POLICE DEPARTMENT
CROSSING GUARD

Unit: Non-union

Reporting to: Police Chief

Wages: $14.25 per hour

Hours: Monday –Friday 16 hours per week. Work days coincide with days school is in session.

Location: Boutwell Early Childhood Center & Shawsheen Elementary School

Application Deadline: Open Until Filled

Definition
The Crossing Guard provides for the safe movement of children crossing specified higher traffic areas prior to and at the dismissal of the school day. Directs and escorts pedestrians safely across streets, stopping traffic if necessary, communicate traffic and crossing rules to students and parents, and monitor traffic flow to identify safe gaps through which pedestrians can cross. Work days coincide with days school is in session. School Crossing Guards are supervised by the Safety Officer.

Essential Functions
- Maintains position at assigned area during assigned times. The crossing guard will be expected to work according to the school calendar and times may vary due to delays and/or early dismissals.
- Maintains the safety of students and pedestrians by controlling the flow of traffic for the crossing of pedestrians at their assigned area.
- Oversees the safe conduct of children while crossing streets and roads and while waiting to cross the street or road at the direction of the crossing guard.
- The flow of traffic should be controlled through the use of hand signals and/or handheld stop signs.
- School Crossing Guards shall wear fluorescent safety vests as approved by the Department while engaged in their duties.
- Report observations and/or incidents relating to specific students or persons (e.g. accidents, fights, inappropriate behavior, violation of rules, suspicious activity, etc.) for the purpose of communicating information for follow up by the appropriate school or police personnel.

EOE

To Apply:
Submit resume, cover letter and completed application to:

Town Manager's Office
Attn: Assistant Town Manager/Director of Human Resources
121 Glen Road
Wilmington, MA 01887

or via email at:

jobs@wilmingtonma.gov

If submitting by email please use "Position: Crossing Guard" in the subject. Resume, cover letter and completed employment application may be attached as a PDF to the email. Please note, we will not reformat or fix formatting issues if sending electronically and in a file type other than PDF.