

Town of Wilmington

Town Hall / School Administration Building Committee 121 Glen Road
Wilmington, 01887

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TOWN OF WILMINGTON, MA

Meeting Minutes January 4, 2023

Chairperson George Hooper called the meeting to order at 6:01 pm. Members present: George Hooper, Diane M. Allan (remotely), Jack Holloway, Jesse Fennelly, Kevin Caira, Paul Ruggiero, John Doherty, Paul Melaragni

Also in attendance Jeff Hull Town Manager, Dan Pallotta from P3, Phil O'Brien from Johnson Roberts, Stephen Turner, Dr. Glenn Brand.

Edits made to the September 28, 2022 Meeting Minutes. Approval of amended September 28 Minutes Motion by John Doherty, seconded by Jesse Fennelly. So vote, with Paul Melaragni abstaining.

Mr. O'Brien reviews the plan and discusses minor changes to office locations. Mr. Hooper indicates he will review these changes and locations with the Department Heads. Mr. Caira asked if the space needs were reviewed with the department heads and Mr. O'Brien expresses that he did review space needs with department heads. Mr. Fennelly asks about storage spaces. Mr. Hull asks about additional capacity on the electric service. Ms. Allan asks about automated access. Mr. Hooper asks about security and lockdown measures, or panic buttons. Mr. Caira asks about glass at the counters or meeting rooms and asks if the counters should be separated. Mr. O'Brien indicates that he will be providing interior renderings. Mr. Hull asks about cameras in other Town Halls. Upon reflection, Mr. O'Brien says he isn't aware of doing that in the past.

Mr. O'Brien reviews the plans for the second floor. There are generally no major changes. Mr. O'Brien shows that the Nurse has a private bathroom for clients if needed. Mr. Caira asks about school privacy. Mr. O'Brien indicates that there is more rooms for privacy. Mr. Ruggiero mentions that the meeting rooms will be for on-site and off-site employees visiting.

Mr. Hull asks what the total square footage of the building is. Mr. O'Brien explains that the building is 100 square feet more than the planning document. Ms. Allan asks about redesigning the entrance to make it more "New Englandish," the Committee feels that classical will not work.

P3 discusses the two procurement/delivery methods for Construction. Construction Manager at Risk (CM@R) and Design Bid Build (DBB). MGL 149 or MGL 149A

Mr. Caira asks about the building envelope and HVAC systems and P3 reviews the intention and process for commissioning.

Ms. Allan asks about the next meeting being Tuesday, January 17th, at 6pm to review CM@R and DBB.
Comment from the Public: None

Motion to Adjourn by John Doherty. Seconded by Paul Melaragni. VOTED UNANIMOUSLY