



Town of Wilmington

Board of Health

121 Glen Road
Wilmington, Massachusetts 01887

TO: Board of Selectmen

FROM: Shelly Newhouse, Director of Public Health

RE: COVID update

DATE: May 7, 2021

The two week data trend below is current as of May 7, 2021. Obviously these numbers are different as your reading this and they change every day.

4/9/2021 - 105 positives

4/23/2021 – 73 positives

5/7/2021 – 40 positives

40% of the eligible population has been vaccinated

I am seeing the most cases coming from daycares, youth sports, organized and unorganized, coaches, instructors, participants, etc. This is a common trend across the Commonwealth. Contact tracing is a real challenge now that School is mostly back in session and the desks are closer than 6 feet. It has been a good collaborative effort between the Board of Health staff and the School Nurses. It is still extremely busy but we are managing. Contact tracing takes up most of our time.



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

May 7, 2021


TO: Board of Selectmen

RE: Board of Selectmen Designees

The Board may wish to consider discussions at a future meeting on whether to establish a policy or practice with respect to periodically reviewing the Board of Selectmen designees to boards and committees. Currently, the following committees have designees serving from the Board of Selectmen:

- Commission on Disabilities
- Economic Development Committee
- Inhabitant By-law Study Committee
- Library Strategic Planning Committee
- Open Space and Recreation Committee
- Rink & Recreation Committee
- Senior Center Building Committee
- Town Hall / School Administration Building Committee
- MBTA Advisory Board

A periodic review of committee assignments may create opportunities for current members to take a break from their designated committee and allow other members to serve.


Jeffrey M. Hull
Town Manager



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

May 7, 2021

TO: Board of Selectmen

RE: Change of Name – Board of Selectmen to Select Board

At the Selectmen's April 26, 2021 meeting a request was made to investigate the steps required to change the title of Board of Selectmen to Select Board. Reference to the Board of Selectmen appears in the *Town of Wilmington Inhabitant By-Laws Revised*, the Town Manager's Act, formerly referred to as *An Act Establishing a Town Manager Form of Government for the Town of Wilmington*, and the *Wilmington Zoning Bylaw*.

Changing the title in the Inhabitant By-laws would require a majority vote on a warrant article at a future town meeting. Making the modification to the Town Manager's Act would require a majority vote on a warrant article at a future town meeting and approval by the state legislature of a bill, presumably filed on the Town's behalf by one or more members of Wilmington's legislative delegation, to modify the language. In accordance with M.G.L. Chapter 40A, Section 5, making the change to the Zoning By-laws would require a public hearing before the Planning Board. Following this public hearing to discuss the merits of such a change, the Planning Board would be required to submit a report and recommendation to a future town meeting. A majority vote at town meeting would be required to make this change.


Jeffrey M. Hull
Town Manager



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

May 7, 2021

TO: Board of Selectmen

RE: Town Hall Reopening

The Town Hall will reopen to the public effective Monday, May 17, 2021. Offices have been closed to the public for over a year and I greatly appreciate the patience of residents and the willingness to adapt to our “drive-up” window service along with greater use of the Town’s online services. The window service has worked remarkably well and the public will continue to be encouraged to use the drive-up service and online service to pay bills or enroll in recreation programs. In an effort to enable business to be completed quickly and conveniently, the public is encouraged to call ahead if they are seeking to pick up a birth certificate, for example, or other documents so that the information will be ready when they arrive.

Members of the public who are entering the Town Hall will be expected to wear a mask while in the building unless they are unable to do so for medical reasons. Individuals who are unable to wear a mask will be accommodated by staff working with them at the window or if necessary, at another location outside the building. Given the confined public space in the various offices, one patron at a time will be permitted into offices. Blue tape has been fixed to the floor in the hallway so that patrons waiting to enter an office can remain 6’ apart. Hand sanitizer will be available at locations throughout the building.

My goal is to continue to provide a safe and healthy work environment for employees while at the same time recognizing the need to provide the in-person service in Town Hall that residents and the public at large need and expect.


Jeffrey M. Hull
Town Manager

cc: Kerry Colburn-Dion, Assistant Town Manager/Human Resources Director
Shelly Newhouse, Health Director



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

May 7, 2021

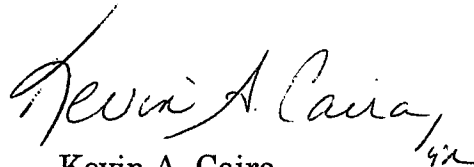
TO: Board of Selectmen

RE: Town Hall / School Administration Building

On May 5th members of the Town Hall / School Administration Building Committee met to review six (6) proposals from architects/designers to complete a feasibility study and schematic design for a combined municipal facility. Committee members received information from Dan Pallotta, the Town's Owners' Project Manager (OPM,) concerning references for each of the firms. Based upon consideration of the merits of each individual proposal and the reference information, the Committee has selected the following four (4) firms for interviews. In no particular order the firms are:

DBVW Architects from Providence, RI
Johnson Roberts Architects, Inc. from Somerville, MA
Context Architecture from Boston, MA
Dore + Whittier from Newburyport, MA

The Committee will meet again on May 18th and May 25th interviewing two (2) firms each evening. These Zoom meetings will start at 6:00 p.m. Following the interviews, the Committee will recommend to the Town Manager the architectural firm they believe to be best suited for the job.


Kevin A. Caira
Selectman

RCVD TOWN MANAGER
21 MAY 9 AM 10:31

Town Manager Jeffrey Hull
121 Glen Road
Wilmington, MA 01887

Dear Tree City USA Supporter,

On behalf of the Arbor Day Foundation, I write to congratulate Town of Wilmington on earning recognition as a 2020 Tree City USA. Residents of Town of Wilmington should be proud to live in a community that makes the planting and care of trees a priority.

Town of Wilmington is one of more than 3,600 Tree City USA communities, with a combined population of 155 million. The Tree City USA program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters.

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, and energy use. Town of Wilmington is stepping up to do its part. As a result of your commitment to effective urban forest management, you are helping to provide a solution to these challenges.

We hope you are excited to share this accomplishment. Enclosed in this packet is a press release for your convenience as you prepare to contact local media and the public.

State foresters coordinate the presentation of the Tree City USA recognition materials. We will forward information about your awards to your state forester's office to facilitate presentation. It would be especially appropriate to make the Tree City USA award a part of your community's Arbor Day ceremony.

Again, we celebrate your commitment to the people and trees of Town of Wilmington and thank you for helping to create a healthier planet for all of us.

Best Regards,



Dan Lambe
President

cc: Jamie Magaldi

enclosure

For more information, contact:
Lauren Weyers
lweyers@arborday.org



FOR IMMEDIATE RELEASE:

Arbor Day Foundation Names Town of Wilmington Tree City USA®

Lincoln, Neb. (April 8, 2021) Town of Wilmington, Massachusetts, was named a 2020 Tree City USA® by the Arbor Day Foundation in honor of its commitment to effective urban forest management.

Town of Wilmington achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

"Tree City USA communities see the impact an urban forest has in a community first hand," said Dan Lambe, president of the Arbor Day Foundation. "The trees being planted and cared for by Town of Wilmington are ensuring that generations to come will enjoy to a better quality of life. Additionally, participation in this program brings residents together and creates a sense of civic pride, whether it's through volunteer engagement or public education."

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, energy use, and protection from extreme heat and flooding. The Arbor Day Foundation recently launched the *Time for Trees* initiative to address these issues, with unprecedented goals of planting 100 million trees in forests and communities and inspiring 5 million tree planters by 2022. With Tree City USA recognition, Town of Wilmington has demonstrated a commitment to effective urban forest management and doing its part to help address these challenges for Town of Wilmington residents now and in the future.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation: The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture, and celebrate trees. More information is available at arborday.org.



Town of Wilmington
Office of the Town Manager
121 Glen Road
Wilmington, MA 01887-3597

PHONE: (978) 658-3311

FAX: (978) 658-3334

TTY: (978) 694-1417

WWW.WILMINGTONMA.GOV

May, 7, 2021

Robert Johnson, Potentate
Shriners Auditorium
99 Fordham Road
Wilmington, MA 01887-2148

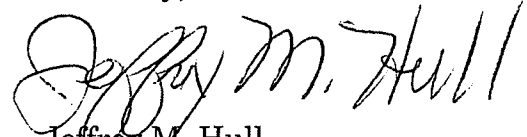
Dear Mr. Johnson:

The Town of Wilmington concluded its Annual Town Meeting on Saturday, May 1, 2021 and was once again able to address the business of the Town. This included everything from obtaining approval for its annual operating budget for the fiscal year beginning July 1, 2021, to obtaining approval for major investments in technology for students, police and fire vehicles, reconstruction of tennis and basketball courts at the Shawsheen Elementary School and a host of other investments along with considering changes to the Town's Zoning By-law.

The opportunity for residents to engage in the democratic process of completing the business of the Town was made possible thanks to the tremendous generosity of the Shriners. The Shriners once again offered their space with open arms to the Town of Wilmington. On behalf of myself and the Board of Selectmen we cannot thank you enough. With the ongoing challenges of COVID-19, the Town was unable to conduct the meeting in the high school auditorium which is the customary venue. While the Town was able to conduct its Annual Town Meeting under a large tent in late June of 2020, conducting this meeting under a tent in early May would have posed a serious risk due to the unpredictability of the weather. Conducting the meeting in the auditorium, out of the elements, and at no charge to the Town is an incredible gift to the Town. Sheila Bissett, Events Manager, was, as always, a kind, welcoming and gracious host. Our thanks are also extended to other members of the Shriners organization who assisted the Town's Public Buildings Department with the event set-up. The opportunity to begin the set-up prior to the Saturday meeting and complete the breakdown and removal of equipment and supplies on the Monday following the meeting is greatly appreciated.

Permitting the Town to use your facility for the Annual Town Meeting is only the latest in a string of generous offerings including conducting the 2020 Presidential election and holding a COVID-19 vaccine clinic for residents 75 years of age and older. The Shriners are the exemplars of community engagement, service above self and offering a helping hand. Thank you so much.

Sincerely,

A handwritten signature in black ink that reads "Jeffrey M. Hull". The signature is written in a cursive style with a large initial "J" and "H".

Jeffrey M. Hull
Town Manager

cc: Board of Selectmen
George Hooper, Public Buildings Superintendent
Sheila Bissett, Events Manager



Wilmington Fourth Of July Committee

142 Middlesex Avenue
Wilmington, MA 01887
(978) 657-8081

May 3, 2021

Jeff Hull, Town Manager
121 Glen Road
Wilmington, MA 01887

Dear Town Manager Hull:

The Wilmington Fourth of July Committee has been meeting over the last year to deliberate a 2021 Celebration and we have come to the difficult decision to cancel the 2021 Fun on the Fourth festivities.

The decision was not made lightly, rather with heavy consideration by following local, state and federal guidance for large festivals, such as Wilmington's. Should conditions approve throughout the summer, the committee may decide to hold a smaller event in the later summer or early fall.

The Wilmington Fun on the Fourth Celebration has been a Wilmington tradition for 39 years, and we look forward to celebrating our 40th Anniversary in the near future when conditions allow.

We wish to thank your office, the fire department, police department, department of public works as well as all town officials who continue to support our Celebration. We are hopeful for a full return on the Common in 2022.

Please do not hesitate to contact me should you have any questions.

Sincerely,

Patrick J. Giroux
President, Wilmington Fourth of July Celebration, Inc.

Cc: Joseph Desmond, Wilmington Police Department Chief
William Cavanaugh, Wilmington Fire Department Chief
Michael Woods, Department of Public Works Director
Greg Bendel, Board of Selectmen

CLARK HILL

Eric M. Hocky
T (215) 640-8523
F (215) 640-8501
Email: ehocky@clarkhill.com

Clark Hill PLC
Two Commerce Square
2001 Market Street, Suite 2620
Philadelphia, PA 19103
T (215) 640-8500
F (215) 640-8501

clarkhill.com

May 3, 2021

VIA E-FILING

Cynthia T. Brown
Chief, Section of Administration
Office of Proceedings
Surface Transportation Board
395 E Street, S.W.
Washington DC 20423

**Re: New England Transrail, LLC d/b/a Wilmington & Woburn Terminal
Railway-Construction, Acquisition and Operation Exemption-in Wilmington
and Woburn, Massachusetts**
Docket No. FD 34797 (Sub No. 1)
Further Status Report

Dear Ms. Brown:

By this letter, Petitioner New England Transrail (“NET”) and Wilmington Woburn Intermodal, LLC (“WWI”)¹ provide their joint further status report pursuant to the April 5, 2019 Board decision, as amended by the October 24, 2019 Board decision, which requires the parties to submit a status report by November 8, 2019, and every 90 days thereafter. NET and WWI filed their joint most recent report on January 29, 2021 as required.

As noted in previous reports, in October 2018, representatives of WWI presented to the Wilmington Board of Selectmen, WWI’s concept for a potential project alternative to the project which is the subject of NET’s petition before the Board. The parties apprised Danielle Gosselin in the Board’s Office of Environmental Assessment (“OEA”) of those preliminary discussions. The conceptual alternative would involve an expanded version of its proposed warehouse for the bulk transfer and storage of retail and other commodities.

¹ In November, 2018, NET petitioned to substitute WWI as the Petitioner. WWI is a joint venture between NET and commercial developer GFI Partners. That petition is still pending with the Board. Nevertheless, WWI is joining in this status report.

Ms. Cynthia T. Brown
May 3, 2021
Page 2

USEPA released its Record of Decision (“ROD”) on April 1, 2021. A general description of the ROD, and the timeline for next steps is set out in the USEPA’s announcement at: <https://www.epa.gov/newsreleases/epa-approves-cleanup-plan-olin-chemical-superfund-site-wilmington-mass> The ROD is available for review on the USEPA’s Olin Chemical Superfund Site webpage at: www.epa.gov/superfund/olin. WWI/NET provided a copy of the ROD to OEA.

WWI (and, by extension, NET as an investor in it) continue to refine their current plans for the property in the context of the ROD, and expect to have initial discussions with USEPA in May. Following the discussions with USEPA, WWI expects to schedule meetings with the Town of Wilmington and other stakeholders regarding any potential areas of variance or benefits of their proposed development. WWI and NET will continue to provide status reports to the Board while the proceeding remains in abeyance.

Please let us know if the Board has any questions concerning this report.

Respectfully,

CLARK HILL PLC

/s/ Eric M. Hocky

Eric M. Hocky

Attorneys for New England Transrail and
Wilmington Woburn Intermodal, LLC

EMH/e

cc: Danielle Gosselin, OEA (by email)
Adam Assenza, OEA (by email)
Daniel Deutsch, Esq. (by email)
Attached Service List for Sub-Docket No. 1

Ms. Cynthia T. Brown
May 3, 2021
Page 3

CERTIFICATE OF SERVICE

I hereby certify that on the 3rd day of May, 2021, a copy of the foregoing "Further Status Report" was sent by email to the following Party of Record in Sub-Docket No. 1:

Daniel R. Deutsch
Principal and Managing Attorney
Brooks & DeRensis, P.C.
200 Franklin Street, Suite 700
Boston, MA 02110
ddeutsch@bdboston.com

/s/ Eric M. Hocky

Eric M. Hocky



260 Franklin Street
Suite 700
Boston, MA 02110
(857) 259-5200
(857) 259-5212 fax

Daniel R. Deutsch, Esq.
ddeutsch@bdboston.com

May 5, 2021

VIA ELECTRONIC FILING

Ms. Cynthia T. Brown
Surface Transportation Board
395 E Street, S.W.
Washington, DC 20423

**RE: New England Transrail, LLC, D/B/A Wilmington & Woburn Terminal
Railway-Construction, Acquisition, and Operation Exemption-in
Wilmington and Woburn, Massachusetts
FD 34797 Sub-Docket 1
*Further Status Report of Town of Wilmington***

Dear Ms. Brown:

On behalf of the Town of Wilmington (“Wilmington”), we submit this further status report pursuant to the Board’s decision dated April 5, 2019 and amended October 24, 2019, requiring the parties to submit a status report by November 8, 2019 and every 90 days thereafter. This report follows our report of February 2, 2021.

Previous reports submitted by Wilmington and by NET and WWI summarize past discussions between Wilmington and WWI/GFI concerning a conceptual alternative to the project that is the subject of the above-noted proceeding. The pace and timing of WWI’s engineering and planning of a protentional alternative redevelopment project have depended upon both the development and approval of remedial options for clean-up of the Olin site by USEPA and Olin Corporation and also the decision-making of WWI and NET.

USEPA released its Record of Decision on April 1, 2021. We understand that counsel for NET/WWI has provided your office with, or that you otherwise have, access to information concerning the ROD and the timeline for related next steps.

As we previously have noted, Wilmington is prepared to consider and discuss with WWI and NET any additional relevant information or modified proposed project plans it may develop when circumstances permit.



Ms. Cynthia T. Brown
May 5, 2021
Page 2

Please let us know if you require any additional information.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Daniel R. Deutsch', written over a horizontal line.

Daniel R. Deutsch

cc: Eric M. Hocky, Esq. (by email)
Danielle Gosselin, OEA (by email)
Adam Assenza, OEA (by email)
Jeffrey M. Hull, Town Manager, Town of Wilmington (by email)
Attached Service List

Ms. Cynthia T. Brown
May 5, 2021
Page 3

CERTIFICATE OF SERVICE

I, Daniel R. Deutsch, hereby certify that a copy of the foregoing Status Report on behalf of the Town of Wilmington dated May 5, 2021, was sent via first-class mail to the following parties of record.

Eric Hocky, Esq.
Clark Hill PLC
Two Commerce Square
2001 Market Street, Suite 2620
Philadelphia, PA 19103

William Walsh-Rogalski
(Mail Code ORA 17-1)
Office of Environmental Review
U.S. EPA Region 1
5 Post Office Square, Suite 100
Boston, MA 02109-3912

Steven C. Armbrust
CSX Transportation, Inc.
500 Water Street, J150
Jacksonville, FL 32202

Kathleen M. Barry
Wilmington-Woburn Collaborative
14 Powder House Circle
Wilmington, MA 02210

Linda Raymond
Woburn Neighborhood Association, Inc.
10 North Maple Street
Woburn, MA 01801

James M. Cashwell
David M. Share
Olin Corporation
3855 North Ocoee Street, Suite 200
Cleveland, TN 37312

Martha K. Stevenson
Wilmington Environmental Restoration
Committee
7 Chandler Road
Wilmington, MA 01887

Laura Swain
Commonwealth of Massachusetts Department
of Environmental Protection
One Winter Street
Boston, MA 02108



Daniel R. Deutsch

From: Chetwynd, Anne M.

Sent: Wednesday, May 5, 2021 2:15 PM

To: Saporito, Tammy; Loconte, Jeffrey M.; McIntyre, Russell; Santana, David; Jeffrey Hull; Jamie Magaldi; David Whitmore; Mariann Stumpf; Trevor Stanton Velazquez, Daniel; Howes, Ashley; Loiselle, Timothy; Trodden, Jennifer

Cc: Hogan, Anthony

Subject: [EXTERNAL] National Grid Customer Notice Letters - Wilmington W.O. # 1328239 2-20 Lowell ST 460-615 Main ST Mains & Services-Social Distancing Please note: work will take place at NIGHT

Good afternoon

Attached please find a copy of the Frequently Asked Question sheet (FAQ) and a copy of the city notification letter;and a sample of the letter, along with the Gas Safety Brochure, being mailed out to abutters at the following addresses in **Wilmington**, MA regarding upcoming construction work.

Social Distancing remains in effect. Mains and services can be worked. We'll contact you when we are ready to connect your gas service to the new natural gas main.

Please note: work will take place at **NIGHT**

Construction days and hours: 7:00 P.M. – 5:00 A.M. Monday thru Saturday. NIGHT WORK

- 2 to 20 Lowell ST
- 460 to 615 Main ST

Thank you,
Anne

Anne Chetwynd
Operations Support Services
anne.chetwynd@nationalgrid.com

Natural Gas Work in Wilmington (work order #1328239)

May 5, 2021

Please note: work will take place at **NIGHT**
Construction days and hours: **7:00 P.M. – 5:00 A.M. Monday thru Saturday. NIGHT WORK**

Dear City Officials,

National Grid is committed to safely and reliably delivering energy to our community. That's why we are replacing the natural gas main at **2 to 20 Lowell ST.; 460 to 615 Mains ST., Wilmington, MA.** As part of this project, we will also replace the natural gas service piping that connects the main to the customer's gas meters. Approximately **39** premises are within the construction limits.

- **Social Distancing remains in effect. Mains and services can be worked.**

Construction is expected to begin on **May 10, 2021** and anticipated to last to **July 15, 2021** weather permitting. We will work hard to complete this project promptly and with minimal disruption to the community. Visit ngrid.com/mainline to view a YouTube video on this gas main replacement process. A second video explaining the replacement of the service pipe to customer homes is available at ngrid.com/serviceline.

Enclosed is a notification that will be distributed to all affected constituents. We're here for you if you have any questions about this project. Please contact me at **1-781-907-3419**.

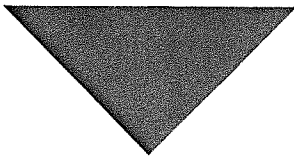
We look forward to working with you as we upgrade our community's infrastructure.

Sincerely,

Tammy Saporito
Manager, Community & Customer Management
National Grid
40 Sylvan RD
Waltham, MA 02451

Smell Gas. Act Fast.

Leave immediately taking everyone with you, including pets. From a safe location call **1-800-233-5325** or **911**.



We will be working in your neighborhood.

re: work order # 1328239

May 5, 2021

BBW INC OR CURRENT OCCUPANT
460 MAIN ST F1
WILMINGTON MA 01887-3246

Dear Resident/Business Owner,

Energy plays a critical role in our day-to-day lives and ensures the well-being of our community. That's why we are investing in infrastructure upgrades that will help us to provide safe and reliable natural gas to our customers for years to come.

We will be working in your neighborhood.

National Grid and NEUCO will be performing infrastructure upgrades in the area of **2 to 20 Lowell ST.; 460 to 615 Main ST., Wilmington, MA.**

Date: On or about **May 10, 2021**

Completion time: Approximately **July 15, 2021**

Construction days and hours: 7:00 P.M. – 5:00 A.M. Monday thru Saturday. NIGHT WORK

What you can expect during construction.

Typical natural gas main replacement and service construction includes:

- Marking out underground utilities within the project scope area (e.g., water, sewer, gas, electric, etc)
- Excavation of the street and laying of new gas main.
- Relaying National Grid customer's individual gas services and connecting that service to the new main
- Meters will need to be relocated to the outside of the home or business.
- Temporary or permanent restoration of disturbed areas in accordance with the town ordinance.
- Visit ngrid.com/mainline to view a video about the gas main replacement process on YouTube.
- **Social Distancing remains in effect. Mains and services can be worked.**

We'll contact you when we are ready to connect your gas service to the new natural gas main.

A representative from National Grid or the contractor crew will reach out to the affected homes and businesses at least 24-48 hours in advance to scheduling the work. Every National Grid employee and contractor doing work for us are required to carry ID. For the crew to connect your gas service to the new main, they will need access to your home and appliances. Typical service line work will take one business day and during this time you will experience a temporary interruption of natural gas service. When the work is complete, a gas technician will be dispatched to turn on your gas meter relight your gas appliances. Visit ngrid.com/serviceline to view an example of this process.

We're here for you if you have any questions about the project. Please call us at **1-781-907-5158**.

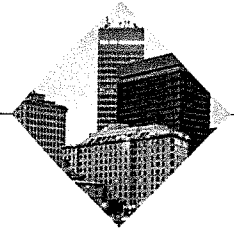
Thank you in advance for your cooperation.

Sincerely,

Robert Obi-Tabot
Director of Construction NE, National Grid

Smell Gas. Act Fast.

Leave immediately taking everyone with you, including pets. From a safe location call **1-800-233-5325** or **911**.



Count on National Grid—we're all in this together

National Grid is proud to support our neighbors during the COVID-19 pandemic

- Committing \$500,000 to support organizations providing immediate relief to families and individuals in Massachusetts, New York and Rhode Island.
- Backing efforts to provide basic needs for communities impacted by the virus.
- Providing Massachusetts businesses with resources at ngrid.com/ma-covidresources
- Supporting organizations across our service territories like:
 - Boston Resiliency Fund
 - United Way of Central Massachusetts "We Care Fund"
 - United Way Rhode Island Crisis Fund
 - Rhode Island Good Neighbor Energy Fund
 - Island Harvest, Long Island
 - United Way and other organizations in New York where we operate

If you're experiencing hardship from the COVID-19 shutdown...

Call **800-322-3223** for electric and **800-233-5325** for gas accounts or visit ngrid.com/ma-covid-billhelp for assistance paying your bill.

We will be working in your neighborhood.

Everything you need to know about upgrading the natural gas main on your street.

PROJECT DETAILS

What can I expect during this project? (*Phases listed are typical, but may vary depending on the job*).

- **PHASE 1:** includes mark outs of utilities within the street within the project scope.
- **PHASE 2:** National Grid and/or our qualified contractor crew will conduct the necessary work on the gas main within the street.
- **PHASE 3:** Once the main work is complete, crews will begin coordinating the service line work. Affected residents and business owners will be contacted by a member of the crew at least 24-48 hours in advanced so that the work on their service line can be coordinated. This work typically takes one day to complete, and the owner may be asked to provide National grid access during construction. A trained technician of National Grid will relight your gas appliances once the work on the service line is complete. Every National Grid employee carries a photo ID card and any contractor doing work for us is also required to carry ID.
- **PHASE 4:** The crew will begin closing out the project and will restore the area to in accordance with all regulations and permits.

Note: If you are not a customer and do not have a natural gas service line, Phase 3 is for notification only.

GAS SAFETY

Who should I contact if I smell gas on the street or in my home during the project?

Please call 1-800-233-5325 immediately from a safe location outside your home or from a neighbor's home.

METERS

Will my meter be affected by the project?

Some main replacement projects do require the crew to move the meters. If the letter you received indicates that your meter will be moved as part of the project, a representative from National Grid will assess the work that is needed at your location.

If it's part of this project, why will my meter have to be moved outside?

Moving the meter outside helps to improve safety and also allows easier access for National Grid to access the meter in the future.

What if my meter is already outside?

If your meter is already outside your service may still be interrupted for a brief period of time.

SCHEDULE

If I cannot be home during the proposed construction dates, may I make alternative arrangements for the crews to access my home?

You can coordinate a time with the crew foreman.

Why are there no crews working when construction is scheduled to begin today?

Last minute schedule changes are sometimes possible. If there is a long-term schedule change, National Grid will notify your local Department of Public Works and will also send you additional communications.

CONSTRUCTION

If questions arise while the crew is working on the street, who can I contact?

You may ask to speak with the crew foreman or you can call the National Grid representatives number provided on the project notification letter.

Will I be able to park on the street during construction?

Restriction notifications posted throughout the designated work zone and crews will notify residents if temporary parking restrictions will be required.

There are road closure signs on my street. Will I be able to get to my house? At times there may be restricted access but every effort will be made to allow residences access to their homes during construction. You may approach the crew foreman or flag person if you require additional information.

What is carbon monoxide?

The same substance that comes out of a car's exhaust pipe, carbon monoxide is a highly poisonous gas.

Carbon monoxide is especially dangerous because it is colorless, odorless and tasteless—making it almost impossible to detect without a carbon monoxide alarm.

Carbon monoxide is produced when common fuels—such as oil, coal, natural gas, kerosene or wood—are burned incompletely. When carbon monoxide gas builds up in any enclosed area in your home, it can cause severe illness and even death.

The problem of carbon monoxide buildup can be especially severe during the coldest weather, when houses are closed up tight and heating equipment runs much of the time.

Depending on how long it goes unchecked, a person exposed to carbon monoxide can feel any number of the following symptoms:

- headaches
- nausea
- dizziness
- weakness
- confusion
- sleepiness

Protecting yourself and your family

Important action steps

- Seek fresh air and remain outside. Take everyone with you including pets.
- Call **911** or your local fire department.
- Seek medical attention immediately.



Know what's below.
Call before you dig.

When using a generator

A generator in a garage or outside building should be properly ventilated, since its exhaust (carbon monoxide) can cause serious injury and even death.

Never install or use an electric generator inside a house. Operating a generator indoors, even with a door or window open, is **NEVER** safe!

Underground Piping

Call Before You Dig

It's the law! Please remember, before beginning any excavation activity, have all underground utilities marked-out by calling **811**. It's a free service, and it's the law.



Smell Gas. Act Fast.

CM6178 (1/17/20) MA

nationalgrid

MASSACHUSETTS

Important Natural Gas Safety Information

Gas Emergency
1-800-233-5325 or 911

Customer Service
1-800-233-5325

Hearing/Speech Impaired
711

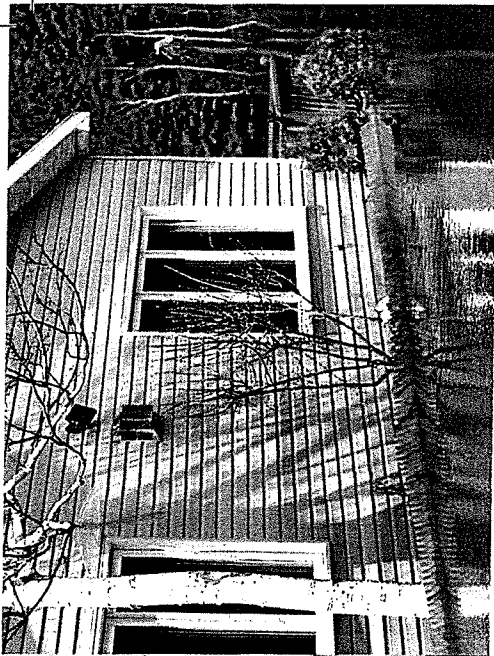
www.nationalgridus.com

This is an important notice.
Please have it translated.

Este é um aviso importante. Queira mandá-lo traduzir.
Este es un aviso importante. Sírvase mandarlo traducir.
Avis important. Veuillez traduire immédiatement.
Questa è un'informazione importante, si prega di tradurla.

РІВНЯВ'ЯСЬ ТИМ ЧАСОМ ЧУЮТЬ ТРОШОК
КІМ ЧАСОМ ЧУЮТЬ ТРОШОК

Это очень важное сообщение.
Пожайрста, попросите чтобы
вам его перевели.



Natural Gas

What's that smell?

Natural gas is colorless and odorless. We add a harmless chemical called mercaptan — the scent is similar to rotten eggs — to help you and your family identify a gas leak.

What should I do if I smell gas?

Smell Gas. Act Fast.

Do's

- Leave the building immediately and take everyone with you, including pets.
- Call us from a nearby phone or cell phone when safely away from the building.
- Provide specific details to the call representative, i.e. your address, the exact location, as well as any construction or digging activities in the area.

Don'ts

- Do not turn on or off any lights or appliances.
- Do not use telephone, cell phone or operate the garage door.
- Do not light any matches or touch anything that can create a spark.

Keep your gas pipes safe

Keep the area around your gas meter clear

National Grid is required by federal and state regulations to inspect and maintain our delivery, pressure control and gas metering equipment. In many cases, this equipment is located outside homes or businesses, and this work can be performed without inconvenience.

However, if the gas meter is located inside a home or business, we will need access to the meter and gas service and will require entry to perform these mandated inspections. We are asking for your assistance by keeping the area around the gas meter clear and free from debris. Doing so will help us complete mandated inspections and maintenance.

In addition, we are required to replace gas meters periodically. This may require a temporary interruption of the gas service while the meter is being changed. Our employees will also need to gain access to the gas meter and appliances in order to restore gas service. There is never a charge for any mandated inspection or maintenance of National Grid's equipment.

Please note that our employees and contractors working for us carry identification cards. Please ask to see ID before letting anyone into your home or business. For any questions or concerns about anyone contacting you or the members of the

public claiming to be from National Grid, please call us at: 1-800-233-5325. If you feel you are in immediate danger, please call 911.

Keeping gas appliances safe

- Follow manufacturer instructions when operating appliances.
- Perform some routine maintenance on your gas appliances on your own (i.e. changing filters, checking water levels on steam heaters, oiling pumps and motors etc.)
- Call your appliance repair service provider or heating/plumbing contractor for advice regarding repairs, installations and disconnections.

What to do if your gas service is flooded.

For safety reasons, National Grid personnel are not permitted to enter premises where flooding still exists.

Gas service cannot be restored until the water is removed, the repairs are complete and all of your gas appliances are in working condition.

If your appliances have been in contact with water, please contact a plumbing or heating contractor to make sure the appliance is safe to operate.



247 Station Drive, SE-370
Westwood, MA 02090

Michael Babineau
Arborist
Electric Transmission
Vegetation Management

Date: 05/07/2021

Site Address: 1 Progress Way, Wilmington 01887

Mailing Address: 303 Congress Street Boston MA 02210

Dear: Hunneman Real Estate:

The safety of our employees, our customers, and the public is our top priority during the ongoing COVID-19 outbreak. Our commitment to safety, first and always, is continuous.

At the same time, Eversource must fulfill its critical mission to deliver safe, reliable service to our customers, in support of the economic health of New England and the basic needs of society.

This mission is more important than ever at this deeply unsettled time. We continue to call on our employees and contractors to perform essential work in the field that maintains and improves the reliability of our networks and serves customers' best interests, while also adapting our work practices to incorporate social distancing, heightened hygiene, and other best practices to protect their, and the public's health and avoid the spread of coronavirus.

Essential work is activity that maintains or improves the condition of our system and supports our delivery of safe and reliable energy and other services, including vegetation maintenance activities within the transmission power line corridor (right of way) on or near your property.

During this time, Eversource will follow social distancing and other health and safety guidelines in our community outreach efforts, including becoming more reliant on other forms of notifications, including letters, email and/or phone calls, instead of door hangers and in-person visits.

In accordance with the Commonwealth of Massachusetts regulations (220 CMR 22.00), Eversource is hereby providing notice of planned and scheduled vegetation maintenance work on the transmission right-of-way (ROW) that is located within your town or city limits this year.

The vegetation work will involve the removal of identified hazard trees adjacent to the ROW. The vegetation work will be performed by qualified line clearance contractors and may include off-road bucket crews or manual climbing crews. The work to be performed is the removal of 24 Poplar trees, 6 birch trees, and 1 black locust that are located on your property, adjacent to the ROW.

In order to ensure the safe and reliable operation of the transmission system, we are required to manage vegetation so that it does not encroach upon the energized conductors. The work noted in your area will ensure that we obtain the clearances required to prevent vegetation encroachment. This work is being scheduled for the Spring-Summer 2021.

As required by the regulations, you are being informed of this proposed work through this letter.

If you have any questions on the proposed work, please contact me at 781-441-3798.

Sincerely,

Michael Babineau