by bill message beginning on or after August 1, 2020. A sample customer notice is attached.

Access to the Fios® TV channel lineup is available 24/7 online at [verizon.com/fiostvchannels](http://verizon.com/fiostvchannels) and [verizon.com/bizfiostvchannels](http://verizon.com/bizfiostvchannels).

We realize that our customers have other alternatives for entertainment and our goal is to offer the best choice and value in the industry. Verizon appreciates the opportunity to conduct business in your community. Should you or your staff have any questions, please contact me.

Sincerely,

**verizon**<sup>✓</sup>  
**Niall Connors**

Franchise Service Manager  
Fios Video Franchising  
Verizon Consumer Group

O 857 415 5123  
M 781 715 7058  
6 Bowdoin Square  
Floor 10  
Boston, MA 02114



## **Fios® TV Rate Change**

### **Fios TV Package Content Rate Increase**

It is Verizon's priority and commitment to provide you with the best service and value in the industry. To continue to provide you with quality TV programming, on or after 30 days from the date of this bill, the base rate for your Fios TV plan will go up by \$3-\$9 per month. This increase helps cover a portion of the escalating annual costs many of the network providers charge to Verizon for their programming.

We offer many other options that can help you get the most for your money. You may even be eligible for a special offer. Go to [verizon.com/myaccount](http://verizon.com/myaccount) to find the best value for you.

If you would like to keep your current service as is, no action is required and any credits or discounts remain in effect until their original expiration date. If you recently signed up for a new bundle agreement, please disregard this notice.