

# Massachusetts School Building Authority

Deborah B. Goldberg  
*Chairman, State Treasurer*

James A. MacDonald  
*Chief Executive Officer*

John K. McCarthy  
*Executive Director / Deputy CEO*

June 22, 2022

Mr. Jeffrey M. Hull, Town Manager  
Town of Wilmington  
Wilmington Town Hall  
121 Glen Road, Room 11  
Wilmington, MA 01887

Re: Town of Wilmington, Wildwood Elementary School

Dear Mr. Hull:

I am pleased to report that the Board of the Massachusetts School Building Authority (the "MSBA") has voted to invite the Town of Wilmington (the "Town") to partner with the MSBA in conducting a Feasibility Study for the Wildwood Elementary School. The Board's vote follows the Town's timely completion of all the requirements of the MSBA's Eligibility Period.

I do want to emphasize that this invitation to partner on a Feasibility Study is *not* approval of a project but is strictly an invitation to the Town to work with the MSBA to explore potential solutions to the problems that have been identified. Moving forward in the MSBA's process requires collaboration with the MSBA, and communities that "get ahead" of the MSBA without MSBA approval will not be eligible for grant funding. To qualify for any funding from the MSBA, local communities must follow the MSBA's statute, regulations, and policies which require MSBA collaboration and approval at each step of the process.

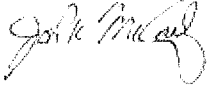
During the Feasibility Study phase, the Town and the MSBA will partner pursuant to the terms of the Feasibility Study Agreement to find the most fiscally responsible and educationally appropriate solution to the problems identified at the Wildwood Elementary School. The Feasibility Study, which will be conducted pursuant to the MSBA's regulations and policies, requires the Town to work with the MSBA on the procurement of an Owner's Project Manager and Designer, which will help bring the Town's Feasibility Study to fruition.

We will be contacting you soon to discuss these next steps in more detail. In the meantime, however, I wanted to share with you the Board's decision and provide a brief overview of what this means for the Town of Wilmington.

I look forward to continuing to work with you as part of the MSBA's grant program. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Page 2  
June 22, 2022  
Wilmington Feasibility Study Invitation Board Action Letter

Sincerely,



John K. McCarthy  
Executive Director

Cc: Legislative Delegation  
Judith L. O'Connell, Chair, Wilmington Board of Selectmen  
Jennifer Bryson, Chair, Wilmington School Committee  
Dr. Glenn Brand, Superintendent, Wilmington Public Schools  
Paul Ruggiero, Assistant Superintendent of Administration and Finance, Wilmington Public Schools  
George W. Hooper II, Wilmington Public Buildings Superintendent  
File: 10.2 Letters (Region 3)



*Commonwealth of Massachusetts*  
 JOINT COMMITTEE ON MUNICIPALITIES AND REGIONAL  
 GOVERNMENT  
 STATE HOUSE, BOSTON, MA 02133

Rep. Paul Tucker  
 House Vice-Chair

Sen. John J. Cronin  
 Senate Chair

**PUBLIC HEARING NOTICE / Written Testimony Only**

**Dates of Hearing:** June 21-24, 2022

In lieu of a public hearing, the Joint Committee on Municipalities and Regional Government is soliciting ELECTRONIC WRITTEN TESTIMONY ONLY for the bills listed below. The Committee will accept testimony from **12:30 PM on Tuesday, June 21, 2022 until 5:00 PM on Friday, June 24, 2022.**

Testimony should be addressed to **House Vice-Chair Rep. Paul Tucker** and **Senate Chair Sen. John J. Cronin**, and may be submitted either through a LAWS account or via email to **[municipalitiescommitteema@gmail.com](mailto:municipalitiescommitteema@gmail.com)**.

Please note that all written submissions may be made available to the public upon request.

Bill#	Sponsor	Title
H.4846	Rep. Natalie Blais	An Act authorizing the elimination of the appointed tax collector/town clerk/treasurer in the town of Deerfield and the creation of an appointed town clerk and an appointed town treasurer-collector
H.4847	Rep. Patricia Duffy	An Act to amend the charter of the city of Holyoke
H.4878	Rep. Paul McMurtry	An Act relative to the charter of the town of Dedham
S.2935	Sen. Bruce Tarr	An Act authorizing the town of Boxford to establish the Boxford small repair grants trust
S.2936	Sen. Bruce Tarr	An Act relative to changing the term board of selectmen to Select Board in the town of Wilmington



Town of Wilmington  
Office of the Town Manager  
121 Glen Road  
Wilmington, MA 01887-3597

PHONE: (978) 658-3311

FAX: (978) 658-3334

TTY: (978) 694-1417

*WWW.WILMINGTONMA.GOV*

June 23, 2022

Representative Paul Tucker, House Vice Chair  
Senator John J. Cronin, Senate Chair

VIA MUNICIPALITIESCOMMITTEEMA@GMAIL.COM

Dear Representative Tucker & Senator Cronin:

On behalf of the Board of Selectmen and myself, the Town of Wilmington is submitting written testimony addressing S.2936 "An Act Relative to Changing the Term Board of Selectmen to Select Board in the Town of Wilmington." In 2021 members of the Board of Selectmen first discussed the prospect of seeking modification to their title to be more gender neutral. In an effort to reflect a more inclusive organization, Board members endorsed seeking this change to the Town of Wilmington Inhabitant By-laws Revised; the Town of Wilmington Zoning By-law and Chapter 592 of the Acts of 1950 "An Act Establishing A Town Manager Form of Government for the Town of Wilmington."

The Board of Selectmen included a series of articles on the most recent Annual Town Meeting warrant to modify the references to Board of Selectmen to "Select Board" and to change "Selectmen" or "Selectman" to "Select Board Member" and to change the term "Chairman" to "Chair." The Annual Town Meeting held on April 30, 2022 unanimously approved each article to make these changes. While the Board can informally utilize the more neutral references, at the advice of legal counsel, contracts, leases and other legal documents must continue to utilize the existing reference unless or until the change is approved by the Massachusetts state legislature. The modification in title is one way for the Town to demonstrate its commitment to gender equality, diversity and inclusion.

A favorable vote and recommendation by the Joint Committee on Municipalities and Regional Government would be greatly appreciated to facilitate this change. Thank you for your careful consideration of this legislation.

Sincerely,

Jeffrey M. Hull  
Town Manager

cc: Senator Bruce E. Tarr  
Representative Kenneth I. Gordon  
Representative David A. Robertson  
Board of Selectmen



# Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

June 24, 2022

**TO:** Board of Selectmen

**RE:** Procedure for Submitting Written Evaluation on Town Manager's Performance

In accordance with the terms of the Employment Agreement with the Town Manager, the Board must submit a written evaluation of the manager's performance "to the Chairman or his/her designee" during the month of July. The Chairman or his/her designee shall prepare a composite evaluation based upon responses from Board members. A written draft of the composite evaluation shall be provided to the Town Manager at least twenty (20) calendar days prior to a meeting to discuss the composite evaluation. Members are asked to complete the attached evaluation form and return the evaluation form to Beverly Dalton, Administrative Assistant, by, not later than, July 8, 2022. Your evaluations will be tallied with the composite evaluation being submitted to the Town Manager no later than July 18, 2022. The expectation is to discuss the composite rating at the Board's August 8, 2022 meeting.

Judith O'Connell, Chairman  
Board of Selectmen

Attachment



# Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

June 17, 2022

TO: Board of Selectmen

RE: Rail Crossing Safety Update

Chairman O'Connell and I participated in a virtual meeting with Michael Muller, MBTA Executive Director of Engineering and Maintenance for Commuter Rail; Ryan Coholan, MBTA Chief Railroad Officer; Jody Ray, Deputy Administrator and Abdellah Chajjai, CEO with Keolis, on June 15<sup>th</sup>.

Mr. Muller reported that all the documentation requested by the Federal Transit Administration (FTA) concerning the platform design for north Wilmington has been provided to them. He was unable to provide a timeline as to when the FTA would respond to potentially authorize the design. The group of individuals at the FTA that are reviewing the platform design are not the same individuals who are conducting a safety audit of the MBTA. Mr. Muller noted that the FTA is responsible for oversight of the subway and surface trolley system while the Federal Railroad Administration (FRA) is responsible for the commuter rail system.

The MBTA's legal department has informed Mr. Muller that a public presentation addressing the findings of the investigation into the January 21<sup>st</sup> fatality at the north Wilmington railroad crossing cannot be made until ongoing litigation regarding the incident has concluded. There are claims from multiple parties against the MBTA. You will recall during our previous session we were advised that a presentation would be made to the MBTA Board of Directors Health and Environmental Safety Subcommittee. Based upon this direction from counsel, the MBTA will not be releasing the report in any public forum until litigation is resolved. Mr. Muller was unable to offer a time frame as to when litigation will be resolved. The District Attorney's Office completed a preliminary investigation and stated that they will not be pursuing criminal charges.

Air conditioning units will be installed at the railroad crossings on Glen Road and Clark Street by the end of the week of June 20<sup>th</sup>. This will complete the installation of air conditioning to the bungalows that have adequate space to accommodate the units. The expectation is that there will be fewer malfunctioning signals or crossing arms at these locations because the electronic sensors and circuitry will be in a climate controlled environment.

Chairman O'Connell questioned the rationale for the location of the additional signage at rail crossings with emergency call numbers which has been installed at crossings in Wilmington. She noted that she observed the signage at the Glen Road crossing is set back from the road with the messaging facing an approaching train as opposed to facing motorists or pedestrians. Mr. Ray stated he believes the intention is that if a motorist is stuck on or near the railroad crossing, they could look to their right and see the emergency information. Mr. Chaijai will investigate the basis for locating the signs in that fashion.

Incidents at rail crossings were reported on multiple dates in early June. In one incident the crossing arm reportedly came down on the hood of a vehicle and the motorist claimed that lights were not flashing. A review of the cameras in place indicated that the rail crossing safety features were working properly but that it appeared the motorist was attempting to beat the crossing arms as they were coming down. Another incident at the so-called Sweetheart rail crossing involved a tractor trailer truck striking a crossing arm and breaking the shear pin. Cameras again indicated it appeared the operator was attempting to beat the descending crossing arm. An incident of malfunctioning safety devices on June 3<sup>rd</sup> at the Woburn Street rail crossing was due to faulty circuits which has been addressed.

A question was asked about the training being done by the MBTA in the aftermath of the January 21<sup>st</sup> tragedy in north Wilmington. Mr. Muller responded that signal maintainers received immediate training following the incident. Additionally, the manufacturer of signal components will be conducting training which begins on June 20<sup>th</sup> and continues through the third week in July. This latest training goes beyond any training required by policy. The MBTA Board of Director's next Safety, Health and Environment Subcommittee meeting will be conducted on July 14<sup>th</sup> from 11:00 a.m. to 12:00 p.m. The link to live stream the meeting is <https://www.mbta.com/events/2022-07-14/board-meeting-mbta-safety-health-environment-subcommittee-virtual> and the agenda will be posted a week in advance of the meeting.

The group agreed to conduct its next Zoom session on August 3<sup>rd</sup> @ 11:00 a.m.

  
Jeffrey M. Hull  
Town Manager



# Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

June 24, 2022

TO: Board of Selectmen

RE: Shawsheen School Roof Replacement

George Hooper, Public Buildings Superintendent, has informed me that work to replace 24,000 square feet of tar and gravel roof on the Shawsheen School will begin within the next two weeks. Members will recall that the April 30, 2022 Annual Town Meeting approved \$825,000 to replace the roof. After issuing an Invitation for Bid, the lowest qualified bidder was Corolla Roofing of Winthrop. They submitted a bid of \$724,399 to perform the work. The goal is to have the work completed before staff and students return to school to begin the 2022-2023 academic year. Staff typically return in mid-August to get their classrooms ready. The contractor will be working 7:00 a.m. to 3:30 p.m. Monday through Saturday. In an effort to expedite the project, they may work on Sundays and are permitted to work between 8:00 a.m. and 4:30 p.m.

Jeffrey M. Hull  
Town Manager

cc: George Hooper, Public Buildings Superintendent  
Glenn Brand, School Superintendent





# Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

June 24, 2022

TO: Board of Selectmen

RE: Consideration for Suspending State and Federal Gas Tax

At the Board's meeting on June 13<sup>th</sup> Selectman DePalma asked the Board to consider sending letters to the legislative delegation to appeal to them to suspend the gas tax (which also applies to diesel fuel for vehicles.) Currently the federal tax is 18.3 cents per gallon while the state tax is 24 cents per gallon.

State Senator Bruce Tarr recently proposed suspending the state gas tax until after Labor Day. In March a measure to suspend the tax was voted down in the house. The attached letter was offered to Senate President Karen Spilka and Speaker of the House Ron Mariano. President Joe Biden has also encouraged Congress to suspend the gas tax. Some economists have stated that there is no guarantee a suspension in the gas tax will translate into the savings being passed on to the consumer. In May 2022, *USA Today* reported that oil companies have earned record profits during this period of high gas and diesel prices. Profit margins in the last quarter of 2021 were 13.1% and were 12.3% in the first quarter of 2022. Pre-COVID profit margins were about 11%.

Jeffrey M. Hull  
Town Manager



*The Commonwealth of Massachusetts*

*General Court*

*State House, Boston, MA 02133-1054*

June 7, 2022

Karen E. Spilka, Senate President  
Massachusetts General Court  
24 Beacon Street  
Boston, MA 02133

Ron Mariano, Speaker of the House  
Massachusetts General Court  
24 Beacon Street  
Boston, MA 02133

Re: Gas Tax Relief

Dear President Spilka and Speaker Mariano:

During the last two years we have experienced unprecedented circumstances and yet, we, as legislators, have risen to the occasion to ensure that the Commonwealth continues to thrive. But, today, we face a crisis that we have yet to mitigate—rising gas prices. Despite efforts to thwart the effects of outrageous prices at the pump, we have failed to act. We have failed to step down from Beacon Hill to consider the realities of those we have promised to represent.

As an act of collaboration, we submit this letter to you on behalf of our constituents who are pleading with their elected officials to do something to help. But you don't have to take the word of our constituents or even ourselves, you can read an article in the Lowell Sun entitled, "Time for lawmakers to get serious about tax cuts." It is clear that the residents of this great Commonwealth need action now.

Despite a history of leading the nation, Massachusetts has taken a back seat when it comes to this legislation. We have seen other states like New York and Connecticut take action while we promise to do something without any real movement on our part. Because these states border our own the impact is felt by those driving across state lines to purchase gas and the Massachusetts gas station owners trying to keep business local.

There is no doubt that a state that prepares and executes a \$49.8 billion budget has the ability to help those who need it most. Relief at the pump would mean constituents can continue to resume normal life after two years of anything but normal. From going back to work in offices to family vacations after quarantine, people are ready for help—you need only decide that the time is now and relief will be on its way. We urge you to add the gas tax holiday as part of the consideration of tax relief, and it is imperative that it is acted upon immediately so that our constituents can begin to see those benefits.

On behalf of the hardworking individuals that we represent, we are imploring you to provide the relief that is so desperately needed right now, in this moment, not some unknown time in the future. The time to act is now and we respectfully ask that you consider those you represent and how a gas tax relief would be overwhelmingly beneficial.

Sincerely,

Senator Ryan C. Fattman  
Worcester & Norfolk

Senator Patrick O'Connor  
Plymouth & Norfolk

Senator Bruce Tarr  
First Essex and Middlesex

Senator Walter Timilty  
Norfolk, Bristol, & Plymouth

Representative Peter Durant  
6<sup>th</sup> Worcester

Representative Nick Boldyga  
3<sup>rd</sup> Hampden

Representative Kelly W. Pease  
4<sup>th</sup> Hampden

Representative Shawn Dooley  
9<sup>th</sup> Norfolk

Representative Steven G. Xiarhos  
5<sup>th</sup> Barnstable

Representative Marc T. Lombardo  
22<sup>nd</sup> Middlesex

Representative Steven S. Howitt  
4<sup>th</sup> Bristol

Representative Joseph D. McKenna  
18<sup>th</sup> Worcester

Representative Carol A. Doherty  
3<sup>rd</sup> Bristol

Representative Paul K. Frost  
7<sup>th</sup> Worcester

Representative Michael J. Soter  
8<sup>th</sup> Worcester

Representative Susan Williams Giffords  
2<sup>nd</sup> Plymouth

Senator Michael O. Moore  
2nd Worcester

Representative Bradley H. Jones, Jr.  
20<sup>th</sup> Middlesex

Representative Matthew J. Muratore  
1<sup>st</sup> Plymouth

Representative Timothy R. Whelan  
1<sup>st</sup> Barnstable

Representative David K. Muradian, Jr.  
9<sup>th</sup> Worcester

Representative Todd M. Smola  
1<sup>st</sup> Hampden

Representative Kimberly N. Ferguson  
1<sup>st</sup> Worcester

Representative Donald R. Berthiaume, Jr.  
5<sup>th</sup> Worcester

Representative Hannah Kane  
11<sup>th</sup> Worcester

Representative F. Jay Barrows  
1<sup>st</sup> Bristol

Representative Alyson M. Sullivan  
7<sup>th</sup> Plymouth

Representative Angelo L. D'Emilia  
8<sup>th</sup> Plymouth

Representative Colleen M. Garry  
36<sup>th</sup> Middlesex



# Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

June 24, 2022

TO: Board of Selectmen

RE: Finance Committee Transfers from Reserve Account

Bryan Perry, Finance Director; Susan Inman, Assistant Town Manager/Human Resources Director; Fire Chief William Cavanagh and I met with the Finance Committee on June 21<sup>st</sup> to seek transfers from the Reserve Fund. For the last several fiscal years, the Town has appropriated \$1.2 million in the Reserve Fund to address unforeseen costs.

The Finance Committee voted to authorize the transfer of \$100,000 for costs associated with the purchase of a new ambulance. A2, a 2017 ambulance, was totaled due to an accident on Interstate Route 93 on May 18, 2022. The Massachusetts Interlocal Insurance Association (MIIA) is currently prepared to reimburse the Town \$104,000 for this vehicle. The Town is in discussions with MIIA seeking a higher amount. The Town is in the process of procuring a secondhand ambulance to replace A2. Proceeds from the insurance payment from MIIA are expected to cover the cost of a secondhand ambulance. The April 30, 2022 Annual Town Meeting appropriated \$350,000 to purchase a reconditioned ambulance which was intended to be a new chassis using the "box" from A2. Given the fact that a new ambulance is expected to cost in excess of \$400,000 the transfer is expected to provide adequate funding for a new ambulance. The new ambulance will replace the secondhand ambulance, but the lead time remains about 18 months to 2 years.

In an effort to address the cost associated with the oil tank breach at the Wildwood School, the Finance Committee authorized the transfer of \$1,075,000. The Licensed Site Professional (LSP) who has coordinated efforts to remediate the site confirmed that costs to date are \$1,445,019. Additionally, costs incurred by the School Department and Public Buildings Department associated with moving furniture and supplies from the Wildwood School to their new locations is \$65,887.71. The cost of oil delivered on the date of the breach in addition to the oil in the tank prior to the delivery, which was removed offsite, totaled \$10,390.46. Costs for oil delivered to the aboveground storage tank which replaced the underground storage tank totaled \$10,311. Total costs documented to date are \$1,531,608.17. The pollution policy retained with MIIA provides coverage up to \$500,000 leaving a balance of \$1,031,608.17. While the majority of the remediation work has been completed, there still may be costs that are not currently known which is the basis for the transfer request in excess of the known cost. Unexpended funds will return to the general fund.

  
Jeffrey M. Hull  
Town Manager

cc: Susan Inman, Assistant Town Manager/Human Resources Director  
Bryan Perry, Finance Director/Town Accountant  
William Cavanaugh, Fire Chief  
George Hooper, Public Buildings Superintendent



# Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

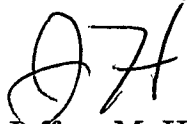
June 24, 2022

TO: Board of Selectmen

RE: Update on Town Hall / School Administration Building Committee

The Town Hall / School Administration Building Committee met with architect Phil O'Brien, from Johnson Roberts Associates on June 15<sup>th</sup> to continue discussions about the exterior features and design of this 43,000 square foot three-story building. Options 1 and 4 oriented the large hearing room to the front of the building and the smaller meeting room to the rear on the side of the building closest to School Street. Options 2 and 3 oriented the large hearing room to the rear of the building with the smaller conference room in front which creates a wider presence next to the main part of the building as compared with Options 1 and 4. Other distinctions in the options included the type of front entrance with Option 3 having an "A" frame or "hip roof" canopy as compared with the other options designed with flat roof canopies of varying lengths. Each option was presented with variations on the façade and the types of materials to be used on the exterior. Reference was made to the impressive design of the exterior façade of the high school. Discussion took place about designing the Town Hall / School Administration Building with features that complement the high school design.

Committee members were asked to review the design features presented and be prepared to provide the architect with further direction at their meeting on June 29<sup>th</sup>. A public forum will be scheduled for July 13<sup>th</sup> which will include an open house at the Town Hall in advance of the forum. A suggestion was made to include a screen or television monitor displaying the interior of the Roman House for attendees to view.

  
Jeffrey M. Hull  
Town Manager

cc: George Hooper, Chairman Town/School Building Committee



# Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

June 24, 2022

TO: Board of Selectmen

RE: Existing Work Priorities

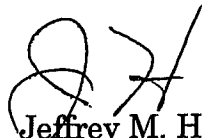
In an effort to assist Board members to understand my priorities and areas of focus, the following projects are outlined. Each responsibility takes varying amounts of time either over several months or extended over multiple years. Efforts associated with moving these projects to completion are made amongst the myriad of other day-to-day responsibilities, unanticipated issues and emergencies. Each listed item is recognized as important and meriting attention, but they are not assigned priority relative to each other and are listed here for your information.

## Multi-Year Action:

- Build upon the existing relationship and communications with the School Superintendent.
- Press EPA to continue efforts with Olin to complete data gap analysis and to initiate remediation of the Superfund Site.
- Monitor efforts to redevelop the Olin Superfund Site, engage with parties seeking to do so and keep Selectmen updated on any developments.
- Pursue construction of a fire substation in North Wilmington.
- Execution of ARPA funded programs to fully utilize the \$7,007,864 and have funds obligated by December 31, 2024.
- Regularly update Selectmen on changes in status associated with the proposed West Street affordable housing development.
- Regularly update Selectmen on changes in status associated with the proposed Nichols Street affordable housing development.
- Regularly update Selectmen on changes in status associated with proposed Princeton Properties local initiative petition.
- Work with multiple parties to advance the Wildwood School replacement through feasibility study with the intention of obtaining financial assistance for school construction.
- Work with members of the Rink and Recreation Committee to determine the best approach to providing affordable, consistent and predictable ice time for Wilmington High School hockey teams, Wilmington Youth Hockey and Wilmington residents.
- Address acquisition of interest in land for municipal purposes where possible.
- Obtain Town share of settlement proceeds from National Opioid Settlements.

**During Fiscal Year 2023:**

- Complete collective bargaining negotiations with four unions.
- Complete the transition to a new Treasurer/Collector.
- Work with multiple parties to establish a plan to provide interim school space for Wildwood School students and staff.
- Work with Town Counsel to obtain reimbursement of costs associated with oil tank breach at Wildwood School.
- Work with building committee, OPM and architect to complete feasibility & schematic design for a senior center to seek funding at a fall special town meeting.
- Work with building committee, OPM and architect to complete feasibility & schematic design for a town/school administration building to seek funding at a fall special town meeting.
- Finalize the plan for long-term financing of the two building projects.
- Reach agreement with National Development Company on terms of a lease of ballfields and tennis courts on Lowell Street.
- Begin construction of safety lights on Church Street in front of the Public Safety Building.
- Enter into an agreement for grant writing/administration consulting services.
- Identify a viable location for the construction of a fire substation in north Wilmington.
- Obtain a continued commitment from the MBTA to improve safety at rail crossings and reduce the frequency of safety signals and gate function abnormalities.
- Close-out the Wilmington High School MSBA financial assistance program.
- Complete the development of the FY2024 operating budget and update to capital improvement budget.
- Work with Tina Stewart to establish plan for upgrades to Wilmington Memorial Library utilizing funds from Cummings grant and endowment.
- Resolve obstacles to provide for the expansion of the Wildwood Cemetery.
- Provide a recommendation for future provision of advanced life support (ALS) services.
- Provide a recommendation for continued legal representation on matters related to the Olin Superfund site.
- Obtain state legislative approval for change in Town Manager's Act with reference to "Board of Selectmen."



Jeffrey M. Hull  
Town Manager



**TOWN of WILMINGTON**  
**DEPARTMENT OF PLANNING & CONSERVATION**

121 Glen Road, WILMINGTON, MA 01887 [www.wilmingtonma.gov](http://www.wilmingtonma.gov) (978) 658-8238

June 15, 2022

Ms. Melissa Cryan  
Division of Conservation Services  
MA Executive Office of Energy and Environmental Affairs  
100 Cambridge Street  
Boston, MA 02114

Dear Ms. Cryan,

Attached you will find a revised version of the Town of Wilmington's 2021 Open Space & Recreation Plan (Plan), which addresses the comments from your letter dated January 11, 2022:

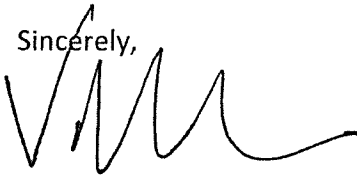
1. Section 5: The spreadsheets showing town-owned recreation properties and town-owned has been expanded to include columns on recreation potential, and type of grant used to purchase/renovate the property, and degree of protection. The Town Parks spreadsheet has been revised to include protection status and the specific grant used at each property. A spreadsheet has been added for federal, state, and private non-profit land in Wilmington.
2. Analysis of Needs: The section on Community Needs has been updated to specifically address the needs of Wilmington's Senior and youth/teen populations.
3. Action Plan: The Action Plan chart has been updated to identify any potential grants the Town may pursue and prioritizes the action items within each objective. Action items have been spanned over seven years to provide an additional two years of grant eligibility.
4. Letter of Review: A letter from MAPC was provided on October 28, 2021 and is attached to this letter.
5. Maps: The Inventory Map has been updated to include APRs, CRs, and Chapter 61, and Non-profit land. Please note that there isn't any APR land in Wilmington.



6. ADA: The facility inventory form was used as the basis for the information provided. Representatives from the Wilmington Commission on Disabilities used the inventory forms as a guide for providing the analysis in Appendix II.

We believe that the 2021 Town of Wilmington Open Space and Recreation Plan provides a concise vision, community goals and concrete steps to achieve those goals. We look forward to your review of the revised Plan and are available to answer any questions. Please do not hesitate to contact me at 978-658-8238 or [vgingrich@wilmingtonma.gov](mailto:vgingrich@wilmingtonma.gov).

Sincerely,

A handwritten signature in black ink, appearing to read 'V. Gingrich', with a long horizontal flourish extending to the right.

Valerie Gingrich

Director



TOWN OF WILMINGTON

121 GLEN ROAD  
WILMINGTON, MA 01887

THE OFFICE  
OF TOWN CLERK

VOICE (978) 658-2030

FAX (978) 657-7564

June 8, 2022

Marianne J. Gallezzo

Dear Ms. Gallezzo:

I am pleased to advise you that the Appointing Committee of the Finance Committee has appointed you to fill the vacant seat on the Finance Committee. Your term will expire in 2025.

Please call the Office of Town Clerk to arrange to be sworn in, which is necessary before you assume your duties on the Committee.

Sincerely,

Elizabeth Lawrenson  
Town Clerk

cc: Jeffrey M. Hull, Town Manager  
Appointing Committee, Finance Committee

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Then personally appeared the above-named Marianne J. Gallezzo and made oath that she would faithfully discharge all the duties of the office to which she was appointed.

  
Town Clerk

6/17/2022  
Date



**TOWN OF WILMINGTON**

**121 GLEN ROAD  
WILMINGTON, MA 01887**

**THE OFFICE  
OF TOWN CLERK**

**VOICE (978) 658-2030**

**FAX (978) 657-7564**

June 8, 2022

Andrew N. Lavigne

Dear Mr. Lavigne:

I am pleased to advise you that the Appointing Committee of the Finance Committee has appointed you to fill the vacant seat on the Finance Committee. Your term will expire in 2025.

Please call the Office of Town Clerk to arrange to be sworn in, which is necessary before you assume your duties on the Committee.

Sincerely,

Elizabeth Lawrenson  
Town Clerk

cc: Jeffrey M. Hull, Town Manager  
Appointing Committee, Finance Committee

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Then personally appeared the above-named Andrew N. Lavigne and made oath that he would faithfully discharge all the duties of the office to which he was appointed.

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Town Clerk

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Date

**From:** Connors, Niall S <niall.s.connors@verizon.com>

**Sent:** Wednesday, June 15, 2022 2:41 PM

**Subject:** [EXTERNAL] LFA Notice -- RTR Channel

Dear Municipal Official:

This is to notify you of a change to Fios® TV programming.

RTR Planeta (ch. 1775) was removed from Fios TV at the time the European Council issued new sanctions against Russia, and will no longer be available on Fios TV.

Verizon will notify subscribers through the Fios TV Message Center, and a sample customer notice is attached.

We realize that our customers have other alternatives for entertainment and our goal is to offer the best choice and value in the industry. Verizon appreciates the opportunity to conduct business in your community. Should you or your staff have any questions, please contact me.

Sincerely,

**verizon**<sup>✓</sup>  
**Niall Connors**

Franchise Service Manager  
Fios Video Franchising  
Verizon Consumer Group

O 857 415 5123  
M 781 715 7058  
6 Bowdoin Sq.  
Floor 10  
Boston, MA 02114



### **Fios® TV Programming Change**

RTR Planeta (ch. 1775) was removed from Fios TV at the time the European Council issued new sanctions against Russia, and will no longer be available on Fios TV.