

# PARKS & GROUNDS GROUNDSMAN II DEPARTMENT OF PUBLIC WORKS

**Unit:** AFSCME II

Reporting To: Head Groundsman

**Wages:** \$1,155.32

Hours: 40 Hours, Monday - Friday

**Location:** DPW Operations, 135 Andover Street **Application Deadline:** Position open until filled

#### **Definition**

Manual work in the care of Town-owned grounds; all other related work as required.

#### **Distinguishing Characteristics**

- Works under the direct supervision of Parks & Grounds Foreman (Head Groundsman)
- Performs a variety of routine and repetitive tasks, with work checked during progress and upon completion for satisfactory performance.
- Makes few contacts beyond immediate associates.
- Continuous and strenuous physical effort demanded in walking, bending, standing and lifting or carrying equipment, tools and materials while performing duties under varying weather conditions.
- Essential Functions

#### **Examples of Work**

- Performs manual work in digging and in back-filling excavations; handles heavy materials on maintenance and repair projects.
- Seeds, loams, fertilizes, rakes, rolls, weeds, mows and waters lawn areas.
- Plants, trims and cuts hedges, shrubbery and flowers; rakes up and disposes of rubbish and leaves.
- Drags and marks playing fields and works on irrigation systems.
- Operates equipment such as power-mowers, light trucks, brush cutters, snow plows, power saws, line painters, small tractors and other parks and grounds equipment.
- Maintains and marks play fields; maintains tennis courts and skating rinks; repairs and paints benches, back stops and bleachers; installs and maintains playground equipment.
- Plows snow and removes ice and snow from walks, drives and pavements.
- Transports and sets up staging and risers; moves furniture and equipment.
- Performs other work of the Department of Public Works as directed by the Director of Public Works, Operations Manager, and General Foreman.

#### **Minimum Qualifications**

High School education; or any equivalent combination of education and experience. Background in agronomy, turf management, or related course work a plus.

#### Knowledge, Ability, Skill

Ability to lift heavy objects and to work continuously under varying weather conditions. Ability to understand and follow oral instructions. Ability to use hand tools and operate power equipment. Possession of CDL class B Motor Vehicle operator's license or possession of one within 6 months of appointment. Possession of a pesticide license and hoisting license preferred but not required.

### **Physical Requirements**

Please see the attachment.

EOE

## To Apply:

Submit resume, cover letter and **completed application** to:

Town Manager's Office Attn: Human Resources Director 121 Glen Road Wilmington, MA 01887

or via email at:

jobs@wilmingtonma.gov

If submitting by email please use "Position: Groundsman II" in the subject. Resume, cover letter and completed application may be attached as a PDF to the email. Please note, we will not reformat or fix formatting issues if sending electronically and in a file type other than PDF.

# Cown of Wilmington Physical Requirement Checklist

Position:	Groundsman II	Department:	Public Works

CHECK ( $\checkmark$ ) EACH REQUIREMENT THAT MATCHES ALL FUNCTIONS OF THE JOB ON A DAILY BASIS:

	WEIGHT				REACH					
PHYSICAL MOVEMENT	15 LBS OR LESS	15 то 35 LBS.	35 TO 50 LBS	50 TO 100 LBS	100 LBS OR MORE	FLOOR TO 18"	FLOOR TO 36"	18″ то 36″	36″ то 48″	OVERHEAD
CARRYING: TO TRANSPORT PATIENTS OR THINGS FROM PLACE TO PLACE WHILE BEARING THE WEIGHT	✓	✓	<b>√</b>	<b>✓</b>	✓	<b>✓</b>	<b>√</b>	<b>√</b>	✓	✓
<b>LIFTING:</b> RAISING OBJECTS FROM A LOWER TO A HIGHER POSITION, FROM A HIGHER TO LOWER POSITION, HORIZONTALLY	✓	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	✓
<b>PULLING:</b> USING UPPER EXTREMETIES TO EXERT FORCE	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<b>PUSHING:</b> USING UPPER EXREMITIES TO PRESS AGAINST SOMETHING WITH A STEADY FORCE	<b>√</b>	<b>√</b>	<b>√</b>	<b>✓</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>
REACHING: EXTENDING HAND(S) AND ARM(S)	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	$\checkmark$	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>

PHYSICAL MOVEMENT/MENTAL REQUIREMENTS	Never	RARELY 5-10%	SOMETIMES 10-40%	FREQUENTLY 41-75%	ALWAYS 76-100%
BALANCING: MAINTAINS BODY EQUILIBRIUM TO PREVENT FALLING WHEN WALKING, STANDING OR CROUCHING ON NARROW, SLIPPERY OR ERRATICALLY MOVING SURFACES					<b>✓</b>
BENDING: TO CURVE SPINE DOWNWARD				✓	
CARRYING: TO TRANSPORT PATIENT OR THINGS FROM PLACE TO PLACE WHILE BEARING THE WEIGHT				✓	
<b>CLIMBING:</b> ASCENDING OR DESCENDING LADDERS, STAIRS, RAMPS, POLES AND THE LIKE, USING FEET				✓	
COLLATING/FILING: REPETITIVELY PUTTING IN ORDER AND IN PILES AND INTO APPROPRIATE ORDER					
CRAWLING: MOVING ABOUT ON HANDS AND KNEES OR HANDS AND FEET		$\checkmark$			
CROUCHING: SENDING THE BODY DOWNWARD AND FORWARD BY BENDING LEG AND SPINE			✓		
<b>DECISION-MAKING</b> : ABLE TO PRIORITIZE WORKLOAD		$\checkmark$			
DIALING: PUSHING BUTTONS OR MOVING A WHEEL WITH FINGER		✓			
DRIVING: SET OR DIRECT IN MOTION A VEHICLE				✓	
<b>FEELING:</b> PERCEIVING OBJECTS, SUCH AS SIZE, SHAPE, TEMPERATURE OR TEXTURE BY TOUCHING WITH SKIN		<b>√</b>			
FINGERING: PICKING, PINCHING, TYPING OR OTHERWISE WORKING, PRIMARILY WITH FINGERS			✓		
GRASPING: APPLYING PRESSURE TO AN OBJECT WITH THE FINGERS				✓	
HANDLING: TO TOUCH, MANIPULATE OR MANAGE WITH HANDS				✓	
HEARING: TO RECEIVE DETAILED INFORMATION THROUGH COMMUNICATION AND TO DETECT SUBTLE DIFFERENTIATIONS IN SOUND		✓			
HOLDING: KEEP FIRMLY AS IN A GRASP OF THE HAND				✓	
INSERTING: TO PUT ITEMS INSIDE OR AMONG SOMETHING		<b>√</b>			
JUDGEMENT: PERFORMS WITH FREQUENT INTERRUPTIONS AN MAKES GENERAL DECISIONS REGARDING RESPONSIBLITIES			✓		
KNEELING: BENDING LEGS AT KNEE TO COME TO A REST ON KNEE OR KNEES			<b>√</b>		
LEARNING: TO GAIN KNOWLEDGE, UNDERSTANDING OR SKILL BY STUDY, INSTRUCTION OR EXPERIENCE		✓			
LIFTING: RAISING OBJECTS FROM LOWER/HIGHER POSITION, FROM HIGHER/LOWER POSITION, HORIZONTALLY				✓	
PULLING: USING UPPER EXTREMITIES TO EXERT FORCE				√	
<b>PUSHING:</b> USING UPPER EXTREMITIES TO PRESS AGAINST SOMETHING WITH STEADY FORCE				✓	

	PHYSICAL MOVEMENT/MENTAL REQUIREMENTS	Never	RARELY 5-10%	SOMETIMES 10-40%	FREQUENTLY 41-75%	ALWAYS 76-100%
REACHING:	EXTENDING HAND(S) AND ARM(S)				✓	
READING:	THE ABILITY TO LEARN FROM WHAT ONE HAS SEEN OR FOUND IN WRITING OR PRINTING				<b>✓</b>	
REPETITIVE	<b>MOTIONS:</b> SUBSTANTIAL MOVEMENTS (MOTIONS) OF THE WRISTS, HANDS AND/OR FINGERS				✓	
SITTING:	FOR PROLONGED PERIODS OF TIME			✓		
SMELL:	DIFFERENTIATE ODORS, VAPORS, FUMES, DUST		✓			
SORTING:	SEPARATE PHYSICALLY FROM THINGS THAT DIFFER				<b>✓</b>	
STANDING:	PARTICULARLY FOR SUSTAINED PERIODS OF TIME			✓		
STOOPING:	BENDING BODY DOWNWARD AND FORWARD BY BENDING SPINE AT THE WAIST			✓		
TALKING:	EXPRESSING OR EXCHANGING IDEAS ACCURATELY, LOUDLY OR OUICKLY		✓			
THREADING	G: TO PASS A THREAD THROUGH AN EYE (OF A NEEDLE) QUICKLY	✓				
	EYBOARD CODING: TO PRODUCE TYPEWRITTEN COPY USING FINGER AGILITY AND ACCURACY	✓				
VISION:	ADEQUATE TO PERFORM FUNCTION					✓
	ACUITY: NEAR, 20 INCHES OR LESS		✓			
	DEPTH PERCEPTION 3-DIMENSIONAL VISION DISTANCE JUDGEMENT		✓			
	ACCOMMODATION SHARPNESS OF VISION/FOCUS		✓			
	COLOR VISION		✓			
	FIELD OF VISION — ENTIRE SCOPE OF VISION/PERIPHERAL					✓
WALKING:	MOVING ABOUT ON FOOT TO ACCOMPLISH TASKS, PARTICULARLY FOR LONG DISTANCE				<b>✓</b>	
WRITING:	TO FORM LETTERS OR CHARACTERS ON A SURFACE BY HAND	✓				
OTHER:	PLEASE SPECIFY					

	% OF TIME PER DAY							
Working Conditions	Never	RARELY 5-10%	SOMETIMES 10-40%	FREQUENTLY 41-75%	ALWAYS 76-100%			
DUST, VAPORS, FUMES			<b>✓</b>					
EXPOSURE TO WEATHER					✓			
EXTREME COLD			✓					
EXTREME HEAT			✓					
Noise			✓					
VIBRATION			✓					
WET/HUMID			✓					
POTENTIAL HAZARDS								
Снемісаь		✓						
COMPUTER	✓							
ELECTRIC SHOCK		✓						
EXPLOSIVES		✓						
HIGH, EXPOSED PLACES		✓						
Infectious Exposure	✓							
MOVING MECHANICAL PARTS			✓					
PATIENT CONTACT	✓							
NEEDLES/SYRINGES	✓							
RADIATION, IONIZING	✓							
RADIATION, NON-IONIZING	✓							
WASTE HANDLING		✓						