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The "Mission Statement for the Town of Wilmington" is as follows:

"The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.



Town of Wilmington
Office of the Board of Selectmen
121 Glen Road
Wilmington, MA 01887-3597

PHONE: (978) 658-3311

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Dear Fellow Resident:

On behalf of the Board of Selectmen it is my privilege and honor that I submit our annual report highlighting the Board's work during the course of 2016.

The Town achieved a number of "victories" in 2016 as we also faced some ongoing challenges. Construction of the Yentile Farm Recreational Facility started in late spring and was substantially completed by the close of the construction season in November. This work included installation of an artificial turf field that can be used for soccer, lacrosse, football and girls field hockey. A paved walking path extends from the parking area along a natural rain garden and around an open air pavilion, between two play areas for younger children and around the turf field. The pathway continues between the turf field and the Maple Meadow Brook in the direction of the Textron property before looping back to the main area. Two basketball and street hockey courts are featured along with a concession building and event lawn. The park will be open for use in 2017 and represents a beautiful new public space for all residents to enjoy.

While there was significant public input seeking to include a dog park as one element of the Yentile Farm Recreational Facility, the final design was unable to include a dog park at that location. Instead, the Town constructed a dog park just south of the new recreational space along Route 38 at the entrance to Aprile Field also known as Town Park. This project, which cost approximately \$38,000, was paid for through program funds from the Recreation Department and not through the property tax levy. The dog park was constructed to provide separate space for large K-9s and K-9s that are much smaller. Since completion in mid-June the dog park has been a new gathering spot for dogs and their owners.

In late April, Tennessee Gas filed notice with the Federal Energy Regulatory Commission (FERC) suspending any further work on their Northeast Energy Direct Pipeline project due to lack of commitments from potential customers. The Town and many residents have been attending public hearings and providing comment in vigorous opposition to this project, which proposed a natural gas pipeline that would have extended from Pennsylvania through several northeast states including Massachusetts and continuing into Canada. A spur, referred to as the Lynnfield Lateral, was proposed to extend from Dracut over private property and Town owned property in north Wilmington before continuing to Lynnfield and Peabody. The environmental disruption and degradation from such a project would have been significant.

The proposed development of a transloading operation at the Olin Chemical site on 51 Eames Street by New England Transrail (NET) continues to be a very real concern to Selectmen. In response to correspondence sent from the Board to the Town's Congressional delegation, United States Senators Elizabeth Warren and Edward Markey and United

States Congressman Seth Moulton issued a letter to the agency reviewing NET's petition, the federal Surface Transportation Board (STB), calling upon the agency to give thorough and careful consideration to the issues raised by the Town about the impacts from this proposed project. The Board remains vigilant in its oppositions to this proposed use of an active Superfund site and will continue to press our case against NET's petition.

The Board is pleased to offer assistance in facilitating the successful return of the July 4th celebration to the Town Common area. After two years of having much of the activities take place at the Aleppo Shriners Auditorium on Fordham Road, the Board shared the enthusiasm of seeing the event celebrated in the heart of Wilmington. Board members wish to acknowledge the many groups with a role in this success. The Board extends a sincere thank you to the Town Manager and his staff for obtaining the carnival vendor, to the Police, Fire and Public Works Departments for their efforts during the days of the events and to members of the Fourth of July Committee for lending their experience in assisting the Town through arranging for the fireworks and working with the many local non-profits who offered a variety of different foods during the celebration.

It is with great pride that the Board of Selectmen voted at our November 14th meeting to proclaim Wilmington a "Purple Heart Community." Thanks to the tremendous efforts of Director of Veterans' Services Louis Cimaglia and his department, Wilmington has offered significant support to its veterans over many years. Additionally, the Board extends a warm "thank you" to Meredith Cipriani who came forward offering to pay for three "Purple Heart Recipient" parking signs to be located at prominent locations on Town property. It is very fitting that in a community that holds so much respect for its veterans, Wilmington would acknowledge those individuals who, in serving our country, earned the "Purple Heart."

In closing, I wish to extend the Board's appreciation to each and every employee and volunteer who continue to serve the Town of Wilmington. Local government is truly the level of government that is closest to the people. It is here in local government where the personal connections are made. It is here in local government where you, the stakeholders, have the greatest ability to influence the services that are offered. Each one of us, as Selectmen, recognize that we have been elected by you to make decisions representative of your desires and to serve as good stewards of this community. Thank you for your vote of confidence.



Board of Selectmen from left, Gregory B. Bendel, Kevin A. Caira, Judith L. O'Connell, Chairman, Michael V. McCoy and Michael L. Champoux.

Respectfully Submitted,

Judith L. O'Connell, Chairman
Board of Selectmen



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To The Honorable Board of Selectmen and Residents of Wilmington:

For the calendar year 2016 what follows are highlights of the accomplishments and challenges that confront the Town.

The Town continues on a path to maintain a strong financial position. Recognizing the long term burdens of pension liability, Other Post-Employment Benefits (OPEB) and capital expenditures, Town Meeting authorized \$3.0 million from available funds be added to the Employee Retirement Benefits Stabilization Account, the OPEB Trust Fund and the Capital Stabilization Fund. Additionally, \$500,000 was transferred from available funds to complete an advance payment on the Town's pension liability which totals over \$73 million. Over \$2.6 million exists in the OPEB Trust Fund against projected liabilities in excess of \$119 million. The Capital Stabilization Account now exceeds \$3.2 million while capital needs are in excess of \$30 million. These actions are viewed favorably by the Town's bond rating agency which allows the Town to retain an AA+ financial rating, the second highest financial rating available.

The long awaited installation of traffic signals at the Middlesex Avenue/Glen Road/Wildwood Street intersections was completed. The volume of traffic during certain times of the day created serious safety concerns at both intersections. While the traffic signals may lead to more time required to pass through the intersections there has been a marked reduction in the number of accidents occurring in this location. Improving traffic safety was a major reason for the signalization of the intersections.

Work on completing a facilities plan continued in earnest throughout the year. Goals of this effort include establishing a guiding document for the replacement and/or upgrade of town buildings. The plan will provide a 20 year outlook as to the steps that should be taken to address the Town's aging facilities and the sequencing of work. The Cecil Group inspected each of the Town's principal buildings to assess the condition, constraints and opportunities that exist with the general government and school buildings. Additionally, discussions took place about the opportunities to foster housing that is affordable for the Town's increasing elder population. At the conclusion of 2016 ten major scenarios were developed which include the prospect of a joint town/school administration building and changes in the school grade levels that occupy school buildings. Given the age of the middle school and high school, these facilities have not been included within this evaluation. The recommended plan which will be finalized in 2017 will serve as a compass to ensure that moving forward facilities more closely accommodate the services that are provided within them. Each individual project pursued by the Town will require approval at Town Meeting.

Efforts to thwart New England Transrail's proposal to use the Olin Superfund site as a rail transloading facility continued to be a major focus in 2016. The Town provided multiple comment letters to the Surface Transportation Board and their Office of Environmental Analysis pointing to the serious concerns and potential impacts that will result from permitting such an operation on an active environmental Superfund site that has yet to be remediated. The Town's Congressional delegation has been enlisted to assist the Town in making its case with federal regulators as to why this proposal is highly unfavorable to Wilmington.

Due to the combined efforts of the Police and Public Works Departments and with the support of the Board of Selectmen, a police training range was re-established behind the Public Works garage on Andover Street. Almost weekly there is news coverage of incidents involving police officers interacting with suspects leading to injuries and fatalities occurring all too often. These reports point to the critical need for regular training of police officers in the use of their firearms. For more than ten years the Wilmington Police Department has relied upon the willingness of private gun clubs in other communities to provide limited access to their firing ranges for training. Access to these facilities has been limited and oftentimes difficult to schedule. The distance of these facilities from Wilmington has impacted the actual training time available to police personnel. Access to this in-town range will create opportunities for officers to engage in training on a more regular schedule without significant travel time.

Christopher Sullivan was appointed to serve as the Town's Animal Control Officer. Mr. Sullivan is a former public safety dispatcher with the Town of Wilmington and has brought a high level of enthusiasm and attention to customer service to this important position. He has been instrumental in offering advice on the development of the Town's policies related to the new dog park. He can be regularly seen around the community looking for lost animals and seeking to diplomatically enforce the Town's Animal Control By-Law.

In 2006 in an effort to preserve the saltbox home built circa 1720 known as the Butters Farm, the Town purchased the property. This 1,850 square foot home which is on the National Register of Historic Places is a window into Wilmington's agrarian past. Through a combination of state and local funds the Town has made limited repairs in an effort to preserve this vacant structure. However, the best prescription for historic preservation is to return the home to occupancy. With that goal in mind, the Town issued an invitation for bids seeking interested parties to purchase, restore and sell the home to individuals seeking to live in one of the oldest homes in Wilmington. A purchase and sales agreement was executed with a buyer who has committed to restoring the property to a habitable condition. Working with the Massachusetts Historical Commission and Historic New England to establish the appropriate mechanisms to ensure long term preservation, the Town expects to complete the transaction in 2017.

A number of retirements took place during 2016. Deborah Cipriani, Recreation Director; Patrolman and K-9 Officer Eric Palmer, Patrolman Joseph Harris, police administrative clerk Julie Clark, Fire Fighter John McDonough and fire administrative clerk Isabel Raschella have concluded their service to the Town. Their commitment to their departments and dedication to the Town is greatly appreciated.

Our football champions, the New England Patriots, have made excellence and remaining at the top of their game a tradition for the past 16 plus years. In the words of their esteemed coach Bill Belichick their mantra has been "do your job." I am privileged to work with a team of employees and volunteers that follow that same creed. It is only through the combined efforts of this dedicated team of individuals that we are able to deliver the range of services that residents need and expect day in and day out.

Respectfully Submitted,



Jeffrey M. Hull
Town Manager



ADMINISTRATION & FINANCE

Town Clerk

The Town Clerk serves as Public Information Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems. It is with a sense of pride and accomplishment that we submit this annual report with the hope that we have served our citizens well.

The following information and vital statistics were recorded during 2016:

Births	253
Marriage Intentions	92
Marriages	93
Deaths	246
Deaths - Out of State	0
Burial Permits	144
Veterans Buried in Wildwood Cemetery	35

Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Fifty-one permits were issued during the year.

Permits & Recordings:

Business Certificates and Withdrawals	146
Pole & Conduit Locations	2
Dog Licenses	2,375
Raffle and Bazaar Permits	5

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular basis, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

Town Meetings & Elections 2016

Annual Town Election	April 30
Annual Town Meeting	May 7



Town Manager Jeffrey M. Hull, Selectmen Michael L. Champoux, Michael J. Newhouse, Louis Cimaglia, Michael V. McCoy and Judith L. O'Connell

Board of Registrars

In accordance with Section 1, Chapter 3 of the town By-laws, meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press, and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws, Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2016 had a total of 17,099 registered voters from our listed 22,722 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2016.

Town Counsel

1. Advice & Legal Documents. Advisory opinions were rendered to various Town officials and Boards relating to a wide variety of issues and subjects. Frequent and ongoing attention was given to reviewing and/or drafting By-laws, easements, public document requests, compliance with the State Ethics Act and Open Meeting Law, various Town rules and regulations, warrants for Town Meetings, and other legal documents.
2. Contracting & Procurement. During the period of our involvement with the Town, we reviewed contracts, agreements and procurement documents.
3. Projects. We assisted the Town in connection with the Olin property contamination issue, planning for the acquisition of the Elinor M. Ristuccia Arena and other various real estate and easement acquisitions and dispositions, subdivision and land use matters, regulatory agreements, betterment agreements, licenses and controversies.
4. Labor. Our labor specialists provided advice to the Town on various personnel issues and collective bargaining disputes.
5. Administrative Agency Proceedings. We assisted the Town in various proceedings before various administrative agencies including the Appellate Tax Board, State Labor Relations Commission and Civil Service Commission.
6. Miscellaneous. We provided advice to the Board of Selectmen, the Town Manager and various other public officials regarding a variety of matters. These issues included permitting and licensing issues, conflicts of interest, Open Meeting Law and procedure, land use and zoning, procurement and competitive bid procedures and the enforcement of laws and regulations.
7. Litigation, Adversary Proceedings & Claims. As of December 31, 2016, there were a total of 22 lawsuits, adversary proceedings and claims pending of which we have been informed: 3 lawsuits involving the Board of Appeals:
 - Charles Sullivan v. Bruce MacDonald, et al., Land Court Misc. No. 179451.
 - Max Johnson v. Bruce MacDonald, et al., Land Court Misc. No. 179448.
 - George G. Lingenfelter v. Antoinette Sellitto and the Wilmington ZBA, Middlesex Superior Court, Civil Action No. 15CV04753.

1 lawsuit involving the Planning Board:

- Robert Troy v. Wilmington Planning Board, Land Court Misc. No. 274810.

5 proceedings involving the Board of Selectmen:

- New England Transrail, LLC Petition for Exemption, Surface Transportation Board, Docket No. 34797.
- Northeast Energy Direct Project, Federal Energy Regulatory Commission No. CP16-21-000.
- Wells Fargo, N.A. v. Town of Wilmington, et al., Land Court, No. 15 MISC 000178.
- Neli Ridge, LLC and Sixth Realty Trust [NELSON] v. Sharon George, Town Clerk for the Town of Wilmington and the Town of Wilmington, Land Court, No. 2016 MISC 000736.
- Haralambos v. Katsikis, Trustee of the H&S Realty Trust II v. Town of Wilmington, et al., Land Court, No. 2016 MISC 0001114.

1 proceeding involving the Town:

- Timothy R. Penney and Lorraine A. Penney v. Town of Wilmington, et al., Land Court, No. 13 MISC 478137.

3 lawsuits involving the Board of Assessors:

- MacCrellish William H. Trustee (The Bandwagon Trust) c/o J.G. Sartori, Treasurer v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket Nos. F319063; F322590.
- Jelle LLC v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket Nos. F318966; F323298.
- John Cave v. Board of Assessors, Appellate Tax Board Docket No. F331338.

3 lawsuits involving the Police Department:

- Felice Cenca v. Town of Wilmington, Woburn District Court, Civil Action No. 1653-CV-00755.
- New England Police Benevolent Association, Local 13 v. Town of Wilmington, AAA Case No. 01-16-0005-6563 (Superior Officers).
- New England Police Benevolent Association v. Town of Wilmington, JLM-16-5537 (Patrolmen's Unit).

6 claims which are not yet lawsuits:

- Massachusetts Department of Environmental Protection v. Town of Wilmington (Maple Meadow Landfill).
- Town of Wilmington v. Olin Chemical Corporation.
- Mark D. Nelson's Request for Public Records (Town Clerk).
- 220 Middlesex Avenue.
- Board of Health Code Violations regarding Michael Bodnar.
- David Doucette v. Tracy Nixon and Sonia Nixon.

Each of the above efforts required the participation of numerous Town officials and private citizen volunteers, all working together towards a better Wilmington.

Thanks to the Board of Selectmen, Town Manager, and all other Town officials and citizens for their cooperation and assistance towards another successful year.

Board of Assessors

RECAPITULATION – 2016 FISCAL YEAR

Amounts to Be Raised: Appropriations		\$ 98,843,072.00
Total Overlay Deficits Prior Years	0.00	
Cherry Sheet Offsets	25,524.00	
Miscellaneous Other Amounts to be Raised	32,710.00	
Mosquito Control Project	53,084.00	
Air Pollution District	7,809.00	
Metropolitan Area Planning Council	11,452.00	
RMV Non-Renewal Surcharge	16,760.00	
Mass. Bay Transportation Authority	495,681.00	
Tuition Assessment	117,747.00	
Overlay of Current Year	882,133.10	
		<u>\$ 1,642,900.10</u>
		\$ 100,485,972.10

Less Estimated Receipts and Available Funds

Estimated Receipts from Local Aid	\$13,694,721.00	
Motor Vehicle and Trailer Excise	3,583,121.00	
Other Excise (meals)	330,000.00	
Penalties and Interest on Taxes	400,000.00	
Payments in Lieu of Taxes	770,000.00	
Charges for Services - Sewer	2,400,000.00	
Other Charges for Services	350,000.00	
Fees	65,000.00	
Rentals	75,000.00	
Departmental Revenue - School	5,000.00	
Departmental Revenue - Library	12,000.00	
Departmental Revenue - Cemetery	90,000.00	
Other Department Revenue	200,000.00	
Licenses and Permits	600,000.00	
Special Assessments	0.00	
Fines and Forfeits	99,000.00	
Investment Income	150,000.00	
Voted from Available Funds	1,426,648.00	
Voted from Free Cash	3,458,000.00	
Miscellaneous Recurring		<u>\$ 27,708,490.00</u>

Tax Rates: Residential: \$14.63 CIP: \$33.17

<u>Real Estate</u>	<u>Assessed Value</u>	<u>Tax</u>
Residential	\$2,944,221,748 x 14.63 per thousand	43,073,964.17
Commercial	\$ 158,328,364 x 33.17 per thousand	5,251,751.83
Industrial	\$ 637,708,672 x 33.17 per thousand	21,152,796.65
Personal Property	<u>\$ 99,456,420 x 33.17 per thousand</u>	<u>3,298,969.45</u>
	\$3,839,715,204	\$72,777,482.10

Treasurer/Collector

Commitments

2016 Real Estate	\$69,478,748.23
2016 Personal Property	3,298,969.52
2016 Excise	3,905,586.56
2015 Excise	460,159.58
Ambulance	1,719,567.13
Apportioned Sewer Betterments	27,413.71
Interest	9,594.76
Sewer Liens	83,892.71
Water Liens	253,175.61
Electric Liens	10,537.22
Apportioned Title 5 Betterments	30,018.85
Interest	<u>7,451.75</u>
Total	\$79,285,115.63

Collections

Real Estate	\$69,028,668.26
Personal Property	3,362,080.48
Excise	4,259,556.16
Sewer Betterments	35,614.48
Title 5 Betterments	38,136.53
Water Liens	246,961.75
Sewer Liens	82,460.36
Electric Liens	9,627.35
Excise Interest and Charges	141,862.36
Ambulance	1,445,421.61
Lien Certificates	23,125.00
Betterment Certificates	20.00
Miscellaneous	208.33
Water Collections	4,390,317.87
Sewer Collections	2,832,565.30
Real Estate Interest and Charges	191,526.18
Personal Property Interest and Charges	25,789.63
Tax Titles	581,170.31
Tax Title Interest	<u>349,608.43</u>
Total	\$87,044,720.39

TOWN OF WILMINGTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

Members of the Board of Selectmen
and Town Manager
Town Hall
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the town of Wilmington for the fiscal year ended June 30, 2016 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michael Morris".

Michael Morris
Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

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TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINED BALANCE SHEET - ALL FUND GROUPS
 ALL FUND TYPES AND ACCOUNT GROUPS
 FOR THE YEAR ENDED JUNE 30, 2016

Assets	General	Special Revenue	Capital Projects	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Cash	27,890,837.50	14,071,595.22	4,465,754.04	8,342,565.44		54,770,752.20
Receivables:						
General Property Taxes	1,120,747.99					1,120,747.99
Less: Prov for Abates & Exemptions	(2,268,564.89)					(2,268,564.89)
Tax Liens	1,593,281.58					1,593,281.58
Tax Foreclosures	665,817.44					665,817.44
Motor Vehicle Excise	852,463.71					852,463.71
Departmental	315,070.82					315,070.82
Betterments	320,086.73					320,086.73
User Charges	113,590.39	307,662.10				421,252.49
Due from Other Gov'ts	68,307.00	6,902.06				75,209.06
Amounts to be provided for:						
Retirement of Long Term Debt					45,675,700.19	45,675,700.19
 Total Assets	 30,671,638.27	 14,386,159.38	 4,465,754.04	 8,342,565.44	 45,675,700.19	 103,541,817.32
 Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	1,559,734.36	492,530.44		34,590.80		2,086,855.60
Deferred Revenue:						0.00
General Property Taxes	1,120,747.99					1,120,747.99
Other Accounts Receivable	3,928,617.69	314,564.16				4,243,181.85
Notes Payable					45,675,700.19	45,675,700.19
Payroll Withholdings Payable	90,092.75					90,092.75
Incurred Costs						0.00
 Total Liabilities	 6,699,192.79	 807,094.60	 0.00	 34,590.80	 45,675,700.19	 53,216,578.38
Fund Balance:						
Res. For Encumbrances	1,351,685.92	509,674.68				1,861,360.60
Res. For Special Purpose		10,787,033.46	4,465,754.04	8,287,974.64		23,540,762.14
Res. For Special Purpose Water		951,175.64				951,175.64
Res. For Subsequent Years	3,500,000.00	1,331,181.00		20,000.00		4,851,181.00
Unreserved-Undesignated	19,120,759.58					19,120,759.58
 Total Fund Balance	 23,972,445.50	 13,579,064.78	 4,465,754.04	 8,307,974.64	 0.00	 50,325,238.96
 Total Liabilities & Fund Balance	 30,671,638.29	 14,386,159.38	 4,465,754.04	 8,342,565.44	 45,675,700.19	 103,541,817.34

TOWN OF WILMINGTON, MASSACHUSETTS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principals included in the town of Wilmington's financial statements are:

- A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).
- B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.
- C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2016.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2015	\$ 42,130,000	\$ 18,128,553	\$ 60,258,553
Retirements	\$ 2,090,000	\$ 1,689,773	\$ 3,779,773
Additions	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Outstanding June 30, 2016	\$ 40,040,000	\$ 16,438,780	\$ 56,478,780

TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
 AND EXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED JUNE 30, 2016

	General	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
REVENUES:					
General Property Taxes	72,146,699.00	0.00			72,146,699.00
Tax Liens	652,750.41	247,517.84			900,268.25
Special Assessments	35,659.22	38,943.54			74,602.76
Excise	4,211,689.56	0.00			4,211,689.56
Penalties	720,645.75	0.00			720,645.75
Licenses and Permits	915,515.00	0.00		23,225.00	938,740.00
Intergovernmental	14,006,744.70	4,785,140.98	2,050,345.00	695.13	20,842,925.81
Charges for Services	3,653,559.84	8,618,361.20		549,484.31	12,821,405.35
Fines	85,419.10	0.00			85,419.10
Fees	65,506.86	0.00			65,506.86
Interest Earnings	235,610.95	18,401.20		101,464.48	355,476.63
Appropriation Refunds	12,751.68	2,600.00			15,351.68
Gifts	0.00	58,325.78		4,224,415.65	4,282,741.43
Bond Proceeds	66,490.00	0.00	5,450,000.00		5,516,490.00
Miscellaneous	1,736,483.33	14,013.15		584,621.14	2,335,117.62
Other	0.00	47,261.33		16,325.00	63,586.33
Total Revenues	98,545,525.40	13,830,565.02	7,500,345.00	5,500,230.71	125,376,666.13
EXPENDITURES:					
General Government	2,427,409.54	46,337.10	787,979.47	3,810,962.93	7,072,689.04
Public Safety	9,109,071.86	141,530.53		505,660.73	9,756,263.12
Human Services	1,341,901.52	1,336,518.54		16,025.32	2,694,445.38
Public Works	6,052,580.45	3,010,123.29		230,758.93	9,293,462.67
Community Development	726,601.25	101,402.90			828,004.15
Building Maintenance	4,463,236.84	0.00		64,155.93	4,527,392.77
Education	40,053,371.66	6,514,753.28	9,925,920.50	437,709.75	56,931,755.19
Recreation	142,555.16	0.00			142,555.16
Veterans' Services	487,777.69	0.00			487,777.69
Debt and Interest	3,795,272.50	0.00			3,795,272.50
Unclassified	1,614,189.26	12,609.40		10,865,735.55	12,492,534.21
Statutory Charges	8,689,009.00	0.00			8,689,009.00
Capital Outlay	2,535,368.83	754,398.62			3,289,767.45
Warrant Articles	6,750.00	0.00			6,750.00
Total Expenditures	81,445,095.56	11,917,673.66	10,713,899.97	15,931,009.14	120,007,678.33
Excess (deficiency) of Revenues over Expenditures	17,100,429.84	1,912,891.36	(3,213,554.97)	(10,430,778.43)	5,368,987.80
OTHER FINANCIAL SOURCES (USES)					
Proceeds of General Obligation Bonds		0.00			0.00
Operating Transfers In	0.00	3,000,000.00		13,470,648.48	16,470,648.48
Operating Transfers Out	(14,865,194.28)	(3,119,599.20)		0.00	(17,984,793.48)
State and County Charges					0.00
Total Other Financing Sources (Uses)	(14,865,194.28)	(119,599.20)	0.00	13,470,648.48	(1,514,145.00)
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	2,235,235.56	1,793,292.16	(3,213,554.97)	3,039,870.05	3,854,842.80
Fund Balance July 1, 2015	20,754,021.39	11,783,998.41	7,679,309.01	5,289,874.47	45,507,203.28
Increase in Provision for Abatements and Exemptions	(556,521.81)				(556,521.81)
Fund Balance June 30, 2016	22,432,735.14	13,577,290.57	4,465,754.04	8,329,744.52	48,805,524.27

TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS
 FOR THE YEAR ENDED JUNE 30, 2016

Assets	Grants	Gifts	Reserved for Appropriation	Revolving	Water	Total (Memorandum Only)
Cash	4,772,743.84	288,457.39	2,710,982.15	2,874,731.10	3,424,680.74	14,071,595.22
Receivables:						
General Property Taxes						
Less: Prov for Abates & Exemptions						
Tax Liens						
Tax Foreclosures						
Motor Vehicle Excise						
Departmental						
Betterments						
User Charges					307,662.10	307,662.10
Due from Other Gov'ts	6,902.06					6,902.06
Amounts to be provided for:						
Retirement of Long Term Debt						
 Total Assets	 4,779,645.90	 288,457.39	 2,710,982.15	 2,874,731.10	 3,732,342.84	 14,386,159.38
 Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	340,668.67	75.00		94,537.61	57,249.16	492,530.44
Deferred Revenue:						
General Property Taxes						
Other Accounts Receivable	6,902.06				307,662.10	314,564.16
Notes Payable						
Payroll Withholdings Payable						
Incurred Costs						
 Total Liabilities	 347,570.73	 75.00	 0.00	 94,537.61	 364,911.26	 807,094.60
 Fund Balance:						
Res. For Encumbrances					509,674.68	509,674.68
Res. For Special Purpose	4,432,075.17	288,382.39	2,690,982.15	2,780,193.49	595,400.26	10,787,033.46
Res. For Special Purpose Water					951,175.64	951,175.64
Res. For Subsequent Years			20,000.00		1,311,181.00	1,331,181.00
Unreserved-Undesignated						
 Total Fund Balance	 4,432,075.17	 288,382.39	 2,710,982.15	 2,780,193.49	 3,367,431.58	 13,579,064.78
 Total Liabilities & Fund Balance	 4,779,645.90	 288,457.39	 2,710,982.15	 2,874,731.10	 3,732,342.84	 14,386,159.38

TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - SPECIAL REVENUE FUND
 FOR THE YEAR ENDED JUNE 30, 2016

	Grants	Gifts	Reserved for Appropriation	Revolving Funds	Water	Total
REVENUES:						
General Property Taxes						0.00
Tax Liens					247,517.84	247,517.84
Special Assessments				38,943.54		38,943.54
Excise						0.00
Penalties						0.00
Licenses and Permits						0.00
Intergovernmental	4,557,870.82			227,270.16		4,785,140.98
Charges for Services				4,264,048.45	4,354,312.75	8,618,361.20
Fines						0.00
Fees						0.00
Interest Earnings	168.26	265.01	17,832.45		135.48	18,401.20
Appropriation Refunds					2,600.00	2,600.00
Gifts		23,575.71		34,750.07		58,325.78
Bond Proceeds						0.00
Miscellaneous	13,650.00				363.15	14,013.15
Other			47,261.33			47,261.33
Total Revenues	4,571,689.08	23,840.72	65,093.78	4,565,012.22	4,604,929.22	13,830,565.02
EXPENDITURES:						
General Government	26,358.60			19,978.50		46,337.10
Public Safety	134,120.61	745.92		6,664.00		141,530.53
Human Services	67,792.76	4,840.50		1,263,885.28		1,336,518.54
Public Works	430,030.07	11,407.25		21,366.48	2,547,319.49	3,010,123.29
Community Development	73,925.00	2,419.90		25,058.00		101,402.90
Building Maintenance						0.00
Education	3,409,870.18			3,104,883.10		6,514,753.28
Recreation						0.00
Veterans' Services						0.00
Debt and Interest						0.00
Unclassified	12,609.40					12,609.40
Statutory Charges						0.00
Capital Outlay					754,398.62	754,398.62
Warrant Articles						0.00
Total Expenditures	4,154,706.62	19,413.57	0.00	4,441,835.36	3,301,718.11	11,917,673.66
Excess (deficiency) of Revenues over Expenditures	416,982.46	4,427.15	65,093.78	123,176.86	1,303,211.11	1,912,891.36
OTHER FINANCIAL SOURCES (USES)						
Proceeds of General Obligation Bonds						0.00
Operating Transfers In			3,000,000.00			3,000,000.00
Operating Transfers Out	(107,497.00)		(1,625,454.20)		(1,386,648.00)	(3,119,599.20)
State and County Charges						
Total Other Financing Sources (Uses)	(107,497.00)	0.00	1,374,545.80	0.00	(1,386,648.00)	(119,599.20)
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	309,485.46	4,427.15	1,439,639.58	123,176.86	(83,436.89)	1,793,292.16
Fund Balance July 1, 2015	4,122,589.71	283,955.24	1,269,568.36	2,657,016.63	3,450,868.47	11,783,998.41
Decrease in Provision for Abatements and Exemptions						
Fund Balance June 30, 2016	4,432,075.17	288,382.39	2,709,207.94	2,780,193.49	3,367,431.58	13,577,290.57

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2016

FUNCTION/ACTIVITY		C. FWD TO FY 16 FISCAL 2015	TRANSFER & APPROPRIATION FISCAL 2016	EXPENDITURES FISCAL 2016	C.FWD TO 17 FROM FY 16	CLOSE FISCAL 2016
GENERAL GOVERNMENT:						
Selectmen	Stipend	0.00	5,037.84	5,037.84	0.00	0.00
Selectmen	Expenses	0.00	13,400.00	10,914.52	0.00	2,485.48
Selectmen	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	18,437.84	15,952.36	0.00	2,485.48
Elections	Salaries	0.00	22,712.00	15,198.93	0.00	7,513.07
Elections	Constable	0.00	200.00	200.00	0.00	0.00
Elections	Expenses	<u>0.00</u>	<u>6,250.00</u>	<u>5,980.70</u>	<u>0.00</u>	<u>269.30</u>
		0.00	29,162.00	21,379.63	0.00	7,782.37
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00	0.00
Registrars	Expenses	<u>0.00</u>	<u>6,400.00</u>	<u>6,165.78</u>	<u>0.00</u>	<u>234.22</u>
		0.00	8,275.00	8,040.78	0.00	234.22
Finance Committee	Salaries	0.00	1,400.00	770.19	0.00	629.81
Finance Committee	Expenses	<u>0.00</u>	<u>7,275.00</u>	<u>7,232.70</u>	<u>0.00</u>	<u>42.30</u>
		0.00	8,675.00	8,002.89	0.00	672.11
Town Manager	Salary - Town Manager	0.00	149,193.17	149,193.17	0.00	0.00
Town Manager	Salaries - Other	0.00	297,999.00	282,240.13	0.00	15,758.87
Town Manager	Expenses	0.00	70,474.07	60,063.83	0.00	10,410.24
Town Manager	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	517,666.24	491,497.13	0.00	26,169.11
Information Technology	Salary - IT Director	0.00	83,317.47	83,317.47	0.00	0.00
Information Technology	Salaries - Other	0.00	154,571.09	154,571.09	0.00	0.00
Information Technology	Expenses	0.00	256,550.00	248,840.48	5,630.47	2,079.05
Information Technology	Furnish. & Equip.	<u>0.00</u>	<u>21,950.00</u>	<u>20,662.53</u>	<u>1,287.47</u>	<u>0.00</u>
		0.00	516,388.56	507,391.57	6,917.94	2,079.05
Town Accountant	Salary - Town Accountant	0.00	116,855.67	116,855.67	0.00	0.00
Town Accountant	Salaries - Other	0.00	181,024.00	160,698.91	0.00	20,325.09
Town Accountant	Expenses	0.00	12,605.00	10,400.05	0.00	2,204.95
Town Accountant	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	310,484.67	287,954.63	0.00	22,530.04
Treasurer/Collector	Salary - Treasurer/Collector	0.00	108,198.67	108,198.67	0.00	0.00
Treasurer/Collector	Salaries - Other	0.00	173,165.44	173,165.44	0.00	0.00
Treasurer/Collector	Expenses	0.00	30,632.00	24,376.24	1,375.75	4,880.01
Treasurer/Collector	Furnish. & Equip.	0.00	1,000.00	1,000.00	0.00	0.00
Treasurer/Collector	Amt. Cert. Coll. Tax Title	<u>4,404.59</u>	<u>21,500.00</u>	<u>25,904.59</u>	<u>0.00</u>	<u>0.00</u>
		4,404.59	334,496.11	332,644.94	1,375.75	4,880.01
Town Clerk	Salary - Town Clerk	0.00	83,684.25	83,684.25	0.00	0.00
Town Clerk	Salaries - Other	0.00	103,426.00	98,385.07	0.00	5,040.93
Town Clerk	Expenses	0.00	5,750.00	5,308.44	0.00	441.56
Town Clerk	Furnish. & Equip.	<u>0.00</u>	<u>500.00</u>	<u>194.25</u>	<u>0.00</u>	<u>305.75</u>
		0.00	193,360.25	187,572.01	0.00	5,788.24

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2016**

FUNCTION/ACTIVITY		C. FWD TO FY 16 FISCAL 2015	TRANSFER & APPROPRIATION FISCAL 2016	EXPENDITURES FISCAL 2016	C.FWD TO 17 FROM FY 16	CLOSE FISCAL 2016
Assessors	Salary - Principal Assessor	0.00	101,613.55	101,613.55	0.00	0.00
Assessors	Salaries - Other	0.00	95,138.98	94,638.98	500.00	0.00
Assessors	Expenses	42,140.11	184,375.00	112,491.64	111,486.95	2,536.52
Assessors	Furnish. & Equip.	<u>0.00</u>	<u>600.00</u>	<u>0.00</u>	<u>600.00</u>	<u>0.00</u>
		42,140.11	381,727.53	308,744.17	112,586.95	2,536.52
Town Counsel	Contractual Services	0.00	267,750.00	255,000.00	0.00	12,750.00
Town Counsel	Expenses	<u>0.00</u>	<u>7,500.00</u>	<u>3,229.43</u>	<u>0.00</u>	<u>4,270.57</u>
		<u>0.00</u>	<u>275,250.00</u>	<u>258,229.43</u>	<u>0.00</u>	<u>17,020.57</u>
General Government Subtotal		46,544.70	2,593,923.20	2,427,409.54	120,880.64	92,177.72
PUBLIC SAFETY:						
Police	Salary - Chief	0.00	126,203.78	126,203.78	0.00	0.00
Police	Salary - Deputy Chief	0.00	108,198.65	108,198.65	0.00	0.00
Police	Salary - Lieutenants	0.00	434,285.40	434,285.40	0.00	0.00
Police	Salary - Sergeants	0.00	386,348.68	386,348.68	0.00	0.00
Police	Salary - Patrolmen	0.00	2,129,929.19	2,129,929.19	0.00	0.00
Police	Salary - Clerical	0.00	104,120.14	104,120.14	0.00	0.00
Police	Salary - Part Time	0.00	20,000.00	6,280.00	0.00	13,720.00
Police	Salary - Fill In Costs	0.00	522,564.30	522,564.30	0.00	0.00
Police	Salary - Paid Holidays	0.00	120,000.00	82,769.73	0.00	37,230.27
Police	Salary - Specialist	0.00	13,650.00	12,875.00	0.00	775.00
Police	Salary - Incentive	0.00	413,870.25	413,870.25	0.00	0.00
Police	Salary - Night Differential	0.00	48,070.00	48,070.00	0.00	0.00
Police	Sick Leave Buyback	0.00	38,243.00	29,571.51	0.00	8,671.49
Police	Expenses	0.00	217,510.00	194,016.54	2,162.25	21,331.21
Police	Furnish. & Equip.	<u>0.00</u>	<u>4,000.00</u>	<u>3,665.22</u>	<u>0.00</u>	<u>334.78</u>
		0.00	4,686,993.39	4,602,768.39	2,162.25	82,062.75
Fire	Salary - Chief	0.00	126,203.79	126,203.79	0.00	0.00
Fire	Salary - Deputy Chief	0.00	92,422.92	92,422.92	0.00	0.00
Fire	Salary - Lieutenants	0.00	452,699.31	452,699.31	0.00	0.00
Fire	Salary - Privates	0.00	1,974,212.71	1,974,212.71	0.00	0.00
Fire	Salary - Clerical	0.00	57,653.77	57,653.77	0.00	0.00
Fire	Salary - Part Time	0.00	17,650.13	17,650.13	0.00	0.00
Fire	Salary - Overtime Costs	0.00	750,000.00	714,333.24	0.00	35,666.76
Fire Dept.	Salary - Training Overtime	0.00	40,000.00	36,499.97	0.00	3,500.03
Fire Dept.	Salary - Paid Holidays	0.00	137,946.00	137,577.24	0.00	368.76
Fire Dept.	Salary - Incentive/EMT	0.00	12,780.00	12,780.00	0.00	0.00
Fire Dept.	Sick Leave Buyback	0.00	22,422.00	16,535.64	0.00	5,886.36
Fire Dept.	Expenses	0.00	159,010.00	158,292.02	0.00	717.98
Fire Dept.	Furnish. & Equip.	<u>0.00</u>	<u>61,900.00</u>	<u>41,278.26</u>	<u>20,621.74</u>	<u>0.00</u>
		0.00	3,904,900.63	3,838,139.00	20,621.74	46,139.89
Public Safety Central Dispatch	Salaries Full Time	0.00	553,771.00	551,441.23	0.00	2,329.77
Public Safety Central Dispatch	Salaries Overtime	0.00	50,000.00	50,000.00	0.00	0.00
Public Safety Central Dispatch	Salaries Part Time	0.00	20,000.00	16,059.97	0.00	3,940.03
Public Safety Central Dispatch	Expenses	0.00	18,450.00	9,709.00	0.00	8,741.00
Public Safety Central Dispatch	Furnish. & Equip.	<u>0.00</u>	<u>4,000.00</u>	<u>2,935.55</u>	<u>0.00</u>	<u>1,064.45</u>
		0.00	646,221.00	630,145.75	0.00	16,075.25

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2016

FUNCTION/ACTIVITY		C. FWD TO FY 16 FISCAL 2015	TRANSFER & APPROPRIATION FISCAL 2016	EXPENDITURES FISCAL 2016	C.FWD TO 17 FROM FY 16	CLOSE FISCAL 2016
Animal Control	Salaries	0.00	43,948.00	33,464.39	0.00	10,483.61
Animal Control	Expenses	<u>0.00</u>	<u>4,695.00</u>	<u>4,554.33</u>	<u>0.00</u>	<u>140.67</u>
		<u>0.00</u>	<u>48,643.00</u>	<u>38,018.72</u>	<u>0.00</u>	<u>10,624.28</u>
Public Safety Subtotal		0.00	9,286,758.02	9,109,071.86	22,783.99	154,902.17
PUBLIC WORKS:						
Engineering	Salaries	0.00	318,654.49	318,654.49	0.00	0.00
Engineering	Salaries Part Time	0.00	5,548.00	5,548.00	0.00	0.00
Engineering	Expenses	<u>0.00</u>	<u>10,800.00</u>	<u>7,868.71</u>	<u>0.00</u>	<u>2,931.29</u>
		0.00	335,002.49	332,071.20	0.00	2,931.29
Highway Division	Salary - Director	0.00	129,131.26	129,131.26	0.00	0.00
Highway Division	Salaries - Administration	0.00	395,850.27	395,850.27	0.00	0.00
Highway Division	Salaries - Other	0.00	1,217,905.97	1,202,185.27	0.00	15,720.70
Highway Division	Stream Maint. Salary -	0.00	13,600.00	12,322.00	0.00	1,278.00
Highway Division	Stream Maint. Exp.	0.00	1,000.00	1,000.00	0.00	0.00
Highway Division	Expenses	19,422.58	339,240.00	334,357.48	750.00	23,555.10
Highway Division	Road Machinery Exp.	0.00	80,308.23	72,891.88	0.00	7,416.35
Highway Division	Fuel & Other	0.00	372,006.00	205,697.14	0.00	166,308.86
Highway Division	Drainage Projects	0.00	65,000.00	35,808.18	0.00	29,191.82
Highway Division	Public Street Lights	1,211.25	181,900.00	140,303.47	0.00	42,807.78
Highway Division	Furnish & Equip.	<u>0.00</u>	<u>54,300.00</u>	<u>54,300.00</u>	<u>0.00</u>	<u>0.00</u>
		20,633.83	2,850,241.73	2,583,846.95	750.00	286,278.61
Snow & Ice Control	Salaries	0.00	179,097.00	120,346.12	0.00	58,750.88
Snow & Ice Control	Expenses	<u>0.00</u>	<u>452,465.00</u>	<u>388,860.57</u>	<u>0.00</u>	<u>63,604.43</u>
		0.00	631,562.00	509,206.69	0.00	122,355.31
Highway Division	Rubbish Collection	<u>12,149.09</u>	<u>1,614,486.00</u>	<u>1,555,651.69</u>	<u>0.00</u>	<u>70,983.40</u>
		12,149.09	1,614,486.00	1,555,651.69	0.00	70,983.40
Tree Division	Salaries	0.00	203,593.15	197,515.77	0.00	6,077.38
Tree Division	Expenses	<u>0.00</u>	<u>18,000.00</u>	<u>14,664.61</u>	<u>0.00</u>	<u>3,335.39</u>
		0.00	221,593.15	212,180.38	0.00	9,412.77
Parks & Grounds Division	Salaries	0.00	408,196.93	407,610.22	0.00	586.71
Parks & Grounds Division	Expenses	<u>0.00</u>	<u>116,350.00</u>	<u>115,473.96</u>	<u>0.00</u>	<u>876.04</u>
		0.00	524,546.93	523,084.18	0.00	1,462.75
Cemetery Division	Salaries	0.00	163,082.31	162,860.35	0.00	221.96
Cemetery Division	Expenses	<u>0.00</u>	<u>17,750.00</u>	<u>14,391.64</u>	<u>0.00</u>	<u>3,358.36</u>
		0.00	180,832.31	177,251.99	0.00	3,580.32
Sewer	Salaries	0.00	88,461.23	88,104.62	0.00	356.61
Sewer	Expenses	<u>100.00</u>	<u>76,176.00</u>	<u>71,182.75</u>	<u>100.00</u>	<u>4,993.25</u>
Sewer Subtotal		<u>100.00</u>	<u>164,637.23</u>	<u>159,287.37</u>	<u>100.00</u>	<u>5,349.86</u>
Total Public Works		32,882.92	6,522,901.84	6,052,580.45	850.00	502,354.31

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2016

FUNCTION/ACTIVITY		C. FWD TO FY 16 FISCAL 2015	TRANSFER & APPROPRIATION FISCAL 2016	EXPENDITURES FISCAL 2016	C.FWD TO 17 FROM FY 16	CLOSE FISCAL 2016
COMMUNITY DEVELOPMENT:						
Board of Health	Salary - Director	0.00	88,524.40	88,524.40	0.00	0.00
Board of Health	Salaries - Other	0.00	104,374.61	101,967.59	0.00	2,407.02
Board of Health	Expenses	0.00	13,800.00	11,498.82	300.00	2,001.18
Board of Health	Sealer Weights & Measures	0.00	5,000.00	5,000.00	0.00	0.00
Board of Health	Mental Health	0.00	20,000.00	2,146.71	17,853.29	0.00
Board of Health	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	231,699.01	209,137.52	18,153.29	4,408.20
Planning/Conservation	Salary - Director	0.00	85,338.12	85,338.12	0.00	0.00
Planning/Conservation	Salaries - Other	0.00	231,866.00	222,762.17	0.00	9,103.83
Planning/Conservation	Expenses	0.00	12,000.00	7,315.95	420.00	4,264.05
Planning/Conservation	Furnish. & Equip.	<u>0.00</u>	<u>500.00</u>	<u>169.95</u>	<u>289.00</u>	<u>41.05</u>
		0.00	329,704.12	315,586.19	709.00	13,408.93
Building Inspector	Salary - Building Inspector	0.00	83,083.87	83,083.87	0.00	0.00
Building Inspector	Salaries - Other	0.00	118,374.05	116,449.08	0.00	1,924.97
Building Inspector	Expenses	0.00	3,250.00	2,344.59	0.00	905.41
Building Inspector	Furnish. & Equip.	<u>0.00</u>	<u>800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>800.00</u>
		<u>0.00</u>	<u>205,507.92</u>	<u>201,877.54</u>	<u>0.00</u>	<u>3,630.38</u>
Community Development Subtotal		0.00	766,911.05	726,601.25	18,862.29	21,447.51
PUBLIC BUILDINGS:						
Public Buildings	Salary - Super.	0.00	122,247.21	122,247.21	0.00	0.00
Public Buildings	Salaries - Other	0.00	2,695,935.02	2,689,917.19	0.00	6,017.83
Public Buildings	Expenses - Town Buildings	23,360.56	200,000.00	211,261.45	11,000.00	1,099.11
Public Buildings	Electric - Town Buildings	0.00	220,000.00	172,533.24	0.00	47,466.76
Public Buildings	Utilities - Town Buildings	1,595.57	92,500.00	54,955.05	1,837.28	37,303.24
Public Buildings	Expenses School Buildings	3,165.50	245,000.00	240,231.43	7,934.07	0.00
Public Buildings	Training & Conference	75.00	1,000.00	878.52	0.00	196.48
Public Buildings	Fuel Heating	0.00	1,368,035.60	852,061.96	385,510.60	130,463.04
Public Buildings	Asbestos Repair	16,982.00	15,000.00	21,699.70	10,282.30	0.00
Public Buildings	Roof Repairs	0.00	25,000.00	13,651.78	0.00	11,348.22
Public Buildings	HVAC Repairs	<u>3,573.09</u>	<u>80,000.00</u>	<u>83,799.31</u>	<u>0.00</u>	<u>(226.22)</u>
Public Buildings Subtotal		48,751.72	5,064,717.83	4,463,236.84	416,564.25	233,668.46
HUMAN SERVICES:						
Veterans' Services	Salary - Director	0.00	68,386.72	68,386.72	0.00	0.00
Veterans' Services	Salaries - Part Time	0.00	45,120.59	45,120.59	0.00	0.00
Veterans' Services	Expenses	0.00	3,100.00	2,276.12	0.00	823.88
Veterans' Services	Assistance	<u>0.00</u>	<u>400,000.00</u>	<u>371,994.26</u>	<u>0.00</u>	<u>28,005.74</u>
		0.00	516,607.31	487,777.69	0.00	28,829.62
Library	Salary - Director	0.00	92,763.72	92,763.72	0.00	0.00
Library	Salaries - Other	0.00	735,695.00	733,873.95	0.00	1,821.05
Library	Expenses	0.00	182,196.00	180,592.21	0.00	1,603.79
Library	M.V.L.C.	0.00	36,445.00	36,445.00	0.00	0.00
Library	Furnish. & Equip.	<u>0.00</u>	<u>24,468.00</u>	<u>24,229.80</u>	<u>144.19</u>	<u>94.01</u>
		0.00	1,071,567.72	1,067,904.68	144.19	3,518.85

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2016**

FUNCTION/ACTIVITY		C. FWD TO FY 16 FISCAL 2015	TRANSFER & APPROPRIATION FISCAL 2016	EXPENDITURES FISCAL 2016	C.FWD TO 17 FROM FY 16	CLOSE FISCAL 2016
Recreation	Salary - Director	0.00	83,650.39	83,650.39	0.00	0.00
Recreation	Salaries - Other	0.00	54,155.86	54,155.86	0.00	0.00
Recreation	Expenses	0.00	5,100.00	4,748.91	351.00	0.09
Recreation	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	142,906.25	142,555.16	351.00	0.09
Elderly Services	Salary - Director	0.00	78,281.93	78,281.93	0.00	0.00
Elderly Services	Salaries - Other	0.00	132,434.00	131,171.42	0.00	1,262.58
Elderly Services	Expenses	0.00	43,800.00	41,005.76	1,501.90	1,292.34
Elderly Services	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	254,515.93	250,459.11	1,501.90	2,554.92
Historical Commission	Salaries	0.00	23,165.00	19,648.00	0.00	3,517.00
Historical Commission	Expenses	<u>1,060.00</u>	<u>6,750.00</u>	<u>3,889.73</u>	<u>3,919.98</u>	<u>0.29</u>
		<u>1,060.00</u>	<u>29,915.00</u>	<u>23,537.73</u>	<u>3,919.98</u>	<u>3,517.29</u>
Human Services Subtotal		1,060.00	2,015,512.21	1,972,234.37	5,917.07	38,420.77
EDUCATION:						
School Department	Salaries	0.00	28,263,762.00	28,128,891.78	134,870.22	(0.00)
School Department	Expenses	<u>422,288.19</u>	<u>7,933,795.00</u>	<u>8,212,574.88</u>	<u>143,508.31</u>	<u>0.00</u>
		422,288.19	36,197,557.00	36,341,466.66	278,378.53	(0.00)
Regional Vocational	Shawsheen Vocational	<u>0.00</u>	<u>3,711,905.00</u>	<u>3,711,905.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>0.00</u>	<u>3,711,905.00</u>	<u>3,711,905.00</u>	<u>0.00</u>	<u>0.00</u>
Education Subtotal		422,288.19	39,909,462.00	40,053,371.66	278,378.53	(0.00)
DEBT SERVICE:						
Debt & Interest	Schools	0.00	3,433,325.00	3,433,325.00	0.00	0.00
Debt & Interest	General Government	0.00	121,700.00	121,700.00	0.00	0.00
Debt & Interest	Sewer	0.00	99,828.00	99,827.50	0.00	0.50
Debt & Interest	Water	0.00	124,920.00	124,920.00	0.00	0.00
Debt & Interest	Auth. Fees & Misc.	<u>0.00</u>	<u>25,000.00</u>	<u>15,500.00</u>	<u>7,300.00</u>	<u>2,200.00</u>
		<u>0.00</u>	<u>3,804,773.00</u>	<u>3,795,272.50</u>	<u>7,300.00</u>	<u>2,200.50</u>
Debt & Interest Subtotal		0.00	3,804,773.00	3,795,272.50	7,300.00	2,200.50
Insurance & Bonds		1,000.00	926,661.65	734,089.62	943.00	192,629.03
Employee Health & Life Insurance		0.00	868,600.14	0.00	0.00	868,600.14
Employ. Retire. Unused Sick Leave		0.00	75,000.00	14,555.56	0.00	60,444.44
Medicare Employers' Contr.		0.00	672,000.00	652,599.43	0.00	19,400.57
Salary Adj. & Add. Costs		0.00	101,535.47	62,300.41	15,000.00	24,235.06
Local Trans/Training Conf.		0.00	5,000.00	3,321.58	0.00	1,678.42
Out of State Travel		0.00	7,000.00	0.00	0.00	7,000.00
Computer Hdwe/Sftwe Maint. & Expenses		439.66	0.00	439.66	0.00	0.00
Annual Audit		0.00	34,000.00	34,000.00	0.00	0.00
Ambulance Billing		2,860.29	35,000.00	37,860.29	0.00	0.00
Town Report		0.00	7,500.00	4,543.00	0.00	2,957.00
Professional & Technical Services		43,638.70	125,000.00	70,479.71	98,158.99	0.00
Reserve Fund		<u>0.00</u>	<u>360,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>360,000.00</u>

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2016**

FUNCTION/ACTIVITY		C. FWD TO FY 16 FISCAL 2015	TRANSFER & APPROPRIATION FISCAL 2016	EXPENDITURES FISCAL 2016	C.FWD TO 17 FROM FY 16	CLOSE FISCAL 2016
Unclassified Subtotal		47,938.65	3,217,297.26	1,614,189.26	114,101.99	1,536,944.66
Current Year Overlay		0.00	900,000.00	0.00	0.00	900,000.00
Retirement Contributions		0.00	5,342,251.00	5,342,251.00	0.00	0.00
Offset Items		0.00	47,310.00	0.00	0.00	47,310.00
Special Education		0.00	0.00	0.00	0.00	0.00
Mass Bay Trans Authority		0.00	500,304.00	495,681.00	0.00	4,623.00
MAPC (Ch. 688 of 1963)		0.00	11,755.00	11,452.00	0.00	303.00
RMV Non-Renewal Surcharge		0.00	18,000.00	16,760.00	0.00	1,240.00
Metro Air Poll. Cont. Dist.		0.00	7,900.00	7,809.00	0.00	91.00
Mosquito Control Program		0.00	56,000.00	53,084.00	0.00	2,916.00
M.W.R.A. Sewer Assessment		0.00	2,511,204.00	2,476,867.00	0.00	34,337.00
Charter Schools		0.00	129,656.00	118,012.00	0.00	11,644.00
School Choice		0.00	11,700.00	61,620.00	0.00	(49,920.00)
Criminal Justice Training		0.00	0.00	0.00	0.00	0.00
Essex County Tech Institute		<u>0.00</u>	<u>128,321.00</u>	<u>105,473.00</u>	<u>0.00</u>	<u>22,848.00</u>
Statutory Charges Subtotal		0.00	9,664,401.00	8,689,009.00	0.00	975,392.00
Unclassified	Memorial/Veterans' Day	0.00	6,000.00	6,000.00	0.00	0.00
Unclassified	Lease of Quarters	0.00	750.00	750.00	0.00	0.00
Unclassified	Sutton Brook Disposal Area	<u>0.00</u>	<u>90,000.00</u>	<u>0.00</u>	<u>90,000.00</u>	<u>0.00</u>
Warrant Articles Subtotal		0.00	96,750.00	6,750.00	90,000.00	0.00
Police	Cruisers	0.00	220,000.00	215,080.21	4,919.79	0.00
DPW	Cemetery Expansion	11,574.81	0.00	2,172.50	9,402.31	0.00
DPW	Construction/Maint Vehicles	0.00	262,500.00	252,117.25	0.00	10,382.75
DPW	Construction/Maint Equipment	0.00	25,000.00	13,475.00	0.00	11,525.00
DPW	Cunningham Street Drainage	0.00	82,000.00	28,325.06	53,674.94	0.00
DPW	Fuel Tank Conversion	0.00	25,000.00	4,700.00	20,300.00	0.00
DPW	Mass Ave Drainage	0.00	55,000.00	45,367.96	0.00	9,632.04
DPW	Resurfacing Municipal Parking Lots	0.00	190,000.00	181,998.83	0.00	8,001.17
DPW	Butters Row Culvert Repair Project	50,720.42	120,000.00	99,837.52	0.00	70,882.90
School	Roof Repairs	61,500.00	0.00	0.00	0.00	61,500.00
School	Middle School Clocks & Intercom	0.00	30,000.00	25,865.08	0.00	4,134.92
School	Vans	75,705.00	26,000.00	101,705.00	0.00	0.00
School	Foundations ELA Program	0.00	37,700.00	30,493.00	7,207.00	0.00
School	Math Text Adoption	0.00	177,000.00	176,505.87	0.00	494.13
School	Technology Improve Digital Projectors	12,407.22	0.00	0.00	0.00	12,407.22
School	Window Replacement No. Intermediate	69,160.83	0.00	32,129.44	0.00	37,031.39
School	Burner/Boiler Replacement	0.00	0.00	0.00	0.00	0.00
Public Buildings	Misc. Facility Improvement	11,341.97	125,000.00	68,888.94	28,736.67	38,716.36
Public Buildings	Demolish Whitefield School	0.00	150,000.00	97,995.00	0.00	52,005.00
Public Buildings	Pub Safety Bldg Chiller Replacement	0.00	280,000.00	161,763.25	49,031.75	69,205.00
Public Buildings	Town Vault Air Quality	10,560.00	0.00	0.00	10,560.00	0.00
Public Buildings	Roof Repairs	0.00	220,000.00	174,500.00	20,000.00	25,500.00
Public Buildings	Shawsheen Heating System	0.00	458,000.00	457,600.00	0.00	400.00
Town Manager	Municipal Building Master Plan	0.00	150,000.00	91,000.00	59,000.00	0.00
Town Manager	Yentile Farms Design	139,214.15	0.00	125,999.45	13,214.70	0.00
Various	Computer System Upgrades	<u>47,849.47</u>	<u>100,000.00</u>	<u>147,849.47</u>	<u>0.00</u>	<u>0.00</u>
Capital Outlay Subtotal		<u>490,033.87</u>	<u>2,733,200.00</u>	<u>2,535,368.83</u>	<u>276,047.16</u>	<u>411,817.88</u>
GRAND TOTAL		1,089,500.05	85,676,607.41	81,445,095.56	1,351,685.92	3,969,325.98

TOWN OF WILMINGTON, MASSACHUSETTS
WATER DEPARTMENT
ANALYSIS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2016

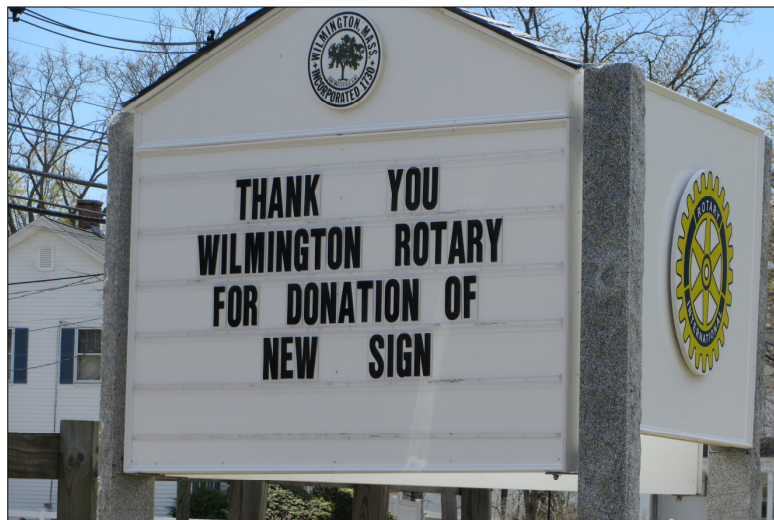
	Actual Fiscal 2014	Actual Fiscal 2015	Actual Fiscal 2016
Revenues:			
Water Receivables Rates	3,516,684.96	3,445,451.66	3,856,982.28
Water Receivables Services	13,926.46	17,471.11	17,807.15
Water Receivables Connections	48,149.00	43,131.40	33,407.55
Water Receivables Fire Protection	367,197.31	379,840.26	388,380.77
Water Receivables Cross Connections	44,584.83	48,568.06	44,900.00
Water Liens	224,548.36	221,563.65	247,517.84
Miscellaneous	<u>24,279.46</u>	<u>15,206.64</u>	<u>15,933.63</u>
Total Revenue	4,239,370.38	4,171,232.78	4,604,929.22
Operating Costs	<u>3,117,976.58</u>	<u>3,761,552.21</u>	<u>3,301,718.11</u>
Total Operating Costs	3,117,976.58	3,761,552.21	3,301,718.11
Excess Revenues over Operating Costs	1,121,393.80	409,680.57	1,303,211.11
Transfer to General Fund for Debt Service, Employees Benefits and Allocated Charges	<u>986,746.00</u>	<u>1,321,034.00</u>	<u>1,386,648.00</u>
Excess of revenues and other sources over (under) expenditures and other uses	134,647.80	(911,353.43)	(83,436.89)
Total Fund Balance - Beginning	4,227,574.10	4,362,221.90	3,450,868.47
Total Fund Balance - Ending	4,362,221.90	3,450,868.47	3,367,431.58

TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINING STATEMENTS OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES
 CAPITAL PROJECTS FUND
 FOR THE YEAR ENDED JUNE 30, 2016

	Main Street Sewer	Public Safety Building	Shawsheen School Window Replace	WHS Feasibility Study	WHS Project	Yentile Farm Recreational	Fire Pumper Truck	Total (Memorandum Only)
Town Meeting Dates	4/22/89	4/26/97	5/2/2009	5/1/2010	12/10/11			
Initial Project Authorization	<u>747,000</u>	<u>7,986,000</u>	<u>715,000</u>	<u>1,125,000</u>	<u>44,190,000</u>	<u>4,800,000</u>	<u>650,000</u>	<u>60,213,000</u>
REVENUES:								
Intergovernmental	0.00	0.00	0.00	0.00	2,050,045.00	0.00	0.00	2,050,045.00
Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>
Total Revenue	0.00	0.00	0.00	0.00	2,050,045.00	300.00	0.00	2,050,345.00
EXPENDITURES:								
Capital Outlay								
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,925,920.50</u>	<u>787,979.47</u>	<u>0.00</u>	<u>10,713,899.97</u>
Excess of revenues over/under expenditures	0.00	0.00	0.00	0.00	(7,875,875.50)	(787,679.47)	0.00	(8,663,554.97)
Other Financial Sources(Uses)								
Issuance of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of General Obligation Bonds & Notes	0.00	0.00	0.00	0.00	0.00	4,800,000.00	650,000.00	5,450,000.00
Operating Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00	4,800,000.00	650,000.00	5,450,000.00
Excess of revenues and other sources over (under) expenditures and other uses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(7,875,875.50)</u>	<u>4,012,320.53</u>	<u>650,000.00</u>	<u>(3,213,554.97)</u>
FUND BALANCE JULY 1, 2015	56,000.60	588.69	259,672.10	65,784.78	7,297,262.84	0.00	0.00	7,679,309.01
FUND BALANCE JUNE 30, 2016	<u>56,000.60</u>	<u>588.69</u>	<u>259,672.10</u>	<u>65,784.78</u>	<u>(578,612.66)</u>	<u>4,012,320.53</u>	<u>650,000.00</u>	<u>4,465,754.04</u>

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF LONG TERM DEBT
FOR THE FISCAL YEAR 2016**

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2015	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2016
INSIDE DEBT LIMIT								
Remodeling Shawsheen School	08/2010	08/2020	2.63	720,000	420,000	0	70,000	350,000
Equipment-Ladder Truck	08/2010	08/2020	2.63	975,000	575,000	0	100,000	475,000
Sewer	08/2010	08/2030	2.81	<u>1,250,000</u>	<u>990,000</u>	<u>0</u>	<u>65,000</u>	<u>925,000</u>
TOTAL INSIDE DEBT LIMIT				2,945,000	1,985,000	0	235,000	1,750,000
OUTSIDE DEBT LIMIT								
Water	08/2010	08/2030	2.81	1,600,000	1,280,000	0	80,000	1,200,000
High School Project	09/2012	03/2037	3.28	<u>44,190,000</u>	<u>38,865,000</u>	<u>0</u>	<u>1,775,000</u>	<u>37,090,000</u>
TOTAL OUTSIDE DEBT LIMIT				45,790,000	40,145,000	0	1,855,000	38,290,000
GRAND TOTAL				48,735,000	42,130,000	0	2,090,000	40,040,000



TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2016

	Balance June 30, 2015			Requests	Investment Income
	Non- Expendable	Expendable	Total		
S. Carter Common Fund	200.00	1,558.67	1,758.67	0.00	53.19
SDJ Carter Lecture Fund	6,000.00	2,833.17	8,833.17	0.00	591.44
Library Funds:					
Benjamin Buck	500.00	72.18	572.18	0.00	17.21
Burnap	200.00	47.14	247.14	0.00	7.47
Chester M. Clark	500.00	174.12	674.12	0.00	20.34
Charlotte C. Smith	500.00	351.79	851.79	0.00	25.65
Stanley Webber	0.00	2.96	2.96	0.00	0.12
Walker School Fund	275.00	1,687.87	1,962.87	0.00	59.12
Housing Partnership	0.00	129,043.78	129,043.78	0.00	3,888.89
Winifred Richardson Trust	25,000.00	69.42	25,069.42	0.00	7.72
Cemetery Funds	907,189.67	56,794.29	963,983.96	16,325.00	28,927.57
Biggar Scholarship	25,000.00	12,829.56	37,829.56	0.00	1,140.05
Scott D. Braciska Scholarship	0.00	16,871.75	16,871.75	0.00	508.46
Altman Family Education Trust	25,000.00	3,839.77	28,839.77	0.00	869.11
Justin O'Neil Scholarship	0.00	466.22	466.22	0.00	14.02
Joseph A. Murphy Scholarship	0.00	1,026.77	1,026.77	0.00	0.36
Elderly Services	0.00	62,592.74	62,592.74	16,359.00	22.12
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00
Loddy Weisberg & Lena Leiter Scholarship	0.00	252,280.76	252,280.76	0.00	77.74
Town Scholarship Fund	0.00	19,563.13	19,563.13	4,290.00	563.55
WHS Scholarship Fund	0.00	108,820.72	108,820.72	7,865.00	3,242.14
OPEB Trust	0.00	0.00	0.00	0.00	59,902.79
Zeneca Settlement	0.00	5,947.09	5,947.09	0.00	1.85
Invest. Fund Conservation	0.00	565.94	565.94	0.00	0.12
Confined Space	0.00	410.21	410.21	0.00	0.00
Employee's Health & Life Insurance	0.00	290,696.21	290,696.21	3,815,728.31	641.82
Employer's Health & Life Insurance	0.00	2,323,687.85	2,323,687.85	0.00	0.00
Olin Chemical	0.00	55,717.15	55,717.15	0.00	17.14
Andover St. Traffic Lights	0.00	17.62	17.62	0.00	0.00
Tracy Circle	0.00	5,877.64	5,877.64	0.00	1.78
Barrows Aud. Renovation	0.00	1,079.43	1,079.43	0.00	32.55
Flex Spending Town & School	0.00	9,459.15	9,459.15	160,151.44	0.00
Middlesex Pines I & II	0.00	7,434.96	7,434.96	0.00	2.30
Adoption	0.00	415.12	415.12	0.00	0.12
193 Ballardvale	0.00	1,445.11	1,445.11	0.00	1.00
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00
Student Activity Fund	0.00	58,075.19	58,075.19	152,849.82	177.69
Student Activity Fund Wildwood	0.00	5,992.55	5,992.55	2,326.40	0.00
Student Activity Fund Boutwell	0.00	1,533.38	1,533.38	913.67	0.00
Student Activity Fund Middle School	0.00	39,169.60	39,169.60	203,627.70	0.00
Student Activity Fund No Intermediate	0.00	7,658.75	7,658.75	12,011.62	0.00
Student Activity Fund West Intermediate	0.00	3,013.60	3,013.60	7,907.31	0.00
Student Activity Fund Woburn Street	0.00	12,753.62	12,753.62	16,662.72	0.00
Student Activity Fund Shawsheen	0.00	7,970.88	7,970.88	16,920.46	0.00
Student Activity Fund Reserve	0.00	75,552.97	75,552.97	0.00	0.00
Tailings	0.00	(17,549.44)	(17,549.44)	0.00	0.00
Tax Title Recordings	0.00	(7,755.00)	(7,755.00)	250.00	0.00
Street Openings	0.00	110,900.00	110,900.00	11,000.00	0.00
Firearms Permits	0.00	11,712.50	11,712.50	23,225.00	0.00
Outside Details: Police	0.00	33,752.14	33,752.14	450,932.35	0.00
Outside Details: Fire	0.00	11,076.02	11,076.02	39,356.38	0.00
Outside Details: Public Buildings	0.00	(46,523.43)	(46,523.43)	59,195.58	0.00
Forfeiture Deposits	0.00	32,136.00	32,136.00	0.00	0.00
Performance Bonds	0.00	566,273.70	566,273.70	380,173.34	649.05
Meals Tax	0.00	62.16	62.16	695.13	0.00
GRAND TOTAL	990,364.67	4,299,509.80	5,289,874.47	5,398,766.23	101,464.48

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2016

	Transfers	Expenditures	Balance June 30, 2016		Total
			Non-Expend	Expendable	
S. Carter Common Fund	0.00	0.00	200.00	1,611.86	1,811.86
SDJ Carter Lecture Fund	0.00	541.27	6,000.00	2,883.34	8,883.34
Library Funds:					
Benjamin Buck	0.00	0.00	500.00	89.39	589.39
Burnap	0.00	0.00	200.00	54.61	254.61
Chester M. Clark	0.00	0.00	500.00	194.46	694.46
Charlotte C. Smith	0.00	0.00	500.00	377.44	877.44
Stanley Webber	0.00	0.00	0.00	3.08	3.08
Walker School Fund	0.00	0.00	275.00	1,746.99	2,021.99
Housing Partnership	0.00	0.00	0.00	132,932.67	132,932.67
Winifred Richardson Trust	0.00	0.00	25,000.00	77.14	25,077.14
Cemetery Funds	(20,000.00)	0.00	923,514.67	65,721.86	989,236.53
Biggar Scholarship	0.00	0.00	25,000.00	13,969.61	38,969.61
Scott D. Braciska Scholarship	0.00	5,000.00	0.00	12,380.21	12,380.21
Altman Family Education Trust	0.00	0.00	25,000.00	4,708.88	29,708.88
Justin O'Neil Scholarship	0.00	0.00	0.00	480.24	480.24
Joseph A. Murphy Scholarship	0.00	0.00	0.00	1,027.13	1,027.13
Elderly Services	0.00	16,025.32	0.00	62,948.54	62,948.54
Carney-Veterans Fund	0.00	0.00	0.00	24.32	24.32
Loddy Weisberg & Lena Leiter Scholarship	0.00	6,625.00	0.00	245,733.50	245,733.50
Town Scholarship Fund	0.00	3,500.00	0.00	20,916.68	20,916.68
WHS Scholarship Fund	0.00	10,400.00	0.00	109,527.86	109,527.86
OPEB Trust	1,603,684.32	0.00	0.00	1,663,587.11	1,663,587.11
Zeneca Settlement	0.00	0.00	0.00	5,948.94	5,948.94
Invest. Fund Conservation	0.00	0.00	0.00	566.06	566.06
Confined Space	0.00	0.00	0.00	410.21	410.21
Employee's Health & Life Insurance	0.00	3,648,405.07	0.00	458,661.27	458,661.27
Employer's Health & Life Insurance	11,865,194.28	10,865,194.28	0.00	3,323,687.85	3,323,687.85
Olin Chemical	0.00	0.00	0.00	55,734.29	55,734.29
Andover St. Traffic Lights	0.00	0.00	0.00	17.62	17.62
Tracy Circle	0.00	0.00	0.00	5,879.42	5,879.42
Barrows Aud. Renovation	0.00	0.00	0.00	1,111.98	1,111.98
Flex Spending Town & School	0.00	156,187.08	0.00	13,423.51	13,423.51
Middlesex Pines I & II	0.00	0.00	0.00	7,437.26	7,437.26
Adoption	0.00	0.00	0.00	415.24	415.24
I93 Ballardvale	0.00	0.00	0.00	1,446.11	1,446.11
National Grid Transfer	0.00	0.00	0.00	20,000.00	20,000.00
Student Activity Fund	0.00	151,674.38	0.00	59,428.32	59,428.32
Student Activity Fund Wildwood	0.00	2,196.03	0.00	6,122.92	6,122.92
Student Activity Fund Boutwell	0.00	890.33	0.00	1,556.72	1,556.72
Student Activity Fund Middle School	0.00	193,104.22	0.00	49,693.08	49,693.08
Student Activity Fund No Intermediate	0.00	10,532.45	0.00	9,137.92	9,137.92
Student Activity Fund West Intermediate	0.00	10,519.64	0.00	401.27	401.27
Student Activity Fund Woburn Street	0.00	24,571.17	0.00	4,845.17	4,845.17
Student Activity Fund Shawsheen	0.00	21,456.46	0.00	3,434.88	3,434.88
Student Activity Fund Reserve	0.00	0.00	0.00	75,552.97	75,552.97
Tailings	0.00	20.78	0.00	(17,570.22)	(17,570.22)
Tax Title Recordings	0.00	2,850.00	0.00	(10,355.00)	(10,355.00)
Street Openings	0.00	7,000.00	0.00	114,900.00	114,900.00
Firearms Permits	0.00	20,075.00	0.00	14,862.50	14,862.50
Outside Details: Police	0.00	446,408.53	0.00	38,275.96	38,275.96
Outside Details: Fire	0.00	39,177.20	0.00	11,255.20	11,255.20
Outside Details: Public Buildings	0.00	64,155.93	0.00	(51,483.78)	(51,483.78)
Forfeiture Deposits	0.00	0.00	0.00	32,136.00	32,136.00
Performance Bonds	0.00	223,758.93	0.00	723,337.16	723,337.16
Meals Tax	0.00	740.07	0.00	17.22	17.22
GRAND TOTAL	13,448,878.60	15,931,009.14	1,006,689.67	7,301,284.97	8,307,974.64

PUBLIC SAFETY

Fire Department



Boutwell Street Brush Fire

It is with great pleasure that I submit the following annual report of the operations, activities and accomplishments of the Wilmington Fire Department for the year 2016.

Fire Fighter John F. McDonough retired after 34 years of service to the Department and Isabel Raschella retired as part time clerk. We wish them the best in their retirement.

The manual force consists of the Chief, Deputy Chief, six Lieutenants, thirty-one Fire Fighters, one full-time clerk and one part-time clerk. The following roster is provided.

Fire Chief

Richard T. McClellan

Deputy Fire Chief

Gary J. Donovan

Clerks

Linda K. Cerullo

Rebecca Sanderson – Part-Time

Lieutenants

William F. Cavanaugh, III, Fire Prevention
Brooke C. Green, Operations and Training
Joseph T. McMahon, Shift Commander

Erik J. Nansel, Shift Commander
Christopher G. Pozzi, Shift Commander
Frederick J. Ryan, Shift Commander

Fire Fighters/EMT's

Anthony J. Adamczyk
Thomas C. Casella
Thomas W. Ceres
Walter R. Daley
Edward J. DeLucia
Christopher S. Elliott
Eric M. Gronemeyer
Paul J. Hedderson
William J. Herrick, Jr.
Michael P. Jennette, Jr.
Keith E. Kelly

Jason M. Kennedy
William J. Kent, III
Andrew W. Leverone
Gregory S. Murphy
Nicholas A. Newhall
Robert E. Patrie, Jr.
Ryan P. Quigley
Eric S. Robbins
Michael L. Rideout
George M. Robinson
Eric R. Siegel

Kyle R. Skinner
Edward C. Sousa
Russell D. Stering
Megan L. Sullivan
Charles R. Taylor, Jr
Matthew D. Tremblay
Robert W. Varey, III
David P. Woods
Robert J. Woods, Jr.

The department responded to a total of 3,645 calls for assistance during 2016.

Brush Fire	51	Mutual Aid – Fire	32
Burning Permits	249	Odor, Any type	39
Carbon Monoxide	51	Patient Assist	123
Chimney Fire	1	Pump Job	0
Commercial Building Fire	7	Radio Box	152
Fire Drill	17	Residential House/Structure	14

Gas Leaks	6	Roll Call/Entry	25
Haz Mat Incident	0	Service Call	19
Inspections/26F, Oil, Propane	538	Smoke Detector Activation	98
Investigations, Any Type	246	Smoke in Building	5
Line Box, Mutual Aid	8	Stove Fire	9
Lockout of Building House	22	Training, Any Type	4
Medical Aid	1,750	Truck/Car Fire	11
Motor Vehicle Crash	281	Water Rescue	1
Mutual Aid – Ambulance	98	Wires Arcing	48

The following is a list of permits issued:

Black Powder	2	Plan Review	53
Blasting	12	Propane	93
Carnival	1	Reports	31
Class C Explosive	0	Smoke Detector	271
Copies	49	Sprinkler	42
Dumpster	12	Subponea	2
Fire Alarm	18	Suppression	7
Flammable Liquid	29	Tank	95
Haz Mat Processing	11	Truck	30
Oil Burner	95	Welding	17

As required by law, the Fire Prevention Division, under the direction of Deputy Chief Gary J. Donovan and Lieutenant William F. Cavanaugh, III, inspected all schools, public buildings, nursing homes and flammable storage facilities. Other inspections listed below:

New Residential Plan Review	27
New Residential Fire Inspections	27
New Industrial Plan Review	43
Fire Inspection Industrial/Commercial	43
Underground Tank Removals	9
Underground Tank Installations	0
Aboveground Tank Removals	42
Oil/Burner/Tank	95
Propane	93
Nursing Home Inspections	12
Gas Station Inspections	11
Oil Truck & Pick-up Transfer Tank Inspections	30



House Fire on Oak Street

The Fire Prevention Division, along with shift personnel, have conducted 704 inspections this year. These inspections cover everything from annual mandated safety inspections to 26F½ private residence transfer and sale inspections. We have also expanded our fire pre-planning by performing “in-service” inspections at numerous commercial properties in Town. These inspections, while not officially tracked, allow our members to get a firsthand look at a building layout and the processes being performed within the company before we are called upon in an emergency at the site. We were able to accomplish these inspections with the cooperation of the local business owners and the coordination from our Operations Division led by Lieutenant Brooke C. Green.

The Prevention Division also oversees the Public Education and Safety initiative for the department. As in years past, we have received a grant through the Massachusetts Department of Fire Services SAFE Program. This grant allows the department to administer Fire Safety training to all Public School kids from Pre-K to fifth grade. We also use the grant to bring fire and fall prevention education to the Town’s elder population. We expanded our elder program this year. The department, along with Wilmington’s Elder Services office, were selected as scholarship recipients for NFPA’s “Remembering When” conference in San Antonio, TX. The three day training course

focused specifically on 16 fire and fall initiatives which are designed to educate the elder population and keep them safe in their homes. We aim to have a reduction in falls and an increase in working smoke/CO alarms in their homes. The goal is to have our elder population live independently in their own homes for as long as possible.

In conjunction with the Wilmington Police Department, Middlesex County Sheriff's Office and A&S Towing, we were able to once again participate in National Night Out. We provided a vehicle extrication demonstration, station and truck tours and a smoke simulator trailer. We hope to continue this tradition with the community for years to come.

Using both outside resources and the skills of the members, scenario-based training has increased in intensity and realism. Using the "crawl-walk-run" method of training, we have built upon previous experience to encompass the different situations we face. For example, this year's water rescue training utilized a master diver playing the role of victim in conscious, unconscious and entrapment situations. The "Advanced Pump Operator" course was conducted in the spring, building upon the previous year's training with the addition of higher levels of problem solving and troubleshooting at the pump while maintaining radio communications and situational awareness. With the continued generosity of local builders, we have been able to advance our interior search and rescue tactics by utilizing new equipment and practicing in zero visibility scenarios in houses that were slated for demolition. The Shriner's Auditorium also continued their support by allowing us to use their facility as a training site, where multiple stations were set up to simulate different ways to extricate ourselves from entanglement and entrapment situations. We have also increased our "pre-planning" abilities by conducting walk-throughs at local businesses, both new and established. This is especially helpful for familiarizing the Fire Fighters with the intricacies of larger facilities and high-level industrial processes seen in town.

A change in service delivery allowed for the streamlining of the required emergency medical training, resulting in a completion of the National Standards portion, two months ahead of schedule. Inter-departmental training with the Police Department has enhanced our readiness for "other-than-fire" type situations, and we look forward to increasing our training opportunities with them and other agencies in the coming year.

The Wilmington Fire Department has and will continue to work with other Town departments and the business community to ensure that all required safety standards are met. Wilmington is fortunate to have a large industrial real estate base that contributes to the overall financial stability of the Town. The Wilmington Fire Department's oversight of the many fit-ups, remodels and building renovations continue to ensure that fire protection codes related to construction are followed and proper inspections are completed. It is the goal of the Wilmington Fire Department to strive to achieve the safest environment possible for the Town's citizens and work force.



Assisting with replacement of eagle atop flagpole

As always, the support of the Police Department as well as Public Safety Dispatch is appreciated.

I would like to acknowledge the Town Manager, Jeffrey M. Hull and Assistant Town Manager, Denise Y. Casey, for their continued support of the Wilmington Fire Department as well as the Board of Selectmen, Finance Committee and all other Town agencies for their assistance during the past year.

Police Department

In accordance with the By-Laws of the Town of Wilmington, I hereby respectfully submit the annual report on the activities of the Wilmington Police Department for the year 2016.

2016 continued to be another challenging year for police departments across the nation. The increase of civil unrest, protest and polarized political opinions were the result of a presidential election season unlike any seen in recent years. Law Enforcement professionals struggled to balance the challenges of providing policing which fit the expectation of the citizens they were sworn to serve and the laws they were directed to enforce. The criticisms of policing as a profession were harsh and did not accurately reflect the services provided by your police department. The men and women of the Wilmington Police Department continuously strive to improve the services they provide. As use of force by police has gained national attention, it is fitting that we have completed the development of the training facility on Abigale Island. Training our officers on the use of force continuum and enhancing de-escalation techniques will assure our officers will be better able to address the difficult situations they encounter every day while on their patrols.

We continue to partner with many local, state and federal agencies to provide the most comprehensive services for the residents of Wilmington. Our commitment of a task force agent to the DEA Cross Boarders Initiative allows us to focus on every level of illicit drug trafficking in and through the Merrimack Valley. Opiate addiction, and the crimes that support it, has had a devastating impact on many residents of Wilmington. Our department is committed to supporting anyone struggling with addiction with the services they need to become well. Most importantly, our efforts to support the families who have been devastated by this disease are at the heart of our programs. Our efforts to support them by providing resources and education have made a difference in so many families. We recognize we have much more work to do in this area.

In 2016 we had three Officers leave the police department due to retirement or for other opportunities. Officer Joseph Harris retired in May after thirty years of service to Wilmington in Patrol and a time as a Community Policing Coordinator. He also served several years of volunteer activity as an Auxiliary officer. Officer Eric Palmer, who over the past 15 years served as the department's K-9 Officer, retired to take an opportunity in the private sector. Eric was an exceptional K-9 officer and excelled at whatever task he was assigned. Our Department shelves are full of first place trophies from the many K-9 team competitions he entered over the years. Eric was well known for his K-9 team demonstrations at various schools and civic events throughout town. Officer Palmer also served the department as a member of the North Eastern Massachusetts Law Enforcement Council's SWAT team with distinction. Officer Daniel D'Eon also moved on from the Wilmington Police Department and took a job with another Department. Dan was a dedicated member of the 4-12 shift and was truly a credit to our department and profession. Both Eric and Dan served their country in the armed forces prior to becoming members of the department and their commitment to service is greatly appreciated by all. We wish them well in all of their future endeavors. We also learned of the retirement of Auxiliary Lieutenant Bradford Knoettner after over three decades of volunteer service to our community. Lt Knoettner served with distinction in the Auxiliary Police Department for many years and ascended to their highest rank. He was a key player during of all community events held throughout the town over his years of service. His commitment and leadership in his volunteer service to our community is greatly appreciated and will be missed. In addition, Senior Clerk Julie Clark retired after 13 years of service.



Elderly Services thanks members of Public Safety including Officer Palmer

In all, 2016 was a busy year as the department responded to 23,370 calls for service. That is an increase of over 2,000 calls. Those calls spread the spectrum of simple noise complaints to serious felonious assaults. We have experienced an increase in substance abuse and mental health related cases over the past several years. The opioid epidemic, and the social and economic impacts it has

had on the region, has caused us to regularly adjust our responses to this crisis tailoring the provision of resources that are most effective to each individual case. It is clear that the pre-established relationships we have developed over the years have greatly enhanced our ability to adapt our responses and achieved greater levels of success. All officers of the department maintain a commitment to the provision of compassionate and respectful service to the individuals and families who are impacted by both substance abuse and mental illness. Anyone impacted by these difficult family situations should look to us as a resource to assist them while they fight to save the lives and dignity of their loved ones.

The following was the Departmental Roster of Personnel for 2016:



Chief Begonis recruiting future officer

Chief of Police
Michael R. Begonis

Deputy Chief
Robert V. Richter

Lieutenants
Joseph A. Desmond, Operations/Grants
Brian T. Pupa, Detective Commander
Scott A. Sencabaugh, Emergency Planning/ Training

Daniel E. Murray, Accreditation and Policy Development
Charles R. Fiore, Jr., Information Technology, Crime Analysis & Licensing

Sergeants

Christopher J. Ahern
David L. Axelrod
David J. Bradbury

David M. McCue, Jr.
David A. Sugrue

Detectives and Specialists

John M. Bossi, Inspector
Patrick B. Nally, Inspector
Brian J. Stickney, Inspector
Christopher J. Dindo, Inspector
Brian J. Gillis, Court/Inspector
Michael J. Patterson, Narcotics
Brian M. Moon, Safety Officer
Anthony Fiore, School Resource
Dan C. Cadigan, School Resource
Matthew D. Stavro, Traffic/Social Media

Uniform Patrol Officers

Ronald J. Alpers, Jr.
Michael R. Cabral
Kevin P. Cavanaugh
Paul L. Chalifour
Rafael G. Cruz
John W. Delorey
Daniel P. D'Eon
Richard A. DiPerri, Jr.
Scott Dunnett
Daniel P. Furbush, IV
Dillon K. Halliday
Brian T. Hermann
Paul W. Jepson

Michael E. Johnson
Paul A. Krzeminski
Louis Martignetti
Thomas A. McConologue
Nicholas Nofle
Eric T. Palmer/ K-9 RIDIC
Julie M. Pozzi
Julio J. Quiles
Kevin J. Skinner
Brian E. Tavares
Brian D. Thornton
Michael W. Wandell

Department Clerks

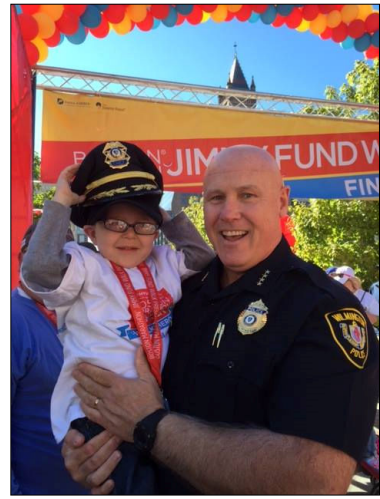
Julie Clark
Susan M. O'Neil
Dawn Naimo
Patricia M. Cardarelli

Animal Control Officer

Christopher H. Sullivan

Auxiliary Police Officers

Lieutenant Bradford Knoettner (Ret)
Stephen M. Cain
Charles E. Holmes, Sr.
Mario R. DiMeco



"Chief" Lucas with Chief Begonis

The following is some statistical data that reflects calls for services over the past year.

CRIMES REPORTED

SEX CRIMES

RAPE 2
RAPE, AGGRAVATED 3
RAPE OF CHILD WITH FORCE 3
RAPE OF CHILD WITH FORCE, SUBS 3
LEWDNESS, OPEN AND GROSS, SUBS 1
INDECENT A&B ON CHILD UNDER 14 5
OBSCENE MATTER TO MINOR 3

ROBBERY

ROBBERY, ARMED 2
ROBBERY, FIREARM-ARMED 1
ROBBERY, UNARMED 4

ASSAULT & BATTERY, ASSAULT

A&B 1
INDECENT A&B ON A PERSON 14 OR 8
A&B ON CHILD WITH INJURY 1
A&B ON +60/DISABLED WITH INJURY 1
A&B ON FAMILY / HOUSEHOLD MEMB 3
ASSAULT ON FAMILY/HOUSEHOLD 1
ASSAULT TO MURDER 1
A&B WITH DANGEROUS WEAPON 12
ASSAULT W/DANGEROUS WEAPON 10
ASSAULT W/DANGEROUS WEAPON +60 1
STRANGULATION OR SUFFOCATION 2
RESIST ARREST 2
ASSAULT 3
A&B 26
A&B ON POLICE OFFICER 5
A&B ON PUBLIC EMPLOYEE 1
A&B ON FAMILY/HOUSEHOLD MEMB 10
A&B ON FAMILY/HOUSEHOLD MEMB 2
ASSAULT ON FAMILY/HOUSEHOLD 1
ASSAULT TO INTIMIDATE 1
A&B TO INTIMIDATE 1
WITNESS, INTIMIDATE 5
BOMB THREAT, FALSE 4

BURGLARY, BREAKING & ENTERING

BURGLARY, UNARMED 1
B&E BUILDING NIGHTTIME FOR FEL 15
BREAK INTO DEPOSITORY 3
B&E FOR MISDEMEANOR 5
B&E BUILDING DAYTIME FOR FELON 7
B&E VEHICLE/BOAT NIGHTTIME FOR 3
B&E IN TO BOAT/VEHICLE FOR MIS 6
B&E VEHICLE/BOAT DAYTIME FOR F 1
B&E IN TO BOAT/VEHICLE FOR MIS 1

LARCENY, SHOPLIFTING AND THEFT

LARCENY FROM PERSON 1
SHOPLIFTING \$100+ BY ASPORTATION 1
SHOPLIFTING \$100+ BY CONCEALIN 2
SHOPLIFTING BY ASPORTATION 1
SHOPLIFTING BY ASPORTATION, 2N 1
SHOPLIFTING BY CONCEALING MDSE 4
LARCENY FROM BUILDING 8
TOOLS, LARCENY OF CONSTRUCTION 4
LARCENY OVER \$250 15
LARCENY OVER \$250 BY SINGLE SC 1
LARCENY UNDER \$250 11
LARCENY UNDER \$250 FROM +60/DI 1
DRUG, LARCENY OF 2
LARCENY OVER \$250 52
LARCENY OVER \$250 BY SINGLE SC 1
LARCENY UNDER \$250 53
LARCENY OVER \$250 4
LARCENY OVER \$250 BY SINGLE SC 1
LARCENY UNDER \$250 2
LARCENY OVER \$250 FROM +60/DI 1
LARCENY OVER \$250 BY FALSE PRE 10
LARCENY UNDER \$250 BY FALSE PR 2
LARCENY OVER \$250 3
LARCENY BY CHECK OVER \$250 9
LARCENY BY CHECK UNDER \$250 1
MOTOR VEH, LARCENY OF 11
USE MV WITHOUT AUTHORITY 4

DRUG RELATED CRIMES

DRUG, DISTRIBUTE UNAUTHORIZED	1
DRUG, DISTRIBUTE CLASS A	3
DRUG, POSSESS TO DISTRIB CLASS	3
DRUG, DISTRIBUTE CLASS B	9
DRUG, POSSESS TO DISTRIB CLASS	2
DRUG, DISTRIBUTE CLASS C	1
DRUGS-MANUFACTURE - CL C DEPRE	1
DRUG, DISTRIBUTE CLASS D	2
DRUG, POSSESS TO DISTRIB CLASS	1
DRUG, DISTRIBUTE CLASS E	2
DRUG, POSSESS TO DISTRIB CLASS	1
DRUG, POSSESS CLASS A	4
DRUG, POSSESS CLASS B	15
DRUG, POSSESS CLASS C	2
DRUG, POSSESS CLASS D	3
DRUG, POSSESS CLASS E	4
MARIJUANA, POSSESS	3

FRAUD AND FORGERY

FORGERY OF CHECK	12
UTTER COUNTERFEIT NOTE	1
NOTE, UTTER WORTHLESS/FALSE	1
UTTER FALSE CHECK	18
LIQUOR ID CARD/LICENSE, FALSE/	1
CREDIT CARD FRAUD UNDER \$250	10
CREDIT CARD FRAUD UNDER \$250 B	1
CREDIT CARD, IMPROPER USE UNDE	1
CREDIT CARD, LARCENY OF	1
HIRING VEHICLE, FRAUD IN	1
CRIME REPORT, FALSE	1
USURY	1
FIDUCIARY, EMBEZZLEMENT/MISAPP	1
RMV DOCUMENT, POSSESS/USE FALS	1
CREDIT CARD FRAUD OVER \$250	23
CREDIT CARD FRAUD OVER \$250 BY	1
CREDIT CARD, IMPROPER USE OVER	3
IDENTITY FRAUD	34
REGISTRATION, FALSE STATEMNT I	1

OPERATING UNDER THE INFLUENCE AND ALCOHOL VIOLATIONS

OUI DRUGS	3
OUI LIQUOR	23
OUI LIQUOR, 2ND OFFENSE	11
OUI LIQUOR, 3RD OFFENSE	4
OUI LIQUOR, 4TH OFFENSE	2
OUI LIQUOR & SERIOUS INJURY &	1
LIQUOR TO PERSON UNDER 21, SEL	1
LIQUOR, PERSON UNDER 21 POSSES	10
ALCOHOL IN MV, POSSESS OPEN CO	8

VANDALISM, MALICIOUS DAMAGE

DEFACE PROPERTY	1
VANDALIZE PROPERTY - DEFACEMEN	6
TAGGING PROPERTY	3
DESTRUCTION OF PROPERTY +\$250,	38
DESTRUCTION OF PROPERTY +\$250,	1
DESTRUCTION OF PROPERTY -\$250,	40
DESTRUCTION OF PROPERTY -\$250,	3
MOTOR VEH, MALICIOUS DAMAGE TO	7

FIREARMS AND DANGEROUS WEAPONS

ELECTRIC STUN GUN, SELL/POSSES	1
FIREARM, STORE IMPROP	1
AMMUNITION WITHOUT FID CARD, P	1
DANGEROUS WEAPON, CARRY	1

OTHER CRIMES

TRESPASS	6
TRESPASS WITH MOTOR VEHICLE	2
WARRANT OF APPREHENSION	6
RAILROAD TRACK, WALK/RIDE ON	1
RAILROAD, MALICIOUS INJURY TO	1
ABUSE PREVENTION ORDER, VIOLAT	14
HARASSMENT PREVENTION ORDER, V	24
HARASSMENT, CRIMINAL	8
COMPUTER SYSTEM, UNAUTHORIZED	3
DUMPSTER, USE OF ANOTHER'S COM	1
RECEIVE STOLEN PROPERTY -\$250	1
MISLEADING POLICE OFFICER	2
BB GUN/AIR RIFLE, DISCHARGE ON	1
CRIME REPORT, FALSE	1
FALSE/SILENT 911 CALL	2
TRASH, DUMP FROM MV +7 CU FT	1
SCHOOL, DISTURB	1
ACCESSORY BEFORE THE FACT	1
ATTEMPT TO COMMIT CRIME	9
FUGITIVE FROM JUSTICE ON COURT	2
JUNIOR OPERATOR OP 12-5 AM W/O	1
RAILROAD CROSSING VIOLATION	1
OPERATION OF A MOTOR VEHICLE,	1
LICENSE REVOKED, OP MV WITH	13
MOTOR VEH HOMICIDE BY NEGLIGENCE	1
CONSPIRACY TO VIOLATE DRUG LAW	11
POLICE OFFICER, INTERFERING WI	1
FEDERAL PRISONER BOOKING	251
WARRANT ALL OTHERS	71
STATE HWAY FOLLOWING TOO CLOSELY	2
KEEP RIGHT FOR ONCOMING MV, FA	1
PASSING VIOLATION	1
MARKED LANES VIOLATION	29
RIGHT LANE, FAIL DRIVE IN	1
EMERGENCY VEHICLE, OBSTRUCT ST	1
YIELD AT INTERSECTION, FAIL	6
STOP/YIELD, FAIL TO	18
LICENSE RESTRICTION, OPERATE M	1
UNLICENSED OPERATION OF MV	41
LICENSE NOT IN POSSESSION	2
REGISTRATION NOT IN POSSESSION	2
UNSAFE OPERATION OF MV	2
SEAT BELT, FAIL WEAR	11
TEXTING WHILE OPER A MV	3
SIGNAL, FAIL TO	3
SPEEDING	18
SPEEDING IN VIOL SPECIAL REGUL	2
SPEEDING POSTED OR ABSOLUTE	23
INSPECTION/STICKER, NO	16
SAFETY STANDARDS, MV NOT MEETING	2
ABANDON MV	1
LICENSE REVOKED AS HTO, OPERAT	3
LICENSE REVOKED FOR OUI, OPER.	1
LICENSE SUSPENDED FOR OUI, OPE	1

LICENSE SUSPENDED, OP MV WITH	56	UNREGISTERED MOTOR VEHICLE	5
LICENSE SUSPENDED, OP MV WITH,	6	COURTESY BOOKING,	1
NUMBER PLATE VIOLATION TO CONC	3	FALSE NAME TO PO, GIVING	1
REGISTRATION REVOKED, OP MV WI	20	PROTECTIVE CUSTODY	37
REGISTRATION SUSPENDED, OP MV	4	SCHOOL, FAIL SEND CHILD TO	5
LEAVE SCENE OF PERSONAL INJURY	3	DISORDERLY CONDUCT	2
LEAVE SCENE OF PROPERTY DAMAGE	46	STEALING A REGISTRATION PLATE	1
NEGLIGENT OPERATION OF MOTOR V	29	RECEIVE STOLEN PROPERTY +\$250	4
RECKLESS OPERATION OF MOTOR VE	3	RECEIVE STOLEN PROPERTY -\$250	5
STOP FOR POLICE, FAIL	4	FALSE NAME TO PO, GIVING	1
ACCIDENT REPORT, FAIL FILE	2	TELEPHONE CALLS, ANNOYING	9
HEADLIGHTS, FAILURE TO DIM	1	TELEPHONE CALLS, OBSCENE	2
UNINSURED MOTOR VEHICLE	23	THREAT TO COMMIT CRIME	10
NUMBER PLATE VIOLATION	2	ARSON OF DWELLING HOUSE	1
EQUIPMENT VIOLATION, MISCELLAN	6	BURN BUILDING, ATTEMPT TO	1
LIGHTS VIOLATION, MV	4	KIDNAPPING	1

TOTAL CRIMES REPORTED1,647

ARREST CHARGES 2016

KIDNAPPING	1	DANGEROUS WEAPON, CARRY	1
RAPE OF CHILD WITH FORCE	1	LARCENY BY CHECK OVER \$250	1
ROBBERY, UNARMED	1	LEWDNESS, OPEN AND GROSS, SUBS	1
INDECENT A&B ON A PERSON 14 OR	1	DISORDERLY CONDUCT	2
A&B ON FAMILY / HOUSEHOLD MEMB	2	OUI DRUGS	3
ASSAULT ON FAMILY / HOUSEHOLD	1	OUI LIQUOR	23
A&B WITH DANGEROUS WEAPON	6	OUI LIQUOR, 2ND OFFENSE	11
ASSAULT W/DANGEROUS WEAPON	3	OUI LIQUOR, 3RD OFFENSE	4
ASSAULT W/DANGEROUS WEAPON +60	1	OUI LIQUOR, 4TH OFFENSE	2
ASSAULT	2	OUI LIQUOR & SERIOUS INJURY &	1
A&B	8	PROTECTIVE CUSTODY	36
A&B ON PUBLIC EMPLOYEE	1	SCHOOL, FAIL SEND CHILD TO	4
A&B ON FAMILY / HOUSEHOLD MEMB	8	LIQUOR, PERSON UNDER 21 POSSES	7
A&B ON FAMILY / HOUSEHOLD MEMB	2	TRESPASS	3
THREAT TO COMMIT CRIME	3	WARRANT OF APPREHENSION	6
B&E BUILDING NIGHTTIME FOR FEL	1	ABUSE PREVENTION ORDER, VIOLAT	12
BREAK INTO DEPOSITORY	1	HARASSMENT PREVENTION ORDER, V	6
B&E FOR MISDEMEANOR	3	HARASSMENT, CRIMINAL	1
B&E BUILDING DAYTIME FOR FELON	1	RECEIVE STOLEN PROPERTY - \$250	1
LARCENY FROM PERSON	1	BB GUN/AIR RIFLE, DISCHARGE ON	1
SHOPLIFTING BY ASPORTATION	1	FALSE/SILENT 911 CALL	2
LARCENY FROM BUILDING	1	TRASH, DUMP FROM MV +7 CU FT	1
LARCENY UNDER \$250	1	JUNIOR OPERATOR OP 12-5 AM W/O	1
LARCENY OVER \$250	9	LICENSE REVOKED, OP MV WITH	12
LARCENY UNDER \$250	6	CONSPIRACY TO VIOLATE DRUG LAW	2
B&E IN TO BOAT/VEHICLE FOR MIS	1	POLICE OFFICER, INTERFERING WI	1
MOTOR VEH, LARCENY OF	1	FEDERAL PRISONER BOOKING	251
USE MV WITHOUT AUTHORITY	2	WARRANT ALL OTHERS	51
LARCENY OVER \$250 FROM +60/DIS	1	LICENSE RESTRICTION, OPERATE MV	1
CREDIT CARD, IMPROPER USE UNDE	1	UNLICENSED OPERATION OF MV	35
HIRING VEHICLE, FRAUD IN	1	LICENSE REVOKED AS HTO, OPERAT	1
CRIME REPORT, FALSE	1	LICENSE REVOKED FOR OUI, OPER.	1
REGISTRATION, FALSE STATEMNT I	1	LICENSE SUSPENDED FOR OUI, OPE	1
VANDALIZE PROPERTY - DEFACEMENT	1	LICENSE SUSPENDED, OP MV WITH	51
DESTRUCTION OF PROPERTY +\$250,	4	LICENSE SUSPENDED, OP MV WITH,	5
DESTRUCTION OF PROPERTY +\$250,	1	NUMBER PLATE VIOLATION TO CONC	2
DRUG, DISTRIBUTE CLASS A	2	REGISTRATION REVOKED, OP MV WI	13
DRUG, DISTRIBUTE CLASS B	1	REGISTRATION SUSPENDED, OP MV	3
DRUG, DISTRIBUTE CLASS D	1	LEAVE SCENE OF PROPERTY DAMAGE	13
DRUG, POSSESS CLASS A	2	NEGLIGENT OPERATION OF MOTOR V	5
DRUG, POSSESS CLASS B	7	RECKLESS OPERATION OF MOTOR VE	1
DRUG, POSSESS CLASS D	1	UNINSURED MOTOR VEHICLE	9
DRUG, POSSESS CLASS E	2	COURTESY BOOKING	1

TOTAL

686

PROTECTIVE CUSTODY

37

SOME STATISTICAL CALLS FOR SERVICE DATA 2016

911 ABANDONED/HANGUP	963	MOTOR VEHICLE OFFENSES	34
ABANDONED MV	7	MOTOR VEHICLE REPOSSESSION	29
ALARM, BURGLAR	1,187	MOTOR VEHICLE STOP	5,398
ALARM, HOLD-UP	22	MOTOR VEHICLE THEFT	13
ANIMAL COMPLAINT	1,015	NOISE COMPLAINT - GENERAL	9
ANNOY-PHONE/TEXT/SOC COMPLAINT	77	NON-CRIMINAL MARIJUANA POSS.	1
ASSAULT/A&B	27	NOTIFICATION	32
ASSIST OTHER AGENCY	686	ODOR OF ANY TYPE	11
BUILDING DEFECTS OR ISSUES	74	OTHER CRIME NOT LISTED	13
BUILDING OR HOUSE CHECK	1,514	OTHER FIRE RELATED CALL	1
BURGLARY (B & E) PAST	23	PARKING COMPLAINT	660
BYLAW VIOLATION	27	POLICE DEPARTMENTAL SERVICE	960
CAR FIRE	3	POLICE DEPT ADMINISTRATIV DUTY	55
CAR SEAT INSTALL	175	POLICE FOLLOW-UP INVESTIGATION	60
CITIZEN CONTACT	588	POLICE INVESTIGATION	105
CJIS LOCATE SENT: MISS/VEH/WAR	5	POLICE LOG ENTRY	224
COMPLAINT	62	PRISONER GIVEN MEDICATION	34
COMPLAINT AGAINST OFFICER	4	PRISONER MEAL	334
CRUISER DEFECTS OR ISSUES	199	PRISONER MEDICAL AID	10
CUSTOMS/BORDER PATROL PRISONER	255	PRISONER TRANSPORT, HOSPITAL	19
DISABLED MV	358	PRISONER TRANSPORT, LOWELL JUV	8
DISTURBANCE	403	PRISONER TRANSPORT, OTHER	11
DOMESTIC ASSAULT / A&B	21	PRISONER TRANSPORT, WOBURN CT	74
DOMESTIC DISTURBANCE NO ARREST	97	PRIVATE INVESTIGATOR	12
DRUG OFFENSES	11	RECOVERED STOLEN MV	3
DRUG OVERDOSE OR SUSP OVERDOSE	43	RESIDENTIAL HOUSE FIRE	2
EQUIPMENT PROBLEMS	2	RO SERVICE EMERGENCY	2
ESCORT/TRANSPORT	68	RO VIOLATION	10
FAMILY OFFENSES	7	ROBBERY	4
FEDERAL PRISONER	12	RRT/MUTUAL AID	21
FINGERPRINTING SERVICE	55	SERVE RESTRAINING ORDER	110
FOUND PROPERTY	143	SERVE SUMMONS	192
HARASSMENT PO SERVICE	5	SERVE WARRANT	63
INVESTIGATIONS, POLICE	78	SEX OFFENSES	3
JUVENILE OFFENSES	3	SHOPLIFTING	3
K9 ACTIVITY	79	SOLICITING	12
LARCENY /FORGERY/ FRAUD	297	SRO INVESTIGATION	34
LOCATE NOTIFY BY OTHER AGENCY	1	SUDDEN DEATH	9
LOCKOUT OF STRUCTURE OR MV	145	SUSPICIOUS ACTIVITY	1,550
LOG ENTRY	3	TRAFFIC CONTROL COMPLAINT	1,622
LOST OR STOLEN LIC PLATE	5	TRANSFORMER PROBLEM	4
LOST PROPERTY	91	TRESPASSING NOTICE SERVED	3
MEDICAL EMERGENCY	1,399	TRESPASSING VIOLATION	1
MISSING PERSON	86	VANDALISM MALC DAMAGE	153
MISSING PERSON RETURNED	35	WELL BEING CHECK	36
MOBILE COMPUTER ISSUE	22	WIRES DOWN, ARCHING	90
MOTOR VEHICLE CRASH	842		

TOTAL

23,258



Wilmington Police Department – National Night Out

MOTOR VEHICLE VIOLATIONS

DRIVING UNDER THE INFLUENCE	49
INSPECTION STICKER	474
MARKED LANES	218
DRIVERS LICENSE	143
DRIVING TO ENDANGER	32
STOP SIGN/LIGHT	586
SPEEDING	1,947
OTHER	1,334
<u>TOTAL</u>	4,783

OTHER DEPARTMENT FUNCTIONS

FIREARMS LICENSE TO CARRY ISSUED	404
FIREARMS ID CARDS ISSUED	30
REPORTS TO INSURANCE COMPANIES AND ATTORNEY'S	894
PARKING TICKETS	310

Animal Control

Call for Service	1,016
Deceased Animal Removed	112
Live Animal Intake	45
Dog/Cat Bites	38
Quarantines	64
Barn Inspections	51
Loose Dogs Picked-Up	21
Dogs Returned to Owner	21
Cats Adopted	30
Cats Trapped, Neutered & Released	3
Animals Euthanized Includes Wildlife	3
Citation Fees Issued (\$100.00)	1
Vaccinations at Rabies Clinic	113
Reports	70



Jelly is anxious for the new dog park to open

FACILITIES & INFRASTRUCTURE

Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We ensure that facilities are properly cleaned and maintained for employees, school children, staff, as well as the general public. The Public Buildings Department also provides service for town-owned traffic signals, the set up for Elections and Town Meetings, plus other community events such as High School Graduation and the Fourth of July celebration.

The following are highlights for some of the projects completed during 2016:

- Routine maintenance was performed in all school and municipal buildings.
- Voting areas were set up for elections.
- Set up for Fourth of July Festivities.
- Set up for High School Graduation.
- Chairs and choral risers were moved from school to school for assemblies, musical concerts and plays.
- Food and supplies delivered to each school.
- Set up for the Annual Town Meeting.
- All schools were cleaned over the summer and made ready for a clean, fresh start to the new school year.
- Installed A/C units in various schools for the School Department.
- Installed new roofs over the cemetery office and garage, replaced exterior trim boards and painted the interior and exterior of the office building.
- All town buildings' boilers, Univents, air handlers and exhaust systems were cleaned, filters changed and serviced over the summer.
- Remodeled the women's bathroom at the Wilmington Memorial Library.
- Installed a new high-efficiency, gas-fired boiler at the Public Buildings office converting the heating system from oil to natural gas.
- Razed building at former St. Dorothy's property and backfilled site.
- Maintain emergency generators and lighting at all schools and town buildings.
- Updated the building energy management system at the Public Safety Building.
- Installed three new ductless A/C & Heat systems at the Buzzell Senior Center.
- Converted the Shawsheen Elementary School kitchen from propane to natural gas.
- All town-owned traffic signals were maintained and repaired as needed.
- All lighting maintained and repaired for the Town Park, Town Common, tennis courts and the exterior of all Town-owned buildings.
- Continued replacement lighting with new LED light fixtures throughout Town buildings.
- Scraped and painted the exterior of the Arts Center, resurfaced the ramp and steps.
- Installed new flooring at the Arts Center building, upgraded both men's and women's bathrooms.
- Installed a fume hood and exhaust system for the mechanics at the Department of Public Works.

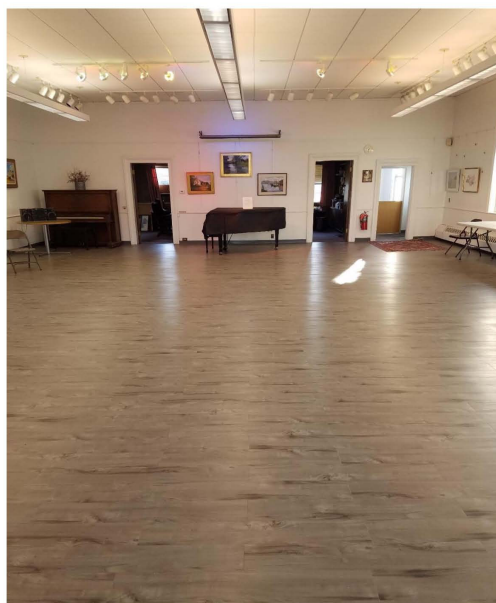
We gratefully acknowledge the support of the Board of Selectmen, the Town Manager, all town departments, the school administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2016 a productive year.



Gordon Fitch and Barry Ferrara install new flooring at Arts Center



Art Center Floor Before



New Art Center Floor

Permanent Building Committee

The year 2016 was a busy one for the Permanent Building Committee. With the completion of the new high school, the committee is focusing its efforts on preparing a Facilities Master Plan for the community. Working in conjunction with the Harriman Group, a team of architects, engineers and facility planners, the Facilities Master Plan Committee, made up of the Permanent Building Committee, other town officials and committee members, will review the current conditions of our facilities and come up with different scenarios for each. The committee, with input from the community, will then decide on which of the scenarios will be preferred and what facilities will need improvements, additions, re-organization or replacement. This Facility Master Plan provides the community with information needed to continue its support for services that the Town provides to our residents for present use and future growth.

We gratefully acknowledge the support of the Board of Selectmen, the Town Manager, all town departments, the school administration and especially the people of Wilmington.

Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Michael J. Woods, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2016.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2016:

Chain Link Fence Replacement at Whitefield Soccer Field:

Approximately 700 feet of old chain link fence was removed and replaced with new six gauge black vinyl coated chain link fence along the side property lines of the Whitefield Soccer Field parcel. This work was started in February of 2016 due to the relatively mild winter and was finished in the spring. The project was advertised by public bid and the work was awarded to New Quality Fence Corporation.

Construction of the Wilmington Dog Park:

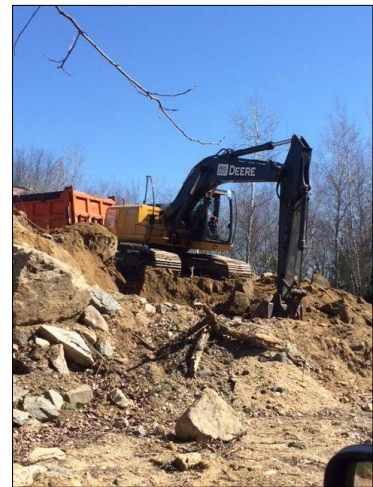


As a result of deep interest in creating a special park for dogs and dog owners, made apparent by public scoping sessions for the planned park at the former Yentile Farm property, the Department of Public Works was tasked with constructing a new dog park located at Town Park, 823 Main Street (Route 38). The project consisted of clearing a tract of land to the south of the existing parking lot to Wilmington's Town Park just under a half acre in size, grubbing the area and installing a thick layer of sand over a wood chip base. A small selection of dog playground appurtenances were also installed. The work was done entirely using in-house Public Works staff, with

the exception of the installation of new black vinyl chain link fencing which was put out for public bid and awarded to Pride Fence. Clearing work began on February 1, 2016 and a ribbon cutting ceremony took place on July 15, 2016. Funding for this project was provided by the Wilmington Recreation Department.

Construction of New Police Department Firing Range:

As approved by the Board of Selectmen, the Wilmington Department of Public Works cleared, prepped and graded a new area for an organized training firing range to be used by the Wilmington Police Department. A secluded area adjacent to the formerly abandoned firing range was cleared, graded for drainage and paved. Perimeter earth berms were constructed, proprietary gabion baskets were filled to provide extra berm height and a proprietary bullet trap system was installed under the management of the Police Department. Grading work began in March of 2016 and DPW crews worked on this project in between other planned activities through the fall of 2016, finishing on December 1, 2016. Funding for this project was also provided by the Wilmington Police Department.



Excavation at Firing Range

Repair of Collapsed Headwall at Wildwood Cemetery:

Under an Emergency Order of Conditions from the Wilmington Conservation Commission, the Department of Public Works repaired a collapsed headwall at Wildwood Cemetery. The new headwall consisted of a combination of precast block and concrete and helped to improve structural support of the main roadway entrance into the cemetery by the stream crossing. Work on this project began on March 30, 2016.

Intersection of Middlesex Avenue/Glen Road/Wildwood Street:

Transportation Improvement Program (TIP) funded intersection improvement construction continued at Middlesex Avenue and Glen Road. Although the project reached substantial completion by the end of 2015, the installation of traffic signal mast arms occurred in the spring of 2016 and the lights became operational in April of 2016. The project included new sidewalks, new geometric alignments to the intersection including added turning lanes and new traffic signals. Minor adjustments to the traffic signal timing has occurred throughout the year and a small punch list of minor items still remains such as landscaping survivability.



Major Drainage Improvements at Massachusetts Avenue and Brattle Street:

The Highway Division of the Department of Public Works constructed a new underground drainage system to properly drain Massachusetts Avenue and Brattle Street. Prior to this project, both roads held stormwater runoff and the area was prone to pavement failure and icing as a result. The new project, which was fully designed by the Town's Engineering Division, includes a series of deep sump catch basins, corrugated plastic pipe and a subsurface infiltration to help mitigate stormwater runoff quality and quantity. Post storm conditions on the roadways have greatly improved, thus improving public safety and general welfare to the residential area. Work on this project began on May 9, 2016 and finished on June 6, 2016. The final phase of the project, roadway resurfacing, is planned for 2017.

Pickleball Courts Painted on Textron Property:

By permission of Textron Systems Corporation, the Town of Wilmington had four additional Pickleball courts professionally painted on the existing tennis courts at Textron on May 19, 2016. The courts are to be used by permit only by the Wilmington Recreation Department for their Pickleball League.

Boutwell Tennis Courts Crack Repair:

The Department of Public Works completed structural crack repair to the Boutwell Tennis Courts using a proprietary system of joint tape and tennis court patch. This ongoing issue is related to the subsurface of the tennis courts. The repair, which will help to keep water and ice out of the structural cracks, will provide control of the crack for a guaranteed minimum of three years and will help prolong the overall life of the tennis courts.

New Black Fencing at Wildwood Cemetery along Route 62:

New black powder coated fencing was installed in front of the Veterans' Section of the Wildwood Cemetery along Middlesex Avenue. The fencing replaced some older black pipe and concrete posts which were in need of repair. The project provided a great facelift to the area and complements recent expansion made to Wildwood Cemetery. The total length of fencing was 290 feet and work began on June 20, 2016.

Flashing Solar Powered School Zone Signals on Boutwell Street:

The Department of Public Works funded the replacement of the existing flashing school zone signals on Boutwell Street. The signals were replaced with larger solar powered signals which provide a much greater level of visual alertness when flashing. The signals were installed on July 1, 2016.

Replacement of North Intermediate School Baseball Backstop:

Funded under the DPW operations budget was the replacement of the existing chain link backstop and dugout fencing at the North Intermediate School. This project was advertised for public bid and was awarded to Pro Fence. The project was completed in August 2016 prior to the start of school and included black vinyl chain link fencing with associated dugout fencing on the existing baseball field.

Replacement of Chain Link Fencing at the Wildwood Early Childhood Center:

Also funded under the DPW operations budget was the replacement of approximately 150 feet of existing six foot high chain link fencing at the Wildwood Early Childhood Center between the front parking lot and the rear paved area. The DPW sought competitive quotes for this project and the contract was awarded to Pro Fence. The project, which consisted of six gauge black vinyl chain link fencing and a new double swing vehicle gate, was completed during the summer of 2016.

Welcome to Wilmington Sign Installed on Town Common:



Public Works crews assisted with the installation of a new, decorative "Welcome to Wilmington" sign located at the head of the Town Common. The sign, which was made possible through a donation from the Wilmington Sons of Italy, includes a professionally designed and constructed weather-resistant material, mounted between two granite pillars. Town crews provided the excavation for the pillars and assisted with leveling and backfilling.

Upgrades to Aprile Field at Town Park:

Funded through the Wilmington Recreation Department, the Department of Public Works managed a rehabilitation project of Aprile Field at Town Park, which included the removal of several inches of the existing sand-based infield, professional laser grading and leveling and the removal and re-sodding of the existing raised lip between the infield and outfield. The Town sought a request for professional proposals for the field construction portion of this project, and the contract was awarded

to Sports Turf Specialties, Inc. of Wrentham, MA. The project also consisted of the complete replacement of the existing chain link backstop and dugout fencing, performed by DeLuca Fence Corporation after a publically advertised bid process. DPW crews assisted with the installation of new players' benches, new granite curb edging behind the backstop, new pavement under the bleacher pads, new asphalt berm to help control stormwater runoff and loaming and seeding larger areas outside of the playing field. Field work for this project began on September 7, 2016 and fence work was completed on November 4, 2016.

Cunningham Street Drainage Improvements Phase 3 (at Allston Avenue):

The Wilmington Department of Public Works completed the installation of drainage improvements to the intersection of Cunningham Street and Allston Avenue. This project, which was designed by the Town's Engineering Division, received a negative Determination of Applicability from the Town's Conservation Commission and was constructed entirely with the use of in-house DPW crews, with the exception of the hired help of a crane contractor to help with tree removals. Tree clearing for the subsurface infiltration system was performed on September 30, 2016 and DPW crews started drainage work on October 3, 2016. The system was fully installed and temporarily patched by the week of October 24, 2016. This portion of Cunningham Street is planned for road resurfacing during 2017.



Additions to Sean Collier Playground at Silver Lake:

The Department of Public Works amended the recently installed Sean Collier Playground at Silver Lake (installed in 2015) with the addition of a new swing set. The swing set is a two bay system and adds four swings to the playground area. The swing set was part of the original plan for the playground installation in 2015, but delivery was delayed until this year due to logistical issues. The assembly and installation occurred on November 17th, 18th and 21st of 2016 and included several bags of concrete per manufacturer's specifications.



Eurasian Milfoil Monitoring at Silver Lake:

As part of the Town's ongoing and successful invasive plant management program at Silver Lake, the Town's lake management consultant, Solitude Lake Management (formerly Aquatic Control Technologies), performed chemical treatment of Eurasian Milfoil and Curlyleaf Pondweed on May 18, 2016 using Diquot at the rate of one gallon/acre. Monitoring will continue into the spring of 2017 and a decision will be made on whether chemical treatment in 2017 is deemed necessary.

Roadside Integrated Vegetation Management Plan:

In accordance with 333 CMR 11.00 Rights of Way management regulations, the Department implemented year three of the approved five year Vegetation Management Plan (VMP). This plan is a requirement of the Massachusetts Department of Agricultural Resources (MDAR) in order to use

herbicides for selective weed control within traveled ways as part of an integrated management strategy which also includes mechanical cutting. The approved VMP and Yearly Operations Plans (YOPs) are on file with the MDAR.

Highway Division (978-658-4481):

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc. Along with completing highway related tasks, this division also oversees the fleet maintenance aspect of Police, Fire, School, DPW and all other Town vehicles. With over 150 pieces of equipment to maintain, jobs range from performing scheduled preventative maintenance to addressing repairs that need immediate attention.

DPW crews assisted with the installation of a new Rotary Park message sign board on January 7, 2016. The sign, which was donated by the Wilmington Rotary Club, was fabricated by "Signs By Tomorrow." Crews assisted with the excavation and setting of the granite sign pillars.

The Massachusetts Department of Transportation closed Main Street (Route 38) over two separate weekends in September for the emergency repair of the railroad bridge in front of 823 Main Street. These dates were the weekends of September 9, 2016 and September 23, 2016. During this time, traffic was detoured using Lowell Street/Woburn Street/Eames Street. The work was completed as planned by MDOT crews and contractors.

Drainage:

Cunningham Street Drainage Installation Phase III: See descriptions under "Major Public Works Projects and Programs."

Massachusetts Avenue and Brattle Street: See descriptions under "Major Public Works Projects and Programs."

With an effort to increase public awareness of the importance of stormwater quality, the Department of Public Works included stormwater educational materials with the August 1st quarterly water bills. The cards were designed and printed by the SuAsCo Watershed Council under the "Stormwater Matters" stormwater campaign. Larger scale posters were also posted at the Wilmington Memorial Library and outside the Town's Engineering Division.

The Department of Public Works conducted Illicit Discharge Detection and Elimination (IDDE) Training for the DPW staff on March 4, 2016. The training was conducted by Operations Manager Jamie Magaldi and staff was trained on how to recognize illegal connections to the Town's stormwater system and to report suspicious connections to management for proper tracking. The Town uses a GIS based system to track potential IDDEs for proper follow up and elimination, if required.

The Wilmington Department of Public Works posted a stormwater public service video on the Town's website in April 2016. The video was also submitted for airing on Wilmington's Public Access cable station, WCTV, during March of 2016.

Roadway Projects:

Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 24,778 linear feet (4.7 miles) of roadway work on the following projects:

Adams Street	from Middlesex Avenue to #29 Adams Street	1,246 linear feet
Aldrich Road	from Shawsheen Avenue to end of Aldrich Road	6,560 linear feet
Andrew Street	from Houghton Road to Aldrich Road	510 linear feet
Beeching Avenue	from Faulkner Avenue to Cunningham Street	490 linear feet
Church Street	from Middlesex Avenue to Adams Street	1,485 linear feet
Cunningham Street	from Everett Avenue to #48 Cunningham Street	804 linear feet

Dexter Street	from Main Street to Silver Lake Avenue	510 linear feet
Everett Avenue	from Faulkner Avenue to Cunningham Street	485 linear feet
Houghton Road	from Kendall Street to Andrew Street	1,700 linear feet
Middlesex Avenue	from Wildwood Street to Main Street	4,647 linear feet
Shawsheen Avenue	from Aldrich Road to Nichols Street	5,263 linear feet
Silver Lake Avenue	from Lake Street to Dexter Street	503 linear feet
Tomahawk Drive	from Aldrich Road to end of Tomahawk	575 linear feet

These projects collectively represent approximately \$800,000 in state Chapter 90 roadway infrastructure funding.

Storm Events and Snow & Ice Removal:

The Highway Division recorded 32 inches of snow for the winter of 2015-2016.

The new 17 year average annual snowfall for Wilmington is approximately 69 inches.

The winter included six plowing events and 15 deicing events, which utilized approximately 2,500 tons of salt and 2,800 gallons of liquid magnesium chloride deicing solution. No sand was used for deicing during this winter.



Household Rubbish Collection, Disposal and Recycling (978-658-4481):

The Department of Public Works is responsible for the Town’s various refuse disposal and recycling programs. These programs include household rubbish and recycling, appliance, television and computer monitor recycling, yardwaste recycling, waste oil collection and household hazardous waste collection. This year 341 cars (97 full cars, 131 half cars and 113 small load cars of three gallons or less) participated in the Town’s Household Hazardous Waste Day held on May 14, 2016. The Household Hazardous Waste Day for 2017 will be held on Saturday, May 20.

Solid Waste and Recycling:

In 2016 the Town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	6,824	Tons
Recyclables Collected at Curbside	2,433	Tons (Recycled)
White Goods Collected at Curbside	58	Tons (Recycled)
Yardwaste Collected at Curbside	556	Tons (Recycled)
Yardwaste Delivered to Recycling Center	302	Tons (Recycled)
Cathode Ray Tubes (TV’s, Monitors) Collected	23	Tons (Recycled)

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, approximately 2,631 Christmas trees were collected at curbside by the Department of Public Works.

Working under a Beneficial Use Determination (BUD) issued by the Massachusetts Department of Environmental Protection (DEP), the DPW removed the following waste material from our Yardwaste Center in 2016:

Water Treatment Plant Residuals	682	Tons
Street Sweepings	1,264	Tons
Compost Tailings	100	Tons

The mixed material was approved by DEP for cover material at the Merrimac, MA sanitary landfill.

Tree Division (978-658-2809):

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.

The Winter Moth, which has become a recent problem for New England communities, was again monitored this year. Winter Moths in caterpillar form are defoliating insects which burrow deep into the bud of certain deciduous trees and feed on pre-emerged leaves. The caterpillars fall to the ground where they pupate in the soil until late fall/early winter where they emerge as moths and seek a mate. Winter Moth damage in 2016 was not nearly as noticeable as the previous year.



King Street

The Gypsy Moth made a noticeable come back this year. The primary reason for this is the lack of adequate spring rainfall in 2016 which led to a decline in the naturally occurring fungus called *Entomophaga maimaiga* that naturally kills off the Gypsy Moth and keeps populations to manageable levels. This pest will continue to be monitored over the next several years.

This year, the Department was the recipient of the Department of Conservation and Recreation's Urban Forest Challenge Grant which allowed the Town to supplement Phase I Roadside Tree Inventory and Health Assessment efforts from last year. This survey serves as a proactive method of prioritizing tree work, scouting for invasive insects and diseases, locating high risk trees and inventorying species in Wilmington's urban forest. Phase II of this project focused on trees along the south end of the Route 129 Corridor and Shawsheen Avenue. This project was completed entirely through the use of grant funding and allows for the growth of the inventory should future grant funds become available. Phase II of the inventory started on March 24, 2016.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division. This year the Town used approximately 6,850 LED lights. LED lights use significantly less energy than conventional lights.

The Eagle atop the Town Common flagpole was replaced on May 18, 2016.

Cemetery Division (978-658-3901):

INTERMENTS

Residents	76
Non-Residents	66
Moved/Disinterred	<u>2</u>
TOTAL:	144

Receipts	\$ 103,512.00
Reserve	\$ 21,600.00
Trust Fund	\$ 21,600.00

The antique gas lantern at the Wildwood Street entrance to the cemetery was sandblasted and received two fresh coats of paint to help remove rust and restore it to a more visually pleasing condition.

Parks & Grounds Division (978-658-4481):

In 2016, the DPW continued to implement the turf management plan that began in 2010. This turf management program has the goal of improving the safety and playability of the Town's 39 acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.

In addition to implementing the turf management plan, the Parks & Grounds Division carried out regular maintenance such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All playing fields were fertilized and brush was cleared from the air vents at all the Town's schools.

The synthetic turf field at Wilmington High School received regular grooming and cleaning maintenance, including the addition of 18 additional one ton bags of crumb rubber. This was performed under the field warranty, by recommendation of the field's sales representative and the Town's deep cleaning contractor. The additional crumb helped restore the turf's fabric to the proper vertical stance and aided with field cushioning. This supplemental work, which was at no cost to the Town, was performed on March 24, 2016.



Bags of Crumb Rubber for Turf Field

The Division also worked with Chem Serve Laboratories to collect quarterly samples of water from an irrigation well near the turf field in order to test it for water quality, as required by the Order of Conditions from the High School Project. All required parameters from the water samples were reported to be below GW-3 drinking water standards, as required.

The Division is also responsible for the daily maintenance and general upkeep of Silver Lake Beach. Both the main beach and Baby Beach were maintained, mechanically groomed and inspected for litter.

The Parks & Grounds Division was also responsible for the fall collection and removal of all leaves and tree debris from Town fields, parks and building grounds. This project utilizes the Department's tow-behind leaf vacuum and high-box body attachment.

Engineering Division (978-658-4499):

The Town's Engineering Division is responsible for providing engineering, permitting, surveying, master planning and inspectional services for various Public Works projects. In 2016, the Engineering Division provided these services for multiple projects highlighted by the following:

- Drainage Improvement Design, Permitting and Construction Oversight for Cunningham Street.
- Construction Layout and Oversight for Drainage Improvements to Massachusetts Avenue and Brattle Street.
- Project Management and Construction Oversight for the Yentile Farm Recreational Facility.
- Property Boundary and Topographic Survey for the Nassau Avenue Water Tower Town Owned Parcel.
- Topographic Survey and Site Plan Design for Abigail Island Firing Range.
- Topographic Survey, Site Plan Design and Construction Layout for the new Dog Park at Town Park.
- As-built Preparation and Preliminary Layout for Expansion at Wildwood Cemetery.

The Engineering Division also provides internal support to various departments including Planning and Conservation, Assessors, Building, Health, Police, Fire and Recreation. This includes peer reviews for various applications including Site Plan Review, Notice of Intent Applications, Stormwater Management Permits, Building Permits and Occupancy Permits. This also includes establishing surety and performing construction inspection services for various subdivisions and private developments including Murray Hill Estates, North Wilmington Estates and Garden of Eden Subdivision.

In 2016, the Engineering Division continued the expansion of its Geographic Information System (GIS) computer mapping and database platform. The Engineering Division is the storage center for all of the Town's spatial data. Spatial data associates a geographic location to infrastructure through utilizing a coordinate system. This data is then illustrated on a map available online. As infrastructure is continuously being improved, expanded or repaired, it is imperative that data can be updated and edited in a timely manner to ensure the most accurate information is conveyed to the user. In 2016, the Engineering Division continued to implement dynamic map layers as the GIS program continues to push towards its goal of being the up-to-the-minute data hub for the Town. The GIS program is also responsible for implementing and maintaining databases for engineering operations and the operations of the Public Works Department as a whole. This geographic database system is linked to the online mapping system, creating a dynamic spatial data system that improves the efficiency of Public Works services.

The Engineering Division has commenced a program to establish an electronic based file management system for more efficient access to Town public records. Hard copy record drawings, reports and permit applications are being continuously scanned to a PDF file format and saved on a shared network drive. The objective is to improve the overall level of service the Engineering Division can provide to the community and various Town Departments.

Water & Sewer Division (978-658-4711):

Water:

The Water Division of the Department of Public Works is responsible for overseeing, operating and maintaining the water system for the Town of Wilmington. With 138 miles of water mains, 7,500 service connections, 1,242 public fire hydrants, approximately 1,239 main valves, three storage tanks, nine pumping stations and two water treatment facilities, the system provides drinking water and fire protection to 99 percent of the properties in town. Personnel within the Water Division are also responsible for assisting the Highway Division with roadway snow and ice removal operations.

The following is a summary of projects completed and other pertinent information from the 2016 calendar year.

Water Main Replacement Program:

In 2016, the Water Division continued the past practice of replacing undersized water mains using in-house personnel and equipment. Since the cost of using in-house personnel and equipment is substantially less than hiring external contractors, the Water Division attempts to complete as many water main installations as possible. Over the past year, the Water Division completed multiple water main upgrade projects. The first upgrade was on Kilby Street where the segments from Carmel Street to Doane Street and Crescent Street to Kilby Street, were connected with approximately 1,000 linear feet of eight inch ductile iron pipe. An additional fire hydrant was also added to the area. The second upgrade occurred on Pine Avenue, where approximately 320 linear feet of new eight inch ductile iron pipe and one new hydrant was installed. Finally, the last water main replacement project for 2016 was on Strout Avenue, where approximately 580 feet of new eight inch ductile iron pipe was installed. One additional fire hydrant was added at the end of the road. Replacing the undersized mains with eight inch or larger ductile iron pipe improves water quality, enhances water hydraulics and increases fire protection.

Lead and Copper Sampling:

To comply with the federally mandated Lead and Copper Rule that was established by the Environmental Protection Agency, the Town of Wilmington Water Division completed its latest round of lead and copper sampling in June of 2016. Results of the sampling showed that the Town of Wilmington did not exceed the action levels for lead and copper and remains in compliance with regulations.

The Lead and Copper Rule program requires that the Wilmington Water Division collects water samples from 30 residences and two schools. A certified laboratory then analyzes the samples for lead and copper levels.

Upon receiving the sample results from the laboratory, the Town of Wilmington submits the information to MassDEP and to participating residents and schools.

If the 90th percentile of the residential results exceeds the lead action level of 15 ppb (parts per billion) or the copper action level of 1.3 ppm (parts per million), MassDEP is contacted immediately and additional actions may be required. As noted above, the Town of Wilmington did not exceed the lead and copper action levels and remains in compliance with regulations.

Water Storage Tanks – Inspections:

In September, a private contractor was hired to inspect the three water storage tanks in Wilmington. This is an annual requirement per the Massachusetts Department of Environmental Protection. The assessment from the contractor indicated that the tanks were in satisfactory condition and that there were no deficiencies that required immediate action.

Browns Crossing Wellfield Redevelopment:

During 2016, the Browns Crossing Wellfield, which is the highest producing wellfield in Wilmington, was redeveloped in an effort to return the water supply to target capacity. To accomplish the task, all 15 of the eight inch gravel packed wells, which were installed in 2010, were rated, inspected, cleaned, redeveloped, re-inspected, disinfected and re-rated before ultimately being returned to service. In addition to the 15 wells, the eight inch discharge header pipeline and sand trap were also cleaned. Following the redevelopment, the wellfield experienced a substantial jump in production capacity.

Sargent Water Treatment Plant – Boiler Replacement:

The oil-fired hot water boiler that provides heat to the entire Sargent Water Treatment Plant was replaced in 2016. The existing unit, which was original to the building, was at the end of its useful life and was no longer functioning. Following the completion of the public procurement process, a contractor was hired to furnish all labor, tools and equipment necessary for the removal of the existing oil-fired hot water boiler system and installation of a new high efficiency unit.

Meter Calibrations:

In order to maintain an accurate account of water within the distribution system, 11 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the following locations; the aquifer at the pump stations, water into both water treatment plants (WTPs), water leaving both water treatment plant (WTPs) and at the MWRA vault.

Water Main Flushing Program:

During the months of April, May and June, the annual water main flushing and valve exercising program was performed. A standard practice in the water works industry, this program helps to remove sediment and tuberculation that have accumulated in water mains. Another benefit of the

program is that it is effective in reducing odor, taste and color in the water. Approximately 7.4 million gallons of water were used to accomplish this task in 2016. While flushing the hydrants and operating the valves, employees also take the opportunity to identify any hydrants that are not in proper working condition. All fire hydrants identified are then repaired.

Pumping Statistics:

<u>Wilmington Treated</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>
Maximum per Day	2,144,175	286,654
Maximum per Week	14,085,011	1,883,023
Maximum per Month	58,526,728	7,824,429
 <u>MWRA Purchased</u>		
Maximum per Day	2,160,000	288,770
Maximum per Week	11,390,000	1,522,727
Maximum per Month	41,600,000	5,561,497
 <u>Combined</u>		
Maximum per Day	4,127,272	551,774
Maximum per Week	26,010,197	3,477,299
Maximum per Month	95,359,781	12,748,634
Average per Day	2,217,737	296,489
Average per Month	67,456,165	9,018,204
Total Purchased (MWRA)	216,697,000	28,970,187
Total Treated (Wilmington)	592,776,980	79,248,259
Total Provided for Distribution	809,473,980	108,218,446
Total Pumped from Aquifer (Raw)	608,659,649	81,371,611

Precipitation Statistics:

Annual Rain Fall (Inches)	34.65"
Annual Snow Fall Winter 2015-2016 (Inches)	32.00"

<u>Consumption Statistics:</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>	<u>PERCENTAGE OF TOTAL PUMPED</u>
Municipal Use	18,459,376	2,467,831	2.3
Residential Use	487,672,580	65,196,869	60.2
Commercial Use	43,737,639	5,847,278	5.4
Industrial Use	215,337,554	28,788,443	26.6
Annual Water Main Flushing	7,363,885	984,477	0.9
Miscellaneous Hydrant Use	2,312,825	309,201	0.3
Total Accounted For Pumped	774,883,859	103,594,099	95.7
Unaccounted for Use *	34,590,121	4,624,348	4.3

- * The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water used while fighting fires, street sweeping and theft.

Water Distribution:

The following new water mains were constructed in 2016:

<u>In-House Water Main Improvements</u>	<u>Length</u>	<u>Size</u>	<u>Hydrants</u>
Kilby Street	1,000'	8"	1
Pine Avenue	320'	8"	1
Strout Avenue	580'	8"	1

Water Mains Installed by Private Contractors

Eleanor Drive	370'	8"	1
Rhode Island Road	510'	8"	0

Sewer Collection System:

Sewer:

The Sewer Division maintains approximately 34 miles of main pipe, nine pump stations, 1,722 services and a septage receiving facility.

Over the past year, the department continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. As part of standard operating procedure, all pump stations were inspected daily to ensure they were operating properly.

In general, the sewer system continues to be in very good condition.

The following project was completed in 2016:

Sewer Pump Station Panel Relocation:

The Sewer Pump Station located at the Public Safety Building is one of multiple sewer pump stations in Wilmington. The electrical power panel and pump control panel for this station were located in an underground access area. Due to the underground location and associated environment, the electrical equipment experienced severe corrosion and required replacement. Following a public procurement process, the Town of Wilmington hired an electrical contractor to relocate the new electrical equipment to an aboveground, weather proof pedestal cabinet. This will improve accessibility and eliminate the likelihood of future corrosion issues.



Lining Textron Courts for Pickleball

HUMAN SERVICES & CONSUMER AFFAIRS

Library

In 2016, Wilmington Memorial Library (WML) continued to implement the FY16-FY20 Strategic Plan by meeting the goals and objectives that focus on the following: community, literacy and lifelong learning, technology, marketing, facility and staff. The 2016 Annual Report highlights activities and services that reflect how the library is making progress in these areas to better serve Wilmington residents.

Community

The library hosted a variety of community based activities in 2016. The second annual Town Wide Yard Sale was held on the second Saturday in June. This year 75 homes participated which is 14 more than last year. In addition, Savers Thrift Store picked up unsold items after the sale netting the Friends of the Library over \$800 in partnership proceeds. The feedback from the sellers was positive and the library looks forward to hosting the “third annual” next June. For the sixth year in a row, the library sponsored a Shredding Day in September. This year the library partnered with the Wilmington Community Fund, which funded the two on-site shredding trucks. In return, the public was asked to donate food to the food pantry and we are happy to report that the food and monetary donations taken in that day far surpassed expectations. It was so successful that the Wilmington Community Fund is looking forward to partnering with the library in 2017.



Casper the Balloon Artist

Over 500 people joined us for our first “End of Summer Bash” on the Swain Green on August 11th. Two food trucks were on hand serving delicious barbecue and Tex-Mex meals. Music was provided by the talented Quentin Callewaert Quartet. Fun activities for kids included carnival games, face painting and balloon figures by Casper the Balloon Artist. Thanks to the Friends of the Library, all summer reading participants received a free ice cream coupon for an ice cream treat.

In September, we were notified that the library was approved to host a Massachusetts Memories Road Show scheduled for Saturday, September 30, 2017. The Massachusetts Memories Road Show is an event-based public history project sponsored by UMass Boston that digitizes personal photos and memories shared by the people living in Massachusetts towns and cities. The goal of the Road Show is to reflect as realistic a picture as possible of the community and to create a self-portrait of Wilmington based on photographic artifacts that are held in its citizens’ photo albums and scrapbooks.

In collaboration with the Chamber of Commerce, a Welcome to Wilmington reception was held in May and November. Residents new to Wilmington were invited to attend to learn about their new community. Representatives from Town departments, local organizations and local businesses were on hand to answer questions and welcome the newcomers.

In October, Adult Services Librarian, Kimberly Rowley, began a Pop-up Library at the Buzzell Senior Center. Kimberly visits the center every three weeks, making it convenient for seniors to check out an assortment of books, DVDs, music, etc.

We got into the spirit of the presidential campaign with a “Penny Vote” featuring life size cutouts of the candidates plus one of Uncle Sam for the undecided voters. Patrons were able to cast their vote with coins or bills as many times as they wanted from October 3rd through November 8th. Hillary

Clinton won with \$77.57 followed by Donald Trump with \$47.04 and Uncle Sam with \$27.75. Proceeds went to the Friends of the Library who purchased the candidate cutouts.

Needle workers met every Friday in the library's Banda Room to socialize while working on their needlecraft projects and Networkers continued meeting twice monthly for job hunting and career changing support. In addition, residents, non-profit organizations and community groups used the library's meeting rooms 177 times in 2016.

Six local artists exhibited their work in the library's large meeting room using the art hanging system installed last year. A similar hanging system was installed on the wall in the Teen Zone.

Youth Services Librarian Barbara Raab and her staff collaborated with schools and organizations to support literacy and connect children and families to critical resources. The first annual Summer Activities Fair was held in March. Approximately 100 parents looking for local summer camps and programs that offer activities for children in the summer had the opportunity to speak to 14 different groups. In addition, we hosted our second Teen Job Fair in April. Nine local businesses were on hand to talk with over 50 teens.



Summer Activities Fair

Outreach to local preschools continued this year. Eleven preschools and day care centers contributed 355 pieces of art work for the Week of the Young Child Art Show in April. The Youth Services Department took story time on the road. Story times were also conducted at local preschools, family day care centers and at the Recreation Department's Tiny Tots/Kids Club in the summer.

Highlights of collaboration with the Wilmington Public Schools include a book sharing program with the high school library, participation in Family Literacy Night at the Woburn Street School, staffing a library resources table at the Mental Health Awareness Day at the Wilmington Middle School and visiting all the elementary schools to promote the annual summer reading program. Also, Assistant Librarian for Teen Services, Brittany Tuttle, worked with Jen Fidler, the K-12 Art Education Coordinator, to bring students' art work to display in the Teen Zone.

Literacy



Pints + Pages

In January, Adult Services Librarian Kimberly Rowley launched a new book club in collaboration with the Reading Public Library. "Pints + Pages" is geared towards readers in their 20's and 30's and meets every other month in a restaurant in Wilmington or Reading. The response has been positive with consistent attendance of ten plus readers enjoying discussing the book and socializing. The library's monthly book discussion group "Novel Ideas" has a regular following. Eileen MacDougall, Library Trustee and "reader extraordinaire," provides recommended reads each month at the program. In addition, Barbara Alevras, local writing enthusiast, meets regularly with two writing groups to share ideas and feedback on the writing process.

The Youth Services Department continued to work on a variety of traditional and new initiatives to support literacy. A “Grow a Reader” packet was sent to 242 families who had a new baby born in 2016. The packet contained a welcoming letter, a brochure with early literacy tips, a flyer with events geared toward babies and toddlers and a coupon for a free board book funded by the Friends of the Library.

The annual Summer Reading Program “On Your Mark, Get Set, Read” proved to be a success with 952 children and 313 teens registering for the program. There were 95 programs offered for children with an attendance of 3,752, a 40 percent increase over the previous year. Many of the popular programs filled quickly creating waiting lists. We had 313 teens register for the Teen Summer Reading “Get in the Game,” compared with 290 in 2015. We offered 17 teen programs, attended by 116 teens.

The Adult Summer Reading Program “Exercise Your Mind” encouraged readers to read outside their comfort zone and participate in a reading raffle. We had 69 participants who entered 494 raffle tickets. Each raffle ticket listed a book from a different category that the reader had read. Ten \$15 gift cards were raffled off. The library also hosted its fourth successful Summer Author Series. One of the highlights was Dan Shaughnessy from the *Boston Globe*, who drew an audience of 92 and received rave reviews. Another crowd pleaser was author Jay Atkinson, who talked about his book *Massacre on the Merrimack*.

A variety of other book-related programs for youth of all ages were offered throughout the year including a new Kindergarten book club, a “Read in the Library” book club for kids in grades 1-3, a middle grade book club, a “First Look” book group for teens and a March Madness Series Book program for teens.

Lifelong Learning

We provided a variety of learning opportunities through a robust offering of events that included classes, lectures, concerts, performances, book discussions, writing groups, workshops and more. In 2016, we offered 918 programs with an attendance of 18,535. Some of these events drew large audiences including “Living History: Stories of Survival” featuring Seng Ty a survivor of the Khmer Rouge and Mary Recko a Holocaust survivor in May. Another successful Domestic Affairs series was offered in the spring and the Great Decisions discussion group again proved popular in the fall. Topics discussed in the fall included rise of ISIS, Middle East Alliances and Climate Change.

Technology lectures were held once a month and included topics such as encryption, robotics and scientific trends. An afternoon lecture program on the first Monday of the month was launched with topics geared to the interests of retirees. The library again put out the call to the community asking residents to share their skills and as a result we were able to offer classes on knitting, selling on Craigslist and Amazon, how to roast coffee and backing up your computer.

The 21st century library offers more than books and this year we expanded our “Library of Things.” With funding from the Friends Annual Appeal, the Youth Services Department put together 11 Discovery Kits. Each kit focuses on a different science or technology topic and circulates in a backpack filled with books, multimedia materials and interactive hands-on components.

Adult Services Librarian Kimberly Rowley put together travel kits for Disney World, Ireland, Paris, San Francisco and London. Kits are conveniently packaged in a vinyl tote bag and includes such items as cookbooks, selfie stick, history of the area, city and public transportation maps, travel books and DVDs and travel memoirs.

Technology

Following months of review and working with Tomo 360, a local website design firm, the library launched its new website on February 1st. The feedback on the website survey was very positive. Two sample comments are:

- *It's obvious that many people spent many hours thinking, collaborating and executing a tremendously wonderful new website. Kudos to all!*
- *Love the new setup - clear, concise, key information right up front. Nicely done!*

The library's 3D printer is gaining popularity as more people discover what it can do for them. Technology Librarian Bradley McKenna offers the following example of how this technology is being used:

A patron was trying to prevent his dog from going upstairs. He thought to use a baby gate, but the geometry of the railing had other ideas. Undeterred, he launched his CAD program and designed an object to create a flat space against which the gate could rest. Long story short, he used our 3D Printer to print the part and now the gate can do its job!

Patrons continue to come to the library seeking tech help on a variety of topics. Technology Librarian Bradley McKenna and volunteer Carmine Lavino held 134 "one-on-one" tech help sessions in 2016.

The library began circulating four hot spots at the beginning of the year. A Wi-Fi hotspot is a device that allows you to connect your mobile enabled devices (e.g. laptop, smartphones, tablets, etc.) to the Internet. The hotspot is portable so you can connect your device almost wherever you go (for example: home, on the bus, in the park, etc.). With more patrons needing to charge their phones and other devices at the library, we also added charging stations on both floors.

In keeping with our efforts to provide digital access to information, we added a subscription to The New York Times digital edition. Patrons can read the daily newspaper by going to the "downloads" page on the library's website.

Marketing



Early in 2016, the library reached out to library patrons and invited them to become Library Ambassadors. The main duties of the Ambassadors were to help spread the "good word" about the library during National Library Week in April. Over 30 people volunteered to participate and felt it was an honor to do so. Library Ambassadors helped pass out library brochures, posted positive library news on social media, talked to their friends and neighbors about all the wonderful library events and services and wrote letters to the editor. Ambassadors continued to help promote the library long past April and will be asked to renew their commitment in 2017.

In June, we purchased a digital floor sign for the first floor. The eye catching graphics work well to promote upcoming events and new services.

To celebrate and encourage residents to get a library card during National Library Card Sign Up Month, the library partnered with the Wilmington Chamber of Commerce. During the month of September, residents were able to get a discount at select businesses by showing their WML card. In another partnership with the Wilmington Chamber of Commerce, the library provided promotional materials to be included in the swag bags given to the participants in the Wilmington Annual Half Marathon & 5K on September 25th. Six hundred Adult & Youth Fall brochures and magnets with the library's hours and website were put in the race bags.

Marketing Librarian Danielle Ward and Technology Librarian Bradley McKenna worked with Shaun Neville and staff at WCTV to create brief videos featuring library staff talking about upcoming library programs and services.

Facility

The library makeover, initiated in 2006, has gone through various phases of improvements with the goal of creating a user friendly environment within our challenging space constraints. In 2016, new furniture for the quiet study area was purchased to accommodate more seating than the original furniture allowed. This space reserved for quiet study is a sanctuary for people looking for a place to use their laptops or read a newspaper or magazine. The funding for the new study tables and chairs was provided by the Friends of the Library Annual Appeal and state aid funds. The purchase of three new guest chairs completed the refurbishing of this area. A new library sign was purchased for the rear of the library building, given that this is the primary entrance used by visitors. The Facilities Master Plan Committee, working with the Cecil Group, evaluated the condition of the library building in terms of its ability to provide 21st century service to residents. The two options under consideration are expanding the building at the current site or building a new library at the former Swain School site. Whatever is decided, it will be part of a long term capital improvement plan for municipal and school facilities.

Staff

With no staff turnover in 2016, we had the opportunity to further strengthen the library staff as a collaborative team. In addition to working together on various projects, we shared in the happiness of brides Victoria Waitt and Brittany Tuttle and new mom Danielle Ward.

At the June staff meeting, Sharon Kuzuck from All One Health presented “Expert Communication Skills for Working Effectively with Others.” Valerie Gingrich, Director of Planning and Conservation, gave an update to the library staff at the December staff meeting on the Facilities Master Plan scenarios for the library and other municipal buildings.

Youth Services Librarian Barbara Raab and Adult Services Librarian Kimberly Rowley attended the Public Library Association Conference in Denver in April. Assistant Library Director Charlotte Wood attended the Library Marketing and Communications Conference in Dallas in November. Staff also participated in a variety of workshops and webinars to learn new skills and ideas.

Assistant Library Director Charlotte Wood developed in-service training modules for staff including basic troubleshooting tips for computers and other library equipment, navigating the library’s website and downloading eBooks and other online service offerings.

Acknowledgments:

We would like to acknowledge the generous bequest from Barbara A. Johnson of \$350,000 to the Wilmington Memorial Library. Ms. Johnson, who grew up in Wilmington and was an avid library user, moved to the West Coast where she lived for many years. The Board of Library Trustees voted to earmark these funds for a significant future library improvement that would provide a direct benefit to the community and not be used for operational or maintenance expenditures.

The Friends of the Library is acknowledged for its ongoing support. We thank the cadre of dedicated volunteers including members of the Executive Board, Book Store Next Door volunteers, hospitality committee and all Friends who, by their membership, believe that a good public library is an important community resource. Going forward, WML is committed to doing its best to connect residents to their community and the world beyond.

LIBRARY STAFF

Library Director - Christina Stewart
Assistant Library Director - Charlotte Wood
Administrative Assistant - Gloria Corcoran

Adult Services Librarian - Kimberly Rowley
Marketing Librarian - Danielle Ward
Technology Librarian - Bradley McKenna
Youth Services Librarian - Barbara Raab

Assistant Children's Librarian - Victoria Waitt
Assistant Technical Services Librarian - Linda Harris
Assistant Teen Services Librarian - Brittany Tuttle
Circulation Librarian - Linda Pavluk

Adult Department Circulation Assistants
Ruth Ellen Donnelly, Desiree Maguire, Maureen Walsh

Children's Department Library Associates
Lisa Crispin and Sonia Lacombe

Technical Services Assistant - Diane DeFrancesco

Library Pages
Britney Chin, Francesca Choi,
Laura Kanihan, Kali Patterson,
Dina Singh, Megan Waring,
Jayne Wierzbicki, Rebeka Wierzbicki



Dan Shaughnesy with Fans



Victoria Oatis, Barbara Raab, Brittany Tuttle

LIBRARY STATISTICS FOR 2016

Hours Open Weekly		
Winter		64
Monday through Saturday 9-5		
Monday through Thursday evenings 5-9		
Summer		56
Monday through Friday 9-5		
Monday through Thursday evenings 5-9		
Population		22,722
Number New Patrons Registered		805
Total Registered Borrowers		15,936
Number of Library Visits		141,622
Number of Items in Collection		50,371
Print and Electronic Subscriptions		290
Museum Passes		12
Circulation		233,460
Physical	194,930	
Digital	38,530	
Interlibrary Loan		45,233
To other libraries	17,445	
From other libraries	27,788	
Information Services		
Information Desk Transactions		6,032
Internet Sessions		13,096
Website Hits		312,496
Meeting Room		1,048
Library	994	
Community	177	
Library Programs		918
Children's Programs	463	
Teen Programs	70	
Adult Programs	385	
Total attendance at programs		18,535
Children's Programs	13,522	
Teen Programs	505	
Adult Programs	4,508	

Wilmington Arts Council

The Wilmington Arts Council is a Local Cultural Council (LCC) made up of volunteers to fund cultural projects that will benefit the Town to the greatest possible extent. In Massachusetts, public funding for the arts is provided through a central agency, the Massachusetts Cultural Council, and Wilmington is one of the 329 LCCs in the Commonwealth. This extensive grassroots system of public support for community cultural programs is unmatched anywhere in the United States. LCCs are made up of volunteers who are appointed by the community's Board of Selectmen. The Wilmington Cultural Council currently has eight active members. Jean Chang and Linda Molloy serve as Co-Chairs.

For Fiscal Year 2016, the Council distributed \$5,520 among 12 grant applicants. Grant projects included museum passes, musical programs, painting lessons, a rug making workshop, speakers and theatrical productions.

The Arts Council was featured on an episode of "Where's Wilmington" on WCTV, Wilmington's local cable channel, with an interview describing the activities and offerings of the Council.

Watercolor lessons, taught by Louise Anderson, continue to be very popular and additional sessions have been added in the summer and winter. Oil painting lessons taught by Paul Ciaramitaro continue to be very well attended. This year we also added photography classes, taught by Bruce Hilliard, which was enjoyed by all who attended. The classes will resume in April of 2017.

The Annual Art Show was held in June and, as always, was well attended by both Wilmington residents and people from surrounding towns. The reception for the show is always an elegant affair with live piano music, refreshments and a wonderful opportunity for the public, local artists and their friends and families to meet each other and view the exhibited pieces.

Piano recitals continue to take place throughout the year and are growing in number.

The Stewart Highland Pipers and the Middlesex Valley Chorus continue to hold rehearsals at the Arts Center.

The Art Center now has a beautiful new floor! Our thanks go out to the Public Buildings Department for such an excellent job installing the floor with a minimum of disruption.



Chairman Judith O'Connell presented a Certificate of Appreciation to Sons of Italy President Charles DeStefano for their generous donation of the Welcome to Wilmington sign

Sarah D. J. Carter Lecture Fund Committee

The Sarah D. J. Carter Lecture Fund Committee has been providing educational and musical events for the residents of Wilmington for 106 years. Our goal is to provide family friendly entertainment, bringing a greater experience of the world and its customs through music or lecture.

Our benefactor, the late Sarah D. J. Carter, had just this vision when she bequeathed \$6,000 to the Town. Over the years, our funds have grown or decreased, depending on the economy and our expenses. Sarah D. J. Carter requested that all programs be free of charge. The Committee scours entertainment options for solo performers or groups that not only have talent to share, but a heart for offering that talent at a reduced cost.

On Friday evening, October 21, 2016, Wilmington was transported back over fifty years as the Sarah D. J. Carter Committee presented the exciting Beatles tribute band “4EverFab.” Close to 200 residents enjoyed this phenomenally talented and meticulously exact band whose beautiful harmonies brought smiles and pleasant memories to the audience.

The Committee is planning for our 2017 show, usually held in October.

The Sarah D. J. Carter Committee members are: Adele Passmore, Ann Berghaus, Barbara Bishop, Andrea Houser and Ann St. Onge.



Historical Commission

The Wilmington Historical Commission's mission is to support the preservation and conservation of Wilmington's impressive legacy while supporting the education of our citizens as to the extent of that legacy.

The Wilmington Historical Commission is delighted to report that the project which began over ten years ago to "Save the Butters Farmhouse" is nearing a very successful conclusion, with the projected sale of the Butters Farmhouse expected to be completed in the coming year. The Commission's goal has always been to rehabilitate the house as much as possible before restoring the building to its intended use as a private family home, as it has been for centuries. The Commission is grateful to former Assistant Town Manager, Kendra Amaral, as well as the staff at Historic New England, for their work in facilitating the proposed sale and establishing Preservation Restrictions that should protect this historic property in perpetuity. The support of the Town of Wilmington has also been crucial in this important preservation work and the Commission thanks all involved for their efforts in keeping this landmark standing in Wilmington.

The Historical Commission is proud to report that, as a follow up to the Wildwood Cemetery's Baptismal Pool Rehabilitation project completed in 2015 by Eagle Scout Frank West, Jr. and Scout Troop #136, an identification sign, donated by the Wilmington Historical Commission, and a stone bench, donated by Eagle Scout Frank West, Jr. and Scout Troop #136, were installed at the site of the pool in 2016 by Wilmington's Department of Public Works. With these final improvements, this corner of the cemetery, an important historic site in Wilmington, has been greatly enhanced and the Historical Commission wishes to thank all involved in this work.



Interior view of North Wilmington Nurseries Truck

The Commission has continued work on projects that will make the public aware of the Town's historic assets. An important priority of the Commission is the placement of signs and plaques around town to mark historic sites and districts. Wilmington has five National Register Historic Districts totally within its bounds and it is the Commission's goal to have some of these districts marked by signage in the coming year. Currently, the only district that is noted with a sign is the Centre Village Historic District. Unmarked districts in Wilmington include the High Street District, the Church Street District,

Buck's Corner District and the Woburn Street District. Portions of the Middlesex Canal Historic District also run through Wilmington.

As 2016 came to a close, the Historical Commission was involved in several seasonal activities; the Commission donated a gift basket to the We're One Wilmington's Festival of Trees holiday fundraiser and also placed holiday wreaths on Town-owned historical properties. Specifically, wreaths were placed at the Scaleskeeper's House, the West Schoolhouse and the Butters Farmhouse. The year ended with the Commission's active participation in the Harnden Tavern's Holiday Social, an annual event that was well attended and greatly enjoyed by all.

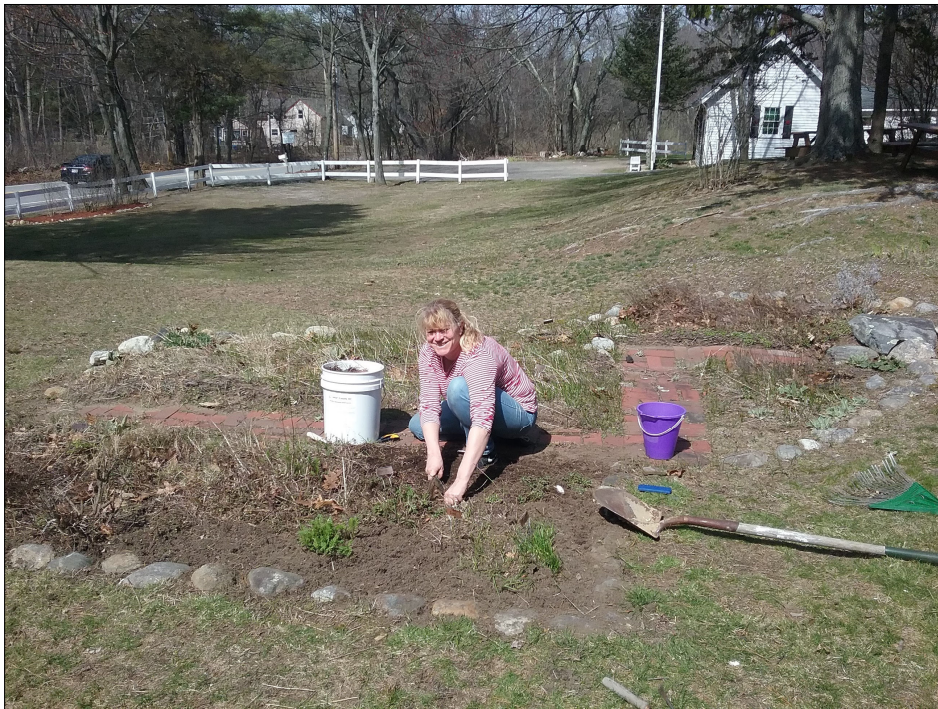
Memberships in historic preservation organizations were renewed. Memberships include Historic New England, Preservation MASS, the American Association for State and Local History, the New England Museum Association, the American Alliance of Museums and the Woburn Historical Society.

Curator Terry McDermott continues to oversee programs at Wilmington's Town Museum at the Harnden Tavern. She works with the Commission to create events and presentations of interest to the local community. Popular events held this year included the Harvest Festival in October and the Holiday Social in December. All programs are open to the public.

Kathleen Delaney is the Chairman of the Wilmington Historical Commission. In 2016, Steve Lawrenson's appointment expired and Joseph Muse joined the Commission. Bonny Smith, Gerry Duggan, Diane Harvey and Bob Mallett remained active members. Denise Gentile became the clerk of the Commission in September.

An important part of the work of the Wilmington Historical Commission is embodied in the Wilmington Town Museum. As always, the Museum's success relies upon the many volunteers who contribute to the Museum's exhibits and programs. Some of these volunteers include Ann and Steve Berghaus, Brendan MacInnis, Adele Passmore, Mike Quigley, Jean Hartka, the Durkee Family and the Wilmington Company of Minutemen. The Commission is grateful for their support. A sincere thank you is also extended to Town administration, as well as to various Town departments that support the Commission's work, especially the Town's Public Works and Public Buildings Departments, whose work helps to maintain the Harnden Tavern and other historic assets of the town.

The Wilmington Historical Commission meets on the second Monday of the month at Town Hall and the Wilmington Town Museum.



Deb Marzi tends to the Herb Garden at the Town Museum

Col. Joshua Harnden Tavern and Wilmington Town Museum

Located at the site of the historic Col. Joshua Harnden Tavern, the Wilmington Town Museum is proud to work with the Wilmington Historical Commission to bring the following programs, exhibits and events to the Town's citizens:

- January *On the Road - AIM (Access is Mandatory/Angels in Motion) Meeting*
A slide presentation featuring information about Wilmington's Centre Village National Register Historic District, presented at the Wilmington Knights of Columbus.
- March *Wilmington Minuteman Company Installation of Officers*
The Installation of Officers is an annual event for the Wilmington Minutemen.
- May *Wilmington High School: 101 Years of Memories (1914 - 2015) Exhibit Opening*
This exhibit included photos, memorabilia and artifacts from the "old" Wilmington High School buildings.
- June *Flag Day*
The Wilmington Company of Minutemen conducted their annual Flag Retirement Ceremony on June 14 while the Museum and Carriage House were open for tours.
- July &
August *Brown Bag Lunch and Games*
For more than ten years, the Museum has offered citizens an opportunity to visit the Museum grounds for a picnic lunch on Fridays throughout the summer, with old fashioned outdoor games such as ring toss, hoop rolling and cup and ball provided for entertainment.
- September *Wilmington Memorial Library*
On the Road - Wilmington Cemetery Stroll
This has become a popular recurring event sponsored by the Wilmington Memorial Library. Terry McDermott led the 4th annual walk through Wilmington's beautiful Wildwood Cemetery, which included visits to old gravestones and stories about the Wilmington characters and heroes who are interred there.
- October *Harvest Festival*
A popular annual event presented by the Wilmington Minutemen and Mountain Man re-enactor Mike Quigley, with assistance from the Wilmington Historical Commission. On a perfect fall day, visitors were able to watch and participate in crafts, cooking and game activities, all managed by Wilmington Minutemen dressed in colonial uniform. In addition, Adele Passmore discussed beekeeping and honey collection. Denise Gentile prepared the traditional Baldwin apple crisp and other refreshments were provided by members of the Historical Commission.
- November *On the Road - Rotary Club Meeting*
A slide presentation featuring information about Wilmington's Centre Village National Register Historic District, presented at the Rotary Club's monthly meeting in the Masonic Hall.
- December *Annual Holiday Social*
The Museum's annual Holiday Social is always a popular event! Arrangements of fresh greens, trees, flowers and bows were placed throughout the building to create an aura of holiday seasons past. For the second year in a row, Diane Harvey of the Historical Commission took the lead in decorating and preparing the building for this event, with assistance from other members of the Historical Commission. Girl Scout Troop #65083 sang carols, volunteer Nicole Barry assisted at the children's craft table and delicious refreshments, including Adele Passmore's traditional hot mulled cider, were enjoyed by all guests.

Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to the residents of Wilmington. The Recreation Department aims to provide solutions to new challenges faced by residents in evolving life situations. New residents can meet others, parents can find a wide variety of reasonably priced programs for their children to sample, "empty nesters" might take a class or enjoy theater or sporting event tickets and residents of all ages continue to reap the benefits of group travel and assorted fitness programs. The Recreation Department has been in full-time operation for 46 years. The department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Volunteer members are: C. Michael Burns, Chairman; Charles Biondo, Vice Chairman; Laurie Robarge, Secretary; Sheila M. Burke and Jennifer Crane. Commissioners are active in various groups, committees and clubs throughout town.

The Recreation Office staff remains small, with only three full-time employees (Director, Karen Campbell; Senior Clerk, Linda Kanter and Program Coordinator, Jason Mainini). Former Recreation Director Deborah Cipriani retired after 23 years of service to the Recreation Department with 13 years as Director. In addition, there are over 90 part-time and seasonal employees and over 250 volunteers who help to run the department's programs. The department offers, on a year-round basis, an ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.

A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to other towns or organizations. The department is funded by a variety of sources. The town-appropriated budget provides for a full-time director and senior clerk as well as some limited supplies and staff training costs. Program fees fund the position of the program coordinator and heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.



Horribles Parade

Volunteers are critical to the success of recreation programs. Volunteers might find themselves spreading out candy for the annual Easter Egg Hunt, coaching a T-Ball or Basketball team or distributing candy to children marching in our annual Horribles Parade. We greatly appreciate our residents who give so generously of their time and most report that they also gain on personal levels by volunteering. This year, we received generous donations of product and services from local businesses and organizations including Frito-Lay, Wilmington Fire Department, Wilmington 4th of July Committee, Wilmington Police Department and the Wilmington Rotary Club.

The Recreation Department continues to improve and augment our program offerings to meet the ever-increasing demands for classes, activities, entertainment and travel experiences. The department strives to meet the increased demand for children's programs by expanding the scope and number of these programs. We actively solicit suggestions for future offerings and encourage our talented residents to consider teaching a class. Some new classes in 2016 that were well received included STEM Fun (science, technology, engineering and math), Kids Test Kitchen (cooking foods that kids love with nutritious ingredients) and our Chefs in Training learned to make flapjacks, Halloween treats and homemade pies. We offer a wide range of classes to inspire adults to try something new. Some of

our most popular programs include Upholstery, 35+ Basketball League and Yoga classes. In 2016, we offered two new Pickleball programs that the Textron Systems Corporation allowed us to hold on their tennis courts.

Our holiday and seasonal celebrations enhance the sense of community and identify Wilmington as a unique town. They include the Easter Egg Hunt, Fishing Derby, Concerts on the Common, Horribles Parade and Santa's Workshop. We have also collaborated with other Town departments to enhance our offerings and broaden our audiences. For example, we collaborate with the Police Department and the Board of Health on Police Beach Day and we attended both of the "Welcome to Wilmington" nights offered to new residents by the Wilmington Memorial Library.



The Rookies

A mainstay of the Recreation Department is our sports leagues and programs. We offer basketball programs for ages four (Kinder Basketball) through adult (Adult Gym and 35+ Basketball League), with registrations of hundreds of children each year for the Jr. and Recreation Basketball Leagues. In an attempt to maximize the quality of our basketball leagues, we offer both referee and coach clinics. Other recurring and tremendously popular programs include "The Rookies" T-Ball, Volleyball and Skating Lessons at Ristuccia Skating Rink. We continue to offer "Saturday Night Lights" Flag Football that is fun for entire families and the program continues to grow in enrollment. Recognizing the benefits of physical activity, we have introduced new offerings this year that promote health and wellness for adults including Barre Fitness and the previously mentioned Pickleball programs.

Summer is extremely busy for the department as we offer a multitude of programs for families and residents. The Playground and Tiny Tots programs offer summertime recreation and socialization for Wilmington children. There are also opportunities for students to try something they might not have time for during the school year. Some examples include two basketball leagues that play outdoors under the lights in the evening, sailing lessons on the Charles River in Boston, "Adventure Kids: Kayaking Clinic" on Silver Lake, golf and tennis lessons and several sports clinics. We offered a variety of trips in the summer including a day trip to enjoy the "Maine Event" which included a lighthouse cruise and a luncheon in Wells, an authentic lobster bake on Cabbage Island in Maine and a "Septemberfest" trip to Old Sturbridge Village. In addition, the Recreation Department is responsible for the oversight of Town Beach at Silver Lake.

We continue to offer movie and event tickets at reduced rates and we are also able to secure tickets to "difficult to come by" events such as the Red Sox, Bruins, Celtics and Disney on Ice productions. We offer discount tickets to Attitash, Wildcat Mountain and Nashoba Valley for skiing and snow tubing and other popular destinations like Six Flags, Water Country, Canobie Lake Park and the Topsfield Fair. We offer tickets to local theater productions for shows ranging from "Matilda" and "Jersey Boys" at the Opera House to "A Gentleman's Guide to Love and Murder" at the Shubert Theatre to "The Wizard of Oz" at the Boch Center. Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer gift certificates that may be redeemed for any of our programs or trips. Increasing numbers of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends.

Our trips continue to grow in popularity as residents enjoy round trip transportation to and from Wilmington, reasonable prices and the ease of having a pre-planned itinerary. Perennial favorite day trips include New York City in May and December and trips to Foxwoods and other casinos. New trips that were thoroughly enjoyed included a "Bingo Bonanza", a "Maple & More" day, the "Last of the Red Hot Lovers" at the Newport Playhouse and a "New Years at Noon" trip. During the summer the children enrolled in the Playground and Tiny Tots programs could participate in many age appropriate field trip excursions. We offer frequent theatre trips so that residents can easily purchase tickets to current offerings in Boston that include bus transportation, thus avoiding both

parking and traffic hassles. In 2016, our overnight trips included: a St. Patrick's Celebration at the Indian Head Resort and trips far and wide across the world which included the destinations of Montreal, Hawaii, New York City, Las Vegas and Iceland.



Enjoying Opening Day at the Dog Park

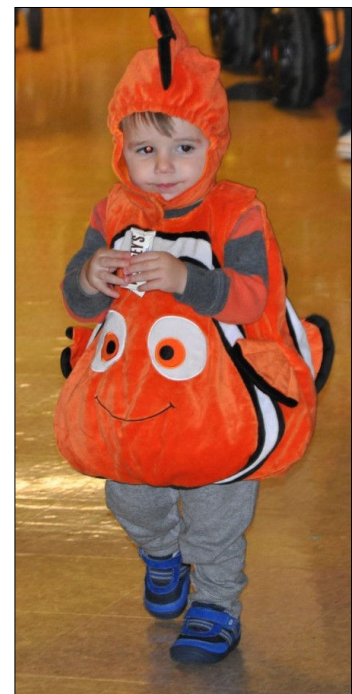
The Recreation Department is privileged to “give back” to Wilmington and its residents. In 2016, we funded the Wilmington Dog Park and major upgrades to Aprile Field at Town Park. We purchased new benches for the Town Hall playground and swings for the Collier Playground at Town Beach. We continue to self-fund our community programs, in an effort to ease the financial strain on local organizations and businesses.

In an attempt to be as accommodating as possible, we have an online registration system providing residents the option of registering for most of our programs and trips from the comfort of their home. Of

course, registrations can still be handled in the Recreation Office, by phone, mail or drop-off in the Town Hall night slot. Our newsletter and most required registration forms are available online through the Town website, by accessing Recreation, followed by the link for “Recreation Matters”. Our newsletters are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

In order to improve our communication methods to our residents, we have recently created a Facebook profile page. Having a social media presence allows us the opportunity to interact with people in a relaxed, online environment at no cost to the department. We are able to share announcements about new events or happenings, market our existing programs, and receive direct feedback from our customers. Additionally, our visitors are able to ‘Like’ and share our posts as well, thereby expanding our outreach to new people.

Wilmington is a suburban community, considered a “well located town”, with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today’s recreation consumer is searching for opportunities to access all of these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science class, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations of time from volunteers that we receive are evidence of the appreciation of local residents and businesses for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department’s ability to adapt and our commitment to provide quality service is a trademark that we stand by.



Elderly Services

For the year 2016, our mission was to give back to our wonderful community! We are fortunate to have so many organizations, departments and individuals that support the elders of Wilmington and who help make Wilmington the great town it is. Our "Give Back" train made several stops along the way. Throughout 2016 the department gave back to the many departments and organizations of our town through luncheons and coffee hours. It was a great way show our appreciation to those who give so much to the elders of Wilmington.

The Buzzell Senior Center is a place in our community where our elders can gather for support, socialization, fitness and/or other services provided for older people. It is an important resource as many older people live alone and don't see family members regularly. The resources and activities help many older people remain a vital part of their communities. We must also promote a good quality of life for Wilmington residents age 60 and older by helping them to maintain their dignity, self-esteem, personal independence and their roles as full participants in the life of the community. The department strives to fulfill this by providing opportunities for seniors to enhance their physical, emotional, intellectual and spiritual well-being.

There were over 20,000 elder (people 60 years and older) visits this year to the center. They participated in the Buzzell Senior Center programs such as: Daily Socializing for their Morning Coffee, Exercise Classes, Country Line Dance Classes, Ceramic Classes, Computer Classes, Arts & Crafts, Fun Singers Group, Men's Group, Quilting Group, Knitting Group, Billiards, Wii, Bocce, Card Playing and Acrylic Painting Class and we are always prepared to add more.

The response to all our exercise programs is overwhelming. There were times throughout this year when there was a need for a waiting list. The Town of Wilmington is very unique in that all these classes are free. Our exercise programs include Aerobics, SBF (Strength, Balance and Flexibility) Classes, 3B's (Balance, Bones and Brains), Chair Exercise, Yoga, Zumba and our new Kayaking Program with L.L. Bean. There has been over a 20 percent increase of involvement in our exercise groups.

Another free service that is rarely found in the surrounding Massachusetts area is transportation. For all Wilmington residents 60 and over transportation, is provided within a thirteen-mile radius of Wilmington. We are extremely fortunate to have a full-time van driver to meet their transportation needs. The van is equipped to handle a wheelchair along with 12 passengers. We are able to transport elders to, including but not limited to, medical appointments (including dialysis, chemotherapy and radiation treatments), shopping and to the Senior Center. The van continues to be a vital service to the elders of Wilmington, with over 19,000 miles traveled to accommodate the elders in 2016. This does not include the one-on-one transportation service our case manager is able to provide to elders who are unable to go to medical appointments without one-on-one assistance.

The Department of Elderly Services continues to serve our Home Delivered Meals Program. This program provides homebound elders of Wilmington with one hot meal five days a week for the minimal cost of a \$2.00 a meal. There are approximately 67-80 meals delivered daily, Monday through Friday, to the elders of Wilmington. Elders rely not only on these meals, but also the daily contact. The drivers are responsible to return to the Senior Center after their deliveries to give an update on the elders they visit. The elders and their families are assured that if there should be a problem during the time of the delivery, the elder will be assisted and the families will be notified. Overall, the Home Delivered Meals Program is a crucial part of the department's services. For the fiscal year 2016, the department delivered 14,753 meals to over 250 homebound elders (unduplicated), a 13 percent increase from last year.

An integral part of the department is our full-time case manager. Our Case Manager, Laura Pickett, provides assistance and resources to elders and their families, so that elders may live independently for as long as possible in their homes. Many were unaware of these services, so in 2016 the department focused on getting the information out into our community. Together the Director, Terri Marciello, and Case Manager, Laura Pickett, spoke at the Library, Deming Way Housing and most recently on WCTV's "Let's Be Candid...About Elder Issues" to ensure a better understanding of the

role of a case manager with the Department of Elderly Services. Laura has also been able to continue to develop a "Caregiver Support Group" this past year that meets on a monthly basis. Laura has incorporated guest speakers and other resource tools for the caregivers to walk away with, and hope to make them feel more equipped for their day-to-day needs.

The need for social services continue to rise: fuel assistance, health insurance issues, food stamps, credit card fraud, filing property tax abatements and deferrals, prescription costs (Prescription Advantage Program), protective service issues (elder abuse) and including the age bracket of 50-59 that are often ineligible for government programs. With this growing need, the department continues to find themselves on the frontline of providing services and referrals. The case manager is responsible for the following services: conducting home visits (over 400 home visits in 2016), family consults and providing referrals/follow-up to outside agencies. Through this position, the department strives to make elders accessible to an integrated selection of health and social support programs. The department is also excited that our Men's Group continues to meet for a bi-monthly breakfast for its third year.

It is important to discuss the team approach that is now available in dealing with the protective issues such as elder physical, emotional and financial abuse. There were 76 protective cases in 2016, a 41 percent increase from last year. One reason for this increase may be due to the increased education of the services and help that is available for these situations and the great communication between our department and the Wilmington Police and Fire Department. These are difficult issues that do occur in our town and it is important that they have an advocate that can support them. With the support of the director and case manager, we make this possible with appropriate referrals and personal support to elders and their families. We support families in their efforts to care for loved ones at home and in the community and maintain services with the goal to ensure that older residents are protected from personal exploitation, neglect and abuse. This, in turn, continues to strengthen the one-on-one connection between the elder and staff throughout the community.

Through this collaboration with the Public Safety Departments, a new program will be starting next year. Director Terri Marciello and Fire Lieutenant William F. Cavanaugh, III worked very closely on fire prevention and home safety. They also worked with the American Red Cross in placing smoke detectors and carbon monoxide detectors in elders' homes. In 2016, Lieutenant Cavanaugh became aware of a grant called "Remembering When," a fire and fall prevention program for older adults sponsored by the National Fire Prevention Association. The departments were approved for the grant in November 2016. Director Terri Marciello and Lieutenant William Cavanaugh went for intensive training in San Antonio, Texas. In 2017, the program will be presented to the elders.

The department receives state funding (\$36,000) from the Executive Office of Elder Affairs, based on the number of residents 60 and older. This formula grant supports a part-time (30 hours a week) clerk. The monies also support the mailing and printing of our monthly newsletter, the "Buzzell Buzz," and our weekly aerobic, yoga and "3B's" programs. These funds also support our "MySeniorCenter" data support system.

Our monthly newsletter is written and edited by staff. This newsletter not only provides information about activities and great photos of the happenings at the Buzzell Senior Center, but also alerts elders to assistance programs which include prescription programs, senior tax work off program, fuel assistance program, food stamps, Medicaid applications, RIDE applications and fun programs at the center that are available to the elders in the community. The newsletter can be found on our website, at the Buzzell Senior Center, the Town Hall and the Wilmington Memorial Library. Our website continues to be informative not only to the elders in the community but also to their families. The department is also celebrating its first full year on twitter @TheBuzzellBuzz with over 130 followers. It has proven to be a great communication tool for the department. This year, after three years in the making, we have a new WCTV program, "Let's Be Candid ... About Elder Issues." With the strong support of the WCTV staff, this new program is hosted by the Director, Terri Marciello. The goal of this show is to give another outlet of information by interviewing guests on services they may provide, specialty information on different issues and candid discussions on many topics of elder interests and concerns.

The department continues to offer specialty programs such as the “Medical Equipment Lending Program,” a service that has increased in demand. Elders and their families can borrow equipment in order to help elders stay home safely and assist in deferring the cost of such equipment. We offer wheelchairs, walkers, canes, bath chairs, benches and commodes. We also offer electric wheelchairs, scooters and electric recliners as part of this lending program.

Other services at the center include Podiatrist, SHINE (Serving the Health Information Needs of Elders) and volunteer coordinators Marilyn Penny and Shirley Estrella are trained counselors that provide elders with free information regarding health insurance and prescription drug options. Insurance information was provided to 258 elders in 2015 and to 205 elders in 2016. Weekly Blood Pressure Clinics are conducted by the Town Nurse, Traci Mello (seeing approximately 25-30 elders a week). We also provide an Annual Free Income Tax Program. Volunteer accountants from AARP (Volunteer Income Tax Program), assisted Wilmington elders with their income taxes beginning the first week of February through the second week of April at the Wilmington Town Hall Auditorium. For 2016, there were over 223 elders served through this program. Through this remarkable free program, many recipients were able to receive additional refunds through the Massachusetts “Circuit Breaker” tax break, a \$1,000 rebate.



The department is very proud of the relationship we have with the youth of our community through our Intergenerational Program. The Rotary Interactive students led by Jack Cushing and Pat Giroux have continued to be extremely active with us. Over 20 students from this organization assisted in making our “Valentine’s Day Celebration” an outstanding success. They served 100 elders “Harrow’s Pot Pie” lunch and fresh homemade desserts. In November 2016, over 75 students raked ten elderly residents’ yards. The elders were extremely appreciative for a much needed service. Other Wilmington High School groups who continue to be involved at the Buzzell Senior Center include the

Wilmington High School Medical Career Group and the WHS group who, every year, have fun with our “game day” and “gingerbread” house decorating contest. This year we were also excited to work with the National Honor Society students for the “Snow Angel” program. The president of the National Honor Society, Holly Doyle, has been extremely diligent in having students match up with elders in their neighborhoods, with the assistance from the director. These students were paired with elders during the winter months to ensure clear pathways for elders’ homes. The department is extremely appreciative for all of the student support.

The Department tries to give back to the students of our community through the Wilmington High School Scholarship Fund. On Friday, June 3, 2016 the Department of Elderly Services was able to award a scholarship. This year’s recipient was Joseph Tavanese. Joseph established our Wii Bowling Group when he was in 8th grade. This group continues to meet weekly and is in competitions with other senior centers. The department congratulates Joe and wishes him well in his future endeavors. Also this year, our team, the “Buzzell Bees” again participated in the “Walk to End Alzheimer’s” on Sunday, September 29, 2016 at the Greater Boston Walk in Cambridge. We were able to raise over \$1,500.00 in donations for the Alzheimer’s Association. Lastly, on November 5, 2016, we held our “Wilmington Has Talent” produced by Audrey Reed. This talent show was a wonderful way to showcase the talents of so many of our elders as well as some very gifted young people. All the proceeds from this event will be used for next year’s Scholarship Fund.

Our Annual Giving Tree was a huge success, therefore we would like to thank the many residents that participated in our Annual Giving Tree event and to Boy Scout Troop 56 for their continued support. Boy Scout Troop 56 has donated \$400.00 or more for over 13 years. This program would not have been possible without the outpouring of generosity from Wilmington residents, the Methodist Church Outreach group led by Jane Palmer and other local organizations and surrounding towns. There were over 225 recipients who were overjoyed with appreciation. Thank you for making these annual programs such a wonderful accomplishment!

On May 16, 2016, we had our Annual Volunteer Appreciation Brunch at the Tewksbury Country Club. Over 85 deserving, dedicated volunteers enjoyed a wonderful event to thank every one of them for all that they do for the Department of Elderly Services. We took the opportunity to thank Jane Palmer for her ongoing support of our Annual Giving Tree. Jane is the liaison between the Methodist Church and our department. She goes above and beyond in making sure labels are brought to parishioners and that packages are delivered to the center on time. We gave a special appreciation to the “Fun Singers” led by Marge Lamkin. This group of volunteer singers gathers bi-monthly to sing at the local nursing homes. They bring such pleasure to so many. They are also extremely supportive of our events at the center and wherever the department may need them.



On St. Patrick’s Day a delicious, homemade corned beef and cabbage luncheon was enjoyed by over 100 elders. The luncheon was generously sponsored by Peter MacLellan and cooked by Lou Cimaglia. We would like to thank the Kiwanis Organization for our Annual Summer Kick-off Dinner and Holiday Luncheon, Tewksbury/Wilmington Elks for their Thanksgiving Dinner Dance that served over 200 seniors this year, along with a thank you to Rotary for their many breakfasts and the Wilmington Fire Fighters Local 1370. All of these organizations have been extremely generous to our department and we would like to thank them for their continued support. Finally, we would like to take this opportunity to thank Jennifer Kennedy, a Wilmington resident, for making over 180 Valentine’s Day Cards that were delivered to our elders in the community.

It is hard to believe that this year we celebrated our 30th year at the Buzzell Senior Center. It is amazing that 30 years ago the elders of that time came together and realized that, in the future, there would be a need for such an assembly of services to be provided in one location. We certainly have come a long way from a one room conference hall to the Buzzell Senior Center, where the Department of Elderly Services is housed. Our elderly population for the 2010 census was 4,045 elders and growing. We look forward to continue being on the forefront of elder programs and services for the Town of Wilmington.

Housing Authority

The Wilmington Housing Authority (WHA) is authorized to administer two housing programs in accordance with Department of Housing & Community Development (DHCD) regulations for state-aided public housing, and a small number of Housing Choice Vouchers in accordance with the United States Housing and Urban Development Office of Public and Indian Housing (HUD) regulations (Federal Section 8 Certificate Program). The programs supply the Town with decent, safe and local affordable housing options. A five-member Board of Commissioners, consisting of four elected and one state appointed member, oversee the Authority's policies and procedures. The WHA welcomes interested town residents to inquire about the vacant state appointee seat. The Executive Director is charged with the administration of these procedures.

At the close of 2016, the Wilmington Housing Authority programs provided state-aided affordable housing to 120 residents. The elderly/handicapped housing (Chapter 667) is located on Deming Way and our family housing (Chapter 705) is scattered throughout the Town. The Authority gives a preference on the waiting list to local Wilmington residents. The Authority has always given a Veterans' preference to local Wilmington residents that are eligible and now a new law has extended the Veterans preference to any Massachusetts resident.

The Housing Authority's capital improvement program continues to fund much needed repairs and upgrades. The WHA was able to accomplish the following projects with our formula funding: the WHA funded a second phase of paving at Deming Way which included roadways, sidewalks and tree removal; a vacancy initiative for two family houses, one was completed and the second one is still in the planning phase; boiler repairs and bathroom tile repairs were also funded. We have several small projects in the planning phase for early 2017. Our tenants have benefited from our active capital plan and we are always working with DHCD to find ways to improve our units.

DHCD started a new program this year to assist small housing authorities with small capital projects. The WHA is participating in the Regional Capital Assistant Team (RCAT) beginning in 2017. The RCAT has a team of professionals that will provide much needed and appreciated technical assistance with small projects. The state's bidding laws are extensive and need to be carefully followed, therefore, we are pleased to begin working with the RCAT.

We are grateful for the efforts of our Executive Director, Maureen Hickey, and our Administrative Housing Assistant, Denise Brown, who handle the day-to-day operations and ensure the programs run efficiently. We are fortunate to have our maintenance man, Mr. Steve McDonald. Mr. McDonald works tirelessly taking care of our properties. The WHA employs one maintenance man who has an endless list of work orders and daily tasks. The Middlesex Sheriff's Department Community Work Program from the Housing of Correction in Billerica gives us the extra manpower throughout the year that is instrumental in Mr. McDonald's ability to turn over vacant units and tackle daily projects that need more than one person. This is an invaluable service to the WHA and we are thankful for our relationship with the program that has formed over the years.

We watched our Board Member, Mr. Gregory Bendel win his bid for a seat on the Town's Board of Selectmen. This was a bittersweet moment for the WHA as Mr. Bendel had been an active Board member, supporting our staff, residents and programs for the last five years. We wish him well with his new position and know that he will continue to represent the residents and interests of the Town with the professional and dignified manner with which he always demonstrated on our Board.

We welcomed a new Board Member this year, Mr. Iohannis (John) Alefantis. He has been quickly learning about the public housing business. He is fairly new to town and is interested in serving the community, we look forward to having him on our Board for the next five years.

We are fortunate to have the expertise of Mr. Thomas Lee as Housing Management Specialist, Ms. Linda Lamont as Project Manager and Mr. Robert Watt as Construction Advisor, all from the Department of Housing & Community Development.

Our continued thanks for the ongoing support and professionalism provided by Town Hall, the Department of Public Works, the Police Department, the Fire Department and Elderly Services. We continue in our efforts to work cooperatively with the Town and all its departments with a goal of delivering comprehensive services to our tenants.

We welcome your questions and comments. Please feel free to visit the WHA office located at 41 Deming Way or contact us at 978-658-8531.

Respectfully Submitted,

Robert DiPasquale, Chairman
Stacie Murphy, Vice-Chairman
Leona Bombard, Treasurer
Ioannis (John) Alefantis, Member

Veterans' Services

The Department of Veterans' Services is responsible for the total effort in administering and supervising the assistance given to veterans and their dependents, in matters pertaining to their rights and benefits under the various federal government programs. Direct involvement in implementing such programs is practiced. Our duties include giving advice to veterans, their dependents and others concerning their rights, privileges and benefits under the several governing bodies involved and for a variety of benefits. The department receives applications and investigates and approves disbursements of monies and benefits. We file applications on behalf of veterans and/or their dependents for various benefits and allowances such as: state bonus, G.I. Loans, burial allowances, etc. The department assists veterans of Wilmington in obtaining service records and helps them in the preparation of applications and documents of all sorts pertaining to their welfare. The department stays updated on all changes in rules, regulations, laws, etc., relating to Veterans' benefits. The department dispenses information and answers questions of veterans and the public. When requested, the department locates housing for the homeless and requests donations of clothing and household supplies as needed.

The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with M.G.L. Ch. 115. The Veterans' Services Officer (VSO) also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, Massachusetts cemeteries, employment, Veterans' license plates, etc.

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieving military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Department of Veterans' Services has assisted many veterans and their dependents to increase compensation received from the Federal government through the Veterans' Administration (VA). The department also conducts home visits for our older, home bound Veterans.



The Massachusetts Medal of Liberty was presented to Joyce Dalton and Paul Fullerton

The department coordinates the Memorial Day Parade including the preparation of the programs for distribution, Veterans' Day ceremony and all other veterans' related services throughout the year for the residents of Wilmington.

In addition to coordinating public events such as Veterans' Day and Memorial Day observances, the Department assists with the Massachusetts Run for the Fallen which was held in September 2016. The Town of Wilmington continues to show its commitment to veterans of all eras. The large crowds every year at the Memorial Day and Veterans' Day ceremonies are truly impressive and shows the commitment the Town of Wilmington has for all of its veterans. The 2016 Veterans' Day ceremony included honoring many WWII Veterans from Wilmington including Mr. James Banda. Mr. Banda received the Purple Heart Medal for injuries he sustained during WWII.



Director of Veterans' Services Lou Cimaglia presents certificate to Gold Star father Arthur MacDonald

The weather did not keep the large crowd away from the 2016 Memorial Day ceremony. Gold Star father Arthur MacDonald was our guest speaker. Arthur's son, Lance Corporal Gregory E. MacDonald, was killed in action on June 25, 2003. The department also had the honor and privilege to award the Massachusetts Medal of Liberty to two Gold Star families during the 2016 Memorial Day ceremony. At the November 14 Board of Selectmen meeting, the Board voted to proclaim the Town of Wilmington a Purple Heart Community. Meredith Cipriani brought the idea to the Department of Veterans' Services and also purchased three "Purple Heart

Recipient Only" signs and one "Veteran Only" parking sign. The Purple Heart signs are located at the Town Hall, Silver Lake and at the Department of Veterans' Services office. The Veteran only sign is placed at the new Yentile Farm Recreational Facility.

The Veterans' Administration reports that twenty-two veterans commit suicide every day, please look out for any veteran in need and direct them to our office. The Wilmington Veterans' Service Office has become a place for veterans to gather and connect with other veterans who are dealing with the same issues. We are committed to help any veteran that is in crisis. Over the past year we have connected many veterans with the programs and counseling they need.

Wilmington's Department of Veterans' Services is represented at Department Head meetings, Substance Abuse Coalition meetings, Massachusetts Veterans' Services Officers Association meetings and training conferences, as well as, speaking at the Wilmington Methodist Church, Senior Center and assists with the John F. Landry Memorial Breakfast at Lowell Catholic High School. At the 2016 Town Meeting, Wilmington residents voted to name the corner of 136 Church Street and Adams Street in memory of the late William R. Harrison. The Department of Public Works installed a commemorative sign in his honor. Mr. Harrison served in the U.S. Navy Seabees Civil Engineer Corps during World War II and was involved in the retaking of Guadalcanal, which stopped the Japanese march toward Australia. Mr. Harrison saw combat action in air raids and island invasions throughout the Pacific and helped build Henderson Field for the Marine Aces. Upon returning to civilian life, Mr. Harrison moved to Wilmington in 1958. He served as the Town's Plumbing Inspector for 43 years. He and his wife Barbara had seven children. Mr. Harrison passed away in 2004, having lived in town for 46 years. The Harrison family was present at the dedication and were extremely grateful for the honor.

The Director of Veterans' Services for the Town of Wilmington also serves as the Graves Officer and is responsible for the decoration of all veterans' graves and memorials in town on Memorial Day.



Brittany Cimaglia helps decorate Veterans' graves

Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2016 were Elizabeth (Libby) Sabounjian, who served as the Chairman, James Ficociello, D.D.S. and Jane Williams, M.D. This year marked the retirement of James Ficociello, D.D.S. from the Board of Health. Having served on the Board of Health since 1983, Dr. Ficociello has been one of the longest serving members on any Board or Commission in Town. Dr. Ficociello was responsible for initiating regulations on tobacco use and smoking. Wilmington was one of the first communities in the State to ban smoking in restaurants. He has been at the forefront in all the Town's efforts to address environmental and public health concerns. His perseverance in seeking to protect the public health of the residents of the Town of Wilmington have been tremendous. In his place, the Town Manager appointed Daniel King, D.D.S. The fall of 2015 marked the retirement of long time Animal Control Inspector, Ellen Sawyer. Ellen had been with the Town for over 20 years. Ellen established great relationships with the residents of the Town and a love for their animals. The Town Manager appointed Christopher Sullivan to the role of Animal Control Inspector and Animal Control Officer. Mr. Sullivan started in February and has been re-vamping the Animal Control program. He has helped with monitoring at new dog park and has participated in trainings with the Animal Control Officers Association of Massachusetts.

The Director of Public Health is Shelly Newhouse, R.S. Mark Masiello serves as food inspector. The Public Health Nurse is Traci Mello, R.N., M.S.N. The Animal Inspector is Christopher Sullivan. The Secretary for the Board of Health is Kim Mytych.

The administrative duties of the office include issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operating of the Board of Health website and other regular administrative duties. The Board of Health meetings were generally held twice monthly, on the first and third Tuesday at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks, the Fourth of July caterers and other temporary food stands such as the Farmers Market. The Farmers Market continued in 2016 and it brought in 12-15 vendors each Sunday at the Swain Green adjacent to the Fourth of July Building. Mostly food items were sold along with a few craft tables. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, recreational camp inspections, semi-public pool inspections, tanning salons, nuisance complaint investigations, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, lake water quality sampling, Canada Geese control, beaver control and other miscellaneous investigations and activities. West Nile Virus and Eastern Equine Encephalitis plagued Massachusetts again this year. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Project which routinely provides preventative spraying and larvacide control throughout the Town.

The clinical component of the Board of Health is primarily the responsibility of Public Health Nurse Traci Mello. The Department of Public Health mandated responsibilities include communicable disease surveillance, investigation and follow-up, adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB) and TB Case Management. Non-mandated services include a number of health screenings and prevention and education programs for general wellness.

Public Health Nurse Traci Mello is active in the Massachusetts Association of Public Health Nurses, in which she holds a seat as a Member-At-Large, and Massachusetts Health Officers Association and Community Health Network Area (CHNA-15). Traci is a certified CPR/AED, First Aid Instructor through the American Heart Association and continues the certification and recertification of town employees. The Public Health Nurse continues as a site leader and training coordinator for the Board of Health Public Access Defibrillation Program. Automated External Defibrillator's (AED's)

may be used by trained personnel in the event of cardiac arrest. She is also certified to teach Youth Mental Health First Aid through the National Council of Behavioral Health. She presented at the town-wide Mental Health Conference held at the Wilmington Middle School this past spring. Monthly educational boards are presented by the town nurse and viewed outside the nurse's office at the Town Hall. Health pamphlets located in the town hall are maintained by the public health nurse.

Elder Services includes weekly screening and education programs at the Buzzell Senior Center. Education programs encompassed current health issues, diabetes, heart disease, cancer, Alzheimer's Disease, fall prevention, food borne illness etc. In-home elder services provided were home safety evaluations, health assessments, administration of physician ordered medications and referral to medical providers and service agencies.

The Public Health Nurse offers child and adult Hepatitis A and B, Tetanus, Pertussis, Measles, Mumps, Rubella, Polio, Pneumonia and Influenza Immunizations, when available, in the office. TB screenings were offered for a nominal fee of \$10.00 and this will continue into 2017. Other in-home and in-office services included blood pressure, blood sugar and weight screening, administration of physician ordered medications, general health assessment and consultation, and referral to medical, mental health and social work providers. The Town Nurse continued to promote sun safety. The Board of Health teamed up with the Wilmington Police Department on August 4, 2016 for the annual "Beach Day" at Silver Lake in Wilmington. The Board of Health had pamphlets regarding "Sun Safety." We had donations from a sunscreen company that included sunscreen and SPF lip balm. We had a free raffle for different packages that included: beach umbrellas, multiple sunscreens, lip balms and sunglasses and SPF shirts. This was a great community health promotion activity that we hope will continue every year. Currently grants are being written for the development of a program to educate our first responders about the mental health challenge of hoarding.

The Salvation Army Good Neighbor Energy Fund Program was continually administered in 2016. This program provides fuel and other energy assistance to income eligible residents. Referrals were made for assistance (basic living essentials and comfort services) to those in need.

In a continuing effort to control the environmental impact of elemental mercury, residents can exchange fever thermometers containing mercury for digital thermometers at no charge at the office of the Board of Health. The office will also receive and recycle thermostats, mercury switches, button cell batteries and any other items which contain mercury. The recycling of fluorescent light tubes containing mercury from the schools and public buildings continues and residents are encouraged to bring compact fluorescent lamps to Aubuchon Hardware in Tewksbury for recycling. This recycling program is supported by outside funding at no cost to the Town of Wilmington. The Button-Cell Collection Program is a voluntary program offered to our community through Wheelabrator. Small collection boxes are placed throughout the town and a volunteer from our office will monitor the boxes and periodically collect the button-cell batteries. Once a year Wheelabrator collects these batteries from our office and reimburse a local organization of our choosing for each pound submitted by us, \$100.00 per pound up to 10 pounds. We happily collected over seven pounds this year, generating much needed funds to Local Heroes, Inc.

An Employee Health Fair was held in April in coordination with various departments and most notably, Wendy Martiniello from the Town Manager's office. A number of local health providers from the Wilmington community participated such as chiropractors, nutritionists, massage therapists and health and wellness organizations. Traci Mello and School Nurse Leader Doreen Crowe performed blood pressure screenings for town employees. In addition, massage therapy, osteoporosis, blood sugar, carbon monoxide, BMI calculations and chiropractic assessments were performed. A special thanks goes out to Wendy Martiniello who works in the Town Manager's office for organizing the employee health fair. A wellness committee promotes health and wellness among Wilmington employees. A hydration challenge, walking program, healthy food contests, balance ball chairs, sit and stand desks and discount gym memberships were offered to employees. This will continue into 2017 with added services.

The Board of Health receives state supplied flu vaccines every year. This year, in addition to the allotment of state supplied flu vaccine the Health Department purchased flu vaccines. This was done to meet the demand of our residents for flu shots. With all the vaccine arriving in the fall of 2016, the Board of Health held a Town wide flu clinic at the Town Hall and other small clinics throughout the season. The public flu clinics were for all residents ages five and up. A total of 502 flu vaccinations were given. Daily surveillance for Influenza-like illness in the community is an ongoing effort by the Town nurse and school nurses. To prevent flu-like illness, infection controls were practiced in schools and in all public buildings. Since the Health Department is a Mass Immunization Site, we are still taking advantage of a reimbursement program administered by NHIC and UMass Medical that reimburses towns for the program costs related to the seasonal flu vaccine. Each year Kim Mytych, secretary for the Board of Health, takes part in a training program to learn about submitting claims for reimbursements from various private insurance companies and Medicare for administering and administrative costs associated with the flu vaccination clinics.

The Director participates in the on-going activities of the Medical Reserve Corps (MRC) and the Health and Medical Care Coalition for Region 3B (HMCC). The coalition receives grant funding for local Boards of Health for emergency planning and infrastructure improvements for emergency response activities. In 2016, the coalition received grants from the region for improvements and upgrade for local emergency planning. The purpose of Public Health Emergency Management training is to develop an emergency-ready public health department. Both Medical and Non-medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters. With these grant funds from the MDPH, the Board of Health participated in trainings for emergency preparedness activities throughout the year. The Board of Health also replenished clinic supplies for the public health nurse's office. Continued cell phone expenditures were utilized under this grant. MRC volunteers continued to work all of our planned clinics during the early seasonal flu clinics.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and has continued every year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the town through the betterment process appearing on the regular tax bill. This was made possible by a \$200,000 grant from DEP and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

The Canada Geese Control Program has continued operations throughout the year in cooperation with the Massachusetts Department of Fish and Wildlife. The program helps control the over population of Canada geese that can potentially harm Town parks, fields and lawn areas.

The annual rabies clinic for dogs and cats was held on April 2, 2016 at the Public Buildings Department on Church Street. A total of 113 animals (dogs and cats) were inoculated with rabies vaccine by Dr. James Kim of the Wilmington Veterinary Hospital. The next rabies clinic is planned to be held on Saturday, April 1, 2017.

The Wilmington Substance Abuse Coalition (WSAC) continued with its efforts to address the significant impact on the youth and young adults of Wilmington who are exposed to, and possibly abusing, alcohol, drugs and tobacco. WSAC continued its relationships with the Town Manager, Elderly Services, the Police and Fire Departments and the Department of Veterans' Services. WSAC will be focusing on community change strategies to reduce substance abuse such as: providing information and education relative to the dangers of substance abuse, enhancing skills for our youth and parents on best practices in deterring substance abuse, providing support for individuals and families struggling with substance abuse, using social media tools and modifying/changing policies. Community forums were presented on a variety of subjects in relation to substance abuse. These were offered in the local churches and in the schools throughout the year.

Funds Collected:

Reimbursements for Influenza shots	\$5,599.57
Transport/Haulers Permits	\$3,000.00
Animal Permits	\$2,440.00
Funeral Homes	\$200.00
Percolation/Soil Tests	\$14,150.00
Sewage Disposal Systems Permits	\$12,600.00
Food Establishment Permits	\$21,700.00
Tanning Salons	\$100.00
Installers Licenses	\$4,400.00
Subdivision Review	\$200.00
Recreation Camps	\$300.00
Well Permits	\$650.00
Rabies Clinic	\$1,130.00
Pool Permits	\$300.00
Housing Inspection Certificate Fee	\$50.00
Ice Rink	\$100.00
Tobacco Sales Permits	\$5,400.00
Mercury Reimbursement	<u>\$795.92</u>
TOTAL FEES COLLECTED:	\$73,115.49

Sealer of Weights and Measures

Since July 1, 2008, representatives from the State Division of Standards have assumed the responsibilities of this position. The following inspections were conducted by the Sealer of Weights and Measures in calendar year 2016 for the Town of Wilmington:

<u>Inspections</u>	<u>Number Sealed</u>
Tested and sealed supermarket scales	51
Tested and sealed pharmacy weights	6
Tested and sealed truck scales	12
Tested and sealed gas station meters	153
Miscellaneous	32

The Sealer of Weights and Measures maintains fairness in the marketplace.

EDUCATION

Wilmington Public Schools

The mission of Wilmington Public Schools is to provide a student centered education, which fosters critical inquiry, enabling the individual to be a productive citizen, respectful of self and others and capable of adapting to a changing world and its technology. Our vision is to develop successful, innovative, courageous, optimistic students who leave us with a strong desire to be lifelong learners, a strong commitment to be good and ethical citizens and a passion for making a positive contribution to our world.

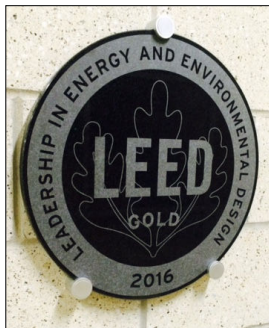
We are fortunate to have such a dedicated team of administrators, educators and staff working to support our students. Together, it is our goal to ensure that all students are able to reach their highest potential. We greatly appreciate the strong support that the Wilmington community provides to our schools.

Wilmington takes pride in our students' performance in the classroom, on the playing field, on stage and in individual and group competitions. We celebrate our students' successes, but we know that our students can do even better, and that we, as a school district, can do better to ensure that all of our students achieve to their highest potential. We are preparing our students with the literacy, numeracy, critical thinking and problem-solving skills they will need to work and live in a world of global business and instant communication.

Throughout the 2015-2016 year, the district focused on The Strategic Objectives that include:

- **Developing Learning Leaders:** We will develop the capacity of district, school and teacher leaders to build respectful and trusting cultures that facilitate a collective commitment to continuous improvement and sharing of professional practices that foster student achievement and growth.
- **Ensuring Equity and Excellence:** We will provide a standards-aligned, rigorous curriculum; continuously monitor student achievement and growth; adjust and differentiate instruction for all students; and ensure all educators have the skills and knowledge necessary to meet the academic needs of all learners.
- **Creating Safe and Supportive Schools:** We will provide safe, supportive, inclusive learning environments and supports to ensure that we are addressing the physical, social, emotional and behavioral needs of all students and maximizing students' readiness to learn.
- **Achieving Operational Effectiveness:** We will develop and implement operational systems that ensure access to high quality resources that are aligned to goals, equitably distributed, carefully monitored, flexibly managed and utilized efficiently and effectively.

We continue to work on the goal of providing the best education to each and every student enrolled in our schools. We thank the residents of Wilmington for supporting our mission and vision. We are honored to serve you!



WILMINGTON HIGH SCHOOL

Wilmington High School welcomed many new staff members as we started the 2016-2017 school year. Jonathan Merenda joined the faculty as the new Assistant Principal. Tim Alberts took over as our new Athletic Director. New teachers include Julie Kim, Robert Carabello, Sarah Paquette and Jeremy Salerno who joined our Science Department, with Julie taking the role of Science Curriculum Team Leader. Kelci Adams joined our

Mathematics Department. Mia Parviainen has taken over as the English Language Arts Curriculum Team Leader. Alessandra Negrini is our new World Languages teacher. Colleen Inglis joined the staff as a Music and Theater teacher. In the Special Education Department, we added Jennifer Constanzos, Janet Maloney, Danielle France, Lori Spencer and Jessica Vitale. Kelly Hammond, Bill McKenna and Tim McCarthy are Educational Assistants who joined our Special Education Department.

Our athletic teams are outstanding and continue to achieve at exceptional high levels in the Middlesex League. We applaud the outstanding efforts of our student athletes on the sports fields and in the classrooms. Off the field, the girls' soccer team was recognized jointly with the Massachusetts Interscholastic Athletic Association for the Team Academic Excellence Award Gold Level, maintaining a team combined grade point average of higher than 3.0. Moreover, the girls' soccer and volleyball teams were recognized for their outstanding community service work and fundraising for the Hope & Friendship Metastatic Breast Cancer Foundation.

This year, six students traveled to Nashville, Tennessee to participate in the International DECA competition. The Social Studies Department hosted a successful Freshmen History Fair where all students created projects based on freshmen U.S. History content. Our students engaged in a number of trips outside the country as a way to further their educational opportunities. The Environmental Club participated in a trip to Costa Rica and the Social Studies Department went on a World War II tour of France, Belgium and Germany.

Our students continue to be heavily involved in the community beyond the school-house walls. While underclassmen took the PSAT test, every upperclassman participated in activities outside of school, including college visits, job shadow opportunities and community service. The Student Mentoring Program continues to be successful with over 100 upper class students volunteering to mentor freshmen and provide programs to help them thrive in their new school. The Lamplighters Drama Guild had amazing, successful performances of *Three Sisters* by Anton Chekov and *Cats, The Musical*.

The leadership team at Wilmington High School developed a three year plan, which includes goals focused on student achievement, rewriting the Program of Studies and reevaluating our academic, civil and social learning expectations. The first is to increase student achievement by providing relevant, rigorous, and engaging learning experiences. The second is to offer a comprehensive program of studies to prepare students for college, career and life. Finally, our third goal is to find ways to measure student progress in achieving proficiency in our academic, civic and social expectations.

Our students are off to a strong start this year. Individual student recognitions include National Merit Scholarship commendations, Boston Globe and Boston Herald All-Scholastic athletic honors and Academic Decathlon gold and silver medals. We have also been placed on the College Board's 6th Annual AP District Honor Roll for significant gains in student access to AP classes and in student success. We are very proud of the accomplishments and look forward to many more!

Business Department

The Business Department continues to thrive and grow with academic and extracurricular activities available to challenge students. The business courses offer a challenging curriculum fostering critical thought while providing opportunities for problem solving and content mastery. The students in Managing Your Money continue to participate in the Stock Market Game. The game is a virtual program where teams of students start off with \$100,000 to invest in the stock market. Over the course of a ten-week period, students learn about stock basics, research stocks and maintain a portfolio of stock investments. This fall, over 1,200 students in Massachusetts participated in the game and several of our students finished in the top two percent. In Managing Your Money, students also have the opportunity to apply their knowledge and skills in Virtual Business, a Personal Finance simulation.

In November 2016, two members of the Business Department hosted a field trip to meet with a small business owner to learn about franchise opportunities, marketing and all aspects of opening and managing a business. Students created and conducted a market research survey for the business owner.

The DECA Club, which prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management in high schools and colleges around the globe, enhances the co-curricular education of students who are enrolled in a business course. The DECA Club has had continued success in competition at the District, State and National level. In March, the club sent 38 students to the DECA State Competition in Boston. These business students had qualified at the District Conference in December. As a result of Wilmington's terrific success, six students traveled to compete at the DECA International Conference in Nashville, Tennessee. This fall, we completed our District Competition for the 2016/17 school year and have 44 members moving on to the State competition in March 2017 in Boston.

The Business Department has developed their inter-departmental projects. Marketing classes worked with Introduction to Business classes in an inter-departmental project where the higher-level marketing students, essentially "taught" the introductory students in the basics of marketing. By the end of a single class period, introductory students created a basic marketing campaign for a new business in Wilmington. Accounting students also "taught" an Entrepreneurship class all about Pro Forma Financial Statements, in order for the Entrepreneurship students to be able to create and add these to their business plans. Lastly, an intra-departmental connection was made with a Managing Your Money class and the Life Skills program where problem solving skills were put to the test to find a solution for a local business.

In the Family and Consumer Science Department, the Culinary Arts classes have collaborated to plan and prepare breakfasts, ethnic recipes, comfort foods and yeast breads. These highly anticipated cooking labs always create a great sense of community and camaraderie in our department and this year was no exception. Résumé writing and job hunting have been the focus for the students in Independent Living. Students are learning to embrace the challenges of independence and adulthood, and their eagerness grows daily as we explore the world beyond high school.

English Department

For the 2016-2017 school year, the English Department is focusing on developing Stage 1 Understanding by Design (UBD) Curriculum Maps. Each grade will have four to five maps that will outline units used in the course, focusing on transfer skills, understandings, essential questions, knowledge acquired, skills acquired and the Common Core State Standards addressed.

Teachers continue to emphasize close reading of increasingly complex texts, and integrating nonfiction with core texts as they facilitate classrooms which reflect increasingly complex literacy skills.

Wilmington High School English

Department member Mia Parviainen has stepped into the role of English Language Arts Curriculum Team Leader this year.

Ms. Meghan Estrada and Social Studies teacher Ms. Tracey Kassin teach an Honors English/Social Studies Interdisciplinary Course emphasizing a thematic approach utilizing the standards for reading. Last year during a unit on the Progressive Era and *The Jungle*, student Sophie Consorti wrote an essay titled, "What is Feminism?" The essay was published in the October 2016 edition of *Teen Ink*.

This fall, 53 seniors attended a critically-acclaimed live production of *Hamlet* at the Church of the Covenant in Boston.

In December, 26 students in grades 9-12 attended the Massachusetts Student Day of Poetry in Boston.

The seniors in Mrs. Maura Gillis and Mrs. Marissa Smulligan's classes finished reading *The Things They Carried* by Tim O'Brien. The classes discussed Mr. O'Brien's use of metafiction and the difference between "story truth" and "happening truth." In small groups, students researched topics related to the Vietnam War and put together a presentation for the class. At our Thanksgiving rally, students led a "Miracle Minute," in which they raised funds to help Wilmington Vietnam Veteran Fred Shine fly home Vietnam Veteran Ricky Spires to be laid to rest with his brother Bobby Spires in Tewksbury.

Ms. Lisa Bellavia and Ms. Mia Parviainen advise the high school's literary magazine, *Expressions*.

Wilmington Middle School English

In the spring, Wilmington Middle School students will be taking the new computer-based Next Generation ELA MCAS. In preparation for this, the English teachers are learning about the new test format and focusing on narrative writing, a requirement on this year's assessment.

Mrs. Jeanne McGonagle, Mr. Michael Mahoney, Mr. Brian Cairra, Ms. Shannon Keeley and Mrs. Adrienne Wheeler recently attended a two day writing workshop for Keys to Literacy/Content Writing.

Mrs. Jeanne McGonagle also attended a Writing with Colors program.

The sixth grade teachers are working with novels such as *Bud, Not Buddy* and *Wonder* to develop student skills in comparison with other texts, developing a better understanding of the 4 R's at Wilmington Middle School (Responsibility, Respect, Resilience and Results) and writing with sensory details and creativity.

Grade 7 classes this fall have been reading and analyzing Charles Dickens's *A Christmas Carol* as the seventh grade teachers have been updating their curriculum map on the unit. On December 21, students were able to see literature in action by viewing the North Shore Music Theatre's musical adaptation of *A Christmas Carol*.

Eighth grade students have been working hard on literary analysis using suspenseful short stories such as "The Monkey's Paw" and "The Tell-Tale Heart." Students practiced finding strong evidence to prove claims through a project which put characters from "The Monkey's Paw" on trial. They had to construct a claim and delineate the best evidence to support it, then present their work to the class. Similarly, students are using those same skills to compose argumentative essays on whether the narrator in "The Tell-Tale Heart" is guilty of the murder, or not guilty due to insanity. At the conclusion of the unit, students attended a field trip on December 22nd where students saw "The Monkey's Paw" and "The Tell-Tale Heart" acted out live at the Chevalier Theater in Medford.

Ms. Jaclyn Madden is the Assistant Director for the Wilmington Middle School Drama Club and will be working with this spring's musical production of *Peter Pan, Jr.* Performances are scheduled for March 30-April 1 in the Wilmington Middle School auditorium.

The WMS Paw Printz Magazine, with advisors Ms. Shannon Keeley and Mrs. Jaclyn Madden, published its first issue in early November. The online-only publication can be read at <http://wmspawprintz.weebly.com/>.

World Languages Department

The World Languages Department has continued its rigorous goal of pushing students' oral proficiency skills and increasing our students' abilities to read, write, listen and speak in their target language. We have continued to improve our instruction and assessment of these different levels of proficiency. At the beginning of 2016, the program modified its High School Program of Studies as well as its grading policies in order to reflect the importance of proficiency based learning.

Over the summer, several of our World Language teachers attended the MaFLA Proficiency Academy at Westfield State University. It was a four day intensive course of nine hour workshops and small break-out sessions. Led by Greg Duncan, an internationally recognized expert in World Language education, and Thomas Sauer, a former teacher of German and World Language Specialist in Louisville, Kentucky now working as an independent consultant and leader of two educational non-profit groups, teachers were guided through the ACTFL Proficiency levels, set proficiency targets for our program, designed engaging and authentic performance assessments and rubrics and connected proficiency to course units and lessons using the NCSSFL-ACTFL Can-Do Statements. Ms. Kate Lerner, Mrs. Meghan Burns, Ms. Terresa Pietro, Mrs. Joanne Veliz and Mr. Carlos-Luis Brown all attended the conference.

The Middle School is continuing the pilot of the 6th Grade World Languages Exploratory Program this year. The Exploratory Program offers students three sessions (30 classes) over the course of their 6th grade year in Spanish, Italian and French. At the end of 6th grade, students will then decide what World Language out of those three they would like to continue.

The High School has continued its growth of the World Languages Program with Latin 1 being offered to sophomores, juniors and seniors. We also continue to offer students the opportunity to take Spanish, French, Italian and two semesters worth of ASL. The High School World Languages Department Italian program continues to be funded in part by a grant from the Centro Attività Scolastiche Italiane (C.A.S.IT.). This year we expanded the Italian Program to include Italian 4. This now gives students the opportunity for three consecutive years of Italian as a world language.

We are very proud to welcome two new teachers to our department. Ms. Kate Lerner is our new Middle School 7th and 8th Grade French and 6th Grade Exploratory teacher. Mrs. Alessandra Negrini is our new Italian Teacher.

We know that the success of our students goes beyond high school graduation, so the World Languages Department continues to invite alumni back to share experiences in college language programs, study abroad and foreign language use in their careers at the annual Alumni Roundtable. This year's Alumni Roundtable was held at Wilmington High School on Wednesday, January 6, 2016.

The High School students in Spanish, French, Italian and Latin were all offered the opportunity to take the National Language Exams. Out of the students who participated, 46 of them earned awards and commendations across all the languages!

In April of 2016, the Department ran its first testing of the Seal of Biliteracy pilot. The Seal of Biliteracy is an award given by a school, district or county office of education in recognition of students who have studied and attained proficiency in two or more languages by high school graduation. Four of the six students who completed the exam were awarded the Seal at graduation. Wilmington Public Schools was one of only eight districts in the State to pilot the Seal of Biliteracy.

Over the April vacation, Ms. Pietro led a group of 12 students on their biennial trip to Costa Rica. The students were all exposed to the rich culture of Costa Rica, enjoying their time with families there and learning about the country's successful environmental and self-sustaining programs while having the opportunity to enrich their Spanish speaking skills.

Students from the 8th grade were treated to enjoy a little Spanish Paella in May as well. The meal was part of the recognition of Spanish Heritage Month and something that the teachers and students look forward to celebrating annually. The students were able to enjoy some classic Spanish cuisine with a little Mexican infusion and they were also able to practice their speaking skills by ordering their meals, drinks and lots of impromptu interactions with the staff.

In September, our program received a great honor from Centro Attività Scolastiche Italiane and the Education Office of the Italian Consulate when they reached out to Wilmington High School to recognize its Italian program at a special ceremony. At the ceremony, WHS Junior Zoe Marzi, was recognized for her hard work, dedication and interest in the Italian language and culture. Wilmington's World Languages Curriculum Team Leader Carlos-Luis Brown was also in attendance to accept a generous check from C.A.S.IT. to benefit Wilmington's Italian program.

In November, Curriculum Team Leader Carlos-Luis Brown was elected to the Board of Directors for the Massachusetts Association of Foreign Languages (MaFLA). He will serve on the board for a four year term from 2017-2021.

The Middle School Spanish teachers, Ms. Donna Dube and Mrs. Rebecca Philbrick, teamed up to host over 50 eighth grade students with Ms. Carmen Blasini, from the Sullivan School in Lowell in November. The Wilmington Middle School eighth graders were teamed up with peers from the Sullivan School and got to learn about each other as well as practice their Spanish with peers and Spanish heritage speakers.

The high school continues to run its successful World Cultures Club, an experience for students that is meant to provide opportunities to contribute to their school community and to further their quest to become cultured individuals and a bigger part of the global community. This year they teamed up with the Wilmington Public Library to offer the Foreign Film Series starting in January 2017. The WCC is also looking forward to hosting its biennial Culture Fest in March 2017!

Guidance Department

The Wilmington High School Guidance Department provides a comprehensive guidance curriculum that seeks to address the needs of the students and families of Wilmington High School. By providing social/emotional mental health support, college preparation and career planning services, counselors are a vital component to student success at Wilmington High School. Counselors strive to remain up-to-date in their professional practice and focus on grade level issues, ensuring the evolution of our departmental goals through pursuing personal, professional development to benefit our students.

During 2016, the Guidance staff assumed a number of tasks designed to improve service delivery to our students and families. With the revamping of our Wilmington High School Profile, a document which is made available to colleges for the purpose of projecting valuable information about all that our school offers, we believe that opportunities for our students in the realm of college admissions will be enhanced. In addition, the counselors have also begun work to create additional curriculum for grade level groups. This curriculum work will address the needs of our students and sessions will be offered during the W2 block.

The Guidance Department utilizes the Naviance online platform as an important conduit in the Guidance Department's conveyance of information to our students and families. Within weeks of arriving at Wilmington High School, Grade 9 students (the Class of 2020) were introduced to Naviance and completed a learning style inventory designed to empower them to embrace their own strengths in the learning process. In January, Grade 10 students (the Class of 2019) accessed the Naviance "Do What You Are" inventory to begin career exploration. College planning began earlier this year for the Class of 2018. In December 2016, students researched potential post-graduate destinations using the extensive Super Match college search engine. College applications were easily tracked and related documents were sent throughout the fall on behalf of our Class of 2017 using the features of this invaluable program. Now in place for seven years, Naviance is of tremendous support to the department in the ongoing process of encouraging and promoting a college-going culture in our school.

Once again, in the summer of 2016 Marie Cahalane, the Guidance CTL, offered the College Essay Writing Seminar, introducing students to the essential components of their college essays. Forty students participated in the program. This program has been in place for five years and continues to be successful. In addition, on-going assistance in the creation of a final product was provided throughout first semester during the W4 period in the form of an ongoing Guidance Seminar.

The Wilmington High School Guidance Staff sponsored programs throughout the year supporting the counselors' departmental goal of student empowerment through the awareness of postgraduate options. The annual Alumni Roundtable in early January welcomes members of the previous year's graduating class who are eager to share anecdotes about college life with our juniors and seniors. In January of 2016, 52 members of the Class of 2015 met with Grade 11 and 12 students to share their college experiences. The annual Junior Parent Night was held in February and coincided with Junior Seminars for the Class of 2017. Both parent and student programs are designed to assist in the development of a plan for college research and planning. The guidance staff followed up this program with the Senior Parent Breakfast in mid-September to provide the next steps in the college process. In 2016, this event was attended by 85 parents. During the same week, students accessed Naviance to explore college resources and begin the application process. In late September, the annual Financial Aid Night featured a speaker from the Financial Aid office at Harvard University who answered important questions about applying for financial aid. In an effort to present other options for financing college expenses, a scholarship resource is maintained both on Naviance and in a binder found in the Guidance Office of Sue Murray, the Guidance Department Administrative Assistant. One change for the parents of the Class of 2018 was the presentation of the Junior Parent College Information Night in December, addressing a request from parents to provide information about college earlier than in the past. The guidance staff believes that each of these events and resources contributes to supporting students and their families in successful realization of future goals.

The guidance staff administered the Preliminary Scholastic Aptitude Test (PSAT) in October to 160 junior students, or 68 percent of the junior class. In addition, 95 sophomores participated in PSAT testing.

In November, five students participated in the Johnson and Wales University Review Day. At this event, students met with an admissions representative from the university and students received an admissions decision on site here at Wilmington High School.

Advanced Placement testing was conducted in the spring of 2016 under the supervision of Marie Cahalane, Guidance CTL, who also is the AP Coordinator. This ever expanding program offers our students opportunities for attainment of college credit and outstanding rigor in their academic programs. One hundred thirty-eight students, enrolled in conventional AP classes and the Virtual High School program, were tested in 13 subjects in a total of 192 tests in May 2016. This number is a marked increase in administered tests over the past few years and earned Wilmington High School a place on the College Board AP Honor Roll.

Ninety-four percent of the graduates in the Class of 2016 have chosen to attend institutions of higher learning or trade schools.

Members of the Class of 2016 are attending the following colleges:

Assumption College, Babson College, Bay Path University, Becker College, Berklee College of Music, Boston University, Brandeis University, Bridgewater State University, Bryant University, Coastal Carolina University, College of the Holy Cross, Emmanuel College, Endicott College, Florida Southern College, Franklin Pierce University, Gordon College, Husson University, Ithaca College, Keene State College, London College of Fashion, Massachusetts College of Pharmacy & Health Sciences (MCPHS), Merrimack College, Middlesex Community College, Northeastern University, Regis College, Rivier University, Roger Williams University, Saint Anselm College, Saint Michael's College, Salem State University, Seton Hall University, Southern New Hampshire University, State University of New York at Albany, Suffolk University, The George Washington University, Tufts

University, University of Connecticut, University of Maine, University of Massachusetts-Amherst, University of Massachusetts-Lowell, University of Miami, University of New Hampshire at Durham, University of Rhode Island, University of Vermont, Vanderbilt University, Westfield State University, Wheaton College MA, Wheelock College, Worcester Polytechnic Institute, Worcester State University and Xavier University

As of December 31, 2016, the Wilmington High School counseling staff has processed over 1,297 college applications for members of the Class of 2017 with over 66.5% of seniors applying to college as of December 31, 2016. We are proud to announce that our students have been accepted to the following colleges:

Boston College (College of Arts & Sciences), Bridgewater State University, Clark University, Curry College, Dean College, Endicott College, Fairfield University, Fisher College, Framingham State University, Hofstra University, Ithaca College, Johnson & Wales University (Providence), Keene State College, Lasell College, Lenoir-Rhyne University, LIM College (Laboratory Institute of Merchandising), University of Maine, Massachusetts Maritime Academy, University of Massachusetts - Amherst, University of Massachusetts-Lowell, Merrimack College, Mount Ida College, University of Nevada-Reno, University of New England, University of New Hampshire at Durham, Newbury College, Nichols College, North Shore Community College, Northeastern University, Norwich University, Pennsylvania State University, Quinnipiac University, Regis College, Roger Williams University, Saint Michael's College, Salem State University, Siena College, St. John's University-Queens Campus, Stevenson University, Suffolk University, Tufts University, University of Vermont, Wentworth Institute of Technology, West Virginia University, Western New England University, Westfield State University, Worcester Polytechnic Institute, Worcester State University and University of Wyoming.

Mathematics Department

The Mathematics Department at Wilmington High School is comprised of ten full time teachers each teaching five classes and one CTL teaching three classes. We have welcomed one new member of the Mathematics Department this year, Ms. Kelci Adams joined the department in November.

The courses offered in the Mathematics Department range from Algebra 1 through AP Calculus. Students at Wilmington High School are required to complete 20 credits of Mathematics in order to be eligible for graduation making mathematics a four year requirement at Wilmington High School. We offer a variety of fourth year courses including Calculus, Pre-Calculus, Math Topics, Statistics and Algebra 3. Math Topics is a new, year-long course, in which students complete a project each quarter to represent their knowledge on the four main topics of the course: trigonometry, statistics, functions and probability.

Many of our current ninth graders are entering the high school and beginning their Math pathway with Algebra 1. Approximately 20% of our ninth grade class is enrolled in an Honors Geometry course and will advance to Algebra 2 as sophomores. The mathematics curriculum is completely aligned to the Common Core State Standards.

Our high school students continue to improve in our standardized testing. Tenth grade math MCAS results were positive again this year, with advanced scores rising to 64% from 63%. Also, 88% of the tenth grade students achieved either Proficient or Advanced status. We continue to offer a Math Workshop course to our tenth graders as a preparation for the May exams. This course is designed to reinforce skills and to develop test-taking strategies. We also offer opportunities for extra preparation for eligible students through our Academic Support Services Program which is offered throughout the school year and sometimes over the summer months.

Mrs. Mary Sullivan advises our Math League competitions. Ms. Steph Murray advises our Engineering Club and organizes an Engineering Day at Wilmington High School.

Science Department

The Wilmington High School Science Department is composed of nine full time science teachers and one CTL who teaches three classes. We are pleased to welcome three new teachers: Julie Kim, Chemistry and the new Science CTL; Jeremy Salerno, Chemistry and Physics; Robert Carabello, Biology, and welcome back Sarah Paquette, Biology and Chemistry. The middle school Science Department welcomes back the nine full time science teachers, three at each grade six, seven and eight and one of whom is the science lead teacher. All of these teachers bring a great deal of teaching experience to the students at the middle and high schools.

The high school Science Department is proud to continue offering a rich science curriculum. The Science Department incorporates inquiry and hands-on learning activities and experiments in every subject area. In addition to the core science courses of biology, chemistry and physics, the department is pleased to offer an engaging collection of elective courses. These include: Architectural Design, Anatomy and Physiology, Aquaculture, Biotechnology, Forensic Biotechnology, Organic Chemistry, Computer-Aided Design, Environmental Studies and Introduction to Engineering. High school students satisfy the MCAS Science requirement with either the Introductory Physics or Biology MCAS test upon completion of the appropriate course. Although students are required to take and pass three years of science, in addition to passing a science MCAS exam, many of the students are enrolled in two science courses during their junior and/or senior years. AP Biology and AP Chemistry have increased enrollment this year and this is the first year we are offering the AP Physics 1 course. In addition, students have access to a great learning experience in collaboration with the Ipswich River Wildlife Sanctuary, which provides an opportunity to investigate the health of the ecosystem and effects of anthropogenic influences on the Ipswich River.

The science teachers are committed to giving all learners the skills and knowledge necessary to succeed in college and fully participate as members of the community. Our goal is to help the students think about the science content beyond the classroom setting. This past November, in collaboration with the Interdisciplinary Committee and spearheaded by Alice Yang, the Science Department hosted the “November Science Month.” This was a series of science guest speakers who came to Wilmington High School to give a “TED-Talk” style presentation to our students about the benefits of studying science and how a science degree is applicable to many professions and careers.

In April 2016, the Massachusetts DESE approved and adopted the new Science, Technology and Engineering Frameworks which is aligned to the Next Generation Science Standards. At the middle school the science teachers, in all grades, have adopted and are implementing the updated science curriculum with the help of new Pearson science kits and workbooks. Also, both the high school and middle school Science teachers have been implementing and modifying the existing science curriculum to reflect and comply with the updated DESE Science Technology and Engineering requirements.

The Science Department will continue to share our love for the sciences with the students, help them to develop problem solving skills to be successful after high school and to encourage them to pursue careers in the sciences.

Social Studies Department

Wilmington High School’s Social Studies Department continues to prepare our students for the future. The department members are dedicated to fostering writing, communication, critical thinking and analytical skills in our students throughout the school year. Collectively, our department continues to reinforce these skills while closely following the standards from the Massachusetts History Frameworks. In addition, our teachers have worked very hard to incorporate the Common Core State Literacy Standards in their daily work as well. As a department, the Social Studies teachers consistently work to integrate methods of instruction to better suit our students’ needs.

The Social Studies Department has created and implemented Common Assessments for all of our students at the high school and middle school grades. These assessments have been implemented as “identifying or developing measures for assessing student learning for educators in all grades and subject areas, the results of which will lead to opportunities for robust conversations about student achievement and ultimately improved educator practice and student learning.” The department also created a template in which each member of the department created a timeline in which they recorded when they will be administering the individual assessments. Teachers have also begun to track the data from their individual assessments and will continue to analyze the data they have extracted.

The department continues to make great strides with our students in each grade level. Our 9th Grade students who are enrolled in U.S. History are working on informative essay writing as well as their Freshman History Fair projects. The 10th grade U.S. History students continue to work on their research and writing skills with the Sophomore Research Paper and their Document Based Question work. Lastly, our 11th Grade students who are enrolled in World History are working to improve on both their writing and communication skills with their work on their Class Discussion and Document Based Questions as well. Collectively we offer students at Wilmington High School a great variety of Social Studies electives. These courses range from Psychology/Sociology, World War II Europe and Pacific, Facing History, Criminal Justice, Economics, U.S. Government, World Religion and Cultures and Contemporary Issues. Our department members also oversee a number of extra-curricular activities such as the 9/11 Memorial Committee, Mock Trial Program, Model U.N., Academic Decathlon, Mentor Program and Student Government Day. Beyond the classroom, two of our high school department members, Tracey Kassin and Matthew Hackett, have worked throughout the entire summer and into the 2016-2017 school year to create a more interdisciplinary curriculum for our entire high school to incorporate. To date it has made a great impact on student learning for our students as they begin to relate course work beyond the classroom walls. We look forward to this work expanding in the up and coming years.

In addition, the Social Studies Department has taken on the task of revising our current curriculum at the high school level for grades 9-11. In an effort to provide our students with a more comprehensive understanding of history, we have begun the initial steps of designing a new curriculum which will contain a more global perspective. The curriculum for U.S. History from a Global Perspective will allow our students to make better connections between events which took place in the United States to those which were happening around the world. In addition, it is our hope that this revised curriculum will allow us to cover the Massachusetts Social Studies Frameworks in more depth.

Our Social Studies Department at the middle school has also made some revisions to their existing curriculum. Last school year, after extensive research we concluded that our curriculum sequence needed to be adjusted. The newly aligned curriculum, which has been implemented to better suit our students’ understanding, is 6th Grade Geography, 7th Grade Ancient History and 8th Grade World History I. Our teachers have worked very hard to make this a smooth transition for our students this year. Collaboratively they have spent many hours working together as a team and sharing curriculum resources and lessons to better improve their instruction. We were also very fortunate to add a former graduate, Melanie Flaherty, to our Social Studies family at the 7th Grade level this year. Melanie brings a great deal of knowledge and enthusiasm to the classroom every day for her students and we are fortunate to have her.

As 2016 comes to a close, the department continues to make great strides with our students in each grade level. Following the lead of two of our department members, Tracey Kassin and Matt Hackett, we will continue to make interdisciplinary connections with other courses throughout the district. We are looking forward to the upcoming year, which will include ongoing work on developing our new curriculum at both the middle and high school levels.

WILMINGTON MIDDLE SCHOOL

Wilmington Middle School continues to be a vibrant community that supports both the academic and the social emotional needs of our students. We maintained a student population of approximately 866 students during the 2016-2017 school year. As of December 1, 2016 Wilmington Middle School has 265 sixth grade students, 307 seventh grade students and 294 eighth grade students. Our community welcomed several new staff members: Assistant Principal Jeannette Quirk, 7th grade Social Studies teacher Melanie Flaherty, Art Teacher Lena Isenberg, Music Teacher Samantha Prindiville, Technology Education Teacher Lindsay Schubert, French Teacher Kate Lerner, Special Education Educational Assistants Nicole Allan, Evan Berman, Martha Bransfield, Charles Cann and Paula Fairweather, School Psychologist Lisa Brecher, Special Education Team Chair Whitney Jablonki, Life Skills Teacher Lauren Decker, Strides Teacher Samantha O'Connor, Student Support Center Teacher Lauri Nunes and Security Monitor Gillian Lucot.

After analyzing the data provided from the inaugural year of our Math Strategies class, Wilmington Middle School adjusted the course to allow for more enrichment and support for our 6th graders in math in order to support our new Math Curriculum, *Envisions*. We also have a Science Curriculum that is being piloted at Wilmington Middle School this year. Both of these programs allow for an interactive approach to math and science, using cloud based technology and services for students to review material online.

We continue to promote a positive climate and culture for both our staff and students. We are doing that through the continued use of the "4 R's"- Respect, Responsibility, Resiliency and Results. Additionally, we have formed a committee to determine how to implement the Positive Behavioral Interventions and Supports (PBIS) model of school discipline for the 2017-2018 school year. PBIS is an approach to establishing the behavioral supports and social culture needed for all students in a school to achieve social, emotional and academic success.

The Art Club has continued to add to our community with the addition of several more student designed wall murals. Our Drama Club will put on two fantastic performances over the course of the year, the first annual *WMS Has Talent* and *Peter Pan*. This also allowed our students to build relationships with the WHS Lamplighters. They also held a fundraiser to raise money for our local food pantry. We also continued our peer leaders program that provides opportunities for our 8th grade students to serve as mentors and role models to our 6th and 7th grade students. Wilmington Middle School also continues to support a wide array of afterschool activities, including the *Pawprintz* Literary Magazine, Math Team, Student Council, After-School Sports, Best Buddies, SADD and the Ski and Snowboard club.

Our partnership with the Wilmington Middle School PAC has allowed us to bring a wide array of activities and programs into our community as well as provide resources for our teachers. Through their successful direct donation drive, they provided the funds to have a seminar for parents on Adolescent Psychology at the middle school. We are so very grateful for their support!

Teachers continue to hone their craft on a daily basis through collegial collaboration and professional development. In addition to the PBIS Implementation Committee, we have started a school wide discussion about homework and continue to develop our best practices for teaching middle level students.

NORTH INTERMEDIATE SCHOOL

The North Intermediate School serves elementary students in grades four and five. With approximately 270 students, the North Intermediate School strives to prepare students for the transition from the primary level to the middle school years. With 35 full and part-time staff members, the North Intermediate School fosters a strong school culture and promotes improvement in student performance. Jessica Weaver, Educational Assistant, joined the North Intermediate School staff this year. In August 2016, the North Intermediate School was recognized as a Level 1

school, based on the spring MCAS results and our efforts to close the achievement gap. Teachers continue to differentiate their instruction using the multi-modal Envisions Math program, as well as individualizing the learning experience through the newly implemented Reader's Workshop model which includes a focus lesson, independent reading, a group share and 1:1 conferences with students.

Beyond the classroom and the school, the North Intermediate School enhances learning through small and large group activities. In 2016, fourth grade students traveled to the Stoneham Theatre to see a performance of *James and the Giant Peach*. Many students had read books by renowned children's author Roald Dahl. This play/musical allowed students to make comparisons to other works such as *Charlie and the Chocolate Factory*, *The BFG* and *Matilda* and to the recently released movies. Fifth grade students visited the Berklee Performance Center to view *Freedom Train*. This production focused on the story of the Underground Railroad which provided a context for their social studies curriculum, *America's Past*. Building our literacy goals was a priority in 2016 for the



March Madness – Pasternak Team

North Intermediate School. In the spring, students participated in our first annual March Madness Reading competition. Each homeroom was challenged to read and submit as many "reading minutes" as possible throughout the month. The contest culminated in a students versus staff championship game of "Knock Out" in the gym. This was a school-wide event enjoyed by all. Additionally, our Librarian, Mrs. Heather Peachey, won a grant to purchase new books for the school library. The library grant, sponsored by the James Patterson/Scholastic Education Partnership, provided \$5,000 to purchase much needed new titles and high interest books for students including graphic novels and non-fiction. Finally, the North Intermediate School's Reading Specialists, Mrs.

Michele Gwozdz and Mrs. Nikki Sutton, planned a Love of Literacy Night to welcome fourth grade families to the North Intermediate School. Students and parents worked at stations such as context clues, vocabulary, finding "just right books" and finding the main idea. This proved to be a great evening that brought families and staff together for academic fun and a home-school connection.

At the North Intermediate School, students are able to participate in a variety of co-curricular and extra-curricular activities such as: Band, Student Council, Math Olympiad, 4th Grade Spelling Bee and Strings! In 2016, we welcomed Jennifer Perkins as our new Strings Teacher. She welcomed students into the program at the annual Arch of Bows ceremony. She also coordinated a Vertical Strings Concert in May, as well as a Winter Concert celebrating the holiday season. Another great experience for students was the fourth grade field trip to Fenway Park in April. Students and chaperones were able to tour the park, see the "behind the scenes" action and actually sit in the Green Monster seats! It is important that the students build on their learning through these experiences outside of the regular classroom setting. The North Intermediate School is committed to allowing all students to become well-rounded through these activities.



Triple V Beginner Strings



Lars and former Patriot Chris Sullivan

The Wilmington CARES program operates daily from the North Intermediate School and is an integral extension of our school community. Margo Hery is the long-time site coordinator at the North Intermediate School. The Northside PAC continues to support grades one to five at both the Woburn Street and the North Intermediate Schools. They provide Student Planners, Homework Folders and North t-shirts for every child. They fund enrichment programs, which include The Improbable Players and Chris Sullivan (former New England Patriot) on the topic of Substance Abuse Prevention and Education and OUCH! for Kindness Week. The Northside PAC also organized additional activities such as the Annual Pumpkin Fair, Book Fair, Grade 5 Student Yearbook and the 5th Grade Celebration which is the final farewell to the fifth graders as they prepare for the Middle School. It is always rewarding to be recognized and the Northside PAC does that very well. Each May they organize a Teacher Appreciation Luncheon for all staff and they pick students to win a raffle prize of "Principal for the Day." Student winners in 2016 were fourth grader Helen Meehan and fifth grader Marni McBride. They shadowed Principal McMenimen for the day, learned a lot and did a fine

job. All in all a busy and productive year at the North Intermediate School!

WEST INTERMEDIATE SCHOOL

The West Intermediate School prides itself on creating a positive environment, greeting children by name and making each child feel valued as members of the school community. The West Intermediate School staff is always working together to improve the quality of our instruction and our service to community. We welcomed several new staff members in 2016, including Cate Dobroski, Sign-Language Interpreter; Melissa Paris, LPN and Alison Miceli, Educational Assistant.

Staff members participated in continued professional development activities that support the District Strategic Plan and West Intermediate School Improvement Plan. Members of the West Intermediate School staff participated in a Collaborative and Proactive Solutions (CPS) pilot group at the West Intermediate School during the 2015-2016 school year. This goal was for staff members to learn additional skills and strategies to support students with social, emotional and behavioral challenges. Our CPS pilot team met every week throughout the year, both as a self-contained team and as part of a formal coaching cycle. We employed the strategies with several students as needed throughout the year, all with different degrees of success. The team also presented at a Wilmington School Committee meeting, the Blue Ribbon Institute in Reading and at the MASS conference in Mashpee over the summer. This strategy will be our Tier 2/3 intervention strategy as we move forward with our PBIS pilot this year. All classrooms are now equipped with Mimeo devices coupled with projectors, a set-up that allows direct student interaction with any program being used. We also have a second laptop cart with 25 new Chromebooks for student use, bringing our total to 50 Chromebooks available to students. One cart is based out of the library and the second is outside the reading room on the second floor. Our librarians continue to transform the library into an energetic, vibrant space where students can work individually, in small groups or as a class. There is also display space for classroom projects. It has become the focal point of the school in so many ways thanks to their efforts. Staff members continue to participate in Professional Development activities that strengthen our understanding and use of technology for both teaching and learning, ensuring that our students are provided the skills they need to become 21st Century learners.

In the classrooms, we participated in many activities in addition to our academics. An important goal at the West Intermediate School is to instill in the children a sense of personal achievement and social awareness. We had four assemblies, including our newly established talent show, all organized and performed by students covering topics such as friendship, respect and bullying. We continued with our class representative program, and the members developed a video representation of the highlights of the school year during their bi-weekly sessions at the WCTV studio, and we continue to display quality student work on the "Principal's Wall of Fame." We also continued with many of our regular programs, including Explorer Day, Poetry Day and Math Immersion Day. We participated in Wilmington's Fire Department Toys for Children In Need, collected food for the local food pantry, the annual winter coat drive sponsored by Anton's cleaners and Box Tops for Education.

Our student representatives spent over 15 hours during the year at the WCTV studios, learning how to use equipment, write scripts, set up studio props and gathering footage from the West Intermediate School, all in an effort to produce a fabulous year-end tribute to the West Intermediate School, which we shared in an assembly with the entire student body during the last week of school. In PE class, the children participated in the 5 Minute Fitness Run, where every child in the school ran for five full minutes without stopping. In art, children participated in the Reading Municipal Light Department's redesigned Poster contest and made pottery, murals and collages that we displayed throughout the school. In music, the fifth grade Advanced Band performed at the Wilmington High School for the whole-town holiday concert in December.

The Wilmington CARES program operates daily from the West Intermediate School, and is an integral part of our school community. Kerin Ritchie is the site coordinator at the West Intermediate School. The Shawsheen/West PAC continues to support grades one through five at both the Shawsheen Elementary and the West Intermediate Schools. They provide Student Planners and West t-shirts for every child. They fund enrichment programs, which include Mister Magnet, Techsploration/Simple Machines and Cryogenics. The PAC also organized additional activities such as the Ice Cream Social, Holiday Gift Fair, Grade 5 Student Yearbook, Family Game Night and the grade five Yearbook Signing Party, which is the final farewell to the fifth graders as they prepare for the Middle School. All in all, it was another successful year at the West Intermediate School!

SHAWSHEEN ELEMENTARY SCHOOL

The Shawsheen Elementary School houses students in grades one through three. There are 17 general education classrooms and three special education classrooms. Staying true to our course, the Shawsheen Elementary School remains committed to increased student achievement by using data to drive instruction and to impact student performance outcomes.

With the collection and analysis of data as a driving force, the Shawsheen Elementary School faculty administered several evaluative tools to determine current student performance throughout the school year. At the beginning of the school year, teachers administer benchmark testing in reading and math to ascertain baseline data for each of their students. Then, at predetermined dates outlined in our assessment calendar, benchmark testing is conducted in order to progress monitor student learning. The initial benchmark testing also serves as a means to determine in what area students have strengths and in what area students may require additional reinforcement. In this way the staff members continue to ensure that all students' needs are being served while working toward increased student achievement as we continue to make strides implementing the Massachusetts Tiered System of Support (MTSS). In addition, we continue to have monthly meetings with each grade level team along with professional learning community times. During enrichment time, specialists take grade level classes for additional art, music, physical activity, health or library. At the same time, teachers are able to meet and discuss important student data, interventions and instructional strategies. Teachers also utilize this time to evaluate questions and determine reteach strategies for students along with looking at standards that the students are successful in and/or struggling in. In the past we utilized what we called WIN time. This year we are utilizing a general tutor who works part-time in place of our office assistant. The general tutor is a certified teacher who targets specific students in grades one-three with interventions. For those

students she cannot fit into her schedule, interventions are carried out by specialists, special educators or available staff members. We are also implementing Foundations for grade two this year and are continuing with this phonics based instruction in grade one. In addition, reader's workshop is being implemented in grades one and three. Teachers are receiving support for this program through a company called TLA. Teachers are using the Lucy Calkins Units of Study to plan and implement lessons. A new schedule was also created this year to provide uninterrupted literacy and math blocks for classroom teachers. In addition, we have introduced a behavior interventionist to the Shawsheen Elementary School. This is a new position this year due to the increase with students who are displaying social/emotional issues or behavior concerns. The interventionist is a certified teacher who is able to assist students in the classroom or in our student support center when they need a break. This has proven to be very helpful with many of our students.

In the area of reading, teachers are continuing to administer tests using the AIMSweb system. The analysis of the data results from the AIMSweb tests was crucial in helping teachers design reading instruction for their students as well as in providing the teachers with an early detection system for students who may be at risk in reading. By progress monitoring students throughout the year, teachers were able to provide custom interventions to assist students in making steady progress. Additionally, teachers administered the Fountas and Pinnell Reading Leveling Assessment to their students twice (September and April). By having this information, teachers were better able to instruct their students at their reading instructional level and ensured they had reading materials available at their appropriate reading levels. Teachers were able to challenge their students in a way that allowed them to make progress through the leveling system. Both the AIMSweb data and the reading level information were available for teachers to share with parents during parent conferences. All of these activities speak to our commitment to assist students in demonstrating steady strides in their acquisition of reading skills. We are very proud that this year our leveled book closet is all set up in the library and being utilized by teachers. The system has been developed to allow for teachers to sign books out for reading groups and to borrow for their classrooms. We have invested funds in the classrooms to also support the implementation of the reading program, such as new rugs, sitting areas for students and book bins for students' just right books.

In the math content area, classroom teachers administered benchmark testing twice a year and do pre and post tests for all units. We have also begun the Envisions Math program for all grade levels. This is the second year of implementation for the Envisions Math program. The data from the math is essential and has proven to be most useful when working with the standards and assessing areas of school and classroom needs. The facilitation of the data and collection of data are achieved under the supervision of the STEM Coordinator and the principal. The coordinator works closely with the administration to talk through the data and look especially at individual student strengths and weaknesses. In addition, the grade three team is taking all the math pre and post tests online, which is proving to be essential in looking at data and teaching the students how to do online assessments more effectively.

This year we have also established a PBIS team. This team is made up of 12 staff members who meet bi-weekly. The team's goal is to establish school norms and expectations in every aspect of the building, rolling out the school norms and implementing a positive plan around following the norms. Faculty meetings continue to prove to be effective and more productive by the new use of professional learning communities. Protocols are utilized at each meeting to effectively develop new and interactive ways for staff to work together, develop ideas and create a sense of a safe community. Last year we established Shawsheen Staff norms for our meetings and set agenda rules. The feedback so far has been positive. In addition to the shift in culture of the school, we are putting a much needed focus on the social/emotional well beings of our students. We have noticed an increase in students' social/emotional needs and regulation of emotions within the school day and classroom settings. In addition to the PBIS team, a team of teachers were trained in Ross Greenes' CPS approach to problem solving. Over the course of a year the team has worked successfully with many students and teachers to resolve problems that impacted their day. We continue teaching this to teachers on a voluntary basis.

At the Shawsheen Elementary School character education plays an important role. There are several activities that occur in our school to support this endeavor. To continue to strengthen the building of good student character we present different monthly themes. We present these during a lunch time with a video, reading and student skit. The value was reinforced throughout the month. Teachers also had students participate in classroom activities focused on the monthly value. Additionally, the health teacher discussed many topics focused on good character building during his weekly sessions with students. All of these programs demonstrated efforts in promoting anti-bullying awareness in our school. We also have varied enrichment programs throughout the year focusing on friendship and curriculum areas. In addition, this year we have a Shawsheen Leaders Club. This is taking the place of our student council. Instead of selecting a few students, all students are welcome who choose to participate. They meet once a month to talk about initiatives that they can do to help the students and the school. Already they have formed a lunch group to help first graders during their own recess time and they have organized and delivered many of the lost and found items.

In order to demonstrate our commitment to school safety, the Shawsheen Elementary School continues to keep all doors locked while school is in session. Staff members are issued swipe/identification cards to enter the building. Three doors are equipped with swipe recognition devices. Student safety continues to be a high priority. Rather than shelter in place practiced during the traditional lockdown method, the new procedure provides faculty and students with the knowledge and means to escape when possible or protect themselves when needed. A parent information session has been offered in the past. We have already done one ALiCE drill this year which was very successful.

Our parent involvement has continued to remain an integral part of the school community. Parent involvement in the Parent Advisory Council (PAC) and the School Advisory Council (SAC) continued to be high. Parent volunteers in the computer lab, the library and the lunch room proved very helpful too. As a result of the hard work and efforts of parents, the school continued to be well supported. We also practice fire drills bi-monthly and we practice our evacuation drill yearly.

Lastly, our technology in the school has continued to increase and build on what we have. We recently received two Chromebook carts. This is a great addition to our two tablet carts that are utilized regularly. In addition, our computer lab is up and running and classroom teachers can still utilize this for lesson integration. We also added to many of our classrooms digital cameras that allow for teachers to share student work on the projector instantly or a page in a book. This has proven to be very useful during the mini lessons in Reader's Workshop or math instruction with the use of manipulatives.

The Shawsheen Elementary School remains dedicated to providing meaningful and productive learning experiences for all students. The collection and analysis of data equipped staff members with the necessary information to address changes needed in curriculum and instruction. The administration of benchmark assessments throughout the school year greatly assisted in meeting the individual needs of the students while helping them realize academic progress and achievement. We are also committed to assisting students in building a solid foundation in becoming responsible citizens. By addressing the diverse needs of all students, tailoring learning to specific need areas, we are able to provide them with positive learning experiences as well as to help them in maximizing their learning potential.

WOBURN STREET SCHOOL

This year the Woburn Street School has a total enrollment of 403 students in grades one, two and three. There are seven first grade classrooms, six second grade classrooms, eight third grade classrooms and one special education classroom.

New staff members this year include Abigail Kacamburas who is our newest reading specialist. Ms. Kacamburas previously taught first grade at the Shawsheen Elementary School. Educational Assistants Jennifer Weber and Kristen Cabral also joined the Woburn Street School team this year. This is also the first year Woburn Street School has been able to provide in-school tutoring support. The tutor works with students in each grade level in both reading and math.

With the help of our School Advisory Council, we developed a 2016/2017 school improvement plan to guide us in the coming year. The first goal in the School Improvement Plan is to close the achievement gap in mathematics between our students with disabilities and our students without disabilities. Our plan to accomplish this includes looking at student work sessions as well as developing ways to differentiate instruction for all learners.

Our second goal is to again close the achievement gap, however this time with a focus on reading. We will look to do this by beginning to incorporate the Reader's Workshop model of instruction which will provide teachers with more opportunities to work with students one on one and in smaller groups.

A third goal for the Woburn Street School is to improve our ability to meet the needs of all learners by understanding and implementing a true inclusionary model of instruction. At the Woburn Street School we are committed to a consistent analysis of our teaching practices so that we can close achievement gaps and meet the needs of all our students in all academic and social settings.

The fourth goal for the Woburn Street School was created to develop common expectations for student behavior and adult interventions, so that we may provide a safe and supportive learning environment for all students. Through the work of our school based Positive Behavioral Interventions and Supports (PBIS) Team, we will look to develop common language and processes for promoting a positive school climate for both children and adults.

At the Woburn Street School we continue to increase our technology capabilities. Through generous PAC donations and school funds we are now equipped with two tablet carts consisting of 25 tablets each as well as two Chromebook carts consisting of 25 Chromebooks each. Teachers have been utilizing the tablets and Chromebooks in a number of different ways in all the academic domains.

The Woburn Street School is fortunate to have a long and cooperative association with the Northside PAC. The PAC sponsors a variety of fundraising activities to generate money for programs and materials that benefit the school and enhance the curriculum. The PAC regularly provides enrichment programs for our students, as well as providing a variety of materials each year. The Woburn Street School is extremely grateful for the hard work and support of the PAC.

BOUTWELL EARLY CHILDHOOD CENTER

The Boutwell Early Childhood Center is a school dedicated to the education of young children. The Boutwell Early Childhood Center is fully staffed. It is a comprehensive early childhood site that is home to three Integrated Pre-school classrooms and six Kindergarten classrooms which provide inclusive services for children with special needs. In addition, the Boutwell houses an Extended Day Kindergarten Program (CARES).

The Wilmington Public Schools is in its ninth year of full day Kindergarten at both Early Childhood sites. The program is 5 hours and 15 minutes in duration daily. The children have a morning snack, lunch period and recess each day. The Boutwell Early Childhood Center is able to offer a multi-faceted learning experience to the students, which includes participation in Physical Education, Music, Art, Library and Computer Lab. There is a Reading, Math and Science Program in place, which carries through to the elementary school. Special Education Services are available for those students who qualify and need assistance in the areas of Speech and Language, Occupational Therapy, Physical Therapy and Resource Learning services. In addition, there is a Reading Specialist on staff at the Boutwell Early Childhood Center. The Reading Specialist focuses on reading support and enrichment to the Kindergarten students.

The Pre-school Programs continue to grow. All three programs are integrated and there is a full day integrated Pre-school classroom. The Pre-school classrooms implemented the OWL curriculum this year and the staff and students have enjoyed the new activities. Both the Pre-school and Kindergarten curriculums are aligned to the Massachusetts Common Core.

The Boutwell and Wildwood Early Childhood Centers have implemented a new report card placing us on a two term report card cycle. Teacher representatives from both Early Childhood Centers developed the report card and aligned it with the Common Core curriculum. The Boutwell continues to use the AIMSWeb Test of Early Literacy, this screening tool is administered to each Kindergarten student three times a year. The results of this screening assist teachers in differentiating instruction to meet students' individual needs. We have implemented the Responsive Classroom approach and the phonics/phonemic awareness curriculum, Foundations. The Houghton-Mifflin Reading/Language Arts Program is slowly being phased out and we have begun implementing the Reader's/Writer's Workshop model using the Lucy Calkins units of study. The Envisions Math Program is firmly established in the Kindergarten curriculum and is very successful. The Boutwell has continued with an intervention/enrichment block for the school year. The purpose of this intervention time is to give each student the opportunity to refine or enrich specific skills. During this intervention time students work in small groups with various staff members. The goal is to give each student what they need at a particular point in time. The school year has also seen the continuation of monthly meetings to review the data collected from our literacy and math assessments. This data is reviewed and discussed and used to implement changes in instruction. During the school year, we have continued to have the students and staff participate in our Community Meetings, all students in Pre-school and Kindergarten participate in a monthly whole school meeting. At these meetings the students discuss and learn about a particular character trait and participate in a community project. So far we have donated towels and blankets to MSPCA, birthday supplies to Birthday Wishes, toys for the Toys for Wilmington Children Holiday Drive, wrote letters to local veterans and participated in several other initiatives. The students are quite invested in the projects.

The Boutwell Parent Advisory Council or PAC has been a strong and involved presence at the Boutwell Early Childhood Center this year. Members of the PAC work closely with staff and administration. The enrichment programs funded by our PAC, which included "Explore the Ocean" and "Digging for Dinosaurs," have greatly enhanced our curriculum. The PAC has brought families together with such events as Family Fun Night and the Ice Cream Social. The PAC is responsible for organizing fundraisers for our school. Proceeds from these fundraisers are used to provide all students with enrichment activities. This year the PAC sponsored a Random Acts of Kindness raffle. Parents were encouraged to send in "kindness coupons" describing their child's act of kindness. Two winners were selected and each student received a prize. Their contributions to the students and families are instrumental in developing a sense of community at the Boutwell Early Childhood Center.

Our School Advisory Council, or SAC, is another opportunity to involve parents. It includes representatives of parents, teachers and administrators from both the Boutwell and Wildwood Early Childhood Centers. Their charge is to develop a School Improvement Plan that is based on safety, security, curriculum and building initiatives.

Musical concerts are held during the school year, under the direction of our Music Specialist, with assistance from Pre-school and Kindergarten staff. In May, parents and family members were treated to a program that celebrated the end of the Kindergarten year. Our Pre-school classes hosted an "In School Snow Day," when parents and siblings were invited to attend and enjoyed a variety of "snow day" activities and crafts. In June the Pre-school classes celebrated the end of the year with a performance, "A Year in Review."

The Boutwell Early Childhood Center continues to provide a positive and productive learning environment for its students, many of whom are experiencing public school for the first time. Our staff strives to create a balance between each child's social emotional development while at the same

time cognizant of curriculum and instruction. With the support and involvement of our parents, we endeavor to make each child's school experience an enriching one that will lay the foundation for the years to come.

WILDWOOD EARLY CHILDHOOD CENTER

The Wildwood Early Childhood Center, located at 182 Wildwood Street, currently has an enrollment of 180 Kindergarten and Pre-school students. The Wildwood Early Childhood Center is presently comprised of seven, full day Kindergarten classrooms as well as our Kindergarten Compass Program. The five hour and fifteen minute Kindergarten full day program allows our students to learn experientially and at a pace that is conducive to in-depth exploration of curriculum. The Wildwood Early Childhood Center also offers three Pre-school programs this year. We have a full day integrated program and two half day integrated programs with morning and afternoon sessions. We also have the Pre-K Compass program which is integrated in the morning and serves students with more intense needs in the afternoon. Our Pre-school and Kindergarten programs help build a foundation of skills and early social/emotional development for our students. In addition to our early childhood classrooms, the Wildwood Early Childhood Center also houses the Wilmington Public Schools Office of Student Support Services.

The Wildwood Early Childhood Center prides itself on being a student-centered educational facility, emphasizing individual student development, strong student-centered curriculum, family involvement and positive school climate. This year we introduced the Foundations phonics program at the Kindergarten level. The Houghton-Mifflin language arts program is slowly being phased out as we move towards a Reader's Workshop model utilizing the Lucy Calkins Units of Study. We are in the second year of full implementation of the Envisions math program with much success. There is also an online component that parents can access to work with their children. All Pre-school programs continue to implement the OWL curriculum this year. This is a comprehensive Pre-school program that encompasses ELA, math, science and social studies. Kindergarten and Pre-school students at the Wildwood Early Childhood Center are assessed regularly throughout the year to ensure that students are making progress in all areas, that struggling students receive the support they need, and that students who need enrichment in various areas have the opportunity to participate in enhanced learning opportunities. Kindergarten students' early literacy skills are assessed three times a year using a standardized reading assessment designed to gather baseline data on students and assist in the identification of individual student strengths and weaknesses in the area of literacy. Students who struggle with early literacy skills as measured by this assessment are progress monitored monthly. In addition, students' math skills are assessed regularly using the Envisions Math assessments. With the support of administrators, district curriculum leaders and the district data specialist, staff members meet monthly to review student data, plan/adjust instruction and develop interventions. Social and emotional development is an equally important facet of our curriculum in the Pre-school and Kindergarten programs. We are proud to say that all staff at the Early Childhood Center have been trained in the Responsive Classroom model which fosters kindness and respect not only for peers and adults but also for classroom materials. Play and positive peer interactions are woven into every child's day. The students also participate in whole school community meetings and challenges which include our pajama drive, soup drive and snowflakes for the senior center. These meetings and challenges bond us not only as a school community, but with the greater community of Wilmington as well.

All Kindergarten students at the Wildwood Early Childhood Center receive weekly art, music, library and computer time. Physical Education classes are offered twice weekly. The inclusion of 30 minutes of designated computer time for every Kindergarten classroom enables early childhood students to interact directly with technology on a weekly basis and has been extremely beneficial to the facilitation of early technology skills for our students. During computer lab time, Kindergarten students work on a web-based early literacy program called Reading Eggs. The Reading Eggs program has been a wonderful enhancement to the existing Kindergarten English Language Arts curriculum and allows students to practice early literacy skills at their own pace. Our Pre-school classes also receive physical education weekly or bi-weekly depending on the child's class assignment.

The Wildwood Early Childhood Center values input from all our families and encourage parents/guardians to get involved in our school. Our School Advisory Council (SAC) is a combined committee of administrators, teachers and parents from the Boutwell and Wildwood Early Childhood Centers, who meet on a monthly basis to provide input for the creation of a school improvement plan and monitor the progress of outlined goals for the year. Additionally, our parents put forth great interest and enthusiasm in all of their efforts to support our school through an active Wildwood Parent Advisory Council (PAC). PAC sponsors enrichment opportunities for our students that include field trips, materials for classrooms and the school, presentations and family fun nights that help bring together the Wildwood Early Childhood Center community.

We are thankful to have such wonderful community involvement and support for the children at the Wildwood Early Childhood Center where our goal is to meet the needs of all our students in order for them to succeed and develop a life-long love of learning.

PERFORMING ARTS DEPARTMENT

The Wilmington Public Schools continue to offer and support one of the finest and most comprehensive programs of music education in the Commonwealth. The nine full time staff members of the Performing Arts Department are a team of highly qualified music educators who guide the students through a sequential curriculum that is completely aligned with the National Standards for Music Education, as well as the State Curriculum Frameworks. Wilmington Public Schools performing arts classes give our students the tools and skills they need to be lifelong participants in music and theater arts.

ELEMENTARY MUSIC

At the elementary level, all students in grades K-5 receive a minimum of one music class per week. In each year of music study, elementary students work on singing, playing instruments, composing, reading and notating music; listening to, analyzing and describing music; improvising within musical forms of melody and accompaniment, evaluating music and music performances, and understanding relationships between music and other disciplines as well as in relation to history and other cultures. Students at each grade level are given an opportunity to experience public performance at one school concert per year before an audience of classmates, teachers and parents.



Middle School Jazz Band

WILMINGTON MIDDLE SCHOOL

During the middle school years, students in the general music classes are required to apply the knowledge and skills that they developed during their elementary music classes for practical application in a performance based setting, in either an ensemble such as string orchestra, chorus, or band or during an elective of guitar or piano/keyboard class. It is during these classes that the students have the opportunity to not only refine their technical music skills, but also further develop

the expressive qualities of music, which include composition and music criticism. Additionally, students who received instruction in chorus, band and strings at the elementary school level have the opportunity to take classes in these areas during middle school and increase the performance aspect of studying vocal or instrumental music. The middle school strings, band, jazz band and chorus rehearse weekly during school and perform at numerous concerts and functions throughout the school year.

WILMINGTON HIGH SCHOOL

At Wilmington High School students can choose from a variety of performing arts classes for credit, which include String Ensemble, Chorus, Concert & Marching Band, Jazz Band, Introduction to Theatre and Theatre Craft. Additionally, there are numerous extracurricular activities that music students have the opportunity to perform in such as pit orchestra, pep band, drama club and a *cappella* ensemble.

Student and Staff Highlights

This fall, we welcomed new staff member Ms. Samantha Prindiville to our staff at the middle school, teaching general music and chorus. Ms. Colleen Ingles moved to the high school to teach theater and chorus classes. Ms. Jennifer Perkins began her first full year as director of our string program, grades 4-12. At the elementary level, music students at every school participated in the Winter Concert series held in December with performances in their buildings. The highlights from the fall included a six concert Winter Festival series featuring our band, string and chorus students in grades 5-12. Additionally, both Soundscape (a cappella ensemble) and String students performed within the Wilmington Community at venues such as the popular Festival of Trees and the Tree Lighting on the common. The yearly Pops concert, featuring the WHS Honors Jazz Ensemble and guests, will take place on April 12th. In May, band, strings and chorus students, grade 4-12 will perform in concerts as part of our Spring Festival series. Also in May, the high school drama club will present the musical, "Legally Blonde".

VISUAL ARTS DEPARTMENT

Over the past year, the Wilmington Public Schools Visual Arts Department worked together on several major projects and events. Of these endeavors, the 4th Annual Wilmington Public Schools Student Art Show was the department's most noteworthy achievement. Held in the Wilmington Middle School cafeteria on May 6 and 7, the event was attended by roughly 1,600 people, including members of the Wilmington Public Schools faculty and administration, students and their families and the general public. In addition to showcasing student artwork from all grade levels and disciplines, many students assisted with the exhibition by greeting visitors, serving refreshments, overseeing the creation of a community mural and providing demonstrations with architectural design software to interested visitors. Solidifying this annual event as a new Wilmington tradition, the 2016 Student Art Show marked the close of a successful 2015-2016 school year.

Entering the 2016-2017 school year, the department experienced several staffing changes, including a new part-time teacher and two long term substitutes. With the retirement of Lynne Vik the previous year, Kathleen McNamara assumed the open position at the Shawsheen Elementary School following three outstanding years teaching part-time in the West Intermediate School art room. Since her transition into this new role, Ms. McNamara has worked hard to collaborate with Carroll Conquest at the Woburn Street School to strengthen the Grades 1-3 visual art curriculum while expanding on the photography program she had established at the West Intermediate School. Further teaming up with Traci Jansen, Ms. McNamara's students have had the opportunity to explore interior design software like Floorplanner and the digital portfolio site SEESAW as part of this new curricular direction.

Taking over for Ms. McNamara at the West Intermediate School, Katharine "K.Lee" Mock joined the department at the end of August and has proven to be a strong fit for the role so far. Also joining the district this year is Lena Isenberg. Ms. Isenberg is filling in for middle school art teacher Cara

Wojcik while Ms. Wojcik studies abroad in Asia. An additional long term substitute Jilian Sapienza-Hunt joined the high school staff in October following the birth of Ceramics teacher Megan Hinman's son. Ms. Mock, Ms. Isenberg and Mrs. Sapienza-Hunt have done an exceptional job teaching in their respective classrooms and collaborating with the other art teachers to update the department's curriculum maps and to help identify new exhibition opportunities for the district. While Ms. Wojcik and Ms. Hinman will be missed this year, their students continue to receive a high quality arts education in their absence thanks to Ms. Isenberg and Mrs. Sapienza-Hunt.

As 2016 comes to a close, the department is already hard at work preparing for its 5th annual Student Art Show to be held Friday, May 19 and Saturday, May 20. Please join the visual arts teachers celebrating the impressive talent and effort of the Wilmington Public School student body.

PHYSICAL EDUCATION & HEALTH

The Physical Education & Health Department continued to serve all students (Pre-K-12). The Elementary Physical Education and Health Education Program is a comprehensive curriculum which incorporates physical fitness and skill development components as well as specific health related topics. The Health Education at the first, second, third, fourth and fifth grade level emphasizes the importance of exercise, body systems, hygiene, proper nutrition, personal health care, sun protection and rest/sleep to feel well. The students learn to identify major behaviors that contribute to wellness through self-esteem, relationships, responsibility, communication and decision making skills. At both the Shawsheen Elementary and Woburn Street Schools, the students have a stability (yoga) ball to sit on during their health education class. The use of stability ball chairs encourage better posture, activate and strengthen muscles in the back and core area and force the body to strengthen its weakest muscles for balance. Studies have also shown that the use of these chairs improves student focus and alertness by enhancing sensory awareness, balance and vestibular sense. The children continue to thoroughly enjoy the experience of sitting on the ball during their health education class. Thank you to the Wilmington School/Business Partnership and the Wilmington Education Foundation!



At the Woburn Street School, a school-wide wellness team was established to increase student success through multiple wellness initiatives. Through the work of this wellness team, the Woburn Street School was the recipient of a banner from the Massachusetts Department of Elementary & Secondary School, Massachusetts Department of Public Health & The John Stalker Institute. The school banner is proudly displayed in the cafeteria!

In second grade physical education, students participate in grade level District Determined Measures (DDMs). The DDM measures student improvement in jump roping and stepping with opposition when throwing. The assessments for jumping rope were given in the fall and spring and 90% of Shawsheen Elementary School & 85% Woburn Street School second grade students showed improvement in some capacity. The stepping with opposition while throwing assessments were given in the winter in the form of a pre and post-test. Ninety-eight percent of the Shawsheen Elementary School & 96% of Woburn Street School second grade students were able to demonstrate stepping with the foot that was opposite of their throwing hand on all three attempts in the post test assessment.

The Middle School Physical Education & Health Education program is a comprehensive curriculum which incorporates health topics, physical fitness and sport skill development for all students. In physical education class the students participate in Tennis, Soccer, Football, cooperative games, fitness testing, Badminton, Hockey, Speedball, Basketball, Volleyball, Pickleball, Wiffle Ball, Lacrosse, Softball and Ultimate Frisbee. In Ms. Federici's sixth grade Health class, as part of the

Nutrition Unit, students composed a list of at least 14 new different colored fruits and vegetables they would be willing to try. One student shared their experience: “this weekend I got some of the items on my rainbow fruits and veggies list at Roberto's in Medford. I have already tried and loved eggplant, broccolini and asparagus but I am excited to try endive, spaghetti squash, persimmons, cactus pears, blue potatoes and these small Italian oranges. Thanks ☺”

In 8th grade health class, students have been learning about the dangers of drug abuse. Ms. Moskal's Drug Research Presentation assignment combines health education, research and using technology responsibly. In this assignment students practice using reliable health sources to research their topics. They then use Google Drive to collaborate and create a presentation together. Sharing their Google slideshows with Ms. Moskal was done directly through Google Drive.

The Physical Education Curriculum at the Wilmington High School, Health Dynamics, is a comprehensive program dealing with health, fitness and life skills. Students will examine appropriate health topics including substance abuse, nutrition, physical fitness, human sexuality, mental health and stress management. The curriculum also incorporates effects of the environment, consumer issues, ecology and social issues in the program. Related physical activities designed to reinforce health issues will be offered to ensure a complete holistic sense of mental, spiritual and physical well-being.

Fall has been an exciting time for the PE department and finds us enjoying our 2nd year in our new, beautiful building. We have been able to offer a variety of activities on our new indoor track, beautiful fitness studio and spacious gym. Some of our fall activities have included; Speedball, Ultimate Frisbee, Flag Football, Basketball, Volleyball, Street Hockey, Pickleball, Yoga, Zumba, Meditation, Walking, Badminton and for the first time, Tennis.

For the fourth time, we conducted our annual flag football tournament. Top teams from each class participated in the playoffs which were held during the W2 block. The tournament concluded with a National Championship. This year we changed the format and used college teams. In a closely contested game that went into overtime, the Oregon Ducks, composed of co-ed players from the 9th and 11th grade won the first National Championship played at Alumni Field.

This year we also offered a doubles Pickleball tournament and doubles Badminton tournament that was held during W2. Top teams from each Physical Education class were invited to participate. Two Interdisciplinary Zumba classes were taught with participants from Physical Education classes and Ms. Pietro & Mrs. Martiniello's Spanish classes. One of our new activities this year was a Zumba Breast Cancer Awareness Dance that was held during the month of November. Also, this past spring we certified 146 sophomore students in CPR and first aid in our Health Classes.

ATHLETIC DEPARTMENT

The Health Dynamics Department cited several students for Outstanding Achievement.

Academic Excellence Awards were presented to the following students:

Class of 2019 Morgan Gaffey
Class of 2018 Fariah Haque
Class of 2017 Katelyn Otis

Academic Achievement Awards were presented to the following students:

James Carroll
Morgan Bresnahan
David Woods
Nathaniel DiMeco
Aditya Gautham

Athletic Award Recipients

Dr. Gerald Fagan Award “To the most outstanding Wilmington High School Senior Athlete”: Brian Cavanaugh & Julia Gake

Lawrence H. Cushing, Sr. Award “To the senior demonstrating dedication and scholarship at Wilmington High School”: Matt Spurr & Samantha Pitzi

Harold “Ding” Driscoll Award “To the senior athlete demonstrating dedication to athletics while attending Wilmington High School”: Kyle Nelson & Kellie Souza

Jack Wolfe Memorial Scholarship “To the male and female athlete who exhibit team spirit, leadership and equal dedication to academics as well as athletics”: Abby Chase & Ryan Walsh

Dick Scanlon Scholarship: Colin Scanlon & Siobhan Scanlon

Hugh Wiberg Scholarship: Matt Woods & Elisabeth Olson

The Wildcat Distinguished Service Award: Jack Cushing

Athletic Department Highlights of Winter 2016

The Girls Basketball team coached by Brie Karow had Caroline Andersen as a Middlesex League All Star.

The Boys Ice Hockey team was coached by Stephen Scanlon. Brian Cavanaugh was a Middlesex League and Lowell Sun All Star.

The Wrestling Team which was coached by Joel McKenna. Maxwell Fox was 138 lb. Division III North Champion. Maxwell Fox was a state finalist, qualified for All States and placed fourth at All States. Fox was also a Lowell Sun All Star. Sam Jennings came in fourth at 170 lbs., James Carroll fourth at 195 lbs. and qualified for Division III North Tournament.

Nicole Minghella-French coached our Cheering Team and finished first at the League Meet, fifth place at the Regionals and sixth at the States.

The Girls Winter Track team were Middlesex League Champions and they were coached by Brian Schell. The following girls were Middlesex League All Stars: Alexcia Luna, Alyssa Bernazani, Victoria Sheehan, Sam Pitzi, Elisabeth Olson and Julia Gake.

Our Boys Winter Track Team was coached by Mike Kinney. Middlesex League All Stars were Evan Sperlinga, Deven Langenfeld and Kyle Nelson.

Athletic Department Highlights of Spring 2016

The Baseball Team was coached by Aldo Caira. They lost in the first round of the state tournament to Reading. Middlesex League All Stars were Jackson Gillis and Brian Cavanaugh.

Our Softball team was coached by Audrey Cabral-Pini. They made the state tournament and they lost in the first round to Gloucester. Middlesex League All Stars were Jen Dovidio, Shannon Horgan, Ally Moran and Dana Goulet.

Boys Tennis was coached by Robert Mailey. Middlesex League All Stars were Evan Meyers, Tedy Miele and Zachary Marcinkowski.

Girls Tennis was coached by Matthew Hackett. Christina Woods and Louise Schramm were Middlesex League All Stars.

The Boys Spring Track Team was coached by Michael Kinney. Middlesex League All Stars were Deven Langenfeld, Evan Sperlinga, Joe Gaudreau, Brad Aldrich, Steven Gaudfrey, Kyle Nelson and Christopher Patrone.

The Girls Spring Track Team was coach by Brie Karow. Named to the Middlesex League All Star Team were Danielle Baldi, Alexcia Luna, Julia Gake, Emma Garrity, Jamie Shanning, Taeya Peroni, Kaula Bauin, Heather Niemiec and Kate Thompson.

Athletic Department Highlights of Fall 2016

Girls Soccer, coached by Sue Hendee, were Middlesex League Champions for the sixth consecutive year in the Middlesex League Freedom Division. Middlesex League All Stars were Olivia Wingate, Kayla McCauley, Stephanie Figueirido, Jayne Wierzbicki and Liz Gordon. Eastern Mass Player of the year for Division II was Olivia Wingate. Olivia was All New England, Boston Herald All-Scholastic and Boston Globe All-Scholastic. Eastern Mass All Stars were Stephanie Figueiredo, Kayla McCauley and Olivia Wingate. The team was recognized by the MIAA for leadership and community services for cancer awareness.

The Boys Soccer team was coached by Stephen Scanlon. Nick Haddad and David Bell were Middlesex League All Stars.

Field Hockey finished second in the Freedom Division of the Middlesex League. The team was coached by Leanne Ebert. Middlesex League All Stars were Rose Cuzzo, Jullian Miele, Mia O'Connell and Danielle Silva. The team volunteered for the Rotary Interact to participate in the ALS Ice Bucket Challenge.

The Football Team was coached by Mike Barry. Middlesex League All Stars were Tyler Roberts and Marken Nerestant.

Amanda Beddia coached our Cheering Team and finished second in the Middlesex League competition. They qualified for Regionals. The team volunteered at many activities such as National Night Out, 4th of July Events, Wilmington Farmers Market, Pop Warner events and Cheerleader for a Day.

Our Volleyball Team was coached by Bruce Shainwald. Heather Pozzi was a Middlesex League All Star. The team was recognized by the MIAA for their leadership and community service for cancer awareness.

Our Cross Country Teams were coached by Brian Schell.

The Golf Team was coached by Steve Lynch. Billy McEvoy was named a Middlesex League All Star.

SPECIAL EDUCATION DEPARTMENT

During the 2015-2016 academic year, the Special Education Department received 143 referrals for initial evaluations and provided special education and related services to 663 eligible students.

During the year, special education staff members participated in the following professional development activities: Universal Design for Learning, Responsive Classroom, Collaborative Problem Solving, Ed. Assistant Behavior Training, Understand and Treat Self Injury, RETELL-(SEI Teacher Endorsement), SymbolStix PALOOZA, Section 504 and the Americans with Disabilities Act, Legal Issues in Special Education, Increasing Kindness and Inclusive Behavior, Preventing Physical Restraint Legal Seminar, Reading Strategies Workshop, Interventions for Youth with ODD (Oppositional Defiant Disorder) and 2016 MCAS - Alternative Update. The department continued to utilize our two district wide BCBA staff in order to maintain approximately 90 educators and administrators with their SafetyCare Certifications.

Through a generous donation from a local family, approximately 25 staff members attended the one day conference in Boston hosted by the Federation for Children with Special Needs. The topics of the conference focused on resilience. Wilmington Public Schools Kindergarten teacher, Ms. Kristen O'Toole, received an award for her commitment to inclusive practices within her classroom.

The Special Education Parents Advisory Council had a busy year with nine business meetings and five parent workshops; Basic Rights, Understanding Dyslexia, Open Meeting Law (OML), Raising Awareness on Specific Learning Disabilities and Introduction to Special Education Mediation. They were represented at multiple school based committee meetings and presented their work to the School Committee. The SEPAC also started parent/caregiver support groups with both morning and evening options.

SCHOOL FOOD SERVICE DEPARTMENT

Wilmington School Food Service employs 16 full-time and 27 part-time staff in addition to the Food Service Secretary and the Administrator of Food Services. All salaries, food, supply and equipment purchases, as well as most maintenance costs and office supplies are paid from the Food Service revolving account. Revenues obtained from student lunch participation, reimbursement from the Department of Education, catering, Senior Citizen Lunch, Extended Day Care and other programs are used solely for the support and improvement of the School Food Service Program.

We comply with the United States Department of Agriculture's food based menu-planning system and nutrient standards, providing meals that meet 1/3 of the recommended daily allowance (RDA) for calories, as well as required levels of other key nutrients, including fat, saturated fat, protein, vitamins A & C, iron and calcium. All grains are whole grain and all milks offered are low fat. Lunch prices for the 2015/2016 school year were: \$2.40 at the elementary schools and between \$2.65-\$2.85 at the middle school and the high school. A total of 280,472 student lunches and 4,786 breakfast meals were served last school year. Students may choose from a variety of lunch options at all grade levels to encourage participation. Average monthly participation was approximately 60% district-wide. In addition to reimbursable meals, a la carte items are available to students to supplement school lunches and those brought from home. A variety of fruits and vegetables are served daily, up to 14 different choices, many of which are fresh fruits and vegetables.

Allergy and other health concerns continue to be addressed. Full-time food service employees are trained annually in EPI-PEN administration. Cafeteria Managers at each school, as well as our Food Services Manager, work closely with school nurses and parents, providing ingredient and nutrient information as necessary. At present there are 41 ServSafe certified sanitarians on staff including the Administrator. All staff have been trained on kitchen safety issues, such as lifting, slips and falls. All staff have had ALiCE training, Right-to-Know training and Civil Rights Training. All full time staff have had CPR and choke safety training. We also provide training regarding offer versus serve meal patterns, as well as other DESE trainings.

The food service program continually conducts promotions to increase students' participation in lunch, including "4th grade corn shucking day," "Superbowl," "Opening Day," "Cultural Week," "Chinese New Year" and "Gobble Gobble Day."

Computerized Point-of Sale systems are in place at all schools to improve the efficiency and accuracy of reporting and accounting. Participation, especially of students eligible for free and reduced price meals, has increased remarkably since this program was introduced and online services are now also available. Parents are able to view their child's lunch account purchases on line. From July 2015 through June 2016, the senior citizen home-delivered meals program at the West Intermediate School served 13,807 lunches.

WILMINGTON CARES

Children's Art, Recreation and Enrichment Services

The CARES Program continues its commitment to provide a safe, fun and enriching environment for Wilmington children before and after regular school hours. In addition, we offer vacation programs for children in grades K-5 from 7:00 a.m. to 5:45 p.m. during the February and April breaks as well as approximately seven weeks during the summer months. These programs continue to grow as the need for our services increases and the word gets out that CARES is the place to be!

While we cannot include all of the highlights from our programs at each school, it is noteworthy to mention that when I did request highlights from our staff, I was overwhelmed by the fact that just about all of those submitted included both community engagement and giving. These are our Wilmington children and the staff of the Wilmington CARES Programs.

Boutwell CARES worked hard on their crafts for their 3rd annual winter fair. The children raised over \$400 for the Boston Children's Hospital which will be donated in their name. We've also been able to enjoy visits to our friend Farmer Dave where we were able to learn about gardening and even able to pick some potatoes and corn!

Students at Wildwood CARES have been working as a team to find out what it means to "do the right thing" and be themselves. Through stories, crafting and play they are learning that they need to follow the rules, use kind words, work as a team and help others that need the help. The students worked together and created a book of kind words that we sent to a veteran. In the spring, the students will be working together to gather newspapers to bring to a local animal shelter.

At Shawsheen CARES, Sewing Club continues to be popular. Children have been learning to sew and so far have created ghosts, pumpkins and even holiday gifts! Next up, we are getting ready for our annual morning CARES talent show where they choreograph their own dances, sing, put on magic shows and even show off their funny side with knock-knock jokes.

The children at the Woburn Street CARES Program have been practicing all year how to have positive relationships with friends through crafts, recreational games and play. With a focus on celebrating diversity, the Woburn Street CARES children all decorated their own gingerbread person this winter, symbolizing that we celebrate our differences and accept everyone for who they are. We additionally created a fundraiser called "Papers for Paws," where students brought in newspapers from their home to be used by the animal shelter to line the kennels while the dogs are awaiting adoption. We collectively donated over 16 feet of newspaper to Great Dog Rescue in Woburn. Finally, the students at Woburn Street CARES created a "thankful tree" around Thanksgiving, that serves as a reminder to always be thankful for what they have and remind them to give to others who are in need.

The North Intermediate CARES Program included the Social and Emotional Health Program with the Shawsheen Vocational Technical High School kids and advisor. We also took part in kindness week and made ribbons to hand out to students coming into school.

The West Intermediate CARES Program enjoyed another year working with the Shawsheen Vocational Technical High School's Anti Bullying Program during the months of October, November and December. Angela Cairra came to the West Intermediate School once a week with a group of high school seniors who engaged in skits, games and other activities with our students. They modeled a variety of positive behaviors for the students as well ways to handle a bully, both as a victim and as a bystander. The West CARES kids loved their time spent with the high school students. They can't wait until next October.

This past spring, the Shawsheen Vocational Technical High School students joined us for a new program which promoted positive behavioral health. This ten week program engaged our students in activities that promote positive mental and emotional health, and to teach children to practice healthy and safe behaviors in an effort to enhance overall positive self-concept by demonstrating skits and other activities. Our students loved this program, and we are hopeful that we can continue it again this upcoming spring.

Middle School CARES students spend the beginning of each day helping each other with their homework. When they are not doing that, they like to build using LEGO and craft. The holiday season included crafting presents for family and friends. Students also compete in a weekly challenge to earn bragging rights!

Middle School CARES launched a new program this year called Beyond the Bell which launches a variety of clubs for all middle-schoolers. Three have been successful; Kids' Test Kitchen, where students cook healthy and delicious meals; Code to the Future, where students learn to code and program using Scratch, a website made by MIT; and Sportszone 101, an early release day program where students play a variety of sports and talk about sports current events. Lots more to come from Beyond the Bell this year!

While all of these projects and highlights are wonderful accomplishments, the best thing about the CARES Program is that it continues to be a place where children can simply have time to play and interact with each other. In doing so, they learn and practice many of the important life skills that are learned through play such as problem solving, getting along with others, cooperation, negotiation, taking turns and playing by the rules.

CONCLUSION

Wilmington Public Schools had several retirees this past year, many who gave the school system over 30 years of service: Linda Cornell, Paul Gately, Dolores Harrison, Edward Harrison, Brenda Marcoux, Georgia Pane, Geraldine Peterson, David Pinette, Anne Tanner, Maureen Travis, Jane Vasseur and Lynne Vik. These staff members have been an integral part of the Wilmington Public Schools. They have given of themselves to support, nurture and teach our students. We would like to wish them many happy and healthy retirement years.

SHAWSHEEN VALLEY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2016 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 46th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10 member Regional School Committee that governs the District are: Donald Drouin and Glenn McIntyre from Bedford; Kenneth L. Buffum and Paula McShane Lambert, Secretary, from Billerica; Paul V. Gedick and Robert Gallagher, from Burlington; Patricia W. Meuse and Lisa Puccia, Treasurer, from Tewksbury; and James M. Gillis, Vice Chairman and Robert G. Peterson, Chairman, from Wilmington. Timothy Broadrick has been Superintendent/Director of the District since 2015.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred thirty-six (1,336) high school students were enrolled in SVTHS's day school programs in October of 2016, and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2016, SVTHS graduated 331 seniors. Sixty-two percent of the graduates planned to attend college or other post-secondary schooling in the fall. Thirty-two percent of the students intended to continue working in their trade and one percent entered the armed forces. Five percent of the graduates were undecided about their future plans.

The SVTHS faculty is an exceptional group of talented academic and vocational/technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 145 full-time teachers as well as 10 paraprofessionals. Of those full-time teachers, 12 are department chairs and 17 are lead teachers. All SVTHS teachers exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

Academic Programs

Sixty-two percent of the Class of 2016 transitioned to either four- or two- year post-secondary programs. SVTHS graduates were accepted at, and are currently attending, the following schools:

American International College	Florida Institute of Technology
Anna Maria College	Florida Southern University
Arizona State University	Framingham State University
Assumption College	Franklin Pierce University
Babson College	Full Sail University
Barry University	Hampshire College
Bay Path University	Hope College
Becker College	Husson University
Beloit College	Ithaca College
Benjamin Franklin Institute of Tech.	Johnson & Wales University Miami
Bentley University	Johnson State College
Boston College	Keene State College
Boston University	Lasell College
Bradley University	Lawrence Memorial Regis College
Brandeis University	Le Cordon Bleu College of Culinary Arts
Bridgewater State University	Lesley University
Bryant University	Loyola University Maryland
Bunker Hill Community College	Lynchburg College
Calvin College	Lynn University
Cape Cod Community College	Maine College of Art
Central Maine Community College	Massachusetts Bay Community College
Champlain College	New England Culinary Institute
Clark College	New Hampshire Institute of Art
Colby-Sawyer College	New York Institute of Technology
College of the Holy Cross	Newbury College
Columbia University	NHTI, Concord Community College
Converse College	Nichols College
Culinary Institute of America	North Shore Community College
Curry College	Northeastern University
Daniel Webster College	Northern Essex Community College
Dean College	OCAD University of Canada
DigiPen Institute of Technology	Ohio Technical College
Eastern Connecticut State College	Parsons New School for Design
Eastern Nazarene College	Plymouth State University
Elmira College	Porter & Chester Institute
Endicott College	Pratt Institute
Fashion Institute of Technology	Quinnipiac University
Fisher College	Regis College
Fitchburg State University	Rensselaer Polytechnic Institute
Florida Atlantic University	Rivier University
Florida Gulf Coast University	Rochester Institute of Technology

Roger Williams University	Thomas College
Rollins College	UMASS Amherst
Saint Anselm College	UMASS Boston
Saint Joseph's College	UMASS Dartmouth
Salem State University	UMASS Lowell
Salve Regina University	University of Arizona
Seton Hall University	University of Central Florida
Simmons College	University of Connecticut
Slippery Rock University of Pennsylvania	University of Georgia
Southern Maine Community College	University of Maine
Southern New Hampshire University	University of New England
Springfield College	University of New Hampshire
St. Lawrence University	University of New Haven
State University of New York	University of Northwestern Ohio
Stonehill College	University of Rhode Island
Stony Brook University	University of Southern Maine
Suffolk University	University of Tampa
SUNY Morrisville State College	University of Vermont
Syracuse University	University of York, England
The Cambridge School of Culinary Arts	Vermont Technical College
The Los Angeles Film School	Wentworth Institute of Technology

Outstanding MCAS Growth and Achievement Scores:

Student Growth Percentile: Of the 288 Massachusetts public and charter schools who administered the grade 10 ELA test, SVTHS ranked third (top one percent) in Student Growth, a statistic that measures the degree to which students mature (or regress) academically between grade 8 and grade 10. Only two very small charter schools, neither of which tested more than 50 students, outperformed SVTHS on this measure. SVTHS tested 304 students. Of the same number of Massachusetts public and charter schools who administered the grade 10 Mathematics test, SVTHS again ranked third (again, top one percent) in Student Growth, and again, only two small charter schools outperformed SVTHS.

Scaled Score: SVTHS's mean (average) ELA scaled score was 260, which is the threshold for the Advanced performance rating. SVTHS's mean Mathematics scaled score of 260 impressively paralleled the ELA score and reflected significant between-year improvement in the performance of this school's sophomores. Completing the triad of academic distinction, SVTHS's Honors students scored a mean 260 on the Chemistry test. Eighty-nine percent of SVTHS's College-Preparatory science students scored at or above Proficiency on the Biology test. SVTHS's mean scaled scores in ELA, Mathematics and Science were superior to the scaled scores of all district high schools as well as all Massachusetts vocational/technical high schools.

Composite Performance Index (CPI): CPI is calculated by awarding 100 points to Advanced or Proficient scores, 75 points to scores within the upper half of the Needs Improvement range, 50 points to scores within the lower half of the Needs Improvement range, 25 points to scores within the upper half of the Failure range, and 0 points to scores within the lower half of the Failure range. The CPI reported by the Department of Elementary and Secondary Education is the mean of all individual CPI scores. SVTHS's ELA CPI of 99.7 was highest among all district towns, whose scores ranged from 97.4 to 98.2. Similarly, SVTHS's Mathematics CPI of 95.8 was highest among all district towns, whose scores ranged from 91.8 to 94.7. Consistent with this trend, SVTHS's Science CPI of 96.7 was highest among all district towns, whose scores ranged from 91.3 to 95.1.

Adams Scholars: Shortly after recognizing the superior performance of SVTHS's sophomores, the Department of Elementary and Secondary Education lauded the school's senior class by naming 82 recipients of the John and Abigail Adams Scholarship Award.

Curriculum Revision: The Mathematics Department revised and implemented elements of the curriculum that more effectively scaffolded MCAS and Accuplacer test preparation by revisiting specific topics throughout the four year sequence. The English Language Arts faculty continued to develop and thoughtfully implement writing outcomes focused on the planning, research and drafting of exposition and argument in response to various literary genres. The Science Department continues to oversee developments at the state level with respect to evolving STE Frameworks and their implications for curriculum, instruction and assessment.

New Staff: Timothy Finn, a Wilmington resident, joined the support faculty as a Science teacher. He most recently taught in middle school in the Andover Public Schools system. Finn has also taught at an alternative high school and saw the difference vocational learning made in his students' lives. "Hands-on learning did wonders for those kids: it boosted their morale and confidence," he said.

Alexandra Hurtubise is no stranger to SVTHS. In 2014 she was hired as a paraprofessional, assisting in English Language Arts classrooms while she completed a M.Ed. in secondary history at Merrimack College. In the fall, she joined SVTHS's Social Studies faculty as a History teacher.

James Muthig joins SVTHS to provide instruction in the school's new interdisciplinary pre-engineering program, Project Lead the Way. Muthig holds a bachelor's degree in Electrical Engineering and a Master's degree in Education. He most recently taught math and engineering at Winnacunnet High School in Hampton, New Hampshire. Muthig, who since January 2015 has assisted other teachers to pursue Project Lead the Way certification said, "I'm very excited to be here in hopes of bringing a little bit more of an idea of what engineering is all about."

Summer Classes: In the summer of 2016, 43 students remediated at SVTHS in courses that they failed during the school year in order to recover credit required for promotion or graduation. All courses were on-site, face-to-face offerings that provided the frequency and depth of teacher interaction necessary for regular and special education students who revisit and master content during the summer. Ninety-eight percent (42 of 43) of the enrolled students successfully recovered course credit.

In addition to the remedial courses, SVTHS offered enrichment, "Summer at Shawsheen," opportunities to 113 district students in areas that included college-application essay writing, SAT Verbal and Math preparation, creative writing, kitchen fundamentals and technology application (Tech Jam).

Clubs and Organizations

Classes: Culminating a year-long series of successful social events and fundraisers, each of the four classes held memorable formal and semi-formal events. Under the direction of their co-advisors, Ms. Catherine Comeau and Mr. Peter Udstuen, the seniors held a gala prom at the Danversport Yacht Club. The junior class, advised by Ms. Marygrace Ferrari and Ms. Maria Baker, donned gowns and tuxedos at DiBurro's in Haverhill. The sophomores, advised by Ms. Bethany Keane, collaborated with the freshman class, advised by Ms. Marshall and Mr. Considine, on the annual Spring Fling semi-formal, which was held at the school.

The Seventeenth Annual Shawsheen Turkey Bowl, the much anticipated flag football game between the junior and senior girls, was once again a successful holiday event, which raised donations of cash and food for local charities. Behind the strong offensive performance of Jessica "Cash" Cacciola, the junior girls earned year-long bragging rights with a 14-6 victory over the seniors.

Literary Magazine: Magazine advisors, Ms. Stacy LaBella of the English Department and Mr. Doug Michaud of the Design and Visual Communication Shop, are currently awaiting results of the annual publication contest sponsored by The New England Scholastic Press Association (NESPA) affiliated with Boston University's College of Communication. For the eighth consecutive year, SVTHS's literary magazine, *Ramblings*, received awards for excellence by that organization, recognizing the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication.

School Newspaper: In 2015-2016, *Rampage* advisor Ms. Kerry O'Brien of the English Department published her last editions of the newspaper, passing the journalistic baton to department colleague Ms. Jessica Brierley, who will continue to work with Mr. Michael Azevedo of the Design and Visual Communication Shop and Mr. Tom Struthers of the Graphic Arts Shop in this model academic vocational co-curricular collaboration.

National Honor Society: Under the advisorship of Ms. Shannon Becker of the English Department, the SVTHS chapter of the National Honor Society inducted 30 eleventh graders and three twelfth graders in the spring during its 26th annual Induction Ceremony. The keynote speaker was Ms. Beecher Grogan, founder of Lucy's Love Bus, an organization that provides comfort and care to children with cancer. Throughout the year, members of the Honor Society thoughtfully and enthusiastically worked with Lucy's Love Bus and other charitable organizations in a broad array of community service and participated in team building activities at various outdoor sites.

Student Council: The Student Council continued its energetic paper recycling program throughout the year under the direction of faculty advisor Ms. Ellen Mountain. Throughout the school year, Ms. Mountain continued the Council's formidable efforts to recycle paper, cardboard and plastic from all classrooms and shops. In addition, the Council sponsored fundraisers for Catie's Closet, local animal shelters, Operation Christmas Wish, the Billerica Food Pantry and the Teens for Jeans program.

Oratory Club: Coached by faculty advisor Ms. Kristin Doucette of the English Department, the 2015-2016 Oratory Club participated in three contests over the course of the year. In the fall, five students took part in the annual Lions Club Youth Speech Competition, responding to the question, "How has social media changed society?" in a variety of ways. In the spring of 2016, two SVTHS students participated in the speech competitions of the SkillsUSA State Contest. Both students prepared well and performed admirably. Their experience was positive enough to convince them to try again in 2017.

The Traveling Rams: The 2015-2016 Traveling Rams worked all year with Ms. Kristin Doucette to prepare for a trip to Athens and the Greek Islands. Students studied the history and culture of each location and prepared presentations for each other at bi-weekly meetings. The Travelers raised funds through several raffles and brought a spectacular hypnotist in for an evening of fun shared by the SVTHS Community. In Greece, students explored the ancient treasures of Athens, Agamemnon's tomb in Mycenae and consulted the Oracle at Delphi. They spent a good portion of the trip with the wonderful people of the picturesque Chania on Crete. Overall, it was an exciting and beautiful adventure. Students returned with a fuller understanding of history and appreciation for a hospitable and proud culture. Any parents or students interested in information about The Traveling Rams should contact the club's new advisor, Ms. Alison Ouellette, at 978-671-3667 or at aouellette@shawtech.org.

Robotics Club: The Robotics Club had another successful year. The club consisted of two independent competition teams (Team 5313A and Team 5313B) with a total of 21 members. Seventeen of the 21 team members were new to robotics this year. Each team competed in seven qualifying tournaments and were led by a veteran from the previous year. The A Team qualified for the New England Championship early in the season at a competition in Framingham and the B team finished in first place at Boston University on January 10th. In addition to finishing in first place, the B team also won the top award for Engineering Excellence and qualified for the New England Championship a total of three times. The B team also qualified to compete in the International CREATE Competition in Iowa. SVTHS was invited to display their robotics skills at the University of Massachusetts, Lowell, on April 30th where they showcased their competition robots as well as several other robots that had been made in shop. A freshman in the Electronics Shop was chosen by UMass to be interviewed on camera for the local cable news program.

Science Club: The Science Club, advised by Mr. Ed O'Mara of the Science Department, continued to engage participants in co-curricular activities complementing their study within the discipline. Club members conducted lab experiments, maintained reptile terrariums and fish tanks and fostered carnivorous plants, in general observing, recording and discussing laboratory results and animal behavior that broadened their understanding of scientific theory and its applications.

Outdoor Club: The Outdoor Club, advised by Mr. Brian Considine of Culinary Arts, took four overnight trips to the White Mountains. Students learned outdoor safety and leadership skills while snowshoeing and climbing mountains. Interested students should contact Mr. Considine at bconsidine@shawtech.org.

Ski Club: The Ski Club, advised by Mr. William Lannon of the Carpentry shop, planned a series of after school ski trips to the Mt. Wachusett Mountain Ski Area in Princeton, MA. Interested skiers or boarders of any experience level should contact Mr. Lannon at wlannon@shawtech.org.

Sportsmen Club: Under the direction of Electrical teacher and eminent sportsman Mr. John Bagni, members of the Sportsman Club honed their archery skills during the late fall and winter, fished the Shawsheen River in April, competed with rod and reel at the Burlington Reservoir in May and capped their season with a deep sea fishing outing originating in Gloucester. Avid or budding sports archery or fishing enthusiasts should contact Mr. Bagni at jbagni@shawtech.org.

Parent Advisory Council (PAC): The SVTHS Parent Advisory Council, under the direction of its faculty advisor, Mr. Ronald Fusco, and its co-chairs, Taryn Gillis and Deborah Azevedo, sponsored another successful all-night graduation party, which throughout the years, has kept the newest Rams alumni safe and entertained during the night following the commencement ceremony. PAC fundraisers defray the cost of the all-night party and provide a scholarship to an outstanding SVTHS senior from each shop. Parents interested in assisting with this year's traditional fete should contact party chair Carla Duffy at Carla.duffy@comcast.net.

Teen Dating Violence Awareness Group (TDVAG): SVTHS's social consciousness and collective voice of principled young adults speak clearly through TDVAG led by Ms. Christine Tobin of the Dean's office. TDVAG conducts regular meetings and participates in community activities to lend support to issues that pose harm to the physical and emotional well-being of young adults. Members of the club provided assistance for a REACH event at the Boston Waterfront. Project REACH (Racial and Ethnic Approaches to Community Health) has earned an outstanding reputation in the local and public health community for its work in raising awareness of racial and ethnic health problems. Ms. Tobin and TDVAG members extended their community involvement by participating in a 5K Walk for Change sponsored by BARCC (Boston Area Rape Crisis Center).

Anti-Bullying Club: In collaboration with Wilmington Public Schools, Ms. Angela Caira and SVTHS student leaders promote anti-bullying awareness through the CARES (Children's Art, Recreation and Enrichment Services) program. Ms. Caira and members of the Anti-Bullying Club visit Wilmington Intermediate Schools throughout October and November to promote self-confidence, self-respect, self-advocacy, responsible choice making and friendship building among children. SVTHS students who would like to participate in the enrichment of children's lives should contact Ms. Caira in the Guidance Department.

Book Club: The Reading Rams met monthly throughout the year to discuss their respective club selections, titles that included *Ready Player 1*, *Brown Girl Dreaming*, *Orphan Train*, *Maximum Ride*, *19 Minutes* and *Caleb's Crossing*. The club enjoyed a Yankee Swap holiday party in December as well as an end of year party and field trip in the spring.

Art and Chess Club: Students with talents ranging from prodigious to casual participated in both the Art and Chess Clubs, the former advised by Mr. Michael Azevedo of the Design and Visual Communication Shop, the latter, by Mr. Gerry Perriello of the Bakery.

Alumni Association: The energetic and omnipresent Rams Alumni joined SVTHS's orientation leaders to sponsor the annual Fall Fair, whose proceeds fund, in part, Alumni sponsored scholarships for SVTHS seniors. In addition, the Association organized a homecoming morning road race, along with the fourth annual Thanksgiving eve social and a third annual Texas Hold 'Em Tournament, both at the Billerica Elks. Any SVTHS alumni interested in planning future events should contact Mr. Tildsley at jtildsley@shawtech.org.

Support Services

The SVTHS Support Services Department services one of the largest populations of students with special needs in Vocational Education within Massachusetts, approximately 335 students comprising about 25 percent of our student body. The most frequently occurring area of need is the category of Specific Learning Disability indicating that a history of academic difficulty existed prior to their arrival at SVTHS. Nevertheless, SVTHS has had a strong graduation rate of this group of students with 100% of seniors graduating in June 2016, among the highest of any high school in Massachusetts. This compares to a state average of 69.1 percent for special needs students.

SVTHS's special education students also demonstrated outstanding success on the spring 2016 MCAS examinations. These results occurred due to a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our special education population. The rate of special education students who attained either Advanced or Proficient MCAS scores was extremely high yielding the following Composite Score Index in each area: English Language Arts, 98.8; Mathematics, 85.6 and Biology, 88.5. Students who initially experience difficulty passing one or more of the MCAS exams eventually attain graduation status through the district's MCAS remediation programs and re-taking the examination.

Parents of special education students at SVTHS are very highly involved in the IEP Team process, parent attendance at scheduled IEP Team meetings approaches 100%. Efforts occur to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents are forwarded forms which request their input for current concerns regarding their student's educational progress. Responses are documented in the IEP.

A written IEP draft is usually developed by the time of the IEP meeting. This draft is reviewed at the meeting so that the parents can fully understand all the elements of the IEP and initiate any questions. Any necessary revisions to the draft are then incorporated into the proposed version of the IEP.

Athletics

The three seasons comprising the 2016 athletic year were memorable and unique for SVTHS Athletics. Over 500 SVTHS students participated in interscholastic sports, earning eight league championships and seven state vocational championships.

The overall winning percentage of the varsity teams ranked among the highest in school history. SVTHS received the Walter J. Markham Award for the 11th time in 14 years. This award is given to the vocational high school with the highest combined winning percentage of all varsity sports. Sixteen teams qualified for postseason play. Dozens of student athletes were honored with All Star recognition by the Commonwealth Athletic Conference and the Lowell Sun. Wrestlers Jake Ferri and Joe Fusco were All State Champs and both earned All American honors, Jake Ferri was a New England Champ as well. Numerous school records were set by the Spring Track team, the Boys and Girls 4 x 100 Relay and the Boys and Girls 4 x 800 Relay teams. An individual school record was set by Kyle Simonds in the 400 meter hurdles. School swimming records were set in the Girls 400 Relay and 200 Free Relay. Individual school records were set by Molly Harrington in the 50 Freestyle and the 100 Butterfly and by Ryan Phelan in the 100 Backstroke, the 100 Butterfly, 200 Individual Medley, 200 Freestyle and 500 Freestyle. Overall, it was clearly one of the most successful athletic years in SVTHS history.

Community Services

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. In addition to our vocational and occupational courses offered during two semesters from September to June, the community education program offers a wide variety of enrichment classes including culinary arts, cosmetology, home repair, basic woodworking and metal working, to name a few. Interested residents should contact Dr. Russ Eckel, Workforce Development and Community Services Coordinator, at 978-671-3788 for information and/or a brochure.

Billerica House of Correction: The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through the Workforce Development and Community Services Coordinator with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

Middlesex 3 Coalition: The Shawsheen Technical Institute is an active and founding member of the Middlesex 3 Business Coalition contributing in particular to the Coalition's subcommittee on Workforce Development. Committee members have been working to bring innovative training programs to businesses throughout the region while also providing much needed information about funding for employee training through the Workforce Training Fund.

SVRTHS and Microsoft Partnership: A new partnership was forged in 2016 between SVRTHS and the Microsoft Corporation to bring opportunities to middle school students to experience the latest technologies. The result of this partnership was a highly successful event, Tech Jam, held in April 2016. The event attracted over 250 students from the Greater Merrimack Valley for a day of exploration and discovery.

School of Practical Nursing: The 2016 year graduated 38 Practical Nurses (PN). Since its inception, a total of 752 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten month program offers a combination of evening and weekend coursework and clinical experiences with preparation for the National PN examination included. A review of prior graduates revealed 100% successfully passing NCLEX-PN and 90 percent placement as an LPN. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at 978-671-3646 or view our website at www.shawsheenpracticalnursing.com.

Project Explore: Nearly 450 middle-school students from the District participated in after school career awareness activities during the 2016 winter semester. Students explored a variety of career path options. This program is coordinated with area middle school guidance counselors. The program is free of charge and busing is provided by SVTHS. For registration materials or general information, interested residents should contact Ms. Jobee O'Sullivan at 978-671-3612.

Swim Program: SVTHS energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons during 2016. The SVTHS pool also continues to serve as the home site for interscholastic high school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Mr. Jay Tildsley, Aquatic Director, at 978-671-3699.

Computer Services

During the 2016 year, Computer Services completed all DESE data collection requirements. These reports included SIMS (Student Information Management System) data, EPIMS (Education Personnel Information Management System) data, SCS (Student Course Schedule) data and the SSDR (School Safety and Discipline Report) data.

This year Computer Services planned a migration from the district's special education system to a new module within the Aspen Student Information System. The data conversion was completed from eSped to Aspen and training was facilitated for all staff utilizing the system. Special Education staff have been creating new Individualized Education Plans and 504's within Aspen which instantly allows for all involved staff to be notified when updates are made. Aspen launched a significant update this year which included improvements for teachers to continue to utilize the built in Gradebook function with ease. Aspen continues to support effective communication between district and family through its Family Portal Access and the use of mass mailing from class rosters. Student progress can be tracked anytime through almost any computer or mobile device via the Aspen Family Portal. Access to this portal was distributed to all new students and parents requesting access.

Computer Services continues to improve the Aspen system by making additional customizations as needed by the SVTHS district. Family portal access has been streamlined by providing an electronic method of accessing and completing applications through the district's website. New Aspen components will continue to be implemented with online progress and report cards currently being planned for implementation in the near future. These reports will be accessible directly through the Family Portal saving the district costs in materials and mailings.

The summer of 2016 was the season of upgrades. With the help of Microsoft, Computer Services upgraded 750 desktop and laptop computers to the latest Operating System, Windows 10. On Microsoft's recommendation, Office 2013 was also upgraded to Office 2016 on every computer in the building. The Apple Environment also improved this year. The Apple server was upgraded to the latest operating system and imaging software. All Apple desktop and laptop computers were also converted to the latest operating system, El Capitan, Office 2016, and Adobe's latest software, Adobe Creative Cloud.

2015 saw SVTHS move to Office 365. In an attempt to become even more cloud centric, Computer Services decided to move to a cloud infrastructure in 2016. The transition includes moving teachers' home directories to Microsoft OneDrive for Business, which is part of Office 365. Department shared directories are moving to SharePoint in Office 365 as well. This will allow teachers and students the ability to collaborate and access all files 24 hours a day, 365 days a year. In the backend, computers will be moving to Microsoft's new Azure Domain which is also located in the Cloud.

2016 saw Computer Services continue the transition to a more mobile workforce. Laptops were distributed to Support Services and all members of the Science Department. With this upgrade, all academic teachers now utilize a laptop of their own. Docking stations were purchased and placed in every classroom allowing teachers to travel with their laptops and connect in any classroom. All traveling related shop teachers were also supplied with mobile devices. Health Assisting, Medical Lab Assisting and Dental Assisting teachers were upgraded to the latest model laptop. Design and Visual Lab A was supplied with new desktop computers and new desktops were purchased for a redesigned DVC & Graphics related room. Due to expansion, more computers were added to our Programming and Web and Business Technology shops, as well as to SVTHS's newly created program, Project Lead the Way.

Guidance

Admissions: Approximately 500 applications were received for the class of 2020. This year, presentations occurred at our district town middle schools in Billerica, Wilmington, Tewksbury, Bedford and Burlington. Students, parents and community members were invited to events on site including the Guidance Admissions Luncheon on January 14th, 8th Grade Career Night on January 20th and Community Open House on November 1st.

9th Grade Orientation: The Class of 2020 participated in SVTHS 9th grade orientation program, Fresh Start. This exceptional program gave new students an opportunity to meet each other and become familiar with the school, its programs and staff through an interactive and fun day of events. Since the Guidance Department implemented the freshman transition program in 2006 with the support of the Superintendent and School Committee, attendance has continued to improve and withdrawals have decreased substantially. A mentoring program, comprised of student leaders who ran orientation day, was implemented to assist with new student transition.

College and Career Planning: SVTHS students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and retain at four year colleges and universities. In addition, SVTHS met federal benchmarks this year for graduates in all programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college exams. Over 75 percent of the senior class participated in one or the other. SVTHS continues to offer a

foreign language to students pursuing college programs that have this requirement. The course is offered after school and evenings. Our annual College & Career Fair hosted over 85 colleges, universities, technical schools, military representatives and financial institutions. There were over 300 attendees and each received a copy of our College & Career Planning Guide reflecting the new PSAT/SAT format and updated admissions standards for the Massachusetts State University System and the University of Massachusetts. Senior guidance counselors were available to answer student and parent questions.

Scholarships and Awards: SVTHS students were awarded 156 scholarships totaling over \$127,650 in scholarship funds.

Cooperative Education Program: SVTHS had 216 seniors (64% of the class) out on co-op positions and 122 juniors (38% of the class) out on co-op at the end of June 2016. Cooperative education built momentum this fall with many of the vocational/technical programs increasing cooperative education placement. As of December 31, 2016, 58 percent of the seniors were working in co-op positions.

Mental Health: With the significant rise in mental health issues impacting schools, the district provided mental health training for all faculty members to inform of current trends as well as area resources. We hosted speakers from *Cultivate Counseling Center* on January 4th and *North Shore Counseling Center, Inc. (self-injury)* on March 25th. Additionally, our School Psychologist provided faculty with an area wide informational event (grief & loss) on May 19th.

Student Health: SVTHS complied with the state mandate to conduct BMI testing for all 10th graders. In response to a state wide opioid crisis and through affiliation with the Billerica Substance Abuse Task Force, the SVTHS health and guidance departments co-hosted an event for juniors and seniors that included Alcohol Awareness Speaker Kathi Sullivan (lost daughter to alcohol overdose) on April 5th. The Physical Education and Guidance Department co-sponsored various young adult addicts in recovery telling their stories, as well as Bill & Gail Johnson of Learn to Cope (parents who lost their daughter to drug overdose). We also hosted a Middlesex Partnership for Youth Underage Substance Abuse speaker for parents on December 1st and faculty on December 2nd.

Area-wide informational events focusing on substance abuse awareness and prevention were also publicized to the faculty. Events included Greater Lowell Health Alliance sponsored events in September & October 2016 and Dr. Ruth Pottee “Addiction the new Family Crisis” in Lowell on December 8th.

School Council

School Council: Under the direction of its co-chairs, school principal Dr. Robert Kanellas and faculty member Jason Tildsley, the 13 member council met throughout the school year to discuss operating budget items and school policy issues. Discussions of the latter issues resulted in revisions to the Student Handbook and the drafting of the 2016-2017 School Improvement Plan.

Vocational/Technical Programs

SkillsUSA: SkillsUSA is a national, non-profit organization preparing students for careers in trade, technology and skilled service occupations. SVTHS earned 62 medals at the 2016 district competition and 25 medals at the state competition, including 12 gold medals. Twelve Shawsheen students represented Massachusetts at the National Competition in Louisville, KY. Once again, SVTHS's DVC program had a talented student whose design was chosen to be the state trading pin depicting this year's theme “Connecting You to Career Success.” Additionally, SVTHS's DVC program sent a team of three to compete in Promotional Bulletin Board. The Business Technology shop sent a team for Entrepreneurship; Heath Technologies competed in Basic Health Care, displaying the utmost in professional care and earning 5th place in the nation; our Automotive Refinishing Technologist joined eight other high school young women from across the country to compete in the Automotive Refinishing Technologist contest, placing 6th in the nation. For the fourth year in a row SVTHS has had a state officer elected. This year's student is a junior in the Drafting program from Wilmington.

National Accreditation: SVTHS has 22 vocational and technical programs, seven of which are nationally accredited by their respective industries. The programs include: Automotive Technology; Automotive Collision Repair & Refinishing; Machine Tool Technology; Metal Fabrication & Joining Technologies; Culinary Arts; Drafting Technology; and Heating, Ventilation, Air Conditioning and Refrigeration.

Transportation Cluster

Automotive Technology: The SVTHS Community benefits immensely from the outstanding service provided by the Automotive Technology program. Many Automotive students excelled in extracurricular trade activities, 12 students participated in SkillsUSA with three winning Gold in Districts and two winning Silver medals. These students then competed in the SkillsUSA State Competition, with one student winning a Bronze medal. The upperclassmen continue to receive certification from ASE Student Certification, ASE Refrigerant Recovery programs as well as obtaining their OSHA-10 cards. Through the capital budget process, the program purchased a new pressure washer. The program had great success with 14 of 18 junior students entering the cooperative education program. The Automotive program also participated in SVTHS's Project Explore and gathered great interest from seventh grade students from the surrounding communities.

Automotive Collision Repair and Refinishing: SVTHS's Auto Collision Program is known throughout the community as the place for residents to go when accidents or mishaps require cosmetic repairs. The relationship provides the students an endless supply of vehicles to work on to learn their craft. During the year several students competed in SkillsUSA, with one senior winning the state Gold medal. She participated in the National Conference and placed sixth out of 38 competitors. The program applied for a Makeover Grant through the Collision Repair Education Foundation and was awarded a one year curriculum through I-CAR, a vehicle to repair for auction (where the proceeds will buy tools listed through the Grant application), a \$1,000 grant for tools, several products donated by 3M and safety glasses for the shop. The students will be competing through the World of Wheels in Boston in March of 2017 with a Pedal Car Challenge sponsored by Summit Racing and Autorama (World of Wheels) where the pedal cars will be auctioned off after the event closes with the proceeds going to the show winner's program. The Frame Straightening Equipment and the Computerized Laser Measuring system were updated to meet Industry standards.

Health Cluster

Medical Lab Assisting: The Medical Assisting program has a robust curriculum for shop and related across all four grades. The Medical Assisting Program is now certified through the American Medical Technologists (AMT), which is a nationally recognized organization allowing the students to take the certification examination upon graduation. All seniors are gaining clinical experience either through the co-operative education program or through the new clinical partnership with Lahey Hospital and Medical Center in Burlington. The program continues to build its partnerships for cooperative education opportunities and has placed a number of students in a variety of medical offices. Several graduates are employed by Lahey Clinic and have received full compensation for the cost of the certification examination.

Health Assisting: Health Assisting successfully certified 26 students via the Department of Public Health as CNA's (Certified Nursing Assistants). One hundred percent of the students successfully passed both the written and performance test on their initial attempt. The program continues to maintain solid relationships with area nursing homes and clinical sites for student on-site practice. Partnerships include Tewksbury Hospital, Lahey Clinic, One Care Concord and Woodbriar of Wilmington. Students enjoy co-operative placement in area assisted living centers and long term care facilities. The majority of graduating students are enrolled in Bachelor of Science in Nursing programs.

Dental Assisting: Dental Assisting's second senior class graduated in June 2016. Most of the students are attending post-secondary programs, with the intent of being dental hygienists or dentists. Seven of the current 16 senior students are presently on co-op. The program continues to

be oversubscribed with first choice freshman students. Six of the students have successfully passed the Dental Assisting National Board certification exams. The three Dental Assisting teachers are continuing to work on building partnerships to provide clinical experiences for senior students as well as junior students during the fourth quarter.

Services Cluster

Culinary Arts: Culinary Arts maintains articulation agreements with Central Maine College, Lincoln Institute of Hartford, Middlesex Community College and Cambridge Culinary Institute. Numerous guest speakers from all aspects of the trade have presented to the seniors with regard to industry expectations. The sophomores and juniors toured Johnson and Wales and The Culinary Institute of America during the school year. The restaurant and bakery continue to serve the public daily with continued high volume of guests. New text books were purchased as well as ServSafe books for related classes.

Cosmetology: The Cosmetology students began the school year with three new manicure tables and lamps as the students have shown an increasing interest in manicuring, in particular, soak off gel nails. Offering manicuring and other services to the community has remained an important component of the Cosmetology program as hundreds of local clients were served in the shop last year. The program also ordered 36 of the latest edition of the Cosmetology textbook (Milady Cosmetology 2016). This will ensure that our students are receiving the most current information as they prepare for the State exam. Cosmetology students showed great pride in their skill as eight students participated in the SkillsUSA District Competition. Senior student Rachel Canty received a Bronze medal. All 19 of the seniors acquired their Cosmetology License from the Massachusetts State Board of Cosmetology and are currently working in local salons or pursuing post graduate studies.

Construction Cluster

Carpentry; Plumbing; Electrical; Heating, Ventilation, Air-Conditioning & Refrigeration and Masonry: The Construction Cluster's mission is to put into practice a style of learning that encourages students to create tangible products using all of their senses to maximize their learning experience. The best way for students to gain both real life experiences and mastery of competencies is by working on both on and off campus community projects. This year's projects included the following:

- **Billerica Animal Control Building:** Students from Carpentry, Electrical, Plumbing, Masonry and HVAC&R worked together to renovate/remodel the existing 24' x 70' structure used by the animal control officers to house lost/stray animals for the towns of Billerica and Tewksbury. The renovation included the replacement of the existing roof with a roof truss system which extended the overhang to enclose the outdoor dog kennels. A new central heating and air conditioning system was installed. The interior plumbing was reworked to accommodate the new roof and heating systems as well as a new underground electrical service and new wiring and lighting were installed throughout the entire building. The Masonry department closed in an old, unused kennel door in the exterior block walls as well as extending the concrete pad and adding new drainage at the main door to the building.
- **Tewksbury Senior Center:** Construction of a 32' x 21' building to serve as an Arts & Crafts annex was completed in the early spring. The completed Arts & Crafts Center will incorporate pottery and ceramic activities for the senior citizens of Tewksbury. The Carpentry, Electrical and HVAC&R programs were involved in this project.
- **Tewksbury Department of Public Works:** Renovation of the existing Department of Public Works office including new lobby area and counter, new office spaces and reconfiguration of existing office space. The work is being performed by students from Carpentry, Electrical and HVAC&R. This project was a two-phase project, Phase 1 was completed in the spring of 2016 and Phase 2 is scheduled for completion early in 2017.

- **Billerica Housing Authority:** The Masonry department was involved in numerous repairs at the River Street location for the Billerica Housing Authority. Included in the scope of work was the rebuilding of a brick paver patio, patching a hole in the brick façade of building 1, repoint/repair of chimney in the basement of the main building, removal/repair of numerous sections of concrete walkways and the addition of a new concrete pad for an outside grill and a new horseshoe pit. Masonry and Carpentry were involved in this project.

Arts and Communication Cluster

Business Technology & Marketing: This department has completed its third year with an approved Chapter 74 Marketing program element. This continues to be an instrumental part of shop student enrollment and allows the department to continue to implement new course offerings and schedules. The school store operation has completed the “Traveling Rams Pride School Store” curriculum/project which resulted in the creation of a portable retail kiosk which has allowed the store further flexibility to attend additional school events and facilitated students earning shop hours. Additional computer workstations have been installed in one of the three computer labs, eliminating the need for splitting the current junior class into two groups during shop week. Our accounting students continue to augment their problem solving skills, analytical thought processes and understanding of executive level business decisions. Many of the students currently working on co-op are using QuickBooks at their jobs, creating the need to move QuickBooks from a senior related course to junior related. Ethics is also a prominent theme infused throughout the curriculum. The program’s Microsoft Office Specialist certification testing lab continues to thrive, giving students the opportunity throughout the school year to certify in Microsoft Office 2013 applications that are industry based, enhancing their employability skills.

Information Support Services & Networking; Programming & Web Development: This department has completed its fourth year with a Programming and Web Chapter 74 program which has seen significant growth. A total of 15 students took the AP Computer Science exam last spring. Students continue to participate in SkillsUSA as well. Throughout the month of December all students at SVTHS have an opportunity to participate in an after school program titled an “Hour of Code.” Course offerings are available to students in the Networking, Security and Information Services areas which focus on cyber security, a very important issue in today’s world, providing students the opportunity to gain valuable knowledge in all aspects of Computer Science. As a result, students have been instrumental in piloting a student run “help desk.” This provides assistance to the entire SVTHS community with computer challenges as they present. The students also maintain and update the school’s website and social media accounts and update our growing number of digital display boards throughout the school.

Design & Visual Communications: The Design & Visual Communications (DVC) program had another very productive year in 2016 with students continuing to set the bar for college placement into four year art & design programs nationally and internationally. Two college acceptance firsts for the shop are Digipen located in Seattle, Washington and OCAD, the Ontario College of Art & Design located in Ontario, Canada. Students are now able to participate in a Drawing I dual enrollment program with Montserrat College of Art. This enables a student to earn three college credits during their senior year of high school. DVC students continue to pursue and gain certifications in Adobe applications and Photoshop. In the SkillsUSA State competition, DVC students once again placed with Gold and Bronze pin design. DVC students also participated in a college level art show at UMASS Dartmouth. Several students are employed through our co-op program with nationally and internationally recognized corporations. Our students continue to perform their designing talents in many community projects that serve non-profit organizations and town governments within the district.

Graphic Communications: The Graphics program continues to have great success in the pressroom and all other facets of the program enabling them to provide services for community partnerships. Graphics continues to produce a large number of live jobs for schools, town governments and nonprofit organizations. In keeping with outside connections, students have an excellent opportunity to experience the real-world pressures and rewards of working in a printing company.

With the implementation of embroidery and variable data to the curriculum, we continue to open new avenues for student cooperative education placements. Overall the Graphics shop had seven out of nine students placed in seven different companies for co-op, including printing companies, screen printing and on-demand copy centers. In the classroom, workplace ethics have become a major focus along with the development and implementation of a social media curriculum to teach the importance of keeping yourself safe as well as keeping a professional social media presence. These items have become increasingly important in the digital age. In the SkillsUSA district competition, Graphics once again won a Gold medal in the Screen Printing competition as well as a Silver in Customer Service and a Bronze in Graphic Communications. At the state level, the Graphics shop won a Bronze in Screen Printing.

Advance Manufacturing Cluster

Drafting: Drafting started the year with 9 out of 19 students participating in the cooperative education program (co-op). The senior class graduated with 15 attending a four year college, three graduates attending a two-year college and one entering the United States Marine Corps. Drafting had a strong representation at the SkillsUSA State Competition, sending two students to participate in Technical Drafting, two to Architectural Drafting and two to Automated Manufacturing. Throughout the year the drafting students supported a number of community service efforts including the Billerica Housing Authority Evacuation Plans and various in-house drafting support. The Drafting Shop hosted the annual Drafting Summit at SVTHS for all Drafting teachers statewide in October, as well as participating in Tech Jam in April and Summer Tech Jam in July.

Electronics/Robotics: The Electronics program expanded itself by incorporating more applied hands on work projects around the school. Some of the projects included repair and installation of classroom/shop liquid-crystal display (LCD) projectors and miscellaneous electronic repairs. At the SkillsUSA District Competition, students received Silver and Bronze medals in Electronics; Gold, Silver and Bronze medals in Mechatronics; a Gold medal in Mobil Robotics and a Gold medal in the Urban Search and Rescue Challenge. Seven of the 16 seniors were on co-op and the department drew 14 full-time freshmen. Finally, 91 percent of the Electronic students who were eligible for OSHA passed their test and were certified.

Machine Tool Technology: Over this past year the Machine Tool Technology shop was tasked with identifying equipment that would be jettisoned by means of an auction. The current machines and equipment were pared down to make room for the impending engineering lab. The shop enjoyed the purchase of a new, three axis MillPower CNC Knee Mill from their capital equipment expenditures. There are currently 12 students out on co-op with the remaining shop students supporting many machining projects around the school. The students produced cribbage boards, chess sets, the Vietnam Veteran chair plaque and fabricated custom keys for the all gender bathrooms. The Machine Shop teachers participated in the first Tech Jam during April vacation and also over the summer. Since September of this year, the teachers have supported the Life Science and the Skills Capital Grant.

Metal Fabrication & Joining Technologies: Metal Fabrication has worked on various welding and sheet metal projects that supported multiple school clusters and the community at large. Through the capital budget process, the program purchased two new swing arm ventilation hoods and two new state-of-the-art welding machines. Ms. Stefanie DiCecca was hired as an aide, bringing a strong design and multi talent component to the program. The Metal Fabrication Shop had 100% senior co-op placement. In SkillsUSA, a Gold medal was awarded in Sheet Metal Skills at the District conference and a Silver in Sculpture at the State conference.

Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2016. Those retirees are: Chet Flynn, Dean of Students; Gerald Perriello, Culinary/Bakery Instructor; Lynn Spicer, Support Services Instructor and Frank Scott, Director of Support Services

COMMUNITY DEVELOPMENT

Planning & Conservation Department

The Department of Planning & Conservation is responsible for staffing the Planning Board and the Conservation Commission. Additionally, the department is responsible for various types of Town master planning efforts including open space planning, hazard mitigation planning, planning for affordable housing and assisting with transportation planning efforts.

Valerie Gingrich serves as the Director and Winifred McGowan serves as the Assistant Director. Carolyn Cronin serves as Assistant Planner. Senior Clerks, Cheryl Licciardi and Cathy Pepe, provide administrative support.

Planning Board

The Planning Board is responsible for reviewing and approving commercial and residential development in Town. The Planning Board also issues Stormwater Management Permits in accordance with the Town's Comprehensive Stormwater Management By-law. The Planning Board members are appointed by the Town Manager for five-year terms. Current Planning Board members are Michael Sorrentino (Chair), Terrence Boland (Clerk), Randi Holland, David Shedd and Sean Hennigan.

For commercial development, the Planning Board conducts Site Plan Review and issues Special Permits for Petcare Facilities, Marijuana Dispensaries, Signs and Parking Relief. In 2016, the Planning Board conducted site plan review for a new professional office building located at 102-104 Lowell Street, a new restaurant/retail development at 196 Ballardvale Street and site improvements at 66 Industrial Way.

For residential development, the Planning Board is responsible for permitting in conjunction with the Subdivision Control Act, and issuance of Special Permits for Conservation Subdivision Design (CSD), Over-55 Housing, multi-family residential development in the Central Business District and Neighborhood Mixed Use District, lots having less than 10,000 square feet, and Chapter 41 Section 81G roadway improvement projects. In 2016, the Planning Board issued approval for a 26 lot conservation subdivision off Chestnut Street (Green Meadow Drive) which will provide 30 acres of public open space with walking trails linking to trails off of Mill Road. Mill Road trails connect to the conservation subdivision that is currently under construction at the end of Eleanor Drive, which creates a significant trail network in this area of Town. The Planning Board also issued approvals for roadway improvements in accordance with M.G.L Chapter 41 Section 81G for Dunton Road and Pomfret Road.

In 2016, the Planning Board reviewed and updated their rules and regulations for Site Plan Review and Special Permits. The updates included clarifications and modernization since the regulations had not been updated since 2004 and 2009. The Planning Board also updated their Comprehensive Stormwater Management Regulations. All of the updated documents can be found on the Town's website, www.wilmingtonma.gov.

In addition to reviewing and approving development projects, in accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning By-law and Map and submits formal reports and recommendations to Town Meeting voters.

Those recommendations are included in this Annual Report under “Town Meeting.” In 2016, Town Meeting approved the Planning Board’s recommended new Neighborhood Mixed Use District along a portion of Lowell Street. The new zoning district will allow the development of multi-family housing by special permit in this commercial area around Perry’s Corner, creating new housing opportunities for residents that would like to downsize but stay in Town.

Town Meeting also approved the Planning Board’s recommended changes to the Comprehensive Stormwater Management By-law. The changes included simplifying the stormwater requirements for new single family homes on existing roadways.

Planning Board Permits Issued in 2016:

Site Plan Review	2
Conservation Subdivision Design Special Permits (CSD)	1
Stormwater Management Permits	6
Simple Stormwater Management Permits	51
Sign Special Permits	3
Multi-Family Special Permits	0
Subdivision Approval Not Required (ANR)	1
Preliminary/Definitive Subdivisions	0/0
81G Roadway Improvements	2
Parking Special Permits	1
Pet Care Facility Special Permits	0
Over 55 Special Permit	0
Lots under 10,000 Square Feet Special Permit	0

Conservation Commission

The Conservation Commission is responsible for the administration and enforcement of the Massachusetts Wetlands Protection Act. The Commission is also responsible for management of the Town’s Open Space Land and for acquiring additional land for passive recreation. Conservation Commissioners are appointed to three-year terms by the Town Manager. Current members include: Chair, Julie Flynn; Vice Chair, Sharon Kelley-Parrella; Donald Pearson, Vincent Licciardi, Michael McInnis and Laurie Finne.

Wilmington has an abundance of wetland resource areas, including bordering vegetated wetlands (swamps, marshes, etc.), land under water bodies and riverfront areas. The Commission reviews projects or work proposed within the 100 foot buffer zone of bordering vegetated wetlands and within the 200 foot riverfront zone. Activities reviewed by the Commission can include tree removal and landscaping; construction of houses, driveways, additions, septic systems and subdivision roadways/utilities/drainage. Work within bordering land subject to flooding (floodplain) is also subject to the jurisdiction of the Conservation Commission. The Commission reviews projects to ensure protection of the public and private water supply as well as groundwater supply, provide flood control, prevent storm damage and pollution and protect wildlife habitats. In addition to administering the Wetlands Protection Act, the Commission also acquires and manages open space conservation land in Town.

Every fall, the department holds a clean-up day when residents, organizations and businesses volunteer to help clean up litter and debris from the Town’s Conservation lands and other Town lands. This year marked the 22nd annual Fall Clean-up Day. The department extends its thanks to the people who came out to help on this day and throughout the year, as well as a local firm which organizes employees for additional clean-up days. It makes a difference.

Conservation Commission Statistics for 2016:

Filing Fees Collected	\$ 9,811.00
Public Hearings/Meetings Held (including continuances)	88
Notices of Intent Filed	25
Order of Conditions Issued/Denied/Withdrawn/Pending	19/0/0/6
Order of Conditions Appealed	0
Order of Conditions Amended/Denied/Pending	0/0/0
Certificates of Compliance Issued/Denied	22/1
Requests for Determinations of Applicability	39
Negative Determination/Positive Determination/Withdrawn/Pending	35/3/3/1
Abbreviated Notice of Resource Area Delineation Issued/Pending	3/0
Extension Permits Issued/Denied	7/1
Emergency Certifications Issued	9
Enforcement Orders Issued/Violation Notices Issued	5/3
Acres of Land Acquired	0

Housing

Currently, Wilmington is certified with the state's Department of Housing and Community Development (DHCD) as having 10 percent of its total housing stock as affordable and on the Subsidized Housing Inventory (SHI). While we are currently at 10 percent, the Town will continue to look for ways to promote and facilitate the development of additional affordable housing units to keep up with the rate of residential growth in Town and provide housing for a range of incomes and ages. As a part of the Facility Master Plan process that the Town is conducting, a town-owned site for senior housing will be identified for surplus and private development of age-restricted housing for a range of incomes.

In 2016, progress was made toward adding units to the Town's SHI. Five affordable condominium units at 195 Salem Street (Whispering Pines) were added to the SHI. Also in 2016, after many years of negotiation with the foreclosing bank, the affordable single-family home on Denault Drive was renovated by a local developer and sold to a Wilmington family. The unit has been placed back on the Town's SHI.

Open Space Planning

In 2016, the Town made progress in implementing the action items identified in the 2015 Open Space and Recreation Plan. Existing trails were mapped and placed on the Town's online GIS maps, which can be accessed through the Town's website. The department created a site furniture buying guide for Town staff to use as a resource when buying benches, picnic tables, etc. for Town parks. The guide outlines accessibility requirements to ensure that site furniture can be used by a wide range of individuals with different needs.

The Town also made progress with goals of creating a variety of open space amenities for a full range of users and interests by constructing a dog park at Town Park. Additionally, construction of Yentile Farm Recreational Facility was substantially completed for an opening in 2017.

Middlesex Canal Commission

The Middlesex Canal Commission (MCC) is a State Commission consisting of two members from each of the nine towns (Lowell, Chelmsford, Billerica, Wilmington, Woburn, Winchester, Medford, Charlestown and Boston) through which the canal traversed. In addition, representatives of the MassDOT, Conservation Department, state officials, Representative James R. Miceli and Senator Bruce E. Tarr make up the full commission. Thomas Raphael from Winchester is our Chairman.



The Middlesex Canal Association, founded in 1962, and the Middlesex Canal Commission, created in 1978, were started to preserve and protect the Middlesex Canal. For the past 53 years we have diligently tried to do just that. We have a free Museum which is open on weekends. Some of the programs consist of a series of three lectures, two walks in the spring and fall, and a first class web site, middlesexcanal.org, which stores an enormous cache of data for you to pursue at your leisure. All Wilmington Public Schools third grade students visit the Museum.

The year 2016 was very special for us because on July 13th there was a dedication of One Canal Apartment Homes in Boston. One Canal is an upscale apartment building located at One Canal Street. The lobby of this building is dedicated to the Middlesex Canal and its Boston extension. In the lobby is a large 7 ½ by 20 foot painting by Middlesex Canal Association Director, Tom Dahill, titled “The Canal that Bisected Boston.” This is hung on a wall of stone similar to that used in the construction of the Shawsheen Aqueduct. At the base of the picture is a series of fountains appearing from a long a reservoir fronted by two bronze panels. One of which is a map of the canal and the other a summary of the Canal history. These panels were created by Wilmington artist, Bob Shure. The Hoxie Canal Map is painted on the lobby walls and granite blocks, similar to ones used in the construction of aqueducts, line the lobby. It is truly a Middlesex Canal entrance.

Canal Street in Boston runs perpendicular to Causeway Street at the TD Garden, but few people realize that this actually ran alongside a 50 foot canal which played a major part in the development of Boston.

In 2001, Betty M. Bigwood read in the Globe where the Central Artery Project (Big Dig) wanted input about the history of the site. Wilmington’s John Romano who worked for Project Manager Fred Yalouris arranged a meeting which got us started.

On July 13, 2016, the dedication of One Canal was held. Governor Charlie Baker and Boston Mayor Marty Walsh were guest speakers. Betty M. Bigwood then spoke representing the Middlesex Canal Association and Commission. Her remarks are below.

“THE CANAL THAT BISECTED BOSTON”

This Grand Opening of One Canal today marks the culmination of 15 years effort by the Middlesex Canal Association and Commission to have a historical interpretation of the Middlesex Canal in Boston. None of this would have been possible without the support of Dick Garver of the BRA who offered us site 2C at One Canal Street for our endeavor. We are grateful.

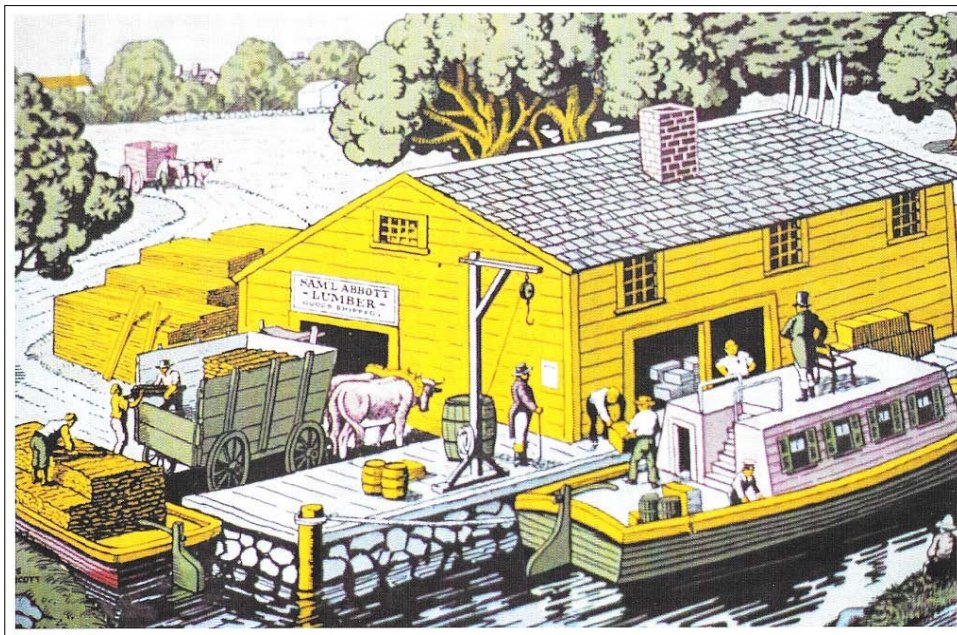
Albert Gallatin, Secretary of the U.S. Treasury called the Middlesex Canal “the greatest work of its kind”. The Middlesex Canal was a transportation canal which connected the Merrimack River at today’s Lowell with the Charles River at Charlestown. It was dug over a ten year period (1793-1803) 27.3 miles long using pick axes, shovels and horse drawn carts. Boston was growing and needed raw materials. The canal was later extended north to Concord, NH and south through Boston.

This southern extension is what we highlight today with the Dahill mural, “The Canal that Bisected Boston”.

While you are seated comfortably today, in 1630, when Boston was incorporated, you would be in the middle of a Mill Pond treading water. The tides of the Mill Pond provided energy for grist and saw mills for 175 years. When it started to silt up, Boston Selectman and architect Charles Bulfinch drew a triangular grid over the area leaving unfilled a canal down the middle. This allowed canal boats to bring cargo through the Bulfinch triangle and Mill Creek directly into the Boston Harbor. Today we sit in this Bulfinch Triangle adjacent to the canal which ran parallel to today's Canal Street.

By far the most abundant material brought down was wood. Thousands of trees felled in NH were bound into rafts 9ft by 70ft . some were diverted by a branch canal to Medford where sea going ships were constructed, some were turned into pilings for building wharves and stabilizing the mud flats to accept soil, building construction, fuel and used in the first dry dock construction where "Old Iron Sides" is currently undergoing a three year renovation. Granite quarried in Chelmsford was used to build the Bulfinch Building of the Mass Gen, Faneuil Hall, Harrison Grey Otis House. Millions of bricks came down from Medford where they had natural deposits of clay. Tons of hay for horses came into Hay Market Square. Hops grown in Wilmington was brought to breweries in Boston and New York. Food grown on farms, including Baldwin Apples came down the canal. On the other hand bales of cotton came into the Boston Harbor by ship and were transported up to linen mills in Waltham, Salem, Lowell. Sugar cane came up from the south and brought to distilleries to make Medford rum. Sugar, cinnamon, nutmeg came from the Caribbean. Upscale furniture and Chinese export ware were brought up the canal. This is just the beginning.

Artist Thomas Dahill has captured in his mural the excitement and business of the area. His extensive curriculum vitae is on the back of the brochure. Tom started on his mural in his studio in 2014 and took about 7 months to complete. The painting is 3 1/2 by 10 ft high. It was photographically doubled in size. Last year Tom was on two ten foot ladders and scaffolding - painting away. This is even more remarkable when you realize that three weeks ago - June 22 -he celebrated his ninety first Birthday. Join me in applauding Thomas Dahill.



Abbott's Landing

by Louis Lincott

Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Plumbing and Gas Inspector is Paul Raffi; the Wiring Inspector is Frederick Sutter. Toni LaRivee serves as the secretary for the Building Inspector's office and the Board of Appeals.

It is our responsibility to help people understand the Building Code and the Town's Zoning By-law enforced by the Inspector of Buildings, how best to comply with those regulations and to provide assistance to those who have questions about homes and property in the town. If you have any questions, please do not hesitate to call or come and see us.

	2014		2015		2016	
RESIDENTIAL	<u>No.</u>	<u>Valuation</u>	<u>No.</u>	<u>Valuation</u>	<u>No.</u>	<u>Valuation</u>
Single Family Dwellings	34	6,630,000	46	8,273,320	37	6,879,870
Additions	47	2,205,380	38	2,048,402	58	2,573,893
Remodeling	249	3,532,981	375	4,926,228	342	4,869,319
Utility Buildings	7	26,550	3	69,000	7	90,920
Pools	20	318,000	11	148,650	24	291,885
Miscellaneous	<u>42</u>	<u>501,253</u>	<u>53</u>	<u>2,647,575</u>	<u>50</u>	<u>551,205</u>
	399	13,214,164	526	18,113,175	518	15,257,092
COMMERCIAL						
New Buildings	2	2,775,000	2	2,214,000	2	465,454
Public Buildings	0	0	0	0	0	0
Residential Units	1	45,000	36	2,270,000	0	0
Additions	5	5,486,546	4	10,655,225	0	0
Fitups	56	6,440,025	118	50,155,440	91	8,223,961
Utility Buildings	0	0	2	487,000	2	190,376
Signs	20	101,650	33	189,281	27	278,699
Miscellaneous	<u>29</u>	<u>3,213,421</u>	<u>35</u>	<u>6,982,679</u>	<u>44</u>	<u>4,070,704</u>
	113	18,061,642	230	72,953,625	166	13,229,194
TOTAL	512	31,275,806	756	91,066,800	684	28,486,286

REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER

Building Permits	514	316,178.40	756	707,185.00	684	330,108.00
Wiring Permits	514	78,849.00	624	127,209.00	670	93,330.00
Gas Permits	265	18,220.00	324	22,695.00	303	16,970.00
Plumbing Permits	281	31,569.00	371	45,440.00	315	29,710.00
Sheet Metal	34	10,640.00	35	18,150.00	65	11,000.00
Cert. of Inspection	39	2,161.00	37	1,635.00	26	1,339.00
Occupancy	79	3,950.00	68	3,250.00	93	4,700.00
Copies		66.50		35.60		5.00
Court	0	0	0	0	0	0
Industrial Elec. Permits	60	9,000.00	49	7,350.00	55	8,250.00
Board of Appeals Fees	<u>20</u>	<u>2,100.00</u>	<u>19</u>	<u>2,100.00</u>	<u>25</u>	<u>2,600.00</u>
	1,806	472,733.90	2,283	935,049.60	2,236	498,012.00

Board of Appeals

Case 1-16

Joseph A. Langone

Map 40 Parcel 102

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 102 Lowell Street.

Granted – meets the criteria of the Zoning By-law.

Case 2-16

Joseph A. Langone

Map 49 Parcel 104

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 104 Lowell Street.

Granted – meets the criteria of the Zoning By-law.

Case 3-16

Kenneth & Susanne Clarkin

Map 36 Parcel 95

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.5, to construct a two-story addition 17.6 feet from one side and 17.5 feet from the other side when 20 feet is required for property located on 39 Reno Road.

Granted

Case 4-16

John Mangano

Map 34 Parcel 34

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and construct a new dwelling no closer than the existing dwelling, 11.9 feet from the front lot line, 10.1 and 12.2 feet from the side lot lines) for property located on 142 Grove Avenue.

Granted - no more detrimental to the neighborhood than the existing, nonconforming structure.

Case 5-16

John Mangano

Map 55 Parcel 252

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and construct a new dwelling no closer than the existing dwelling, 17 feet from the front lot line, 7 and 8.4 feet from the side lot lines) for property located on 100 Maplewood Avenue.

Granted - no more detrimental to the neighborhood than the existing, nonconforming structure.

Case 6-16

Kevin Mansfield

Map 45 Parcel 7A

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.4, to construct a two-story addition 15.5 feet from the front yard lot line on York Street, an unconstructed paper street, when 30 feet is required for property located on 24 Hobson Avenue.

Granted

Case 7-16

Mapvale LLC

Map R2 Parcel 7C

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 196 Ballardvale Street.

Granted – meets the criteria of the Zoning By-law.

Case 8-16

Woburn Toyota c/o R. Peterson, Esquire

Map 24 Parcel 205

To acquire a Special Permit in accordance with §3.5.15 Auto Repair for property located at 1 Jewel Drive.

Granted – meets the criteria of the Zoning By-law.

Case 9-16

Asset Redevelopment Corp.

Map 31 Parcels 40 & 41

To acquire relief from MGL, Chapter 41, Section 81E for the issuance of a permit for the erection of a building on a lot not in a subdivision approved under the subdivision control law and on a lot not on a way placed on or made part of the Official Map for property located on 8 Dunton Road.

Granted – meets the criteria of the Zoning By-law.

Case 10-16

Mapvale LLC

Map R2 Parcel 7C

To acquire a Special Permit in accordance with §3.5.1.1 Retail Store under 30,000 square feet for property located on 196 Ballardvale Street.

Granted – meets the criteria of the Zoning By-law.

Case 11-16

Town of Wilmington

Map 66 Parcel 1

To acquire a Special Permit in accordance with §4.1.9 for a carnival to run from June 30, 2016 through July 3, 2016, for property located on 140-150 Middlesex Avenue.

Granted

Case 12-16

Balquin LLC

Map R2 Parcel 7D

To acquire a Special Permit in accordance with §3.5.5 General Service Restaurant in a Highway Industrial District for property located on 206 Ballardvale Street.

Granted – meets the criteria of the Zoning By-law.

Case 13-16

Donald Woodland

Map 52 Parcel 26

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a two-story addition to an existing nonconforming structure, no closer than 6.9 feet from the side yard lot line) for property located on 101 Middlesex Avenue.

Granted – no more detrimental to the neighborhood than the existing, nonconforming structure.

Case 14-16

Matthew Breen c/o R. Peterson, Esquire

Map R1 Parcel 6D

To acquire a variance from Standard Dimensional Regulations (Table II) §5.3.4.5, to construct a garage 37.10 feet from the side lot line when 40 feet is required for property located on 8 Emerald Avenue.

Denied

Case 15-16

PJ Enterprises LLC c/o R. Peterson, Esquire

Map 24 Parcel 205

To acquire a Special Permit in accordance with §3.5.15 Auto Repair/Body Shop for property located at 1 Jewel Drive.

Granted – meets the criteria of the Zoning By-law.

Case 16-16

Michael Welch

Map 84 Parcel 50

To acquire relief from MGL, Chapter 41, Section 81Y for the issuance of a permit for the erection of a building on a lot not in a subdivision approved under the subdivision control law and on a lot not on a way placed on or made part of the Official Map for property located on 21 Pomfret Road.

Granted

Case 17-16

Anthony DiNuccio

Map 48 Parcel 49

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a second floor addition) for property located on 18 Brentwood Avenue.

Granted – no more detrimental to the neighborhood than the existing, nonconforming structure.

Case 18-16

James Mangano

Map 44 Parcel 129

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and construct a single family dwelling on a nonconforming lot having insufficient area, width and side yard setback) for property located on 150 Main Street.

Withdrawn – without prejudice.

Case 19-16

Chris Gaudet

Map 96 Parcel 5B



To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 441R Middlesex Avenue.

Granted – meets criteria of the Zoning By-law.

Board of Appeals Chairman Charles Boyle is presented with a Certification of Appreciation by Board of Selectmen Chairman Judith O'Connell

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.5, to replace two underground fuel storage tanks (underground tanks were originally built under §5.3.1) with two new aboveground fuel storage tanks, 17.5 feet from the lot line when 25 feet is required for property located at 135 Andover Street.

Granted

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 12 Plymouth Avenue.

Granted – meets the criteria of the Zoning By-law.

To amend Comprehensive Permit Case 94-93, to construct a 25' x 23' two story addition and a 15' x 12' one story addition to an existing 23' x 34' two story dwelling 24.2 feet from the front lot line on 27 Buckingham Street.

Denied

To acquire relief from MGL, Chapter 41, Section 81E and 81Y for the issuance of a permit for the erection of a building on a lot not in a subdivision approved under the subdivision control law and on a lot not on a way placed on or made part of the Official Map for property located on 11 Cleveland Avenue.

Granted

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.4, to construct a second story addition, three dormers to an existing dwelling, 22.5 and 21.1 feet from the front lot line when 30 feet is required (second variance) for property located at 18 Fay Street.

Granted

To acquire a Special Permit in accordance with §4.1.9 for a carnival to run Thursday, June 29 through Sunday, July 2, 2017; Thursday/Friday – 12 p.m. to 10 p.m.; Saturday 12 p.m. to 10 p.m. and Sunday 1 p.m. to 10 p.m. (rain date Monday, July 3, 5 p.m. to 10 p.m.) on the Wilmington Town Common, Church Street and Swain School parking lot, Middlesex Avenue.

Pending

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and construct a single family dwelling on a nonconforming lot having insufficient area and width and side yard setback) for property located on 8 Brand Avenue.

Granted – no more detrimental to the neighborhood than the existing, nonconforming structure.

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and construct a single family dwelling on a nonconforming lot having insufficient area and width and side yard setback) for property located on 150 Main Street.

Granted – no more detrimental to the neighborhood than the existing, nonconforming structure.

Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

March Presidential Primary
Annual Town Election and Town Meeting
September Primary Election
November General/Presidential Election

February 8
March 25
August 18
October 27



Assistant Town Clerk Linda Golden swears in Patrolman Brian E. Tavares

PRESIDENTIAL PRIMARY – MARCH 1, 2016 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in elections at the Boutwell School - Precincts 1 and 2, Wildwood School - Precincts 3 and 4, and Town Hall - Precincts 5 and 6, on Tuesday, March 1, 2016 from 7:00 a.m. to 8:00p.m. for the purpose of the following:

To cast their votes in the Presidential Primary for the candidates of the political parties for the following officers:

Presidential Preference	For the Commonwealth
State Committee Man	1 st Essex & Middlesex
State Committee Woman	1 st Essex & Middlesex
Members of Democratic Town Committee	
Members of Republican Town Committee	
Members of Green Rainbow Town Committee	
Members of the United Independent Town Committee	

DEMOCRATIC PARTY

Presidential Preference

Bernie Sanders	2,209
Martin O'Malley	17
Hillary Clinton	1,796
Roque "Rocky" de la Fuente	4
No Preference	47
Write-in	16
Blanks	<u>12</u>
Total	4,101

State Committee Man

Write-in	689
Blanks	<u>3,412</u>
Total	4,101

State Committee Woman

Kathleen A. Pasquina	2,478
Write-in	11
Blanks	<u>1,612</u>
Total	4,101

REPUBLICAN PARTY

Presidential Preference

Jim Gilmore	3
Donald J. Trump	2,079
Ted Cruz	351
George Pataki	4
Ben Carson	64
Mike Huckabee	3
Rand Paul	6
Carly Fiorina	3
Rick Santorum	1
Chris Christie	11
Marco Rubio	526
Jeb Bush	35
John R. Kasich	463
No Preference	20
Write-In	6
Blanks	<u>3</u>
Total	3,578

State Committee Man

Lucas J. Noble	1,536
Lawrence Brennan	1,142
Write in	20
Blanks	<u>880</u>
Total	3,578

State Committee Woman

Angela Q. Hudak	775
Janet A. Vincze	2,082
Write in	17
Blanks	<u>704</u>
Total	3,578

Town Committee

Group	
James R. Miceli	2,818
Gary B. DePalma	1,494
Christina Warren	1,650
Nancy Steen	1,553
Lorraine A. Casey	1,534
Americo M. Enos	1,470
Robert G. Peterson, Jr.	1,831
Roberta A. Lasky	1,401
Jay J. Donovan	1,474
Susan P. Donovan	1,493
Erika Frances Johnson	1,426
William J. Byrne	1,412

GREEN RAINBOW

Presidential Preference

Sedinam Curry	0
Jill Stein	1
William P. Kreml	0
Kent Mesplay	0
Darryl Cherney	0
No Preference	0
Write in	0
Blanks	<u>3,577</u>
Total	3,578

State Committee Man

Blanks	3,578
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State Committee Woman

Blanks	3,578
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No slate for Town Committee

Blanks	3,578
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Ballots Cast	7,679
Number of Registered Voters	16,304
Percentage	48.8%

Town Committee (Write in votes only.

No slate was put forward	
John P. Goggin	11
James R. Miceli	2
Robert C. DiPasquale	10
Robert A. Fasulo, Jr.	15
Michael A. Mattaliano	10
Patrick Keogan	10
Kevin Caira	15
Robert Peterson, Jr.	4
All others	36

UNITED INDEPENDENT

No candidates

ANNUAL TOWN ELECTION – APRIL 23, 2016 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and the Town Hall Auditorium (Precincts 5 and 6), Saturday the twenty-third day of April, A.D. 2016 at 7:45 o'clock in the forenoon, the polls to be opened at 8:00 a.m. and shall be closed at 8:00 p.m. for the election of Town Officers:

ARTICLE 1. To bring in your votes on one ballot respectively for the following named offices to wit: Two Selectmen for the term of three years; three members of the School Committee for the term of three years; one member of the Housing Authority for the term of five years and one member of the Regional Vocational Technical School Committee for the term of three years.

You are also hereby further required and directed to notify and warn the said inhabitants of the Town of Wilmington who are qualified to vote on elections and Town affairs therein to assemble subsequently and meet in the Town Meeting at the Wilmington High School Auditorium, Church Street, in said Town of Wilmington on Saturday the Thirtieth day of April, A.D. 2016 at 10:30 a.m., then and there to act on the following articles:

In accordance with the above Warrant, the election was opened by the Town Clerk, Sharon A. George, at the Town Hall; Assistant Town Clerk, Linda Golden at the Boutwell School and Warden Georgia Arbo at the Wildwood School.

All voting equipment was in place in each precinct. The checkers were prepared with their voting lists and everything was in readiness at 8:00 a.m. and the polls were declared open.

The results were as follows:

<u>BOARD OF SELECTMEN for three years (vote for two)</u>	<u>Voted</u>
Gregory B. Bendel	1,374
Kevin A. Caira	1,419
Joseph Lavino	231
Thomas Miller	567
Write-in	9
Blanks	<u>414</u>
Total	4,014

<u>SCHOOL COMMITTEE for three years (vote for three)</u>	
Julia Broussard	1,365
Margaret A. Kane	1,434
Thomas Talbot	1,256
Write-in	16
Blanks	<u>1,950</u>
Total	6,021

<u>HOUSING AUTHORITY for five years (Write in Candidate)</u>	
Ioannis (John) Alefantis	53
John Goggin	35
Write-in	7
Blanks	<u>1,827</u>
Total	2,007

REGIONAL VOC. TECH. SCHOOL COMMITTEE for three years (vote for one)

Robert G. Peterson	1,645
Write-in	8
Blanks	<u>354</u>
Total	2,007

The results of this election were ready at 8:30 p.m. and the elected officers present were sworn in to the faithful performance of their duties by the Town Clerk, Sharon A. George. The total number of votes cast was 2,007 which represented 13% of Wilmington's 16,341 registered voters.



Town Clerk Sharon George swears in newly (re)elected officials

ANNUAL TOWN MEETING – APRIL 30, 2016 WITH ACTION TAKEN THEREON

With a quorum present at 10:48 a.m. (150 by the Town of Wilmington By-Laws) Robert G. Peterson, Jr., Town Moderator, opened the meeting with the Pledge of Allegiance. This year the colors were presented by the Wilmington Minutemen.

The Moderator read the names of departed town workers, members of boards, committees and commissions that had passed away during the past year. Those present paused in tribute to our servicemen and women and the hope that they will all return safely home. A moment of silence was observed for all. He then introduced our newly elected and re-elected town officials.

VOTED: Motion was moved by Chairman Michael L. Champoux, and duly seconded, the Town of Wilmington voted UNANIMOUSLY that the Moderator suspend the reading of the Warrant and take up and make reference to each article by number.

ARTICLE 2. To hear reports of Committees and act thereon.

VOTED: Motion was moved by Selectman Michael V. McCoy and seconded by Ms. Theresa Manganelli, Chairman of Finance Committee, the Town of Wilmington voted in the affirmative to hear a report on the Yentile Farm Development Committee and Facility Master Plan and take no action thereon.

Selectman Judith L. O'Connell thanked all the Committee members. The firm of Green Acres Construction was chosen and the project proceeded in March 2016. The opening at this time is scheduled for June 2017 and there will be a ribbon cutting. The cost of the construction phase is \$4,800,000. Right now the total cost is coming in at \$4,669,450 which is below the estimate. The project is running ahead of schedule and under budget. There is a fundraising goal of \$1,000,000.

George Hooper, Superintendent of Public Buildings, stated the Committee has been looking at all municipal buildings and elderly housing. He then turned things over to Valerie Gingrich, Planning Director, who stated a survey was sent out with a good response. The survey showed the challenges to elderly residents such as high cost maintenance, houses being too big and they were looking to downsize. Ms. Gingrich allowed Mr. Hooper the opportunity to continue his discussion of the master plan.

ARTICLE 3. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

VOTED: Motion was moved by Selectman O’Connell, and seconded, the Town of Wilmington voted in the affirmative that Article 3 not be adopted.

ARTICLE 4. To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts during Fiscal Year 2017 for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

VOTED: Motion was moved by Selectman Gregory B. Bendel and seconded, the Town of Wilmington voted in the affirmative that the Treasurer/Collector, with the approval of the Selectmen, be hereby authorized to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2017 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services.

ARTICLE 5. To see how much money the Town will appropriate for the expenses of the Town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

Jim Burnham, 406 Woburn Street, stated that he objects to voting the budget by department. He has been coming to town meeting for 15 years and funds have never changed in the budget. It takes a great deal of time.

VOTED: Motion was moved by Ms. Manganelli, and seconded, the Town of Wilmington voted in the affirmative that the several and respective sums as recommended and presented by the Finance Committee be raised from the FY-16 tax levy and other general revenues of the Town, or by transfer from available funds as may be recommended by the Finance Committee, and be appropriated for the purpose set forth in Article #5, each budget category including General Government; Public Safety; Public Works; Community Development; Public Buildings; Human Services; Wilmington School Department; Shawsheen Valley Regional Vocational Technical High School District; Maturing Debt and Interest; Unclassified & Reserve and Statutory Charges to be taken up and voted on in the order they appear, subject to amendment and each budget category not be open for reconsideration until the entire budget is voted.

GENERAL GOVERNMENT:

Selectmen – Legislative	
Salaries	5,040
Expenses	10,300
Furnishings & Equipment	<u>0</u>
Total	15,340

Selectmen – Elections	
Salaries	34,805
Expenses	5,000
Furnishings & Equipment	<u>300</u>
Total	40,105
Registrars of Voters	
Salaries	1,875
Expenses	<u>7,000</u>
Total	8,875
Finance Committee	
Salaries	1,500
Expenses	<u>7,275</u>
Total	8,775
Town Manager	
Salary – Town Manager	146,858
Other Salaries	297,077
Expenses	72,300
Furnishing & Equipment	<u>7,700</u>
Total	523,935
Town Accountant	
Salary – Town Accountant	115,964
Other Salaries	172,791
Expenses	3,305
Furnishings & Equipment	<u>0</u>
Total	292,060
Information Technology	
Salary – Director	86,324
Other Salaries	128,445
Expenses	297,650
Furnishings & Equipment	<u>46,500</u>
Total	558,919
Treasurer/Collector	
Salary – Treasurer/Collector	107,373
Other Salaries	172,685
Expenses	34,065
Amt. Cert. Tax Title	21,500
Furnishings & Equipment	<u>0</u>
Total	335,623
Town Clerk	
Salary – Town Clerk	84,851
Other Salaries	110,034
Expenses	6,050
Furnishings & Equipment	<u>0</u>
Total	200,935

Board of Assessors	
Salary – Principal Assessor	101,594
Other Salaries	100,865
Expenses	63,900
Appraisals & Inventory	2,600
ATB Costs	20,000
Furnishings & Equipment	<u>2,000</u>
Total	290,959

Town Counsel	
Legal Services	275,000
Expenses	<u>7,500</u>
Total	282,500

Permanent Building Committee	
Salaries	0
Expenses	<u>0</u>
Total	0

TOTAL GENERAL GOVERNMENT 2,558,026

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Bernard Nally, the Town of Wilmington voted in the affirmative to approve the Total General Government budget.

PUBLIC SAFETY

Police	
Salary – Chief	125,240
Salary – Deputy Chief	107,372
Salary – Lieutenants	437,505
Salary – Sergeants	385,764
Salary – Patrolmen	2,176,732
Salary – Clerical	106,060
Salary – Part Time	12,740
Salary – IT Administrator	0
Salary – Overtime	500,000
Salary – Paid Holidays	120,000
Salary – Specialists	12,450
Salary – Night Shift Differential	58,500
Salary – Incentive	419,573
Sick Leave Buyback	41,107
Expenses	231,048
Furnishings & Equipment	<u>4,000</u>
Total	4,738,091

Fire	
Salary – Chief	125,240
Salary – Deputy Chief	96,874
Salary – Lieutenants	471,988
Salary – Privates	2,051,150
Salary – Clerical	58,358
Salary – Part Time	18,567
Salary – Overtime	675,000
Salary – Training Overtime	40,000
Salary – Paid Holidays	142,315
Sick Leave Buyback	22,500
Salary – EMT & Incentive pay	25,000

Expenses	192,840
Furnishings & Equipment	<u>26,600</u>
Total	3,946,432
Public Safety Central Dispatch	
Salaries	623,102
Contractual Services	11,720
Materials & Supplies	3,750
Furnishings & Equipment	<u>8,000</u>
Total	646,572
Animal Control	
Salary	54,245
Expenses	<u>8,000</u>
Total	62,245
TOTAL PUBLIC SAFETY	<u><u>9,393,340</u></u>

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative to approve the Total Public Safety budget.

PUBLIC WORKS

PERSONNEL SERVICES

Director	133,258
Administration – Full Time	406,842
Engineer – Full Time	321,459
Engineer – Part Time	11,180
Highway – Full Time	1,146,838
Highway – Overtime	76,990
Highway – Seasonal	15,600
Stream Maintenance – Seasonal	14,500
Tree – Full Time	202,773
Tree – Overtime	11,111
Parks/Grounds – Full Time	392,644
Parks/Grounds – Part Time	23,712
Parks/Grounds – Overtime	27,000
Cemetery – Full Time	152,150
Cemetery – Part Time	0
Cemetery – Overtime	11,257
Snow & Ice – Extra Help/Overtime	<u>182,679</u>
Total	3,129,993

CONTRACTUAL SERVICES

Engineer	4,000
Engineer – Training & Conference	2,000
Highway	94,840
Highway – Repair Town Vehicles	120,900
Highway – Training & Conference	2,000
Tree	9,000
Parks/Grounds	27,600
Cemetery	4,100
Road Machinery – Repair	80,000
Public Street Lights	176,300
Rubbish Collection & Disposal	1,712,395
Snow & Ice Repairs	18,730
Snow & Ice Misc. Services	<u>160,000</u>
Total	2,411,865

MATERIALS & SUPPLIES

Engineer	4,800
Highway	39,500
Highway – Construction Supplies & Roadway Improvements	82,000
Highway – Gas, Oil, Tires (other)	188,806
Highway – Gas, Oil, Tires (DPW)	121,624
Stream Maintenance – Expenses	1,000
Tree	8,000
Parks/Grounds	96,100
Cemetery	13,650
Drainage Projects	65,000
Snow & Ice – Sand & Salt	267,735
Snow & Ice – Tools & Equipment	<u>6,000</u>
Total	894,215

FURNISHINGS & EQUIPMENT

Total	<u>79,600</u>
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Total	79,600
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SEWER

Personnel	90,775
Maintenance & Operations	<u>78,176</u>
Total	168,951

TOTAL PUBLIC WORKS

<u>6,684,624</u>

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Jonathan Eaton, the Town of Wilmington voted in the affirmative to approve the Total Public Works budget.

5A

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative that the sum of Six Million Six Hundred Eighty-Four Thousand Six Hundred Twenty-Four Dollars (\$6,684,624) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars (\$20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Six Million Six Hundred Forty-Four Thousand Six Hundred Twenty-Four Dollars (\$6,644,624) be raised from the FY-17 tax levy and other general revenues of the Town.

COMMUNITY DEVELOPMENT

Board of Health

Salary – Director	89,654
Other Salaries	105,400
Expenses	18,800
Mental Health	<u>0</u>
Total	213,854

Planning & Conservation

Salary – Director	86,453
Other Salaries	237,859
Expenses	14,000
Furnishings & Equipment	<u>1,600</u>
Total	339,912

Building Inspector/Board of Appeals	
Salary – Building Inspector	82,450
Other Salaries	118,661
Expenses	3,750
Furnishings & Equipment	<u>500</u>
Total	205,361

TOTAL COMMUNITY DEVELOPMENT 759,127

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative to approve the Total Community Development budget.

PUBLIC BUILDINGS

Salary – Superintendent	118,706
Other Salaries	2,725,122
Overtime	55,000
Part Time Seasonal	16,500
Heating Fuel	835,000
Electricity	220,000
Utilities	31,500`
Expenses	<u>799,000</u>
Total Public Buildings	4,800,828

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative to approve the Total Public Buildings budget.

HUMAN SERVICES

Veterans Aid & Benefits	
Salary – Director	71,096
Other Salaries	46,568
Expenses	3,100
Assistance – Veterans	<u>400,000</u>
Total	520,764

Library	
Salary – Director	92,056
Other Salaries	772,591
Merrimack Valley Consortium	37,135
Expenses	182,843
Furnishings & Equipment	<u>18,911</u>
Total	1,103,536

Recreation	
Salary – Director	83,012
Other Salaries	53,791
Expenses	5,100
Furnishings & Equipment	<u>0</u>
Total	141,903

Elderly Services	
Salary – Director	80,788
Other Salaries	139,875
Expenses	42,900
Furnishings & Equipment	<u>0</u>
Total	263,563

Historical Commission	
Salaries	23,664
Expenses	<u>6,750</u>
Total	30,414

TOTAL HUMAN SERVICES 2,060,180

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative to approve the Total Human Services budget.

SCHOOLS

Wilmington School Department 37,645,467

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative to approve the total Wilmington School budget.

Shawsheen Valley Regional Technical High School District 3,957,233

VOTED: Motion was made by Ms. Manganelli, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative to approve the Shawsheen Valley Regional Technical High School District budget.

TOTAL SCHOOLS 41,602,700

MATURING DEBT & INTEREST

Schools	3,359,525
Public Safety	112,812
General Government	0
Sewer	97,227
Water	121,720
Interest on Anticipation Notes & Authorization Fees & Misc. Debt	<u>125,000</u>

TOTAL MATURING DEBT & INTEREST 3,816,284

5B

VOTED: Motion was moved by Ms. Manganelli, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that the sum of Three Million Eight Hundred Sixteen Thousand Two Hundred Eighty-Four Dollars (\$3,816,284) be appropriated for Maturing Debt and Interest and, to meet this appropriation, the sum of One Hundred Twenty-One Thousand Seven Hundred Twenty Dollars (\$121,720) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest-Water and that the sum of Two Thousand Dollars (\$2,000) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest, Authorization Fees and Miscellaneous Debt, and that the balance of Three Million Six Hundred Ninety-Two Thousand Five Hundred Sixty-Four Dollars (\$3,692,564) be raised from the FY-17 tax levy and other general revenues of the Town.

UNCLASSIFIED & RESERVE

Insurance	987,658
Employee Health & Life Insurance	13,612,967
Retirement Unused Sick Leave	75,000
Medicare Employer's Contribution	675,000
Salary Adjustments & Additional Costs	270,000
Local Transportation/Training & Conference	5,000
Out of State Travel	7,000

Computer Maintenance & Expenses	0
Substance Abuse Prevention & Support	80,000
Annual Audit	35,000
Ambulance Billing	36,000
Town Report & Calendar	7,500
Professional & Technical Services	125,000
Reserve Fund	<u>600,000</u>
Total Unclassified and Reserve	16,516,125

5C

VOTED: Motion was moved by Ms. Manganeli, seconded by Mr. John Doherty, the Town of Wilmington voted in the affirmative that the sum of Sixteen Million Five Hundred Sixteen Thousand One Hundred Twenty-Five Dollars (\$16,516,125) be appropriated for Unclassified and Reserve of which the sum of One Hundred Nine Thousand Three Hundred Ninety-Four Dollars (\$109,394) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Insurance Account; and that the sum of Two Hundred Sixty-Four Thousand Two Hundred Two Dollars (\$264,202) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Employee Life and Health Insurance Account; and that the sum of Thirty-Three Thousand Eight Dollars (\$33,008) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Medicare Employee’s Contribution Account; and that the remaining balance of Sixteen Million One Hundred Nine Thousand Five Hundred Twenty-One Dollars (\$16,109,521) be raised from the FY-17 tax levy and other general revenues of the Town.

TOTAL MUNICIPAL GOVERNMENT 46,588,534

STATUTORY CHARGES

Current Year Overlay	900,000
Retirement Contributions	5,704,192
Offset Items	28,913
Special Education	0
Mass. Bay Transportation Authority	504,108
MAPC (Chapter 688 of 1963)	13,000
RMV Non-Renewal Surcharge	26,820
Metro Air Pollution Control District	8,030
Mosquito Control Program	53,705
M.W.R.A. Sewer Assessment	2,612,734
School Choice	43,368
Charter Schools	125,000
Essex County Tech Institute	<u>135,000</u>
Total Statutory Charges	10,154,870

5D

VOTED: Motion was moved by Ms. Manganeli, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative that the sum of Ten Million One Hundred Fifty-Four Thousand Eight Hundred Seventy Dollars (\$10,154,870) be appropriated for Statutory Charges of which the sum of Seven Hundred Eighty Thousand Eight Hundred Fifty-Seven Dollars (\$780,857) be transferred from Water Department Available Funds and be applied to the Statutory Charges – Retirement Contributions Account; and that the remaining balance of Nine Million Three Hundred Seventy-Four Thousand Thirteen Dollars (\$9,374,013) be raised from the FY-17 tax levy and other general revenues of the Town.

TOTAL 98,346,104

Proposed Capital Outlay & Warrant Articles 6,042,000

TOTAL PROPOSED BUDGET 104,388,104

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager and, to the extent set forth in Chapter 592 of the Acts of 1950, the Board of Selectmen, as follows:

Police Department

Purchase of five (5) replacement police cruisers.

VOTED: Motion was moved by Selectman Kevin A. Caira, seconded by Selectman O'Connell, the Town of Wilmington voted in the affirmative that Two Hundred Twenty Thousand Dollars (\$220,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of five (5) replacement police cruisers for the Police Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Fire Department

Purchase of one (1) replacement command vehicle

VOTED: Motion was moved by Chairman Champoux, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that Fifty-Three Thousand Dollars (\$53,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) replacement fire command vehicle for the Fire Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Fire Department

Purchase of one (1) replacement ambulance

VOTED: Motion was moved Selectman Michael McCoy, seconded by Chairman Champoux, the Town of Wilmington voted in the affirmative that Two Hundred Sixty Thousand Dollars (\$260,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) replacement ambulance for the Fire Department and further, the sale, trade in or other disposition, if any, of said replaced vehicle is hereby authorized.

Fire Department

Purchase of one (1) replacement pumper

VOTED: Motion was moved by Selectman O'Connell, seconded by Ms. Manganelli, the Town of Wilmington voted unanimously that Six Hundred Fifty Thousand Dollars (\$650,000) be raised and appropriated to be spent by the Town Manager for the purchase of a replacement pumper truck for the Fire Department including the payment of all costs incidental and related thereto, and further the sale, trade in or other disposition of said replaced vehicle is hereby authorized, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Department of Public Works

Purchase of one (1) heavy duty dump truck with plow and sander to be assigned to the Highway Division.

VOTED: Motion was moved by Selectman Bendel, second by Mr. Doherty, the Town of Wilmington voted in the affirmative move that One Hundred Fifty-Five Thousand Dollars (\$155,000) be raised and appropriated from the FY-17 tax levy and other general revenues of

the town to be spent by the Town Manager for the purchase of one (1) heavy duty dump truck with plow and sander for the Department of Public Works and further, the sale, trade in or other disposition, if any, of said replaced vehicle is hereby authorized.

Department of Public Works

Purchase of one (1) heavy front end loader to be assigned to the Highway Division.

VOTED: Motion was moved by Selectman Kevin Caira, seconded by Selectman Champoux, the Town of Wilmington voted in the affirmative that One Hundred Seventy Thousand Dollars (\$170,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty front end loader for the Department of Public Works and further, the sale, trade in or other disposition, if any, of said replaced vehicle is hereby authorized.

Purchase of one (1) heavy duty pavement roller and trailer

VOTED: Motion was moved by Chairman Champoux, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that Forty-Two Thousand Dollars (\$42,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty pavement roller and trailer for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced equipment is hereby authorized.

School Department

Purchase of one (1) student transport van

VOTED: Motion was moved by Selectman McCoy, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Thirty Thousand Dollars (\$30,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) student transport van for the School Department and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to make certain technology improvements; or take any other action related thereto.

Kevin MacDonald, 140 Andover Street, asked why the \$75,000 can't be taken from Free Cash. He continued that people were being overtaxed. Moderator Peterson explained to Mr. MacDonald that he was calling him out of order.

Mr. MacDonald stated that he wanted to make a motion to take the \$75,000 for technology improvements out of free cash. Motion was seconded by James Burnham.

Discussion on Amendment:

Mr. Karl Sagal, 7 Lawrence Court, asked why this amount couldn't be taken from free cash. It is small enough amount. Mr. Hull explained that you do not want to draw down free cash for operational expenses.

Selectman Caira asked the Moderator if Mr. MacDonald's motion was out of order. Moderator Peterson replied it was not.

VOTED: Motion defeated to take money from free cash.

VOTED: Motion was moved by Selectman O'Connell, seconded by Chairman Champoux, the Town of Wilmington voted in the affirmative that Seventy-Five Thousand Dollars (\$75,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of technology improvements.

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of Electronic Control Weapons (Taser) for the Wilmington Police Department; or take any other action related thereto.

VOTED: Motion was moved by Selectman Bendel, seconded by Chairman Champoux, the Town of Wilmington voted in the affirmative that Thirty-Two Thousand Five Hundred Dollars (\$32,500) be raised and appropriated from the FY-17 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of Electronic Control Weapons.

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds or borrow pursuant to any applicable statute a sum of money for purchase of portable radios for the Wilmington Fire Department; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cairra, seconded by Selectman O'Connell, the Town of Wilmington voted in the affirmative that Fifty Thousand Dollars (\$50,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of portable radios for the Fire Department.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds or borrow pursuant to any applicable statute a sum of money for the for the development of an intersection master plan to evaluate and prioritize upgrades for major and heavily traveled intersections; or take any other action related thereto.

Discussion ensued where many residents spoke questioning the number of intersections that would be looked at and reviewed. Mr. Hull stated that 26 intersections would be looked at. Mr. Michael Bodnar, 109 West Street, urged people not to vote for this study as he feels it is a waste of money.

VOTED: Motion was moved by Chairman Champoux, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative (one no) that Fifty-Three Thousand Dollars (\$53,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager for the development of an intersection master plan to evaluate and prioritize upgrades for major and heavily traveled intersections.

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for engineering services for 25% design threshold for upgrades to Main Street (Route 38) between Route 62 and the Woburn City Line; or take any other action related thereto.

John Toth, 54 Fiorenza Drive, asked why this money was being spent. Mr. Hull explained the engineering services would be done for Main Street which would put Wilmington on the State Transportation Improvement Plan for future work in years to come such as bike paths, etc.

VOTED: Motion was moved by Selectman McCoy, seconded by Chairman Champoux, the Town of Wilmington voted in the affirmative that Three Hundred Fifty-Five Thousand Dollars (\$355,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager for engineering services for 25% design threshold for upgrades to Main Street (Route 38) between Route 62 and the Woburn City Line.

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to relocate underground control panel at Public Safety Sewer Pump Station; or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Connell, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative move that Thirty Thousand Dollars (\$30,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager to relocate underground control panel at Public Safety Sewer Pump Station.

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of approximately 10,432 square feet of roof area at the North Intermediate School; or take any other action related thereto.

VOTED: Motion was moved by Selectman Bendel, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that Two Hundred Seventy Thousand Dollars (\$270,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of approximately 10,432 square feet of roof area at the North Intermediate School.

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of approximately 22,100 square feet of roof area at the Boutwell School; or take any other action related thereto.

Mr. MacDonald, 140 Andover Street, stated that the levy cannot be raised more than 2 ½%. Mr. Hull stated yes. Mr. MacDonald stated he wanted to make a motion to take this \$480,000 from free cash. Seconded by Mr. James Burnham from the floor.

VOTED: Motion fails.

VOTED: Motion was moved by Selectman Cairra, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that Four Hundred Eighty Thousand Dollars (\$480,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of approximately 22,100 square feet of roof area at the Boutwell School.

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of the Foundations ELA Program for the Wilmington Public Elementary Schools; or take any other action related thereto.

VOTED: Motion was moved by School Committee Member Julie Broussard, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that Thirty-Eight Thousand Dollars (\$38,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee for the purchase of the Foundations ELA Program.

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of Lucy Calkins Units of Study-Reading ELA Program for the Wilmington Public Elementary Schools; or take any other action related thereto.

VOTED: Motion was moved by Ms. Broussard, seconded by Selectman O'Connell, the Town of Wilmington voted in the affirmative that Thirty-Five Thousand Dollars (\$35,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee for the purchase of Lucy Calkins Units of Study-Reading ELA Program.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of Social Emotional Learning (SEL) Curriculum for the Wilmington Public Schools; or take any other action related thereto.

VOTED: Motion was moved by Ms. Broussard, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that Twenty-Five Thousand Dollars (\$25,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee for the purchase of Social Emotional Learning (SEL) Curriculum.

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of Voice Over IP Phone System for the Wilmington Public Schools; or take any other action related thereto.

Steve Sabounjian, 120 Nichols Street, asked why this was not coming out of the school budget. Mary DeLai, School Superintendent stated that it was a capital item.

Mr. MacDonald, 140 Andover Street, stated that home phones function without this IP system especially when the Internet goes down so frequently. Stated he was opposed.

VOTED: Motion was moved by Ms. Broussard, seconded by Selectman O'Connell, the Town of Wilmington voted in the affirmative (one no) that One Hundred Thousand Dollars (\$100,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee for the purchase of Voice Over IP Phone System for the Wilmington Public Schools.

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the upgrade of switches at the six elementary schools; or take any other action related thereto.

VOTED: Motion was moved by Ms. Broussard, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that Thirty-Six Thousand Dollars (\$36,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee for the upgrade of switches at the six elementary schools.

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the Other Post Employment Liability Trust Fund established in accordance with M. G. L. Chapter 32B, Section 20; or take any other action related thereto.

Mr. MacDonald asked how many retirees? Mr. Hull said 480 and they are entitled to Medex/Medicare.

Mr. MacDonald had spoken twice and Moderator Peterson informed him that he was being called out of order.

VOTED: Motion was moved by Chairman Champoux, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that One Million Dollars (\$1,000,000) be appropriated from Available Funds "Free Cash" to be deposited in the "Other Post Employment Benefits Liability Trust Fund" as voted in Article 24 of the May 2, 2015 Annual Town Meeting and in accordance with M. G. L. Chapter 32B, Section 20.

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Capital Stabilization Fund" as established by two-thirds vote on Article 23 at the April 27, 1991 Annual Town Meeting; or take any other action related thereto.

Mr. MacDonald, 140 Andover Street, asked the Treasurer what bank was holding the money and the rate of return. Ms. Pamela MacKenzie, Treasurer/Collector, stated it was the Lowell 5 at a rate of .7%. Mr. MacDonald continued by asking if other institutions were looked into for higher interest. Moderator Peterson stated this was not part of the discussion and cautioned Mr. MacDonald he was calling him out of order.

VOTED: Motion was moved by Selectman McCoy, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that the sum of One Million Five Hundred Thousand Dollars (\$1,500,000) be appropriated from Available Funds "Free Cash" for deposit in the "Capital Stabilization Fund" as established by two-thirds vote on Article 23 at the April 27, 1991 Annual Town Meeting.

ARTICLE 22. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Employee Retirement Benefits" stabilization fund as established by two-thirds vote on Article 24 of the May 3, 2014 Annual Town Meeting; or take any other action related thereto.

Mr. Burnham asked about the history of the fund. Mr. Hull stated that by 2035 the fund could be underfunded by \$73 million dollars. Mr. MacDonald asked about the vetting of the financial institution. Moderator Peterson stated Mr. MacDonald was out of order.

Martin Meyer, 833 Main Street, asked the Town Manager if by doing this it improved our credit rating. Mr. Hull stated that is the exact reason we are doing this.

VOTED: Motion was made by Selectman O'Connell, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that the sum of Five Hundred Thousand Dollars (\$500,000) be appropriated from Available Funds "Free Cash" for deposit in the "Employee Retirement Benefits Stabilization Fund" as established by two-thirds vote on Article 24 at the May 3, 2014 Annual Town Meeting.

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to pay the Middlesex Retirement System in addition to the annual assessment; or take any other action related thereto.

VOTED: Motion was moved by Selectman Bendel, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that the sum of Five Hundred Thousand Dollars (\$500,000) be appropriated from Available Funds "Free Cash" for payment to the Middlesex Retirement System in addition to the annual assessment.

ARTICLE 24. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2016 budget from other line items of said budget and from other available funds; or take any other action related thereto.

Move to Passover. Voted.

ARTICLE 25. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the funding of a Fourth of July celebration, or take any other action related thereto.

Discussion started with numerous residents asking why the Town is funding \$25,000 to a private entity. Mr. MacDonald stated this had never come before us in the past. He found it disturbing. Joanne Shukis stated this is an organization that is run strictly by volunteers. Mr. Hull continued that the funding was for overtime, especially Police. Mr. Louis Cimaglia stated that no one associated with the 4th of July Committee receives anything from the meals, etc.

VOTED: Motion was moved by Chairman Champoux, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that Twenty-Five Thousand Dollars (\$25,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager for the funding of a Fourth of July celebration.

ARTICLE 26. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

VOTED: Motion was moved by Selectman McCoy, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that Six Thousand Dollars (\$6,000) be raised and appropriated from the FY-17 tax levy and other general revenues of the town to be spent by the Town Manager for the observance of Memorial Day and Veterans' Day.



ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of \$750.00 each (a total of \$1,500) for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

- a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;
- b. American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion;

or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Connell, seconded by Chairman Champoux, the Town of Wilmington voted in the affirmative that One Thousand Five Hundred Dollars (\$1,500) be raised and appropriated from the FY-17 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of renewing, under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of the Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States and American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion.

ARTICLE 28. To see if the Town will vote to authorize or reauthorize as the case may be, revolving accounts pursuant to M.G.L. Chapter 44, Section 53E ½ for the various boards, commissions, departments and agencies of the Town; or take any other action related thereto.

VOTED: Motion was moved by Selectman Bendel, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that the Town vote to reauthorize the following revolving accounts pursuant to M. G. L. Chapter 44, Section 53 E ½ as follows:

First a Compost Bin Revolving Fund with an established spending limit of \$4,500, with the source of revenues being the sale of composting bins, the spending authority being the Town Manager and the purpose for which money may be spent is the purchase of composting bins; and second, a Subsurface Sewage Disposal Upgrade Revolving Fund with an established spending limit of \$200,000, with the source of revenues being betterment receipts and other loan repayments from property owners participating in said program, the purpose of expenditures being the repair and upgrade of subsurface sewage disposal systems and the repayment to the Massachusetts Water Pollution Abatement Trust of any funds advanced to the town for this purpose, and the spending authority being the Board of Health with the approval of the Town Manager.

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Public Rink enterprise; or take any other action related thereto.

Mr. MacDonald, 140 Andover Street, discussed how much the rink was going to cost. He continued that no one in town knows how to run a rink. Moderator Peterson told Mr. MacDonald that he was calling him to order.

VOTED: Motion was moved by Selectman Cairra, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative that Five Hundred Twenty-Six Thousand Dollars (\$526,000) be appropriated from departmental receipts to be spent by the Town Manager for the purpose of operating the Public Rink Enterprise.

ARTICLE 30. (drawn #39) To see if the Town will vote to amend the Zoning By-law of the Town of Wilmington as follows; or take any other action related thereto.

By deleting Section 4.1.13 of the Zoning By-laws and replacing with the following:

4.1.13 Used Vehicle Sales – In the General Business (GB) and General Industrial (GI) Districts, auto repair and body shops may use the paved portion of their lot for the sale and display of up to a total of two (2) used vehicles. No used vehicle shall be parked within 20 feet of the sideline of the street. “For Sale” signs covering not greater than 20% of the vehicle windshield are permitted, and must be attached to the vehicle. All other signs advertising used vehicle sales are prohibited.

The sale of used vehicles is allowed at new vehicle dealerships, provided the vehicles are displayed on the same site as the salesroom and related dealership facilities.

VOTED: Motion was moved by Chairman Champoux, seconded by Selectman O’Connell, the Town of Wilmington voted unanimously that the Town vote to amend the Zoning By-law of the Town of Wilmington by deleting Section 4.1.13 of the Zoning By-laws and replacing with the following:

4.1.13 Used Vehicle Sales – In the General Business (GB) and General Industrial (GI) Districts, auto repair and body shops may use the paved portion of their lot for the sale and display of up to a total of two (2) used vehicles. No used vehicle shall be parked within 20 feet of the sideline of the street. “For Sale” signs covering not greater than 20% of the vehicle windshield are permitted, and must be attached to the vehicle. All other signs advertising used vehicle sales are prohibited.

The sale of used vehicles is allowed at new vehicle dealerships, provided the vehicles are displayed on the same site as the salesroom and related dealership facilities.

ARTICLE 31. (drawn #48) To see if the Town will vote to continue its participation in the Massachusetts Water Resource Authority financial assistance program which provides grants and interest free loans for the purpose of funding an infiltration and inflow reduction and sewer system rehabilitation program and to authorize the Selectman and/or Town Manager to accept said grants and to execute documents relative to the interest free loans as may be required; and further to appropriate said funds for engineering services, construction or reconstruction of sewers, sewerage systems and sewage disposal facilities and appurtenances and to determine how the same shall be raised whether by taxation, transfer or borrowing or any combination thereof; or take any other action related thereto.

VOTED: Motion was moved by Selectman McCoy, seconded by Mr. Nally, the Town of Wilmington voted in the affirmative that the Town continue to participate in the Massachusetts Water Resource Authority’s (MWRA) financial assistance program, and in connection therewith, the sum of One Hundred Nineteen Thousand Nine Hundred Dollars (\$119,900) be hereby appropriated to pay costs of making sewer system infiltration and inflow improvements, and that to meet this appropriation, the Treasurer, with the approval of the Selectman, is authorized to borrow said amount through the MWRA’s interest free loan program, and in addition, that the Town is authorized to accept an MWRA grant for this purpose of up to and including Ninety-Eight Thousand One Hundred Dollars (\$98,100), and

that the Board of Selectmen and/or the Town Manager are each authorized to accept said grant and to execute documents relative to obtaining the aforesaid grant and interest free loan from the MWRA; although any bonds or notes issued pursuant to this vote shall be general obligations of the Town, it is the intent of the Town that any such bonds or notes shall be paid from user fees and charges.

ARTICLE 32. (drawn #42) To see if the Town will vote to authorize the Board of Selectmen to acquire by grant or eminent domain pursuant to G.L. c. 40, G.L. c. 79 and any other applicable statute, restrictions for low or moderate income housing on all or any portions of the property located at 57 Ballardvale Street in Wilmington and identified as Town Assessor Map 98, Parcel 4; or take any other action related thereto.

Mr. Hull explained why this article was brought forward. This property is Avalon and they are no longer monitoring affordable housing. The Town must now adopt the MGL related to this issue. Mr. Karl Sagal asked if the Town would incur any expenses. Mr. Hull stated no.

VOTED: Motion was moved by Selectman O'Connell, seconded by Chairman Champoux, the Town of Wilmington voted in the affirmative that the Town vote to authorize the Board of Selectmen to acquire by grant or eminent domain pursuant to G.L. c. 40, G.L. c. 79 and any other applicable statute, restrictions for low or moderate income housing on all or any portions of the property located at 57 Ballardvale Street in Wilmington and identified as Town Assessor Map 98, Parcel 4.

ARTICLE 33. (drawn #47) To see if the Town will vote to amend the Zoning By-law by deleting Section 3.5.1.1 and replacing it with the following, or take any other action related thereto.

3.5.1.1 Retail Store(s) under 30,000 sq. ft. – Store(s) for the display and sale of merchandise within a building having single or multi-tenants, no one tenant having more than 30,000 sq. ft. defined as including but not limited to: grocery, deli, sandwich shop, ice cream parlor, bakery and package stores; drugstore; book, stationery and gift shop; antique shop; florist; pet shop; television and radio sales; hardware store; department and furniture stores; garden center with open air sales; and all other retail stores.

A sandwich shop shall be defined as a food establishment serving sandwiches, soups, salads, pizza and other individually portioned items over the counter, with no table service and seating limited to a maximum of twelve (12) chairs.

VOTED: Motion was moved by Mr. Michael Sorrentino, seconded by Ms. Randi Holland, the Town of Wilmington voted unanimously that the Town vote to amend the Zoning By-law by deleting Section 3.5.1.1 and replacing it with the following.

3.5.1.1 Retail Store(s) under 30,000 sq. ft. – Store(s) for the display and sale of merchandise within a building having single or multi-tenants, no one tenant having more than 30,000 sq. ft. defined as including but not limited to: grocery, deli, sandwich shop, ice cream parlor, bakery and package stores; drugstore; book, stationery and gift shop; antique shop; florist; pet shop; television and radio sales; hardware store; department and furniture stores; garden center with open air sales; and all other retail stores.

A sandwich shop shall be defined as a food establishment serving sandwiches, soups, salads, pizza and other individually portioned items over the counter, with no table service and seating limited to a maximum of twelve (12) chairs.

ARTICLE 34. (drawn #32) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised by amending Section 51, Comprehensive Stormwater Management By-law, as follows; or take any other action related thereto.

1. By amending Section 51.2.2 to read as follows:

51.2.2 Stormwater Management Permit (SMP)

A Stormwater Management Permit (SMP) is required for the following:

2.2.1 Any activity that will disturb or alter 20,000 square feet or more of land, or which is part of a common plan for development that will disturb or alter 20,000 square feet or more of land, except that:

a. Single-family construction on residential lots on existing roadways with no required roadway improvements (Existing Lots or Approval Not Required Lots) that disturbs more than 20,000 square feet of land in aggregate (Maximum 4 Lots or less) shall be required to obtain a Simple Stormwater Management Permit (SSMP) for each lot instead of a SMP.

2.2.2 Any activity that must undergo Site Plan Review per the Wilmington Planning Board Site Plan Review Rules and Regulations, except that:

a. A Site Plan change of use that does not alter the site and does not trigger Standard 5 of the Massachusetts Stormwater Management Standards (uses with a higher pollutant load) shall be exempt.

b. A Site Plan Amendment that does not include changes to the site that impact the function of the stormwater management system on the site shall not require a SMP.

2. By amending Section 51.2.3 to read as follows:

51.2.3 Simple Stormwater Management Permit (SSMP)

A Simple Stormwater Management Permit (SSMP) is required for the following:

2.3.1 Any activity, except as exempted under Section 2.4, that will disturb or alter less than 20,000 square feet of land, or which is part of a common plan for development that will disturb or alter less than 20,000 square feet of land.

2.3.2 Construction or maintenance and repair of utility lines or systems (gas, water, electric, telephone, fire alarms, drainage, etc.) that will disturb or alter less than 20,000 square feet of land and that will temporarily or permanently alter terrain, ground cover, or drainage patterns.

2.3.3 Activities identified in 2.2.1 a above.

3. By amending Section 51.2.4 to read as follows:

51.2.4 Exemptions

No person shall disturb or alter land within the Town of Wilmington without having obtained a Stormwater Management Permit (SMP) or Simple Stormwater Management Permit (SSMP) for the property with the following exceptions:

- 2.4.1 Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act Regulation 310 CMR 10.04 and MGL Chapter 40A Section 3.
- 2.4.2 Maintenance of existing landscaping, gardens or lawn areas associated with single-family residential lots, or creating new landscaping, gardens or lawn areas on single-family residential lots that will result in a net decrease in impervious area and will not alter drainage patterns.
- 2.4.3 Creating impervious area consisting of a previously existing unpaved driveway for a single family dwelling, or expansion of an existing paved driveway for a single family dwelling.
- 2.4.4 The construction of fencing that will not alter existing terrain or drainage patterns.
- 2.4.5 Construction or maintenance and repair of utility service lines (gas, water, electric, telephone, fire alarms, etc.) other than drainage lines or systems, which will not alter terrain, ground cover, or drainage patterns.
- 2.4.6 Emergency repairs to any stormwater management facility or situation that poses a threat to public health or safety, or as deemed necessary by the Planning Board.
- 2.4.7 Any work or projects for which all necessary approvals and permits, including building permits, have been issued before the effective date of this Bylaw.
- 2.4.8 Construction of decks, patios, walkways, driveways, sheds, swimming pools, tennis or basketball courts, or replacement of septic systems on lots having an existing dwelling.
- 2.4.9 An increase in the footprint of a house by less than 600 square feet.
- 2.4.10 Repair or upgrade of septic systems when required by the Board of Health for the protection of public health.

4. By amending Section 51.3.2 to read as follows:

51.3.2 **RULES AND REGULATIONS** - The Planning Board may adopt, and periodically amend, Rules and Regulations relating to the terms, conditions, definitions, enforcement, fees (including application, inspection, and/or consultant fees), procedures and administration of this Comprehensive Stormwater Management Bylaw by majority vote of the Planning Board, after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least seven (7) days prior to the hearing date. After public notice and public hearing, the Planning Board may promulgate Rules and Regulations to effectuate the purposes of this Bylaw. The Planning Board by such Rules and Regulations may delegate to the Director of Planning and Conservation the authority to administer, implement and enforce this By-law and such Rules and Regulations. Failure by the Planning Board to promulgate such Rules and Regulations or a legal declaration of their invalidity by a court shall not act to suspend or invalidate the effect of this By-law.

VOTED: Motion was moved by Mr. Sorrentino, seconded by Chairman Champoux, the Town of Wilmington voted unanimously that the Town vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised by amending Section 51, Comprehensive Stormwater Management By-law, as follows.

1. By amending Section 51.2.2 to read as follows:

51.2.2 Stormwater Management Permit (SMP)

A Stormwater Management Permit (SMP) is required for the following:

- 2.2.1 Any activity that will disturb or alter 20,000 square feet or more of land, or which is part of a common plan for development that will disturb or alter 20,000 square feet or more of land, except that:

- a. Single-family construction on residential lots on existing roadways with no required roadway improvements (Existing Lots or Approval Not Required Lots) that disturbs more than 20,000 square feet of land in aggregate (Maximum 4 Lots or less) shall be required to obtain a Simple Stormwater Management Permit (SSMP) for each lot instead of a SMP.

- 2.2.2 Any activity that must undergo Site Plan Review per the Wilmington Planning Board Site Plan Review Rules and Regulations, except that:

- a. A Site Plan change of use that does not alter the site and does not trigger Standard 5 of the Massachusetts Stormwater Management Standards (uses with a higher pollutant load) shall be exempt.
- b. A Site Plan Amendment that does not include changes to the site that impact the function of the stormwater management system on the site shall not require a SMP.

2. By amending Section 51.2.3 to read as follows:

51.2.3 Simple Stormwater Management Permit (SSMP)

A Simple Stormwater Management Permit (SSMP) is required for the following:

- 2.3.1 Any activity, except as exempted under Section 2.4, that will disturb or alter less than 20,000 square feet of land, or which is part of a common plan for development that will disturb or alter less than 20,000 square feet of land.

- 2.3.2 Construction or maintenance and repair of utility lines or systems (gas, water, electric, telephone, fire alarms, drainage, etc.) that will disturb or alter less than 20,000 square feet of land and that will temporarily or permanently alter terrain, ground cover, or drainage patterns.

- 2.3.3 Activities identified in 2.2.1 a above.

3. By amending Section 51.2.4 to read as follows:

51.2.4 Exemptions

No person shall disturb or alter land within the Town of Wilmington without having obtained a Stormwater Management Permit (SMP) or Simple Stormwater Management Permit (SSMP) for the property with the following exceptions:

- 2.4.1 Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act Regulation 310 CMR 10.04 and MGL Chapter 40A Section 3.

- 2.4.2 Maintenance of existing landscaping, gardens or lawn areas associated with single-family residential lots, or creating new landscaping, gardens or lawn areas on single-family residential lots that will result in a net decrease in impervious area and will not alter drainage patterns.
- 2.4.3 Creating impervious area consisting of a previously existing unpaved driveway for a single family dwelling, or expansion of an existing paved driveway for a single family dwelling.
- 2.4.4 The construction of fencing that will not alter existing terrain or drainage patterns.
- 2.4.5 Construction or maintenance and repair of utility service lines (gas, water, electric, telephone, fire alarms, etc.) other than drainage lines or systems, which will not alter terrain, ground cover, or drainage patterns.
- 2.4.6 Emergency repairs to any stormwater management facility or situation that poses a threat to public health or safety, or as deemed necessary by the Planning Board.
- 2.4.7 Any work or projects for which all necessary approvals and permits, including building permits, have been issued before the effective date of this Bylaw.
- 2.4.8 Construction of decks, patios, walkways, driveways, sheds, swimming pools, tennis or basketball courts, or replacement of septic systems on lots having an existing dwelling.
- 2.4.9 An increase in the footprint of a house by less than 600 square feet.
- 2.4.10 Repair or upgrade of septic systems when required by the Board of Health for the protection of public health.

4. By amending Section 51.3.2 to read as follows:

51.3.2 RULES AND REGULATIONS - The Planning Board may adopt, and periodically amend, Rules and Regulations relating to the terms, conditions, definitions, enforcement, fees (including application, inspection, and/or consultant fees), procedures and administration of this Comprehensive Stormwater Management Bylaw by majority vote of the Planning Board, after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least seven (7) days prior to the hearing date. After public notice and public hearing, the Planning Board may promulgate Rules and Regulations to effectuate the purposes of this Bylaw. The Planning Board by such Rules and Regulations may delegate to the Director of Planning and Conservation the authority to administer, implement and enforce this By-law and such Rules and Regulations. Failure by the Planning Board to promulgate such Rules and Regulations or a legal declaration of their invalidity by a court shall not act to suspend or invalidate the effect of this By-law.

ARTICLE 35. (drawn #41) To see if the Town will vote to amend Section 6.2, Flood Plain District and Section 2.2, Zoning Map, of the Town of Wilmington Zoning By-law; or take any other action related thereto.

1. by amending Section 6.2.2.1 to read as follows:

6.2.2.1 Flood Plain District Boundaries – The Flood Plain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town designated as Zone A, AE, AH, AO, A99, V

and VE on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that show flood zones located wholly or partially within the Town include map panel numbers 25017C0279F, 25017C0281F, 25017C0283F, 25017C0287F dated July 6, 2016; and map panel numbers 25017C0284E, 25017C0282E, 25017C0289E, 25017C0291E, 25017C0292E, 25017C0293E, and 25017C0294E dated June 4, 2010. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated July 6, 2016. The FIRM and FIS report are incorporated herein by reference and are on file with the Planning & Conservation Department, Town Engineer and Inspector of Buildings.

2. by adding a new Section 6.2.3 as follows and renumbering the existing sections accordingly:

6.2.3 Notification of Watercourse Alteration – In a riverine situation, the Inspector of Buildings shall notify the following of any alteration or relocation of a watercourse:

- a. Adjacent Communities
- b. NFIP State Coordinator, MA Department of Conservation and Recreation
- c. NFIP Program Specialist, FEMA, Region I.

3. by amending renumbered subsection 6.2.5.4 to read as follows:

6.2.5.4 Maintenance and repair of existing structures and improvement of existing structures provided that any such improvement is in accordance with Sections of the Massachusetts Building Code (780 CMR) which address floodplain areas;

4. by amending renumbered Section 6.2.6 to read as follows:

6.2.6 Uses Permitted by Special Permit from the Board of Appeals

The Board of Appeals may authorize by Special Permit any use permitted in the underlying district in which the land is located, including grading, filling and excavating, subject to the same use and development regulations as may otherwise apply thereto provided that the Board of Appeals finds that the proposed use will not significantly conflict with the purposes set forth herein and provided further that:

- a. At least 100% of the flood storage volume of the site (the volume of water which could be stored between the elevation(s) of the property as it existed on 15 June 1982 and the elevation(s) of the base flood) shall be maintained;
- b. In the case of residential structures the elevation of the lowest floor level including basement of any new or substantially improved dwelling shall be at or above the base flood and in the case of non-residential buildings the elevation of the lowest floor including basement of any new or substantially improved building shall be at or above the base flood or flood-proofed to above the base flood, in accordance with Sections of the Massachusetts Building Code (780 CMR) which address floodplain and coastal high hazard areas;

- c. In the case of vehicular access the elevation of the lowest point of any new driveway from the street to the building shall be at or above the base flood and all new construction, including utilities, is anchored to prevent flotation and designed to avoid impairment during the base flood, in accordance with Sections of the Massachusetts Building Code (780 CMR) which address floodplain and coastal high hazard areas.
 - d. Reference to Existing Regulations – All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws, 44 C.F.R. 60.3(d) and with the following regulations:
 - Sections of the Massachusetts Building Code (780 CMR) which address floodplain and coastal high hazard areas;
 - Wetland Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
 - Inland Wetlands Restrictions, DEP (currently 310 CMR 13.00); and
 - Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15.000, Title 5).

Any variances from the provisions and requirements of the above-referenced state regulations may only be granted in accordance with required variance procedures set forth in such regulations.
 - e. All subdivision proposals must be designed to assure that: such proposals minimize flood damage; all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and adequate drainage is provided to reduce exposure to flood hazards.
5. by amending renumbered subsection 6.2.7.1 to read as follows:
- 6.2.7.1 Any person who desires to use land within the Flood Plain District in accordance with Subsection 6.2.6 shall submit a written application to the Board of Appeals. Each application shall be accompanied by the following information: (no change to remainder of subsection)
6. by amending renumbered subsection 6.2.7.2 to read as follows:
- 6.2.7.2 The Board of Appeals shall, within ten days of its receipt of an application under Subsection 6.2.6, refer the application to the Board of Health, Planning Board, Conservation Commission and the Town Engineer for written reports and recommendations and no decisions shall be made until such reports are returned or 35 days have elapsed following such referral without receipt of such reports.
7. by amending Section 2.2, second unnumbered subparagraph, to read as follows:
- Wilmington Flood Insurance Rate Map (FIRM) dated July 6, 2016.

VOTED: Motion was moved by Mr. Sorrentino, seconded by Selectman O’Connell, the Town of Wilmington voted unanimously that the Town vote amend Section 6.2, Flood Plain District and Section 2.2, Zoning Map, of the Town of Wilmington Zoning By-law.

- 1. by amending Section 6.2.2.1 to read as follows:
 - 6.2.2.1 Flood Plain District Boundaries – The Flood Plain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town designated as Zone A, AE, AH, AO, A99, V

and VE on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that show flood zones located wholly or partially within the Town include map panel numbers 25017C0279F, 25017C0281F, 25017C0283F, 25017C0287F dated July 6, 2016; and map panel numbers 25017C0284E, 25017C0282E, 25017C0289E, 25017C0291E, 25017C0292E, 25017C0293E, and 25017C0294E dated June 4, 2010. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated July 6, 2016. The FIRM and FIS report are incorporated herein by reference and are on file with the Planning & Conservation Department, Town Engineer and Inspector of Buildings.

2. by adding a new Section 6.2.3 as follows and renumbering the existing sections accordingly:

6.2.3 Notification of Watercourse Alteration – In a riverine situation, the Inspector of Buildings shall notify the following of any alteration or relocation of a watercourse:

- a. Adjacent Communities
- b. NFIP State Coordinator, MA Department of Conservation and Recreation
- c. NFIP Program Specialist, FEMA, Region I.

3. by amending renumbered subsection 6.2.5.4 to read as follows:

6.2.5.4 Maintenance and repair of existing structures and improvement of existing structures provided that any such improvement is in accordance with Sections of the Massachusetts Building Code (780 CMR) which address floodplain areas;

4. by amending renumbered Section 6.2.6 to read as follows:

6.2.6 Uses Permitted by Special Permit from the Board of Appeals

The Board of Appeals may authorize by Special Permit any use permitted in the underlying district in which the land is located, including grading, filling and excavating, subject to the same use and development regulations as may otherwise apply thereto provided that the Board of Appeals finds that the proposed use will not significantly conflict with the purposes set forth herein and provided further that:

- a. At least 100% of the flood storage volume of the site (the volume of water which could be stored between the elevation(s) of the property as it existed on 15 June 1982 and the elevation(s) of the base flood) shall be maintained;
- b. In the case of residential structures the elevation of the lowest floor level including basement of any new or substantially improved dwelling shall be at or above the base flood and in the case of non-residential buildings the elevation of the lowest floor including basement of any new or substantially improved building shall be at or above the base flood or flood-proofed to above the base flood, in accordance with Sections of the Massachusetts Building Code (780 CMR) which address floodplain and coastal high hazard areas;

- c. In the case of vehicular access the elevation of the lowest point of any new driveway from the street to the building shall be at or above the base flood and all new construction, including utilities, is anchored to prevent flotation and designed to avoid impairment during the base flood, in accordance with Sections of the Massachusetts Building Code (780 CMR) which address floodplain and coastal high hazard areas.
 - d. Reference to Existing Regulations – All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws, 44 C.F.R. 60.3(d) and with the following regulations: Sections of the Massachusetts Building Code (780 CMR) which address floodplain and coastal high hazard areas; Wetland Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00); Inland Wetlands Restrictions, DEP (currently 310 CMR 13.00); and Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15.000, Title 5).

Any variances from the provisions and requirements of the above-referenced state regulations may only be granted in accordance with required variance procedures set forth in such regulations.
 - e. All subdivision proposals must be designed to assure that: such proposals minimize flood damage; all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and adequate drainage is provided to reduce exposure to flood hazards.
- 5. by amending renumbered subsection 6.2.7.1 to read as follows:

6.2.7.1 Any person who desires to use land within the Flood Plain District in accordance with Subsection 6.2.6 shall submit a written application to the Board of Appeals. Each application shall be accompanied by the following information: (no change to remainder of subsection)
 - 6. by amending renumbered subsection 6.2.7.2 to read as follows:

6.2.7.2 The Board of Appeals shall, within ten days of its receipt of an application under Subsection 6.2.6, refer the application to the Board of Health, Planning Board, Conservation Commission and the Town Engineer for written reports and recommendations and no decisions shall be made until such reports are returned or 35 days have elapsed following such referral without receipt of such reports.
 - 7. by amending Section 2.2, second unnumbered subparagraph, to read as follows:

Wilmington Flood Insurance Rate Map (FIRM) dated July 6, 2016.

ARTICLE 36. (drawn #51) To see if the Town will vote to amend the Zoning By-law as follows; or take any other action related thereto.

- 1. By amending Section 1.3 by inserting a new Section 1.3.10 as follows between the existing Sections 1.3.9 and 1.3.10 and adjusting the subsequent section numbers accordingly:

1.3.10 Outdoor Patio: A hardscaped full service outdoor dining area with defined bounds and accessed only through the restaurant.
- 2. By deleting Section 3.5.4 and replacing it with the following:

3.5.4 Limited Service Restaurant - Food service establishment as defined by the State Sanitary Code where food and nonalcoholic beverages are sold to

customers at a table or counter and where food and nonalcoholic beverages may also be sold to customers for consumption on an outdoor patio or off premises as carry-out orders.

3. By deleting Section 3.5.5 and replacing it with the following:

3.5.5 General Service Restaurant - Food service establishment as defined by the State Sanitary Code, with an indoor seating capacity of at least 100 people, where food, alcoholic beverages and nonalcoholic beverages are sold to customers at a table or counter and where food, alcoholic beverages and nonalcoholic beverages may also be sold to customers for consumption on an outdoor patio or off premises as carry-out orders.

VOTED: Motion was moved by Mr. Sorrentino, seconded by Ms. Manganelli, the Town of Wilmington voted unanimously that the Town vote to amend the Zoning By-law as follows.

1. By amending Section 1.3 by inserting a new Section 1.3.10 as follows between the existing Sections 1.3.9 and 1.3.10 and adjusting the subsequent section numbers accordingly:

1.3.10 Outdoor Patio: A hardscaped full service outdoor dining area with defined bounds and accessed only through the restaurant.

2. By deleting Section 3.5.4 and replacing it with the following:

3.5.4 Limited Service Restaurant - Food service establishment as defined by the State Sanitary Code where food and nonalcoholic beverages are sold to customers at a table or counter and where food and nonalcoholic beverages may also be sold to customers for consumption on an outdoor patio or off premises as carry-out orders.

3. By deleting Section 3.5.5 and replacing it with the following:

3.5.5 General Service Restaurant - Food service establishment as defined by the State Sanitary Code, with an indoor seating capacity of at least 100 people, where food, alcoholic beverages and nonalcoholic beverages are sold to customers at a table or counter and where food, alcoholic beverages and nonalcoholic beverages may also be sold to customers for consumption on an outdoor patio or off premises as carry-out orders.

ARTICLE 37. (drawn #53) To see if the Town will vote to amend the Zoning By-law as follows; or take any other action related thereto.

1. By amending Table 1, Sections 3.5.15 and 3.6.3 to appear as follows:

PRINCIPAL USES	RESIDENTIAL DISTRICTS				BUSINESS DISTRICTS			INDUSTRIAL DISTRICTS			SITE PLAN REVIEW	GWP D
	R10	R20	R60	O55	NB	GB	CB	GI	HI	LI/O		
BUSINESS USES												
3.5.1.1 Retail Store under 30,000 sf	No	No	No		Yes	Yes	Yes	SP	SP	SP	R	*
3.5.1.2 Retail Store over 30,000 sf	No	No	No		No	No	No	No	SP	SP	R	*
3.5.2 Business/Professional Office	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.3 Bank	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.4 Limited Service Restaurant	No	No	No		No	SP	Yes	SP	Yes	SP	R	*
3.5.5 General Service Restaurant	No	No	No		No	SP	SP	No	SP	No	R	*
3.5.6 Hotel or Motel	No	No	No		No	SP	SP	SP	SP	SP	R	*
3.5.7 Lodge and Club	No	No	No		SP	Yes	Yes	Yes	Yes	Yes	R	*
3.5.8 Funeral Home	No	No	No		No	Yes	No	No	No	No	R	*
3.5.9 Veterinary Care	No	No	No		No	SP	SP	SP	SP	SP	R	*
3.5.10 Personal Service Shop	No	No	No		Yes	Yes	Yes	No	Yes	No	R	*
3.5.11 Craft Shop/Bldg Trade	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	R	*

PRINCIPAL USES	RESIDENTIAL DISTRICTS				BUSINESS DISTRICTS			INDUSTRIAL DISTRICTS			SITE_PLAN REVIEW	GWP D
	R10	R20	R60	O55	NB	GB	CB	GI	HI	LI/O		
3.5.12 Commercial/Trade School	No	No	No		SP	Yes	SP	Yes	Yes	Yes	R	*
3.5.13 Amusement Facility	No	No	No		No	Yes	SP	Yes	Yes	Yes	R	*
3.5.14 Auto Service /Car Wash	No	No	No		No	SP	No	No	No	No	R	*
3.5.15 Auto Repair/Body Shop/Rental	No	No	No		No	SP	No	SP	SP	No	R	*
3.5.16 Vehicular Dealership	No	No	No		No	SP	No	No	No	No	R	*
3.5.17 Parking Facility	No	No	No		No	Yes	Yes	Yes	Yes	Yes	R	*
3.5.18 Adult Uses***												
3.5.19 Pet Care Facility	No	No	No		No	SP	No	SP	No	No	R	*
3.5.20 Reg. Marijuana Dispensary	No	No	No		No	No	No	SP	SP	No	R	*
3.6 INDUSTRIAL USES												
3.6.1 Warehouse	No	No	No		No	No	No	Yes	Yes	Yes	R	*
3.6.2 Bulk Material Storage/Sales	No	No	No		No	No	No	Yes	Yes	No	R	*
3.6.3 Hvy Vehicular Dealer/Repair/Rental	No	No	No		No	No	No	SP	SP	No	R	*
3.6.4 Light Industrial	No	No	No		No	No	No	Yes	Yes	Yes	R	*
3.6.5 Limited Manufacturing	No	No	No		No	No	No	SP	SP	SP	R	*
3.6.6 General Manufacturing	No	No	No		No	No	No	SP	SP	No	R	*

2. By amending Section 3.5.15 to read as follows:

3.5.15 Auto Rental/Repair and Body Shop – Auto rental and livery establishment for automobiles or similar light motor vehicles having a maximum 6,000 gross vehicle weight or 135 inch wheel base; Establishment where the principal service is the repair of automobiles and painting of automobiles or similar light motor vehicles having a maximum 6,000 gross vehicle weight or 135 inch wheel base.

3. By amending Section 3.6.3 to read as follows:

3.6.3 Heavy Vehicular Rental/Dealership and Repair Garage – Heavy Vehicular rental and livery establishment for trucks, buses or similar heavy motor vehicles having a gross vehicle weight in excess of 6,000 pounds or wheel base in excess of 135 inches; salesroom and related dealership facilities for trucks, buses or similar heavy motor vehicles having a gross vehicle weight in excess of 6,000 pounds or wheel base in excess of 135 inches, and establishments for the storage or repair of automobiles, truck, construction equipment or similar heavy motor vehicles and equipment provided that all but open air display and the making of all but minor repairs shall be conducted wholly within a building and provided further that all smoke, odor, particulate matter, toxic matter, fire or explosive hazard, glare, noise and vibration shall be effectively confined to the premises or disposed of in a manner so as not to pose a present or potential hazard to human health, safety, welfare or the environment.

VOTED: Motion was moved by Mr. Sorrentino, seconded by Mr. Nally, the Town of Wilmington voted unanimously that the Town vote to amend the Zoning By-law

1. By amending Table 1, Sections 3.5.15 and 3.6.3 to appear as follows:

PRINCIPAL USES	RESIDENTIAL DISTRICTS				BUSINESS DISTRICTS			INDUSTRIAL DISTRICTS			SITE_PLAN REVIEW	GWP D
	R10	R20	R60	O55	NB	GB	CB	GI	HI	LI/O		
3.5 BUSINESS USES												
3.5.1.1 Retail Store under 30,000 sf	No	No	No		Yes	Yes	Yes	SP	SP	SP	R	*
3.5.1.2 Retail Store over 30,000 sf	No	No	No		No	No	No	No	SP	SP	R	*
3.5.2 Business/Professional Office	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	R	*

PRINCIPAL USES	RESIDENTIAL DISTRICTS				BUSINESS DISTRICTS			INDUSTRIAL DISTRICTS			SITE PLAN REVIEW	GWP D
	R10	R20	R60	O55	NB	GB	CB	GI	HI	L/O		
3.5.3 Bank	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.4 Limited Service Restaurant	No	No	No		No	SP	Yes	SP	Yes	SP	R	*
3.5.5 General Service Restaurant	No	No	No		No	SP	SP	No	SP	No	R	*
3.5.6 Hotel or Motel	No	No	No		No	SP	SP	SP	SP	SP	R	*
3.5.7 Lodge and Club	No	No	No		SP	Yes	Yes	Yes	Yes	Yes	R	*
3.5.8 Funeral Home	No	No	No		No	Yes	No	No	No	No	R	*
3.5.9 Veterinary Care	No	No	No		No	SP	SP	SP	SP	SP	R	*
3.5.10 Personal Service Shop	No	No	No		Yes	Yes	Yes	No	Yes	No	R	*
3.5.11 Craft Shop/Bldg Trade	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.12 Commercial/Trade School	No	No	No		SP	Yes	SP	Yes	Yes	Yes	R	*
3.5.13 Amusement Facility	No	No	No		No	Yes	SP	Yes	Yes	Yes	R	*
3.5.14 Auto Service /Car Wash	No	No	No		No	SP	No	No	No	No	R	*
3.5.15 Auto Repair/Body Shop/Rental	No	No	No		No	SP	No	SP	SP	No	R	*
3.5.16 Vehicular Dealership	No	No	No		No	SP	No	No	No	No	R	*
3.5.17 Parking Facility	No	No	No		No	Yes	Yes	Yes	Yes	Yes	R	*
3.5.18 Adult Uses***												
3.5.19 Pet Care Facility	No	No	No		No	SP	No	SP	No	No	R	*
3.5.20 Reg. Marijuana Dispensary	No	No	No		No	No	No	SP	SP	No	R	*
3.6 INDUSTRIAL USES												
3.6.1 Warehouse	No	No	No		No	No	No	Yes	Yes	Yes	R	*
3.6.2 Bulk Material Storage/Sales	No	No	No		No	No	No	Yes	Yes	No	R	*
3.6.3 Hvy Vehicular Dealer/Repair/Rental	No	No	No		No	No	No	SP	SP	No	R	*
3.6.4 Light Industrial	No	No	No		No	No	No	Yes	Yes	Yes	R	*
3.6.5 Limited Manufacturing	No	No	No		No	No	No	SP	SP	SP	R	*
3.6.6 General Manufacturing	No	No	No		No	No	No	SP	SP	No	R	*

2. By amending Section 3.5.15 to read as follows:

3.5.15 Auto Rental/Repair and Body Shop – Auto rental and livery establishment for automobiles or similar light motor vehicles having a maximum 6,000 gross vehicle weight or 135 inch wheel base; Establishment where the principal service is the repair of automobiles and painting of automobiles or similar light motor vehicles having a maximum 6,000 gross vehicle weight or 135 inch wheel base.

3. By amending Section 3.6.3 to read as follows:

3.6.3 Heavy Vehicular Rental/Dealership and Repair Garage – Heavy Vehicular rental and livery establishment for trucks, buses or similar heavy motor vehicles having a gross vehicle weight in excess of 6,000 pounds or wheel base in excess of 135 inches; salesroom and related dealership facilities for trucks, buses or similar heavy motor vehicles having a gross vehicle weight in excess of 6,000 pounds or wheel base in excess of 135 inches, and establishments for the storage or repair of automobiles, truck, construction equipment or similar heavy motor vehicles and equipment provided that all but open air display and the making of all but minor repairs shall be conducted wholly within a building and provided further that all smoke, odor, particulate matter, toxic matter, fire or explosive hazard, glare, noise and vibration shall be effectively confined to the premises or disposed of in a manner so as not to pose a present or potential hazard to human health, safety, welfare or the environment.

ARTICLE 38. (drawn #38) To see if the Town will vote to amend the Town of Wilmington Zoning By-law and Zoning District Map as follows to create a new Neighborhood Mixed Use Zoning District; or take any other action related thereto.

1. By amending the Zoning District Map by rezoning the following described area from the existing General Business District to Neighborhood Mixed Use District:

Beginning at a point at the intersection of the centerline of Dartmouth Avenue with centerline of Lowell Street, said intersection being depicted on Assessor Map 40;

Thence running northeasterly along the centerline of Dartmouth Street to a point in said centerline which is 400 feet perpendicularly distant from the northeasterly sideline boundary of Lowell Street;

Thence running in a southeasterly direction on a line parallel and 400 feet perpendicularly distant from the northeasterly sideline boundary of Lowell Street to the point where said parallel line intersects the northwesterly property boundary of Map 58, Parcel 1;

Thence running northerly and easterly along the northerly boundary line of Map 58, Parcel 1 to the northwesterly corner of Map 58, Parcel 2;

Thence running easterly along the northerly boundary line of Map 58, Parcel 2, to the intersection of the easterly extension of said northerly boundary line with the centerline of Woburn Street;

Thence running southerly along the centerline of Woburn Street to a point in said centerline which is at the intersection of the westerly extension of the southerly boundary line of Map 58, Parcel 28, with said centerline;

Thence running easterly along the southerly boundary of Map 58, Parcel 28 to the southeasterly corner of said parcel;

Thence running northerly along the easterly boundary of Map 58, Parcel 28, to the northwesterly corner of Map 58, Parcel 30;

Thence running easterly along the northerly boundary line of Map 58, Parcel 30 to the westerly sideline boundary of Lee Avenue (f.k.a. Leathe Avenue);

Thence running southerly along the westerly sideline boundary of Lee Avenue to a point located at intersection of the southerly extension of said line with the centerline of Lowell Street;

Thence running easterly along the centerline of Lowell Street to a point in said centerline which is at the intersection of the northerly extension of the easterly boundary line of Map 57, Parcel 52; with said centerline;

Thence running southerly along the easterly boundary line of Map 57, Parcel 52 to a corner of said lot in the northerly boundary line of Map 57, Parcel 54E;

Thence running westerly along the southerly boundary line of Map 57, Parcel 52 to a point in the centerline of Woburn Street;

Thence running northerly along the centerline of Woburn Street to a point in said centerline which is at the intersection of the easterly extension of the southerly boundary line of Map 48, Parcel 73 with said centerline;

Thence running westerly, southerly and northwesterly along said southerly boundary of Map 48, Parcel 73 to a point in the southeasterly boundary line of Map 48, Parcel 73A;

Thence running northeasterly along the northwesterly boundary of Map 48, Parcel 73 to the intersection of the northeasterly extension of said line with the centerline of Lowell Street;

Thence northwesterly along the centerline of Lowell Street to the intersection of said centerline with the centerline of Dartmouth Street and the point of beginning.

It is the intent of this amendment to describe the previously approved General Business District depicted on Assessor Maps 40, 48, 49, 57 and 58;

2. by amending Section 2.1 by adding “Neighborhood Mixed Use (NM)” after “Neighborhood Business (NB)” and before “General Business (GB)”;
3. by amending Section 2.2, first subparagraph to read as follows: Zoning District Map of the Town of Wilmington, January 1983 revised through May 2016 (Scale 1”=1200’ consisting of a single sheet).
4. by amending Table 1, Principal Use Regulations, by adding a new category, Mixed Use District, between Residential Districts and Business Districts with a new column, “NM” as follows:

TABLE 1 PRINCIPAL USE REGULATIONS

NOTE: All principal uses are subject to definitions and conditions in corresponding classification of uses contained in Section 3 of this By-law. Further, special permits allowed by this by-law may be subject to minimum special permit; see Section 3.8.

PRINCIPAL USES	RESIDENTIAL DISTRICTS				NEIGHBORHOOD MIXED USE	BUSINESS DISTRICTS			INDUSTRIAL DISTRICTS			SITE PLAN REVIEW	GW PD
	R10	R20	R60	O55	NM	NB	GB	CB	GI	HI	LI/O	W	PD
	3.2 EXTENSIVE USES												
3.2.1 Agriculture	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	Yes	NR	*
3.2.2 Greenhouses	No	SP	SP		Yes	SP	Yes	No	Yes	Yes	Yes	R	*
3.2.3 Conservation	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	Yes	NR	*
3.2.4 Recreation	SP	SP	SP		Yes	SP	Yes	No	Yes	Yes	Yes	R	*
3.2.5 Earth Removal	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	No	NR	*
3.3 RESIDENTIAL USES													
3.3.1 Single Family Dwelling	Yes	Yes	Yes		No	Yes	No	No	No	No	No	NR	*
3.3.2 Accessory Apartments	Yes	Yes	Yes		No	Yes	No	No	No	No	No	N	*
3.3.3 Community Housing Facility	SP	SP	SP		SP	SP	SP	SP	No	No	No	NR	*
3.3.4 Municipal Building Reuse	SP	SP	SP		SP	SP	SP	SP	No	No	No	NR	*
3.3.5 Multi-Family Housing	No	No	No		SP	No	No	SP	No	No	No	R	*
3.3.6 Over 55 Housing	No	No	No	SP	No	No	No	No	No	No	No	R	*
3.4 GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES													
3.4.1 Municipal Use	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*
3.4.2 Educational	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*
3.4.3 Religious	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*
3.4.4 Philanthropic	SP	SP	SP		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.4.5 Nursery School	SP	SP	SP		Yes	Yes	Yes	Yes	No	No	No	R	*
3.4.6 Hospital & Nursing Home	SP	SP	SP		SP	SP	SP	SP	No	No	No	R	*
3.4.7 Public Service Utility	SP	SP	SP		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.4.8 Wireless Communications **	No	No	No		No	No	SP	No	SP	SP	SP	R	*

PRINCIPAL USES	RESIDENTIAL DISTRICTS				NEIGHBORHOOD MIXED USE	BUSINESS DISTRICTS			INDUSTRIAL DISTRICTS			SITE PLAN REVIEW	GW PD
	R10	R20	R60	O55	NM	NB	GB	CB	GI	HI	LI/O	W	PD
3.5 BUSINESS USES													
3.5.1.1 Retail Store under 30,000 sf	No	No	No		Yes	Yes	Yes	Yes	SP	SP	SP	R	*
3.5.1.2 Retail Store over 30,000 sf	No	No	No		No	No	No	No	No	SP	SP	R	*
3.5.2 Business/Professional Office	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.3 Bank	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.4 Limited Service Restaurant	No	No	No		SP	No	SP	Yes	SP	Yes	SP	R	*
3.5.5 General Service Restaurant	No	No	No		SP	No	SP	SP	No	SP	No	R	*
3.5.6 Hotel or Motel	No	No	No		SP	No	SP	SP	SP	SP	SP	R	*
3.5.7 Lodge and Club	No	No	No		Yes	SP	Yes	Yes	Yes	Yes	Yes	R	*
3.5.8 Funeral Home	No	No	No		Yes	No	Yes	No	No	No	No	R	*
3.5.9 Veterinary Care	No	No	No		SP	No	SP	SP	SP	SP	SP	R	*
3.5.10 Personal Service Shop	No	No	No		Yes	Yes	Yes	Yes	No	Yes	No	R	*
3.5.11 Craft Shop/Bldg Trade	No	No	No		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.12 Commercial/Trade School	No	No	No		Yes	SP	Yes	SP	Yes	Yes	Yes	R	*
3.5.13 Amusement Facility	No	No	No		No	No	Yes	SP	Yes	Yes	Yes	R	*
3.5.14 Auto Service /Car Wash	No	No	No		No	No	SP	No	No	No	No	R	*
3.5.15 Auto Repair/Body Shop	No	No	No		No	No	SP	No	SP	SP	No	R	*
3.5.16 Vehicular Dealership	No	No	No		No	No	SP	No	No	No	No	R	*
3.5.17 Parking Facility	No	No	No		Yes	No	Yes	Yes	Yes	Yes	Yes	R	*
3.5.18 Adult Uses***													
3.5.19 Pet Care Facility	No	No	No		SP	No	SP	No	SP	No	No	R	*
3.5.20 Reg. Marijuana Dispensary	No	No	No		No	No	No	No	SP	SP	No	R	*
3.6 INDUSTRIAL USES													
3.6.1 Warehouse	No	No	No		No	No	No	No	Yes	Yes	Yes	R	*
3.6.2 Bulk Material Storage/Sales	No	No	No		No	No	No	No	Yes	Yes	No	R	*
3.6.3 Hvy Vehicular Dealer/Repair	No	No	No		No	No	No	No	SP	SP	No	R	*
3.6.4 Light Industrial	No	No	No		No	No	No	No	Yes	Yes	Yes	R	*
3.6.5 Limited Manufacturing	No	No	No		No	No	No	No	SP	SP	SP	R	*
3.6.6 General Manufacturing	No	No	No		No	No	No	No	SP	SP	No	R	*
3.7 PROHIBITED USES													
3.7.1 Prohibited Uses	No	No	No		No	No	No	No	No	No	No	NR	*

* Uses within the Ground Water Protection Districts may be subject to additional regulation. See Section 6.6 Ground Water Protection Districts.

** Monopoles allowed by SP on Town-owned land; and attachments allowed by SP on existing structures in all zoning districts.

*** Overlay District. See Section 6.7

5. by amending Table II Standard Dimensional Regulations by adding “Neighborhood Mixed Use” between “Neighborhood Business” and “General Business” as follows:

TABLE II STANDARD DIMENSIONAL REGULATIONS

NOTES: (1) All Standard Dimensional Regulations are subject to the definitions and conditions in corresponding provisions for dimensional regulations contained in Section 5 of this By-law.
 (2) Special exceptions to these Dimensional Regulations are contained in Subsection 5.3 of this By-law.

ZONING DISTRICTS	MIN. LOT AREA IN SQ	MIN. LOT FRONTAGE IN FT	MIN. LOT WIDTH IN FT	MIN. FRONT YARD IN FT	MINIMUM SIDE & REAR YARD IN FT	MINIMUM OPEN SPACE (%)	MAX BLDG COVER IN %	MAX HGT IN FT	MAX HGT IN STORIES
RESIDENCE 10	10,000	100	100	30	15	--	--	35	2½
RESIDENCE 20	20,000	125	125	40	20	--	--	35	2½
RESIDENCE 60	60,000	200	200	50	25	--	--	35	2½
OVER 55 HOUSING	10 ACRES	50	50	50	50	35%	--	36	2½
NEIGHBORHOOD BUSINESS	10,000	100	100	30	15	30% in all cases and where a business or industrial use abuts a residential district or use, a landscape buffer shall be provided	35%	35	2½
NEIGHBORHOOD MIXED USE	20,000	125	125	20	20' side and rear yard in all cases provided that where such use abuts a residential district, the yard shall be increased to 50'	20% in all cases and where a business or industrial use abuts a residential district or use, a landscape buffer shall be provided	35%	35	3
GENERAL BUSINESS	20,000	125	125	20	20' side and rear yard in all cases provided that where such use abuts a residential district, the yard shall be increased to 50'	20% in all cases and where a business or industrial use abuts a residential district or use, a landscape buffer shall be provided	35%	35	3

ZONING DISTRICTS	MIN. LOT AREA IN SQ	MIN. LOT FRONTAGE IN FT	MIN. LOT WIDTH IN FT	MIN. FRONT YARD IN FT	MINIMUM SIDE & REAR YARD IN FT	MINIMUM OPEN SPACE (%)	MAX BLDG COVER IN %	MAX HGT IN FT	MAX HGT IN STORIES
CENTRAL BUSINESS	10,000	40	40	5	20' where such use abuts a residential district, 20' rear yard in all cases, 0 ft for a side yard where such a use abuts a commercial use	None, however, where such use abuts a residential district or use a landscape buffer consistent with §5.2.6.1 shall be provided	50%	40	3
GENERAL INDUSTRIAL	20,000	125	12	50	20' side and rear yard that where such use abuts a residential district the yard shall increase to 50'	30% in all cases and where a business or industrial use abuts a residential district, a landscape buffer shall be provided	35%	40	3
HIGHWAY INDUSTRIAL	80,000								
LIGHT INDUSTRIAL/OFFICE	20,000								

6. by amending Section 3.8, Minimum Special Permit Criteria, by adding a new subsection 3.8.15 as follows:

3.8.15 Multi-family use in the Neighborhood Mixed Use District shall be allowed by special permit from the Planning Board subject to the following minimum special permit criteria:

Minimum lot area	25,000 sq. ft.
Density	one unit per 4000 sq. ft. of lot area
Height	40 ft. but not to exceed three stories
Open space	40% of total lot area
Parking	2 spaces per dwelling
Maximum building coverage	30%
Minimum front yard	20 ft.
Minimum side and rear yards	20 ft.

7. by amending Section 6.3.6 to read: Signs permitted in the business, mixed use and industrial districts;

8. by amending subsection 6.3.6.1 to read: Any principal use in a business, mixed use or industrial district may erect a wall sign and projecting sign as follows: (no change to remainder of subsection);

9. by amending subsection 6.3.6.2 to read: In addition any principal use in a business, mixed use or industrial district may erect the following signs: (no change to remainder of subsection)

Valerie Gingrich, Planning Director gave an overview of the proposed zoning change. A change in the zoning would allow for mixed use and smaller units.

VOTED: Motion was moved by Mr. Sorrentino, seconded by Ms. Holland, the Town of Wilmington voted 130 in favor 32 opposed that the Town vote to amend the Zoning By-law and Zoning District Map to create a new Neighborhood Mixed Use Zoning District:

1. By amending the Zoning District Map by rezoning the following described area from the existing General Business District to Neighborhood Mixed Use District:

Beginning at a point at the intersection of the centerline of Dartmouth Avenue with centerline of Lowell Street, said intersection being depicted on Assessor Map 40;

Thence running northeasterly along the centerline of Dartmouth Street to a point in said centerline which is 400 feet perpendicularly distant from the northeasterly sideline boundary of Lowell Street;

Thence running in a southeasterly direction on a line parallel and 400 feet perpendicularly distant from the northeasterly sideline boundary of Lowell Street to the point where said parallel line intersects the northwesterly property boundary of Map 58, Parcel 1;

Thence running northerly and easterly along the northerly boundary line of Map 58, Parcel 1 to the northwesterly corner of Map 58, Parcel 2;

Thence running easterly along the northerly boundary line of Map 58, Parcel 2, to the intersection of the easterly extension of said northerly boundary line with the centerline of Woburn Street;

Thence running southerly along the centerline of Woburn Street to a point in said centerline which is at the intersection of the westerly extension of the southerly boundary line of Map 58, Parcel 28, with said centerline;

Thence running easterly along the southerly boundary of Map 58, Parcel 28 to the southeasterly corner of said parcel;

Thence running northerly along the easterly boundary of Map 58, Parcel 28, to the northwesterly corner of Map 58, Parcel 30;

Thence running easterly along the northerly boundary line of Map 58, Parcel 30 to the westerly sideline boundary of Lee Avenue (f.k.a. Leathe Avenue);

Thence running southerly along the westerly sideline boundary of Lee Avenue to a point located at intersection of the southerly extension of said line with the centerline of Lowell Street;

Thence running easterly along the centerline of Lowell Street to a point in said centerline which is at the intersection of the northerly extension of the easterly boundary line of Map 57, Parcel 52; with said centerline;

Thence running southerly along the easterly boundary line of Map 57, Parcel 52 to a corner of said lot in the northerly boundary line of Map 57, Parcel 54E;

Thence running westerly along the southerly boundary line of Map 57, Parcel 52 to a point in the centerline of Woburn Street;

Thence running northerly along the centerline of Woburn Street to a point in said centerline which is at the intersection of the easterly extension of the southerly boundary line of Map 48, Parcel 73 with said centerline;

Thence running westerly, southerly and northwesterly along said southerly boundary of Map 48, Parcel 73 to a point in the southeasterly boundary line of Map 48, Parcel 73A;

Thence running northeasterly along the northwesterly boundary of Map 48, Parcel 73 to the intersection of the northeasterly extension of said line with the centerline of Lowell Street;

Thence northwesterly along the centerline of Lowell Street to the intersection of said centerline with the centerline of Dartmouth Street and the point of beginning.

It is the intent of this amendment to describe the previously approved General Business District depicted on Assessor Maps 40, 48, 49, 57 and 58;

2. by amending Section 2.1 by adding “Neighborhood Mixed Use (NM)” after “Neighborhood Business (NB)” and before “General Business (GB)”;
3. by amending Section 2.2, first subparagraph to read as follows: Zoning District Map of the Town of Wilmington, January 1983 revised through May 2016 (Scale 1”=1200’ consisting of a single sheet).
4. by amending Table 1, Principal Use Regulations, by adding a new category, Mixed Use District, between Residential Districts and Business Districts with a new column, “NM” as follows:

TABLE 1 PRINCIPAL USE REGULATIONS

NOTE: All principal uses are subject to definitions and conditions in corresponding classification of uses contained in Section 3 of this By-law. Further, special permits allowed by this by-law may be subject to minimum special permit; see Section 3.8.

PRINCIPAL USES	RESIDENTIAL DISTRICTS				NEIGHBORHOOD MIXED USE	BUSINESS DISTRICTS			INDUSTRIAL DISTRICTS			SITE PLAN REVIEW	GW PD
	R10	R20	R60	O55	NM	NB	GB	CB	GI	HI	LI/O	W	
	3.2 EXTENSIVE USES												
3.2.1 Agriculture	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	Yes	NR	*
3.2.2 Greenhouses	No	SP	SP		Yes	SP	Yes	No	Yes	Yes	Yes	R	*
3.2.3 Conservation	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	Yes	NR	*
3.2.4 Recreation	SP	SP	SP		Yes	SP	Yes	No	Yes	Yes	Yes	R	*
3.2.5 Earth Removal	Yes	Yes	Yes		Yes	Yes	Yes	No	Yes	Yes	No	NR	*
3.3 RESIDENTIAL USES													
3.3.1 Single Family Dwelling	Yes	Yes	Yes		No	Yes	No	No	No	No	No	NR	*
3.3.2 Accessory Apartments	Yes	Yes	Yes		No	Yes	No	No	No	No	No	N	*
3.3.3 Community Housing Facility	SP	SP	SP		SP	SP	SP	SP	No	No	No	NR	*
3.3.4 Municipal Building Reuse	SP	SP	SP		SP	SP	SP	SP	No	No	No	NR	*
3.3.5 Multi-Family Housing	No	No	No		SP	No	No	SP	No	No	No	R	*
3.3.6 Over 55 Housing	No	No	No	SP	No	No	No	No	No	No	No	R	*
3.4 GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES													
3.4.1 Municipal Use	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*
3.4.2 Educational	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*
3.4.3 Religious	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	*
3.4.4 Philanthropic	SP	SP	SP		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.4.5 Nursery School	SP	SP	SP		Yes	Yes	Yes	Yes	No	No	No	R	*
3.4.6 Hospital & Nursing Home	SP	SP	SP		SP	SP	SP	SP	No	No	No	R	*
3.4.7 Public Service Utility	SP	SP	SP		Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.4.8 Wireless Communications **	No	No	No		No	No	SP	No	SP	SP	SP	R	*

3.5 BUSINESS USES

3.5.1.1	Retail Store under 30,000 sf	No	No	No	Yes	Yes	Yes	Yes	SP	SP	SP	R	*
3.5.1.2	Retail Store over 30,000 sf	No	No	No	No	No	No	No	No	SP	SP	R	*
3.5.2	Business/Professional Office	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.3	Bank	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.4	Limited Service Restaurant	No	No	No	SP	No	SP	Yes	SP	Yes	SP	R	*
3.5.5	General Service Restaurant	No	No	No	SP	No	SP	SP	No	SP	No	R	*
3.5.6	Hotel or Motel	No	No	No	SP	No	SP	SP	SP	SP	SP	R	*
3.5.7	Lodge and Club	No	No	No	Yes	SP	Yes	Yes	Yes	Yes	Yes	R	*
3.5.8	Funeral Home	No	No	No	Yes	No	Yes	No	No	No	No	R	*
3.5.9	Veterinary Care	No	No	No	SP	No	SP	SP	SP	SP	SP	R	*
3.5.10	Personal Service Shop	No	No	No	Yes	Yes	Yes	Yes	No	Yes	No	R	*
3.5.11	Craft Shop/Bldg Trade	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	R	*
3.5.12	Commercial/Trade School	No	No	No	Yes	SP	Yes	SP	Yes	Yes	Yes	R	*
3.5.13	Amusement Facility	No	No	No	No	No	Yes	SP	Yes	Yes	Yes	R	*
3.5.14	Auto Service /Car Wash	No	No	No	No	No	SP	No	No	No	No	R	*
3.5.15	Auto Repair/Body Shop	No	No	No	No	No	SP	No	SP	SP	No	R	*
3.5.16	Vehicular Dealership	No	No	No	No	No	SP	No	No	No	No	R	*
3.5.17	Parking Facility	No	No	No	Yes	No	Yes	Yes	Yes	Yes	Yes	R	*
3.5.18	Adult Uses***												
3.5.19	Pet Care Facility	No	No	No	SP	No	SP	No	SP	No	No	R	*
3.5.20	Reg. Marijuana Dispensary	No	No	No	No	No	No	No	SP	SP	No	R	*

3.6 INDUSTRIAL USES

3.6.1	Warehouse	No	No	No	No	No	No	No	Yes	Yes	Yes	R	*
3.6.2	Bulk Material Storage/Sales	No	No	No	No	No	No	No	Yes	Yes	No	R	*
3.6.3	Hvy Vehicular Dealer/Repair	No	No	No	No	No	No	No	SP	SP	No	R	*
3.6.4	Light Industrial	No	No	No	No	No	No	No	Yes	Yes	Yes	R	*
3.6.5	Limited Manufacturing	No	No	No	No	No	No	No	SP	SP	SP	R	*
3.6.6	General Manufacturing	No	No	No	No	No	No	No	SP	SP	No	R	*

3.7 PROHIBITED USES

3.7.1	Prohibited Uses	No	No	No	No	No	No	No	No	No	No	NR	*
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* Uses within the Ground Water Protection Districts may be subject to additional regulation. See Section 6.6 Ground Water Protection Districts.
 ** Monopoles allowed by SP on Town-owned land; and attachments allowed by SP on existing structures in all zoning districts.
 *** Overlay District. See Section 6.7

5. by amending Table II Standard Dimensional Regulations by adding “Neighborhood Mixed Use” between “Neighborhood Business” and “General Business” as follows:

TABLE II STANDARD DIMENSIONAL REGULATIONS

NOTES: (1) All Standard Dimensional Regulations are subject to the definitions and conditions in corresponding provisions for dimensional regulations contained in Section 5 of this By-law.
 (2) Special exceptions to these Dimensional Regulations are contained in Subsection 5.3 of this By-law.

ZONING DISTRICTS	MIN. LOT AREA IN SQ	MIN. LOT FRONTAGE IN FT	MIN. LOT WIDTH IN FT	MIN. FRONT YARD IN FT	MINIMUM SIDE & REAR YARD IN FT	MINIMUM OPEN SPACE (%)	MAX BLDG COVER IN %	MAX HGT IN FT	MAX HGT IN STORIES
RESIDENCE 10	10,000	100	100	30	15	--	--	35	2½
RESIDENCE 20	20,000	125	125	40	20	--	--	35	2½

RESIDENCE 60	60,000	200	200	50	25	--	--	35	2½
OVER 55 HOUSING	10 ACRES	50	50	50	50	35%	--	36	2½
NEIGHBORHOOD BUSINESS	10,000	100	100	30	15	30% in all cases and where a business or industrial use abuts a residential district or use, a landscape buffer shall be provided	35%	35	2½
NEIGHBORHOOD MIXED USE	20,000	125	125	20	20' side and rear yard in all cases provided that where such use abuts a residential district, the yard shall be increased to 50'	20% in all cases and where a business or industrial use abuts a residential district or use, a landscape buffer shall be provided	35%	35	3
GENERAL BUSINESS	20,000	125	125	20	20' side and rear yard in all cases provided that where such use abuts a residential district, the yard shall be increased to 50'	20% in all cases and where a business or industrial use abuts a residential district or use, a landscape buffer shall be provided	35%	35	3
HIGHWAY INDUSTRIAL	80,000								
LIGHT INDUSTRIAL/OFFICE	20,000								

6. by amending Section 3.8, Minimum Special Permit Criteria, by adding a new subsection 3.8.15 as follows:

3.8.15 Multi-family use in the Neighborhood Mixed Use District shall be allowed by special permit from the Planning Board subject to the following minimum special permit criteria:

Minimum lot area 25,000 sq. ft.

Density	one unit per 4000 sq. ft. of lot area
Height	40 ft. but not to exceed three stories
Open space	40% of total lot area
Parking	2 spaces per dwelling
Maximum building coverage	30%
Minimum front yard	20 ft.
Minimum side and rear yards	20 ft.

7. by amending Section 6.3.6 to read: Signs permitted in the business, mixed use and industrial districts;
8. by amending subsection 6.3.6.1 to read: Any principal use in a business, mixed use or industrial district may erect a wall sign and projecting sign as follows: (no change to remainder of subsection);
9. by amending subsection 6.3.6.2 to read: In addition any principal use in a business, mixed use or industrial district may erect the following signs: (no change to remainder of subsection)

ARTICLE 39. (drawn #37) To see if the Town will vote to amend the Zoning By-law as follows; or take any other action related thereto.

1. By deleting Section 3.9 Interim Regulations for Medical Marijuana Uses.
2. By amending Section 3.5.2 to read as follows:
 - 3.5.2 Business and Professional Office – Office of a business, profession, medical office, and out-patient clinic including laboratory incidental thereto and all other office uses.

VOTED: Motion was moved by Mr. Sorrentino, seconded by Ms. Manganelli, the Town of Wilmington voted unanimously that the Town vote to amend the Zoning By-law as follows.

1. By deleting Section 3.9 Interim Regulations for Medical Marijuana Uses.
2. By amending Section 3.5.2 to read as follows:
 - 3.5.2 Business and Professional Office – Office of a business, profession, medical office, and out-patient clinic including laboratory incidental thereto and all other office uses.

ARTICLE 40. (drawn #44) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised, by deleting Chapter 5, Sections 27, 28 and 29 and replacing it in its entirety as follows; or take any other action related thereto.

SECTION 27: Dogs – Restraint and Control

27.1 Purpose and Definitions

The purpose of this by-law is to regulate the ownership and possession of dogs in the Town, in compliance with the provisions of the General Laws, Chapter 140. It is intended that the provisions of this by-law be construed in accordance with Chapter 140. The definitions set forth in Section 136A of Chapter 140, shall apply to this by-law.

27.2 Authority

The Animal Control Officer, Sworn Police Officers, Board of Health Director, Town Clerk, and/or other persons designated by the Town Manager shall have authority to enforce this by-law.

27.3 Keeping of Dogs

- (a) No more than four (4) dogs shall be owned or kept per household.
- (b) No person owning or keeping a dog shall subject the dog to cruel conditions or inhumane chaining or tethering at any time. For the purposes of this subsection, “cruel conditions and inhumane chaining or tethering” shall include, but not be limited to, the following conditions:
 - (i) filthy and dirty confinement conditions including, but not limited to, exposure to excessive animal waste, garbage, dirty water, noxious odors, dangerous objects that could injure or kill a dog upon contact or other circumstances that could cause harm to a dog's physical or emotional health;
 - (ii) taunting, prodding, hitting, harassing, threatening or otherwise harming a tethered or confined dog; and
 - (iii) subjecting a dog to dangerous conditions, including attacks by other animals.

27.4 Leashing of Dogs

- (a) No person owning or keeping a dog shall permit such dog to be at large in the Town elsewhere than on the premises of the owner or keeper, except if it be on the premises of another person with the knowledge and permission of such other person.
- (b) Such owner or keeper of a dog, which is not on the premises of the owner or upon the premises of another person with the knowledge and permission of such person shall restrain such dog by a chain or leash no greater than six (6) feet in length, excepting a certified or registered service dog.
- (c) This provision shall not apply in any area expressly designated by the Board of Selectmen as a “Dog Park”, “Dog Run” or “Dog Exercise Area”.

27.5 Dogs on Public Beaches

No dog shall be allowed on a public beach or Town property adjacent to the water from May 1 to October 1 each year.

27.6 No Fouling on Public Spaces

- (a) It shall be the duty of each person who owns, possesses or controls a dog to remove and dispose of any feces left by his/her dog on any sidewalk, street or other public area in the town, and to possess the means of removal of feces when the dog is on a sidewalk, street, or other public area in town. It shall further be the duty of each person who owns, possesses or controls a dog to remove and dispose of any feces left by his/her dog on any private property neither owned nor occupied by said person.

- (b) This provision shall not apply to a dog accompanying any handicapped person who, by reason of his-her handicap, is physically unable to comply with the requirements of this by-law, or to any individual who utilizes a guide dog.

27.7 Licensing

- (a) The owner or keeper of any dog over the age of six (6) months kept in the Town shall obtain a license for the dog from the Town Clerk. All licenses issued under this section shall be renewed on an annual basis, in accordance with procedures to be determined by the Town Clerk. In addition to the license, the Town Clerk shall issue a durable tag inscribed with the license number, designation of the Town of Wilmington, and the year of issue.
- (b) Within 30 days of moving into the Town within a licensing period, the owner or keeper of a dog must apply to the Town Clerk to transfer the dog's license. The Town Clerk shall issue a transfer license for a fee and in accordance with procedures that the Town Clerk shall determine.
- (c) The Town Clerk shall not grant a license under the foregoing provisions unless (i) the license applicant provides a veterinarian's certification or notarized letter that the dog has been vaccinated against rabies; or (ii) the dog is exempted from the vaccination requirement by the Town of Wilmington Board of Health in accordance with Section 145B of Chapter 140 of the General Laws.
- (d) Any license granted under this section is granted on the condition that the licensed dog shall be kept in a manner consistent with this Section 27 of the by-laws.
- (e) The Town Clerk shall not grant a license, to an applicant who has been convicted of one or more of the offenses set forth in Section 137D of Chapter 140 of the General Laws within the preceding five (5) years.
- (f) The owner or keeper of the licensed dog shall keep a collar or harness of suitable material affixed around the dog's neck or body to which the tag shall be securely attached. If the tag is lost or destroyed, the owner or keeper shall immediately secure a substitute tag from the Town Clerk for a fee established in accordance with Chapter 1 Section 3 of these by-laws.
- (g) The annual license fee shall be established in accordance with Chapter 1 Section 3 of the by-laws and shall be designated (i) Spayed or Neutered or (ii) Unspayed or Unneutered.

To be charged the fee for a spayed or neutered dog, the license applicant must provide proof of spay or neuter in the form of either: (i) a certificate from the veterinarian who spayed or neutered the dog; (ii) a veterinary bill for performing the procedure; or (iii) a statement signed under the penalties of perjury by a veterinarian registered and practicing in the Commonwealth describing the dog and stating that the veterinarian has examined the dog and that the dog appears to be spayed or neutered and therefore incapable of propagation.

- (h) No license fee paid under this section shall be refunded, in whole or in part, due to mistake or due to the subsequent death, loss, spay or neuter, removal from the Town or the Commonwealth, or other disposal of the licensed dog.
- (i) No license fee shall be increased without a majority vote of the voters present at a Town Meeting.
- (j) The license fee for a spayed or neutered dog shall be less than the license fee for an intact dog.
- (k) An owner or keeper of a dog kept in the Town of Wilmington who has not licensed said dog by the first day of April in each year shall be required to pay an additional fee which shall be established in accordance with Chapter 1 Section 3 of the by-laws.

27.8 Kennels

- (a) Kennels are permitted only where in compliance with the Town's Zoning By-laws.
- (b) Kennels must be operated and maintained in a sanitary and humane manner.
- (c) The name and address of the owner of each dog kept in a kennel, other than dogs belonging to the person maintaining the kennel, shall be kept at the kennel and available for inspection at any time.
- (d) Town authorities may inspect any kennel at any time for compliance with the above requirements.
- (e) If it is determined that the kennel is not being maintained in a sanitary or humane manner or if records are not properly kept, the kennel license may be revoked or suspended.
- (f) A citizen of the Town may file a petition with the Animal Control Officer stating that they are aggrieved or annoyed to an unreasonable extent due to excessive barking or other conditions associated with a kennel.

The Animal Control Officer or other authorized agent of the Town shall investigate the complaint. Based on credible evidence the Animal Control Officer shall take the following action:

- (i) deem the complaint valid and refer it to the Board of Health; or
- (ii) dismiss the complaint.

The Animal Control Officer shall file the record of the investigation including witness statements, photographs, and other documentation with the Board of Health and Town Clerk.

- (g) If the Animal Control Officer deems the complaint to be valid, the Board of Health shall conduct a public hearing, hear evidence, and conduct examination of the complainant, owner, and/or witnesses under oath at the public hearing.

Based on credible evidence and testimony presented at the public hearing, the Board of Health shall take the following action:

- (i) deem the kennel in violation of the Massachusetts General Laws, the Town by-laws, and/or Board of Health Regulations; or
 - (ii) dismiss the complaint.
- (h) If the Board of Health has deemed the kennel in violation, the Board of Health may order one or more of the following remedies:
- (i) The kennel to take such action as to remedy the violations;
 - (ii) Suspend the kennel license for a period of three (3) months; or
 - (iii) Revoke the kennel license and prohibit relicensing for up to one year.

Within ten (10) days of the issuance of any order of the Board of Health or Animal Control Officer, the holder of the affected license may bring a petition for judicial review in the district court for the judicial district in which the kennel is located, which shall consider the petition in accordance with Section 137C of Chapter 140 of the General Laws.

- (i) A person maintaining a kennel shall obtain a kennel license. In the case of an applicant for initial licensure and in the case of an applicant for license renewal, the Town Clerk shall not issue a kennel license until a kennel has passed inspection by the Animal Control Officer.
- (j) A kennel licensee shall cause each dog kept in its kennel to wear, while it is at large, a collar or harness to which a tag shall be securely attached. The tag shall have inscribed upon it the number of the kennel license, the name of the Town, and the year of issue. Tags shall be furnished to the owner or keeper by the Town Clerk in quantities not fewer than the number of dogs kept in the kennel. A kennel license shall be valid for one year, including the date of issuance of the license through the date on which the license expires, inclusive. The fee for the issuance and for renewal of the license shall be established in accordance with Chapter 1 Section 3 of these by-laws, provided, however, that in determining the amount of the license fee a dog under the age of 6 months shall not be counted in the number of dogs kept in a kennel and provided that the fees shall not be increased without a majority vote of the voters present at a Town Meeting.
- (k) The Town Clerk shall issue a kennel license without charge to a domestic charitable corporation incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse or for the relief of suffering.

27.9 Nuisance Dogs and Dangerous Dogs

- (a) A nuisance dog is a dog that:
 - (i) by excessive barking or other disturbance, is a source of annoyance to a sick person residing in the vicinity; or
 - (ii) by excessive barking, causing damage or other interference, a reasonable person would find such behavior disruptive to one's quiet and peaceful enjoyment; or

- (iii) has threatened or attacked livestock, a domestic animal or a person, but such threat or attack was not a grossly disproportionate reaction under all the circumstances.
- (b) A dangerous dog is a dog that either:
 - (i) without justification, attacks a person or domestic animal causing injury or death; or
 - (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.
- (c) Any person may file a written complaint with the Animal Control Officer that a dog kept in the Town is a nuisance dog or a dangerous dog.

The Animal Control Officer or other authorized agent of the Town shall investigate the complaint. Based on credible evidence the Animal Control Officer shall take the following action:

- (i) deem the dog a nuisance dog; or
- (ii) refer the dog to a dangerousness hearing; or
- (iii) dismiss the complaint.
- (d) No dog shall be deemed dangerous:
 - (i) solely based upon growling, barking, or both;
 - (ii) based upon the breed of the dog;
 - (iii) if, at the time of the incident in question, the dog was reacting to another animal or person in a manner not grossly disproportionate to any of the following circumstances:
 - (a) the dog was protecting or defending itself, its offspring, another domestic animal, or a person from attack or assault;
 - (b) the person attacked or threatened by the dog was committing a crime upon the person or property of the owner or keeper of the dog;
 - (c) the person attacked or threatened was engaged in teasing, tormenting, battering, assaulting, injuring, or otherwise provoking the dog; or
 - (d) at the time of the attack or threat, the person or animal that was attacked or threatened by the dog had breached an enclosure or structure in which the dog was kept apart from the public and such person or animal was not authorized by the owner of the premises to be within such enclosure including, but not limited to, a gated, fenced-in area if the gate was closed, whether locked or unlocked; provided, however, that if a person is under the age of 7, it shall be a rebuttable presumption that such person was not committing a crime, provoking the dog or trespassing.

- (e) The Board of Selectmen or its designee (“the Hearing Authority”) shall investigate and conduct a public hearing, hear evidence, and conduct examination of the complainant, owner, and witnesses under oath at the public hearing. Based on credible evidence and testimony presented at the public hearing, the Hearing Authority shall take the following action:
 - (i) deem the dog a dangerous dog; or
 - (ii) deem the dog a nuisance dog; or
 - (iii) dismiss the complaint.
- (f) The Hearing Authority shall report its findings and decision to the Town Clerk.

If the Animal Control Officer or Hearing Authority has deemed the dog a nuisance dog, it may order the owner or keeper of the dog to take remedial action to ameliorate the cause of the nuisance behavior.

- (g) If the Hearing Authority has deemed the dog a dangerous dog, it shall order one or more of the following remedies:
 - (i) that the dog be humanely restrained;
 - (ii) that the dog be confined to the premises of the keeper of the dog;
 - (iii) that when removed from the premises of the owner or the premises of the person keeping the dog, the dog shall be securely and humanely muzzled and restrained;
 - (iv) that the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property resulting from the acts, whether intentional or unintentional, of the dog or proof that reasonable efforts were made to obtain such insurance if a policy has not been issued; provided, however, that if a policy of insurance has been issued, the owner or keeper shall produce such policy upon request of the hearing authority or a justice of the district court; and provided further, that if a policy has not been issued the owner or keeper shall produce proof of efforts to obtain such insurance;
 - (v) that the owner or keeper of the dog provide to the licensing authority or Animal Control Officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime including, but not limited to, photographs, videos, veterinary examination, tattooing or microchip implantations or a combination of any such methods of identification;
 - (vi) that unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or
 - (vii) that the dog be humanely euthanized.

- (h) No person over the age of seventeen (17) who has actual knowledge that a dog has been deemed a dangerous dog under Section 27 of the by-laws shall permit a child under the age of seventeen (17) to own, possess, or have care or custody of that dog. No person shall transfer ownership or possession of a dog that has been deemed a dangerous dog under Section 27 of the by-laws or offer such dog for sale or breeding without informing the recipient of the dog of the finding of dangerousness.
- (i) If, subsequent to a determination by a Hearing Authority or reviewing court that a dog is dangerous, such dog wounds a person or worries, wounds, or kills any livestock or fowl, the owner or keeper of the dog shall be liable in tort for treble damages.
- (j) Within ten (10) days of the issuance of any order under this section, the owner or keeper of the affected dog may bring a petition for judicial review in the district court for the judicial district in which the owner or keeper resides, which shall consider the petition in accordance with Section 157 of Chapter 140 of the General Laws.

27.10 Quarantine

A domestic animal that has bitten, or is suspected of biting, a person or other domestic animals shall be quarantined for ten (10) days. During quarantine, the dog shall be securely confined indoors and kept from contact with any other animal. At the discretion of the Animal Control Officer or other authorized agent, the quarantine may be on the premises of the owner. If other confinement is required, the owner or keeper shall surrender the animal for the quarantine period to an animal shelter or veterinarian, at the owner's expense.

27.11 Enforcement

- (a) A dog found at-large in the Town may be impounded at a registered shelter or veterinary facility of the Town's choosing.
- (b) If an owner or a keeper of a dog is found in violation of an order issued under Section 27 of the by-laws, the dog shall be subject to seizure and impoundment by the Animal Control Officer, a sworn police officer, the Health Director, or other authorized agent.
- (c) Enforcement of Section 27 of these by-laws may be pursued through criminal complaint against the owner or keeper of any dog through the provisions of Chapter 140 Section 157.
- (d) Section 27 of the by-laws may be enforced by noncriminal disposition through the provisions of General Laws Chapter 140, Section 173A as an alternative to criminal prosecution. The penalty for each violation of any provision of this Section 27 shall be \$50.00 for the first offense, \$100 for the second offense and \$300.00 for a third and each subsequent offense for the purposes of such enforcement by noncriminal disposition.
- (e) Any dog impounded by the Town may be vaccinated and/or treated for fleas, ticks, and other infestations, and receive other medical treatment that may be deemed necessary at the time of impounding and for the duration of the impound, at the Town's discretion. The owner shall be responsible for all charges

reasonably incurred while the dog is impounded, including routine and emergency medical care and boarding fees. Any charges shall be itemized on an invoice to the owner detailing the purpose of the fees. The owner of an impounded dog must pay the Town a processing fee of \$20 per day for the duration of the impoundment. Payment of all amounts owed shall be made prior to release of the dog. If after seven (7) days the owner does not claim the dog, the Animal Control Officer may release the dog for adoption or authorize its humane euthanasia at such official's discretion. Return of the dog to the licensed owner or keeper shall be conditioned on admission of ownership or the keeping of the dog and the assumption of responsibility by the licensed owner or keeper.

27.12 Severability and Conformance with Massachusetts General Laws

The provisions of this section are severable; and if any of the provisions of this section shall be held unconstitutional or otherwise invalid by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions. No provision or interpretation of a provision of Section 27 is intended to be either in conflict with, or an attempt to change, any statutory provision in Chapter 140 of the General Laws pertaining to dogs except as authorized by said Chapter 140.

Pat Nally, 3 Pineview Road, stated he would like to amend the article. He feels that 27.4 and 27.5 are overly stringent. He said he has "immediate control" over his dog. He also thinks that dogs should be allowed on the beaches after 6:00 p.m.

A voice vote was taken which the Moderator declared failed and a teller vote was asked for. Moderator Peterson asked the tellers to take their place.

AMENDMENT: Motion was moved by Mr. Nally, seconded by Mr. Sagal, the Town of Wilmington voted 38 in favor, 118 opposed to amend 27.4 by removing "chain or leash" to "immediate control" and in 27.5 to allow dogs on Town Beach after 6:00 p.m. Amendment fails.

VOTED: Main Motion was moved by Selectman Bendel, seconded by Mr. Eaton, the Town of Wilmington voted in the affirmative that the Town vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised, by deleting Chapter 5, Sections 27, 28 and 29 and replacing it in its entirety as follows.

SECTION 27: Dogs – Restraint and Control

27.1 Purpose and Definitions

The purpose of this by-law is to regulate the ownership and possession of dogs in the Town, in compliance with the provisions of the General Laws, Chapter 140. It is intended that the provisions of this by-law be construed in accordance with Chapter 140. The definitions set forth in Section 136A of Chapter 140, shall apply to this by-law.

27.2 Authority

The Animal Control Officer, Sworn Police Officers, Board of Health Director, Town Clerk, and/or other persons designated by the Town Manager shall have authority to enforce this by-law.

27.3 Keeping of Dogs

- (a) No more than four (4) dogs shall be owned or kept per household.
- (b) No person owning or keeping a dog shall subject the dog to cruel conditions or inhumane chaining or tethering at any time. For the purposes of this subsection, “cruel conditions and inhumane chaining or tethering” shall include, but not be limited to, the following conditions:
 - (i) filthy and dirty confinement conditions including, but not limited to, exposure to excessive animal waste, garbage, dirty water, noxious odors, dangerous objects that could injure or kill a dog upon contact or other circumstances that could cause harm to a dog's physical or emotional health;
 - (ii) taunting, prodding, hitting, harassing, threatening or otherwise harming a tethered or confined dog; and
 - (iii) subjecting a dog to dangerous conditions, including attacks by other animals.

27.4 Leashing of Dogs

- (a) No person owning or keeping a dog shall permit such dog to be at large in the Town elsewhere than on the premises of the owner or keeper, except if it be on the premises of another person with the knowledge and permission of such other person.
- (b) Such owner or keeper of a dog, which is not on the premises of the owner or upon the premises of another person with the knowledge and permission of such person shall restrain such dog by a chain or leash no greater than six (6) feet in length, excepting a certified or registered service dog.
- (c) This provision shall not apply in any area expressly designated by the Board of Selectmen as a “Dog Park”, “Dog Run” or “Dog Exercise Area”.

27.5 Dogs on Public Beaches

No dog shall be allowed on a public beach or Town property adjacent to the water from May 1 to October 1 each year.

27.6 No Fouling on Public Spaces

- (a) It shall be the duty of each person who owns, possesses or controls a dog to remove and dispose of any feces left by his/her dog on any sidewalk, street or other public area in the town, and to possess the means of removal of feces when the dog is on a sidewalk, street, or other public area in town. It shall further be the duty of each person who owns, possesses or controls a dog to remove and dispose of any feces left by his/her dog on any private property neither owned nor occupied by said person.
- (b) This provision shall not apply to a dog accompanying any handicapped person who, by reason of his-her handicap, is physically unable to comply with the requirements of this by-law, or to any individual who utilizes a guide dog.

27.7 Licensing

- (a) The owner or keeper of any dog over the age of six (6) months kept in the Town shall obtain a license for the dog from the Town Clerk. All licenses issued under this section shall be renewed on an annual basis, in accordance with procedures to be determined by the Town Clerk. In addition to the license, the Town Clerk shall issue a durable tag inscribed with the license number, designation of the Town of Wilmington, and the year of issue.
- (b) Within 30 days of moving into the Town within a licensing period, the owner or keeper of a dog must apply to the Town Clerk to transfer the dog's license. The Town Clerk shall issue a transfer license for a fee and in accordance with procedures that the Town Clerk shall determine.
- (c) The Town Clerk shall not grant a license under the foregoing provisions unless (i) the license applicant provides a veterinarian's certification or notarized letter that the dog has been vaccinated against rabies; or (ii) the dog is exempted from the vaccination requirement by the Town of Wilmington Board of Health in accordance with Section 145B of Chapter 140 of the General Laws.
- (d) Any license granted under this section is granted on the condition that the licensed dog shall be kept in a manner consistent with this Section 27 of the by-laws.
- (e) The Town Clerk shall not grant a license, to an applicant who has been convicted of one or more of the offenses set forth in Section 137D of Chapter 140 of the General Laws within the preceding five (5) years.
- (f) The owner or keeper of the licensed dog shall keep a collar or harness of suitable material affixed around the dog's neck or body to which the tag shall be securely attached. If the tag is lost or destroyed, the owner or keeper shall immediately secure a substitute tag from the Town Clerk for a fee established in accordance with Chapter 1 Section 3 of these by-laws.
- (g) The annual license fee shall be established in accordance with Chapter 1 Section 3 of the by-laws and shall be designated (i) Spayed or Neutered or (ii) Unspayed or Unneutered.

To be charged the fee for a spayed or neutered dog, the license applicant must provide proof of spay or neuter in the form of either: (i) a certificate from the veterinarian who spayed or neutered the dog; (ii) a veterinary bill for performing the procedure; or (iii) a statement signed under the penalties of perjury by a veterinarian registered and practicing in the Commonwealth describing the dog and stating that the veterinarian has examined the dog and that the dog appears to be spayed or neutered and therefore incapable of propagation.
- (h) No license fee paid under this section shall be refunded, in whole or in part, due to mistake or due to the subsequent death, loss, spay or neuter, removal from the Town or the Commonwealth, or other disposal of the licensed dog.
- (i) No license fee shall be increased without a majority vote of the voters present at a Town Meeting.

- (j) The license fee for a spayed or neutered dog shall be less than the license fee for an intact dog.
- (k) An owner or keeper of a dog kept in the Town of Wilmington who has not licensed said dog by the first day of April in each year shall be required to pay an additional fee which shall be established in accordance with Chapter 1 Section 3 of the by-laws.

27.8 Kennels

- (a) Kennels are permitted only where in compliance with the Town's Zoning By-laws.
- (b) Kennels must be operated and maintained in a sanitary and humane manner.
- (c) The name and address of the owner of each dog kept in a kennel, other than dogs belonging to the person maintaining the kennel, shall be kept at the kennel and available for inspection at any time.
- (d) Town authorities may inspect any kennel at any time for compliance with the above requirements.
- (e) If it is determined that the kennel is not being maintained in a sanitary or humane manner or if records are not properly kept, the kennel license may be revoked or suspended.
- (f) A citizen of the Town may file a petition with the Animal Control Officer stating that they are aggrieved or annoyed to an unreasonable extent due to excessive barking or other conditions associated with a kennel.

The Animal Control Officer or other authorized agent of the Town shall investigate the complaint. Based on credible evidence the Animal Control Officer shall take the following action:

- (i) deem the complaint valid and refer it to the Board of Health; or
- (ii) dismiss the complaint.

The Animal Control Officer shall file the record of the investigation including witness statements, photographs, and other documentation with the Board of Health and Town Clerk.

- (g) If the Animal Control Officer deems the complaint to be valid, the Board of Health shall conduct a public hearing, hear evidence, and conduct examination of the complainant, owner, and/or witnesses under oath at the public hearing. Based on credible evidence and testimony presented at the public hearing, the Board of Health shall take the following action:
 - (i) deem the kennel in violation of the Massachusetts General Laws, the Town by-laws, and/or Board of Health Regulations; or
 - (ii) dismiss the complaint.
- (h) If the Board of Health has deemed the kennel in violation, the Board of Health may order one or more of the following remedies:

- (i) The kennel to take such action as to remedy the violations;
- (ii) Suspend the kennel license for a period of three (3) months; or
- (iii) Revoke the kennel license and prohibit relicensing for up to one year.

Within ten (10) days of the issuance of any order of the Board of Health or Animal Control Officer, the holder of the affected license may bring a petition for judicial review in the district court for the judicial district in which the kennel is located, which shall consider the petition in accordance with Section 137C of Chapter 140 of the General Laws.

- (i) A person maintaining a kennel shall obtain a kennel license. In the case of an applicant for initial licensure and in the case of an applicant for license renewal, the Town Clerk shall not issue a kennel license until a kennel has passed inspection by the Animal Control Officer.
- (j) A kennel licensee shall cause each dog kept in its kennel to wear, while it is at large, a collar or harness to which a tag shall be securely attached. The tag shall have inscribed upon it the number of the kennel license, the name of the Town, and the year of issue. Tags shall be furnished to the owner or keeper by the Town Clerk in quantities not fewer than the number of dogs kept in the kennel. A kennel license shall be valid for one year, including the date of issuance of the license through the date on which the license expires, inclusive. The fee for the issuance and for renewal of the license shall be established in accordance with Chapter 1 Section 3 of these by-laws, provided, however, that in determining the amount of the license fee a dog under the age of 6 months shall not be counted in the number of dogs kept in a kennel and provided that the fees shall not be increased without a majority vote of the voters present at a Town Meeting.
- (k) The Town Clerk shall issue a kennel license without charge to a domestic charitable corporation incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse or for the relief of suffering.

27.9 Nuisance Dogs and Dangerous Dogs

- (a) A nuisance dog is a dog that:
 - (i) by excessive barking or other disturbance, is a source of annoyance to a sick person residing in the vicinity; or
 - (ii) by excessive barking, causing damage or other interference, a reasonable person would find such behavior disruptive to one's quiet and peaceful enjoyment; or
 - (iii) has threatened or attacked livestock, a domestic animal or a person, but such threat or attack was not a grossly disproportionate reaction under all the circumstances.
- (b) A dangerous dog is a dog that either:

- (i) without justification, attacks a person or domestic animal causing injury or death; or
 - (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.
- (c) Any person may file a written complaint with the Animal Control Officer that a dog kept in the Town is a nuisance dog or a dangerous dog.

The Animal Control Officer or other authorized agent of the Town shall investigate the complaint. Based on credible evidence the Animal Control Officer shall take the following action:

- (i) deem the dog a nuisance dog; or
 - (ii) refer the dog to a dangerousness hearing; or
 - (iii) dismiss the complaint.
- (d) No dog shall be deemed dangerous:
- (i) solely based upon growling, barking, or both;
 - (ii) based upon the breed of the dog;
 - (iii) if, at the time of the incident in question, the dog was reacting to another animal or person in a manner not grossly disproportionate to any of the following circumstances;
 - (a) the dog was protecting or defending itself, its offspring, another domestic animal, or a person from attack or assault;
 - (b) the person attacked or threatened by the dog was committing a crime upon the person or property of the owner or keeper of the dog;
 - (c) the person attacked or threatened was engaged in teasing, tormenting, battering, assaulting, injuring, or otherwise provoking the dog; or
 - (d) at the time of the attack or threat, the person or animal that was attacked or threatened by the dog had breached an enclosure or structure in which the dog was kept apart from the public and such person or animal was not authorized by the owner of the premises to be within such enclosure including, but not limited to, a gated, fenced-in area if the gate was closed, whether locked or unlocked; provided, however, that if a person is under the age of 7, it shall be a rebuttable presumption that such person was not committing a crime, provoking the dog or trespassing.
- (e) The Board of Selectmen or its designee (“the Hearing Authority”) shall investigate and conduct a public hearing, hear evidence, and conduct examination of the complainant, owner, and witnesses under oath at the public hearing. Based on

credible evidence and testimony presented at the public hearing, the Hearing Authority shall take the following action:

- (i) deem the dog a dangerous dog; or
 - (ii) deem the dog a nuisance dog; or
 - (iii) dismiss the complaint.
- (f) The Hearing Authority shall report its findings and decision to the Town Clerk.

If the Animal Control Officer or Hearing Authority has deemed the dog a nuisance dog, it may order the owner or keeper of the dog to take remedial action to ameliorate the cause of the nuisance behavior.

- (g) If the Hearing Authority has deemed the dog a dangerous dog, it shall order one or more of the following remedies:
- (i) that the dog be humanely restrained;
 - (ii) that the dog be confined to the premises of the keeper of the dog;
 - (iii) that when removed from the premises of the owner or the premises of the person keeping the dog, the dog shall be securely and humanely muzzled and restrained;
 - (iv) that the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property resulting from the acts, whether intentional or unintentional, of the dog or proof that reasonable efforts were made to obtain such insurance if a policy has not been issued; provided, however, that if a policy of insurance has been issued, the owner or keeper shall produce such policy upon request of the hearing authority or a justice of the district court; and provided further, that if a policy has not been issued the owner or keeper shall produce proof of efforts to obtain such insurance;
 - (v) that the owner or keeper of the dog provide to the licensing authority or Animal Control Officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime including, but not limited to, photographs, videos, veterinary examination, tattooing or microchip implantations or a combination of any such methods of identification;
 - (vi) that unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or
 - (vii) that the dog be humanely euthanized.
- (h) No person over the age of seventeen (17) who has actual knowledge that a dog has been deemed a dangerous dog under Section 27 of the by-laws shall permit a child under the age of seventeen (17) to own, possess, or have care or custody of that

dog. No person shall transfer ownership or possession of a dog that has been deemed a dangerous dog under Section 27 of the by-laws or offer such dog for sale or breeding without informing the recipient of the dog of the finding of dangerousness.

- (i) If, subsequent to a determination by a Hearing Authority or reviewing court that a dog is dangerous, such dog wounds a person or worries, wounds, or kills any livestock or fowl, the owner or keeper of the dog shall be liable in tort for treble damages.
- (j) Within ten (10) days of the issuance of any order under this section, the owner or keeper of the affected dog may bring a petition for judicial review in the district court for the judicial district in which the owner or keeper resides, which shall consider the petition in accordance with Section 157 of Chapter 140 of the General Laws.

27.10 Quarantine

A domestic animal that has bitten, or is suspected of biting, a person or other domestic animals shall be quarantined for ten (10) days. During quarantine, the dog shall be securely confined indoors and kept from contact with any other animal. At the discretion of the Animal Control Officer or other authorized agent, the quarantine may be on the premises of the owner. If other confinement is required, the owner or keeper shall surrender the animal for the quarantine period to an animal shelter or veterinarian, at the owner's expense.

27.11 Enforcement

- (a) A dog found at-large in the Town may be impounded at a registered shelter or veterinary facility of the Town's choosing.
- (b) If an owner or a keeper of a dog is found in violation of an order issued under Section 27 of the by-laws, the dog shall be subject to seizure and impoundment by the Animal Control Officer, a sworn police officer, the Health Director, or other authorized agent.
- (c) Enforcement of Section 27 of these by-laws may be pursued through criminal complaint against the owner or keeper of any dog through the provisions of Chapter 140 Section 157.
- (d) Section 27 of the by-laws may be enforced by noncriminal disposition through the provisions of General Laws Chapter 140, Section 173A as an alternative to criminal prosecution. The penalty for each violation of any provision of this Section 27 shall be \$50.00 for the first offense, \$100 for the second offense and \$300.00 for a third and each subsequent offense for the purposes of such enforcement by noncriminal disposition.
- (e) Any dog impounded by the Town may be vaccinated and/or treated for fleas, ticks, and other infestations, and receive other medical treatment that may be deemed necessary at the time of impounding and for the duration of the impound, at the Town's discretion. The owner shall be responsible for all charges reasonably incurred while the dog is impounded, including routine and emergency medical care and boarding fees. Any charges shall be itemized on an invoice to the owner detailing the purpose of the fees. The owner of an impounded dog must

pay the Town a processing fee of \$20 per day for the duration of the impoundment. Payment of all amounts owed shall be made prior to release of the dog. If after seven (7) days the owner does not claim the dog, the Animal Control Officer may release the dog for adoption or authorize its humane euthanasia at such official's discretion. Return of the dog to the licensed owner or keeper shall be conditioned on admission of ownership or the keeping of the dog and the assumption of responsibility by the licensed owner or keeper.

- 27.12 Severability and Conformance with Massachusetts General Laws
The provisions of this section are severable; and if any of the provisions of this section shall be held unconstitutional or otherwise invalid by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions. No provision or interpretation of a provision of Section 27 is intended to be either in conflict with, or an attempt to change, any statutory provision in Chapter 140 of the General Laws pertaining to dogs except as authorized by said Chapter 140.

ARTICLE 41. (drawn #45) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised, Chapter 4, Section 1 by adding to such Section 1 the following language at the end of the second paragraph; or take any other action related thereto.

For purposes of the preceding sentence the appointing committee shall consist of the Moderator, the person serving as chairman of the Board of Selectmen at the time such notice is received and the person serving as chairman of the Finance Committee at the time such notice is received.

Mr. Burnham, 306 Woburn Street, stated that he felt the process in 2015 to appoint/reappoint was not open enough. The candidate's names should be made available on the website.

Selectman McCoy read from a prepared statement saying he was in favor of the article but continued by saying there were certain issues around who was going to be appointed.

VOTED: Motion was moved by Selectman Caira, seconded by Ms. Manganelli, the Town of Wilmington voted in the affirmative to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised, Chapter 4, Section 1 by adding to such Section 1 the following language at the end of the second paragraph.

For purposes of the preceding sentence the appointing committee shall consist of the Moderator, the person serving as chairman of the Board of Selectmen at the time such notice is received and the person serving as chairman of the Finance Committee at the time such notice is received.

ARTICLE 42. (drawn #31) To see if the Town will vote to authorize the Selectmen to enter into an agreement, the terms of which shall be determined by the Selectmen, to sell, convey or otherwise dispose of all or part of the following described parcel, following a determination made by the Town Manager that the land is not needed for any municipal purpose, and in accordance with Chapter 3, Section 16 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised, and other applicable law; the parcel being located on Fifth Street and described in Assessor Records as Map 36, Parcel 94; or take any other action related thereto.

VOTED: Motion was moved by Mr. Clarkin, seconded from the floor, the Town of Wilmington voted in the affirmative to the adoption of Article 42 for an assessed value of \$4,500.

ARTICLE 43. (drawn #35) To see if the Town will vote to establish a bylaw providing for the disposition of civil traffic infractions arising in the Town of Wilmington, MA in a diversion program operated by the National Traffic Ticket Diversion Tribunal and providing for increased enforcement of the traffic laws in the Town of Wilmington, MA; or take any other action related thereto.

1. The Town of Wilmington, MA hereby ordains that civil traffic infractions which do not result in an accident can and should be disposed of in diversion. The police are hereby mandated to refer the aforementioned non-accident civil traffic infractions to the National Traffic Diversion Tribunal for disposition. As to civil traffic infraction resulting in an accident, such referrals to the National Traffic Ticket Diversion Tribunal are discretionary.
2. The Town of Wilmington, MA hereby finds that a quota is needed to bring drivers into better compliance with the traffic laws. Furthermore, the people of the Town of Wilmington, MA find that a diversionary traffic violation referral quota is constitutional under the state and federal constitutions and is in compliance with all state and federal laws. The Town of Wilmington, MA hereby mandates a quota. The quota is initially set at 600 diversionary referrals per week for one year. The aforementioned one year initial quota period is mandated to begin the first calendar week after the 90th day after passage of this by-law. Deficiencies in meeting the quota for any week shall cumulate and must be made up within 2 weeks after the deficiency. After the first year, the diversionary quota shall be set by the National Traffic Enforcement Advisory Agency. Furthermore, the police shall enforce the traffic laws according to the rules and guidelines of the National Traffic Enforcement Advisory Agency.
3. The following fees shall be assessed to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA upon disposition by the National Traffic Ticket Diversion Tribunal on a per charge basis:
 - a. Police Investigation Surcharge of \$50.00 earmarked for Town of Wilmington, MA General Fund.
 - b. Administrative Surcharge of \$20.00 earmarked for the National Traffic Ticket Diversion Tribunal.
 - c. Cost of Prosecution of \$5.00 earmarked for the Office of Diversion Prosecutor at the National Traffic Ticket Diversion Tribunal.
4. The total amount of \$75.00 per charge shall be due in a lump sum and payable to the National Traffic Ticket Diversion Tribunal upon disposition plus any fees and/or late fees and/or transcript fees and/or trial fees and/or first appeal fees and/or certiorari appeal fees and/or surcharges and/or costs and/or collections.
5. The witnessing officer(s) shall complete the Traffic Infraction Field Identification Report using the most current Traffic Infraction Field Identification Report form from the National Traffic Ticket Diversion Tribunal.
6. The witnessing officer(s) shall complete the Traffic Infraction Probable Cause Affidavit using the most current Traffic Infraction Probable Cause Affidavit form from the National Traffic Ticket Diversion Tribunal.
7. The witnessing officer(s) shall complete the Traffic Infraction Incident Report using the most current Traffic Infraction Incident Report form from the National Traffic Ticket Diversion Tribunal.
8. The witnessing officer(s) shall complete the Notice of Traffic Infraction Diversion Referral using the most current Notice of Traffic Infraction Diversion Referral form from the National Traffic Ticket Diversion Tribunal.
9. Police officer wages and/or overtime and/or related postage and/or other costs related to filling out and processing the Notice of Traffic Infraction Diversion Referral, Traffic Infraction Field Identification Report, Traffic Infraction Probable Cause Affidavit, and Traffic Infraction Incident Report shall be out of funds from the Police Investigation Surcharge.
10. The cost of police officer wages and overtime related to filling out and processing diversion paperwork other than the Notice of Traffic Infraction Diversion Referral, Traffic Infraction Field Identification Report, Traffic Infraction Probable Cause Affidavit, and Traffic

Infraction Incident Report shall be paid out of National Traffic Ticket Diversion Tribunal funds to the extent that funds are made available.

11. The cost of police officer wages and overtime related to appearing and testifying at National Traffic Ticket Diversion Tribunal hearings and trials shall be paid out of National Traffic Ticket Diversion Tribunal funds to the extent that funds are made available.
12. The police are hereby mandated to use the proper forms of the National Traffic Ticket Diversion Tribunal in carrying out diversionary referrals with respect to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
13. The general contemplated procedure for making a diversionary referral is that upon stopping a defendant alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA, the witnessing officer(s) shall complete the Notice of Traffic Infraction Diversion Referral and serve the Notice of Traffic Infraction Diversion Referral on the defendant during the stop or thereafter. The Traffic Infraction Probable Cause Affidavit, Traffic Infraction Field Identification Report, and Traffic Infraction Incident Report shall be completed by the witnessing officer(s) during or after the stop of the defendant. The Traffic Infraction Probable Cause Affidavit, Traffic Infraction Field Identification Report, and Traffic Infraction Incident Report need not be served on the defendant by the witnessing officer(s). The aforementioned Traffic Infraction Probable Cause Affidavit, Traffic Infraction Field Identification Report, and Traffic Infraction Incident Report shall be submitted to the Clerk of the National Traffic Ticket Diversion Tribunal with copies to the Diversion Prosecutor. The Notice of Traffic Infraction Diversion Referral shall also be submitted by the witnessing officer(s) to the Clerk of the National Traffic Ticket Diversion Tribunal with copies to the Diversion Prosecutor. Defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA shall be entitled to copies of the aforementioned Traffic Infraction Probable Cause Affidavit, Traffic Infraction Field Identification Report, and Traffic Infraction Incident Report according to the discovery procedures of the National Traffic Ticket Diversion Tribunal.
14. Diversionary trials shall be handled by the National Traffic Ticket Diversion Tribunal Trial Division with respect to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
15. Diversionary first appeals shall be handled by the National Traffic Ticket Diversion Tribunal Appellate Division with respect to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA. First appeals shall be on the record with respect to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
16. Diversionary 2nd appeals shall be handled by the National Traffic Ticket Diversion Tribunal Supreme Division with respect to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA. 2nd diversionary appeals shall be on the record and only on a certiorari basis with respect to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
17. The police are hereby mandated to follow any procedure of the National Traffic Ticket Diversion Tribunal in carrying out the referrals of defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
18. The police are hereby mandated to follow any procedure of the National Traffic Ticket Diversion Tribunal in following up on referrals of defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
19. The National Traffic Ticket Diversion Tribunal shall make rules necessary and proper to implement all procedures described in this by-law with respect to defendants referred to diversion at the National Traffic Ticket Diversion Tribunal who are alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.

20. The National Traffic Ticket Diversion Tribunal shall provide by rule for discovery with respect to defendants who are alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
21. Defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA are entitled to bring motions to suppress in the National Traffic Ticket Diversion Tribunal under proper circumstances. The National Traffic Ticket Diversion Tribunal shall make appropriate rules to provide for the disposition of motions to suppress with respect to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
22. Defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA are entitled to a speedy diversionary trial. The National Traffic Ticket Diversion Tribunal shall make appropriate rules to provide for a speedy diversionary trial with respect to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
23. The National Traffic Ticket Diversion Tribunal may implement procedures for defaulting defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
24. A defendant alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA may opt out of diversion at any time prior to payment of the required fee. The proper police officer(s) shall issue and serve the citation and summons and other necessary and proper court papers upon being notified by the National Traffic Ticket Diversion Tribunal that a particular defendant alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA has opted out of a diversion case. Furthermore, the proper police officer(s) shall properly follow up on opt-out cases. The costs of the police processing and following up on opt-out defendants shall be paid out of National Traffic Ticket Diversion Tribunal funds to the extent funds are made available; provided however that the Town of Wilmington, MA shall first exhaust any funds made available by the fines and/or court costs and/or other costs and/or collections on the formal citation issued.
25. In the event that a defendant alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA falls more than 30 days past due on any part of the payment due, the National Traffic Ticket Diversion Tribunal Collections Division shall notify proper police officer(s) of the failure to pay by the particular defendant. The aforementioned proper police officer(s) shall promptly issue and serve the citation and summons and other necessary and proper court papers upon being notified of such 30 day failure to pay by a particular defendant alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA. Furthermore, the proper police officer(s) shall properly follow up on failure to pay cases. The costs of the police processing and following up on defendants who fail to pay shall be paid out of National Traffic Ticket Diversion Tribunal funds to the extent funds are made available; provided however that the Town of Wilmington, MA shall first exhaust any funds made available by the fines and/or court costs and/or collections on the formal citation issued.
26. The National Traffic Ticket Diversion Tribunal may provide by rule for the charging of fees and/or reasonable trial fees and/or reasonable appeal fees and/or reasonable certiorari fees and/or reasonable late fees and/or transcript fees and/or reasonable costs with respect to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA.
27. By participating in diversion, a defendant alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA agrees to waive and toll the statute of limitations and speedy trial and all other prosecution deadlines during the period of time that the case is being litigated in the National Traffic Ticket Diversion Tribunal. Furthermore, a defendant alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA may agree to make an intelligent waiver of the statute of limitations, speedy trial, or any other prosecution deadline for any intelligent reason. Thus, a defendant alleged to have committed a traffic infraction or traffic

infractions in the Town of Wilmington, MA may agree to waive the statute of limitations, speedy trial, or any other prosecution deadline which has already been waived automatically by participating in diversion thereby resulting in a “double waiver”.

28. It is the mandate of the Town of Wilmington, MA that only licensed attorneys shall practice before the National Traffic Ticket Diversion Tribunal for cases involving defendants who are alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA. Furthermore, it is the mandate of the Town of Wilmington, MA that only licensed attorneys shall hear cases as judges at the National Traffic Ticket Diversion Tribunal with respect to defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA. It is noted that the National Traffic Ticket Diversion Tribunal has a policy of only allowing licensed attorneys to practice before the National Traffic Ticket Diversion Tribunal including the Diversion Prosecutor and his or her assistants. It is further noted that the National Traffic Ticket Diversion Tribunal has a policy of only allowing licensed attorneys to serve as judges at the National Traffic Ticket Diversion Tribunal.
29. A defendant alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA may be assessed an aggravating factor surcharge of up to \$1,000.00 in proper cases on a per charge basis. The proceeds of aggravating factor surcharges shall be earmarked to the Town of Wilmington, MA general fund. Furthermore, for defendants alleged to have committed a traffic infraction or traffic infractions in the Town of Wilmington, MA, where there is an articulable aggravating factor, diversion is discretionary.
30. In the event that funding is not made available for a particular case by the National Traffic Ticket Diversion Tribunal, the police may abandon the particular case.
31. The National Traffic Ticket Diversion Tribunal reserves the right to cancel all or any part of the diversion program described in this by-law.
32. This by-law is fully severable.
33. This by-law is fully reconstructable.

Moderator Peterson advised that the article has been ruled Out of Order.

ARTICLE 44. (drawn #34) To see if the Town will vote to sell Town-owned land corner of Faulkner Avenue and Beeching Avenue; or take any other action related thereto.

Town Manager did not declare property surplus. Moderator Peterson stated article was Out of Order.

ARTICLE 45. (drawn #55) To see if the Town will vote to accept and adopt Massachusetts General Law Chapter 41 Sections 81F, G and H which provides for the laying out, alteration, relocation or discontinuance in regards to public ways or parks not in accordance with such official map as it then appears, if in fact the Town of Wilmington Official Map is valid and in compliance with Massachusetts General Law Chapter 41 Section 81E; or take any other action related thereto.

Town Counsel advised Moderator Peterson that Article 45 was Out of Order. The sections mentioned above cannot be adopted by the Town.

ARTICLE 46. (drawn #46) To see if the Town will vote to include in by-laws and adopt Bill H1181 - An Act Relative to the Safety of School Grounds; or take any other action related thereto.

An Act Relative to the Safety of School Grounds.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1: Chapter 266 of the General Laws is hereby amended by inserting after Section 120f the following section:

Section 120G. Trespass on or about School Grounds.

- (a) It shall be unlawful to trespass or loiter on or about the grounds of any school without having any reason or relationship involving custody of or responsibility for a pupil or any other license or privilege to be there.
- (b) Any person in violation of this statute (sic) shall be punished by incarceration in a House of Correction for not more than six months or a fine of not more than one thousand five hundred dollars, or both.

Moderator stated this article was Out of Order but would give the Petitioner one minute.

Rosalie DeMedeiros, 1 Lexington Street, stated that the public should not be on school grounds during school. The bill she has introduced as a petitioned article is in front of the Legislature at this point.

Mrs. Sordillo, mother to Rosalie DeMedeiros also spoke on how important the passage of this bill is to the children.

Ms. DeMedeiros stated that she wished to make an amendment to remove all other language to Bill H1181 except section (a).

Steve Bjork, School Committee member, stated that he has four children in the school system. He agrees with the spirit of the article. What he would like to see is an amendment.

Moderator Peterson reviewed the amendment with Town Counsel and was advised the amendment could go forward.

AMENDMENT: Motion was moved by Rosalie DeMedeiros, seconded, the Town of Wilmington voted to defeat the adoption that "It shall be unlawful to trespass or loiter on or about the grounds of any school without having any reason or relationship including custody and the responsibility of student welfare or any other license or privilege to be there while school is in session."

State Representative James Miceli, 11 Webber Street, discussed that yes the bill is in front of the Legislature, but it is very slow moving and the General Court will be recessing soon. He stated they "should not hang your hat on this bill passing."

Several voters including Jim Burnham, 406 Woburn Street, stated that he objects to this article. Karl Sagal, 7 Lawrence Court, said he was standing against the wording. Mr. Burnham continued that this would be a violation for a problem that does not exist.

Mr. MacDonald asked to move the question, but the Chief of Police was waiting to speak and Moderator Peterson stated he would let the Chief speak.

Chief Begonis, stated there are trespass statutes. We have a general by-law.

MAIN MOTION: Moderator Peterson stated that the Amendment failed therefore the Main Motion also fails.

ARTICLE 47. (drawn #54) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 60 (R60) to Residential 20 (R20) the following described parcel of land known as 6 Summer Street, Wilmington, MA:

A certain parcel of land with the buildings thereon situated in Wilmington, Middlesex Northern District, Commonwealth of Massachusetts, bounded and described as follows:

The land with the buildings thereon situated on the northerly side of Summer Street and the westerly side of Cobalt Street and being shown as Lot 2 on a plan of land entitled Definitive Subdivision, Plan of Land in Wilmington, Massachusetts, prepared for "Chester Hall" Scale: 1"=40', March 12, 1998, Troy, Mede & Associates, which plan is recorded with Middlesex North District Registry of Deeds in Book of Plans 198, Plan 42, to which plan reference is hereby made for a more particular description.

Containing 83,590 square feet according to said plan.

Subject to easements and restrictions of record, if any, in force and applicable.

For title reference, see deed recorded with the Middlesex Northern District Registry of Deeds at Book 17783, Page 218.

The above described premises are shown as Parcel 89 on Wilmington Assessors Map 84.

The Finance Committee and Planning Board voted Disapproval of this Article.

VOTED: Motion was made and seconded from the floor, the Town of Wilmington voted to defeat the adoption of Article 47.

ARTICLE 48. (drawn #30) To see if the Town will vote to name the corner of 136 Church Street and Adams Street in the memory and honor of William R. Harrison, who served this country honorably in The Navy Seabees, on Guadalcanal and Luzon during WW2, and to have a sign installed to commemorate the same; or take any other action related thereto.

VOTED: Motion was moved by Mr. David Malone, seconded by Mr. Cimaglia, the Town of Wilmington voted in the affirmative that a sign would installed at the corner of 136 Church Street and Adams Street in honor of William R. Harrison.

ARTICLE 49. (drawn #50) To see if the Town will vote to amend the Zoning By-Law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By voting to rezone from Residential 20 (R20) to Neighborhood Business (NB) the following described parcel of land:

The land at and known as 677 Main Street, Middlesex County, MA as more fully described in a deed recorded in Middlesex North District Registry of Deeds Book 27532, Page 197. Said premises containing 41,770 sq. ft. of land on Assessors Map 39-13A and more particularly described as follows:

A certain parcel of land with the buildings thereon situated in said Wilmington, being a portion of Lot 2 as shown on a plan entitled "Plan of Land in Wilmington, Mass. Prepared for Patsy Calandrello" dated Sept. 23, 1963, Dana F. Perkins & Sons, Inc. Civil Engineers & Surveyors, duly recorded with Middlesex North District Registry of Deeds in Plan Book 100, Plan 111A also see plan entitled "Redivision of Lots in Wilmington, Massachusetts, owned by Pasquale and Mary Calandrello dated October 1968, E. R. Watson, Registered Land Surveyor", recorded in Plan Book 108, Plan 54, bounded and described as follows:

SOUTHEASTERLY beginning at Lot B as shown on Plan Book 108, Plan 54, by Main Street one hundred fifteen and 42/100 (115.42) feet;

SOUTHWESTERLY by land now or formerly of Pasquale and Mary Calandrello, also shown as Lot 1 on Plan Book 100, Plan 111A two hundred fifteen and 02/100 (215.02) feet;

SOUTHEASTERLY by land now or formerly of Pasquale and Mary Calandrello, also shown as Lot 1 on Plan Book 100, Plan 111A one hundred five (105.00) feet;

NORTHEASTERLY by land now or formerly of Pasquale and Mary Calandrello, also shown as Lot 1 on Plan Book 100, Plan 111A one hundred fifteen (115.00) feet;

SOUTHEASTERLY by land now or formerly of Luciano and Carmella M. Calandrello one hundred (100.00) feet;

SOUTHWESTERLY by land now or formerly of Don Jon Realty Trust as shown on Plan Book 100, Plan 111A in three (3) courses, eighty-nine and 09/100 (89.09); twenty-two and 35/100 (22.35) and one hundred ninety and 51/100 (190.51);

NORTHWESTERLY by Boston and Maine railroad three hundred thirty-three and 36/100 feet as shown on Plan Book 108, Plan 54;

NORTHEASTERLY by Lot B as shown on Plan Book 108, Plan 54, three hundred eight and 57/100 (308.57) feet to the point of beginning.

For title see deed at Book 27532, Page 197.

Article 49 was withdrawn by the Petitioner.

ARTICLE 50. (drawn #52) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map for the Town of Wilmington as follows:

1. By deleting Section 9.3 of the Zoning By-laws in its entirety and replacing said Section 9.3 with the following:

9.3 Boundaries - The Over 55 Housing District is herein established as an overlay district and shall be superimposed on the other districts established by this By-law. Over 55 Housing is prohibited at any other location in Town. Boundaries are shown on the Zoning Map and include the following parcels:

Parcel One:

A certain tract of land situated in Wilmington, Middlesex County, Massachusetts, shown as Lot 5 on the Town Assessor's Map No. 39, bounded as follows:

Beginning at the Northeasterly corner thereof, at a point along the Southerly location line of Cross Street,

Thence running Northeasterly along said location line about 463.83 feet, more or less to a point,

Thence turning and running Southeasterly along land now or formerly of Garrant, Yentile and Deharo approximately 340 feet, more or less, to a point,

Thence turning and running Southwesterly, Southerly and Southeasterly along land of Armoian, Gottchalk and AVCO Manufacturing Corp., seven courses about 738.17 feet, more or less, to a point,

Thence turning and running Southeasterly along land of AVCO Manufacturing Corp., seven courses approximately 671.01 feet, more or less, to Maple Meadow Brook,

Thence turning and running Southwesterly by said Maple Meadow Brook approximately 1,060 feet, more or less, to a point on the Easterly location line of Main Street,

Thence turning and running Northwesterly along said location line of Main Street, eight courses approximately 850 feet, more or less, to a point,

Thence turning and running Southeasterly along land of said PAC Properties, Inc. approximately 281 feet, more or less, to a point.

Thence turning and running Northwesterly along land of said PAC Properties, Inc. two courses, approximately 403 feet, more or less, to the point of beginning.

Said tract of land containing 20 and 47/100 (20.47) acres, more or less.

Parcel Two:

The land situated in Wilmington, Middlesex County, Massachusetts, shown as Lot 10 on Assessor's Map R3, being described as follows:

A certain parcel of land situated in Wilmington, Middlesex County, Massachusetts and shown as lot "A" on a plan entitled "Plan of Land in Andover & Wilmington, Mass., as surveyed for Foster's Pond Improvement Assoc. Inc." dated June 1950, duly recorded with Middlesex County North Registry of Deeds in Plan Book 114, Page 145, as follows:

SOUTHWESTERLY: by a stone wall by four lines together measuring seven hundred eighty and 1/10 feet more or less; thence turning and running;

SOUTHEASTERLY: by a stone wall, five hundred sixty-seven and 5/10 feet more or less; thence turning and running;

NORTHEASTERLY: by Lot "B" as shown on said Plan, five hundred thirty-five (535) feet more or less to the center of the roadway as shown on said Plan, thence running;

NORTHWESTERLY: by the center for the roadway, four hundred (400) feet more or less to the pint of beginning.

Containing 5.48 acres of land according to said Plan.

Parcel Three:

The land situated in Wilmington, Middlesex County, Massachusetts, shown as Lot 8 on Assessor's Map R3, being described as follows:

A certain parcel of land being shown as Lot 1 on a plan of land entitled "Plan of Land in Wilmington, Mass.", dated June 29, 1964, recorded in Middlesex North District Registry of Deeds on August 14, 1964, in Book of Plans 100, Plan 99, and bounded and described as follows:

WESTERLY by Andover Street, as shown on said Plan, 255.0 feet;

NORTHERLY by Lot 2, as shown on said Plan, 411.05 feet;

SOUTHEASTERLY by land now or formerly of Foster, as shown on said Plan, by two courses, 114.71 and 55.50 feet, respectively; and,

SOUTHWESTERLY by land now or formerly of Niles, as shown on said Plan, by three courses, 92.09, 127.98 and 175.28, respectively.

Containing 85,525 square feet of land according to said Plan.

2. By deleting Section 9.6.1 of the Zoning By-laws in its entirety and replacing said Section 9.6.1 with the following:

9.6.1 Minimum tract of land is seven acres on one parcel or contiguous parcels of land.

3. By deleting Section 9.6.3.1 of the Zoning By-laws in its entirety and replacing said Section 9.6.3.1 with the following:

9.6.3.1 Perimeter buffer: All buildings must be located a minimum of 40 feet from side and rear lot lines. The perimeter buffer shall remain in a natural state to preserve the visual character for the parcel being developed. If the

Planning Board deems such existing buffering insufficient, it shall be supplemented with additional planting.

4. By deleting Section 9.7 of the Zoning By-laws in its entirety and replacing said Section 9.7 with the following:
 9.7 Parking Requirements - 2.00 off-street spaces per dwelling unit.
5. By amending Table II Standard Dimensional Regulations of the Zoning By-laws pertaining to Over 55 Housing as follows:

ZONING DISTRICTS	MIN. LOT AREA IN SQ FT	MIN. LOT FRONTAGE IN FT	MIN. LOT WIDTH IN FT	MIN. FRONT YARD IN FT	MINIMUM SIDE & REAR YARD IN FT	MINIMUM OPEN SPACE IN %	MAX BLDG COVER IN %	MAX HGT IN FT	MAX HGT IN STORIES
OVER 55 HOUSING	7 Acres	50	50	50	40	35%	- -	36	2 1/2

Michael Caira, 5 Fletcher Lane, stated he was representing Stephen Wright on this project. He explained there would be 27 units. Three units would be affordable hopefully for Wilmington residents. There will be no use of municipal services. They will be small homes all on one floor including 2.5 baths.

Dolores Maienza, 19 Ashwood Avenue, stated she is opposed to the development. Andover Street is not near a neighborhood activity center. She urges people to vote against this development.

Linda Toth, 54 Fiorenza Drive, stated she too was opposed. There is no shopping in this area. It is not safe for children.

Ms. Shawn Walker, 7 Fosters Pond Road, showed a PowerPoint presentation. The new proposed development is on a very narrow road. This is remote land and there is sensitive conservation land.

Ms. Walker stated that she would like to make an amendment to remove paragraph's 3, 4 and 5.

Moderator Peterson stated that if amendment passes it basically eliminates the project.

Jeffrey Hull, Town Manager, stated that the amendment should be voted against.

Ms. Walker withdrew her amendment.

Debra Consorti, 37 Ashwood Avenue, stated that most people wanted to be near shopping and this development would be very far from any shopping.

Ms. Walker stated the same buffers and parking space number should be put back in as it was for the over 55 designed for Yentile Farm.

Mr. Caira stated we don't believe the parking should be 2.25 spaces. The R60 buffer zone is 25 feet and we have made it 40 feet. They are willing to compromise.

Several other residents got up speak for and against the project.

Michael Newhouse, 439R Middlesex Avenue, stated that he represents the Chisholm family. This is a housing opportunity for people over 55. It is not elderly housing.

VOTED: On motion of Mr. Wright, seconded by Mr. Caira, the Town of Wilmington voted 169 in favor and 41 opposed to the Adoption of Article 50 as presented.

ARTICLE 51. . (drawn #43) To see if the Town will vote to sell 16 St. Paul Street, Map 54, Parcel 37; or take any other action related thereto.

Article was withdrawn by Petitioner.

ARTICLE 52. (drawn #33) To see if the Town will vote to amend the Zoning By-Laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residence 20 (R20) and General Business (GB) to General Business (GB) the following described parcel of land; or take any other action related thereto.

The land known as 312 Main Street, Wilmington, Massachusetts, as more fully described in a January 28, 1992 deed registered with the Middlesex North Registry of Deeds, Certificate of Title 30036, Registration Book 153, Page 71, said premises containing 24,515 square feet, Assessors' Map 42, Lot 25, more particularly described as follows:

SOUTHWESTERLY by the northeasterly line of Main Street, one hundred thirty-three and 89/100 (133.89) feet;

NORTHWESTERLY by land now or formerly of Richard B. Howatt et ux, one hundred thirty-two and 51/100 (132.51) feet;

NORTHEASTERLY by land now or formerly of Donald W. O'Connell et al., one hundred fifteen and 13/100 (115.13) feet;

NORTHWESTERLY by land now or formerly of Donald W. O'Connell et al., and Lot 5, by lines measuring together, two hundred sixty-seven and 36/100 (267.36) feet;

NORTHEASTERLY by land now or formerly of Francis Bannister et al., twenty-eight and 90/100 (28.90) feet;

SOUTHEASTERLY two hundred six and 86/100 (206.86) feet;

NORTHEASTERLY forty-three and 54/100 (43.54) feet;

SOUTHEASTERLY by Lot 2, sixty three (63) feet;

SOUTHWESTERLY by Lot 2 and Lot 3, fifty-seven and 64/100 (57.64) feet; and

SOUTHEASTERLY by Lot 3, eighty-five and 27/100 (85.27) feet.

Said land is shown as Lot four (4) on a plan hereinafter mentioned.

SOUTHWESTERLY by land now or formerly of Donald W. O'Connell et al., thirty-two and 50/100 (32.50) feet;

NORTHWESTERLY by lands now or formerly of Edward J. Irwin et al. and Fred D. Cain et al., one hundred fifty seven and 57/100 (157.57) feet;

NORTHEASTERLY by land now or formerly of Francis Bannister et al. thirty-two and 99/100 (32.99) feet; and

SOUTHEASTERLY by Lot 4, one hundred sixty-three and 27/100 (163.27) feet. Said land is shown as Lot five (5) on said plan.

All of said boundaries are determined by the Land Court to be located as shown on subdivision plan 33830-B, drawn by Robert E. Anderson Inc., Surveyors, dated November 5, 1984, as approved by the Court, filed in the Land Registration Office, a copy of a portion of which is filed with Certificate of Title 26377.

VOTED: On motion of Attorney George Hailer (for Mr. Manuel Barry), seconded by Ms. Manganelli, the Town of Wilmington voted unanimously to the Adoption of Article 52 as presented.

ARTICLE 53. (drawn #40) To see if the Town will vote to amend the Zoning By-law and associated Zoning District Map of the Town of Wilmington by rezoning from General Industrial (GI) to Neighborhood Mixed Use Zoning District (NM) the following described parcel of land; or take any other action related thereto.

The land with the buildings thereon in said Wilmington, bounded and described as follows:

NORTHEASTERLY by Main Street, seven hundred eighty-three and 79/100 (783.79) feet;

SOUTHEASTERLY by Butters Row by two courses, one hundred thirty-nine and 28/100 (139.28) feet and one hundred thirty-five (135) feet respectively;

SOUTHWESTERLY by land of the Boston and Maine Railroad, eight hundred forty-nine and 21/100 (849.21) feet;

NORTHWESTERLY by land now or formerly of Walter C. LaDow et ux, about two hundred forty (240) feet;

The premises are shown as a portion of Lot "B" on a plan entitled "Plan of Land in Wilmington, Mass., owned by Willie B. McIntosh", dated January 5, 1945, Dana F. Perkins, Civil Engineer and Surveyor, duly recorded with Middlesex North District Deeds.

For title reference, see deed recorded with the Middlesex North District Registry of Deeds in Book 1382, Page 448.

The above described premises, also known and numbered as 635 Main Street, is shown as Parcel 1 on Wilmington Assessors Map 40.

Article was withdrawn by Petitioner.

ARTICLE 54. (drawn #36) To see if the Town will vote to amend the Zoning By-law and associated Zoning District Map of the Town of Wilmington by rezoning from General Industrial (GI) to Central Business Zoning District (CB) the following described parcel of land; or take any other action related thereto.

The land with the buildings thereon in said Wilmington, bounded and described as follows:

NORTHEASTERLY by Main Street, seven hundred eighty-three and 79/100 (783.79) feet;

SOUTHEASTERLY by Butters Row by two courses, one hundred thirty-nine and 28/100 (139.28) feet and one hundred thirty-five (135) feet respectively;

SOUTHWESTERLY by land of the Boston and Maine Railroad, eight hundred forty-nine and 21/100 (849.21) feet;

NORTHWESTERLY by land now or formerly of Walter C. LaDow et ux, about two hundred forty (240) feet;

The premises are shown as a portion of Lot "B" on a plan entitled "Plan of Land in Wilmington, Mass., owned by Willie B. McIntosh", dated January 5, 1945, Dana F. Perkins, Civil Engineer and Surveyor, duly recorded with Middlesex North District Deeds.

For title reference, see deed recorded with the Middlesex North District Registry of Deeds in Book 1382, Page 448.

The above described premises, also known and numbered as 635 Main Street, is shown as Parcel 1 on Wilmington Assessors Map 40.

Article was withdrawn by Petitioner.

ARTICLE 55. (drawn #49) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 60 (R-60) to Residential 20 (R-20) the following described parcels of land:

Parcel One: (Unregistered)

The land in Wilmington, in the County of Middlesex and being lots 500 through 509 both inclusive, on a plan of land in Wilmington Manor, H. A. Millhouse, C.E., September 1909, and filed with Middlesex No. District Registry of Deeds, said land being bounded and described as follows:

Lots 500 through 505 inclusive:

Northerly on Aldrich Road on said plan, 150 feet;

Easterly on lots 499-562-561-560 on said plan, 215 feet;

Southerly on lots 551-550-549-548-547-546 on said plan, 150 feet;

Westerly on Lot 506 on said plan, 230 feet.

Said lots 500 through 509 containing 33,800 square feet of land, more or less.

Lots 506 through 509 inclusive:

Northerly on Aldrich Road, on said plan, 116 feet;

Westerly on lot 505, on said plan, 230 feet;

Southerly on lots 545-544-543-542 on said plan, 100 feet;

Westerly on lot 510 on said plan, 170 feet.

Said lots 505-509 inclusive containing 19,950 square feet of land, more or less.

The above described premises (lots 500-509 inclusive) are known as 130 Aldrich Road and are shown as Parcel 13 on Wilmington Assessors Map 9.

Parcel Two: (Registered)

A certain parcel of land with the buildings thereon, situated in Wilmington, Middlesex County Massachusetts, bounded and described as follows:

SOUTHERLY by Aldrich Road in four (4) courses, together totaling two hundred (200) feet;

WESTERLY by Lot 4, as shown on plan hereinafter mentioned, five hundred twenty-one and 47/100 (521.47) feet;

NORTHERLY by land now or formerly of Bousfield, as shown on said plan, two hundred twenty-six (226) feet;

EASTERLY by land of Town of Wilmington, Medford Avenue and land of Barrato, as shown on said plan, in two (2) measurements together totaling ninety-nine and 71 (99.71) feet;

SOUTHERLY again, by Lot 2 on said plan, ninety-three and 58/100 (93.58) feet;

EASTERLY again, by said Lot 2 on said plan, three hundred fifty-four and 82/100 (354.82) feet.

Being shown as Lot 3 on said plan.

All of said boundaries are determined by the Court to be located as shown on Subdivision Plan 12255D, as modified and approved by the court, filed in the Land Registration Office, a copy of which is filed in the Registrar of Deeds for the North Registry District of Middlesex County in Registration Book 98 Page 353, with Cert 19177.

The above described premises are known as 205 Aldrich Road and are shown as Parcel 54 on Wilmington Assessors Map 9.

Parcel Three: (Unregistered)

The land in Wilmington, Middlesex County, Massachusetts, with the buildings thereon, being shown as Lot "A" as shown on a plan of land known as "Plan of Land in Wilmington, Mass., Subdivision of Land at Aldrich Rd & Winston Ave, Scale 1" = 20', May 15, 1986" which plan is recorded at the Middlesex North District Registry of Deeds at Plan Book 184, Plan 43 and to which plan reference is made for a more particular description of said lot.

Said Lot A contains 20,071 square feet of land, more or less, according to said plan.

The above described premises are known as 126 Aldrich Road and are shown as Parcel 12A on Wilmington Assessors Map 9.

Parcel Four: (Unregistered)

The land in Wilmington, Middlesex County, Massachusetts, with the buildings thereon, being shown as Lot "B" as shown on a plan of land known as "Plan of Land in Wilmington, Mass., Subdivision of Land at Aldrich Rd & Winston Ave, Scale 1" = 20', May 15, 1986" which plan is recorded at the Middlesex North District Registry of Deeds at Plan Book 184, Plan 43 and to which plan reference is made for a more particular description of said lot.

Said Lot B contains 19,075 square feet of land, more or less, according to said plan.

The above described premises are known as 128 Aldrich Road and are shown as Parcel 12 on Wilmington Assessors Map 9.

Lisa Johnson, Petitioner, 203 Aldrich Road, stated that when she bought her house it was R60. A change in zoning has already been done up the street to R20.

Robert Paquin, 207 Aldrich Road, stated that he would like to make an amendment to split this article. He would like to strike Parcel 2 (Parcel 54) since it is on the other side of the street.

Michael Newhouse, 439R Middlesex Avenue, said he stands in opposition to the amendment. With respect to the southern side of Aldrich Road there are two non-conforming lots. He continued that the Johnson's would be able to get one buildable lot.

AMENDMENT: Motion was moved by Robert Paquin, seconded, the Town of Wilmington defeated the motion to amend. Amendment Fails.

Mr. Newhouse stated that he hired a wetlands expert and one buildable lot could be done. He also continued there is a plethora of permitting that would need to be done.

VOTED: Motion was moved by Ms. Johnson, seconded by Mr. Sorrentino, the Town of Wilmington voted 122 in favor 49 opposed to the Adoption of Article 55 as presented above. Motion Carries with required 2/3 vote.

VOTED: Motion was made and seconded to adjourn the meeting at 5:45 p.m.

Voters Registered at the Meeting: 367

Non-Voters: 29

Submitted by:

Sharon George



Holiday Social at the Town Museum

STATE PRIMARY – SEPTEMBER 8, 2016 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections at the Boutwell School - Precincts 1 and 2; Wildwood School - Precincts 3 and 4; and Town Hall - 121 Glen Road Precincts 5 and 6 on Tuesday, the eighth day of September, 2016 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Primary for the candidates of the political parties for the following officers:

Representative in Congress
Councillor
Senator in General Court
Representative in General Court
Sheriff

Sixth Congressional District
Fifth Congressional District
1st Essex & Middlesex District
19th & 21st Middlesex District
Middlesex County

DEMOCRATIC PARTY

REPUBLICAN PARTY

Representative in Congress

Seth Moulton	436
All Others	10
Blanks	<u>111</u>
Total	557

Representative in Congress

No Nomination	0
All Others	46
Blanks	<u>187</u>
Total	233

Councillor

Eileen R. Duff	380
All Others	5
Blanks	<u>172</u>
Total	557

Councillor

Richard A. Baker	200
All Others	2
Blanks	<u>31</u>
Total	233

Senator in General Court

No Nomination	0
All Others	91
Blanks	<u>466</u>
Total	557

Senator in General Court

Bruce E. Tarr	221
All Others	1
Blanks	11
Total	233

Representative in General Court (19th)

James R. Miceli	455
All Others	8
Blanks	<u>37</u>
Total	500

Representative in General Court (19th)

No Nomination	0
All Others	27
Blanks	<u>175</u>
Total	202

Representative in General Court (21st)

Kenneth I. Gordon	50
All Others	1
Blanks	<u>6</u>
Total	57

Representative in General Court (21st)

Paul Girouard Jr.	27
All Others	0
Blanks	<u>4</u>
Total	31

DEMOCRATIC PARTY

Sheriff

Peter J. Koutoujian	201
Barry S. Kelleher	298
All Others	5
Blanks	<u>53</u>
Total	557

REPUBLICAN PARTY

Sheriff

Angelo LaCivita (write in candidate)	13
All Others	35
Blanks	<u>185</u>
Total	233

GREEN-RAINBOW PARTY

There were no nominations or votes cast in the State Primary.

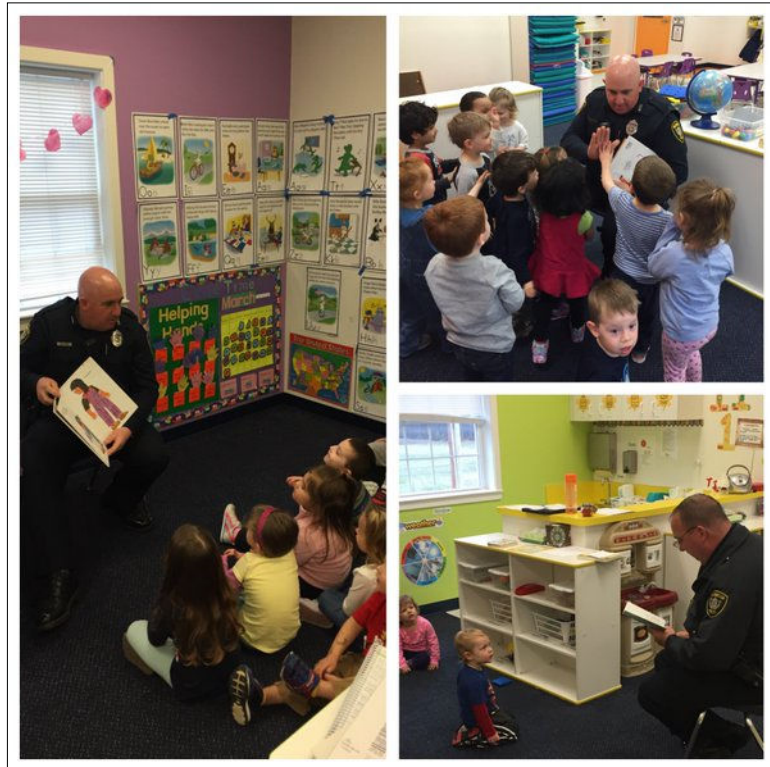
UNITED INDEPENDENT PARTY

There were no nominations or votes cast in the State Primary.

Number of Democratic Ballots Cast	557
Number of Republican Ballots Cast	233

The polls were opened at 7:00 a.m. and closed at 8:00 p.m. Voter turnout was very low.

Number of Registered Voters	16,402
Percentage of Voters who cast ballots on 9/8/16	4.9%



Officer Stavro reads to students at The Learning Experience

STATE ELECTION – NOVEMBER 8, 2016 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in the Election at the Boutwell School - Precincts 1 and 2; Wildwood School - Precincts 3 and 4; and Town Hall - 121 Glen Road Precincts 5 and 6 on Tuesday, November 8, 2016 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Presidential/General Election for the candidates of the political parties for the following officers:

Electors of President & Vice President
 Representative in Congress
 Councillor
 Senator in General Court
 Representative General Court
 Representative in General Court
 Sheriff Middlesex District

Statewide
 6th Congressional District
 5th District
 1st Essex & Middlesex
 19th Middlesex District
 21st Middlesex –Precinct 3

Electors of President & Vice President

Clinton and Kaine – Democrat	6,205
Johnson and Weld – Libertarian	612
Stein and Baraka – Green-Rainbow	125
Trump and Pence – Republican	6,167
Write in	213
Blanks	273
Total	13,595

Representative in Congress

Seth Moulton – Democrat	9,722
Write in	237
Blanks	3,363
Total	13,595

Councillor

Eileen Duff Manning – Democrat	5,999
Richard Baker – Republican	5,877
Write in	17
Blanks	1,702
Total	13,595

Senator in General Court

Bruce E. Tarr – Republican	9,530
Write in	124
Blanks	3,941
Total	13,595

Representative in General Court (19th)

James R. Miceli – Democrat	9,263
Write in	108
Blanks	2,051
Total	11,422



Who Will It Be?

Representative in General Court (21st)

Kenneth I. Gordon – Democrat	934
Paul Girouard – Republican	1,021
Write in	2
Blanks	<u>216</u>
Total	2,173

Sheriff

Peter Koutoujian – Democrat	9,606
Write in	166
Blanks	<u>3,823</u>
Total	13,595

Questions

Question One

THIS PROPOSED LAW WOULD ALLOW THE STATE GAMING COMMISSION TO ISSUE ONE ADDITIONAL CATEGORY 2 LICENSE, WHICH WOULD PERMIT OPERATION OF A GAMING ESTABLISHMENT WITH NO TABLE GAMES AND NOT MORE THAN 1,250 SLOT MACHINES.

Yes	5,924
No	7,044
Write in	0
Blanks	<u>627</u>
Total	13,595

Question Two

THIS PROPOSED LAW WOULD ALLOW THE STATE BOARD OF ELEMENTARY AND SECONDARY EDUCATION TO APPROVE UP TO 12 NEW CHARTER SCHOOLS OR ENROLLMENT EXPANSIONS IN EXISTING CHARTER SCHOOLS EACH YEAR.

Yes	4,468
No	8,864
Write in	0
Blanks	<u>263</u>
Total	13,595

Question Three

THIS PROPOSED LAW WOULD PROHIBIT ANY FARM OWNER OR OPERATOR FROM KNOWINGLY CONFINING ANY BREEDING PIG, CALF RAISED FOR VEAL, OR EGG-LAYING HEN IN A WAY THAT PREVENTS THE ANIMAL FROM LYING DOWN, STANDING UP, FULLY EXTENDING ITS LIMBS, OR TURNING AROUND FREELY.

Yes	10,360
No	2,952
Write in	0
Blanks	<u>283</u>
Total	13,595

Question Four

THE PROPOSED LAW WOULD PERMIT THE POSSESSION, USE, DISTRIBUTION, AND CULTIVATION OF MARIJUANA IN LIMITED AMOUNTS BY PERSONS AGE 21 AND OLDER AND WOULD REMOVE CRIMINAL PENALTIES FOR SUCH ACTIVITIES.

Yes	6,583
No	6,820
Write in	0
Blanks	<u>192</u>
Total	13,595

Our three polling districts were opened at 7:00 a.m. and closed at 8:00 p.m. Election Day in Wilmington proved to be extremely busy with a very heavy volume in the morning and a continued steady pace throughout the day. The number of ballots cast was 13,595 which represented 81% between Early Voting and Election Day of our 17,099 registered voters. The Town Clerk's office would like to thank all Town Departments. Special thanks to Linda Golden, Asst. Town Clerk; Beth Lawrenson, Senior Clerk and all of our terrific poll workers.

Directory of Officials - January 1, 2017

<u>Board of Selectmen</u>	Judith L. O'Connell, Chairman Michael V. McCoy Michael L. Champoux Gregory B. Bendel Kevin A. Caira	2017 2017 2018 2019 2019
<u>Town Manager</u>	Jeffrey M. Hull	
<u>Moderator</u>	Robert G. Peterson, Jr.	2018
<u>School Committee</u>	Julie Broussard, Chairman Stephen P. Bjork, Vice Chairman Virginia M. Bonish Mary Jane Byrnes Manny L. Mulas Margaret A. Kane Thomas Talbot	2019 2017 2017 2018 2018 2019 2019
<u>Superintendent of Schools</u>	Joanne M. Benton, Interim	
<u>Finance Committee</u>	Theresa M. Manganelli, Chairman Bernard P. Nally, Jr., Vice Chairman Jonathan R. Eaton, Secretary John F. Doherty, III Robert P. Palmer Michele Kincaid Kevin C. Stokes Marianne J. Gallezzo Leigh J. Martinson	2017 2018 2019 2017 2017 2018 2018 2019 2019



*Finance Committee Chairman Theresa Manganelli,
Selectman Michael Champoux and
Finance Committee member Michele Kincaid
attend an MMA Legislative Breakfast meeting*

Boards, Committees & Commissions - January 1, 2017

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Appeals, Board of</u>			
Edward P. Loud, Chairman	2020	<u>Disabilities, Commission on</u>	
Thomas W. Siracusa	2017	Phyllis P. Genetti, Chairman	2017
Daniel J. Veerman	2018	Carol Hilbinger	2019
Anthony J. Barletta, Jr.	2019	Selectman Liaison	
Jacquelyn Santini	2021		
<u>Assessors, Board of</u>			
Karen L. Rassias, Principal Assessor		<u>Elderly Services Commission</u>	
Anthony E. Krzeminski		John Wallace, Chairman	2017
Roger J. Lessard		Robin Theodos	2017
		Charlotte S. DeMarco	2018
		Mary S. D'Eon	2018
		Gail A. Protopapas	2019
		Patricia Robarge	2019
		Mark K. Ryan	2019
<u>By-Law Study Committee</u>			
Daniel M. Ardito		<u>Emergency Management Committee</u>	
Paul J. Brozo, Esquire		Jeffrey M. Hull	
Valerie J. Gingrich		Denise Y. Casey	
Robert V. Richter		Michael R. Begonis	
John R. Romano		George W. Hooper, II	
Francis X. Olivieri, Esquire		Michael Morris	
Daniel R. Stewart		Richard T. McClellan	
Michael V. McCoy, Selectman Liaison		Shelly M. Newhouse	
Sharon A. George, Ex-Officio		John T. Spaulding	
		Michael J. Woods	
<u>Cable TV Advisory Task Force</u>			
Denise Y. Casey, Chairman		<u>Health, Board of</u>	
George J. Breslin		Elizabeth E. Sabounjian, Chairman	2017
Anne-Marie Fiore		Jane A. Williams-Vale, MD, V. Chairman	2018
Robert P. Lopez		Daniel J. King, DMD	2019
Kendra L. Rozett			
<u>Carter Lecture Fund Committee</u>			
Adele C. Passmore, Chairman	2019	<u>Historical Commission</u>	
Ann H. Berghaus, Rec. Sec.	2018	Kathleen A. Delaney, Chairman	2018
Andrea B. Houser, Corr. Sec.	2017	Gerald R. Duggan	2017
Margaret A. St. Onge	2018	Robert Mallett	2017
Barbara J. Bishop	2019	Diane T. Harvey	2018
		Megan E. Delehanty Coslick	2019
		Bonny A. Smith	2019
<u>Cemetery Commission</u>			
Cynthia A. McCue, Chairman	2019	<u>Housing Authority</u>	
Pasquale D'Antonio	2017	Robert C. DiPasquale, Chairman	2018
Judith A. Simmons	2018	Stacie A. Murphy, Vice Chairman	2017
		Leona C. Bombard, Treasurer	2018
		Ioannis (John) Alefantis	2021
		Vacancy (State Appointee)	
<u>Conservation Commission</u>			
Julie A. Flynn, Chairman	2017		
Sharon M. Kelley Parrella	2017		
Michael McInnis	2019		
Donald J. Pearson	2019		
Theron R. Bradley	2019		
Laurie J. Finne	2018		
Vincent Licciardi	2018		

Boards, Committees & Commissions - January 1, 2017

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Library Trustees</u>			
James M. Lemay, Chairman	2017	<u>Scholarship Fund Committee</u>	
Eileen L. MacDougall, Vice Chairman	2017	Paul Ruggiero, Chairman	2017
Joan S. Grady	2018	Susanne L. Clarkin	2017
Daniel J. Hall	2018	Carol A. King	2017
Jeffrey H. Nussbaum	2019	Michele Caira Nortonen	2017
Donald J. Pearson	2019	Robert G. Peterson	2017
James Banda, Sr., Trustee Emeritus		<u>Trustees of Trust Funds</u>	
Anne Buzzell, Trustee Emeritus		Michael Morris, Chairman	2018
<u>Permanent Building Committee</u>			
George W. Hooper, II, Chairman	2017	Pennilyn Dudley	2018
John C. Holloway	2017	Pamela L. MacKenzie	2018
Diane M. Allan	2018	<u>Water and Sewer Commissioners</u>	
Paul J. Melaragni	2018	Joseph J. Balliro, Jr., Chairman	2019
Joseph J. Parrella, Jr.	2019	George R. Allan	2017
<u>Planning Board</u>			
Michael A. Sorrentino, Chairman	2017	Robert W. LaVita	2018
Terence R. Boland, Clerk	2018	<u>Wilmington Arts Council</u>	
David G. Shedd	2019	Jean A. Chang*, Co-Chairman	2017
Randi R. Holland	2020	Linda D. Molloy, Co-Chairman	2017
Sean T. Hennigan	2021	Sara E. Brook	2017
<u>Recreation Commission</u>			
C. Michael Burns, Chairman	2017	Marguerite Elia	2017
Sheila Burke, Vice Chairman	2018	Diane L. Giamberardino	2017
Laurie Robarge	2018	Louise A. Anderson	2018
Charles Biondo	2019	Ruth E. Camber	2018
Jennifer M. Crane	2019	Jane M. Crane	2018
* Advisory Board Member			
<u>Regional Vocational Technical School Committee</u>			
Robert G. Peterson, Secretary	2019		
James M. Gillis	2018		
<u>Registrars, Board of</u>			
Priscilla R. Ward, Chairman	2019		
Edward L. Sousa	2017		
Alice M. Hooper	2018		
Sharon A. George, Clerk			



Chairman Michael Champoux presents Bernard "Bernie" McNally with a Certificate of Appreciation

Boards, Committees & Commissions - January 1, 2017

Wilmington Election Officers – Term Expires Annually

Gwen Anderson
Alfred Antinarelli
Georgia Arbo
Donald Armstrong
Summer Beals
Catherine Bimbo
Barbara Bishop
Helen Brady
Shirley Brush
Jeanne Buck
James Buckley
Karen Campbell
Joanna E. Clayton
Sarah H. Cosman
Sandra Cosman
Linda Costantino
Jane Crane
MarieCreeth
Alma D'Antonio
Claire D'Entremont
Beverly Dalton
Laurie DeLascio
Mary D'Eon
Wendy Diecidue
Carol Dwyer
Helen Engdahl
Maureen Fiorenza
Jeanne Grant
Lorraine A. Hermann
Irene Hoffman

Ruth Holbrook
Andrea Houser
Carolyn Kenney
Mary F. Kiesinger
Carol King
April Kingston
Janice Lacasse
Jean C. Lefavour
Cheryl Licciardi
Janet Lyons
Rosalie McConologue
Cynthia McCue
Patricia McKenna
Susan McNamara
Medora Miller
Paige Miller
Christine Murphy
Kim Mytych
Jeanne Nasiff
Susan O'Neil
Gail Protopapas
Janice Quandt
Anna Rainone
Isabel Raschella
Audrey Reed
Gayle Regan
Judith Revelas
Audrey E. Riddle



Breaking Ground at the Yentile Farm Recreational Facility

Officers and Department Heads - January 1, 2017

Accountant	Michael Morris	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control Officer	Christopher H. Sullivan	658-5071
Assistant Town Manager	Denise Y. Casey	658-3311
Assessor, Principal	Karen L. Rassias	658-3675
Constable	Alan Hunter	658-6811
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	Gary J. Donovan	658-3346
Fence Viewer	Paul Alunni	658-4499
	John T. Spaulding	658-4531
Fire Chief	Richard T. McClellan	658-3346
Housing Authority Executive Director	Maureen Hickey	658-8531
Inspector of Buildings	John T. Spaulding	658-4531
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Michael V. McCoy	658-3311
Mass. Water Resource Authority Advisory Board	Michael J. Woods	658-4711
Metropolitan Area Planning Council	Valerie J. Gingrich	658-8238
Middlesex Canal Commission	Betty M. Bigwood	657-7870
	Michael J. McInnis	
Museum Curator	Theresa McDermott	658-5475
Planning/Conservation Director	Valerie J. Gingrich	658-8238
Plumbing and Gas Inspector	Paul Raffi	658-4531
Police Chief	Michael R. Begonis	658-5071
Public Buildings Superintendent	George W. Hooper, II	658-3017
Public Health Director	Shelly M. Newhouse	658-4298
Public Health Nurse	Traci A. Mello	694-2041
Public Works Director	Michael J. Woods	658-4481
Reading Municipal Light Dept. Advisory Board	George W. Hooper, II	658-3017
	Dennis Kelley	658-3017
Recreation Director	Karen E. Campbell	658-4270
Sealer of Weights and Measures	Charles H. Carroll	(617) 727-3480 x 21131
Town Clerk	Sharon A. George	658-2030
Town Counsel	John C. Foskett	(617) 951-2300
Town Engineer	Paul Alunni	658-4499
Town Manager	Jeffrey M. Hull	658-3311
Treasurer/Collector	Pamela L. MacKenzie	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Water & Sewer Superintendent	Michael J. Woods	658-4711
Wiring Inspector	Frederick Sutter	658-4531



TOWN OF WILMINGTON MUNICIPAL SERVICES GUIDE

GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates - 2nd & 4th Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 978 - 658-3311

Judith L. O'Connell, Chairman
Gregory B. Bendel
Kevin A. Caira
Michael L. Champoux
Michael V. McCoy

Town Manager - Jeffrey M. Hull – 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager – Denise Y. Casey – 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk – Sharon A. George – 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.

FINANCIAL ADMINISTRATION

Town Accountant - Michael Morris – 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

Principal Assessor – Karen L. Rassias – 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

Treasurer/Collector – Pamela L. MacKenzie – 978-658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

COMMUNITY DEVELOPMENT

Planning/Conservation Director – Valerie J. Gingrich – 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act, Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

Building Inspector – John T. Spaulding – 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health – Shelly M. Newhouse – 978 - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

PUBLIC SAFETY

Fire Chief – Richard T. McClellan – 978 - 658-3346 -- Emergency Number - 9-1-1

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Michael R. Begonis – 978 - 658-5071 -- Emergency Number - 9-1-1

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – Corey K. Swift – 978 - 658-5071 -- Emergency Number - 9-1-1

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

DEPARTMENT OF PUBLIC WORKS

Director - Michael J. Woods – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

PUBLIC BUILDINGS DEPARTMENT

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

HUMAN SERVICES

Elderly Services Director - Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director - Christina A. Stewart – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site www.wilmlibrary.org.

Recreation Director – Karen E. Campbell – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent – Louis Cimaglia, IV – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

Boards, Committees & Commissions

Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2 nd Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1 st Wednesday		Arts Center	7:00 p.m.
ASSESSORS, BOARD OF	2 nd Thursday	SM CONF	Town Hall	2:00 p.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed			
COMMUNITY DEVELOPMENT	4 th Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1 st Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	As Needed			
ELDERLY SERVICES COMMISSION	3 rd Thursday		Sr. Center	1:30 p.m.
FINANCE COMMITTEE	2 nd Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1 st & 3 rd Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2 nd Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	2 nd Monday		Deming Way	10:00 a.m.
HOUSING PARTNERSHIP	As Needed		Town Hall	
LIBRARY TRUSTEES	3 rd Tuesday		Library	7:00 p.m.
OPEN SPACE AND RECREATION	As Needed		Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1 st Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1 st Thursday	8	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	As Needed	SM CONF	Town Hall	
SCHOOL COMMITTEE	2 nd & 4 th Wednesday	LIB	High School	7:00 p.m.
SELECTMEN, BOARD OF	2 nd & 4 th Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3 rd Thursday	9	Town Hall	5:30 p.m.

Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998	
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908	
Adelaide Street	from Church Street to Middlesex Avenue	666	1976	
Agostino Drive	from Gandalf Way	999	1979	
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996	
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894	
Allgrove Lane	from Woburn Street	470	1993	
Allgrove Lane	from Allgrove Lane to dead-end	430	1996	
Allenhurst Way	from Woburn Street	1,161	1994	
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971	1984
Amherst Road	from Shawsheen Ave. to end of cul-de-sac	1,500	1996	
Andover Street	from Salem Street	180	1894	
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894	1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985	
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966	
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998	
Apollo Drive	from Charlotte Road to Draper Drive	300	1971	
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990	
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966	1978
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998	
Aspen Drive	from Russell Road thru cul-de-sac	320	1999	
Auburn Avenue	from Shawsheen Avenue	755	1945	
Avon Street	from Avery Street thru cul-de-sac	320	1999	
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947	
Bailey Road	from Apache Way northeasterly to Bailey Rd.	165	1998	
Bailey Road	from Aldrich Rd. southeasterly to Bailey Rd.	538	1999	
Baker Street	from Brand Avenue to beyond Phillips Ave.	684	1945	
Baker Street	from Existing Baker Street	135	2001	
Baland Road	from Ballardvale Street	540	1972	
Ballardvale St.	from Salem Street to Route 125	965	1894	
Ballardvale St.	from Route 125 to Andover Line	12,000	1894	1985
Bancroft Street	from Liberty Street	400	1952	
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966	
Beacon Street	from Church Street to Belmont Avenue	970	1915	
Beech Street	from Burlington Avenue to Byron Street	1,005	1947	
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959	
Belmont Avenue	from Columbia Street to State Street	980	1933	
Benson Road	from Radcliff Road to Tewksbury Line	616	1971	
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975	
Birch Road	from Birch Rd. easterly thru cul-de-sac	345	1999	
Birchwood Road	from Shady Lane Drive	1,197	1952	
Birchwood Road	from Judith Road	400	1953	
Blanchard Road	from Kendall Road	625	1989	
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998	
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960 1971
Brand Avenue	from Bridge Lane	510	1933	1943
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943
Brattle Street	from Massachusetts Avenue to Garden Ave.	1,066	1945	
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938	
Bridge Lane	from Shawsheen Avenue	455	1894	
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Broad Street	from King Street	1,377	1954	
Burlington Avenue	from Main Street to Burlington Line	8,588	1894	
Burnap Street	from Grove Avenue	1,145	1953	
Burnap Street	from Winchell Road	484	1945	
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946
Butters Row	from Main Street to Chestnut Street	3,577	1894	
Buzzell Drive	from Draper Drive to Evans Drive	600	1971	
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961	
Carter Lane	from Shawsheen Ave to beyond Norfolk Ave.	1,411	1957	
Castle Drive	from Burlington Ave left to Burlington Ave	1,325	1997	
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966	
Cedar Street	from Burt Road to Harris Street	687	1945	
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963	
Central Street	from Church Street to Middlesex Avenue	552	1950	
Chandler Road	from Adams Street to Kelley Road	400	1957	
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971
Charlotte Road	from Gunderson Rd. to beyond Apollo Dr.	859	1971	
Chase Road	from Hathaway Road	297	1953	
Cherokee Lane	from Woburn St easterly thru cul-de-sac	812	1999	
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894	
Chisholm Way	from Mink Run to end of cul-de-sac	427	2008	
Church Street	from Main Street to Middlesex Avenue	4,285	1894	
Clark Street	from Main Street to Church Street	2,470	1894	1969
Clorinda Road	from Agostino Drive	887	1979	
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997	
Cochrane Road	from Forest Street to Wabash Road	800	1947	
Columbia Street	from Church St. to beyond Belmont Avenue	1,150	1908	1933
Concord Street	from Federal Street to North Reading Line	5,803	1894	
Congress Street	from Forest Street to Burlington Line	977	1939	
Cook Avenue	from Main Street	813	1946	
Coolidge Road	from Hathaway Road	270	1951	
Corey Avenue	from Canal Street to Grand Street	366	1951	
Cornell Place	from Fordham Road	747	1982	
Cottage Street	from Main Street	927	1954	
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998	
Crest Avenue	from Ayotte Street	558	1947	
Cross Street	from Main Street to Lowell Street	697	1894	
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996	
Cunningham St.	from Salem Street to Beeching Avenue	2,447	1944	1952 1953
Cushing Drive	from Shawsheen Avenue	990	1993	
Cypress Street	from Glen Road	260	1951	
Dadant Drive	from North Street to North Street	1,760	1964	
Davis Road	from Main Street	500	1952	
Dayton Road	from Hathaway Road	170	1951	
Dell Drive	from Burlington Avenue	1,794	1958	1971
Dexter Street	from Main Street	480	1979	
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954	
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997	
Dorchester Street	from Billerica Line	1,214	1951	
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960	
Douglas Avenue	from Palmer Way	1,017	1989	
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Drury Lane	from Glen Road to School Street	633	1963
Dublin Avenue	from Main Street	500	1951
Dunton Road	from Nassau Avenue	649	1956
Eames Street	from Main Street to Woburn Street	3,200	1894
Earles Row	from Route 62	820	1994
Edward Road	from Forest Street to beyond Baldwin Rd.	450	1947
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978
Elwood Road	from Forest Street	642	1968
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951
Emerald Avenue	from Andover St. westerly thru cul-de-sac	400	2000
Englewood Drive	from Kenwood Drive	455	1971
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979
Fairfield Road	from Main Street	1,299	1946
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958
Fairmont Avenue	from Molloy Road	952	1971
Fairview Avenue	from State Street	648	1933
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944 1953
Faulkner Avenue	from Faulkner Ave northeasterly to dead end	125	1999
Fay Street	from Glen Road to Garden Avenue	714	1938 1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894
Fenway Street	from Rollins Rd to end of cul-de-sac	375	2004
Ferguson Road	from Shawsheen Avenue	1,073	1967
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996
Fiorenza Drive	from Andover Street	4,087	2012
Flagstaff Road	from Nichols Street	587	1989
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977
Floradale Avenue	from Burlington Avenue	627	1970
Flynn Way	from Federal Street to end of cul-de-sac	680	1996
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004
Fordham Road	from North Reading Line	3,714	1971
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894 1976
Fox Run Drive	from High Street	975	1989
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978
Frederick Drive	from Salem Street	1,070	1966
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979
Gandalf Way	from Glen Road to Agostino Drive	549	1979
Gatehouse Lane	from Towpath Road	380	1994
Gearty Street	from Ring Avenue	627	1989
Glen Road	from Middlesex Avenue to Main Street	6,870	1894
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952
Glenview Road	from Suncrest Avenue	365	1959
Gloria Way	from Broad Street	770	1989
Gowing Road	from Park Street to Marcus Road	941	1956
Grace Drive	from Shawsheen Ave. to beyond Melody Lane	2,514	1966
Grand Avenue	from Corey Avenue	815	1952
Grant Street	from Federal Street	780	1943
Great Neck Drive	from Woburn Street	536	1989
Grove Avenue	from Main Street to Lake Street	4,147	1910
Grove Street	from Reading Line	120	1957
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959 1966

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Hamlin Lane	from Lawrence Street	540	1962		
Hanover Street	from Atlantic Avenue	574	1988		
Hanson Road	from Woodland Road	838	1969		
Hardin Street	from Aldrich Road to Jaquith Road	428	1951		
Harnden Street	from Main Street to Glen Road	600	1895		
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971		
Harris Street	from Burlington Avenue to Cedar Street	806	1945		
Harvard Avenue	from Main Street to River Street	430	1951		
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951	1953	1959
Hawthorne Road	from Woburn Street	230	1956		
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979		
Henry L. Drive	from Woburn Street	651	1993		
High Street	from Middlesex Avenue to Woburn Street	3,585	1894		
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914		
Hilltop Road	from Suncrest Avenue	364	1959		
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945	1951	1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894	1972	1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985		
Industrial Way	from Woburn Street to West Street	4,430	1974		
Isabella Way	from West Street	385	2001		
Jaques Lane	from Lake Street to the end of cul-de-sac	873	2012		
Jaquith Road	from Shawsheen Avenue	1,398	1938	1949	1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968		
Jewel Drive	from Eames Street	1,303	1985		
Jones Avenue	from Glen Road	717	1940		
Jonspin Road	from Andover Street	3,800	1993		
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953		
Kajin Way	from Woburn Street	455	1989		
Kelley Road	from Chandler Road	923	1957		
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945		
Kenwood Avenue	from Woburn St. to beyond Englewood Dr.	1,725	1970	1971	
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958		
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894		
King Street	from Glen Road to Broad Street	2,400	1940	1945	
King Street Ext.	from Glen Road	487	1979		
Kirk Street	from Main Street	575	1951		
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894		
Lang Street	from Bancroft Street	409	1952		
Laurel Avenue	from Parker Street to Molloy Road	659	1950		
Lawrence Court	from Lawrence Street	728	1956		
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956		
Ledgewood Road	from Suncrest Avenue	383	1959		
Leonard Lane	from Hopkins Street to end of cul-de-sac	540	2011		
Lexington Street	from Cunningham St. to Morningside Drive	714	1974		
Liberty Street	from Federal Street	740	1943		
Lincoln Street	from Federal Street	720	1943		
Linda Road	from High Street to beyond Pineridge Road	1,760	1950		
Lloyd Road	from Main Street	1,050	1951		
Lockwood Road	from Ballardvale Street	977	1957		
Longview Road	from Middlesex Avenue	650	1959		
Lorin Drive	from Swain Road	560	1992		
Loumac Road	from Drury Lane	510	1963		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Lowell Street	from Main Street to Reading Line	10,152	1894	1978	
Lowell St. Park	from Lowell Street	580	1908	1957	1958
Lt. Buck Drive	from Shawsheen Avenue	906	2015		
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979		
Mackey Road	from Federal Street	250	1943		
Magazine Road	from Wisser Street	320	1973		
Magazine Street	from Taplin Avenue	190	1973		
Main Street	from Tewksbury Line to Woburn Line	21,387	1894		
Manning Street	from Aldrich Road to Moore Street	970	2002		
Marcia Road	from North Street to beyond Carolyn Rd.	2,806	1962	1971	
Marcus Road	from Gowing Road	2,315	1958		
Marie Drive	from Woburn St. to beyond Gunderson Road	1,525	1961	1966	
Marion Street	from Burlington Ave. to beyond Clifton St.	1,876	1945		
Marion Street	from Marion St. westerly to Marion St.	975	1995		
Marion Street	from Marion St. southeasterly to Marion St.	1,133	2000		
Marion Street	from Marion St. southerly an additional	950	2001		
Marion Street	from Marion St. easterly an additional	715	2012		
Marjorie Road	from Main Street	1,392	1951		
Massachusetts Ave.	from Main Street to beyond Brattle St.	810	1945		
McDonald Road	from Salem Street	2,621	1944		
Meadow Lane	from Suncrest Avenue	364	1957		
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997		
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966		
Meadow Brook Rd.	from Factory Rd. southeasterly	204	2001		
Middlesex Avenue	from Main Street to Salem Street	12,140	1894		
Miles Street	from Main Street to Hobson Avenue	380	1945		
Mill Road Ext.	from Mill Road to end of cul-de-sac	725	2011		
Miller Road	from Glen Road	638	1945		
Molloy Road	from Lowell Street	988	2001		
Moore Street	from Shawsheen Ave to beyond Wedgewood Ave	1,528	1967		
Moore Street	from Existing Moore Street	630	2001		
Morgan Road	from Kilmarnock Street	653	1977		
Morningside Drive	from Lexington Street to Fairfield Road	693	1974		
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939		
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988	
My Way Circle	from Fiorenza Drive	341	2012		
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946		
Nathan Road	from Senpek Road	1,057	1971		
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006		
Nelson Way	from High Street thru cul-de-sac	800	2002		
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894		
Nickerson Avenue	from West Street	953	1947		
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954		
North Street	from Middlesex Avenue to Marcia Road	3,515	1945		
N. Washington Ave.	from Agostino Drive	858	1979		
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997		
Nunn Road	from Kelley Road	214	1965		
Oak Street	from Salem Street	355	1951		
Oakdale Road	from Short Street to Judith Road	2,301	1950		
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958		
Oakwood Road	from Main Street to beyond Emerson Street	800	1946		
Olson Street	from Church Street	122	1957		
Oxbow Drive	from Woburn Street	1,751	1994		

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Palmer Way	from Middlesex Avenue	1,437	1989	
Park Street	from Woburn Street to No. Reading Line	4,180	1895	
Parker Street	from Lowell Street to Blackstone Street	2,000	1919	
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990	
Patricia Circle	from Dell Drive	595	1958	
Pershing Street	from Federal Street	720	1943	
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946	1954 1981
Pilcher Drive	from the end of Gearty Street	410	1989	
Pilling Road	from Hathaway Road	954	1959	
Pine Avenue	from Main Street to Hobson Avenue	380	1945	
Pineridge Road	from North Street to Linda Road	914	1960	
Pineview Road	from Cobalt Street to Adelman Road	450	1953	
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954	
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962	
Powder House Cir.	from Middlesex Avenue	710	1954	
Presidential Dr.	from Boutwell Street	826	1977	
Presidential Dr.	from Presidential Drive thru cul-de-sac	768	1998	
Progress Way	from Industrial Way	630	1974	
Quail Run	from Woburn Street	500	1992	
Radcliff Road	from South Street to Benson Road	355	1971	
Railroad Avenue	from Clark Street	650	1909	
Reading Avenue	from Oakwood Road	215	1979	
Reading Avenue	from Faulkner Ave northwesterly to dead-end	160	1997	
Redwood Terrace	from Kenwood Avenue	645	1970	
Reed Street	from Shawsheen Ave. to beyond Harold Ave.	1,090	1971	
Research Drive	from Ballardvale Street	1,817	1989	
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973	
Ridge Road	from Suncrest Avenue	365	1956	
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975	
River Street	from Massachusetts Avenue to Harvard Ave.	453	1962	
Roberts Road	from Burlington Ave. to Burlington Ave.	1,861	1967	
Rollins Road	from Marion Street to Fenway Street	200	1954	
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946	
Route 62	from Middlesex Avenue to Salem Street	3,343	1958	
Royal Street	from Salem Street	1,043	1951	
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005	
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894	
Salem Street	from No. Reading Line to beyond Woburn St.	6,475	1894	
Sarafina's Way	from Hopkins St. thru cul-de-sac	450	1995	
Scaltrito Drive	from Salem Street	785	1974	
School Street	from Middlesex Ave. to beyond Drury Lane	1,139	1915	1963
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002	
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004	
Senpek Road	from Wildwood Street to Nathan Road	280	1971	
Sequoia Drive	from Cherokee Lane to end of cul-de-sac	1,152	2008	
Serenoa Lane	from Woburn St. westerly thru cul-de-sac	600	1999	
Sewell Road	from Hathaway Road	300	1955	
Shady Lane Drive	from Middlesex Ave. to Lawrence Street	2,904	1950	1958
Shawsheen Avenue	from beyond Richmond St. to Billerica Ln.	11,845	1894	
Sherburn Place	from Shawsheen Avenue	723	1975	
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951	1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971	
Silver Lake Ave.	from Lake Street to Dexter Street	455	1954	

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Dr. northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from No. Reading Line to No. Reading Line	1,105	1954	
Wakefield Avenue	from Buckingham St. easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Ave. southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	