



Jeffrey Hull
Town Manager
Town Hall
121 Glen Road
Wilmington, MA 01887

Dear Mr. Hull,

This season, our tenth, is a true milestone for the Wilmington Farmers Market, and the Board of Directors wishes to recognize that the support of the Town Manager, the Selectmen, the Board of Health and all other departments who assist us, have been integral to our success.

We would like to share with you the Board of Directors' revised plan for hosting the Wilmington Farmers Market under the current COVID-19 restrictions in place that affect Wilmington residents, as well as an additional request we would like your approval on.

Under Governor Baker's Emergency Orders, Farmers Markets are included in Essential Businesses. Therefore, it is our desire to continue to play our role in providing fresh food to Wilmington residents and the surrounding towns. We are aware that "local rule" may affect this aspiration, so we are seeking approval from the Town of Wilmington to proceed as outlined below.

With guidance from the State, we will be limiting our Market (currently scheduled to open on June 14th) to food vendors only. This means that for at least the first few weeks of the planned Market season (and beyond if necessary) we will not host any craft vendors, community groups, entertainment, or set up games or picnic tables for dining. In addition, we are sourcing a hand-washing station rental for each week to ensure that vendors and customers can maintain safe sanitation practices while on site at the Market. We will encourage a "get in get out" mentality with our customers, so as not to make the Market the usual social event.

In the coming week we will also be sending our vendors communications regarding implementing safe social distancing practices for their vendor tents. This will include:

- Encouraging the use of contact-less payment as much as possible
- Supplying disinfecting wipes at their tables
- Utilizing disposable gloves while handling product and/or exchanging money
- Placing an additional table in front of their sales table to ensure customers maintain a 6' safe space for the vendors
- Not allowing customers to handle their product while shopping, in advance of purchase

In addition, we are exploring a potential sponsorship/grant plan to assist our SNAP customers that are having an even harder time right now obtaining fresh food for their families. As we develop this initiative and have more information for you, we will share it.

We would like to obtain your support and any other guidance that you may have for us at this time regarding the plan we have laid out above.

Wilmington Farmers Market Association
www.wilmingtonfarmersmarket.com

Thank you for your support and guidance.



Finally, we are requesting one additional date of use for the Swain Green - May 3rd, 2020. We were scheduled to host the indoor farmers market at the Methodist Church on April 5th and May 3rd. We have cancelled the April 5th Market, but would like to proceed with hosting the May 3rd market on the Swain Green, as the Church will remain closed through May 3rd.

Please let us know if we are approved for use of the Swain Green on May 3rd from 8:30am to 2pm (Market operating hours are 10am to 1pm) under the revised plan outline above for food only vendors.

Please let us know if you need further information or have any questions for us.

Thank you for your consideration.

Best regards,

A handwritten signature in cursive script that reads "Dana".

Dana Burnham
President
Wilmington Farmers Market Association
978-435-1066
danaburnham@gmail.com

cc: Gregory Bendel
Shelley Newhouse

Wilmington Farmers Market Association
www.wilmingtonfarmersmarket.com

Wilmington Farmers Market Association



LAW OFFICE OF
MICHAEL J. NEWHOUSE & ASSOCIATES, P.C.
20 MIDDLESEX AVENUE
WILMINGTON, MASSACHUSETTS 01887

TEL: 978/694-7600

FAX: 978/694-1661

Via Electronic and Regular U.S.P.S. First Class Mail
ctouma-conway@wilmingtonma.gov

March 25, 2020

Wilmington Town Clerk
121 Glen Road
Wilmington, MA 01887

RE: Petition Article--2020 Annual Town Meeting
Map R1, Parcels 1, 1A and 2A
Map R2, Parcel 19A
Map 103, Parcels 24 & 24A

Dear Ms. Touma-Conway:

Based upon discussions with town officials, it is our belief that withdrawing the above referenced article from consideration at this time would best serve the interests of the Town of Wilmington. Accordingly, please be advised that as the Petitioner, it is my intention to withdraw the article from consideration at the Annual Town Meeting currently scheduled for May 30, 2020.

If you have any questions or require any additional information, do not hesitate to contact me. Thank you for your time and continued consideration in this matter

Very Truly Yours,


Michael J. Newhouse, Esq.

MJN

cc: Client
Wilmington Planning Board (cl Ricciardi@wilmingtonma.gov)
Wilmington Planning Director (vgingrich@wilmingtonma.gov)
Robert G. Peterson, Jr., Esq., Town Moderator (moderator@wilmingtonma.gov)
Jeffrey M. Hull, Town Manager (jhull@wilmingtonma.gov)

Beverly Dalton

From: Melville, Ryan (TRE) <rmelville@tre.state.ma.us>
Sent: Tuesday, April 7, 2020 1:01 PM
To: Melville, Ryan (TRE)
Subject: [EXTERNAL] ABCC Advisory on the Continued Prohibition of Selling Alcohol for On-Premise Consumption
Attachments: Extending ban on premises consumption COVID 19.pdf

Attached is an advisory regarding continued prohibition of on premise consumption during this emergency. Please push this out to your on premise licensees, we will do the same. Here is the link on our website referencing the various advisories and orders related to the current emergency, <https://www.mass.gov/service-details/covid-19-abcc-advisory-information>

Also the ABCC offices are closed to the public but fully operational should you have any further questions.

On March 31, 2020, Governor Charlie Baker issued an Order Extending the Closing of Certain Workplaces and the Prohibition of Gatherings of More than 10 People, which, in part, continues the ban on all on-premises consumption of food and drink in Massachusetts until May 4, 2020, in light of the COVID-19 pandemic. The text of the Governor's Order can be found [HERE](#).

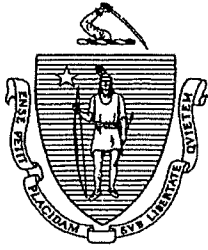
Please be advised that all on-premises consumption licensees remain prohibited from selling alcohol for on-premises consumption to the public until May 4, 2020. This includes restaurants, bars, hotels, general-on-premises, clubs, war veterans' clubs, continuing care retirement communities, pub-brewers (M.G.L. c. 138, §§ 12 and 19D), farmer-series pouring permits, and manufacturer's pouring permits (M.G.L. c. 138, §§ 19(b), 19B(n), 19C(n), and 19E(o)). These establishments are also prohibited from serving any food or drinks for on-premises consumption; only takeout and delivery are permitted. Please refer to the ABCC's April 3, 2020, Advisory for how § 12 licensees may sell wine and malt beverages for off-premises consumption during the state of emergency, which can be found [HERE](#)

Please note that this Advisory does not apply to licenses for off-premises consumption, including grocery stores, pharmacies, package stores, direct wine shippers, and farmer-series licensees (M.G.L. c. 138, §§ 15, 19B(g)(2), 19C(g)(7), 19E(g)(7), and 19F).

As always, all licensees must ensure that they comply with the laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by federal, state, and local law. All questions should be directed to the ABCC at (617) 727-3040.

(Issued April 7, 2020)

Ryan Melville
Deputy Executive Director
Massachusetts Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150
Phone-1-857-453-2718
Fax-1-617-727-1258



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

**ORDER EXTENDING THE CLOSING OF CERTAIN WORKPLACES
AND THE PROHIBITION ON GATHERINGS OF MORE THAN 10 PEOPLE**

COVID-19 Order No. 21

Extending the Operation of COVID-19 Order No. 13

WHEREAS, on March 10, 2020, I, Charles D. Baker, Governor of the Commonwealth of Massachusetts, acting pursuant to the powers provided by Chapter 639 of the Acts of 1950 and Section 2A of Chapter 17 of the General Laws, declared that there now exists in the Commonwealth of Massachusetts a state of emergency due to the outbreak of the 2019 novel Coronavirus ("COVID-19");

WHEREAS, on March 11, 2020, the COVID-19 outbreak was characterized as a pandemic by the World Health Organization;

WHEREAS, the number of presumptive positive and confirmed cases of COVID-19 continues to rise exponentially in the Commonwealth. As of March 30, 2020, the Department of Public Health had reported 5,752 cases of COVID-19, including 56 deaths, with all counties in the Commonwealth impacted;

WHEREAS, the Department of Public Health continues to urge all residents of the Commonwealth to limit activities outside of the home and to practice social distancing at all times to limit the spread of this highly contagious and potentially deadly virus;

WHEREAS, on March 19, 2020, the Federal Cybersecurity and Infrastructure Security Agency issued guidance to assist States with identifying critical infrastructure sectors whose workers provide services and functions that are essential to maintain in order to support a strong response to the COVID-19 pandemic;

WHEREAS, on March 23, 2020, I issued an Order that designated COVID-19 Essential Services, temporarily closed the bricks-and-mortar premises of businesses and organizations that do not provide COVID-19 Essential Services, and prohibited gatherings of more than 10 people;

WHEREAS, on March 28, 2020, the Federal Cybersecurity and Infrastructure Security Agency issued updated guidance on the identification of critical infrastructure sectors during the COVID-19 Response;

WHEREAS, as Governor, I have identified additional services and functions that likewise are essential to promote the public health and welfare of the Commonwealth, and therefore it is imperative to ensure that workers providing critical services and functions in these State and Federally designated sectors may continue to work to ensure community resilience and continuity of response efforts; and

WHEREAS, sections 7, 8, and 8A of Chapter 639 of the Acts of 1950 authorize the Governor, during the effective period of a declared emergency, to exercise any and all authority over persons and property necessary or expedient for meeting a state of emergency, including but not limited to authority over public assemblages in order to protect the health and safety of persons, transportation and travel by any means or mode, regulating the sale of articles of food and household articles, and policing, protection, and preservation of public and private property;

NOW, THEREFORE, I hereby order the following:

The provisions of the March 23, 2020 Order Assuring Continued Operation of Essential Services in the Commonwealth, Closing Certain Workplaces, and Prohibiting Gatherings of More than 10 People (“COVID-19 Order No. 13”) are hereby extended until May 4, 2020. Accordingly, all businesses and other organizations that do not provide COVID-19 Essential Services shall not re-open their bricks-and-mortar premises to workers, customers, or the public before May 4, 2020.

Gatherings of more than 10 people also remain prohibited until May 4, 2020.

Effective at 12:00 noon on April 1, 2020, Exhibit A of the previously issued COVID-19 Order No. 13 is hereby replaced with the attached, updated Exhibit A of even date with this Order to reflect the revised guidance of the Federal Cybersecurity and Infrastructure Security Agency and the additional services and functions that I, as Governor, have identified as essential to promote the public health and welfare of the Commonwealth.

The Commissioner of Public Health shall continue to issue guidance as necessary and subject to my approval to implement the terms of COVID-19 Order No. 13.

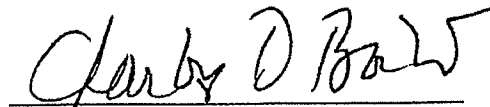
The Massachusetts Department of Transportation, in consultation with the Division of Capital and Asset Management and Maintenance, shall issue guidance and enforcement procedures for the safe operation of public works construction sites, consistent with the terms of Exhibit A of COVID-19 Order No. 13.

The Department of Public Health, along with any board of health or authorized agent pursuant to G. L. c. 111, § 30, shall continue to enforce the terms of COVID-19 Order No. 13 and implementing guidance issued under the authority of that Order as here amended.

In addition, I renew my directive to the Commissioner of Public Health to act under the authority of G. L. c. 17, § 2A and G. L. c. 111, § 6 or any other appropriate authority to supplement the terms of COVID-19 Order No. 13 in the event she determines additional measures are required to ensure that its terms are observed.

This Order is effective immediately and shall remain in effect until May 4, 2020 unless further extended.

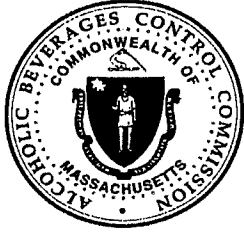
Given in Boston at 1:35 PM this 31st day
of March, two thousand and twenty

A handwritten signature in black ink, appearing to read "Charles D. Baker", written over a horizontal line.

CHARLES D. BAKER

GOVERNOR

Commonwealth of Massachusetts



*Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, Massachusetts 02150*

Jean M. Lorizio, Esq.
Chairman

**ALCOHOLIC BEVERAGES CONTROL COMMISSION ADVISORY REGARDING
ON-PREMISES LICENSEES SELLING FOR OFF-PREMISES CONSUMPTION**

Today, April 3, 2020, Governor Charlie Baker signed a bill authorizing on-premises licensees to sell malt beverages and wine for off-premises consumption for the duration of the Governor's declared state of emergency, issued March 10, 2020.¹

Effective immediately and until the end of the state of emergency, all on-premises licensees (M.G.L. c. 138, § 12 bars, restaurants, general on premises, hotels, taverns, clubs, war veterans' clubs, and continuing care retirement communities) may sell up to 192 ounces of malt beverages and 1.5 liters of wine for off-premises consumption only as part of a transaction for the purchase of food.

The sale of malt beverages and wine by § 12 licensees may only be done from opening until 12:00 am midnight, or the licensee's closing time previously approved by the Local Licensing Authority, whichever is earlier. All wine must be in its original sealed container and all malt beverages must be in sealed containers. All licensees must verify that both the purchaser and recipient of alcohol are at least 21 years old.

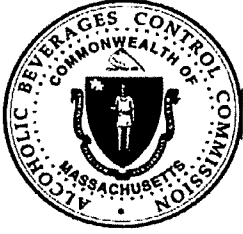
Sales must be made as part of a takeout order by way of pickup, including curbside pickup, or delivery. Licensees do not need to obtain a separate transportation permit under M.G.L. c. 138, § 22, in order to make deliveries. Licensees are advised to check with their Local Licensing Authority on any additional requirements in order to sell alcohol for curbside pickup.

All sales must be accompanied by a receipt reflecting the purchase of food along with alcohol, and licensees must keep copies of all receipts for inspection by licensing authorities.

As always, all licensees must ensure that they comply with the laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by federal, state, and local law. All questions should be directed to the ABCC Executive Director Ralph Sacramone at rsacramone@tre.state.ma.us or (617) 727-3040 x 731.

(Issued April 3, 2020)

¹ The Governor's March 10, 2020, declaration of a state of emergency can be found [HERE](#).



Jean M. Lorizio, Esq.
Chairman

*Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, Massachusetts 02150*

ALCOHOLIC BEVERAGES CONTROL COMMISSION ADVISORY
ON THE CONTINUED PROHIBITION OF
SELLING ALCOHOL FOR ON-PREMISES CONSUMPTION

On March 31, 2020, Governor Charlie Baker issued an Order Extending the Closing of Certain Workplaces and the Prohibition of Gatherings of More than 10 People, which, in part, continues the ban on all on-premises consumption of food and drink in Massachusetts until May 4, 2020, in light of the COVID-19 pandemic. The text of the Governor's Order can be found [HERE](#).

Please be advised that all on-premises consumption licensees remain prohibited from selling alcohol for on-premises consumption to the public until May 4, 2020. This includes restaurants, bars, hotels, general-on-premises, clubs, war veterans' clubs, continuing care retirement communities, pub-brewers (M.G.L. c. 138, §§ 12 and 19D), farmer-series pouring permits, and manufacturer's pouring permits (M.G.L. c. 138, §§ 19(b), 19B(n), 19C(n), and 19E(o)). These establishments are also prohibited from serving any food or drinks for on-premises consumption; only takeout and delivery are permitted. Please refer to the ABCC's April 3, 2020, Advisory for how § 12 licensees may sell wine and malt beverages for off-premises consumption during the state of emergency, which can be found [HERE](#)

Please note that this Advisory **does not apply to licenses for off-premises consumption**, including grocery stores, pharmacies, package stores, direct wine shippers, and farmer-series licensees (M.G.L. c. 138, §§ 15, 19B(g)(2), 19C(g)(7), 19E(g)(7), and 19F).

As always, all licensees must ensure that they comply with the laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by federal, state, and local law. All questions should be directed to the ABCC at (617) 727-3040.

(Issued April 7, 2020)



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

April 10, 2020

TO: Board of Selectmen

RE: Local Option to Extend Due Dates of Property Tax Bills

The Governor signed into law Chapter 53 of the Acts of 2020, an act to address challenges faced by municipalities resulting from COVID-19. In section 10 and 11 it addressed the due dates of Real and Personal Property tax bills, applications for exemptions and waiver of interest on certain late payments.

Section 10 and 11 of the Acts include the following provisions:

Local Option to extend the Due Dates of Property Tax Bills

Sections 10(a)(i-iii) include a local option to extend the due dates of property tax bills under G.L. c. 59, §§ 57 and 57C from May 1, 2020 to a date not later than June 1, 2020.

Local Option to Extend the Due Date for Exemption and Deferral Applications

Section 10(a)(iv) includes a local option to extend the due date under G.L. c. 59, § 59 for applications for exemptions from April 1, 2020 to a date not later than June 1, 2020. This due date extension, if exercised, will automatically apply to deferrals under G.L. c. 59, § 5[18A] and [41A] and residential exemptions under G.L. c. 59, § 5C.

Local Option to Waive Interest on Certain Payments Made After Due Dates

Section 11 includes a local option to waive interest and other penalty for late payment of any excise tax, water rate or annual sewer use or other charge added to a tax for any payments with a due date on or after March 10, 2020 where payment is made after its respective due date but before June 30, 2020.

This section allows the waiver of interest and penalties regarding late payments of bills with a due date of March 10, 2020 or after, when such bills are paid late but paid on or before June 30, 2020. This section does not permit waiver of interest and penalties regarding bills with due dates before March 10, 2020 or if the bill is not paid by June 30, 2020.

All three of these local options require the vote of the Board of Selectmen. The Selectmen could choose to vote one, two or all three of these options. It is my recommendation that the Board adopt each of these options to provide taxpayers some measure of relief in these extraordinary times. Based upon this recommendation the following motions could be considered:

1. To move that the Board vote, in accordance with Section 10(a)(i-iii) of Chapter 53 of the Acts of 2020 entitled, "An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID-19", to extend the date real estate and personal property taxes are due to the Town of Wilmington to June 1, 2020.
2. To move that the Board vote, in accordance with Section 10(a)(iv) of Chapter 53 of the Acts of 2020 entitled, "An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID-19" to extend the date applications for exemptions, which by this act would automatically apply to deferrals from April 1, 2020 to June 1, 2020.
3. To move that the Board vote, in accordance with Section 11 of Chapter 53 of the Acts of 2020 entitled, "An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID-19", to waive the payment of interest and other penalties in the event of the late payment of any excise tax, betterment assessment or apportionment, or any other charge added to a tax for any payments with a due date on or after March 10, 2020, provided, however, that such payment is made no later than June 30, 2020.


Jeffrey M. Hull
Town Manager

cc: Kerry Colburn-Dion, Assistant Town Manager/Human Resources Director
Bryan Perry, Finance Director/Town Accountant
Pamela MacKenzie, Treasurer/Collector
Karen Rassias, Principal Assessor



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

April 10, 2020

TO: Board of Selectmen

RE: Reading Municipal Light Department

As you know the agreement with Reading Municipal Light Department, as represented under TERM OF AGREEMENT section 11(b), calls for RMLD to notify the member communities if it wishes to extend the terms of the agreement at least ten (10) years prior to the conclusion of the agreement. Additionally, this section states: *"Within said one hundred eighty (180) days, Wilmington, North Reading and Lynnfield, or such of those towns which are the parties under this agreement, shall take such votes as each town deems necessary to authorize or disapprove such an extension of the Term of this Agreement and shall notify RMLD of such votes by certified mail, return receipt requested."* Coleen O'Brien, General Manager of RMLD, has requested that member communities notify her of the votes taken by May 31, 2020.

As noted in my prior correspondence, now is not the time to be considering an alternative provider of electricity as the Town is on the verge of being required to notify RMLD of its intention to remain with the light company or go in another direction. It would appear that the most likely alternatives to RMLD would be National Grid or Eversource. It is my understanding that the customer rates charged by both entities are higher than rates charged by RMLD. Reading Municipal Light Department has a track record of being responsive to power outages and other impacts to their electrical lines. They have been a supportive member of the community as was more recently evidenced during the Town's efforts to install new lighting at the Robert Palmer Park behind Town Hall. The company provided the necessary poles to connect the lighting and worked collaboratively with George Hooper and the Public Buildings Department to complete their work in a timely fashion. The fact that Wilmington is by far RMLD's largest customer commands a level of clout that could not be replicated by changing to another provider of electricity.

Coleen O'Brien will be available during the discussions about this matter for questions from the Board.


Jeffrey M. Hull
Town Manager

cc: George Hooper, RMLD Citizen's Advisory Board
Dennis Kelley, RMLD Citizen's Advisory Board