



TOWN OF WILMINGTON

1872

2022

150 YEARS

ANNUAL REPORT 2022

In Memoriam

Salvatore R. Albano

Phyllis M. Allen

Donna M. Alonardo

Alfred V. Antinarelli, Sr.

Donald C. Armstrong

Carl A. Backman, Jr.

Robert F. Barrett

Donna R. Beaudoin

Richard S. Capone

Jane M. Crane

Charlotte S. DeMarco

Henry S. Dembowski

Maria V. Ferrandini

Margaret L. Fleming

Kevin B. Harrington

Matthew J. Kane, Jr.

Marjorie Lamkin

Michael N. Matt

Penelope L. McGarry

Linda T. McMenimen

Francis P. Nolan

James T. O'Connors

Shirley B. O'Donnell

Adele C. Passmore

Beverly A. Shea

Maureen T. Sheehan

Dolores E. Silva

Mary Thiel

D. Ann Whitney

Cover:

Wilmington Police Department

Celebrated its 150th Anniversary in 2022

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The "Mission Statement for the Town of Wilmington" is as follows:

"The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.

The "Mission Statement for the Town of Wilmington" is as follows:

"The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.



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Office of the Select Board
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Dear Fellow Resident:

On behalf of the Wilmington Select Board it is my privilege and honor to issue our annual report for the calendar year 2022. This report serves to capture some of the key work of the Board during the previous twelve months.

The Board continues to work in concert with the School Committee on efforts to address establishing an elementary school which will provide permanent accommodations for students and staff who have been relocated from the Wildwood School Early Childhood Center. A special town meeting was scheduled by the Board on March 8, 2022 at the Shriners Auditorium to seek funding to begin the next phase of the school project which consists of evaluating options that include an addition to an existing school building or construction of a new school and considers continuing with the existing grade configuration or consolidating elementary school grades into a single school building. By a near unanimous vote residents authorized \$1.2 million from free cash to complete a feasibility study working with the Massachusetts School Building Authority (MSBA). The MSBA is the only source for funding assistance for the construction of a renovated or new school building.

Authorization was granted to the Senior Center Building Committee to work with the Town's architect to site a new senior center on property located on Main Street next to the Church of the Transfiguration. Separately, the Town/School Administration Building Committee was given the "green light" to develop plans for design of a new town/school administration building at the rear of the former Swain School property across from the Town Common. Both projects moved forward with architectural designs and cost estimates developed over the course of the year. At the November 19, 2022 special town meeting residents voted to approve construction of a new senior center in the amount of \$17,264,561 and construction of a new town/school municipal building for a total cost of \$36,880,766. Due to the Town's long-term attention to setting funds aside for major capital investments, the funding of these two projects will not require a debt exclusion. Funds from the capital stabilization account and free cash were drawn upon to support funding for these projects.

In February, due to the reported carelessness of a heating fuel delivery operator the oil tank at the Wildwood School Early Childhood Center was filled beyond capacity causing the underground storage tank to breach. The heating oil leached into the ground surrounding the oil tank and led to the closure of the school. Students and staff were relocated to multiple "host" schools for the remainder of the 2022 academic year and continue to be hosted by multiple schools for the 2023 academic year. The incident was remediated and the Board, working with Town Counsel, is pursuing legal action to ensure that the responsible parties reimburse the Town for the costs associated with this careless action. Efforts took place during the remainder of the year to establish an interim plan to provide educational space for students and staff displaced. This interim arrangement is expected to remain in effect until the completion of construction on a renovated or new school building which could be five (5) or six (6) years into the future.

There has been recognition for some time that the space for new plots in the Wildwood Cemetery is rapidly being exhausted. For the last several years the Board has been pursuing the acquisition of property adjoining the cemetery on 64 Wildwood Street. While there were numerous efforts to communicate with the trustee of the property none of these efforts led to a response from the trustee to engage in discussions about the property. As a consequence, after four years of efforts, an order of taking was issued in January with compensation to be afforded to the trustee. Acquisition of the property will create space for approximately 350 to 400 new 2-grave lots which will provide capacity for roughly 10 more years.

Electric charging stations were authorized to be located at the Town Hall and Wilmington Public Library parking lots. The Board recognizes the growth in hybrid electric vehicles and the need to offer charging locations for patrons who conduct business with town departments. The Board supported Reading Municipal Light Department's efforts to obtain state grant funding for the charging stations and their installation. Individuals are able to activate the charging station through an app on their smartphone.

Board members have remained focused on keeping lines of communication open with the Massachusetts Bay Transportation Authority (MBTA) about the safety of the rail crossings in Wilmington. Regular meetings took place throughout the year between the Board Chair, the Town Manager and executive management from the MBTA. Concerns were voiced about reports of crossing arms either not being activated in a timely manner or remaining in the horizontal position for extended periods without trains passing through. In response to these focused discussions, the MBTA has invested in modifications to the control booths near the trail crossings and has made improvements to the infrastructure on the approaches to the crossings. The reported incidents of malfunctioning crossing arms appears to be trending in a favorable direction but the Board will remain vigilant to ensure that MBTA executive management remains attentive to these safety issues.

Discussions with MBTA representatives continued about the need for a new platform at their commuter rail station off Middlesex Avenue in North Wilmington. The Board has remained focused on this issue and is pleased to report that we have been advised that after receiving approval from the Federal Transportation Administration (FTA) the MBTA is cleared to begin construction of a new commuter rail platform. This platform will not only ensure that individuals with mobility challenges have equal access on and off the trains but will eliminate the commuter train blocking traffic and impeding emergency responders while picking up or dropping off commuter rail passengers.

The Board reached multiple contract settlements during calendar 2022 including new collective bargaining agreements with the central dispatch union, the union representing custodians and building maintenance personnel, the union representing public works, clerical and library personnel, an agreement with the fire union and an agreement the police supervisor's union. Additionally, an employment agreement was entered into with the Town Manager.

Multiple discussions have taken place at Board meetings with the Town Manager and Planning and Conservation Director about responding to zoning law approved by the State Legislature and signed by former Governor Baker which directs communities served by the MBTA to create a zoning district "of reasonable size" in which multi-family housing is permitted by right. Such a zoning district, if created, would enable a potential developer to create apartment style housing without first obtaining permission by the Zoning Board of Appeals. While the Board recognizes the lack of affordable housing in Wilmington and the Boston metropolitan area, we have serious concerns about a "one size fits all" approach to addressing this problem. Failure to create such

zoning would make the Town ineligible for certain state grant money including funds that support the Wilmington Housing Authority and public infrastructure grants including MassWorks. In order to remain in conditional compliance, the Town must submit an “Action Plan” to the Massachusetts Department of Housing and Community Development (DHCD) by January 31, 2023. Discussions on how to proceed will continue.

Board members expect that departments will pursue opportunities for grant funding to supplement funds raised through taxation. There are several grants obtained by departments during 2022. The Town received a grant for replacement of the culvert of Lubbers Brook on Middlesex Avenue, construction of a sewer line and sewer pump station on Jefferson Road in November of 2020 for the total sum of \$2,891,000. During the ensuing period while procurement of construction services and cost estimating took place it became apparent that due to the increasing cost of construction additional funding would be required to complete this important work. I am pleased to report that in April of 2022 the Town was awarded an additional \$1.0 million in MassWorks grant funds. Separately the Health Department working with the towns of Burlington and Lexington was successful in receiving a Public Health Excellence Grant of \$300,000 per year for the next three (3) years with two (2) renewal cycles. This grant will create additional public health services which can be shared between the communities. Cybersecurity is an issue in corporate America, in our own personal lives and for municipalities. Wilmington once again was awarded a Cybersecurity Awareness Grant from the Executive Office of Technology Services and Security. This grant provides training to personnel on safe web browsing, remaining alert to “phishing” efforts, steps for mobile device security and protecting against ransomware attacks. Clean and safe potable water is a top priority for the Board. Granular Activated Carbon (GAC) filters are an essential component of the Town’s water treatment to screen out contaminants including Per- and Polyfluorinated Substances (PFAS). The Public Works Department was successful in their efforts to obtain a \$99,696 grant to receive full reimbursement for the cost to replace the GAC filters at the Edmund H. Sargent Water Treatment Plant. Through the efforts of the Fire Department \$15,923 was obtained in grant funds to provide fire fighter/EMTs with bullet proof vests in the event they are required to respond to a scene involving an active shooter.

During the Board’s tax classification hearing with the principal assessor in November 2022 the Board took the unprecedented step of not raising taxes to the maximum amount allowable under the provisions of Proposition 2 1/2. The inflationary pressures and rising interest rates that have “dogged” us during the year are recognized as serious additional burdens on residents. While the property tax accounts for nearly 80% of the revenue which funds all departments, the Board believes providing some measure of relief to residents is critical. To that end the Board once again shifted the maximum allowable percentage of overall property taxes to the commercial, industrial and personal property class. By remaining \$1.3 million under the levy limit the property owner with an average property value of \$622,128 will pay \$93.00 less in their residential tax bill than if taxes were raised to the levy limit.

The Inhabitant By-laws are local regulations that are approved at a town meeting and cover a variety of issues from solid waste collection and recycling to parking bans during the winter months. The Inhabitant By-law Study Committee spent significant time over the past few years evaluating the by-laws to ensure that they remain relevant and do not conflict with state or federal law. The culmination of their work, which included recommendations for modifications and reordering the by-laws to make them more easily searchable, was approved at the April 30, 2022 annual town meeting. The Board extends its thanks to this group of staff and resident volunteers for their dedication.

The Select Board, as the chief policy makers for many areas of Town operations exclusive of public schools, recognizes the importance of both paid personnel and volunteers in executing the services on a day to day and week to week basis. We extend our heartfelt “thank you” to each of these individuals who are responsible for ensuring the local government works effectively for residents of Wilmington. Also to the residents who we represent, on behalf of the Board, I extend our sincere appreciation for the trust that you place in us to look out for the best interests of the Town of Wilmington.

Judith L. O'Connell

Judith L. O'Connell, Chair
Select Board



Select Board

Kevin A. Caira, Gregory B. Bendel, Chair Judith L. O'Connell,
Lilia Maselli and Gary B. DePalma



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To The Honorable Select Board and Residents of Wilmington:

The Town is in the midst of the most significant amount of building construction since the 1960s. In March, residents attended a special town meeting to appropriate \$1.2 million from free cash to enter the feasibility phase of an effort to replace the Wildwood Early Childhood Center with school space to serve students in the elementary school grades.

Following the roadmap prescribed by the Massachusetts School Building Authority (MSBA), the next steps require the Town to hire an Owners Project Manager (OPM) who will have the technical expertise in building design and construction to provide guidance with the development of the final plan and to oversee the work of the designer and contractors who will be constructing the building. Additionally, these funds will cover the cost to hire an architect to work with the community to develop a vision for the best location, the number of grades to include in the new or renovated facility, the interior design layout and exterior campus design. In the fall of 2022 the Cambridge firm SMMA was selected and approved by the MSBA to serve as the Town's OPM. The first major role for SMMA will be to develop the request for qualifications to seek the services of a design firm.

Due to the rupture of the underground fuel storage tank at the Wildwood Early Childhood Center in February, that building has been closed indefinitely. Students and staff have been relocated to other schools throughout the district. The architectural firm Dore & Whitter worked with the Town to determine the best option for relocating students and staff while efforts are underway to construct an addition to an existing school or to construct a new school to replace the Wildwood.

A variety of options were considered including potential renovations to the Wildwood Early Childhood Center and leasing of commercial space. Seventeen options in all were evaluated with the preferred option being to utilize a section of the Wilmington Middle School in the area of the library media center as a distinct area for pre-kindergarten and kindergarten students and staff who are unable to attend the Wildwood Early Childhood Center.

The Wildwood School Building Committee has met throughout the year to receive updates and provide direction on the best alternative. The next step will be to seek funding for remodeling in the middle school and to procure the services of a contractor to complete the work.

The Town/School Administration Building Committee and the Senior Center Building Committee met regularly working with the OPM and the respective architects for each project. After receiving approval from the Select Board on the location for each building in early 2022, the respective committees worked with the architects to complete the conceptual designs. Cost estimates were developed for each building. At the November 19th special town meeting residents approved the expenditure of \$17,264,561 to construct a single story 18,875 square foot building to replace the existing 8,300 square foot building. The town/school administration building received a favorable vote to appropriate \$36,880,766 for a three story 42,400 square foot building. As the year closed out the architects began developing final design for each building.

Funds appropriated at the April 30, 2022 annual town meeting were utilized to replace 24,000 square feet of roof at the Shawsheen Elementary School while classes were out of session for the summer. Major building projects like this one are part of the Town's ongoing Capital Improvement Plan (CIP).

The Frank Kelley track on the Wilmington High School campus was reconstructed during July and August with a combination of \$520,000 from Town funds and \$75,000 obtained as an earmark from the state. In December a contract was awarded for \$198,577 to complete the installation of the required signal poles and supporting structure for traffic warning signals on Church Street in front of the Fire Department garage apron. Construction is expected to begin in the spring of 2023. Following design and procurement a contract was awarded in November for \$619,282 to replace the traffic signals at the intersection of Shawsheen Avenue, Lake Street and Hopkins Street. Funding for this project was approved at annual town meeting and supplemented by Chapter 90 state road improvement funds.

Work continues to execute the plan for expenditure of \$7,007,871 in federal American Rescue Plan Act (ARPA) funds received by the Town. Engineering work is ongoing to develop plans for replacement of a ten inch water line which extends 11,000 liner feet along Woburn Street from just south of the Woburn Street School to the intersection with Lowell Street. Plans call for upgrading the pipe to a twelve-inch water main. The engineering firm Kleinfelder is performing a water analysis to address the most effective way to meet future demands for water. Due to the cost for work associated with replacing the culvert at Lubbers Brook under Middlesex Avenue exceeding funds available under the MassWorks grant, funds initially earmarked for drainage system improvements have been redirected in the amount of \$450,000 to supplement existing funds for the culvert project. The firm Stirling Brandworks has been working with the Economic Development Committee on a branding and marketing project aimed at developing tools that local businesses can use to attract customers and that the Town can use to attract businesses.

The Town remains in a strong financial position at the close of the calendar year. While residents who participated in the November special town meeting voted to use \$12 million to fund a portion of the town/school administration building cost, the free cash balance remains at \$27,239,630. The capital stabilization fund, which is intended to be used for capital improvements has a balance of \$11,370,562 following the transfer of \$6.0 million to supplement the funding of the senior center. The ability to fund these two projects totaling \$54,145,327 on top of the year-to-year capital costs without the need for a debt exclusion or Proposition 2 ½ override is an enviable position to be in.

Continued maintenance of these strong reserves will mitigate the impact to residents for the expected cost of a new elementary school to serve the north side of Wilmington. Addressing the elementary schools on the west side of town in addition to several other municipal buildings must remain a commitment in the coming years.

As of June 30, 2022 the Town maintained a balance of \$10,532,271 in its OPEB Trust Fund. Other Post Employment Benefits, which are primarily health insurance benefits for retirees, is a liability that communities across the country are obligated to address. Rating agencies like Standard and Poor's are very attentive to steps being taken to offset this liability when they consider establishing a community's bond rating. Once again this year's annual town meeting authorized \$1.0 million to be added to this trust fund.

The Town's second major liability is its pension liability which addresses the obligation to fund the defined benefit plan for individuals who worked for the Town and are now retired. While the Town continues to pay its annual retirement assessment once again this year \$1.5 million was authorized as a pre-payment to accelerate the reduction of that liability.

The Town general government continued to experience a significant turnover of employees in 2022. A total of 29 employees retired or resigned during that twelve-month period. With those departures goes a great deal of expertise and institutional knowledge. Fortunately the Town has a strong "bullpen" and the departures created opportunities for other talented employees to take on leadership roles. In other instances, the Town has been fortunate to attract strong talent from the outside. The effectiveness of any organization is a function of the positive attitude, talent and commitment of its employees and volunteers to fulfill their individual duties which collectively forms the tapestry of municipal services. I tip my hat to each of these people for their pride and efforts in serving the Town of Wilmington.

Respectfully Submitted,

Jeffrey M. Hull

Jeffrey M. Hull
Town Manager



RMLD General Manager Greg Phipps, Town Manager Jeffrey Hull and RMLD Citizen's Advisory Board Member George Hooper Demonstrate Newly Installed Electric Vehicle Charging Station at Town Hall

ADMINISTRATION & FINANCE

Town Clerk

The Town Clerk serves as Records Access Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems.

The following information and vital statistics were recorded during 2022:

Births	246
Marriage Intentions	88
Marriages	83
Deaths	309
Deaths - Out of State	7
Burial Permits	190
Veterans Buried in Wildwood Cemetery	41

Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Thirty-eight permits were issued during the year.

Permits & Recordings:

Business Certificates and Withdrawals	209
Pole & Conduit Locations	1
Dog Licenses	2,765
Raffle and Bazaar Permits	1

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular basis, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

Town Meeting & Elections 2022

Special Town Meeting	March 8, 2022
Annual Town Election	April 22, 2022
Annual Town Meeting	April 30, 2021
State Primary	September 6, 2021
State Election	November 8, 2022
Special Town Meeting	November 19, 2022



Town Clerk Swearing in
Greg Bendel and Kevin Caira

Board of Registrars

In accordance with Chapter 69, Section 1 of the Town By-laws (ECode), meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press, and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2022 had a total of 18,044 registered voters from our listed 22,670 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2022.

Town Counsel

The law firm of KP Law, P.C. serves as Town Counsel for the Town of Wilmington. As Town Counsel, the firm provides advice and representation on all legal matters to the Board of Selectmen and Town Manager, as well as the Town's various boards and departments. Town Counsel represents the Town in state and federal courts and agencies, undertakes enforcement of the Town's by-laws and addresses issues involving legal, administrative and regulatory matters. Town Counsel advises the Town in real estate and land use matters, and drafts, reviews and approves contracts with vendors and contractors providing goods and services to the Town, including specialized design and consulting services. Town Counsel assists with preparation of the Warrant for, as well as providing advice at, Town Meeting. Town Counsel also serves as labor counsel to the Town, assisting the Town Manager with labor and employment matters and collective bargaining.

Town Counsel is currently representing the Town in the following matters, including litigation and labor and employment:

1. 64 Wildwood Street
This matter involves the acquisition of property for future expansion of the Town's cemetery.
2. Daniel Hahn v. Joseph A. Desmond, Chief of Police of Wilmington
Woburn District Court, C. A. No: 2253CV000647
This is an appeal by the petitioner from a denial of license to carry firearms based on unsuitability. After a hearing, the District Court issued a judgment on February 21, 2023 affirming the Chief's denial and dismissing the petition.
3. Mark D. Nelson v. Bank of America and the Town of Wilmington
Middlesex Superior Court, C.A. No. 2081CV00790
This is a complaint seeking release of definitive subdivision surety in the amount of \$46,000 held in an escrow account by the Town since 2002. Insurance defense counsel is handling this litigation.

4. Mark Peters v. Joseph A. Desmond, Chief of Police of Wilmington
Woburn District Court, C. A. No. 2253CV000616
This is an appeal by the petitioner from a denial of license to carry firearms based on statutory disqualification. After a February 2, 2023 hearing, the District Court affirmed the statutory disqualification but provided the petitioner 60 days to file a motion for reconsideration.
5. Reppucci v. Town of Wilmington Planning Board
Land Court, C.A. No. 22 MISC 000455
This is a G.L. c.40A, Section 17 appeal of the Planning Board decision granting a special permit for a car wrapping business at 278 Lowell Street. Town Counsel is maintaining a passive defense posture on behalf of the Planning Board and leaving the active defense of this matter to Wrap Solutions' counsel. The private parties have reported that they are close to reaching a settlement agreement.
6. Robert Peterson v. Joseph A. Desmond, Chief of Police of Wilmington
Woburn District Court, C.A. No. 2253CV000385
This is an appeal by the petitioner from a denial of license to carry firearms based on unsuitability. The District Court conducted a hearing on September 29, 2022 and the Court's decision is pending.
7. Shea Concrete
This matter is a wetlands enforcement and trespass issue against Shea Concrete's operation on Salem Street. The Conservation Commission issued an enforcement order relative to wetland violations and the Town Manager will issue a No Trespass Order on behalf of the Select Board.
8. Town of Wilmington by and through its Board of Health v. Jonathan Gibb and Jessica Gibb Northeast Housing Court, C.A. No. 22H77CV000124
This is an action by the Board of Health to enforce violations of Section 20 of the Inhabitant Bylaws and Section 11.1 of the Town's Health Regulations occurring at property located at 93 West Street. The Northeast Housing Court issued an Order on June 16, 2022 requiring the owners of the property to remedy all sanitary code violations.
9. Town of Wilmington, by and through its Zoning Enforcement Officer and Board of Selectmen v. Mark Nelson, individually and as Trustee of Kaiser Realty Trust Land Court, 21 MISC 000192
This is a prospective action by the Town to enforce the provisions of the Wilmington Zoning Bylaw and to enjoin violations at property on Polk Street owned by the defendants. Town Counsel will be filing an amended enforcement complaint based on a recently reissued enforcement order to cure issues with service of the initial enforcement order.
10. Town of Wilmington, by and through its Conservation Commission and Select Board v. Thompson, et al.
Middlesex Superior Court, C.A. No. 2281CV01940
This was a complaint seeking injunctive relief relative to a trespass on Town owned property abutting defendants' property at 702 Sandy Lane and seeking injunctive relief for wetland violations. The Defendant complied with the Commission's enforcement order and this case has been dismissed.

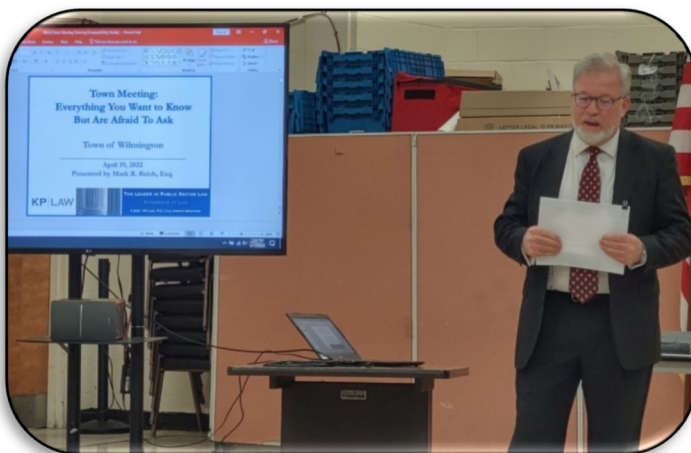
11. Tresca v. Zoning Board of Appeals
Middlesex Superior Court, 1681CV01986 & 01987
These are consolidated appeals from the Zoning Board of Appeals' June 2016 denial of two special permits to expand the existing sand and gravel use located at 90 Eames Street to include a concrete manufacturing use. This matter was remanded to the Board and a request for reconsideration of the decision was denied.
12. Tresca Brothers Sand and Gravel, Inc. v. Eames Street, LLC, et al.
Middlesex Superior Court, C.A. No: 2081CV00614
This action relates to the real property located at 90 Eames Street and the special permits at issue in Tresca v. Zoning Board of Appeals, Middlesex Superior Court, 1681 CV 01986 & 01987.
13. Wayne Levesque v. Joseph A. Desmond, Chief of Police of Wilmington
Woburn District Court, C.A. No. 2253CV000291
This is an appeal by the petitioner from a denial of license to carry firearms based on unsuitability. After an October 20, 2022 hearing, the District Court affirmed the Chief's suspension order and no appeal was filed.
14. Wells Fargo Bank, N.A. v. Town of Wilmington, et al.
Land Court, 15 Misc. 000178
In this action, Wells Fargo Bank seeks to eliminate an affordable housing restriction on a single-family residence located at 12 Silverhurst Avenue as a result of a notice of mortgage foreclosure.

It is our privilege to serve the Town of Wilmington as Town Counsel. We thank the Board of Selectmen and Town Manager for the opportunity to serve the Town and for their efforts and dedication in attending to the many needs of the Town. We appreciate the opportunity to work with the Town's department heads, employees and boards, and look forward to continuing to provide the Town with effective legal advice and representation.

Respectfully submitted,



KP Law, P. C.
Town Counsel



Attorney Mark Reich Offers Training for Municipal
Personnel, Boards, Committees and Commissions

Board of Assessors

RECAPITULATION – 2022 FISCAL YEAR

Amounts To Be Raised: Appropriations		\$ 121,179,582.00
Total Overlay Deficits Prior Years	0.00	
Cherry Sheet Offsets	36,330.00	
Miscellaneous Other Amounts to be Raised	0.00	
Mosquito Control Project	71,779.00	
Air Pollution District	8,862.00	
Metropolitan Area Planning Council	12,916.00	
RMV Non-Renewal Surcharge	15,960.00	
Mass. Bay Transportation Authority	530,988.00	
Tuition Assessment	151,883.00	
Special Education	16,736.00	
Other: APPR Deficit	12,104.00	
Overlay of Current Year	1,691,250.00	
		<u>\$ 2,536,704.00</u>
		\$ 123,728,390.00

Less Estimated Receipts and Available Funds

Estimated Receipts from Local Aid Cherry Sheet	\$14,658,557.00	
Motor Vehicle and Trailer Excise	4,097,707.03	
Other Excise (meals)	255,000.00	
Penalties and Interest on Taxes	415,000.00	
Payments in Lieu of Taxes	375,000.00	
Charges for Services – Sewer (new Enterprise Fund FY21)	3,523,464.00	
Other Charges for Services	422,500.00	
Fees	42,500.00	
Rentals	85,000.00	
Departmental Revenue – School	1,000.00	
Departmental Revenue - Library	1,550.00	
Departmental Revenue - Cemetery	85,000.00	
Other Department Revenue	100,000.00	
Licenses and Permits	462,500.00	
Special Assessments	0.00	
Fines and Forfeits	39,450.00	
Investment Income	432,500.00	
Voted from Available Funds	1,696,639.00	
Voted from Free Cash	2,252,000.00	
Miscellaneous Recurring	107,497.00	
		<u>\$ 29,052,864.03</u>

Tax Rates: Residential: \$13.03 CIP: \$30.06

Average Single Family Home Assessed Value - \$507,014

<u>Real Estate</u>	<u>Assessed Value</u>	<u>Tax</u>
Residential	\$ 4,170,806,153 x 13.03 per thousand	54,345,604.17
Commercial	\$ 192,127,690 x 30.06 per thousand	5,775,358.36
Industrial	\$ 955,942,832 x 30.06 per thousand	28,735,641.53
Personal Property	\$ <u>193,576,910</u> x 30.06 per thousand	<u>5,818,921.91</u>
	\$ 5,512,453,585	\$ 94,675,525.97

Information Technology

The Town's Information Technology Department is committed to meeting the current and future technological needs of all departments, to providing support for this technology and to ensuring that all electronic information communicated through the Town of Wilmington remains secure.

2022 was another busy year for the town's IT Department as almost all work performed by the Town uses some aspect of technology the department oversees. Supporting a 24/7 public safety operation, a library open six days a week, internal projects, the need to keep residents and businesses abreast of developments within town through social media, the everyday support of the Town's work force and navigating the Cybersecurity landscape has kept the department incredibly busy.

Highlights include:

Deploying replacements for 20% of all Town and Public Safety workstations to maintain hardware lifecycle schedule.

Completing the second phase of the new Town and Public Safety VOIP project.

Resolving 2,031 support requests.

We are grateful for the support we have received from town leadership, fellow employees and all board and committee members. We will continue our efforts to be helpful, diligent, and precautionary in our roles as custodians of the Town's technology and data.

Town Manager Hull Presented Pamela MacKenzie with the
Baldwin Apple Upon her Retirement as Treasurer/Collector



Treasurer/Collector

Commitments

2022 Real Estate	\$ 88,856,608.00
2022 Personal Property	5,818,922.00
2022 Excise	4,389,099.89
2021 Excise	421,226.45
Ambulance	1,730,497.84
Apportioned Sewer Betterments	26,092.29
Interest	1,304.59
Sewer Liens	93,373.60
Water Liens	229,384.13
Electric Liens	6,119.37
Apportioned Title 5 Betterments	20,953.00
Interest	<u>5,262.67</u>
Total	\$ 101,598,843.83

Collections

Real Estate	\$ 88,301,297.84
Personal Property	5,849,528.14
Excise	4,845,705.83
Sewer Betterments	30,109.79
Title 5 Betterments	34,666.75
Water Liens	230,468.85
Sewer Liens	95,056.67
Electric Liens	5,841.13
Excise Interest and Charges	173,735.82
Ambulance	1,510,547.28
Lien Certificates	25,225.00
Betterment Certificates	36.00
Miscellaneous	586.34
Water Collections	5,508,051.41
Sewer Collections	3,727,863.65
Real Estate Interest and Charges	101,897.08
Personal Property Interest and Charges	96,456.66
Tax Titles	192,390.83
Tax Title Interest	<u>60,441.85</u>
Total	\$ 110,789,906.92

TOWN OF WILMINGTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

Members of the Select Board
and Town Manager
Town Hall
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the town of Wilmington for the fiscal year ended June 30, 2022 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,



Bryan T. Perry
Finance Director/Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

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David Scorey, President & CEO, Keolis North America, and
Jeffrey Gonneville, Deputy General Manager, MBTA,
Meet with the Select Board

**TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND GROUPS
ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE YEAR ENDED JUNE 30, 2022**

Assets	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Cash	55,824,676.10	15,914,566.43	190,588.31	617,179.40	45,533,866.31		118,080,876.55
Receivables:							
Personal Property Taxes	649,973.17						649,973.17
Real Estate Taxes	850,804.03						850,804.03
Allowance for Abatements/Exemptions	(6,120,676.04)						(6,120,676.04)
Tax Liens - Electric	5,018.44						5,018.44
Tax Liens - Int & Costs	540,853.13						540,853.13
Tax Liens - Title V	10,946.04						10,946.04
Tax Liens	1,349,100.60						1,349,100.60
Deferred Taxes	75,015.07						75,015.07
Motor Vehicle Excise	857,833.20						857,833.20
Other Excises							
User Fees		227,274.34		(1,494.16)			225,780.18
Utility Liens Added to Taxes							
Departmental - Ambulance	987,562.33						987,562.33
Special Assessments	82,544.66						82,544.66
Due from Other Governments		256,609.40	1,033,285.00				1,289,894.40
Other Receivables							
Foreclosures/Possessions	727,641.86						727,641.86
Amounts to be Provided for:							
Retirement of Long Term Debt						33,189,754.00	33,189,754.00
 Total Assets	 55,841,292.59	 16,398,450.17	 1,223,873.31	 615,685.24	 45,533,866.31	 33,189,754.00	 152,802,921.62
 Liabilities & Fund Balance							
Liabilities:							
Warrants Payable	1,277,594.53	177,471.95		1,526.30	18,766.45		1,475,359.23
Accounts Payable							
Accrued Payroll	677,148.53	854.94					678,003.47
Payroll Withholdings Payable	11,578.76						11,578.76
Deferred Revenue:							
General Property Taxes	(4,619,898.84)						(4,619,898.84)
Other Accounts Receivable	4,734,622.60	483,883.74	1,033,285.00	(1,494.16)			6,250,297.18
Notes Payable			2,410,000.00				2,410,000.00
Bonds Payable						33,189,754.00	33,189,754.00
Incurred Costs					2,237,797.31		2,237,797.31
 Total Liabilities	 2,081,045.58	 662,210.63	 3,443,285.00	 32.14	 2,256,563.76	 33,189,754.00	 41,632,891.11

TOWN OF WILMINGTON, MASSACHUSETTS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Select Board and an open Town Meeting. The Select Board appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Select Board and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principals included in the town of Wilmington's financial statements are:

- A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).
- B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.
- C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

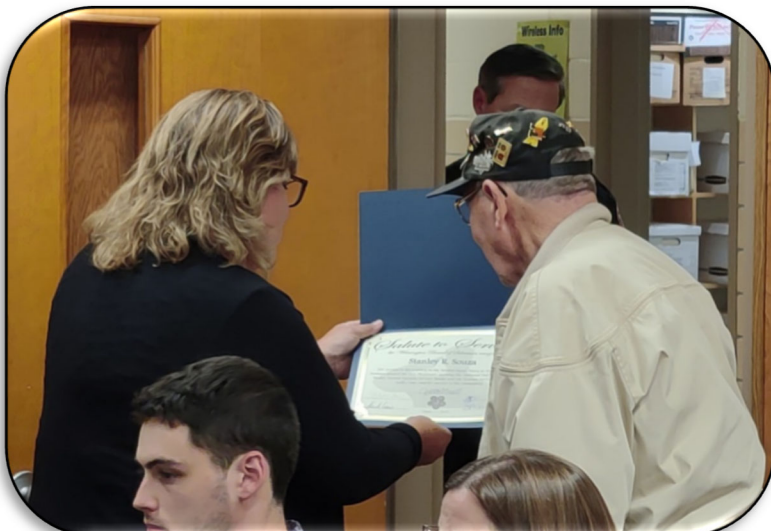
An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2020.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2021	\$ 36,048,889	\$ 4,814,464	\$ 40,863,353
Retirements	\$ 2,841,480	\$ 674,352	\$ 3,515,733
Additions	\$ -	\$ -	\$ -
Outstanding June 30, 2022	\$ 36,048,889	\$ 4,140,211	\$ 37,347,620



Chairman O'Connell Presents
Stanley Souza with the Salute to Service
Certificate on Behalf of the
Board of Selectmen

**TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2022**

	General	Enterprise	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
REVENUES:						
Personal Property Tax	5,843,771					5,843,771
Real Estate Tax	87,941,971					87,941,971
Motor Vehicle Excise	4,788,863					4,788,863
Penalties & Interest	564,099					564,099
In Lieu of Taxes	1,371,035					1,371,035
Meals	476,970					476,970
Other Taxes	156,577					156,577
Charges for Services	938,862	3,811,825	5,689,176			10,439,863
Federal Revenue			4,454,236			4,454,236
State Revenue	14,637,461		4,673,995			19,311,456
Licenses & Permits	1,199,451					1,199,451
Court Fines	49,266					49,266
Fines & Forfeitures	2,218					2,218
Miscellaneous Revenue	1,032,678		6,345,537		4,626,947	12,005,162
Earnings on Interest	698,110		12		(185,325)	512,797
Total Revenues	119,701,332	3,811,825	21,162,956		4,441,622	149,117,735
Bond Proceeds				2,410,000		2,410,000
Other Financing Sources	1,968,385			1,290,000	14,571,259	17,829,644
Total Revenues & OFS	121,669,717	3,811,825	21,162,956	3,700,000	19,012,881	169,357,379
EXPENDITURES:						
General Government	10,319,261		18,307			10,337,568
Public Safety	12,497,041		640,770			13,137,811
Education	50,005,924		6,840,810	7,520		56,854,254
Public Works	8,405,909	3,181,758	5,761,241	223,644		17,572,552
Human Services	951,787					951,787
Culture and Recreation	1,314,433		845,348			2,159,781
Debt	3,527,010		17,654	2,410,000		5,954,664
Unclassified	12,400,208		907,137		16,765,161	30,072,506
Total Expenditures	99,421,574	3,181,758	15,031,267	2,641,164	16,765,161	137,040,924
Transfers/OFU	15,732,756	164,246	1,822,642		20,000	17,739,644
Total Expenditures & OFU	115,154,330	3,346,004	16,853,909	2,641,164	16,785,161	154,780,568
Excess (deficiency) of Revenues over Expenditures	6,515,387	465,821	4,309,047	1,058,836	2,227,720	14,576,811
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	6,515,387	465,821	4,309,047	1,058,836	2,227,720	14,576,811
Fund Balance July 1, 2021	47,244,859	149,832	11,427,192	(3,278,246)	40,147,551	97,302,262
Fund Balance June 30, 2022	53,760,247	615,653	15,736,239	(2,219,411)	42,375,273	110,268,001

**TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2022**

Assets	Educational Grants	Reserved for Appropriation	Revolving	Other SRF Funds	Total (Memorandum Only)
Cash	5,727,060.62	291,298.16	1,331,301.53	8,564,906.12	15,914,566.43
Receivables:					
Personal Property Taxes					
Real Estate Taxes					
Allowance for Abatements/Exemptions					
Tax Liens - Electric					
Tax Liens - Int & Costs					
Tax Liens - Title V					
Tax Liens					
Deferred Taxes					
Motor Vehicle Excise					
Other Excises					
User Fees				227,274.34	227,274.34
Utility Liens Added to Taxes					
Departmental - Ambulance					
Special Assessments					
Due From Other Governments				256,609.40	256,609.40
Other Receivables					
Foreclosures/Possessions					
Amounts to be Provided for:					
Retirement of Long Term Debt					
Total Assets	5,727,060.62	291,298.16	1,331,301.53	9,048,789.86	16,398,450.17
Liabilities & Fund Balance					
Liabilities:					
Warrants Payable	95,936.34		23,922.01	57,613.60	177,471.95
Accounts Payable					
Accrued Payroll	854.94				854.94
Payroll Withholdings Payable					
Deferred Revenue:					
General Property Taxes					
Other Accounts Receivable				483,883.74	483,883.74
Notes Payable					
Bonds Payable					
Incurred Costs					
Total Liabilities	96,791.28		23,922.01	541,497.34	662,210.63
Fund Balance:					
Res. For Encumbrances				1,167,296.50	1,167,296.50
Res. For Expenditures	20,700.00	20,000.00	8,572.00	1,738,519.00	1,787,791.00
Res. For School Choice					
Res. For Continuing Appropriations	5,609,569.34	271,298.16	1,298,807.52	5,601,477.02	12,781,152.04
Unreserved-Undesignated					
Unreserved Retained Earnings					
Total Fund Balance	5,630,269.34	291,298.16	1,307,379.52	8,507,292.52	15,736,239.54
Total Liabilities & Fund Balance	5,727,060.62	291,298.16	1,331,301.53	9,048,789.86	16,398,450.17

**TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 2022**

	Federal Grants	State Grants	Receipts Res. For Appropriation	Revolving Funds	Other Special Revenue Funds	Total (Memorandum Only)
REVENUES:						
Personal Property Tax						
Real Estate Tax						
Motor Vehicle Excise						
Penalties & Interest						
In Lieu of Taxes						
Hotel/Motel Excise						
Meals						
Other Taxes						
Charges for Services					5,689,176	5,689,176
Federal Revenue	4,454,236					4,454,236
State Revenue		3,856,570			817,425	4,673,995
Licenses & Permits						
Court Fines						
Fines & Forfeitures						
Miscellaneous Revenue	46,825		569,307	2,912,362	2,817,043	6,345,537
Earnings on Interest		12				12
Total Revenues	4,501,061	3,856,582	569,307	2,912,362	9,323,644	21,162,956
Bond Proceeds						
Other Financing Sources (OFS)						
Total Revenues & OFS	4,501,061	3,856,582	569,307	2,912,362	9,323,644	21,162,956
EXPENDITURES:						
General Government		18,307				18,307
Public Safety	398,619	242,151				640,770
Education	1,538,600	2,139,757		1,290,563	1,871,890	6,840,810
Public Works		250,086	1,200		5,509,955	5,761,241
Human Services						
Culture and Recreation		30,678		814,670		845,348
Debt					17,654	17,654
Unclassified		98,941	489,504	73,762	244,930	907,137
Total Expenditures	1,937,219	2,779,920	490,704	2,178,995	7,644,429	15,031,267
Transfers/OFU		107,497	58,503	28,968	1,627,674	1,822,642
Total Expenditures & OFU	1,937,219	2,887,417	549,207	2,207,963	9,272,103	16,853,909
Excess (deficiency) of Revenues over Expenditures	2,563,842	969,165	20,100	704,399	51,541	4,309,047
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	2,563,842	969,165	20,100	704,399	51,541	4,309,047
Fund Balance July 1, 2021	323,013	3,926,418	271,198	2,127,645	4,778,918	11,427,192
Fund Balance June 30, 2022	2,886,855	4,895,583	291,298	2,832,044	4,830,459	15,736,239

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2022**

FUNCTION/ACTIVITY		C.FWD TO 22 FY 2021	TRANSFER & APPROPRIATION FY 2022	EXPENDITURES FY 2022	BALANCE FY 2022	C.FWD TO 23 FY 2022	CLOSE FY 2022
GENERAL GOVERNMENT:							
Selectmen	Stipend	0.00	5,561.00	5,658.36	(97.36)	0.00	2.64
Selectmen	Expenses	<u>0.00</u>	<u>11,050.00</u>	<u>9,655.61</u>	<u>1,394.39</u>	<u>0.00</u>	<u>1,394.39</u>
		0.00	16,611.00	15,313.97	1,297.03	0.00	1,397.03
Elections	Salaries	0.00	21,474.00	21,053.79	420.21	0.00	420.21
Elections	Expenses	<u>0.00</u>	<u>10,280.00</u>	<u>13,965.88</u>	<u>(3,685.88)</u>	<u>29.09</u>	<u>(3,714.97)</u>
		0.00	31,754.00	35,019.67	(3,265.67)	29.09	(3,294.76)
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00	0.00	0.00
Registrars	Expenses	<u>0.00</u>	<u>11,750.00</u>	<u>10,663.00</u>	<u>1,087.00</u>	<u>0.00</u>	<u>1,087.00</u>
		0.00	13,625.00	12,538.00	1,087.00	0.00	1,087.00
Finance Committee	Salaries	0.00	1,960.00	2,422.54	(462.54)	0.00	37.46
Finance Committee	Expenses	<u>58.40</u>	<u>8,525.00</u>	<u>7,592.59</u>	<u>990.81</u>	<u>0.00</u>	<u>990.81</u>
		58.40	10,485.00	10,015.13	528.27	0.00	1,028.27
Town Manager	Salary - Town Manager	0.00	164,089.00	165,924.02	(1,835.02)	0.00	164.98
Town Manager	Salaries - Other	0.00	422,857.00	443,270.16	(20,413.16)	0.00	86.84
Town Manager	Salaries - Other Part Time	0.00	0.00	0.00	0.00	0.00	0.00
Town Manager	Expenses	26.98	1,154,300.00	983,987.41	170,339.57	162,721.73	7,617.84
Town Manager	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		26.98	1,741,246.00	1,593,181.59	148,091.39	162,721.73	7,869.66
Information Technology	Salary - Director	0.00	105,213.00	110,075.36	(4,862.36)	0.00	1,137.64
Information Technology	Salaries - Other	0.00	151,174.00	154,929.87	(3,755.87)	0.00	244.13
Information Technology	Expenses	0.00	670,160.00	652,932.65	17,227.35	10,000.00	7,227.35
Information Technology	Furnishings & Equipment	<u>0.00</u>	<u>60,000.00</u>	<u>42,298.81</u>	<u>17,701.19</u>	<u>10,000.00</u>	<u>7,701.19</u>
		0.00	986,547.00	960,236.69	26,310.31	20,000.00	16,310.31
Town Accountant	Salary - Town Accountant	0.00	133,071.00	135,919.92	(2,848.92)	0.00	151.08
Town Accountant	Salaries - Other	0.00	187,818.00	194,911.84	(7,093.84)	0.00	6.16
Town Accountant	Expenses	0.00	15,780.00	13,716.05	2,063.95	1,800.00	263.95
Town Accountant	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	336,669.00	344,547.81	(7,878.81)	1,800.00	421.19
Treasurer/Collector	Salary - Treasurer/Collector	0.00	121,480.00	124,081.49	(2,601.49)	0.00	48.51
Treasurer/Collector	Salaries - Other	0.00	245,242.00	259,567.51	(14,325.51)	0.00	674.49
Treasurer/Collector	Salaries - Other Part Time	0.00	0.00	0.00	0.00	0.00	0.00
Treasurer/Collector	Expenses	<u>22,907.61</u>	<u>60,925.00</u>	<u>55,116.35</u>	<u>28,716.26</u>	<u>12,500.00</u>	<u>16,216.26</u>
		22,907.61	427,647.00	438,765.35	11,789.26	12,500.00	16,939.26
Town Clerk	Salary - Town Clerk	0.00	90,566.00	85,083.49	5,482.51	0.00	5,482.51
Town Clerk	Salaries - Other	0.00	121,646.00	80,782.71	40,863.29	0.00	40,863.29
Town Clerk	Expenses	500.00	9,300.00	10,213.03	(413.03)	0.00	(413.03)
Town Clerk	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		500.00	221,512.00	176,079.23	45,932.77	0.00	45,932.77
Assessors	Salary - Principal Assessor	0.00	118,365.00	120,896.68	(2,531.68)	0.00	68.32
Assessors	Salaries - Other	0.00	99,109.00	90,623.77	8,485.23	0.00	8,485.23
Assessors	Salaries - Stipend	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Assessors	Expenses	89,480.84	134,820.00	81,902.90	142,397.94	97,746.66	44,651.28
Assessors	Furnishings & Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		89,480.84	354,294.00	295,423.35	148,351.49	97,746.66	53,204.83
Town Counsel	Contractual Services	0.00	235,000.00	177,035.79	57,964.21	25,000.00	32,964.21
Town Counsel	Expenses	<u>0.00</u>	<u>7,500.00</u>	<u>8,177.00</u>	<u>(677.00)</u>	<u>0.00</u>	<u>(677.00)</u>
		0.00	242,500.00	185,212.79	57,287.21	25,000.00	32,287.21
General Government Subtotal		112,973.83	4,382,890.00	4,066,333.58	429,530.25	319,797.48	173,182.77

FUNCTION/ACTIVITY		C.FWD TO 22 FY 2021	TRANSFER & APPROPRIATION FY 2022	EXPENDITURES FY 2022	BALANCE FY 2022	C.FWD TO 23 FY 2022	CLOSE FY 2022
PUBLIC SAFETY:							
Police	Salary - Chief	0.00	146,316.00	149,449.12	(3,133.12)	0.00	66.88
Police	Salary - Deputy Chief	0.00	122,470.00	125,089.12	(2,619.12)	0.00	80.88
Police	Salaries - Lieutenants	0.00	499,130.00	553,576.84	(54,446.84)	0.00	553.16
Police	Salaries - Sergeants	0.00	565,566.00	593,646.96	(28,080.96)	0.00	419.04
Police	Salaries - Patrolmen	0.00	2,623,633.00	2,265,254.08	358,378.92	0.00	358,378.92
Police	Salaries - Clerical	0.00	171,235.00	175,022.07	(3,787.07)	0.00	12.93
Police	Salaries – Sub. Abuse Coord.	0.00	74,456.00	79,060.94	(4,604.94)	0.00	245.06
Police	Salaries - Part Time	0.00	17,720.00	17,748.25	(28.25)	0.00	(28.25)
Police	Salaries - Overtime	0.00	675,000.00	812,354.00	(137,354.00)	0.00	(137,354.00)
Police	Salaries - Paid Holidays	0.00	110,000.00	116,053.69	(6,053.69)	0.00	46.31
Police	Salaries - Specialist	0.00	14,650.00	15,325.00	(675.00)	0.00	0.00
Police	Salaries - Incentive	0.00	590,000.00	507,643.51	82,356.49	0.00	82,356.49
Police	Salaries - Night Differential	0.00	62,800.00	63,927.40	(1,127.40)	0.00	72.60
Police	Sick Leave Buyback	0.00	40,593.00	25,336.59	15,256.41	0.00	15,256.41
Police	Expenses	18,803.60	278,395.00	288,958.26	8,240.34	21,884.16	(13,643.82)
Police	Furnishings & Equipment	0.00	29,250.00	6,892.18	22,357.82	7,998.00	14,359.82
		18,803.60	6,021,214.00	5,795,338.01	244,679.59	29,882.16	320,822.43
Fire	Salaries - Chief	0.00	128,246.00	131,020.96	(2,774.96)	0.00	225.04
Fire	Salaries - Deputy Chief	0.00	107,098.00	109,816.84	(2,718.84)	0.00	281.16
Fire	Salaries - Lieutenants	0.00	875,112.00	893,189.53	(18,077.53)	0.00	422.47
Fire	Salaries - Privates	0.00	2,255,755.00	2,089,623.28	166,131.72	0.00	166,131.72
Fire	Salaries - Clerical	0.00	49,369.00	50,400.52	(1,031.52)	0.00	468.48
Fire	Salaries - Part Time	0.00	17,745.00	18,124.25	(379.25)	0.00	(379.25)
Fire	Salaries - Overtime	0.00	1,400,000.00	835,412.64	564,587.36	0.00	564,587.36
Fire	Salaries - Training Overtime	0.00	40,000.00	38,549.82	1,450.18	0.00	1,450.18
Fire	Salaries - Scheduled Ambulance OT	0.00	0.00	0.00	0.00	0.00	0.00
Fire.	Salaries - Paid Holidays	0.00	197,423.00	205,410.83	(7,987.83)	0.00	12.17
Fire	Salaries - Incentive/EMT	0.00	65,900.00	69,945.00	(4,045.00)	0.00	0.00
Fire	Emergency Management Stipend	0.00	5,000.00	5,038.26	(38.26)	0.00	11.74
Fire	Sick Leave Buyback	0.00	22,080.00	18,198.29	3,881.71	0.00	3,881.71
Fire	Expenses	537.32	404,772.00	266,495.97	138,813.35	115,692.47	23,120.88
Fire	Furnishings & Equipment	0.00	47,500.00	52,212.34	(4,712.34)	0.00	(4,712.34)
		537.32	5,616,000.00	4,783,438.53	833,098.79	115,692.47	755,501.32
Public Safety Central Dispatch	Salaries - Full Time	0.00	699,093.00	659,621.64	39,471.36	0.00	39,471.36
Public Safety Central Dispatch	Salaries - Overtime	0.00	175,000.00	127,691.08	47,308.92	0.00	47,308.92
Public Safety Central Dispatch	Salaries - Part Time	0.00	0.00	0.00	0.00	0.00	0.00
Public Safety Central Dispatch	Salaries - Night Differential	0.00	22,000.00	20,262.00	1,738.00	0.00	1,738.00
Public Safety Central Dispatch	Salaries -Paid Holidays	0.00	19,197.00	25,774.46	(6,577.46)	0.00	22.54
Public Safety Central Dispatch	Salaries - Stipends	0.00	4,440.00	1,368.00	3,072.00	0.00	3,072.00
Public Safety Central Dispatch	Expenses	4,495.00	23,308.00	17,363.28	10,439.72	0.00	10,439.72
Public Safety Central Dispatch	Furnishings & Equipment	4,000.00	4,000.00	3,835.96	4,164.04	0.00	4,164.04
		8,495.00	947,038.00	855,916.42	99,616.58	0.00	106,216.58
Animal Control	Salaries	0.00	62,209.00	63,540.97	(1,331.97)	0.00	668.03
Animal Control	Salaries - Overtime	0.00	4,000.00	547.75	3,452.25	0.00	3,452.25
Animal Control	Expenses	150.00	6,500.00	3,084.47	3,565.53	0.00	3,565.53
Animal Control	Furnishing & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		150.00	72,709.00	67,173.19	5,685.81	0.00	7,685.81
Public Safety Subtotal		27,985.92	12,656,961.00	11,501,866.15	1,183,080.77	145,574.63	1,190,226.14

FUNCTION/ACTIVITY		C.FWD TO 22 FY 2021	TRANSFER & APPROPRIATION FY 2022	EXPENDITURES FY 2022	BALANCE FY 2022	C.FWD TO 23 FY 2022	CLOSE FY 2022
PUBLIC WORKS:							
Highway	Salary - Director	0.00	153,031.00	156,307.68	(3,276.68)	0.00	223.32
Highway	Salaries - Administration	0.00	467,159.00	456,793.04	10,365.96	0.00	10,365.96
Highway	Salaries - Full Time	0.00	1,260,412.00	1,297,977.31	(37,565.31)	0.00	434.69
Highway	Salaries - Overtime	0.00	80,492.00	88,001.83	(7,509.83)	0.00	90.17
Highway	Salaries - Seasonal	0.00	18,000.00	29,575.38	(11,575.38)	0.00	424.62
Cemetery	Salaries - Full Time	0.00	159,291.00	162,305.46	(3,014.46)	0.00	35.54
Cemetery	Salaries - Overtime	0.00	13,838.00	18,119.67	(4,281.67)	0.00	1,218.33
Engineer	Salaries - Full Time	0.00	384,271.00	379,174.93	5,096.07	0.00	5,096.07
Engineer	Salaries - Part Time	0.00	12,740.00	0.00	12,740.00	0.00	12,740.00
Parks & Grounds	Salaries - Full Time	0.00	489,008.00	500,772.10	(11,764.10)	0.00	235.90
Parks & Grounds	Salaries - Part Time	0.00	0.00	0.00	0.00	0.00	0.00
Parks & Grounds	Salaries - Overtime	0.00	28,229.00	24,274.21	3,954.79	0.00	3,954.79
Tree	Salaries - Full Time	0.00	204,929.00	193,733.24	11,195.76	0.00	11,195.76
Tree	Salaries - Overtime	0.00	11,617.00	11,967.15	(350.15)	0.00	49.85
Stream Maintenance	Salaries - Part Time	0.00	14,500.00	0.00	14,500.00	0.00	14,500.00
Snow & Ice	Salaries - Extra Help/O.T.	0.00	216,616.00	237,610.31	(20,994.31)	0.00	0.00
DPW	Contractual Services	3,722.44	2,858,870.00	2,463,718.99	398,873.45	5,280.90	393,592.55
DPW	Materials & Supplies	6,000.00	891,558.00	924,635.82	(27,077.82)	7,719.13	(34,796.95)
DPW	Furnishings & Equipment	0.00	64,600.00	66,594.04	(1,994.04)	6,465.00	(8,459.04)
Public Works Subtotal		9,722.44	7,329,161.00	7,011,561.16	327,322.28	19,465.03	410,901.56
COMMUNITY DEVELOPMENT:							
Board of Health	Salary - Director	0.00	104,151.00	106,380.47	(2,229.47)	0.00	270.53
Board of Health	Salaries - Other	0.00	59,085.00	53,098.80	5,986.20	0.00	5,986.20
Board of Health	Salaries - Part Time	0.00	38,777.00	52,753.25	(13,976.25)	0.00	23.75
Board of Health	Expenses	1,500.00	48,000.00	54,677.01	(5,177.01)	175.00	(5,352.01)
		1,500.00	250,013.00	266,909.53	(15,396.53)	175.00	928.47
Planning/Conservation	Salary - Director	0.00	98,562.00	108,485.26	(9,923.26)	0.00	76.74
Planning/Conservation	Salaries - Other	0.00	242,092.00	178,669.06	63,422.94	0.00	63,422.94
Planning/Conservation	Salaries - Part Time	0.00	3,914.00	2,911.39	1,002.61	0.00	1,002.61
Planning/Conservation	Expenses	0.00	23,000.00	18,901.78	4,098.22	0.00	4,098.22
Planning/Conservation	Furnishings & Equipment	0.00	1,600.00	1,300.00	300.00	0.00	300.00
		0.00	369,168.00	310,267.49	58,900.51	0.00	68,900.51
Building Inspector	Salary -Building Inspector	0.00	96,000.00	98,055.61	(2,055.61)	0.00	44.39
Building Inspector	Salaries - Full Time	0.00	46,729.00	47,279.69	(550.69)	0.00	949.31
Building Inspector	Salaries - Part Time	0.00	62,193.00	62,422.87	(229.87)	0.00	770.13
Building Inspector	Expenses	0.00	7,600.00	8,258.29	(658.29)	0.00	(658.29)
Building Inspector	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	212,522.00	216,016.46	(3,494.46)	0.00	1,105.54
Community Development Subtotal		1,500.00	831,703.00	793,193.48	40,009.52	175.00	70,934.52
PUBLIC BUILDINGS:							
Public Buildings	Salary - Superintendent	0.00	137,999.00	140,953.58	(2,954.58)	0.00	45.42
Public Buildings	Salaries - Other	0.00	3,048,038.00	3,025,167.43	22,870.57	0.00	22,870.57
Public Buildings	Salaries - Overtime	0.00	55,000.00	48,053.03	6,946.97	0.00	6,946.97
Public Buildings	Salaries - Seasonal	0.00	17,600.00	9,130.00	8,470.00	0.00	8,470.00
Public Buildings	Expenses	119,377.53	1,914,000.00	1,665,204.26	368,173.27	195,000.00	173,173.27
		119,377.53	5,172,637.00	4,888,508.30	403,506.23	195,000.00	211,506.23
Public Buildings Subtotal		119,377.53	5,172,637.00	4,888,508.30	403,506.23	195,000.00	211,506.23

FUNCTION/ACTIVITY		C.FWD TO 22 FY 2021	TRANSFER & APPROPRIATION FY 2022	EXPENDITURES FY 2022	BALANCE FY 2022	C.FWD TO 23 FY 2022	CLOSE FY 2022
HUMAN SERVICES:							
Veterans' Services	Salary - Director	0.00	89,515.00	91,430.96	(1,915.96)	0.00	84.04
Veterans' Services	Salaries - Other	0.00	88,093.00	90,067.14	(1,974.14)	0.00	25.86
Veterans' Services	Expenses	0.00	303,550.00	164,497.27	139,052.73	0.00	139,052.73
		0.00	481,158.00	345,995.37	135,162.63	0.00	139,162.63
Library	Salary - Director	0.00	104,151.00	106,380.47	(2,229.47)	0.00	570.53
Library	Salaries - Other	0.00	720,308.00	659,130.85	61,177.15	0.00	61,177.15
Library	Salaries - Part time	0.00	140,686.00	123,897.80	16,788.20	0.00	16,788.20
Library	Expenses	0.00	250,294.00	246,172.18	4,121.82	64.67	4,057.15
Library	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	1,215,439.00	1,135,581.30	79,857.70	64.67	82,593.03
Recreation	Salary - Director	0.00	84,649.00	86,478.22	(1,829.22)	0.00	670.78
Recreation	Salaries - Other Full Time	0.00	60,758.00	53,568.85	7,189.15	0.00	7,189.15
Recreation	Expenses	0.00	5,800.00	2,897.31	2,902.69	0.00	2,902.69
		0.00	151,207.00	142,944.38	8,262.62	0.00	10,762.62
Elderly Services	Salary - Director	0.00	93,918.00	95,930.55	(2,012.55)	0.00	487.45
Elderly Services	Salaries - Other Full Time	0.00	207,411.00	211,636.14	(4,225.14)	0.00	74.86
Elderly Services	Salaries - Other Part Time	0.00	0.00	0.00	0.00	0.00	0.00
Elderly Services	Expenses	0.00	45,125.00	36,315.35	8,809.65	0.00	8,809.65
		0.00	346,454.00	343,882.04	2,571.96	0.00	9,371.96
Historical Commission	Salaries	0.00	27,000.00	28,814.45	(1,814.45)	0.00	185.55
Historical Commission	Expenses	5,017.31	6,750.00	7,092.50	4,674.81	0.00	4,674.81
		5,017.31	33,750.00	35,906.95	2,860.36	0.00	4,860.36
Human Services Subtotal		5,017.31	2,228,008.00	2,004,310.04	228,715.27	64.67	246,750.60
EDUCATION:							
School Department	Salaries	35,666.37	35,431,596.00	34,865,852.45	601,409.92	601,409.92	0.00
School Department	Expenses	1,524,334.89	9,383,492.00	9,569,663.99	1,338,162.90	1,338,162.90	0.00
		1,560,001.26	44,815,088.00	44,435,516.44	1,939,572.82	1,939,572.82	0.00
Regional Vocational	Shawsheen Vocational	0.00	5,271,247.00	5,271,246.96	0.04	0.00	0.04
		0.00	5,271,247.00	5,271,246.96	0.04	0.00	0.04
Education Subtotal		1,560,001.26	50,086,335.00	49,706,763.40	1,939,572.86	1,939,572.82	0.04
DEBT SERVICE:							
Debt & Interest	Recreation	0.00	443,775.00	443,775.00	0.00	0.00	0.00
Debt & Interest	Schools	0.00	2,631,328.00	2,631,327.50	0.50	0.00	0.50
Debt & Interest	General Government	0.00	78,750.00	78,750.00	0.00	0.00	0.00
Debt & Interest	Sewer	0.00	124,580.00	124,580.00	0.00	0.00	0.00
Debt & Interest	Water	0.00	237,300.00	237,300.00	0.00	0.00	0.00
Debt & Interest	Auth. Fees & Misc.	0.00	175,000.00	101,277.78	73,722.22	0.00	73,722.22
		0.00	3,690,733.00	3,617,010.28	73,722.22	0.00	73,722.22
Debt & Interest Subtotal		0.00	3,690,733.00	3,617,010.28	73,722.22	0.00	73,722.22

FUNCTION/ACTIVITY	TRANSFER &			BALANCE FY 2022	C.FWD TO 23 FY 2022	CLOSE FY 2022
	C.FWD TO 22 FY 2021	APPROPRIATION FY 2022	EXPENDITURES FY 2022			
UNCLASSIFIED:						
Insurance - Public Liability Officials	0.00	97,750.00	0.00	97,750.00	0.00	97,750.00
Insurance – Workmen’s Compensation	0.00	488,750.00	377,054.08	111,695.92	0.00	111,695.92
Insurance - Public Liability Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
Insurance - General Liability Property	7,500.00	362,250.00	449,466.92	(79,716.92)	0.00	(79,716.92)
Insurance - Boiler & Machinery	0.00	0.00	0.00	0.00	0.00	0.00
Insurance - Bonds	0.00	4,000.00	3,362.00	638.00	0.00	638.00
Insurance - Accident Police & Fire	47,477.54	150,000.00	90,212.43	107,265.11	20,000.00	87,265.11
Insurance - Umbrella	0.00	0.00	0.00	0.00	0.00	0.00
Employee Health & Life Insurance	0.00	13,326,950.00	12,532,756.06	794,193.94	0.00	794,193.94
Employee Retirement Unused Sick Leave	0.00	220,000.00	87,720.84	132,279.16	0.00	132,279.16
Medicare Employers' Contr.	0.00	926,100.00	813,318.22	112,781.78	0.00	112,781.78
Salary Adj. & Add. Costs	250,000.00	900,000.00	45,833.88	1,104,166.12	250,000.00	482,751.81
Local Trans/Training Conf.	0.00	5,000.00	1,317.13	3,682.87	0.00	3,682.87
Out of State Travel	0.00	7,000.00	0.00	7,000.00	0.00	7,000.00
Annual Audit	1,500.00	37,000.00	37,000.00	1,500.00	0.00	1,500.00
Ambulance Billing	0.00	45,177.00	40,149.68	5,027.32	0.00	5,027.32
Town Report	0.00	7,500.00	5,950.00	1,550.00	0.00	1,550.00
Professional & Technical Services	140,000.00	140,000.00	39,189.98	240,810.02	90,000.00	150,810.02
Reserve Fund	0.00	25,000.00	0.00	25,000.00	0.00	25,000.00
Unclassified Subtotal	446,477.54	16,742,477.00	14,523,331.22	2,665,623.32	360,000.00	1,934,209.01
STATUTORY CHARGES:						
Current Year Overlay	0.00	900,000.00	0.00	900,000.00	0.00	900,000.00
Retirement Contributions	0.00	7,801,298.00	7,801,298.00	0.00	0.00	0.00
Offset Items	0.00	34,466.00	0.00	34,466.00	0.00	34,466.00
Special Education	0.00	22,272.00	0.00	22,272.00	0.00	22,272.00
Mass Bay Trans Auth.	0.00	548,865.00	530,988.00	17,877.00	0.00	17,877.00
MAPC (Ch. 688 of 1963)	0.00	13,154.00	12,916.00	238.00	0.00	238.00
RMV Non-Renewal Surcharge	0.00	17,692.00	15,280.00	2,412.00	0.00	2,412.00
Metro Air Poll. Cont. Dist.	0.00	8,875.00	8,862.00	13.00	0.00	13.00
Mosquito Control Program	0.00	70,877.00	71,779.00	(902.00)	0.00	(902.00)
M.W.R.A. Sewer Assessment	0.00	0.00	0.00	0.00	0.00	0.00
Charter Schools	0.00	66,846.00	77,251.00	(10,405.00)	0.00	(10,405.00)
School Choice	0.00	63,219.00	114,253.86	(51,034.86)	0.00	(51,034.86)
Essex County Tech Institute	0.00	208,412.00	156,319.00	52,093.00	0.00	52,093.00
Statutory Charges Subtotal	0.00	9,755,976.00	8,788,946.86	967,029.14	0.00	967,029.14
WARRANT ARTICLES:						
Unclassified	Wildwood School Feasibility Study	0.00	1,200,000.00	1,200,000.00	0.00	0.00
Unclassified	Memorial/Veterans’ Day	0.00	8,000.00	8,000.00	0.00	0.00
Unclassified	Lease of Quarters	0.00	1,500.00	1,500.00	0.00	0.00
Unclassified	4th of July	0.00	50,000.00	21,186.33	28,813.67	28,813.67
Unclassified	Capital Stabilization Fund	0.00	1,000,000.00	1,000,000.00	0.00	0.00
Unclassified	Retirement	0.00	1,500,000.00	1,500,000.00	0.00	0.00
Unclassified	OPEB	0.00	1,000,000.00	1,000,000.00	0.00	0.00
Warrant Articles Subtotal		0.00	4,759,500.00	4,730,686.33	28,813.67	28,813.67

FUNCTION/ACTIVITY		C.FWD TO 22 FY 2021	TRANSFER & APPROPRIATION FY 2022	EXPENDITURES FY 2022	BALANCE FY 2022	C.FWD TO 23 FY 2022	CLOSE FY 2022
CAPITAL OUTLAY:							
Police	Cruisers	0.00	100,000.00	99,945.15	54.85	54.85	0.00
Police	Patrol Rifles	12,370.20	0.00	9,548.82	2,821.38	2,821.38	0.00
Fire	Utility Vehicle	3,972.94	0.00	3,152.79	820.15	820.15	0.00
Fire	Forestry Vehicle Updates	2,774.62	0.00	2,714.42	60.20	60.20	0.00
Fire	Reserve Pumper	0.00	150,000.00	148,596.00	1,404.00	1,404.00	0.00
Dispatch	Townwide Comm Infra. Assessment	145,317.43	450,000.00	458,196.80	137,120.63	137,120.63	0.00
Dispatch	Dispatch Center Remodel	23,886.28	0.00	8,675.40	15,210.88	15,210.88	0.00
Dispatch	Fire Alarm Receiver	0.00	55,000.00	43,329.50	11,670.50	11,670.50	0.00
DPW	Trash/Recycling Loan Payoff	0.00	365,000.00	364,766.11	233.89	0.00	233.89
DPW	Reconstruction of Shawsheen Tennis Court	0.00	350,000.00	338,132.00	11,868.00	0.00	11,868.00
DPW	Heavy Duty Wheeled Excavator (H39)	0.00	235,000.00	190,716.00	44,284.00	0.00	44,284.00
DPW	Sidewalk Plow	0.00	175,000.00	165,789.00	9,211.00	0.00	9,211.00
DPW	Heavy Duty One Ton w/ Plow	0.00	85,000.00	83,779.00	1,221.00	0.00	1,221.00
DPW	Asphalt Hot Box Trailer	0.00	42,000.00	38,339.86	3,660.14	0.00	3,660.14
DPW	Replacement of Frank Kelley Track	0.00	40,000.00	34,440.00	5,560.00	5,560.00	0.00
DPW	Robotic Total Station Survey Equip	0.00	25,500.00	25,020.00	480.00	0.00	480.00
DPW	Intersection Signal - Shawsheen/Hopkins	0.00	25,000.00	24,140.00	860.00	860.00	0.00
DPW	Traffic Signal Camera Salem Street	0.00	20,000.00	18,881.00	1,119.00	0.00	1,119.00
DPW	Phased Cemetery Development	0.00	15,000.00	15,000.00	0.00	0.00	0.00
DPW	Engineering Services-NPDES General Permits	12,528.07	50,000.00	38,889.94	23,638.13	23,638.13	0.00
DPW	Shady Lane Drive Sidewalks	56,496.40	0.00	56,455.35	41.05	0.00	41.05
DPW	Rt 38 TIP Project (25% Engineering)	3,211.50	0.00	0.00	3,211.50	0.00	3,211.50
DPW	Cemetery Expansion	450,000.00	0.00	0.00	450,000.00	450,000.00	0.00
Sewer	Pilcher Drive Grinder Assembly	127,590.00	0.00	0.00	127,590.00	127,590.00	0.00
School	Middle School Switch Replacement	0.00	90,000.00	72,257.72	17,742.28	17,742.28	0.00
School	High School Labs PC Replacement	0.00	68,000.00	59,925.00	8,075.00	0.00	8,075.00
School	Minivan Replacement (Mini 8)	0.00	42,000.00	41,755.00	245.00	0.00	245.00
School	Genetec Security Server	0.00	30,000.00	29,370.42	629.58	0.00	629.58
School	Elementary School Projector Replacement	0.00	100,000.00	95,852.23	4,147.77	0.00	4,147.77
School	School Facilities & Building Planning Study	80,000.00	0.00	0.00	80,000.00	80,000.00	0.00
School	PA System Upgrades	7,948.46	0.00	0.00	7,948.46	0.00	7,948.46
School	Laptop Battery Replacement	15,166.70	0.00	0.00	15,166.70	0.00	15,166.70
Public Buildings	Woburn Street School Ceiling Tile Replacement	0.00	527,000.00	335,243.08	191,756.92	0.00	191,756.92
Public Buildings	Shawsheen Roof Replacement	0.00	85,000.00	52,600.00	32,400.00	32,400.00	0.00
Public Buildings	Town Hall/School Administration Building Feasibility Study	954,200.00	0.00	221,582.50	732,617.50	732,617.50	0.00
Public Buildings	Senior Center Feasibility Study	648,000.00	0.00	204,761.25	443,238.75	443,238.75	0.00
Public Buildings	West Intermediate Lighting Project	60,141.60	0.00	60,141.60	0.00	0.00	0.00
Town Clerk	Voting Machines	0.00	35,000.00	35,000.00	0.00	0.00	0.00
Information Technology	Townwide VOIP System	0.00	70,000.00	43,583.70	26,416.30	26,416.30	0.00
Information Technology	Server Replacement	0.00	35,000.00	31,639.21	3,360.79	0.00	3,360.79
Information Technology	Police Mobiles	0.00	30,000.00	30,000.00	0.00	0.00	0.00
Accounting	Enterprise Software System	44,170.10	0.00	39,600.00	304,570.10	304,570.10	0.00
Capital Outlay Subtotal		<u>2,947,774.30</u>	<u>3,294,500.00</u>	<u>3,521,818.85</u>	<u>2,720,455.45</u>	<u>2,413,795.65</u>	<u>06,659.80</u>
GRAND TOTAL		5,230,830.13	120,930,881.00	115,154,329.65	11,007,380.98	5,393,445.28	5,613,935.70

TOWN OF WILMINGTON, MASSACHUSETTS
WATER DEPARTMENT
ANALYSIS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2022

	Actual Fiscal 2020	Actual Fiscal 2021	Actual Fiscal 2022
Revenues:			
Water Receivables Rates	4,285,701.06	5,002,197.85	4,842,855.31
Water Receivables Services	16,498.47	25,316.60	31,303.35
Water Receivables Connections	25,445.60	46,028.00	52,969.00
Water Receivables Fire Protection	427,876.24	467,094.57	467,537.05
Water Receivables Cross Connections	45,000.00	42,150.00	49,799.67
Water Liens	232,886.00	199,772.77	234,772.19
Miscellaneous	<u>9,421.65</u>	<u>5,823.59</u>	<u>4,369.10</u>
Total Revenue	5,042,829.02	5,788,383.38	5,683,605.67
Operating Costs	<u>4,770,215.09</u>	<u>3,708,642.47</u>	<u>4,586,719.82</u>
Total Operating Costs	4,770,215.09	3,708,642.47	4,586,719.82
Excess Revenues over Operating Costs	272,613.93	2,079,740.91	1,096,885.85
Transfer to General Fund for Debt Service	439,240.81		
Employees Benefits and Allocated Charges	<u>1,568,148.00</u>	<u>1,488,402.53</u>	<u>1,627,674.00</u>
Excess of revenues and other sources over (under) expenditures and other uses	(856,293.26)	591,338.38	(530,788.15)
Total Fund Balance - Beginning	5,633,792.32	2,277,499.06	2,868,837.44
Fund Balance Transfers	(2,500,000.00)		2,338,049.29
			4,842,855.31
Total Fund Balance - Ending	2,277,499.06	2,868,837.44	31,303.35



Volunteers Decorate Veterans'
Graves for Memorial Day

TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINING STATEMENTS OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES
 CAPITAL PROJECTS FUND
 FOR THE YEAR ENDED JUNE 30, 2022

	Main Street Sewer	Public Safety Building	Shawsheen School Window Replacement	WHS Feasibility Study	WHS Project
Town Meeting Date	04/22/1989	04/26/1997	05/02/2009	05/01/2010	12/10/2011
Initial Project Authorization	<u>747,000</u>	<u>7,986,000</u>	<u>715,000</u>	<u>1,125,000</u>	<u>44,190,000</u>
REVENUES:					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenue	0.00	0.00	0.00	0.00	0.00
EXPENDITURES:					
Capital Outlay					
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,519.86</u>
Excess of revenues over/under expenditures	0.00	0.00	0.00	0.00	(7,519.86)
Other Financial Sources (Uses)					
Issuance of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Operating Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(7,519.86)</u>
FUND BALANCE JULY 1, 2021	56,000.60	588.69	259,672.10	65,784.78	(1,541,300.85)
FUND BALANCE JUNE 30, 2022	<u>56,000.60</u>	<u>588.69</u>	<u>259,672.10</u>	<u>65,784.78</u>	<u>(1,548,820.71)</u>

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINING STATEMENTS OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND
FOR THE YEAR ENDED JUNE 30, 2022

	Yentile Farms Recreational	Nassau Storage Tank	Wildwood Feasibility Study	Total (Memorandum Only)
Town Meeting Date	04/25/2015	05/05/2018	03/08/2022	
Initial Project Authorization	<u>4,800,000</u>	<u>2,500,000</u>	<u>1,200,000</u>	<u>63,263,000</u>
REVENUES:				
Intergovernmental	0.00	0.00	0.00	0.00
Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenue	0.00	0.00	0.00	0.00
EXPENDITURES:				
Capital Outlay				
Total Expenditures	<u>300.00</u>	<u>223,344.93</u>	<u>0.00</u>	<u>231,164.79</u>
Excess of revenues over/under expenditures	(300.00)	(223,344.93)	0.00	(231,164.79)
Other Financial Sources (Uses)				
Issuance of Bond Anticipation Notes	0.00	(2,410,000.00)	0.00	(2,410,000.00)
Retirement of Bond Anticipation Notes	0.00	2,500,000.00	0.00	2,500,000.00
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00
Operating Transfers	<u>0.00</u>	<u>0.00</u>	<u>1,200,000.00</u>	<u>1,200,000.00</u>
Total Other Financial Sources/Uses	0.00	90,000.00	1,200,000.00	1,290,000.00
Excess of revenues and other sources over (under) expenditures and other uses	<u>(300.00)</u>	<u>(133,344.93)</u>	<u>1,200,000.00</u>	<u>1,058,835.21</u>
FUND BALANCE JULY 1, 2021	300.00	(2,119,292.22)	0.00	(3,278,246.90)
FUND BALANCE JUNE 30, 2022	<u>0.00</u>	<u>(2,252,637.15)</u>	<u>1,200,000.00</u>	<u>(2,219,411.69)</u>

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF LONG TERM DEBT
FOR THE FISCAL YEAR 2022**

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2021	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2022
INSIDE DEBT LIMIT								
Equipment-Ladder Truck	08/2010	11/2027	2.63	1,561,500	405,000	0	60,000	345,000
Recreation Facility	06/2020	11/2030	2.52	4,053,900	3,105,000	0	315,000	2,790,000
Sewer	08/2010	08/2031	2.81	<u>1,369,000</u>	<u>891,188</u>	<u>0</u>	<u>123,034</u>	<u>768,154</u>
TOTAL INSIDE DEBT LIMIT				6,984,400	4,401,188	0	498,034	3,903,154
OUTSIDE DEBT LIMIT								
Water	08/2010	08/2033	2.81	2,876,600	1,742,700	0	191,100	1,551,600
High School Project	09/2012	03/2037	3.28	<u>44,190,000</u>	<u>29,905,000</u>	<u>0</u>	<u>2,170,000</u>	<u>27,735,000</u>
TOTAL OUTSIDE DEBT LIMIT				47,066,600	31,647,700	0	2,361,100	29,286,600
GRAND TOTAL				54,051,000	36,048,888	0	2,859,134	33,189,754



Veterans' Services Director Lou Cimaglia
and Command Sergeant Major
John Helbert, IV, Present Gerald Pupa
and Deputy Brian Pupa the Purple Heart
Earned by Gerald's Father
Andrew Domenic Pupa,
Killed In Action
January 9, 1945.

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2022**

	Balance June 30, 2021				
	Non-Expend	Expendable	Total	Bequests	Investment Income
S. Carter Common Fund	200.00	2,163.40	2,363.40	0.00	37.55
SDJ Carter Lecture Fund	6,000.00	4,773.64	10,773.64	0.00	189.07
Library Funds:					
Benjamin Buck	500.00	269.23	769.23	0.00	12.23
Burnap	200.00	132.18	332.18	0.00	5.23
Chester M. Clark	500.00	406.30	906.30	0.00	14.40
Charlotte C. Smith	500.00	645.15	1,145.15	0.00	18.27
Stanley Webber	0.00	3.88	3.88	0.00	0.05
Walker School Fund	275.00	2,363.89	2,638.89	0.00	41.95
Housing Partnership	0.00	172,447.57	172,447.57	0.00	2,750.02
Winifred Richardson Trust	25,000.00	345.19	25,345.19	0.00	4.23
Cemetery Funds	1,075,171.45	266,507.78	1,341,679.23	34,450.00	21,390.80
Biggar Scholarship	25,000.00	25,861.13	50,861.13	0.00	808.47
Scott D. Braciska Scholarship	0.00	17,677.79	17,677.79	0.00	359.73
Altman Fam Education Trust	25,000.00	13,774.58	38,774.58	0.00	616.34
Justin O'Neil Scholarship	0.00	626.82	626.82	0.00	9.98
Joseph A. Murphy Scholarship	0.00	1,040.71	1,040.71	0.00	0.01
Irene M. Brennan Fam. Trust Scholar	0.00	53,559.57	53,559.57	0.00	8.95
Elderly Services	0.00	37,817.44	37,817.44	11,383.33	27.06
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00
Loddy Weisberg & Lena Leiter Scholar	0.00	220,485.52	220,485.52	0.00	36.99
Town Scholarship Fund	0.00	33,299.92	33,299.92	2,805.00	400.15
WHS Scholarship Fund	0.00	147,045.19	147,045.19	8,850.00	9,651.49
Other Post Employment Benefits	0.00	9,963,676.69	9,963,676.69	0.00	(431,404.80)
Capital Stabilization Fund	0.00	16,161,177.36	16,161,177.36	0.00	170,882.07
Retirement Stabilization Fund	0.00	3,458,826.48	3,458,826.48	0.00	34,469.59
Barbara Johnson Trust	0.00	174,637.12	174,637.12	0.00	32.41
Zeneca Settlement	0.00	6,012.56	6,012.56	0.00	1.00
Invest. Fund Conservation	0.00	572.38	572.38	0.00	0.12
Confined Space	0.00	410.21	410.21	0.00	0.00
Employee's Health & Life Insurance	0.00	4,018,206.50	4,018,206.50	4,569,459.14	4,278.31
Employer's Health & Life Insurance	0.00	6,378,471.19	6,378,471.19	0.00	0.00
Incurred But Not Reported					
Olin Chemical	0.00	56,330.10	56,330.10	0.00	9.42
Andover St. Traffic Lights	0.00	17.62	17.62	0.00	0.00
Tracy Circle	0.00	5,942.29	5,942.29	0.00	0.99
Barrows Aud. Renovation	0.00	1,451.28	1,451.28	0.00	23.07
Flex Spending Town & School	0.00	4,452.66	4,452.66	0.00	0.00
Middlesex Pines I & II	0.00	7,516.72	7,516.72	0.00	1.19
Adoption	0.00	419.73	419.73	0.00	0.12
I93 Ballardvale	0.00	1,480.83	1,480.83	0.00	0.57
Ambulance	0.00	0.00	0.00	0.00	0.00
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00
Student Activity Fund	0.00	88,755.67	88,755.67	138,349.54	0.00
Student Activity Fund Wildwood	0.00	7,854.15	7,854.15	645.92	0.00
Student Activity Fund Boutwell	0.00	3,342.81	3,342.81	730.39	0.00
Student Activity Fund Middle School	0.00	32,621.02	32,621.02	58,746.02	0.00
Student Activity Fund North Intermediate	0.00	1,966.97	1,966.97	9,385.00	0.00
Student Activity Fund West Intermediate	0.00	0.00	0.00	4,138.96	0.00
Student Activity Fund Woburn Street	0.00	7,609.76	7,609.76	5,555.97	0.00
Student Activity Fund Shawsheen	0.00	0.00	0.00	4,808.47	0.00
Student Activity Fund Reserve	0.00	75,552.97	75,552.97	0.00	0.00
Tailings	0.00	0.00	0.00	0.00	0.00
Tax Title Recordings	0.00	0.00	0.00	0.00	0.00
Street Openings	0.00	107,500.00	107,500.00	17,000.00	0.00
Firearms Permits	0.00	11,725.00	11,725.00	22,825.00	0.00
Outside Details: Police	0.00	(6,994.65)	(6,994.65)	385,708.98	0.00
Outside Details: Fire	0.00	9,418.38	9,418.38	51,681.84	0.00
Outside Details: Public Buildings	0.00	(31,975.17)	(31,975.17)	89,293.21	0.00
Forfeiture Deposits	0.00	58,536.00	58,536.00	0.00	0.00
Performance Bonds	0.00	895,011.96	895,011.96	0.00	60.85
Meals Tax	0.00	130.96	130.96	293.00	0.00
GRAND TOTAL	1,158,346.45	42,521,928.75	43,680,275.20	5,416,109.77	(185,262.12)

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2022**

		Balance June 30, 2022		
	Transfers	Expenditures	Non-Expend	Total
S. Carter Common Fund		0.00	200.00	2,400.95
SDJ Carter Lecture Fund		0.00	6,000.00	4,962.71
Library Funds:				
Benjamin Buck		0.00	500.00	281.46
Burnap		0.00	200.00	137.41
Chester M. Clark		0.00	500.00	420.70
Charlotte C. Smith		0.00	500.00	663.42
Stanley Webber		0.00	0.00	3.93
Walker School Fund		0.00	275.00	2,405.84
Housing Partnership		0.00	0.00	175,197.59
Winifred Richardson Trust		0.00	25,000.00	349.42
Cemetery Funds	(20,000.00)	1,200.00	1,109,621.45	266,698.58
Biggar Scholarship		0.00	25,000.00	26,669.60
Scott D. Braciska Scholarship		0.00	0.00	18,037.52
Altman Fam Education Trust		0.00	25,000.00	14,390.92
Justin O'Neil Scholarship		0.00	0.00	636.80
Joseph A. Murphy Scholarship		0.00	0.00	1,040.72
Irene M. Brennan Fam. Trust Scholar		0.00	0.00	53,568.52
Elderly Services		14,036.80	0.00	35,191.03
Carney-Veterans Fund		0.00	0.00	24.32
Loddy Weisberg & Lena Leiter Scholar		5,250.00	0.00	215,272.51
Town Scholarship Fund		1,125.00	0.00	35,380.07
WHS Scholarship Fund		11,075.00	0.00	154,471.68
Other Post Employment Benefits	1,000,000.00	0.00	0.00	10,532,271.89
Capital Stabilization Fund	1,038,503.00	0.00	0.00	17,370,562.43
Retirement Stabilization Fund	0.00	0.00	0.00	3,493,296.07
Barbara Johnson Trust		0.00	0.00	174,669.53
Zeneca Settlement		0.00	0.00	6,013.56
Invest. Fund Conservation		0.00	0.00	572.50
Confined Space		0.00	0.00	410.21
Employee's Health & Life Insurance		4,199,718.13	0.00	4,392,225.82
Employer's Health & Life Insurance		0.00	0.00	6,378,471.19
Incurred But Not Reported				(2,237,797.31)
Olin Chemical		0.00	0.00	56,339.52
Andover St. Traffic Lights		0.00	0.00	17.62
Tracy Circle		0.00	0.00	5,943.28
Barrows Aud. Renovation		0.00	0.00	1,474.35
Flex Spending Town & School		0.00	0.00	4,452.66
Middlesex Pines I & II		0.00	0.00	7,517.91
Adoption		0.00	0.00	419.85
I93 Ballardvale		0.00	0.00	1,481.40
Ambulance		0.00	0.00	0.00
National Grid Transfer		0.00	0.00	20,000.00
Student Activity Fund		124,542.98	0.00	102,562.23
Student Activity Fund Wildwood		598.38	0.00	7,901.69
Student Activity Fund Boutwell		0.00	0.00	4,073.20
Student Activity Fund Middle School		44,757.06	0.00	46,609.98
Student Activity Fund North Intermediate		9,539.97	0.00	1,812.00
Student Activity Fund West Intermediate		1,605.93	0.00	2,533.03
Student Activity Fund Woburn Street		3,341.99	0.00	9,823.74
Student Activity Fund Shawsheen		2,438.14	0.00	2,370.33
Student Activity Fund Reserve		0.00	0.00	75,552.97
Tailings		0.00	0.00	0.00
Tax Title Recordings		0.00	0.00	0.00
Street Openings		4,000.00	0.00	120,500.00
Firearms Permits		21,875.00	0.00	12,675.00
Outside Details: Police		401,161.22	0.00	(22,446.89)
Outside Details: Fire		51,894.37	0.00	9,205.85
Outside Details: Public Buildings		98,798.02	0.00	(41,479.98)
Forfeiture Deposits		0.00	0.00	58,536.00
Performance Bonds		417,274.01	0.00	477,798.80
Meals Tax		293.99	0.00	129.97
GRAND TOTAL	2,018,503.00	5,414,525.99	1,192,796.45	44,322,303.41
				43,277,302.55

PUBLIC SAFETY

Fire Department

Wilmington Fire Department recorded its highest number of calls for service in its history! We finished out the year with just over 5,000 calls to assist the public in one manner or another. While that made for a busy year, we still found time to add four new Fire Fighters to our ranks. Matthew Stone, Walter Varey, Trevor Foley and Kristofer Stokes all joined the Department as certified EMTs and spent many months honing their skills on the ambulance while they awaited dates to attend the Massachusetts Firefighting Academy. With the addition of new fire fighters, we unfortunately said goodbye to some of our members who retired or moved on to other departments to continue their careers. Fire Fighter Charles Taylor retired after 27 years of dedicated service to the Town. His wisdom, experience and willingness to help train new members is certainly going to be missed. Fire Fighter Michael Rideout also retired. Fire Fighters Nicholas Newhall and Michael Robbins both left to share their knowledge and experience with other departments. We wish them all the best of luck and hope they stay happy and healthy in their next endeavors.

The following Department roster is provided:

Chief

William F. Cavanaugh, III

Deputy Fire Chief

Christopher G. Pozzi

Clerks

Rebecca Sanderson

Lauren M. Parisi

Lieutenants

Ryan P. Quigley, Fire Prevention

Thomas W. Ceres, Operations and Training

GROUP 1

Lieutenants

Robert W. Varey, III, Commander

Russell D. Stering, Company Officer

Fire Fighters

Jason A. Baker

Edward J. DeLucia

Christopher S. Elliott

Jason M. Kennedy

John T. Mulrenan, IV

Andrew J. Murray

Edward C. Sousa

Brian K. Souza

Kristofer Stokes

GROUP 2

Lieutenants

Brooke C. Green, Commander

William J. Herrick, Jr., Company Officer

Fire Fighters

George E. Boudreau

Jesse C. Bozzella

Daniel D. Feyler

Michael P. Jennette

William J. Kent, III

Gregory S. Murphy

Matthew L. Stone

Meredith L. Welch

David P. Woods, Jr.

GROUP 3

Lieutenants

Erik J. Nansel, Commander
David P. Woods, Company Officer

Fire Fighters

Anthony Adamczyk
John C. Baker
Trevor C. Foley
Keith E. Kelly
Joseph F. Russell
Kyle R. Skinner
Zachary C. Taylor
Matthew D. Tremblay

GROUP 4

Lieutenants

Frederick J. Ryan, Commander
Eric S. Robbins, Company Officer

Fire Fighters

Alexander C. Danas
Michael A. Feyler
Patrick K. Finn
Eric M. Gronemeyer
Robert R. Lynch, Jr.
George M. Robinson
Eric R. Siegel
Megan L. Sullivan
Walter A. Varey



The men and women of the Wilmington Fire Department have had an eventful year. In May, while responding to an accident on Interstate 93, our ambulance was struck by a motorist. Both of our members sustained injuries during this accident. The vehicle was a total loss. Luckily, both employees are back at work and resuming their normal operations. A few months later, while blocking lanes to protect responders at an accident, our Tower Truck was struck by a motorist. There was significant damage to the truck but no injuries to personnel on scene. The DPW mechanics and AAA Tire worked hard to get the Tower repaired enough to keep it operational while it awaited an appointment at a repair facility.

Town Meeting appropriated funds to “rebox” A2 as opposed to outright replacing it. This plan was in place due to the lengthy lead time on new vehicles and the rising cost of replacement. That plan was obviously nixed when the ambulance sustained damage in the highway accident. The Finance Committee generously transferred \$100,000 to the Fire Capital Budget to ensure that we would be able to purchase a new ambulance that would fit the Town’s needs. In the meantime, we were able to secure a used unit from Maryland. This vehicle is a 2016 Freightliner M2 chassis with a PL Custom patient care box. The vehicle was well maintained by its previous owner, Independent Hose Company of Fredrick, MD. Their members were more than accommodating during this purchase and we thank them for assisting us in our time of need.

The members of the Fire Department showed their dedication to service and ability to adapt this year when Middlesex Avenue was closed to facilitate a culvert replacement. With the assistance of the DPW, the Town established a temporary home for Engine 4 in the rear grass area to the Harnden Tavern. Members were on duty 24 hours a day for six weeks ensuring that the residents of North Wilmington enjoyed the same level of protection and improved response times when needed. The Historical Commission, DPW, Public Buildings, IT, Public Safety Dispatch and the members of the Department showed once again that when situations change, we all band together to accomplish the mission.

We “added” a new Senior Clerk to our ranks this year as well. I say that because we transitioned our part-time Fire Prevention clerk to full-time. Lauren Parisi has taken on the full-time Fire Prevention Senior Clerk role and has done a phenomenal job in keeping both Lt. Quigley’s and Deputy Pozzi’s

schedules organized. She is responsible for the scheduling of permits that are granted to companies and the fire reporting to the State. She has made a great addition to our team. Our other Senior Clerk, Rebecca Sanderson, has continued to keep the other day to day operations of the Fire Department running smooth and has also taken on the task of keeping the minutes for the joint Town Hall / School Administration Building and the Senior Center project meetings. This requires her to devote a considerable amount of time after hours to attend meetings and to transcribe minutes. We are happy that she has chosen to share her talents while also helping the Town as a whole.

Deputy Chief Pozzi and Lt. Quigley conducted 827 inspections with the assistance of the on- duty crews in 2022. Fire Prevention is responsible for ensuring compliance of Massachusetts Fire Code in all public buildings and private businesses. The Fire Prevention Division has focused on expanding their inspection capabilities. With the addition of the full -time Senior Clerk, they have taken advantage of less time in the office filling out paperwork and more time educating building owners and business managers on which sections of the Fire Code apply to them. This effort will ensure that Wilmington has the safest buildings for our residents to enjoy. Fire Prevention has also been working diligently on updating and expanding the information in our vehicle mounted computer systems.

Lt. Ceres has expanded the training capabilities of his position. We repurposed a Wells Cargo trailer from our inventory and consolidated our training props. This trailer can be deployed to a house that gets donated for training, brought to another town to do some cross training with our mutual aid partners or used in house to keep our skills sharp. He has also coordinated all the required continuing education for all EMTs at the Wilmington Fire Department. He maintains relationships with our equipment and supplies partners.

In closing, we would like to thank the Town Manager, Assistant Town Manager, Finance Committee, Board of Selectmen and residents for the support that has been shown to us over the last year.

The Department responded to a total of 5,092 calls for assistance during 2022.

Burn Complaints	23	Motor Vehicle Crash	305
Carbon Monoxide	39	Mutual Aid – Ambulance	193
Commercial Building Fire	2	Mutual Aid – Fire	19
Odor, Any Type	43	Mutual Aid – Station Coverage	9
Smoke in the Building	7	Mutual Aid – Haz Mat	10
Smoke Detector Activations	93	Mutual Aid – Line Box	8
Fire, Brush	50	Patient Assist	165
Fire, Chimney	1	Radio Box	131
Fire, Stove	9	Gas Leaks	1
Fire, Truck/Car	13	Residential House/Structure	12
Haz Mat Incidents	8	Roll Call/Entry	80
Inspections 26F, Oil, Propane	827	Service Calls	133
Investigations, Any Type	121	Central Station Activation	141
Lockout, Building or House	16	Fire Drills	35
Medical Aid	2,449		

Public Safety Dispatch



Chimney Fire on Grove Avenue

her new career as a Fire Fighter/Paramedic for the Town of Walpole.

Public Safety Dispatch welcomed two new members in 2022. Danielle Callahan joined us in February. This is her first exposure to a career in Public Safety. Ashley Bryson joined our team from the private ambulance sector. She has about six years' experience in 911 call taking, EMD and dispatching ambulance units. With the dedication of our Communications Training Officers, we are certain that these members will succeed and grow with the Town. As we are excited to welcome our new members, sadly we said goodbye to Jocelyn Jenks. Jocelyn served the Town for four years, most recently on the 1500-2300 shift. Her work ethic, knowledge and willingness to go above and beyond are all missed but we wish her well in

Our Public Safety Dispatch Center is the main point of contact for all emergency and business calls. They also handle all the walk-in inquiries from the public. Each of our Dispatchers are trained and certified in 9-1-1 call taking, Emergency Medical Dispatch, CPR/AED, Computer Aided Dispatch and CJIS terminal. These professionals handled 27,626 emergency calls for service that generated a log entry in calendar year 2022. These professionals also handle thousands of additional business calls for Fire and Police as well as inquiries from the public for a wide range of information.

Dispatch has been an integral part of the changes that were experienced this year. During the Route 62 shut down, they were tasked with differentiating between which apparatus was closest to the address of the emergency. They were also given enhanced run cards to augment the response times for the Fire Department. There were numerous incidents where Dispatch had to use this new method and they executed each event flawlessly. This system worked out so well that we adopted it as an operational procedure. The ability of these members to adapt on the fly and maintain a high level of accuracy and calm under pressure is a testament to their professionalism.

The following roster is provided:

Dispatch Supervisor

Corey K. Swift

Dispatchers

Ashley L. Bryson
Danielle M. Callahan
Marc A. Fluet
Trey M. Griffith
Derek W. Leffler

Joseph A. Leverone
Jamie A. Miano
Jill Regan
Kyle L. Sencabaugh
Jared D. Winston

Police Department

In accordance with the By-Laws of the Town of Wilmington, I hereby respectfully submit the Annual Report on the activities of the Wilmington Police Department for the year 2022.

2022 was a year of improvement for the Police Department and the community. The pandemic that has affected so much of our day-to-day lives is still very much with us. However, thanks to vaccines and better treatments of the virus, we have returned to a sense of normalcy. The Police Department has started to engage the community in person the way we did before the start of the pandemic.

Staffing levels of the Police Department are finally beginning to improve as well. As we start 2023 a total of seven new officers will be on the streets. On January 30th two student officers will be entering the Lynnfield Police Academy with an expected graduation date in the spring.

I would like to single out the Patrol Division once again for their efforts the past two years. Much of the burden of understaffing falls on this Division. Both patrol officers and supervisors have had to work numerous extra shifts. Many of those shifts were mandatory where officers are ordered into work. This was done to ensure the Town had proper coverage. Help is on the way with each academy graduation. Preparing officers to be fully ready for the street is a lengthy and in-depth process. By the middle of 2023 we expect to be through our staffing crisis.

Despite delays in hiring, we continue to do our best to keep collaborations with the Wilmington School District by keeping our two School Resources Officers in place, at least part time, in the schools to deal with their many challenges during the school year. We still worked closely with Veterans' Services and supported them whenever needed as they serve those veterans who have unselfishly served for us. Elderly Services is another of the many departments we have a close relationship with. We believe it is essential to work in collaboration with all departments in town.

One of our more important collaborations is with the Department of Public Works (DPW). Traffic continues to be a frequent concern of many residents. The Department listens to concerns and together works with our local DPW and MASS DOT to make changes wherever possible. An example of this is the residents of Nichols Street neighborhood who voiced concerns this year. Traffic issues do not only have to do with speeding cars. Residents must contend with issues of traffic volume, road width and trucking. By teaming with the DPW we can offer better collective efforts in acknowledging, analyzing and implementing solution strategies. Traffic Officers Daniel Furbush and Anthony Fiore are assigned to the Traffic Safety Division. Officers Furbush and Fiore meet with residents on a regular basis to try and come up with solutions to alleviate traffic concerns.



Officer Furbush

Equipping a New Recruit

In 2022, the Health & Recovery Unit (HRU) continued to serve the residents of Wilmington regarding concerns around behavioral health (substance use, mental health, development health, etc.). Completing the 5th full calendar year, the HRU continues to expand to meet the needs of the community. This year we welcomed Zena, a Berne doodle puppy, who is in-training to be a therapy dog. HRU also aided three (3) graduate level social work interns from Boston College with their academic year-long internships allowing them to learn about police-based clinicians and develop their own clinical skills. The team still has a full time Licensed Independent Clinical Social Worker and a part time Recovery Coach.

Throughout the year, the team was able to provide psychoeducation, clinical interventions, brief treatment, resource delivery, Narcan prevention, fentanyl test strips, family therapy, collateral case work, co-response, Lyft transportation, diversion and much more to residents and visitors of Wilmington. In 2022, the HRU supported 228 individuals with more than one contact and provided outreach/referred cases/confirmed other treatment involvement to at least 250 individuals (no client response or only one contact conversation required). Although each case is different, the HRU has supported individuals in addition to the identified client in most cases (i.e.: family, friends) and seeks to engage with client's other providers when appropriate/available. This all is reflective of best practices and has progressed over the years as HRU has reflected on what has and has not worked for Wilmington's residents and public safety. Ultimately, the HRU continues to offer free-of-cost clinical supports and response to individuals in crisis, in proactive efforts prior to a crisis, and in postvention. In addition to client contact, the HRU is also part of multiple multi-disciplinary teams in the region, runs Wilmington Substance Abuse Coalition, works closely with other town departments (veterans, elders, schools, etc.), offers trainings/events when appropriate and engages in training to keep efforts up to date and appropriate.

Animal Control Officer Christopher Sullivan had a very busy year. ACO calls for service went up again this year. ACO Sullivan always maintains his professionalism and his enthusiasm even in the face of a few "online" critics. This community is lucky to have such a dedicated professional. He looks forward to serving the Wilmington community in 2023.

I would like to thank Susan O'Neil, Dawn Naimo and Julie Magaldi for the work they do. Their behind-the-scenes efforts are a valuable part of making this Police Department run efficiently for the taxpayers of Wilmington. We could not do much without them.

Lastly, we said goodbye to Michael Cabral in 2022. Officer Cabral transferred to the Methuen Police Department. We wish Officer Cabral all the success in Methuen that he had here serving the residents of Wilmington.

Detective Alpers Instructs Cub Scouts on Fingerprinting



The following was the Departmental Roster of Personnel for 2022

Chief of Police

Joseph A. Desmond

Deputy Chief

Brian Pupa

Lieutenants

Christopher J. Ahern, Primary Evidence / Evening Watch Commander

David J. Bradbury, Operations

Charles R. Fiore, Jr., Detective Bureau / Crime Analysis / Licensing

Daniel E. Murray, Accreditation / Policy Development

Scott A. Sencabaugh, Emergency Planning / Training

Sergeants

Kevin P. Cavanaugh

John W. Delorey

Brian T. Hermann

David M. McCue

Nicholas Noftle

Mathew D. Stavro

Michael W. Wandell

Detectives and Specialist

Ronald J. Alpers, Jr., Detective / Community Liaison

Dan C. Cadigan, School Resource

Christopher J. Dindo, Detective

Anthony Fiore, Traffic / Safety

Daniel P. Furbush, IV, Traffic / Safety

Brian J. Gillis, Inspector / Court

Patrick B. Nally, Detective

Michael J. Patterson, Narcotics

Julie M. Pozzi, Detective

Emily L. Stebbins, School Resource

Brian J. Stickney, Detective

Uniform Patrol Officers

Daryl J. Ceruolo

Robert M. DeGregorio, III

Richard A. DiPerri, Jr.

Michael R. DiLorenzo

Scott Dunnett

Kaitlyn M. Finn

Joseph A. Fitzgerald

Shane A. Foley¹

John A. Fortes

Kathryn C. Goodwin²

Dillon K. Halliday

James R. Hill

Paul W. Jepson

Michael E. Johnson

Thomas W. Lawrenson

Zachary A. Leighton

Paul S. MacGilvray

Jonathan L. Morales

Julio J. Quiles

Kevin J. Skinner

Megan M. Sousa

Brian E. Tavares

Brian D. Thornton

Michael A. Wilson³

¹Swat Officer

²Hostage Negotiator

³RRT

Department Clerks

Julie A. Magaldi
Dawn M. Naimo
Susan M. O'Neil

Animal Control Officer

Christopher H. Sullivan

Health and Recovery Coordinator

Samantha P. Reif, LICSW
Darrell Mirrione, Recovery Coach

Animal Control

Total Animal Calls for Service:	851
Deceased Animal Removal:	105
Dog/Cat Bites:	40
Barn Inspections:	52
Reports:	49
Loose Dogs Picked Up:	20
Dogs Returned To Owners:	18
Quarantines:	45
Quarantine Releases:	45
Citations:	4



FACILITIES & INFRASTRUCTURE

Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We ensure that all town facilities are properly cleaned, disinfected and maintained for school students, staff and town employees as well as the public. The Public Buildings Department provides service for town-owned traffic signals, set up for state and town elections, town meetings, High School graduation plus other community events throughout the year.

The following are highlights for some of the projects completed during 2022:

- ◆ Routine maintenance performed in all school and municipal buildings.
- ◆ Continue to clean, disinfect and wipe down areas of all buildings.
- ◆ Set up voting precincts for elections.
- ◆ Set up Fourth of July festivities.
- ◆ Renovate the Art Center for use by the School Department.
- ◆ Set up for High School Graduation and awards ceremonies.
- ◆ Move equipment and set up for all summer programs.
- ◆ Deliver food and supplies to all schools for food services throughout the year.
- ◆ Set up and break down for the annual and special Town Meetings.
- ◆ All schools cleaned over the summer break and made ready for a clean, fresh start to the new school year.
- ◆ Screen and apply new finish to all gym floors.
- ◆ Painted portions of the exterior of the Harnden Tavern, Carriage House, Arts Center and the 4th of July building.
- ◆ Paint the gazebo at Rotary Park.
- ◆ Install a new A/C Heat pump at the North Intermediate School.
- ◆ Continue to upgrade light fixtures at the Middle school with LED bulbs.
- ◆ Remove and replace with new 24,000 square feet of roof and insulation at the Shawsheen School.



Shawsheen School Roof Replacement
(BEFORE)

Shawsheen School Roof Replacement
(AFTER)



- ◆ All town buildings boilers, Univents, air handlers and exhaust systems were serviced, cleaned and all filters replaced.
- ◆ Maintain emergency generators and emergency lighting at all schools and Town buildings.
- ◆ All town-owned traffic signals were maintained and repaired as needed.
- ◆ All lighting maintained for Yentile Park, Town Park, Town Common, school tennis courts and parking lots as well as the exterior of all Town owned buildings.
- ◆ Continued lighting replacement with new LED light fixtures throughout town buildings.

For an updated list of completed projects please visit our department's website at www.wilmingtonma.gov.

We gratefully acknowledge the support of the Board of Selectmen, the Town Manager, all Town departments, the school administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2021 a productive year.

Permanent Building Committee

The year 2022 has proven to be very busy for the Permanent Building Committee. At the November 19, 2022 Special Town Meeting, the town voted to appropriate funds for the design development and construction for two new buildings, a Senior Center and a Town Hall / School Administration building. The Owners Project Manager (OPM) for each of these building projects, P3 - Project Planning Professionals of Norwell, MA, will work with the committee and the community to develop the detail design for each of these projects through to construction. The Permanent Building Committee members play a key role in this process along with other community committee members working with the design teams through completion of the Senior Center and the Town Hall / School Administration building projects. In addition to the previously mentioned two building projects, the committee is working in a combined effort with the School Department and the Massachusetts School Building Authority (MSBA) on the prospect of replacing the Wildwood School. The Town has been invited in by the MSBA to participate in the next steps of this process. All the building committee meetings are held in a public forum either in person or remotely. Information pertaining to each of these projects can be found on the Town's Website at www.wilmingtonma.gov/projects.

We gratefully acknowledge the support of the Board of Selectmen, Town Manager, Town departments, the School administration and especially the people of Wilmington for their support and cooperation for these and future projects.

Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Jamie M. Magaldi, PE, MCA, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2022.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2022:

Retirement of Public Works Director Michael J. Woods

Public Works Director Michael J. Woods retired from the Department of Public Works after 33 years of service with the Town of Wilmington. Mr. Woods began his career with the Town of Wilmington in 1989 in the Engineering Division and spent most of his career as the Water & Sewer Superintendent before being promoted to Public Works Director in 2013. Mr. Woods was an integral part of the Town's integration with the Massachusetts Water Resources Authority's (MWRA) supplemental drinking water connection, as well as the consolidation of the Water Division into the Department of Public Works in 2013. Mr. Woods received his "Baldwin Apple" from Town Manager Jeffrey Hull on his last day in the office, July 22, 2022. The position was filled by DPW Operations Manager Jamie Magaldi who has worked for the Town of Wilmington for 18 years, is a registered Massachusetts Professional Engineer and a Massachusetts Certified Arborist. The Department of Public Works wishes Mr. Woods a healthy retirement.

Retirement of Garage Foreman Kenneth Roberts

Wilmington DPW Garage Foreman Ken Roberts retired Friday, January 28, 2022 after 37 years working for the Town of Wilmington. Mr. Roberts was responsible for over 150 pieces of equipment, including all the town's police vehicles, fire vehicles, DPW trucks and heavy equipment, and school minivans. Mr. Roberts was a Jack of All Trades, a talented welder, fabricator, body work specialist, and diagnostic diesel mechanic. Mr. Roberts was an unsung DPW First Responder as the fleet was always running during the heaviest and harshest of storm events. The Town of Wilmington thanks Ken Roberts for his dedication and impeccable care and professionalism he has given to his job every day since he was hired. He was an absolute integral part of the success of the Department over the last 37 years.

Sequoia Drive Drainage System Repairs

The Highway Division repaired a failed drainage outlet at 2 Sequoia Drive on April 4, 2022. The existing system was blocked and repeated attempts to jet the existing drainage outlet pipe under the sidewalk had failed. The repair consisted of installing an in-line overflow outlet grate before the failed portion of pipe which allows the road runoff to still be treated by the existing deep sump catch basins and outlet into the detention pond. This project, which alleviated ponding and ultimately severe icing across the entire street, was conducted under the supervision of the Engineering Division, with consultation from the Planning and Conservation Department.

Wilmington Renews “Tree City USA” Designation

The Town of Wilmington renewed its Tree City USA designation for the second year in a row for the town wide tree care and advocacy efforts made in 2021. Tree City USA is a program administered by the National Arbor Day Foundation and in order to be considered for Tree City, the town must meet several milestones, including celebrating Arbor Day and making certain investments in municipal tree care. The Board of Selectmen proclaimed April 29, 2022 as Arbor Day in the Town of Wilmington at their April 25, 2022 meeting and the Town received a supplemental plaque for 2021 efforts in the spring of 2022 which is proudly displayed at Wilmington Town Hall.

Samuel Jennings Appointed Deputy Tree Warden

Upon the recommendation of Public Works Director and Tree Warden Jamie Magaldi, Tree Foreman Samuel Jennings was sworn in as Deputy Tree Warden for the Town of Wilmington on June 2, 2022 by Town Clerk Elizabeth Lawrenson. Mr. Jennings holds a bachelor’s degree in Environmental Science and is also a Massachusetts Certified Arborist. Under Massachusetts General Law Chapter 89, the Tree Warden of a community may deputize qualified individuals to serve as Deputy Tree Warden. In his short time with the Department, Mr. Jennings has proven himself worthy of the designation and proudly accepted his new ancillary role.

New Trees Planted in Public Areas

A new eastern cottonwood (*Populus deltoides*) tree was planted in the Murray Hill Playground area to replace a dead tree that had to be removed earlier in the season. In addition, two paper birch (*Betula papyrifera*) trees were planted at Yentile Farm Recreational Facility to the north of the existing field netting to help provide screening between the park and Route 38. A replacement sugar maple (*Acer saccharum*) was planted on the Town Common to replace a very large dead sugar maple adjacent to 135 Middlesex Avenue. These trees were planted on Friday, October 7, 2022 by Tree Foreman and Deputy Tree Warden Samuel Jennings and Tree Division Equipment Operator Douglas Wilson.

Rotary Park Ballfield Drainage Improvements

On May 11, 2022, drainage improvements were made in centerfield of Rotary Park ballfield to help alleviate surface drainage issues. An area was excavated to remove dense organic material and was backfilled with filter wrapped crushed stone. The original sod was replaced, and the field is draining better than previous conditions. This work was performed as part of regular field maintenance operations and in response to a regular occurrence of standing water in centerfield after typical rainstorm events.

Shawsheen School Tennis Court Reconstruction – Completed in Spring

As part of the Town’s Capital Improvement Plan, the existing tennis and basketball courts at the Shawsheen Elementary School were reconstructed beginning September 7, 2021, as stated in last year’s annual report. Due to weather limitations, painting the new courts was not completed in 2021 and were painted on May 18, 2022. This finalized the reconstruction of the existing courts, reconfiguring from one (1) basketball and three (3) tennis courts to two (2) basketball and two (2) tennis courts, including improved drainage and new heavy duty black 6 gage chain link fencing.

Shady Lane Drive Sidewalk Construction – Phase 3



Culvert Replacement on Shady Lane Drive

The construction of new sidewalks began on Shady Lane between Birchwood Road and Whitefield Terrace during the summer of 2021. This project continued into 2022 as the culvert between #19 and #15 Shady Lane Drive was replaced on June 7, 2022 with a modular box culvert with natural bottom. This project was part of the larger sidewalk expansion project on Shady Lane Drive which extends sidewalks from Lawrence Street down to Route 62 / Middlesex Avenue. The last phase of sidewalks from Whitefield Terrace to Middlesex Avenue is still in design phase in the Engineering Division.

Eurasian Milfoil Monitoring at Silver Lake

As part of the Town's ongoing and successful invasive plant management program at Silver Lake, the Town's lake management consultant, Solitude Lake Management, performed early season monitoring of Eurasian milfoil and curly leaf pondweed during the spring. Solitude Lake Management attended a Conservation Commission meeting on May 4, 2022 to discuss the survey and past year's results and stated there did not appear to be any new growth. Due to the fact that treatment was performed last year, it was recommended that no treatment be performed this year. Monitoring will continue into the spring of 2023 and a decision will be made on whether chemical treatment in 2023 is deemed necessary.

Richard K. "Dick" Hayden Memorial Corner

Richard K. "Dick" Hayden Memorial Corner was memorialized with a new sign at the corner of Salem Street and Arlene Avenue. This dedication was voted affirmatively during April 30, 2022 Town Meeting and serves as a memorial to Mr. Hayden who served on the Town's Finance Committee, Friends of the Library and Wilmington Education Foundation for many years.

Big Wheels "Touch a Truck" Event

"Big Wheels" Touch a Truck event, in coordination with Wilmington Public Library, was held Friday June 24, 2022. The DPW had several vehicles showcased for the event and the public had an opportunity to sit inside the trucks and take photos. This was the first year to showcase DPW's First Responder Campaign. A toy ride-on truck was donated by the Magaldi Family and given away by a free raffle to help promote recognition of the DPW as being First Responders. Youngster Patrick Lynch won the raffle and received the yellow front end loader toy motorized vehicle. Public Works Departments are considered part of the official ranks of first responders by the Federal Emergency Management Agency's guidelines for disasters, but they are often forgotten about as critical response members. DPWs work cooperatively with members of our Police Department and Fire Department during weather events, natural disasters, and other emergencies in order to cooperatively restore critical infrastructure and assist in Incident Command.

New DPW Twitter Social Media Page Launched

Wilmington DPW launched its own Twitter page on July 23, 2022. The social media page is used to help inform residents and businesses of construction projects, road closures and other important infrastructure and utility information, and has proven very useful in disseminating important information to the public on project updates and important notices related to public services. The platform is also used for public stormwater education and for helping to educate the public on DPW programs and public service announcements such as invasive species alerts.

Reconstruction of the Middle School Teachers' Parking Lot



The Parking Lot was Striped with
In-House Crews on August 11, 2022

The teachers' parking lot at Wilmington Middle School (north of the West Intermediate School) was reconstructed as part of the FY23 Capital Plan. Work on this project began on July 12, 2022 and included all new granite curbing, reclamation of the existing pavement and the installation of new bituminous asphalt on Friday July 22, 2022. 675 tons of asphalt were used for this project. This project is part of a multi-year phased approach of reconstructing the existing school parking lots along Carter Lane and included approximately 1,100 linear feet of new granite curb and 640 tons of asphalt.

Cemetery Expansion Efforts and 64 Wildwood Street

Cemetery expansion efforts continued in the Wildwood Cemetery. A Cemetery Commission meeting was held on August 23, 2022. The Commission voted to design future Section P, the new section across from the Veterans' Section, as an all-flat marker section in order to prevent upright monuments from distracting from the Veterans' Section and to maximize space in the section (as uprights require more room in between in order to navigate equipment). The layout for this new section is currently being designed by the Engineering Division to ensure the most efficient use of available space. In addition, funds were used to reconstruct Center Avenue in the Wildwood Cemetery, which included the milling/pulverization of existing pavement and the resurfacing of the roadway with approximately 2.5" of bituminous pavement.

The Town of Wilmington acquired the property at 64 Wildwood Street and opened sealed bids for the demolition of the existing house on Wednesday, October 26, 2022. A demolition permit was obtained through the Building Inspector's Office and the house was demolished on December 22, 2022 and the cellar hole was filled in during the week of December 26, 2022. This project will make room for the future expansion of new Section Q, which should add at least 370 new 2- grave lots with upright monument privilege.

Replacement of the Lubbers Brook Culvert

The existing double arch culvert that conveys Lubbers Brook under Route 62/Middlesex Avenue was replaced as part of a MassWorks Grant project during the summer and fall of 2022. This important project which replaces aging drainage infrastructure was done proactively, as the existing culvert was showing signs of deterioration after various state dive inspections and repeated sink holes began to develop in the roadway. The project started on July 18, 2022 and Middlesex Avenue was closed at the culvert, diverting all traffic around the crossing using High Street to Woburn Street to Concord / Federal Street. The culvert was re-opened to traffic on August 30, 2022. The project consisted of the replacement of the existing twin culvert with one arch metal culvert, assembled in sections, along with sidewalk reconstruction, guardrail, the installation of new water main and gas main hung on the downstream side and upstream side respectively, along with ancillary work including suspending the existing communication utility during construction. This highly anticipated project remains one of Wilmington's largest stormwater utility replacement projects to date and was managed by the Engineering Division, under the supervision of Town Engineer Paul Alunni, PE.



Reconstruction of Infield at Scanlon Baseball Field

The Town of Wilmington opened competitive bids on April 20, 2022 for the renovation of the infield at the Scanlon Varsity Baseball Field at Wilmington High School. The contractor began work on the baseball field on Wednesday, August 3, 2022 and finished August 5, 2022. This date was selected to coincide with field availability after discussing the project with both the interim Athletic Director Dennis Ingram and representatives from Wilmington Little League. The work included the edging grass and removing weeds from entire infield perimeter, survey and layout according to high school baseball field official dimensions, resetting home plate, bases and pitching rubber, rebuilding pitcher's mound, rolling, tilling existing infield clay, removal of any excess material, professional laser grading of existing infield to achieve proper drainage pitch, installation of new Dura Edge or equivalent infield mix, application of infield conditioner, and scarification and grooming of the infield. In addition to the aesthetic improvements, the rehabilitated infield drains better, making use of the natural available grade of the field to move water toward the outfield, and also makes better use of the existing leaching drainage lines under the field.

Replacement of Frank Kelley Track

The existing Frank Kelley Track at Wilmington High School was reconstructed as part of the FY23 Capital Plan. Work on this project began on July 5, 2022 and consisted of stripping the existing rubber on the track, reclaiming and laser grading the bituminous asphalt track and installing a new rubberized track surface on the running oval and D-areas. Final striping on the track was applied on October 11 and 12, 2022. The new track will have an approximate 15–20-year life and was planned for replacement after the existing track was showing signs of structural base failure after approximately 18 years of useful life.

Mandatory Mattress / Box Spring and Textile Recycling Begins November 1, 2022

The Massachusetts Department of Environmental Protection's (DEP) 2030 Solid Waste Master Plan establishes goals to reduce disposal tonnages statewide by 30% over the next decade and by 90% by year 2050. As part of the Master Plan, mattresses, box springs and textiles were added to the list of materials banned from disposal or transport for disposal in Massachusetts starting November 1, 2022. In order to comply with the new waste ban, the Town of Wilmington began a mattress and box spring recycling program which allows residents to purchase a sticker for their curbside collection. Mattresses and box springs are then transported to a recycling facility where most of their internal components can be recycled to create new materials. Because Wilmington currently offers textile recycling drop-off bins at each of Wilmington's public schools, Wilmington is currently in compliance with the textile waste ban and continues to generate money for Wilmington Public Schools with each ton of textiles recycled. The current program has removed over 380 tons of textiles from the trash stream over the last 6 years since 2016, resulting in approximately \$38,000 generated for Wilmington Public Schools.

Highway Division (978-658-4481)

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc. Along with completing highway related tasks, this division also oversees the fleet maintenance aspect of Police, Fire, School, DPW and all other Town vehicles. With over 150 pieces of equipment to maintain, jobs range from performing scheduled preventative maintenance to addressing repairs that need immediate attention.

The town-wide arterial sidewalk sweeping operation began on April 5, 2022. This operation removes sediment and debris from the town's sidewalk network and is an integral part of our stormwater maintenance operation, ensuring clean stormwater runoff to Wilmington's receiving waters.

The Highway Division conducted miscellaneous repair of snow damage, lawn damage, guardrail damage and fence damage from town plowing operations during May and June of 2022.

Required drainage system maintenance was performed at the Wilmington High School parking lot and grounds area, as required by the Order of Conditions.

The Wilmington DPW maintains a stormwater public service video on the Town's DPW website.

Roadway Projects:

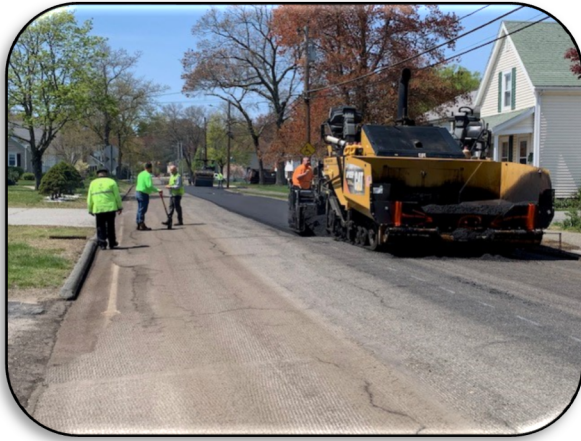
Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 16,115 linear feet (3.1 miles) of roadway work on the following projects which started on April 25, 2022 and were completed by September 30, 2022:

Spring 2022:

Brentwood Avenue	Woburn Street to End	1,050 linear feet
Clark Street	Main Street to Middlesex Avenue	1,950 linear feet
Old Main Street	Main Street/Route 38 to Main Street/Route 38	1,265 linear feet
Royal Street	Salem Street to End	1,110 linear feet
Scaltrito Drive	Salem Street to End	820 linear feet

Summer 2022:

Congress Street	Forest Street to Burlington Town Line	980 linear feet
Lorin Drive	Swain Road to End	585 linear feet
Roberts Road	Burlington Ave to Burlington Avenue	1,930 linear feet
Roosevelt Road	Swain Road to Boutwell Street	2,020 linear feet
Swain Road	Burlington Avenue to Forest Street	2,360 linear feet
Taft Road	Swain Road to Boutwell Street	2,045 linear feet



Repaving Clark Street

These projects collectively represent approximately \$750,000 in state Chapter 90 roadway infrastructure funding.

This year, Massachusetts granted Winter Recovery Assistance Program (WRAP) funding to the Town of Wilmington in the amount of \$322,055.27. This funding was used to resurface Fordham Road and Cornell Place (approximately 4,120 linear feet and 770 linear feet, respectively). These roadways are both 50 feet wide and this funding served to repave these areas with funding that the Town otherwise would not have had available.

Chapter 90 funding was used to supplement the costs for this project.

Chapter 90 funding and the Transportation Infrastructure Receipts Reserve Account was also used to fund the 2022 Roadway Crack Sealing Program. Crack Sealing was performed over four days between October 4, 2022 and October 14, 2022. The following roads were crack sealed:

Cushing Drive	Shawsheen Avenue to End (partial completion)
Grace Drive	Shawsheen Avenue to End
Harold Avenue	Shawsheen Avenue to End
Lake Street	Shawsheen Avenue to End
Melody Lane	Shawsheen Avenue to End
Reed Street	Shawsheen Avenue to End
Sherburn Place	Shawsheen Avenue to End
Woburn Street	Presidential Drive to Lowell Street

Storm Events and Snow & Ice Removal:

The Highway Division recorded 47.75 inches of snow for the winter of 2021-2022.

The new 10-year average annual snowfall for Wilmington is approximately 63 inches.

The winter included 4 plowing events and 23 deicing events, which utilized approximately 4,189 tons of salt and 3,256 gallons of liquid magnesium chloride deicing solution. No sand was used for deicing during this winter.

Household Rubbish Collection, Disposal and Recycling (978-658-4481)

The Department of Public Works is responsible for the Town's various refuse disposal and recycling programs. These programs include household rubbish and recycling; appliance, television and computer monitor recycling; yardwaste recycling; waste oil collection; and household hazardous waste collection. This year, Wilmington's Household Hazardous Waste Collection event was held on July 30, 2022 at the West Intermediate School parking lot. During the event, 151 full car loads, 177 half-car loads and 150 quarter-car loads were collected for a total of 478 cars.

Solid Waste and Recycling

In 2022 the Town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	6,477 Tons
Recyclables Collected at Curbside	2,348 Tons (Recycled)
White Goods Collected at Curbside	127 Tons (Recycled)
Yardwaste Collected at Curbside	590 Tons (Recycled)
Yardwaste Delivered to Recycling Center	270 Tons (Recycled)
Cathode Ray Tubes (TV's, Monitors) Collected	9 Tons (Recycled)
Mattresses and Box Springs (starting 11/01/22)	5 Tons, or 155 units (Recycled)
Textiles Recycled through the Textile Bin Program	60 Tons (Recycled)

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, approximately 2,396 Christmas trees were collected at curbside by the Department of Public Works between January 3, 2022 and January 14, 2022.

Tree Division (978-658-2809)

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.



DPW Personnel Remove Portion of Tree That
Fell Across Wires on Federal Street



Two public shade tree hearings were held this year. One was conducted at the request of the resident at 60 Federal Street to remove a 31” white oak from the Federal Street Right of Way in order to install a driveway for an expanded house addition. This hearing was held on April 29, 2022 and was uncontested. The second Public Shade Tree Hearing was for the Department of Public Works to request permission to remove several healthy public shade trees, per MGL Chapter 87 as part of the 100% design plan submission for the intersection of Lowell Street and Woburn Street and associated Lowell Street improvements. This hearing was conducted on August 26, 2022. Requests were received from a Wilmington resident in writing to attempt to save the two maples along Lowell Street in the vicinity of her property at 2 Strout Avenue, but the resident acknowledged that she was not opposed to their removals if the trees could not safely be saved in order to accommodate the proposed sidewalk installation.

Four new trees were planted by the Town of Wilmington – see information above in “Major Public Works Programs” section.

Winter Moth, which has become a recent problem for New England communities, was again monitored this year. Winter moths in caterpillar form are defoliating insects which burrow deep into the bud of certain deciduous trees and feed on pre-emerged leaves. The caterpillars fall to the ground where they pupate in the soil until late fall / early winter where they emerge as moths and seek a mate. Winter Moth damage in 2022 was not detected, a sign that biological control in other parts of the state has been successful in controlling populations.

The Gypsy Moth died out in impressive numbers in 2018 and no resurgence was noticed in 2022. Scientists have attributed this to the high amount of spring rainfall which led to a comeback of the naturally occurring fungus called *Entomophaga maimaiga* that naturally kills off the gypsy moth and keeps populations to manageable levels. This pest will continue to be monitored over the next several years.

This summer, the Town of Wilmington experienced “Critical Drought” as defined by the Department of Energy and Environmental Affairs. To the Department’s surprise, this did not appear to lead to premature leaf drop of most of Wilmington’s trees. To the contrary, an unusually “colorful” fall followed the dry period into November 2022.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division using LED lights exclusively. The Tree Lighting Ceremony was held on Saturday, December 3, 2022. LED lights use significantly less energy than conventional lights.

Cemetery Division (978-658-3901)

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc. In addition, 95-feet of new replacement cemetery fencing was installed along Wildwood Street in April of 2022.

Work on new Section Q began with the demolition of the house at 64 Wildwood Street in the fall of 2022. See Major Public Works section above for more information.

The following cemetery statistics were recorded in 2022:

Internments:

Residents	112
Non-residents	82
Moved/Disinterred	<u>1</u>
TOTAL	195

Receipts	\$	225,094.00
Reserve	\$	43,950.00
Trust Fund	\$	37,750.00

Parks & Grounds Division (978-658-4481)

In 2022, the DPW continued to implement the turf management plan that began in 2010. This turf management program has the goal of improving the safety and playability of the Town's approximate 40 acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long-term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.

In addition to implementing the turf management plan, the Parks & Grounds Division carried out regular maintenance such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All playing fields were fertilized and brush was cleared from the air vents at all the town's schools.



Preparing Rotary Park for Opening Day

The synthetic turf field at Wilmington High School and the new synthetic field at Yentile received regular grooming and cleaning maintenance during 2022. GMAX concussion impact tests were also performed at both fields with passing results.

Various playground repairs were made as a result of ongoing and regular safety inspections.

Annual dog park maintenance was performed by this division, with the grooming of sand and general regrading of the area. The majority of the daily maintenance and general tidiness of this park is performed by the users of the dog

park, with monitoring supplied by the Wilmington Animal Control Officer, Chris Sullivan.

The Division again worked with Chem Serve laboratories to collect the annual sample of water from an irrigation well near the turf field in order to test it for water quality, as required by the Order of Conditions from the High School Project. All required parameters from the water samples were reported to be below GW-3 drinking water standards, as required.

The Division is also responsible for the daily maintenance and general upkeep of Silver Lake Beach. Both the main beach and Baby Beach were maintained, mechanically groomed and inspected for litter.

The Parks & Grounds Division was also responsible for the fall collection and removal of all leaves and tree debris from Town fields, parks and building grounds. This project utilizes the Department's tow-behind leaf vacuum and high-box body attachment.

Engineering Division (978-658-4491)

The Town's Engineering Division is responsible for providing Engineering, Permitting, Surveying, and Inspectional services for various Public Works projects. In 2022, the Engineering Division provided these services for multiple projects highlighted by the following:

- Construction Oversight and Administration for Shady Lane Drive Sidewalk Extension P.2 Project;
- Construction Oversight and Administration for the Shady Lane Culvert Replacement Project;
- Project Manager for Shawsheen Avenue and Hopkins Street Intersection Improvement Project;
- Project Manager for Lowell Street and Woburn Street Intersection Improvement Project;
- Project Manager for Main Street Corridor Improvement Project;
- Project Manager for the EPA's MS4 Permit Compliance;
- Project Manager for the MassWorks Grant Middlesex Avenue Sewer Extension Project;
- Project Manager for the MassWorks Grant Lubbers Brook Culvert Replacement Project;
- Provide GIS Data Analysis and Mapping for Town Administration and Officials.

The Engineering Division also provides internal support to various departments including Planning and Conservation, Assessors, Building, Health, Police, Fire and Recreation. This includes peer reviews for various applications including Site Plan Review, Subdivisions, Notice of Intent Applications, Stormwater Management Permits, Building Permits and Occupancy Permits. This also includes establishing surety and performing construction inspection services for various new subdivision roadways including Murray Hill Estates, North Wilmington Estates, Highland Estates, and Green Meadow Subdivision.

Wilmington's Geographic Information System (GIS) is also run through the Engineering Division. The Town's GIS is the storage center for all of the Town's spatial data. Spatial data associates a geographic location to infrastructure through utilizing a coordinate system. This data is then illustrated on a map available online. As infrastructure is continuously being improved, expanded or repaired, it is imperative that data can be updated and edited in a timely manner to ensure the most accurate information is conveyed to the user. In 2022, the Engineering Division continued to implement dynamic map layers as the GIS program continues to push towards its goal of being the up-to-the-minute database for the Town. The GIS program is also responsible for implementing and maintaining databases for engineering operations and the operations of the Department of Public Works as a whole.

In 2023, the Engineering Division plans to continue progress on establishing our electronic based file management system for more efficient access to Town infrastructure records. Hard copy record drawings, reports and permit applications are being continuously scanned to a PDF file format and saved on a shared network drive. The objective is to create an information hub for existing Town-wide infrastructure design and record drawings. This will improve the level of service the Engineering Division can provide to the community and various Town Departments.

Water & Sewer Divisions (978-658-4711)

The Water Division of the DPW is responsible for the treatment, quality control and distribution of drinking water to the consumers in Wilmington. The Town of Wilmington's water system includes two water treatment facilities, three water storage tanks, approximately 138 miles of water main and thousands of fire hydrants and gate valves.

Staff are responsible for installing, repairing, and maintaining all components of the water system while meeting all the Department of Environmental Protection (DEP) and Environmental Protection Agency (EPA) regulations concerning water quality. Personnel within the Water Division are also responsible for assisting the Highway Division with roadway snow and ice removal operations.

The following is a summary of projects completed and other pertinent information from the 2022 calendar year.

Massachusetts Drought Conditions

Starting in the spring of 2022 and continuing to the end of the year, most of the state experienced drought conditions because of below-normal precipitation. Based on the criteria as outlined in the Massachusetts Drought Management Plan, the Energy and Environmental Affairs (EEA) Secretary announced several drought declarations. The lack of precipitation led to decreased production of the municipal wells that provide most of the drinking water to the Town of Wilmington. The Department of Public Works actively announced the drought situation through social media announcements and by placing electronic sign boards throughout Town.

Nassau Avenue Water Storage Tank Demolition

In the fall of 2022, following the public bidding process, a private contractor was hired to demolish, remove and dispose of the original Nassau Avenue Water Storage Tank. Constructed in the late 1920s, the original 125' high x 30' diameter riveted steel tank was taken off service in 2019 when a new, replacement tank was constructed at that location. Over the course of approximately one month, the contractor completed the removal of the old water storage tank in addition to installing new replacement chain link fence at the site.

Salem Street Wellfield Construction

Following up on the design and bid process that occurred in the late part of 2021, the construction phase of replacing the Salem Street Wellfield began in 2022. The project consisted of installing three (3) new 18" by 24" diameter gravel pack wells, abandonment of existing wells, water main installation, water main cleaning, pump station electrical upgrades and heating and ventilation upgrades. It is anticipated that the replacement wellfield will be fully operational in January 2023.

Middlesex Avenue / Jefferson Road Sewer Pump Station and Sewer Extension Project

In November of 2022, work commenced on the Middlesex Avenue/Jefferson Road Sewer Pump Station and Sewer Extension Project. The work consists of constructing a duplex submersible sanitary pumping station at 364 Middlesex Avenue and installing approximately 100 linear feet of 8-inch gravity sanitary sewer main on Jefferson Road and installing approximately 3,120 linear feet of 6-inch sanitary sewer force main that extends northerly along Middlesex Avenue and discharges to the existing 8-inch diameter gravity sewer main in Salem Street.

This project is being financed primarily through the Commonwealth's MassWorks Grant Program. The MassWorks Grant Program is a public/private partnership that provides financing to municipalities for public infrastructure improvements to facilitate private housing developments. The private residential project associated with this grant is referred to as the Princeton Wilmington Smart Growth Housing development and is proposed along Jefferson Road. This development will include 108 units of mixed income housing through a Local Initiative Program (LIP) authorized by Massachusetts General Law (MGL) Chapter 40B.

Browns Crossing Wellfield Cleaning

In the fall of 2022, the Browns Crossing Wellfield, which is the highest producing wellfield in Wilmington, was redeveloped to return the water supply to target capacity. To accomplish the task, all 15 of the 8" gravel packed wells, which were installed in 2010, were rated, inspected, cleaned, redeveloped, re-inspected, disinfected and re-rated before ultimately being returned to service. Following the redevelopment, the wellfield experienced a jump in production capacity.

Granular Activated Carbon (GAC) Replacement

In the fall of 2022, the Granular Activated Carbon at both the Sargent Water Treatment Plant and the Butters Row Water Treatment Plant was removed and replaced with new material. Granular Activated Carbon is the primary product that makes up the filtering process at the treatment plants. The filtering process is a major step of the water treatment operation as it removes fine particles, tastes, odor, volatile organic compounds and Per- and Polyfluorinated Substances (PFAS) from the water before it is distributed into the system. To run as effectively as possible, each water treatment plant needs approximately 60,000 pounds of carbon. The carbon at the Sargent Water Treatment Plant was previously replaced in 2021 while the Butters Row location was last replaced in 2019.

Woburn Street Water Main Project Design

In August of 2022, the Town contracted with an outside engineering firm to complete design, engineering and construction administration services for the Woburn Street Water Main Improvement Project. This project includes the replacement of an existing 10-inch cast iron water main (in service since c.1929) with a new 12-inch cement lined ductile iron water main along Woburn Street from Lowell Street, north to Kajin Way (approximately 2.1 miles). Once design, permitting and construction documents are completed, the project will be publicly bid and construction will subsequently follow. Funding for this project is through the American Rescue Plan Act, otherwise known as ARPA.

Meter Calibrations



Water Main Break on Forest Street

To maintain an accurate account of water within the distribution system, 10 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the aquifer at the pump stations, water into both water treatment plants (WTPs), water leaving both water treatment plants (WTPs) and at the MWRA vault.

Water Main Flushing Program

During the months of April, May and June, the annual water main flushing and valve-exercising program was performed. A standard practice in the water works industry, this program helps to remove sediment and tuberculation that have accumulated in water mains. Another benefit of the program is that it is effective in reducing odor, taste and color in the water. Approximately **11.3 million gallons of water** were used to accomplish this task in 2022. While they are flushing the hydrants and operating the valves, employees also take the opportunity to identify any hydrants that are not in proper working condition. All fire hydrants identified are then repaired.



Cleaning Raw Water Main

Water Storage Tanks - Inspections

In September, the three water storage tanks in Wilmington were inspected by a third-party contractor. The assessment indicated that the tanks were in satisfactory condition and that there were no deficiencies that required immediate action.

Pumping Statistics:

<u>Wilmington Treated</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>
Maximum per Day	4,261,269	569,688
Maximum per Week	15,377,728	2,055,846
Maximum per Month	61,624,976	8,238,633

MWRA Purchased

Maximum per Day	2,390,000	319,519
Maximum per Week	12,920,000	1,727,273
Maximum per Month	49,860,000	6,665,775

Combined

Maximum per Day	4,261,269	569,688
Maximum per Week	26,176,205	3,499,493
Maximum per Month	107,524,976	14,374,997
Average per Day	2,431,183	325,025
Average per Month	73,882,062	9,877,281

Total Purchased (MWRA)	251,024,000	33,559,358
Total Treated (Wilmington)	635,560,745	84,968,014
Total Provided for Distribution	886,584,745	118,527,372
 Total Pumped from Aquifer (Raw)	 657,258,807	 87,868,824

Precipitation Statistics:

Annual Rain Fall	39.53"
Annual Snow Fall Winter 2021-2022	47.75"

<u>Consumption Statistics:</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>	<u>PERCENTAGE OF TOTAL PUMPED</u>
Municipal Use	18,921,730	2,529,643	2.1
Residential Use	480,329,038	64,215,112	54.2
Commercial Use	42,001,943	5,615,233	4.7
Industrial Use	246,919,842	33,010,674	27.9
Annual Water Main Flushing	11,331,395	1,514,892	1.3
Miscellaneous Hydrant Use	3,266,981	436,762	0.4
Total Accounted For Pumped	802,770,928	107,322,317	90.5
Unaccounted for Use *	83,813,817	11,205,056	9.4

* The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water used while fighting fires, street sweeping and theft.

Sewer Division:

The Sewer Division maintains approximately 34 miles of main pipe, 11 pump stations, 1,752 services and a septage receiving facility. Approximately 20% of the Town of Wilmington is serviced by the municipal sewer system. Wastewater flow from Wilmington discharges to the Massachusetts Water Resource Authority (MWRA)'s Wilmington Trunk Sewer at the Wilmington/Woburn town line and ultimately to the MWRA Deer Island Treatment Plant. Over the past year, the division continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. As part of standard operating procedure, all pump stations were inspected daily to ensure they were operating properly.



DPW Mechanics



DPW Personnel (AND OTHERS!)

HUMAN SERVICES & CONSUMER AFFAIRS

Library

Welcome Back

It was gratifying to see more patrons visiting the Wilmington Memorial Library (WML) in 2022 as the pandemic threat began to subside. To further promote this comeback, WML hosted a Welcome Back Week campaign from June 18 to June 25. *Welcome Back Week An Overdue Celebration* inserts were included in the May water bill mailing to all households. The week's programming began with a book brunch led by Trustee Eileen MacDougall (of Book Stew fame). Other events included a lecture by Chronicle's Ted Reinstein, the annual Big Wheels event at the Swain Green parking lot and the grand opening of the Storywalk® at Rotary Park.

All staff participated in the Welcome Back Week programming, including demos of the 3D printer with Technology Librarian Brad McKenna, cooking with Circulation Librarian Lisa Crispin and crafting with Cataloging Librarian Laurie Wierzbicki. Patrons loved the surprise treats we offered each day. In addition, patrons donated items to the food pantry in place of fines. The week's finale event was the summer reading kickoff concert with Matt Heaton. During the week, we checked out 4,220 items, a 33% increase in circulation over the same time period in 2021.



Chronicle's Ted Reinstein Meets Patrons at the Library



While still offering virtual and outdoor programs, the number of indoor programs increased during 2022. In September, the Youth Services staff hosted a Tiny Art Show for patrons of all ages. The only requirement was that the work had to be smaller than 3 inches in every dimension. We had 147 tiny art submissions that were displayed throughout the library. Over one hundred artists, friends and family attended the Tiny Art Show reception featuring tiny treats, tiny seltzers and the tiny art, all accompanied by soothing piano instrumentals.

The Welcome to Wilmington Reception, which had been on hiatus since 2019 due to the pandemic, was held on October 17. Seventeen nonprofit groups, nine town departments plus Wilmington Public Schools and Shawsheen Valley Tech welcomed 75 new residents.

In October, the Wilmington Sons of Italy provided funding support for programs that celebrated Italian Heritage Month including the return of the popular After Hours Concert on Friday evening. Tickets sold out within a week and the concert, “An Evening with Frank Sinatra” featuring performer Lucio Sandro Russo, received rave reviews from attendees.

Other themed programs presented throughout the year focused on happiness, Irish culture, the environment and mental health. We appreciate the funding support from Wilmington Family Counseling for events focusing on mental health.

Reading Inspiration and Challenges

WML offered a variety of fun reading challenges for all ages during the year. We organized a “March Madness-themed” reading competition against five other Massachusetts libraries (Andover, Chelmsford, Georgetown, Melrose and Reading) throughout the month of March. Wilmington made it to the final “Championship” round before losing to worthy opponent Georgetown. We have some very competitive patrons! 274 patrons read 368,930 minutes.

Team Tewksbury took home the trophy in the 2022 Reading Rivals competition. While we did not win this year, Team Wilmington logged an impressive 1,343,826 minutes reading, nearly double our 2021 total of 765,538. We also increased participation this year, with 680 participants to last year’s 516. Combined, Tewksbury and Wilmington logged almost 3 million minutes of reading! The Youth Services staff offered a variety of ongoing passive reading challenges throughout the year including *1,000 Books Before Kindergarten* challenge. This reading challenge encourages parents to read to their child with the goal of success in Kindergarten and beyond. There were 214 readers registered and 20,422 books read by the end of the year.

A permanent Storywalk® at Rotary Park, funded by the Friends Annual Appeal, was installed in early June. The Storywalk® Grand Opening was held on June 23 as part of our Welcome Back Week, with 65 patrons in attendance. Many families have reached out since to tell us how much they enjoy having the Storywalk® there. The winter story, *The Leaf Thief* by Alice Hemming, was installed in December and will be changed again in spring 2023.

The all-ages Summer Reading Program, “Read Beyond the Beaten Path,” featured a variety of incentives using the online reading tracking software Beanstack. There were 575 children who registered for the summer reading program plus 179 adults. Statistics are up over last year but still a little behind pre COVID registration numbers.



Town Manager Jeff Hull Greets New Resident

In September, Children's Book Author and Illustrator, Bob Shea, painted a mural in the Children's Non-Fiction section. The project took two full days to complete and depicts a whimsical train filled with Bob Shea's well-known book characters. Bob Shea is scheduled to return for a book reading and activity in February during school vacation week.

Technology and Digital Services

We added a weekly drop-in Tech Help session on Saturdays in addition to the weekday drop-in and the one-on-one hourly sessions. Our tech librarians continue to provide digitization services including conversion of VHS tapes, 8 MM tapes and 7" and 9" reels. We added HBO Max and Netflix to the Amazon Fire Stick for patrons to borrow providing access to certain programming not available on DVD. The Library of Things now includes a flatbed scanner, thermal camera, moisture meter and a Cricut cutting machine. New to our digital offerings this year are the *Washington Post* newspaper and the *New York Times Games*.

Friends of the Library



Grand Opening of the Story Walk

The Friends of the Library marked its 25th anniversary on September 25. Over the years, the Friends have provided financial support for many projects including the library makeover, wonderful library events for all ages, and many new initiatives such as the Peggy Kane Reading Garden, the Storywalk® at Rotary Park and the Children's Room mural. What makes the Friends so special is the people who have dedicated so much time over the years and worked tirelessly to see the organization grow to what it is today. Thanks to all!

Personnel

There were a number of staff changes in 2022. Assistant Library Director Charlotte Wood retired in June after almost 20 years of service. Charlotte spearheaded many new initiatives at WML including the library makeover and the Mass Memories Road Show. Circulation Assistant Ruth Ellen Donnelly also retired in June. Ruth Ellen worked at the main desk greeting patrons for 26 years. Following these retirements, Youth Services Librarian Danielle Masterson was appointed Assistant Library Director and Assistant Children's Librarian Nicole Chevalier was appointed Youth Services Librarian. Amy Caira joined the staff as the new Assistant Children's Librarian. Part-time Library Associates Jean Diorio and Eric Berube were promoted to full-time Library Assistant positions supporting circulation/cataloging and technology/marketing. Part-time Library Associate Jackie Strob was promoted to a full-time Library Assistant position following the resignation of Jean Diorio in November. Marketing Librarian Ellen Boyle resigned in September with Mary Nicholson becoming the Marketing Librarian in October. Rebecca Lowe, Christine Johnston and Meghan Tompkins joined the staff as part-time Library Associates during the year.

Adult Services Librarian Erin Driscoll attended the Public Library Association Conference in March in Portland, Oregon. Assistant Library Director Danielle Masterson attended the Massachusetts Library Association Conference in Hyannis in May and Youth Services Librarian Nicole Chevalier attended the New England Library Association Conference in Manchester, New Hampshire in October. Teen Services Librarian Sara Rottger attended the

New England Chapter of the Association for Information Science and Technology in Pittsburgh in November using a scholarship award that helped subsidize her attendance. Sara was also selected to be a judge in the 23rd Annual Mass Book Awards on the Middle Grade / Young Adult panel.

At the biannual staff meeting in June, Krista McLeod, Library Director at the Nevins Public Library in Methuen and Chairperson of the Massachusetts Library Association Intellectual Freedom Committee, gave a presentation to library staff, members of the Board of Library Trustees and Friends Executive Board about the principles of intellectual freedom which helped prepare staff for responding to the recent increase in book challenges that are occurring across the country. WML received two formal requests for reconsideration: *Not My Idea: A Book About Whiteness* by Anastasia Higginbotham and *Gender Queer* by Maia Kobabe. After reviewing each request for reconsideration, Library Director Tina Stewart determined that both books met the criteria in the library's collection development policy and would remain in their respective collections. An appeal was submitted to the Board of Library Trustees for the book *Gender Queer*. The vote was unanimous to support the Library Director's decision.

At the December staff meeting, Patty Sullivan from Dementia Friends Massachusetts gave a presentation that helped staff better understand dementia and how the library can respond and support those with this disease. We look forward to working with the Elderly Services Department on its goal to make Wilmington a Dementia Friendly community.

A staff Accessibility Committee was formed to ensure that library services are accessible to all. Assistant Library Director Danielle Masterson completed a six-month, library-specific American Sign Language course. The class focused on teaching librarians vocabulary that would help staff communicate with an ASL-fluent patron during an average interaction. Assistant Library Director Danielle Masterson and Technology Librarian Brad McKenna joined the American Library Association's Bridging Deaf Cultures Committee. We encourage patrons to contact the library at access@wmlibrary.org if they need any accommodations or auxiliary aids in order to use the library building, programs or resources. An accessibility page will be added to the library's website in early 2023 to make residents aware of accessibility services.

Library Building Makeover

After the Town rejected proposals for a new library in 2005, staff initiated a major makeover of the building, reclaiming space by aggressively weeding the collection and removing book stacks. This makeover continued over the course of the last seventeen years with creative use of space and limited funding. In 2018, the Town completed a Facility Master Plan Report that reconfirmed the library "needs to be significantly expanded." However, due to competing municipal and school priorities, it is not until 2034 that building construction improvements for the library are scheduled to be addressed. Given this and new trends in library services, staff began once again to reassess how to incorporate creative use of the building's limited space in order to support library services and programs for the next 20 years.

WML was notified in May that it was the recipient of a \$100,000 grant from the Cummings Foundation to address the revitalization of the first floor of the library. Additional funding from the Barbara Johnson Trust Fund plus state aid and support from the Friends of the Library will help fund the "next makeover" project. Staff have been working with Oudens Ello Architecture on this project with summer 2023 as the expected completion date. Going forward, WML is committed to making the library an inviting destination and remaining a relevant and vital community service for all residents.

LIBRARY STAFF
(as of December 31, 2022)

Library Director - Christina Stewart
Assistant Library Director - Danielle Masterson
Administrative Assistant - Gloria Corcoran

Adult Services Librarian - Erin Driscoll
Marketing Librarian - Mary Nicholson
Technology Librarian - Bradley McKenna
Youth Services Librarian - Nicole Chevalier

Assistant Librarian Circulation Services - Lisa Crispin
Assistant Librarian Technical Services - Laurie Wierzbicki
Assistant Librarian Children's - Amy Cairn
Assistant Librarian Teen Services - Sara Rottger

Library Assistants
Eric Berube
Jacqueline Strob

Part Time Library Associates
Britney Chin, Meghan Tompkins
Rebecca Lowe, Christine Johnston

Library Pages
Daniel Epie, Lian Juergens, Hannah Noah,
Kyle Spinney, Neda Stoeva, Amanda Tran, Amber Vlamis



LIBRARY STATISTICS FOR 2022

Hours Open Weekly

Monday through Saturday	9-5
Monday through Thursday evenings	5-9

Population (2020 Federal Census) 23,349

New Patrons Registered 1,109

Total Registered Borrowers 9,387

Library Visits 133,243

Items in Collection 48,408

Downloadable eBooks and Audio Books 62,547

Print and Electronic Subscriptions 3,904

Museum Passes 13

Circulation 212,681

Physical	153,649
Digital	59,032

Interlibrary Loan 41,406

To other libraries	16,160
From other libraries	25,246

Information Services

Information Desk Transactions	3,185
Internet Sessions	6,481
Website Visits	406,626

Library Programs 715

Children's Programs	291
Teen Programs	56
Adult Programs	368

Total attendance at programs 10,099

Children's Programs	6,743
Teen Programs	309
Adult Programs	3,047

Sarah D. J. Carter Lecture Fund Committee

Sarah D. J. Carter's Will contained the following: "I give and bequeath to the Town of Wilmington the sum of six thousand dollars in trust to invest the principal sum and to expend the income in maintaining courses of lectures for the benefit of the people of Wilmington." The first program was held in October of 1910.

For 112 years, the Sarah D. J. Carter Lecture Fund Committee has presented a wide variety of programs to very appreciative audiences. These programs are free of charge.

For our 2022 program, we were delighted to showcase Wilmington's own, Steve Bjork. Steve, and his family-friendly comedy act, was truly enjoyed by over 150 residents who attended this show. The Sarah Carter Committee members presenting this program were Adele Passmore, Ann Berghaus, Ann St. Onge, Andrea Houser and Barbara Bishop.

We gratefully acknowledge financial support from the Wilmington Council for the Arts, through the Massachusetts Cultural Council, and Kirkwood Printing of Wilmington, for their generous donation of our program brochures.

We are saddened to report that our Chairperson, and member of the Sarah Carter Committee since 1982, Adele Passmore, passed away in the fall.



Ann Berghaus, Barbara Bishop, Steve Bjork, Ann St. Onge, Adele Passmore and Andrea Houser

Commission On Disabilities

The Wilmington Commission on Disabilities is a commission established to advocate for and address the issues and concerns of the disability community, their families and other interested parties. We work in conjunction with the Massachusetts Office on Disability. Our goal is for the full and equal participation in all activities for people with disabilities. We work with town residents, town departments and local businesses to ensure equal access to services, programs and buildings. We provide information, referral, advocacy and we also provide technical assistance and community access monitoring surveys for town departments and

businesses. We keep abreast of new legislation and make sure proper authorities are also aware. We also contact our legislators when new bills are introduced that affect people with disabilities.

We continue to produce episodes of Access Abilities with Dr. Dee and Marquis, a WCTV show that celebrates the everyday lives of people with disabilities by highlighting people with disabilities with various jobs, hobbies, talents and volunteer positions so that people with disabilities can become visible on TV. As well as those whose lives are touched by people with disabilities. We promote disability identity as a culture of strength and pride. If you or someone you know would like to be a guest, you can contact us at Accessabilities2020@gmail.com.

We assisted residents by responding to complaints of civil rights violation and accessible housing.

We worked with a local business owner to bring his building into ADA compliance through a community access monitor survey, assisted in obtaining a necessary variance, and ultimately selecting an appropriate stairlift. We coordinated a ribbon-cutting ceremony along with the Chamber of Commerce and the business owner after the successful modifications and installation. We established a plan for our municipality to address emergency water pick-up during drought conditions, provided survey access information to the open space and planning commission, and participated in a library video to demonstrate how to access all that the library has to offer from the vantage of a power wheelchair. We were happy to welcome two new members to fill vacancies we had on our board. We still have one open seat which is specifically for a Town resident with a disability. If you are interested, please contact the Town Manager's office for further information.



Ribbon Cutting at Wilmington Back & Spine

Historical Commission

The year 2022 was an extremely busy and productive year for the Wilmington Historical Commission as we remain committed to bringing public awareness to Wilmington's wealth of historic resources.

Bonny Smith remained chair of the Commission in 2022. Bob Mallett, Christine Johnston, Paul Chalifour and Joe Jackson were also members. Diane Harvey and Gerry Duggan resigned from the Commission during 2022 and Jim Buck was appointed to the Commission. Our members continue to highlight Wilmington's historic participation in the growing and distribution of hops, thereby earning it the distinction of being called "HopTown."

Memberships in historic preservation organizations were renewed. These organizations include Historic New England, the American Association for State and Local History, the New England Museum Association and the American Alliance of Museums. Each of these organizations remain a valuable resource of information, helping us to share and understand our historical and local cultural resources.

Around Town

The Commission continues to be invested in the maintenance of informational plaques on properties of historic significance located within the Town. Many of the plaques currently on homes are over twenty (20) years old and substantially deteriorated. We have replaced the plaques on homes where current owners have requested replacement and are working towards replacing the plaques on others upon request. There are also ongoing efforts to evaluate which other plaques may require replacement.

The privately owned Boutell-Hathorne House, as well as the Butters-Avery House (known locally as the Butters Farm House), are both important artifacts of the Town's colonial past. This past year the Commission, in cooperation with Historic New England, has conducted site visits of these properties and remains committed to stewardship and preservation of these two important properties. We are grateful to the dedicated property owners for the work they do to

maintain and improve, in a historically sensitive manner, these significant historic structures.



Commission Members Christine Johnston and Paul Chalifour on an Archaeological Dig

In July, Historical Commission member Christine Johnston along with members of the Historical Commission and select town residents, began an archaeological dig at the site of Perry's Blacksmith Shop, located on the corner of Woburn and Lowell Streets next to the former Textron campus. The shop stood for about 100 years, and the site has been virtually undisturbed since the shop was demolished in the late 1940s or 1950s. The excavation was prompted by the Town's plan to widen the intersection, which would

impact the site. After coordinating with both DPW and the adjacent landowners, the investigation began. Digs were held as often as once or twice a week thru November with volunteers using hand tools and metal detectors. The number of artifacts found was staggering. Items dated as far back as the late 1800s and include intact bottles (some with original liquids in them), leather, porcelain pieces, bricks, a bead bracelet, a pre-1920s highway sign, a license plate dated 1937, electric insulators and pieces of machinery, tools, horseshoes and wagon wheels. Parts of the original foundation were found and excavated. The artifacts were placed into the care of the Wilmington Town Museum and are stored there. An exhibit is planned for early 2023 with a possible Library presentation. More artifacts could be exhumed this spring if work to widen the road begins later in 2023.

Two presentations were given by Joe Jackson at the Wilmington Public Library: one about the history of the five one-room schoolhouses of Wilmington and one about Wilmington's favorite cash crops (hops, cranberries, apples). Each of these presentations was well-received and enthusiastically attended.

Commission Member Paul Chalifour documented the demolition of the Kelley Hill Standpipe. The standpipe was the town's first public water reservoir and was in service from 1928 until 2020. The standpipe was a visible and well-known landmark in town for its entire existence. Over the course of several weeks in the fall of 2022, photographic and video documentation were collected during its dismantlement. Built by the Chicago Bridge and Ironworks Company, the 125-foot tall, 660,000 gallon tank was torch-cut into crane-manageable sections before being hauled away for recycling. The entire demolition was captured in photographs and video. Through the efforts of DPW Operations Manager Jerry Lawrenson, a 17-pound section of the standpipe was obtained as the only surviving relic of the structure. The piece was later donated to the Wilmington Town Museum for its collection.

At the Museum

We were able to keep the Museum open twice a week for public tours, as well as a once-a-month open house, and for that, we are grateful. We also hosted the Town's 3rd grade classes at the Museum both in the spring and fall of 2022. These tours consisted of three days per week for two weeks. We look forward to doing this again next fall. We returned to the annual tradition of holding the Town Museum's Holiday Social, the Commission and many volunteers were proud to decorate the Museum for the holidays and invite many guests in for tours and refreshments. Commission Chair, Bonny Smith, demonstrated yarn spinning during the Social.

During the summer we hosted a visit to the Museum from Paranormal New England. After an extensive investigation, they made a presentation to the Historical Commission followed by a presentation of their findings at the Wilmington Public Library. This investigation was truly remarkable and the interest in this topic is ongoing.

The Wilmington Town Museum is the Town's greatest historic asset and is at the cornerstone of the Commission's mission to cultivate public awareness of the Town's past. Caring for the Museum necessitates cleaning and other maintenance activities, as well as care and conservation of Museum archives and artifacts. There is a huge initiative ongoing to improve the inventory of all the Museum artifacts. Our curator, Cienna Lyon, remains a resource for citizens of the Town, ready to research and answer queries as needed. In addition, the curator established a social media presence this year to share Town history and some of the Museum's resources to the public.

The Commission is grateful for the Town's support of the Town Museum and other work of the Commission. Thanks are extended to all members of Town administration, especially the Town's Department of Public Works and the Public Buildings Department. They have been extremely quick to help with structural issues and tree removal in order to maintain the integrity of the Museum. They have also helped with cleaning out the debris left in the woods behind the Museum property.



Miniature Handmade Tools from the "Henny Penny" Collection Were Catalogued in 2022

Historic Preservation for the Community

In July, Historical Commission member Christine Johnston attended a free-of-charge class in gravestone cleaning and repair as part of Atlas Preservation's "48 states in 48 days" program. The class was held at Forest Hills Cemetery, Jamaica Plain, MA. Her intention is to begin cleaning some of the older gravestones in Wildwood Cemetery. She attended a meeting of the Wilmington Cemetery Commission and expressed her desire. After discussing the matter with Town Counsel, it was decided that legally she could not touch the gravestones without permission from the current lot owner/descendants of the lot owner. She is exploring avenues to gaining that permission.

Commission Member Joe Jackson led a major effort this year to organize a web index to increase access to the information contained in these individual commemorative booklets, along with the collections housed at the town museum, and the collective knowledge being published to Facebook groups and found elsewhere in the published literature. This index is hosted on a Google Site and organized to highlight the people, places, events, organizations, lifestyles and vocations of Wilmington's pre-1900 citizens.
(<https://sites.google.com/view/wilmington-ma-histories/>)

The site also includes a page dedicated to research references including autobiographies, family genealogy books, history books, historical fiction about Wilmington, maps, picture books, other research websites and links to the town's vital records. This town history research aid is meant to grow into an exhaustive web-enabled hub to organize references to historical records documenting every facet of our town's civic and social history. It also serves as a cloud-based storage location for new research notes prepared by commission members or citizen-historians.

Another major research effort was to digest and collate the town's annual reports to form a cohesive narrative for the town between 1828 and the present. The town's annual reports are rich with details and statistics, with some added commentary by our public officials to help tell the story of our schools, our farming industry, the care of our poor at the Town Farm and Almshouse, the Library and our public infrastructure.

The Wilmington Memorial Library has had a relationship with the Boston Public Library to digitize printed material for widespread access through the Internet Archive (archive.org). Now with a website to host digitally scanned versions of other artifacts that are not significant enough for formal archival treatment, additional local effort has been made to scan and organize the photographs and manuscripts from the Bond Collection as well. A page for special collections and temporary exhibits was added to the website to host these digital displays of historical town information.

Throughout the year, Commission Member Paul Chalifour continued publishing Wilmington-related historical stories, facts and anecdotes on the Facebook page "You Knew You Grew Up In Wilmington-Burlington-Billerica-Tewksbury When..." and collaborated on occasion with commission member Joe Jackson on other research quests.

One of the fun challenges facing the commission members is to provide research assistance to the public. A series of 29 "deep-dives" in response to public query (or Historical Commission interest items) are also linked there in a format somewhere between research notes and formal articles. These are sorted by date and stored for future review, as every research effort could prove valuable to other seekers, as well. These include studies of historical places, such as the old flagstaff on the Town Common or the powder-house overlooking Glen Road, and biographical sketches for lesser-known citizens such as Jesse Hopkins, Dr. Jabez Brown, Edward M Preble and Warren Eames. Some research topics, such as the history of Wilmington's Town Hall and Wilmington's Almshouse were pursued in response to current

events in town, such as 2022's special town meeting to approve the construction of our first purpose-built Town Hall and the arrival of the "season of giving." Other research notes highlight commemorative anniversaries, such as the 80th anniversary of the Cocoanut Grove fire and the passing of our beloved school principal, Mildred Rogers. Other research interests included following the upgrades to Wilmington's public facilities, such as the replacement of the Kelly Hill stand-pipe, which was installed as part of Wilmington's first public water supply and distribution system in 1928.

During the spring of 2022 the Wilmington Maps project spearheaded by Joseph Jackson was completed, published at the *Local History* page at the Wilmington Public Library, and introduced to the community via an interview with WCTV's host of *Where's Wilmington*, Lisa Kapala. The research methods and motivations were presented at the April meeting of the Essex Society of Genealogists, with the transcript of that meeting published in the November 2022 issue of *The Essex Genealogist*. The Wilmington Maps project collated six of the pre-1900 maps that indicate home-owner locations into a digital overlay map using Google's MyMaps online tools. (<https://wilmlibrary.org/community/local-history/>)

That project led to an ongoing research project to enumerate all pre-1900 Wilmington residents by combining the information from the maps, the decadal federal and state census records, and the town's vital records. So far, about 4,600 unique individuals have been documented.

The methods used for the Wilmington Maps project were also applied to the Old Burying Ground to localize and digitize the headstone locations, present transcribed information, and FamilySearch ID for the almost 100 stones still standing in that plot. This map has been produced into a tri-fold brochure, and will help cemetery visitors access the digital tools. It brings together information from Arthur T. Bond, an Eagle Scout Project by Roman T. Walsh in 1999, William Meyer in 1975, and photographs and transcriptions from Susan Daily in 2005. A similar effort has begun for the Old Section at Wildwood Cemetery, which is expected to continue in 2023.

Memorials of Significance for 2022

Throughout the year, Paul Chalifour worked in conjunction with the Wilmington Police Department to honor and celebrate the 150th Anniversary of the Department. He worked alongside Sergeant Matt Stavro to write and publish on social media and the Police Department website "150 Years of Stories". Many of these stories were possible and have come about through past work and research done through, and on behalf of, the commission. Of particular interest in the series were installments on the "Rough on Rats" poisoning case, the Kelley Hill Murder and the Cocoanut Grove Fire. To increase the reach of this celebration, Paul Chalifour and Sergeant Stavro were featured in a 150th Anniversary-related episode of *"Where's Wilmington"* for WCTV.

One of the local displays at the Museum this year was in honor of Ann Berghaus and Adele Passmore, longtime friends, contributors to the Historic Commission and its purposes, and major influences for good at the Harnden Tavern and Town Museum. A few months after the exhibit debuted, Adele passed away. Adele Passmore has been one of the greatest advocates for the discovery, documentation and preservation of Wilmington's history that has ever lived. Much of what is presented about Wilmington comes directly from Adele's decades of efforts to discover and preserve Wilmington's past.

In early 1970, Adele and her family moved to the Andover Street house where she resided until her passing. There, she became invigorated by historical preservation. She was appointed to the nascent Wilmington Historical Commission (est. 1973) in 1974 and became its Chair. She established a non-profit group, the Friends of the Harnden Tavern, which provided financial assistance for transforming the historic home into a town museum where children could learn of the local history. Adele's dual interests in art and history inspired her to help Wilmington celebrate its 250th Anniversary by creating a commemorative book, which was printed and is still being used as a local-history resource.

Adele will be remembered for her love of Wilmington and her tireless devotion to preserving the town's history.

The Wilmington Historical Commission meets on the second Monday of the month at Town Hall and the Wilmington Town Museum.

Col. Joshua Harnden Tavern and Wilmington Town Museum

The Wilmington Town Museum, alongside Curator Cienna Lyon-Lindholm and the Historical Commission, continued to prosper. The museum saw over 400 guests enjoy the Tavern including Wilmington's third graders, senior citizens and travelers. Many of these visitors generously donated towards the museum's future or purchased some of our books and gifts.

The Wilmington Memorial Library had joint programs with the Museum which highlighted many aspects of Wilmington and its importance in history. The museum loaned artifacts to the library for two separate exhibits. The first exhibit in early summer was "Technology of the Past" which showed off items that many in town might remember using as children or that today's youth could familiarize themselves with. The items loaned included such artifacts as a corded telephone, a typewriter, a Baby Brownie camera, a hand crank eggbeater and a solid metal clothing iron. The second exhibit in September was called "Back to School" and showed off various desks over the decades from one used in the 1800's to one used in the late 1990's. Both exhibits went over well and hundreds of guests to the library saw these museum artifacts. In addition to this, the curator hosted two outdoor walking tours. One tour in summer highlighted various structures around town and their historical significance. This included buildings such as the Memorial Library itself and its hidden time capsule cornerstone as well as the Insect or Moth House, across from Wildwood Cemetery, formerly used in pesticide control. The second tour in September focused on the graveyards in Wilmington and the historical context of designs on gravestones. Guests were invited to make observations on why they think designs have changed over time and what symbology is seen on both the oldest and newest graves. The curator also gave a presentation and workshop on how to care for family artifacts. Those in attendance were encouraged to ask questions about their heirlooms and to bring small samples of items they were curious about the care of. To wrap up the library events, the Historical Commission and the library welcomed Paranormal New England in October to give a presentation on modern ghost hunting techniques. The team was also invited in June to have a session at the museum itself to search for any paranormal clues. They presented these findings at the library alongside the ghost hunting presentation.

The museum was thankful for the work of the Town on many aspects of the house that needed care. The roof's skylight was repaired, and the rear gutters were replaced. The DPW helped to remove large amounts of debris from the carriage house and tavern, which we are extremely thankful for. The basement had pipes fixed and a new heater installed. Trees in the area surrounding the museum were removed towards the end of the year as they posed a fall risk

during storms, among other concerns. The wreaths were hung outside the tavern and removed at a later point very efficiently. The Town also continued upkeep and maintenance and was always quick to respond to requests.

The museum participated in the Senior Tax Work Off Program. Carolyn Kenney generously worked with the curator through the summer and fall, providing valuable extra hands around the museum. She began the transcription of the Bond Collection items that have been handwritten. In addition to this she helped to sort and catalog numerous items as the curator familiarized herself with the collection. We thank Carolyn for the valuable work she did here.

Throughout the year, the museum was fortunate to benefit from many volunteers. As always, Steve Berghaus continues to be an incredible asset as he works to make a look into the Carriage House an important part of a visit to the Town Museum. Thanks to him, we were able to have the Carriage House open far more than in previous years. The Carriage House was completely cleaned out thanks not only to him, but also to four dedicated high school students (as well as the DPW who carried away all un-needed debris). Those students were Josh Tompkins, Cameron Kubiak and Ed Edgerly all from Shawsheen Tech and Brendan Fitzpatrick from Wilmington High School. They also spent many hours in the museum basement helping to dust and haul debris from it to enable the basement to be completely free for future use. Nick Andrusin was a surprise volunteer towards the end of the year. He contributed valuable museum experience to us and, in his short time here, helped the curator to organize and catalog more difficult problems. Debbie Vince brought not only her bubbly and positive personality to the museum but also helped to weed and garden the outdoor areas. She was always willing to do the “dirty” work of hauling buckets of dirt, clippings or branches out to the woods during this process. Those volunteers who have not been mentioned by name should know they are equally as appreciated and even if one only contributed a single hour, they were valued.

In November of 2022 the museum and the town lost Adele Passmore at the age of 90, who provided decades of dedicated work to the museum. Adele was well known around town for inspiring others to care for town history and was influential in the preservation of the Harnden Tavern in the 1970’s. She was also an avid artist and writer and contributed endless exhibits to the museum. She wrote the book for the town’s 250th anniversary, which remains a staple reference for many looking into town history. She was a longtime friend to many who served on the Historic Commission as well as the former Friends of the Harnden Tavern. Her absence is felt by all of us. Her numerous contributions to the museum both with artifacts she donated as well as the research resources she provided will be forever valued. Prior to her passing her life was celebrated with an exhibit on her work with the museum alongside one of her dear friends, Ann Berghaus. Both women have and continue to be influential to the Historic Commission and museum.

The end of the year wrapped up with the Holiday Social. This was held on December 4th. Over 50 people attended this event and the curator had many local volunteers to prep for the event as well as members of the Commission themselves. The Passmore children David, Karin and Betsy all came to the celebration and even made Adele’s famous cider.

With Cienna’s first year at the museum finished she is grateful for all those who reached out to help, provided support and answered her questions. The curator continues to catalogue and archive many of the items in the museum. Over 2000 individual artifacts were catalogued in 2022. The museum received many donations throughout the year including items from the

Butters Farm House, a large metal slice of the old water tower, photographs of town history, commemorative town items, carriage tack for horses and even a 1920's Victrola. We thank everyone who donated. The Museum Curator remains available to answer questions from the public about the Town's rich history, including families, businesses and houses of historic significance. We look forward to providing enriching experiences for the citizens of Wilmington in the future.



Tavern Hours

Tuesday & Thursday, 10 a.m. to 2 p.m.
First Sunday of month, 2 p.m. to 4 p.m.

Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to Wilmington residents of all ages. Our Department aims to provide solutions to new challenges faced by residents in evolving life situations. Our programs allow new residents to meet active participants and parents can find a wide variety of reasonably priced programs for their children to sample. "Empty nesters" might take a class, enjoy theater, or reap the benefits of group travel and assorted fitness programs. The Recreation Department has been in full-time operation for 52 years. The Department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Current volunteer members are: C. Michael Burns (Chairman), Laurie Robarge (Vice-Chairman), Saresh Alambath, Ronald Bento and Jennifer Crane. Commissioners are active in various groups, committees and clubs throughout town. We would like to thank Charles Biondo who ended a 17-year tenure on the Recreation Commission this year. We benefitted greatly from his time and expertise.

The Recreation Office staff remains small, with only three full-time employees (Director, Brett Sawin, Program Coordinator, Derek Stemmler and Senior Clerk, Marilyn Manos). Former Director Karen Campbell retired in September 2022, after a 19-year stint assisting residents in "recreating". Karen contributed so much to the Department over the years, she will be missed on our trips, at our events and on the pickleball courts. In addition, there are normally over 80 part-time and seasonal employees and over 350 volunteers who help to run the department's programs. The department offers, on a year-round basis, an ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.

A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to those of other towns or organizations. The Department is funded by a variety of sources. The town-appropriated budget provides for a full-time Director and Senior Clerk as well as some

limited supplies and staff training costs. Program fees fund the position of the Program Coordinator and heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.

Volunteers are critical to the success of Recreation programs. Volunteers might find themselves coaching a T-Ball or basketball team or distributing treats to children marching in our annual Horribles Parade. We greatly appreciate our residents who generously give their time, and most report that they also gain on personal levels by volunteering. This year, we received donations of products and services from local businesses and organizations including Utz, the Wilmington Fire Department, the Wilmington 4th of July Committee and the Wilmington Police Department. The Town Public Buildings and DPW staff frequently assist us in providing locations and services for our classes and events. We are thankful for their quick responses and teamwork focus so that we can offer the best quality programs possible.

2022 was a great year for the Recreation Department as we were able to offer all our programs for the first time since before the pandemic. Children enjoyed many sports programs including basketball, T-Ball, soccer, tennis, golf, archery, yoga, karate and martial arts. We also offered classes focused on cooking, babysitting, home alone safety and several science programs. The ever-popular Playground Program and Tiny Tots/Kids Club were both at full capacity. Adults continued to play tennis and Pickleball on Town courts and this year saw the return of the 35+ Basketball League. Other adult offerings include yoga, fitness classes, bocce, cooking classes, upholstery and craft classes.

Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer gift certificates that may be redeemed for any of our programs or trips. Increasing numbers of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends. We actively solicit suggestions for future offerings and encourage our talented residents to teach a class.

As restrictions eased, our customers let us know they were ready to “hit the road” for our day and overnight trips. We sent full buses to enjoy Cabbage Island & Boothbay Harbor in June and a Narragansett Lighthouse Cruise in August. Our overnight trips were also very popular. We sent 50 people to Santa Fe in April and 50 to the Canadian Rockies in May, a trip that had been postponed twice and delayed two years due to the pandemic. In August we had 48 passengers travel out west to Salt Lake City, Yellowstone National Park and Grand Teton National Park. Our final overnight trip of 2022 was to the Finger Lakes in October, which also had 50 travelers. The Recreation Department will continue to plan a selection of day, overnight and extended trips designed to accommodate and attract residents.



Relaxing by the Fire at Yellowstone

The Recreation Department is responsible for the oversight of Town Beach at Silver Lake. Our responsibilities include staffing and training the Lifeguards and Gate Attendants who oversee the beach. We also work with Public Buildings to ensure the Bath House is stocked, clean and safe, and coordinate with DPW to be sure the beach is maintained at the high level deserved by residents for this important resource.

Our holiday and seasonal celebrations further enhance the sense of community and identify Wilmington as a unique and close-knit town. They include the Fishing Derby, Concerts on the Common, Horribles Parade and Santa's Workshop. The Recreation Department will continue to self-fund our community events to further our positive impact on Wilmington residents.

In an attempt to be as accommodating as possible, we have an online registration system providing residents the option of registering for most of our programs and trips from the comfort of their home. Of course, registrations can still be handled in the Recreation Office, by phone, mail, or dropped off in the night slot at Town Hall. Our newsletter is available online through the Town website by accessing Recreation, followed by the link for "Recreation Matters". Our newsletters are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

In order to improve our communication methods to our residents, we maintain a Facebook page. Having a social media presence allows us the opportunity to interact with people in a relaxed, online environment at no cost to the department. We are able to share announcements about new events or happenings, market our existing programs and receive direct feedback from our customers. Additionally, our visitors are able to 'Like' and share our posts as well, thereby expanding our outreach to potential new customers.

Wilmington is a suburban community, considered a "well located town", with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today's recreation consumer is searching for opportunities to access all of these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science class, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations of time from volunteers that we receive are evidence of the appreciation of local residents for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department's ability to adapt and our commitment to provide quality service is a trademark that we stand by.



Ready for the Parade of Horribles

Elderly Services

The year 2022 was a great year for the Department of Elderly Services. At the Special Town Meeting on November 19, 2022, voters approved the next step for a new Senior Center. The town voted to appropriate \$17.3 million for the purpose of constructing, originally equipping and furnishing a new Senior Center, including site preparation and design costs. We thank Wilmington residents for making this possible and ensuring the years to come the building will be able to support the growth of the older adult population.

The department continues to be extremely committed to providing services to its elderly residents. These services include information and referral, care planning and management, health and wellness services, transportation services, home delivered meals, educational programs, counseling and family support services, financial and health insurance counseling, and medical advocacy. The Department of Elderly Services has two main purposes, first a social service department that provides case management, resource and referral, home delivered meals and transportation. The second is a center for residents 60 and older to gather to share in educational, recreational and social programming.

The year 2022 started out with a renewed hope of everything returning to normal. The Department continued to move forward with plans to meet the needs of residents 60 years and older. An example of this was during COVID, it became evident that getting meals and fresh produce delivered to their homes was crucial. Wilmington Department of Elderly Services was able to provide fresh fruit through a Winchester Hospital Community Grant. The Department of Elderly Services continues to provide this service through our program “Meals and More”, with the support of Lucci’s Supermarket, where we purchase fresh produce bimonthly. The fruit was distributed through our Home Delivered Meals program and/or direct home delivery by the department staff. There were 308 recipients who were able to receive bags with a variety of six (6) pieces of fresh fruits and vegetables. There were a total of 422 deliveries from January through May 2022. We thank Winchester Hospital Community Grant for making this opportunity possible for the Wilmington Community.

The Department provided Home Delivered Meals to over 130 residents of Wilmington, Monday through Friday. In 2022, we delivered 14,520 home delivered meals.

Our “Grab and Goes” program continued from January through May, providing 576 meals. It was a true drive by with a delicious meal and dessert. These wonderful Grab and Goes were enjoyed by all (approximately 95 recipients at each event). We are extremely grateful to all our sponsors including those amazing anonymous donors for allowing the “Grab and Goes” to continue.

Our transportation services continued to provide transportation to medical appointments, grocery shopping, banking, dialysis, physical therapy and more. The van traveled 15,0920 miles constituting 1,010 medical runs, 302 shopping runs and 619 miscellaneous runs. Our full-time driver provided each elder with a very specialized ride with their own choice of music. Many laughs were heard from our traveling van. Our driver has the unique ability to make each person feel comfortable and welcome, no matter where they are headed.

The Department continued with our monthly birthday cards for residents 80 years and older: on average 80 cards a month. Our SHINE counselors were able to continue to provide information on healthcare plans over the phone (181 participants). The Income Tax Program scheduled 195 appointments (195 recipients). The volunteers from AARP were able to complete all tax appointments that had been scheduled. The Board of Health provided weekly

Blood Pressure Clinics (386 recipients) along with a Flu Clinic (78 recipients) that was held in September under a tent at the center. In the fall we hosted Shingles (96) and COVID Booster (50) clinics.

An integral part of the department is our full-time case manager. Our case manager, Laura Pickett, provided resources to elders and their families so that elders may live independently for as long as possible in their homes. She has also been a strong advocate for caregivers in our community. A great example of this is our "Caregiver Support Group" that met monthly. During these group sessions, she has incorporated guest speakers and other resource tools for the care givers to walk away with hope to make them feel more equipped for their day-to-day needs. It is amazing to see the peer support that has developed in this group of caregivers. We are very fortunate to have Patti Meehan, part-time case worker, who assists the department with several social service needs, as well as assisting with our elder veteran population.

Every year the need for social service continues to rise to address fuel assistance; health insurance issues; food stamps, credit card fraud, filing property tax abatements and deferrals, prescription costs (Prescription Advantage Program), protective service issues (elder abuse), as well as the age bracket of 50-59 that are often ineligible for government programs. With this growing need, the Department continues to find itself on the frontline of providing services and referrals. The case manager is responsible for the following services, but not limited to, conducting home visits (over 425 home visits in 2022), family consults and providing referrals/follow up to outside agencies. Through this position, the Department strives to make elders accessible to an integrated selection of health and social support programs.

It is also important to discuss the team approach that we are fortunate to have in dealing with protective issues such as elder physical, emotional and financial abuse. There were 96 protective cases in 2022. These are difficult issues that do arise in our town, and it is important that they have an advocate that can support them. With the support of the director and case manager along with the police and fire departments, appropriate referrals support elders and their families. The goal is to ensure that older residents are protected from personal exploitation, neglect and abuse. This, in turn, continues to strengthen this one-on-one connection between the elder and staff throughout the community.

In April of 2022, the department was pleased to have State Senator Barry Finegold, Middlesex County Sheriff Peter Koutoujian, and Joseph Desmond, Wilmington Chief of Police, at the center to discuss the latest scams as well as how older adults can protect themselves from these scams. With information changing so quickly, the Department of Elderly Services, together with the Wilmington Police Department, set up a monthly "Coffee with a Cop". This program was held at the Buzzell Senior Center. It was a wonderful opportunity to meet some new officers and to hear about some concerns that older adults are having as well as building a relationship with the community.



Coffee with a Cop

In May 2022, the tent was brought back for another season. Mondays, Tai Chi classes enjoyed the fresh air and the chirping birds (and some turkeys on occasion). The Men's Group also took advantage of the tent during the warm summer months. We also had Howie Newman, live

entertainment, our Annual Cookout and much more. The warm weather brought a return of our Fun Night. This program was held once a month during the months of May through September, which is one of the most popular events. A light supper is provided as well as card games and rock painting. Most importantly, it is an opportunity to share an evening with friends.

We had our regular weekly classes such as Zumba, Yoga, Gentle Yoga, Art Class, Sew, Knitting, Ceramics, Cards, Book Club and Bocce Group. Along with three new classes: Chair Yoga, Dance and Tone, and Functionally Fit. The Hiking Group continued to be a big favorite. This group was able to hike different trails in the surrounding area with Arnold Peterson as the leader. They met weekly, through any type of weather. Arnold is quick to remind us that this was a great way to get some exercise, connect with others safely and explore some natural resources. Another great volunteer, Fran Piccardi, provided a monthly horoscope reading placed on our Facebook page and our new “No Sew” Quilting class led by Wilmington resident Nancy Sandreuter.



The department continues to be very active on our Buzzell Senior Center Facebook with 466 followers. It has proven to be a great way to keep everyone involved with different exercise classes, “Grab and Go” events and fun, special programs and messages that were directed right to them. Our monthly newsletter continued to be written and edited by our staff. This newsletter not only provided information about activities and great photos of the happenings at the Buzzell Senior Center but also alerts elders to assistance programs which include prescription programs, senior tax work off program, fuel assistance program, food stamps and Scam warnings. The newsletter can be found on our website, Facebook, Twitter, the Buzzell Senior Center, the Town Manager’s Office or can be sent to you by email monthly. Our website continues to be informative not only to the elders in the community but also their families. Our Twitter @TheBuzzellBuzz has grown to over 345 followers. These have proven to be fun and great communication tools for the department.

Once again, the Giving Tree looked different this year. What we did find through these times was that the support from the community was as strong as ever. Gift cards to local grocery stores or restaurants with delivery/ take out were mailed to our residents. There was over \$5,180 worth of gift certificates that were sent out to over 250 elders in the community. Thank you for making their holidays special.

The Department was excited to be a participant for a second time at the WOW Festival of Trees. Our tree, the “Buzzell Bees”, was decorated to show the “Busy Bees” of the Senior Center. It was decorated in all yellow with handcrafted ornaments made by our ceramics and knitting and crocheting classes. Others donated gift cards to local businesses to add to the tree. This was a wonderful way for the department to support WOW, an organization that has been so generous to our older residents.

The year 2022 proved to be a very hopeful year for the Department of Elderly Services. The Department continued to provide key social, educational and health services for older adults as well as continuing to work collaboratively with other community agencies. Working with the community has given everyone a sense of belonging, caring and hope that we can all make it through this very difficult time, no matter what age. We would also like to thank for the

ongoing support of the department: Town Manager, Select Board and the following organizations, businesses and Town Departments: Wilmington Fire Department, Wilmington Police Department, Board of Health, WCTV, Wilmington Methodist Church, Wilmington/Tewksbury Elks, Wilmington Rotary, Wilmington Food Service, We're One Wilmington, AJ's Kitchen, Designs By Don, Dovetail Companies, Wilmington Dunkin', As Good As It Gets Café, Power of Flowers, Rocco's Restaurant, Winchester Hospital, Lucci's Supermarket (McKinnon's) and Dagle Electric and Construction Corporation for their generous donations for our homebound meals program.

We would like to thank our Commissioners and the Focus Group for their dedication in looking at neighboring senior centers, attending meetings with anything pertaining to the new senior center and educating the public on the need for a new Senior Center. We especially would like to thank the town residents for all their support in the approval of building a new Senior Center.

Veterans' Services

The Department of Veterans' Services is responsible for administering and supervising the assistance given to Wilmington veterans and their dependents in matters pertaining to their rights and benefits under the various federal government programs. Direct involvement in implementing such programs is practiced. Our duties include giving advice to veterans, their dependents and others properly concerned of their rights, privileges and benefits under the several governing bodies involved and for a variety of types of benefits. The Department receives applications, investigates and approves disbursements of monies and benefits. We file applications on behalf of veterans and/or their dependents for various benefits and allowances, i.e., state bonus, G.I. Loans, burial allowances, etc. Assists veterans of Wilmington in obtaining service records and assist them in the preparation of applications and documents of all sorts pertaining to their welfare. We keep posted and updated on all changes in rules, regulations, laws, etc. relating to veteran's benefits. Dispenses information, answers questions of veterans and the public. When requested, we locate housing for the homeless and request donations of clothing and household supplies as needed. The Department coordinates the Memorial Day Parade including the preparation of the programs for distribution, Veterans' Day ceremony and all other veterans related services throughout the year for the residents of the Town of Wilmington.

The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with Massachusetts General Law (M.G.L.) Chapter 115. The Veterans' Services Officer also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, burial in Massachusetts and National cemeteries, employment and Veterans license plates, etc.

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieving military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Department of Veterans' Services has assisted many veterans and their dependents to increase their compensation from the Federal government received through the Veterans Administration (VA) through compensation,

pension and widow's pension. There is currently over \$500,000 a month of Federal VA money being paid to Veterans and their dependents that live in Wilmington. We also do many home visits for our older, homebound veterans.

The Department also works to coordinate public events such as Veterans' Day, Memorial Day, 9/11 observances and dedications of memorials. The Town of Wilmington continues to show its commitment to veterans of all eras. The large crowds every year at the Memorial Day and Veterans' Day ceremonies are truly impressive and show the commitment the Town of Wilmington has for all its veterans and this past year was no different.

On May 22, a large crowd was present for the dedication of Richard Hayden Square, located at the corner of Salem Street and Arlene Avenue in honor of Mr. Richard Hayden. Mr. Hayden honorably served in the United States Marine Corps and after his discharge he became very active in Wilmington. As a proud Marine, Richard always participated in the Memorial Day and Veterans' Day services.



Memorial Day 2022 was very well attended. The ceremony began with our National Anthem sung by Wilmington resident Audrey Curdo, followed by the reading of Lincoln's Gettysburg Address by Jon Mehr and the Memorial Day Poem read by Abigail Howie, both 8th grade students at Wilmington Middle School. As always, the Wilmington VFW, American Legion and Police and Fire Honor Guards were in attendance with the Legion Riders from Wilmington. The Minutemen of Wilmington also fired their traditional volley with their ceremonial cannon after Wilmington's Police Department Rifle Team fired their traditional volley of three. Over the Memorial Day weekend, all Veterans' graves and memorials were decorated and rededicated and three Eagle Scout projects were dedicated.

Three of Wilmington's young Scouts decided to honor Wilmington veterans and one of our fallen War Fighters with their Eagle Scout projects. Leslie Wicks was Killed in Action during WWII and Eagle Scout Kevin Stevens honored Mr. Wicks with a monument on Main Street at Silver Lake in the Veterans' Memorial Park. Eagle Scout Brenden Fitzpatrick placed a monument at Veterans' Memorial Park in honor of all Vietnam Veterans that have suffered from the effects of Agent Orange, many of whom have passed away. We were also proud to assist Eagle Scout Aaron Dancewicz whose project was to erect six new flag poles on Wilmington Common where the flags of all our military branches are proudly flying.

We, as Wilmington residents, are proud to have young men like Aaron, Kevin and Brenden representing us and we wish them luck with their future endeavors. The Town of Wilmington knows NEVER FORGET is not a "hash tag" but a way of life.

On September 16th we ran our very successful 2nd Annual Veterans' Cook-Out. Every veteran and family member in attendance received a Wilmington Veterans' Services pen and left with a full belly. With the help of Kathleen Bell, we were able to present another 20 "Quilts of Valor" to deserving veterans. Quilts of Valor is a great organization that has a mission to thank veterans. More information on this organization may be found at <https://www.qovf.org/>

Michael Frotten of the Department of Veterans' Services spoke to the students at Lowell Catholic where PFC John F. Landry graduated. PFC Landry was Killed in Action in Iraq on March 17, 2007.

The Department was very busy during the holiday season. We worked to secure and deliver Thanksgiving meals for many veteran families and their dependents. As we do every year, we were able to provide several families with meals and Christmas gifts with the help of local company Baker and Hughes. We continued the tradition of decorating the KIA crosses at Wildwood Cemetery with a Christmas wreath. This year, a family from the West Coast reached out and purchased wreaths to decorate their family members' graves.

Wilmington's Department of Veterans' Services is represented at Department Head meetings, VA hearings, Deming Way meetings, Massachusetts Veterans Services Officers Association meetings and training conferences, as well as speaking at the Wilmington Methodist Church and Senior Center. The Director of Veterans' Services for the Town of Wilmington also serves as the Graves Officer.

The Veterans' Administration reports that twenty-two Veterans commit suicide every day. Please look out for any veteran in need and direct them to our office. The Wilmington Veterans' Services Office has become a place for veterans to gather and connect with other veterans that are dealing with the same issues they are. We are committed to help any veteran that is in crisis. Over the past year we have connected many veterans with the programs and the counseling they need.



Eagle Scout Projects Dedicated During the Year



Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2022 were Elizabeth (Libby) Sabounjian, who served as the Chairman, Daniel King, D.D.S., and Jane Williams, M.D. Thank you to Dr. Mark Curdo for serving as the Medical Doctor for the Board of Health.

The Director of Public Health is Shelly Newhouse, R.S. The town has the service of Mark Masiello as a Food Inspector. Public Health Nurse Traci Mello left her position as Public Health Nurse. Traci was much appreciated and a dedicated employee for our department. Jennifer Pereira, R.N., is the new Public Health Nurse. Jennifer is new to public health but not new to nursing. She also holds a nursing position with the Winchester Family Medical Center in Wilmington. Jennifer is a welcome addition to the Department. The Animal Inspector is Christopher Sullivan. Long time clerk Kim Mytych left her position this year and was replaced by Kelly Malatesta as Senior Clerk for the Health Department.

This year the Town of Wilmington Board of Health continued to be the host agency under a tobacco control grant and we hired a new tobacco compliance inspector, Marissa Morello. Marissa works closely with program staff, Boards of Health and other City/Town departments on enforcement and compliance issues related to tobacco control. This is a 19.5 hour a week position split between four towns, Wilmington, Bedford, Concord and Lexington.

The administrative duties of the office include issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website and other regular administrative duties. The Board of Health meetings are generally held twice monthly on the first and third Tuesday of each month, and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks and temporary food stands such as the Wilmington Farmer's Market, 4th of July celebration and fairs at the Shriners Auditorium. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, semi-public pool inspections, tanning salon inspections, nuisance complaint investigations, air quality testing at the ice rink, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, Canada Geese control, beaver control and other miscellaneous investigations and activities. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Project which routinely provides preventative spraying and larvacide control throughout the town. Silver Lake opened this year and the Department monitored the bacteria levels throughout the beach season.

The Board of Health reviewed and administered a lengthy site assignment hearing for 887 Woburn Street. Pursuant to M.G.L. Chapter 111, Section 150A and 310 CMR 16.00, the Wilmington Board of Health held a series of public hearings at the Wilmington Town Hall to consider the application for site assignment for a facility proposed to be located at 887 Woburn Street, Wilmington, MA 01887 by 887 Woburn, LLC, 887 Woburn Street, Wilmington, MA 01887. The proposed handling and processing facility, located on 3.37 acres of a 3.16-acre site, would accept up to 500 tons per day of construction and demolition debris with an annual capacity of 182,500 tons. The proposed hours of operation are 24 hours a day, six days a week. The Board approved the Site Assignment.

COVID-19 continues to become endemic to Wilmington throughout the year. The COVID-19 pandemic effected all duties of the Board of Health. The Department's continued main focus became case investigations and contact tracing. Later in 2022 the State suspended contact tracing for COVID-19. Home testing, booster vaccinations and self-monitoring are becoming the preferred way to keep control of the Coronavirus disease (COVID-19) strains as new variants are always emerging. Wilmington has had 2,541 reported positive COVID-19 cases in 2022. The number was surely higher as the population is not required to report cases. The Department held several COVID-19 booster vaccination clinics throughout the year that were offered to all eligible populations.

The clinical component of the Board of Health is primarily the responsibility of the Public Health Nurse, Jennifer Pereira, R.N. The Department of Public Health's mandated responsibilities included communicable disease surveillance, investigation and follow-up along with adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB), and TB Case Management. Non-mandated services included a number of health screenings, prevention and educational programs for general wellness. Elderly Services programs at the Senior Center and in home services resumed in 2022. Public building AEDs are managed by the Public Health Nurse.

Wilmington offered flu vaccination clinics in 2022. The Department vaccinated 869 residents. This year the Health Department purchased flu vaccines privately. High Dose flu clinics were in demand this year by our elder population. This was done to meet the demand of our residents for flu shots. Since the Health Department is a Mass Immunization Site, we are still taking advantage of a reimbursement program administered by NHIC and UMass Medical that reimburses towns for the program costs related to the seasonal flu vaccine. Kelly Malatesta, Senior Clerk for the Board of Health, takes part in annual training programs to learn about submitting claims for reimbursements from various private insurance companies for administering and administrative costs associated with the flu & COVID-19 vaccination clinics. A shingles vaccination clinic was provided to the eligible population. One hundred fifty-four (154) Shingles vaccinations were administered over a series of clinics. Several COVID-19 booster clinics were held throughout the year as vaccine became available.

In a continuing effort to control the environmental impact of elemental mercury, residents can exchange fever thermometers containing mercury for digital thermometers at no charge at the office of the Board of Health. The office will also receive and recycle thermostats, mercury switches and any other items which contain mercury.

In coordination with the Wilmington Police Department, the Board of Health sponsors a sharps disposal kiosk at the Public Safety Building. Residents can drop off sharps containers in the kiosk that's located in the Lobby. There is also a medication disposal kiosk for residents to drop off unwanted prescription and non-prescription medications.

The Director participates in the ongoing activities of the Medical Reserve Corps (MRC) and the Health and Medical Care Coalition for Region 3B (HMCC). The coalition participates in local Boards of Health emergency planning and infrastructure improvements for emergency response activities. In 2021 the Coalition met virtually for training and communication for local emergency planning. The purpose of Public Health Emergency Management training is to develop an emergency ready public health department. Both Medical and non-Medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters. This year the Wilmington Health

Department became a member of the Tri-Ton Coalition. This is a collaborative public health effort between the Towns of Lexington, Burlington and Wilmington. A public health excellence grant was awarded to the Coalition in late 2022. This grant program will provide the resources needed for an additional workforce, stronger collaboration and access to improved technology. The 3-year grant cycle will begin in 2023. Funding will be \$300,000 over the course of the grant cycle with Burlington becoming the fiscal agent.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and continued every year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the town through the betterment process appearing on the regular tax bill. This was made possible by a \$200,000 grant from DEP and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

The Rabies Clinic was held on April 2, 2022 this year. Numbers were considerably lower this year with only 27 animals vaccinated. The next rabies clinic is planned to be held on Saturday, April 1, 2023.

Funds Collected:

Animal Permits	\$	2,080.00
MicroBlading	\$	900.00
Food Establishment Permits	\$	17,190.00
Funeral Homes	\$	100.00
Housing Inspection Certificate Fee	\$	100.00
Ice Rink	\$	100.00
Installers Licenses	\$	4,200.00
Medical Reimbursement	\$	10,561.02
Mercury Reimbursement	\$	819.89
Percolation/Soil Tests	\$	7,300.00
Pool Permits	\$	400.00
Transport/Haulers Permits	\$	6,500.00
Rabies	\$	270.00
RdNA	\$	100.00
Recreation Camps	\$	00.00
Subdivision Review	\$	00.00
Sewage Disposal Systems Permits	\$	13,850.00
Tanning Salons	\$	100.00
Tobacco Sales Permits	\$	3,800.00
Well Permits	\$	300.00
Grants	\$	67,630.00
TOTAL FEES COLLECTED	\$	136,300.91

Sealer of Weights and Measures

Since July 1, 2008, representatives from the State Division of Standards have assumed the responsibilities of this position. The Town was notified in March 2022 that the state would not be renewing the contract with the explanation that Massachusetts law requires municipalities with more than 20,000 residents to appoint a sealer “to enforce the law pertaining to weighing and measuring devices.” Mr. Richard E. Schultes was appointed Sealer of Weights and Measures in August 2022. The following inspections were conducted by the State Division of Standards in calendar year 2022 for the Town of Wilmington:

<u>Inspections</u>	<u>Number Sealed</u>
Tested and sealed supermarket scales	31
<i>Market Basket (31)</i>	
Tested and sealed supermarket/retail scanners	45
<i>CVS (10)</i>	
<i>Market Basket (12)</i>	
<i>Lucci's (5)</i>	
<i>McKinnon's Market (8)</i>	
<i>TJMaxx (10)</i>	
Tested and sealed truck scales	8
<i>Benevento (7)</i>	
<i>Office Paper Recovery (1)</i>	
Tested and sealed gas station meters	140
<i>Shell Main Street (12)</i>	
<i>Speedway (18)</i>	
<i>Z & S (20)</i>	
<i>Cumberland (32)</i>	
<i>Citgo (12)</i>	
<i>Shell Middlesex Ave (12)</i>	
<i>A. L. Prime (12)</i>	
<i>Mobil (22)</i>	

The Sealer of Weights and Measures maintains fairness in the marketplace.

EDUCATION

Shawsheen Valley Regional Vocational Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2022 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 52nd anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Nancy Asbedian and Brian O'Donnell, Esq. from Bedford; Ronald Fusco, Chair and Taryn Gillis, Vice Chair from Billerica; Christine Kim and Kent Moffatt, Treasurer, from Burlington; Patricia W. Meuse, Esq. and Cheryl Bartolone, Secretary, from Tewksbury; and Charles Fiore and Gwen Lawson from Wilmington. Tony McIntosh began his tenure as Superintendent on July 1, 2022.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand three hundred one (1,301) high school students were reported to the Department of Elementary and Secondary Education (DESE) in SVTHS's high school foundation enrollment in October of 2022, and more than 400 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-eight (148) full-time teachers as well as thirteen (13) paraprofessionals. Of those full-time teachers, ten (10) are department chairs and twenty (20) are lead teachers. All SVTHS teachers exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

Post-Secondary Preparedness & Student Achievements

Post-Secondary Plans of Graduates. In June of 2022, SVTHS graduated 317 seniors. Fifty-one percent (51%) of the graduates planned to attend a two- or four-year college or other post-secondary schooling in the fall. Forty-nine percent (49%) of the graduates intended to continue working in their trade or another pathway, and one (1) graduating senior planned to enlist in the military.

Scholarships and Awards. One hundred fifty (150) scholarships were distributed to eighty-three (83) students in the Class of 2022 totaling \$135,075. Twenty-three (23) members of the Class of 2022 were members of the National Honor Society (NHS) and the National Vocational Technical Honor Society.

Cooperative Education Program. At the conclusion of the 2022 school year, sixty-one percent (61%) of eligible seniors participated in the district's Cooperative Education Program (Co-Op). Students were employed in positions related to their Chapter 74 vocational-technical programs by 154 local employers.

Student Mental Health and Wellness. Part of our efforts to support our students' mental health needs during the 2021-22 school year was a focus on Shawsheen's District Curriculum Accommodation Plan (DCAP) and tiered interventions for our students. A committee consisting of staff members and administrators revised our current DCAP to reflect the needs of our students and faculty. Professional Development for the 2022-2023 school year will focus on developing and implementing tiered interventions and supports for our students.

High School Completion. The high school completion portion of the accountability report consists of three measures: the four-year cohort graduation rate; five-year graduation rate; and dropout rate. SVTHS continued to exhibit some of the highest graduation rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2021 as the most recent year for the four-year cohort graduation rate and 2020 as the most recent year for the five-year graduation rate as follows: four-year cohort graduation rate: 98.1%; five-year graduation rate: 99.7%

SVTHS continued to exhibit one of the lowest dropout rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2021 as the most recent year for the annual dropout rate as follows: annual dropout rate: 0.3%.

Concurrent Enrollment. SVTHS further expanded student access to concurrent enrollment courses at the start of the 2022-2023 school year with the addition of a junior year course, Intro to Chemistry. This is in addition to the six concurrent enrollment courses already offered: English Composition I; Honors Literary Analysis and English Comp 1, Statistics, Calculus I, Intro to Chemistry (senior year), and American Government. Students enrolled in these courses are able to earn college credit from Middlesex Community College before they graduate from high school and those credits can be transferred to other institutions, depending on where students choose to enroll in post-secondary study. Shawsheen currently offers enough concurrent enrollment courses for students to complete one semester's worth of college classes while enrolled at SVTHS.

Adams Scholars. The Department of Elementary and Secondary Education recognized the achievements of Shawsheen's senior class on the MCAS exams by naming eighty-three (83) recipients of the John and Abigail Adams Scholarship Award.

Support Services

The SVTHS Support Services Department provides IEP services for students with disabilities for approximately 349 students comprising nearly twenty-seven percent (27%) of our student body. The most frequently occurring area of need is in the category of Specific Learning Disability, indicating that a history of academic difficulty existed prior to student's arrival at Shawsheen. Nevertheless, SVTHS has a strong graduation rate of students with disabilities with one hundred percent (100%) of seniors graduating in June 2022. This compares to a state average of approximately seventy-five percent (75%) for students with disabilities.

Since the fall of 2020, Shawsheen was approved to be a school-wide Title 1 school. All students, including students with disabilities, have the opportunity to receive targeted instruction and intervention in core subject areas.

This year, ninety-four percent (94%) of freshman students with disabilities passed their 9th grade classes. For upperclassmen in grades 11 and 12, fifty-one percent (51%) of students with disabilities completed advanced courses. All students with disabilities in the class of 2022 have met graduation competency in Math and English as outlined by the state. These results occurred due to a full team effort on the part of Academic, Vocational/Technical and Support

Services staff to address the needs of our population of students with disabilities. Students who initially experience difficulty passing one or more of the MCAS assessments eventually attain graduation status through the district's MCAS remediation programs and re-taking the assessment.

Students with disabilities continue to have full access and participation in cooperative education, as well as all extra-curricular activities such as athletics, SkillsUSA and after school clubs. Parents of special education students at SVTHS are highly involved in the IEP Team process, with parent attendance at IEP team meetings approaching one-hundred percent (100%). Every effort is made to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents provide input for current concerns regarding their student's educational progress. Responses are documented in the IEP and an IEP proposal is created at the team meeting allowing parents to fully participate in the IEP development and understand all the elements of the IEP.

Educational Technology

The Educational Technology Department focuses on the operational, technical and educational functions for the District. During the pandemic, teachers, administrators and support staff continued to develop competencies using digital tools. Upon returning to in-person learning, the District adopted a one-to-one laptop program making the resources equitable to all students and easily accessible both in and out of school. Teachers have also vetted and adopted several online resources for teaching and learning. Using these resources, teachers can do real data analysis of student work and create opportunities for individualized instruction. A positive result of this move to one-to-one is that students have become more active participants in their learning.

Implementations such as single sign-on and rostering when applicable for online resources continue to be implemented. Ongoing upgrades, maintenance and support for both the technical and operational sides of technology continue to be a priority ensuring stable, secure and seamless use of technology for all users of the digital environment at Shawsheen.

Community Engagement

Adult Evening School. The Adult Evening School offers a variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. Programs include adult education enrichment programs, certificate-based and licensing trade programs, and workforce development initiatives; all are designed to help people develop or improve job training skills and enhance the quality of life for residents in our community. Programming is offered during two semesters from September to June, and classes typically include classes in business and computer applications, culinary arts, art and creative mediums, personal finance, welding and more.

MassHire and Workforce Development Training. Shawsheen Valley Technical School continues to explore and expand its collaboration with local workforce and career development agencies to support the statewide initiatives that fuel job growth, address employer demand for talent and strengthen the Massachusetts economy. In the summer of 2022, Shawsheen held an 8-week 300-hour welding program, in collaboration with the Northeast Advanced Manufacturing Consortium (NAMC) and MassHire Lowell, for unemployed and underemployed adults. This program responded to an RFP identifying a skills-gap in the district's regional labor market blueprint. The Summer 2022 cohort consisted of eleven students, all of whom completed the course requirements and passed their OSHA and HotWork requirements. With a 100%

completion rate, the program was praised by Director Robin Dion of NAMC. Moreover, all eleven students are gainfully employed. Programs will continue to be developed in accordance with federal and state funding initiatives to upskill the workforce.

Billerica House of Correction. Shawsheen Valley Technical High School continues to be a resource to the Middlesex Sheriff's Office (MSO) and the Billerica House of Correction (BHOC) through the Director of Community Services and Workforce Development. This program last ran before COVID (2019) but is a relationship of vital importance to all parties. With the established Culinary Arts program, Shawsheen is open to collaborate, explore and expand its educational partnerships to incarcerated participants and returning citizens to assist in providing technical training and skill development.

School of Practical Nursing. Shawsheen Valley School of Practical Nursing graduated 25 students in June 2022. To date, 100% have successfully passed NCLEX-PN on initial attempt and over 90% are gainfully employed. The job market remains strong for Licensed Practical Nurses in Massachusetts. Students in the program go through clinical rotations in long term care, a high school and an acute care hospital. The recent purchase of a maternity patient simulator enhances our maternity curriculum.

Summer at Shawsheen. Shawsheen hosted its 7th annual "Summer at Shawsheen" program in 2022, free from COVID-19 restrictions or limitations for the first time in two years. This popular program offered students from our community a variety of summer learning opportunities, sports clinics, STEM classes, vocational-technical programs, academic and test-prep classes, as well as enrichment courses for students entering grades 5-12. In total, the nineteen course offerings drew 426 students ranging in age from 5-18 years old. All five member towns sent participants to the program with the most coming from Billerica (210) and Wilmington (75). Since its inception, "Summer at Shawsheen" has had an impactful reach with a total of 1,910 participants.

Project Explore. Three hundred ninety-four (394) seventh grade students participated in Shawsheen's Project Explore program during the 2022 season. Project Explore is a key recruitment initiative that doubles as a community service program, aimed at increasing career awareness to students at an earlier age. Project Explore is exclusive to 7th grade students who reside in Shawsheen's school district, regardless of the middle school they attend. This district funded program provides students with an opportunity to visit Shawsheen and explore six vocational-technical programs. The program is three weeks in length and is offered in three sessions to maximize student involvement. Marketing for this program includes postcards sent to each 7th grade student, emails and literature sent to middle school guidance departments and principals, presence on the website, as well as announcements to local newspapers for print. The 2022 season was the first season to move registration from a paper-based mail-in system, to online (using Microsoft forms and the district website). The 2023 season of Project Explore is continuing to advance its process by utilizing a formal registration system, which is allowing registration and promotion of the program to occur earlier in the schoolyear.

Aquatics and Swim Program. Shawsheen's Kenneth L. Buffum Pool is the home to several high school swim and dive teams, as well as club swim programs. The pool is sought after for swim meets and competitions and is a facility open throughout the year. Additionally, the pool offers the following programs: community family swim, community lap swim and community swim lessons throughout the year.

Athletics

Athletic Achievements. Calendar year 2022 was a year of tremendous success for the Shawsheen Athletic Program. The Rams won CAC League titles in: Football, Golf, Boys Basketball, Tennis, Baseball, Boys Lacrosse and Basketball Cheering. The school also won State Vocational Titles in Boys Basketball, Wrestling, Swimming, Baseball, Girls Lacrosse and Basketball Cheering. Two of our wrestlers, Senior Tayla Tildsley (147 lbs) – the first female wrestler in school history – and Freshman Sid Tildsley (132 lbs) won Massachusetts All State Wrestling Titles. Sid Tildsley also won the New England Wrestling Championship. Dozens of Student athletes were honored as CAC and Lowell Sun All Stars. The 2022 calendar year had a record 4 All Scholastic Globe and Herald Selections: Tayla Tildsley (Wrestling), Sid Tildsley (Wrestling and Football) and Mavrick Bourdeau (Football). The pinnacle of Shawsheen's athletic year was the Shawsheen Football team's record year that resulted in the Rams playing a Super Bowl Game at Gillette Stadium.

Shawsheen's Head Coach, Al Costabile, had a few achievements during the year as well. The Massachusetts Football Coaches Association recognized him in April with an induction to the Football Coaches Hall of Fame. He achieved his 200th career win in October and was named a New England Patriots Coach of the Week. Lastly, Coach Costabile was named Coach of the Year by the Gridiron Club of Boston.

Vocational/Technical Programs

Construction Cluster

School year 2022 for the construction programs, Carpentry, Electricity, Masonry & Tile Setting and Plumbing started off slowly, but as the COVID-19 pandemic restrictions were reduced, the Construction Cluster began providing their excellent services to the surrounding towns where students were able to work on, and develop their abilities, knowledge and expertise in, rendering their talents. In-house school projects also took center stage as the programs worked collaboratively with each other and other programs in designing, creating, building, renovating and repairing structures and providing instrumental services in keeping SVTHS a first-rate institution of learning.

- Town of Bedford – Shed Project
- Stone Zoo's annual Zoo Lights Winter Wonderland Project
- Equipment Manager Storage Area
- Boys Locker Room Area #1
- Graphic Communications Lighting
- Coaches Room Renovations
- Parking Lot Stop Sign Project
- Stadium Toilet Facility Project
- New Drinking Water Fountains with Bottle Filling Stations

Manufacturing Cluster

Electronics / Engineering Technology. This program continues to grow at a rapid rate with program enhancements and the addition of new project-based activities for the freshmen curriculum. New lessons include various topics in engineering design process, basic circuitry, printed circuit board fabrication, potential/kinetic energy, electromagnetics, simple machines, manufacturability and robotics. Throughout the year the freshman class pre-survey was extremely positive as they indicated high levels of interest in the program. With that data and the increased enrollment, an additional full-time teacher was hired for the school year 2022-

2023. Eighty-six percent (86%) of the seniors participated in the cooperative education program, while one junior was also employed. The interest in the afterschool robotics' club has increased to the point where four teams of five students are now competing in VEX Robotics Competitions. One such team made it to the 2022 Southern New England Regional Championship.

Drafting. Relevant activities and projects were embedded throughout the year's curriculum as the upperclassmen completed the following in-house & community projects: Evacuation Plan Drawings, Elevation Drawings, HVAC Shop Floor Plan Drawings, Shop Curriculum Drawing Support; Carpentry, Metal Fabrication, Display Case Proposal for Gymnasium Lobby, ISSN / PW, Business Shop Floor Plan, Rain Garden General Arrangement Drawing, Auto Collision Floor Plan, Cosmetology Floor Plan, Billerica Police Floor Plan, Boys and Girls Club Storage Shed, Storage Shed Billerica Park, and the Storage Shed for Bedford DPW. Students continued to excel at the SkillsUSA District Competition, winning the following: Architectural Drafting (Gold), Technical Drafting (Gold) and Automated Manufacturing (Gold). The progressive land surveying firm Northam Corporation presented modern survey technologies with student-driven demonstrations. All but two senior students participated in the cooperative education program, an eighty-nine percent (89%) placement.

Advanced Manufacturing Technology. Safety remains paramount, implementing the National Fire Protection Association (NFPA) Hot Work Safety Certificate Program, promoting awareness and understanding of the dangers and safety procedures of activities or processes that involve heat, spark or flame that is capable of starting fires or explosions. The Occupational Safety and Health Administration (OSHA) 10-hour General Industry training remains a stronghold in the curriculum. In the annual SkillsUSA competition, an Automated Manufacturing team collected Gold medals at the Districts SkillsUSA competition and a Silver medal at the State SkillsUSA competition. The team consisted of a Drafting student and two Advanced Manufacturing Technology students. Also winning a Silver medal in the Districts & States was a senior student in the CNC Turning competition. Employment stays strong as seventy-five percent (75%) of the seniors are participating in the cooperative education program.

Transportation / Product Development Cluster

Automotive Collision Repair and Refinishing. Students continue to use the online I-CAR training for industry recognized training and certificates. The S/P2 and Hot Work Safety programs serve as the industry safety training for all students learning how to use welding equipment. Local vender Jack's Used Auto Parts continues to provide vehicles, enabling students to master their skills on real automotive parts, car components and accessories. The program was the recipient of a competitive Skill Capital Grant Program that will increase the capacity and quality of vocational training in the program. This new spray booth will be installed during the FY23 school year replacing an outdated 1986 antiquated model. The grant also provided the opportunity to purchase a new SimSpray® Paint Simulator. This simulator will be a great training tool, allowing students to hone their refinishing skills using virtual reality technology while cutting material cost and waste. Another element of the grant will allow the program to install a new fresh air respirator system allowing students to be safe from all airborne particles while spray painting. The program currently has one hundred percent (100%) of the seniors participating in the cooperative education program.

Automotive Technology. With recommendations from the advisory board, the program received approval to purchase a New Hunter TC39SSW center clamp tire changer, providing greater safety, accessibility and the newest technology. After a comprehensive evaluation from the National Automotive Technicians Education Foundation (NATEF) the program received the Education Foundation (NATEF) 5-year recertification. Being accredited allows students to

work towards their Automotive Service Excellence (ASE) certifications, while increasing the level of complexity in the automotive field. Our approved curriculum provides a platform to perform basic maintenance and light repairs on customer vehicles in preparation for the Automotive Service Excellence (ASE) G1 exam / certification. Enrollment continues to be very strong, as the sophomore class has 26 out of 26 spots filled (100% enrollment). A senior student won a Silver medal at the State SkillsUSA competition in Power Equipment Technology. With strong partnerships with local automotive shops and dealerships, seniors are rapidly entering the job market with an 85% placement (12 out of 14) in our cooperative education program.

Culinary Arts / Hospitality Management. The Ram's Head Dining Room returned to full operation after nearly two years of being closed due to the COVID-19 Pandemic. Known for its versatility, the program shifted gears to serve the public with curb-side pickup. Due to the success of the curb-side operation, the program continued to offer that service to the community. Job opportunities continue to outweigh the labor shortage, providing good paying opportunities for our students. A Hospitality Management instructor was hired and is working in the dining room and related room to broaden the scope of skills needed in industry. Curriculum has been expanded so students can now encompass more Hospitality Management skills such as working the "Front of the House" as well as engaging in the hotel and tourism industry. The Billerica Police Department hosted a special Mother's Day breakfast, where students and staff assisted the police in providing meals to ninety elderly Billerica mothers.



Culinary Student Takes a Diner's Order at the Ram's Head

Metal Fabrication & Joining Technologies. Returning to the school's post-pandemic environment, project-based activities strengthened to close the gap between online learning and standard in-person instruction. Using the Tooling U platform provides practical and competency-based training, from basic skills to advanced techniques, including programming on a variety of brands and machines. Another vendor, Lincoln Electric, provided integrated comprehensive curriculum, state-of-the-art industry equipment and welding certifications. Revisions were made to the freshmen exploratory program that includes new project-based activities that keep students enthusiastically engaged. As a result, the program welcomed eighteen new permanent Freshmen. With various raw materials, students have designed and built numerous projects for the community and the district. Projects included structures and decorations for the Stone Zoo's annual ZooLights Winter Wonderland. Fabricating a guard rail for the school's loading dock was a project that covered multiple aspects of the trade. A new state-of-the-art corner notcher has been purchased making it possible to develop and implement new metal projects that use thicker gauge sheet metal.

Heating, Ventilation, Air Conditioning & Refrigeration. With the newly revised Department of Elementary and Secondary Education (DESE) framework and newly incorporated competencies, the program versatility shifted focusing on more project-based activities of installing and maintaining equipment. As the growth of the Heating, Ventilation, Air Conditioning and Refrigeration field expands into more complexed systems, highly skilled technicians are needed, promoting new curriculum that now reflects not only the essential standards but various troubleshooting techniques for new technologies. Three different safety certifications are embedded in the curriculum including the EPA 608 certification that indicates a student has demonstrated knowledge of handling refrigerants (many achieving the

Type I certification), authorizing a student to service and repair small appliances. The National Fire Protection Association (NFPA) Hot Work Safety Certificate Program promotes awareness and understanding of dangers and safety procedures of activities or processes that involve open flame or that generate sparks or heat. The Occupational Safety and Health Administration (OSHA) 10-hour construction training provides general awareness for entry-level construction workers. A sophomore student won the Gold medal at the National SkillsUSA competition in Atlanta Georgia, the second National Gold Winner the program has produced.

Arts, Communication and Technology Cluster

Design and Visual Communications. For many seniors the post-secondary option continues to be the career path of choice. Highlights of these post-secondary institutions include the number-one rated art school in the United States, the Savannah College of Art and Design (SCAD) in Georgia, while other students successfully completed a dual enrollment program at Montserrat College of Art earning three college credits. The Design and Visual Communications Management & Entrepreneurship initiative continues to expand and offer self-employment opportunities to students who do not wish to go onto post-secondary art and design schools. This curriculum provides project-based activities for students to learn how to start their own trade-related business after graduation. The implementation of these types of lessons integrates a hybrid of learning environments to support all students. Student highlights include traveling to Europe to expand on self-employment opportunities, as well as students freelancing with small businesses in tee-shirt design and on-line media design fields.

Graphic Communications. Strong recommendations from the advisory board has infused new equipment into the program, opening opportunities of new curriculum and applications. The newest addition to the program is the Roland Versa UV LEF2-300. This machine can print on material 4" thick and up to 13"x 20" dimensions, a new industry standard. As the program continues to update its technology/equipment, revisions in the curriculum are constant in supporting the embedded competencies in the knowledge and skills necessary to perform new technical skills. The teachers have worked collaboratively in supporting the expansion of the program's curriculum, focusing on new project-based activities. The latest equipment continues to broaden students' skills sets as well as helping beautify the school's environment with projects created by students. Exhibiting another strong showing in the SkillsUSA competition was a testament to the program's strong commitment to its students. A junior student won a Silver Medal at the National Competition in Atlanta Georgia. The program continues to win awards in the Pine contest for Printing Industries of New England. A high percentage of students participated in the cooperative education program working for local companies, with many staying on as full-time employees after they graduate.

Information Support Services and Networking / Programming and Web Development. In keeping up with the revised DESE framework, industry trends and recommendations from the Craft Advisory Board, the program has updated and revised its curriculum and project-based activities. Some of the development and growth of the lessons include supplemental projects in programming Java and C+, C# (for game and program development), Microsoft's Power BI and cloud-based networking. These enhancements provide students with the skills and knowledge necessary for employability/career readiness. Within these new tasks, many of the multiple project-based activities have been augmented and supported by industry recognized certifications. One of the three labs has been fully updated for optimum achievement and little lag for gaming. Because of increased enrollments over the last four years, plans are in the development phase to expand the program's footprint. The update will include furniture and equipment to maintain the high standards that the students have come to expect and have also earned. At the SkillsUSA State competition, a student won the Gold medal, allowing him to compete in the Nationals SkillsUSA Competition, where he placed 8th in the country.

Business Technology / Marketing. The Microsoft Office Application curriculum and certification program adds significant value to student resumes, co-op opportunity outlook, and college course credit. The Microsoft Applications that students learn include Excel, PowerPoint, Word and Outlook. Industry recognized certifications are earned at the conclusion of these courses. Students gain confidence as they study, prepare and practice solidifying their knowledge in these applications. Digital Marketing, Entrepreneurship, Accounting, Business Communication, Financial Literacy, Business Law and QuickBooks provide a robust overview of essential elements/standards to business technology frameworks and marketing fundamentals. As is always the case in the dynamic world of business, the program has been designed to expose and offer an in-depth investigation into many college and career paths that students may follow after graduation.

Health Services

Cosmetology. With the rollback of many COVID-19 restrictions the shop salon was able to open to serve the public giving students the opportunity to master the essential competencies on live clients. Eleven of the thirteen junior students have completed their 1000-hour training and will begin prepping for the State Board Exam in the fall of 2022. Educating students about cleaning and disinfection continues to be an imperative part of the curriculum, especially since the COVID-19 crisis. Students continue to complete COVID-19 BARBICIDE® and Milady Infection Control certificates, these two certifications are consistent with the highest industry safety standards. Revisions to the Frameworks have created a need to expand skills in student's knowledge and practice, working with all textures of hair and styling products. New project-based activities were developed for next year's lessons. Eleven senior students graduated with a Massachusetts Class 1 Cosmetology License and ten were successfully placed in full time employment in local beauty salons.

Dental Assisting. Becoming a Certified Dental Assistant (CDA) continues to be the number one career path students pursue. A variety of new project-based activities have been developed that offer interactive tasks with training manikin practice simulators and online practice tests to accommodate the revised framework competencies. A focus on preparing students for the certifications from the Dental Assisting National Board (DANB) was increased, including lessons that practice the DANB national exams that are embedded with the Radiation Health and Safety (RHS) and the Infection Control Exam (ICE) standards. These standards are designed to test students' knowledge about the prevention and management of potential infection during dental procedures. Students also continue to achieve their Basic Life Support for Healthcare Providers certifications (BLS) from the American Heart Association. Numerous growth opportunities as Dental Assistants have provided a plethora of jobs at dental offices. Thirteen seniors (82%) and nine juniors (56%) participated in the cooperative education program working in local dental offices.

Medical Assisting. Teachers have modified the scope and sequence due to revisions made to the DESE's framework. The hours of instruction have been provided for each standard to ensure that adequate instructional time is provided for each student to attain complete and comprehensive knowledge of the subject matter. The curriculum is now defined with at least 1,495 hours of instruction to deliver the minimum level of required competencies. Project-based activities now include more embedded academic performance examples to provide specific learning scenarios which are typically utilized to create real life learning experiences. The essential industry safety credential of the program continues to be the Basic Life Support for Healthcare Providers certifications (BLS) from the American Heart Association. Throughout the year, senior medical assisting students provided a walk-in screening clinic for interested staff members where students performed the following medicals tests: blood pressure, pulse, respirations, temperature, height/weight, BMI calculation, oxygen saturation, vision screening (near, far, color) and audiometry (hearing test). It was another successful SkillsUSA year as two students went to the Nationals in Atlanta, one winning a Silver medal

as a member of the Knowledge Bowl competition. Thirteen seniors and eight junior students participated in the cooperative education program providing opportunities to gain invaluable experience.

Health Assisting. The revised DESE's framework structure includes topic headings, standards, objectives and performance examples. Modifications to the scope & sequence included a minimum of 1,200 hours of instruction, as well as identifying Basic, Essential, Advanced and Advanced (A+) skill standards. Because of these changes, the teachers have remodeled the student's learning experiences of project-based activities into the required hours of instruction. Students continue to obtain the Basic Life Support for Healthcare Providers certifications (BLS) from the American Heart Association that include essential and optional industry recognized credentials (IRCs) that have been identified as valuable statewide credentials. All senior students are participating in the cooperative education program employed at rehabilitation, long term care centers, CVS pharmacy and assisted living homes. One hundred percent (100%) of the junior class passed the Certified Nursing Assistant (CNA). The tradition of winning at the SkillsUSA competition continues where a senior student won a Silver medal in Nurse Assisting at the National SkillsUSA Competition in Atlanta and a team of four students received a Silver medal in the Knowledge Bowl competition. Shawsheen students have demonstrated that they have the knowledge and skills to be top in the nation.

Miscellaneous

Capital Budget / Federal Perkins V Grant. The Carl D. Perkins Career & Technical Education Grant (Perkins IV) and the SVTHS Capital Budget process are integral funding sources to ensure the CVTE programs meet the ever-changing needs of technologies and equipment. Through these two principal sources, SVTHS received \$195,966.38 and was approved to purchase the following items listed.

Automotive Technology	Hunter Tire Machine	\$ 17,040.00
Carpentry	New Wood Floor	\$ 65,000.00
Cosmetology	Multi-Texture Quad Mannequins w/Supplies (25)	\$ 4,405.83
Dental Assisting	Tablets w/45 Stylus (45)	\$ 80,258.00
Engineering Technology/ Engineering	Various Items to create an Enclosure for Robotics Machine	\$ 2,199.55
Graphic Communications	BBC T-Series Conveyor w/shipping	\$ 9,173.00
Health Assisting	Hospital Beds (2)	\$ 7,880.00
Plumbing	Construction Materials	\$ 10,000.00

SkillsUSA Massachusetts. The SkillsUSA organization is a partnership with business and industry that provides opportunities for students to develop individually and improve teamwork, leadership and professional skills through education, training, service and competition. On March 17, 2022, 161 SVTHS students participated at the SkillsUSA District Competition and 71 received medals: 28 Gold, 26 Silver, 17 Bronze; 77 students participated at the State Competition and 33 received medals: 11 Gold, 10 Silver, 12 Bronze. 11 students participated at the National Competition in Atlanta Georgia and 7 received medals: 1 Gold and 6 Silver.

Robotics Club. The interest for this extracurricular activity has grown exponentially. Not only are these students' exploring robotics in a more in-depth way, they are also engaging in exciting competitive VEX Robotic Competitions with other high schools. The robotics club had over thirty students participate throughout the year, which created the need for a fourth team, with a fifth alternative team when needed. This is two more teams from the previous years.

The students participated in five different VEX competitions at various schools throughout the state, including the Southern New England Championship. Highlights:

- Two teams were invited to an invitation-only tournament based on their exceptional performance in previous events within the season.
- One of the teams qualified for the Southern New England Regional Championship based on their regional ranking, giving them the opportunity to qualify for the World Championship but they came up a bit short. Making it to the Southern New England Regional Championship was quite an accomplishment, one that Shawsheen has not seen in recent years.

eSports. SVTHS concluded its fifth year in which students have grown in developing self-esteem and sportsmanship throughout practice and competition. *eSports* is the only co-ed, all-inclusive high school sport, and is the fastest-growing sport at high schools all over the country. This extracurricular activity has grown exponentially each year at SVTHS. There are now over seventy-five students / players engaged over a three-season year supporting five teams. SVTHS is officially sanctioned by the Massachusetts Administrators Association (MSAA) with PlayVS, which is recognized as the official varsity *eSports* platform. These competitions include Rocket League, League of Legends and Super Smash Bros.™ Ultimate. SVTHS also participates in High School Esport League (HSEL) for these same games as well as Valorant. The partnership with PlayVS offers the exciting world of interscholastic *eSports* to our students.

Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2022. Those retirees are: Lawrence Bradley, Masonry Instructor; John Chapman, Guidance

Counselor; Elizabeth Garniss, Support Services Instructor; Robert Roach, Food Services Director; Marie Smith, Support Services Instructor; and Bradford Jackson, Superintendent-Director.



James Gillis and Robert Peterson were Recognized by the Select Board for their Service on the Regional School Committee



PERFORMANCE REPORT 2021-2022

Wilmington Public Schools

161 Church Street
Wilmington, MA 01887

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SCHOOL COMMITTEE

Jennifer Bryson, Chair
David Ragsdale, Vice Chair
Mary Jane Byrnes, Secretary
Jesse Fennelly, Member
Jo Newhouse, Member
Melissa Plowman, Member
Jay Samaha, Member
Stephen Turner, Member

CENTRAL ADMINISTRATION

Glenn Brand,
Superintendent

Christine Elliott, Assistant
Superintendent for Curriculum & Staff
Development

Paul Ruggiero
Assistant Superintendent of Finance &
Administration

Alice Brown-LeGrand
Director of Student Support Services

Andrea Stern-Armstrong
Director of Human Resources

Kenneth Lord
Director of Technology & Digital
Learning

Wilmington High School
Linda Peters, Principal

Wilmington Middle School
Jeanette Quirk, Ed.D. Principal

North Intermediate School
Christine McMenimen, Principal

West Intermediate School
Edward Foster, Ed.D. Principal

Shawsheen Elementary School
Lisa King, Principal

Woburn St. School
Suzanne Sullivan, Principal

Boutwell Early Childhood Center
Kristen Walsh, Principal

Wildwood Early Childhood Center
Sheila McAdams, Interim Principal
Kate Bissell, Principal



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MESSAGE FROM THE SUPERINTENDENT



GLENN BRAND, ED.D.

Superintendent, Wilmington Public Schools

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(978) 694-6000

Dear Neighbors, Friends, and Families,

I am pleased to be able to share the 2021-22 annual report of the Wilmington Public Schools. With the immense challenges of contending with the operations of a school system during a pandemic were, for the most part, behind us, we experienced a really triumphant return to a full slate of 'regular' activities both inside and outside of the classroom.

After the challenging years prior, our entire community could (and did) again celebrate the incredible talents of our students' thanks to the immense support of our amazing staff and tremendous families. Our performing arts were back in full force, our players were out on the field and courts again and our beloved after-school programs could be heard and seen everywhere again.

The unfortunate reality is that within a single document such as this, it is not possible to detail or capture all that takes place in a school system of eight (8) schools and thousands of students over the course of 180 days but we hope that the report that follows provides our community with a glimpse into the many things that did transpire during the last school year.

We were also confronted with an emerging challenge in our community last year as both the Town and school department deemed it appropriate that the Wildwood School be closed and no longer serve students and staff. This led to the need to temporarily relocate our Wildwood community to multiple schools, which was not in any way easy on our students, families, or staff. The entire

Wildwood community is owed a huge debt of gratitude for rolling up their sleeves and not missing a beat for their dedication to the young ones they serve.

However, as the saying goes, 'after each door closes another opens' could not be any farther from the truth for our community as we took significant steps towards pursuing the construction of a new school facility to replace the Wildwood. Residents of this great town came out in full force on March 8, 2022, to support a feasibility study for a new Wildwood facility as part of our partnership with the Massachusetts School Building Authority (MSBA). This is the second time in the last decade that Wilmington has partnered with MSBA with the last being the construction of our beloved high school. This support at the Special Town Meeting was overwhelming and serves as a testament to the strong commitment that our residents have to help build our future in public education here in Wilmington.

Finally, I want to take this opportunity to thank the 'army' of incredible volunteers who individually and collectively help make this journey for our young people all possible. There are far too many to list but my sincere thanks to our parents/guardians/caregivers and staff members who serve on our parent advisory committees, our school councils, our athletic boosters, education foundations, advisory committees, chaperones, guest readers in our classrooms, our school committee and all of those others who in some small way help support our kids. We could not provide nearly what we are able without the thousands of volunteer hours that I know happen each year by all of you. On behalf of all of our families – both current and future – I thank you for your continued support of our programs and services and look forward to seeing you around town!

Yours in education,
Glenn Brand, Ed.D.
Superintendent of Schools

BY THE NUMBERS

Census Data for the 2021-2022 School Year

Student Population by Race

Enrollment by Race/Ethnicity (2021-22)		
Race	% of District	% of State
African American	1.3	9.3
Asian	5.7	7.2
Hispanic	5.3	23.1
Native American	0.1	0.2
White	83.4	55.7
Native Hawaiian, Pacific Islander	0.0	0.1
Multi-Race, Non-Hispanic		

Student Population by Gender

Enrollment by Gender (2021-22)		
	District	State
Female	1,356	442,763
Male	1,443	467,772
Non-Binary	2	994
Total	2,801	911,529

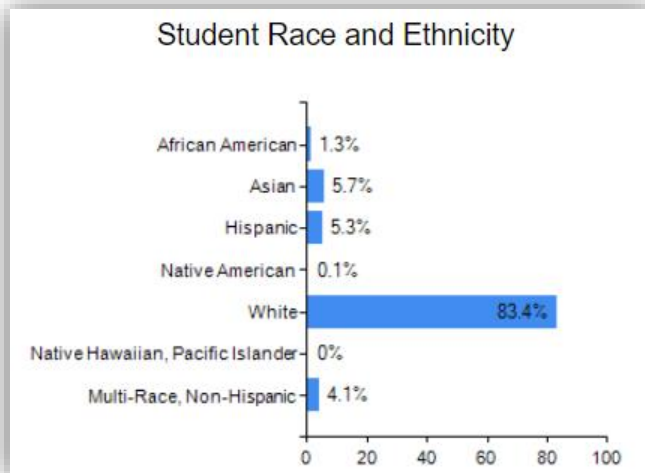
Student Population by School

	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Total
Boutwell	36	92	0	0	0	0	0	0	0	0	0	0	0	0	0	128
North Intermediate	0	0	0	0	0	137	113	0	0	0	0	0	0	0	0	250
Shawsheen Elementary	0	0	123	99	106	0	0	0	0	0	0	0	0	0	0	328
West Intermediate	0	0	0	0	0	119	94	0	0	0	0	0	0	0	0	213
Wildwood	40	118	0	0	0	0	0	0	0	0	0	0	0	0	0	158
Wilmington High	0	0	0	0	0	0	0	0	0	0	129	172	190	203	1	695
Wilmington Middle School	0	0	0	0	0	0	0	238	189	256	0	0	0	0	0	683
Woburn Street	0	0	109	129	108	0	0	0	0	0	0	0	0	0	0	346
District	76	210	232	228	214	256	207	238	189	256	129	172	190	203	1	2,801

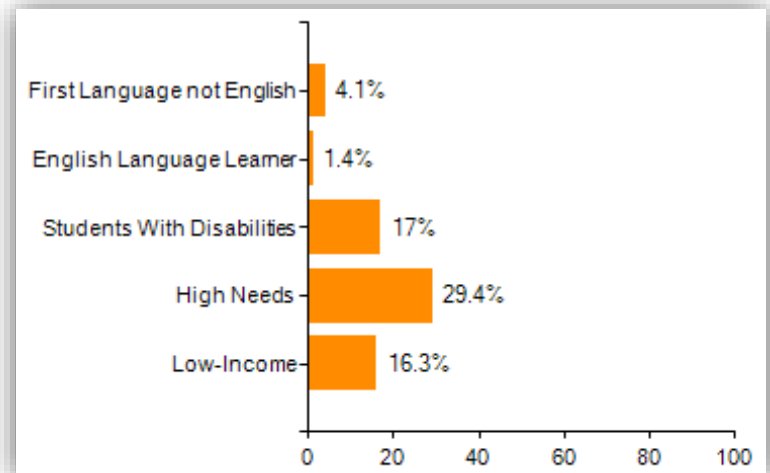
BY THE NUMBERS

Census Data for the 2021-2022 School Year

Student Race and Ethnicity



Selected Populations



Year	In-District Expenditures	Total In-district FTEs	In-District Expenditures per Pupil	Total Expenditures	Total Pupil FTEs	Total Expenditures per Pupil
2021	\$57,575,913.18	2,845.5	\$20,234.02	\$64,841,494.27	2,934.7	\$22,094.76
2020	\$54,689,315.00	3,176.4	\$17,217.39	\$61,784,533.00	3,246.4	\$19,031.71

Per Pupil Expenditures

HUMAN RESOURCES

New Hires for the 2021-2022 School Year



Hiring and onboarding new staff members during the 2021-2022 school year was very challenging due to the increased number of resignations. There were 49 plus resignations and 40 plus internal transfers of staff. Not only did approximately 20 resignations occur after the start of the school year, but many of them occurred after the conclusion of the 2020/2021 school year when it is prime time to begin recruiting for upcoming open positions. In addition to getting a late start to recruiting for many of the positions we also ran into the challenges of decreased numbers of interested applicants as a result of the pandemic, as well as the challenges of the applicants not possessing the correct skill set for the open positions or viable candidates being more selective with accepting offers as a result of the competitive educator job market.

In addition to the typical attrition we see in any given year, the pandemic not only had an indirect impact on staff members being challenged by the students and extra work required to get through any given day, we continued to witness late decisions to resign, as well as the competitive job market a handful of staff made last minute decisions to resign due to offers from other districts that were financially stronger than Wilmington could offer.

Educators and Staff Members:

82

Prior to the launch of the school year, we hired and transferred approximately 50 staff members including classroom teachers, special education teachers, specialists, school psychologists, counselors, administrative assistants, Certified Nursing Assistants, desktop technicians, and food service staff members. After the start of the school year

and throughout the course of the school year we have hired six (6) new teachers four (4) of which were special education teachers, (2) counselors, two (2) school psychologists, 11 educational assistants, one (1) administrative assistant and 14 part-time food service staff members.

Administrators:

7

As a result of a last-minute medical leave and the impact it had on a couple of schools we brought on 4 administrators following the start of the school year. Sheila McAdams, an out-of-district retired principal, was hired as an Interim Principal for the Wildwood Early Childhood Center (ECC) and remained in the role until late winter. In order to support Ms. McAdams, Kristen Walsh, principal of the Boutwell Early Childhood Center, was asked to provide support to Ms. McAdams and the Wildwood staff. In turn, we hired retired Wilmington principal Robert Appolloni to help support the Boutwell ECC while Ms. Kristen Walsh was not at the Boutwell ECC. In early spring Kate Bissell was hired as the Wildwood Early Childhood Center Principal. In late spring we hired Frank Ferriero, a retired Wilmington principal, to help support the North Intermediate School while the North Intermediate principal was on leave. Due to the resignation of the Coordinator of Special Education, we hired Athanasia (Soula) Bousios. In addition, in order to provide Social and Emotional Support to the students and their families we hired two (2) Social Emotional Learning and Family Engagement Specialists, Erin Dunham and Lauren Sabella.

Long-Term Substitutes:

27

During the 2021/2022 school year medical leaves were reduced in number compared to prior years requiring us to hire less than two dozen long-term substitutes throughout the school year. However, due to the challenges with some of the students at the elementary schools, we brought on four (4) long-term educational assistant substitutes during the second

half of the school year.

PROGRESS ON DISTRICT PRIORITIES STRATEGIC PLAN: OBJECTIVE 1

Student Learning

Deliver innovative, student-centered instruction to promote academic success for all learners

This year was the closest to “normal” since the onset of the pandemic. Having all students back to school fully in person allowed us to focus on learning recovery which was critical because of the interrupted learning we faced during the prior two years. We struggled with significant student and teacher absences throughout the year due to illness and quarantine but regardless, we were grateful to resume in-person learning.



Identifying and targeting student needs was a priority. A multi-tiered system of support (MTSS) was established as the structure to guide the assessment and intervention process for elementary students. Universal screening in mathematics and reading was provided for all K-5 students three times a year. Data meetings were held throughout the year to analyze the results, develop intervention plans for students, and monitor progress. This process allowed educators to work collaboratively as grade level teams



to ensure student needs were being met. Math tutors were hired with funds from the ESSER grant to provide math support to K-5 students similar to the way our reading specialists provide reading support.

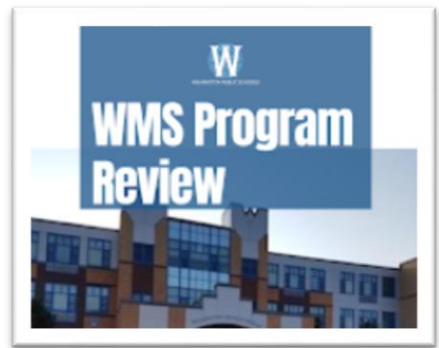


At the secondary level, both the Middle School and High School went through program reviews.

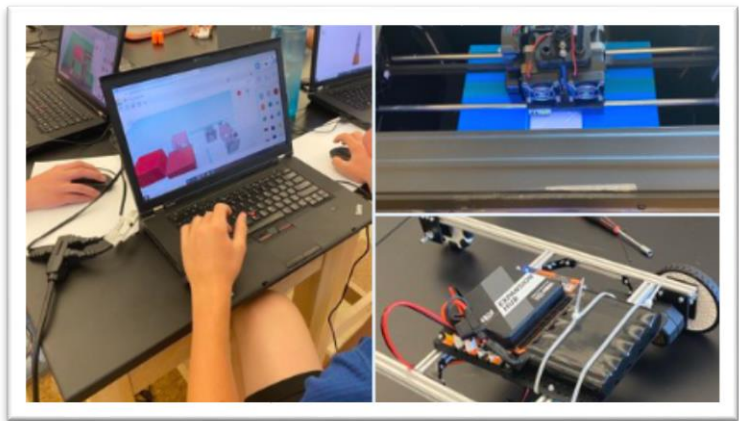
The high school staff and administration worked throughout the fall to evaluate the program of studies in all department areas. They studied programs offered at other high schools in the state and made

recommendations to the Wilmington School Committee to enhance the program of studies in January of 2022. Following the approval, work began to revise some courses and to develop new ones as well over the next couple of years.

In the spring of 2022, the Middle School went under a full program review as well. The outcome of the work resulted in a variety of recommendations. A few highlights are the development of an advisory program for all students, restructuring the school schedule to allow for more equitable access to courses and opportunities for all students, and aligning curriculum to ensure both vertical and horizontal alignment. Work on these initiatives began in the spring and summer of 2022.



In June and July, summer school was provided for secondary level students who needed remediation or credit recovery. In addition, a new enrichment program was offered as well. Students had the opportunity to participate in activities such as creative writing, robotics and CAD offered by our WPS staff.



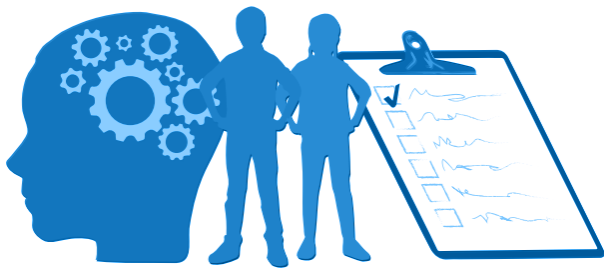
PROGRESS ON DISTRICT PRIORITIES

STRATEGIC PLAN: OBJECTIVE 2

Social & Emotional Learning

Foster the well-being of each child to achieve social, emotional, and academic success

Over the course of the 2021-2022 school year, many social emotional learning and behavioral health initiatives were in place to support our students, staff and families. Providing greater access to community mental health supports remained a priority during the 2021-2022 school year. The district partnered with Care Solace, an online resource to help individuals connect to mental health and substance use recovery pathways of care. The district also continued their partnership with the Panorama Platform, to survey and monitor student SEL data, in an ongoing fashion to target trends and themes. School based Positive Behavioral Interventions and Supports (PBIS) teams continued in their sixth year, to work on creating a framework to establish and sustain effective school-wide and individual behavior support needed to enhance academic, social, and behavioral outcomes for all students.



Behavioral Health Screenings were conducted at the middle and high school levels. Students in grades 7, 8 and 10 participated in the Signs of Suicide Program (SOS) during the winter and spring of 2021. SOS, which is an evidenced- based program

that provides tools to help students identify the signs and symptoms of depression, suicide and self- injury in themselves and their peers.

In August 2021, the WPS applied for the FY21 Safe and Supportive Schools Grant and was awarded \$10,000. The funding allowed the district to continue with initiatives to provide:

- Positive behavioral interventions and supports
- Enrichment programs for students, staff and families around leadership, mental health and transitioning between schools/mentoring
- Professional development on Equity & Diversity, Implicit Bias, Trauma Sensitivity and Responsive Classroom.
- Professional Development
 - Staff professional development was offered to strengthen the ability to meet the needs of students in the areas of social emotional learning, panorama education, SEL 5 core competencies, troubleshooting challenging behavior, supporting queer youth, mandated reporter training (DCF), to name a few.

Providing education and access to resources for families was offered throughout the 2021-2022 school year. The Wilmington Community Cares event was held in the fall of 2021. Nancy Rappaport, MD, presented on *Supporting Youth with Depression During the Pandemic and Beyond*. The district's two (2) Social Emotional and Family Engagement Specialists hosted a *Parenting Mental Health Series* in the winter of 2022 on *Emotional Wellness, Managing Anxiety and Depression, Social Emotional Learning at Home* and *Coffee with the Counselors*.



In the spring of 2023, the Behavioral Health Task Force hosted the 5th Annual Behavioral Health Fair called "Pathways to Wellness." Various vendors and tables with resources were available to families and the evening concluded with a keynote speaker, Schulyer Bailar, who is an internationally-celebrated inspirational speaker, author, and advocate for transgender inclusion, body acceptance and mental health awareness.

PROGRESS ON DISTRICT PRIORITIES

STRATEGIC PLAN: OBJECTIVE 3

Culture of Inclusion

Promote and inclusive, collaborative school and community culture that embraces diversity including race, religion, socioeconomic status, ability, gender, sexual orientation and the physical, emotional and learning needs of all students to provide an equitable educational experience



During the 2020-2021 school year, the District commissioned a consultant from Commonwealth Consulting Agency to perform an equity audit. The goal was to assess student access to high-quality programs, high-quality teaching, just discipline procedures, equitable resources, and root cause analysis of persistent opportunity gaps for students who have been historically marginalized. Surveys were administered, student focus groups were held, and district documents, protocols, and policies were reviewed. At the end of June, a report was issued that will become the foundation of an updated strategic plan to promote a culture of inclusion.

As a part of our work to continue to provide support to students in the least restrictive environment, a team of educators worked to update the District Curriculum Accommodation Plan (DCAP) to provide guidance for principals, teachers, and other staff to ensure that all students are provided with the tools and strategies to be successful within the general education environment. The DCAP is aimed at assisting teachers in analyzing and accommodating diverse learning styles of all children.



PROGRESS ON DISTRICT PRIORITIES

STRATEGIC PLAN: OBJECTIVE 4

Learning Environments

Improve upon our schools' facilities and technology to provide safe, secure, and flexible learning environments for all students to maximize their potential



During the 2021-2022 school year, Wilmington continued on and completed the first phase of the MSBA process with the ultimate goal of building a new Wildwood School.

In August of 2021 a School Building Committee for the Wildwood Early Childhood Center was formed and approved on 9/9/21 by MSBA. This phase of the process is known as module 1 and during this time, the district needed to complete a variety of tasks required by the MSBA. The final step of module 1 is to get local authorization of funding from the town to support a feasibility study. During a special town meeting in March of 2022, an article was presented and passed allowing the town to move to module 2 of the process which is known as the feasibility study phase.

In April of 2022 the town received the official enrollment letter from the MSBA and in June Wilmington attended the MSBA module 2 orientation.



Learning Environments (Technology)

Improve upon our schools' facilities and technology to provide safe, secure, and flexible learning environments for all students to maximize their potential

During the 2021-2022 school year, the Office of Information Technology Department (OIT) completed work on multiple capital technology projects:

- Chromebooks that were deployed for home use were deployed to carts at the elementary schools adding 14 new carts.
- 27 classroom projectors were replaced at the Shawsheen, Boutwell, and Wildwood Schools
- 75 computers across three HS computer labs were replaced.
- Several servers for our camera and security system were upgraded.





School, Student, and Staff Highlights

School Year 2021-2022 was a year of adjustments. Ending the 2020-2021 school year brought us hope that we would be able to start the new school year with fewer restrictions. But that was not the case with the Delta variant becoming predominant and forcing us to return masked and with some restrictions on distancing. Despite the challenges, we prepared for a more “normal” year and made the necessary adjustments. We were full in-person and that alone helped us to move forward in a positive direction.



Regardless of all of this and the ever constant sense of uncertainty, students and staff continued to demonstrate their support for each other and their resilience in making things work.



With the help of the class officers, plans were developed to celebrate each month with a different theme in order to help all students and staff reconnect and renew our sense of belonging. We were also able to plan events that we were forced to cancel during the 20-21 school year.

WHS hosted a team of professionals who visited our high school as a final step in the accreditation process. A visiting team of seven members was assigned by the NEASC Commission on Public Schools to conduct a Decennial Accreditation visit to Wilmington High School from November 14 through November 17. This

visit is part of the process by which public schools demonstrate the degree to which the school aligns with the Standards of Accreditation as prescribed by the New England Association of Schools and Colleges (NEASC). The team held many meetings over the three days they visited. They met with groups of people composed of staff and students who were closely involved with addressing each of our five priority areas of growth as well as with central office administrators, school committee members, parents, students, curriculum team leaders, and teachers.

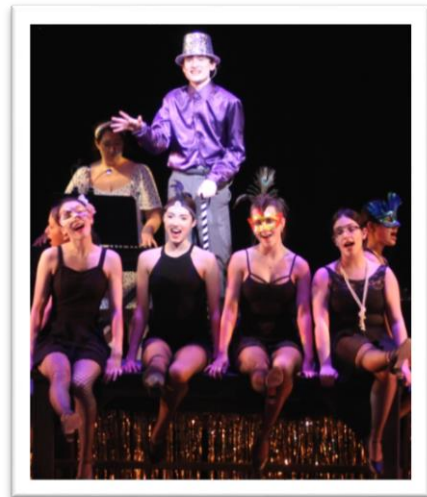
Following the NEASC visit, students were excited to bring back Spirit Week and the Pep Rally. Our Spirit days brought some new ideas as we had our first “anything but a backpack day”. Students were very creative with their choices of how they would carry their belongings for the day. From diaper bags to shopping carts, students made it a fun day.



Many other events were planned and by the end of February, we were able to unmask and finally see the smiles that had been hidden for so long. The events which took place over the year included:

Some of the events which took place over the year included:

- Food Truck Festival - sponsored by the Entrepreneurship Class
- Scholarship and Awards Night
- Senior Exploration Exposition
- Annual 9th Grade History Fair
- Girls Flag Football
- March-a-Pella
- NHS Ceremony
- Indoor and Outdoor Performing Arts Concerts
- Rumors (Drama Production)
- Chicago (Drama Production)



- Underclassmen Awards Ceremony
- Junior Prom
- Senior Prom
- District Art Show



WHS Facts and Figures

Table 1: Future Plans of WHS Graduates, 2018-2022¹

Class of...	Number of Graduates	Percent to 4-year	Percent to Other Educational Inst.	Percent Total Continuing On
2022	203	76	10	86
2021	186	75	8	83
2020	215	78	9	87
2019	207	76	16	92
2018	227	77	9	86

¹Data compiled from student exit surveys provided via the School Counseling Office

Of the 203 students in the Class of 2022, 86% submitted at least one application to an institution of higher learning. In total, the Class of 2022 submitted 1498 applications to colleges and universities. Students who are well-prepared to apply to college often do so under an Early Decision or Early Action program, which requires students to submit applications earlier, in October and November. A total of 120 students, or 59 percent, applied under an early designation application. The 175 students continuing on with their studies will attend 72 different colleges and universities, located in 18 states.

Table 2: Average SAT Scores of WHS Students Compared to National Averages, 2018-2022

Wilmington High School ¹						National Population of Testers ²		
Class of...	Total Score Average	Evidence-based Reading	Mathematics	Class Size	% of Students Testing	Total Score Average ³	Evidence-based Reading	Mathematics
2022	1158	584	574	203	52	1050	529	521
2021	1199	597	602	186	11	1058	531	528
2020	1135	576	559	215	80	1051	528	523
2019	1140	575	570	207	88	1059	531	528
2018	1145	575	570	227	89	1067	536	531

¹Data taken from Naviance report, using highest combined score per student.

²Data taken from College Board Total Group Profile Reports, 2018 – 2022

Table 3: National Merit Scholarship Program Recognition at WHS, 2018-2022¹

Year	Number of National Merit Semifinalists	Number of Commended Scholars
2022	0	3
2021	1	2
2020	0	3
2019	1	2
2018	1	4

¹ Information compiled from College Board Press Releases, 2018-2022

The College Board recognizes students whose SAT scores are outstanding when compared to the whole population of test takers. Commended Scholars have scored within the top 50,000 (~3%) test-takers on the PSAT/National Merit Scholarship Qualifying Test. One third of those students go on to earn recognition as Semifinalists (top 16,000 test-takers).

Table 4: Number of AP® Testers/Exams and Passing Rate, 2018-2022¹

Academic Year	Total Number of Unique AP Testers	Total Number of Exams	Percent of Scores ≥3	Percent of Scores 5	Number of AP Courses Offered by WHS Faculty ²
2021-2022	210	400	62	13	15
2020-2021	239	458	63	12	14
2019-2020	226	413	75	17	14
2018-2019	204	343	63	12	12
2017-2018	199	375	70	13	11

¹Data taken from College Board Advanced Placement Five Year Summary Report and School Profile

²Additional AP courses are available to students via VHS Learning, see Table 6

Wilmington High School strives to offer rigorous coursework to students. One way to measure the rigor of a course is its approval for Advanced Placement (AP®) status with the College Board. Earning approval for AP® status means the course curriculum and instructor meet the standards put forth by the College Board. Prior to 2017, the average number of AP testers per year was about 130. Since then, the number of testers and number of exams administered has increased significantly.

Table 5: AP® Scholar Awards, 2018-2022¹

Academic Year	AP Scholar (3 Exams, score ≥ 3 on all)	AP Scholar with Honor (4 Exams, score ≥ 3 on all)	AP Scholar with Distinction (5 Exams, score ≥ 3 on all)	National AP Scholar (8+ Exams, score ≥ 4 on all)
2021-2022	30	21	13	NA
2020-2021	40	15	21	NA
2019-2020	33	16	16	3
2018-2019	21	15	12	1
2017-2018	27	7	15	5

¹Data taken from College Board Advanced Placement Scholar Roster Report

The College Board has historically recognized students who perform well on a high number of AP® exams. The National AP Scholar Award was discontinued in February 2021.

Table 6: AP® Test Results, Students by Score - May 2022¹

Exam	Student Score	No. of Exams			% of Scores ≥ 3		
	5	4	3	2	1		
Biology	3	5	9	3	1	21	81
Calculus AB	0	2	4	14	5	25	24
Calculus BC*	1	0	1	0	0	2	100
Chemistry	1	0	5	7	4	17	35

Computer Sci. A*	0	0	1	0	0	1	100
Computer Sci. Principles	5	4	3	2	1	15	80
English Lang & Comp.	6	17	18	21	2	64	64
English Lit & Comp.	9	4	5	0	0	18	100
Euro. History*	0	1	0	0	0	1	100
French Lang*	0	0	1	0	0	1	100
Microeconomics	2	3	7	2	4	18	67
Music Theory*	0	0	1	0	0	1	100
Physics 1	1	6	1	3	0	11	73
Physics C: Mech.*	0	0	0	1	0	1	0
Psychology	8	13	11	7	14	53	60
Spanish Lang*	0	0	1	0	0	1	100
Statistics	1	7	13	12	16	49	43
United States Gov. & Politics	3	6	9	13	8	39	46
United States History	2	11	11	2	4	30	80
World History	9	9	7	5	2	32	78

*= course not offered via WHS teachers; students prepared via VHS or other means

¹Data taken from College Board Advanced Placement Score Summary, 2022

In 2022, WHS offered 15 AP® courses taught by WHS faculty. Students also have the option to take AP® coursework via VHS Learning (online). Due to additional VHS Learning AP® enrollments, WHS administered AP® exams in 20 subjects in May 2022.



School, Student, and Staff Highlights



During the 2021-2022 school year, Wilmington Middle School supported 705 students spanning Grade 6 through Grade 8. This year WMS settled back into some normalcy with coming to school every day; however, we were tied to socially distancing, especially during the lunches. To accommodate the need for additional spacing at lunch, we needed to schedule five lunches and implement

Directed Study, a time for students to receive additional support from their teachers in their Core Subjects of Math, Science, Social Studies, and ELA. Our goal this year is to start building long lasting traditions at WMS.

8th Grade Aloha Dance



Despite not being able to return completely to normal, WMS goal was to build upon old and establish new traditions. We hosted spirit days, had a sold-out performance of the musical *Beauty and the Beast*,



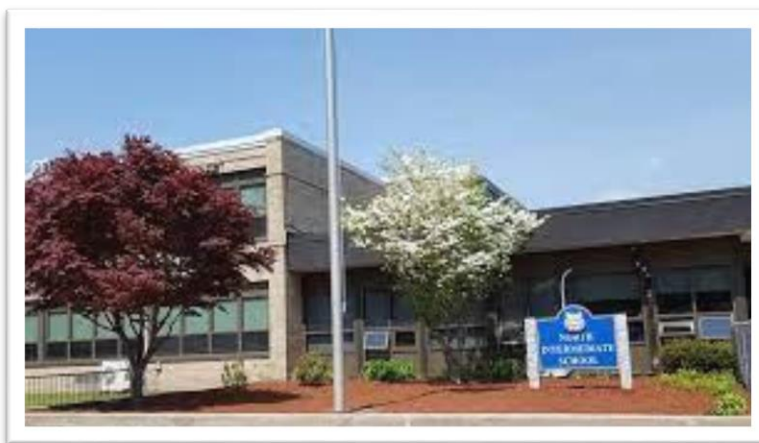
sponsored a Kindness Month, and end of the year events for the 8th grade, including the first ever 8th Grade Moving On Ceremony.



The 2021-2022 school year also brought many new staff members that we are happy to report have permanently joined WMS.

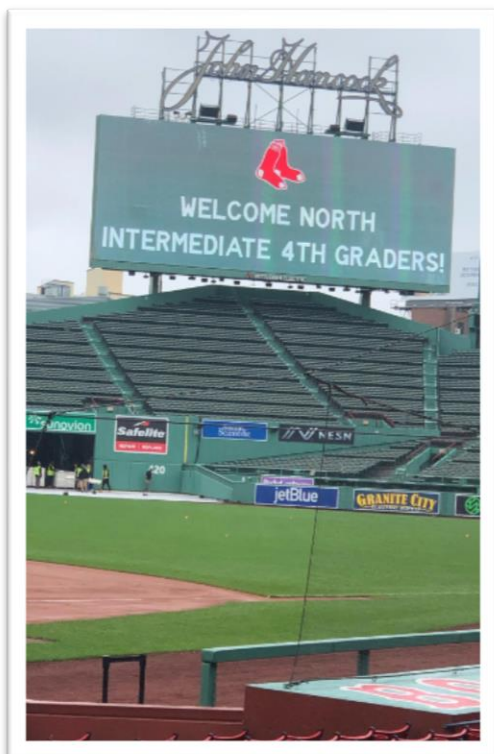
Laurie Mullin 6th Grade ELA Teacher	Taylor Bergstrom 6th Grade Science
Gabirelle Barnes 6th Grade ELA Teacher	Molly DeLosa 7th Grade ELA Teacher
Kaley Dee Guidance Counselor	Shaylee Puleo 7th Grade Math Teacher
Ken Liston 8th Grade Math Teacher	Sarah Sanchez Grades 6-8 Art Teacher
Jeanne McGonagle 8th Grade Reading	Bonnie Gorrasi Special Education Reading Teacher
Stephen Cincotta Language Based Special Education Teacher	Keith Wasserboehr School Psychologist
Charles Cann 7th Grade Inclusion Special Education Teacher	Emily Whalen Language Based Special Education Teacher

Throughout this year, despite navigating through many additional challenges, we were able to have a lot of fun and look forward to continuing that in our years to come.



School, Student, and Staff Highlights

The North Intermediate School had an enrollment of 253 students in 2022. The school serves upper elementary students: 114 fifth graders and 139 fourth graders. Although students started the school year wearing masks, due to the COVID-19 pandemic, they were happy to be back at school, in person, full-time, every day. By the end of the school year, masks were no longer required at school or on the school bus! A return to normalcy for students!



Fourth-grade students were able to return to their traditional end-of-year field trip: a tour of Fenway Park. Staff and chaperones guided students through the grandstand to the broadcast booth! A special message even appeared on the big screen in the bleachers!

In Grade 5, students welcomed Mr. Christopher Michelangelo (WHS alumni), an Architectural Designer at SMMA. With extensive experience in the design, documentation, and construction

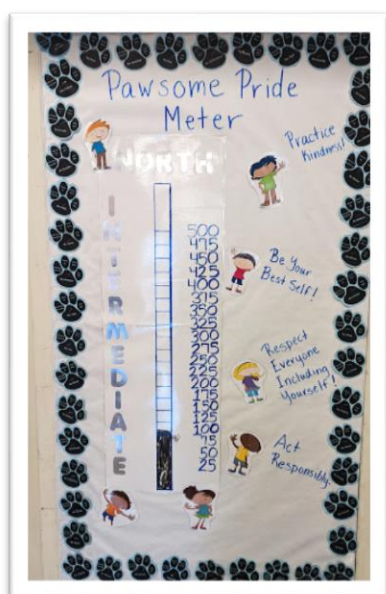
administration of sophisticated building projects, Chris spoke to the classes and

provided a hands-on activity with design—building a bridge that had strong supports using every day materials.

In Library class, students continued to learn about digital literacy including their own digital footprint. A strong message for all members of our school community is “Think Before You Post.” Mrs. Peachey, our School Librarian, displayed student work and student thinking outside the library for all to remember.



Music In Our Schools Month brought a school-wide assembly that focused on the many talents of our students. Both the orchestra (Advanced Strings) and the band (Advanced Band) combined as an ensemble for several songs and featured solos, duos, and trios! It is always a boost to our positive school environment when the whole school can see and hear their classmates and friends perform!



The North Intermediate School continued to provide recognition for students who follow the North Core Values (PBIS). Students earned rewards for their class and worked together to earn over 500 Wildcat Paws for a school-reward—TWICE!!—a FREE Homework Pass and an extra recess for each grade!

The Northside PAC organized an amazing 5th Grade Celebration in June 2022 for all of our 5th graders. This event capped off a morning ceremony at Wilmington Middle School to commemorate Fifth Grade Moving Up Day. It was great to have staff and families come together to recognize the accomplishments of our fifth-grade leaders—parents and teachers alike were great sports as they made their way to the Dunk Tank! This year, the North Star Award recipients were Karina Anastasia and Kate Haggerty—two students who exemplify the North Core Values every day. Karina and Kate were selected because they met the criteria for: Leadership, Kindness, Respect, Commitment to learning, and Responsibility.



In 2022, several long-time employees retired from the North Intermediate School: Christine McMenimen, Principal, Jane Ferrara, School Nurse, Patricia Aloisi, Cafeteria Worker, and John Gerhartz, Head Custodian. With a combined 80 years working in the Wilmington Public Schools, they will be missed greatly by the North community!



School, Student, and Staff Highlights

The West Intermediate School had an enrollment of 212 students in October of 2021. The school housed 94 fifth graders and 118 fourth graders. There were also three specialized programs: Stepping Stones, Strides, and Language-based.

Students started the school year masked and 3' spacing and then switched to "masks optional" in February. Regardless, it was great to start and finish the school year "IN SCHOOL" after a couple of years in the "virtual," "hybrid" and "in-school" combinations.

In 2021-2022, we continued our academic rigor in reading, writing, mathematics, science, and social studies as well as our specialist courses of music, PE, art, library and band and strings as electives. For reading and math, we also instituted periodic Universal Screenings/Data Meetings and provided additional "in class" and "pull out" interventions as needed.

We also worked very hard to keep a positive school community and climate with our daily focus on our PBIS (Positive Behavioral Interventions and Supports) Program: Westerners of the Week. In addition, we provided student and

classroom social/emotional support by utilizing Panorama activities in the classroom.



Westerners of the Week!

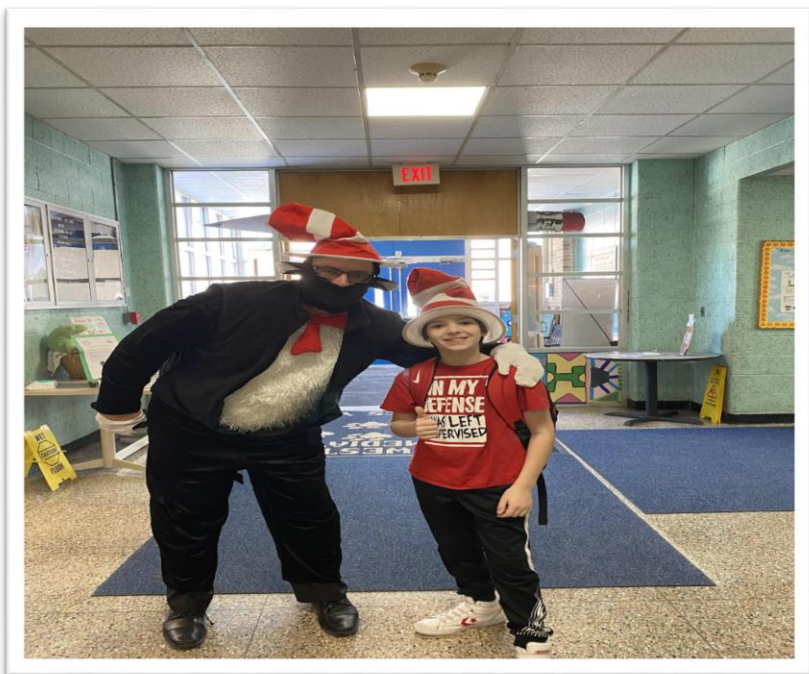
Finally, members of the Shawsheen/West PAC worked together to provide West students additional enrichment opportunities including Techsploration Assemblies (Energy & Electricity- Grade 4; Simple Machines- Grade 5); a Read-a-thon; Family Trivia Night ("virtual"); an author "virtual" visit from Maryann Cocca-Leffler: We Want To Go To School: Fight for disability rights; Grade level field days; Grade 5 Celebration. Other school/district initiated enrichment activities included Read Across America activities; Math Olympiad after-school program; WPS Special Olympics; WPS District Art Show; Instrumental (Band & Strings) Concerts; Ski Club; and curriculum-related field trips to Lowell Mills ("virtual") and the Stone Zoo for Grade 4 and to Patriots' Place for Grade 5 and much, much more.....

LET'S CELEBRATE BOOKS & READING!

2022

The West will be celebrating **Read Across America** with a **Spirit Week** this year! Teachers will have access to lots of fun literacy-related activities as well as virtual reader visits to use throughout the week as we celebrate books and reading!

	MONDAY 2/28	TUESDAY 3/1	WEDNESDAY 3/2	THURSDAY 3/3	FRIDAY 3/4
	Snuggle up and read! <small>Wear some cozy pajamas to school.</small>	Step into a good book! <small>Wear some silly or mismatched socks..</small>	Hats off to reading! <small>Decorate a hat or headband to represent a book or character.</small> <small>★ Finale of our read-a-thon! ★</small>	Reading takes you places! <small>Wear clothing with names of places or travel-themed attire like Hawaiian shirts</small>	West readers are the best readers! <small>Wear West or Wilmington apparel.</small>



Cool happenings and visitors during Read Across America



Concerts on the Common... Go West!

West continues to be the best!



School, Student, and Staff Highlights

The Shawsheen Elementary School houses students in grades one through three. There are 18 general education classrooms and three special education classrooms. We house 3 reading specialists servicing general education students within each grade level and supporting the implementation of a reader's workshop. In addition, we have a part-time & full-time general tutor who supports students who need interventions in specific areas for short periods of 6-8 weeks. We also have 3 special education teachers who serve students on Individualized Education Plans and one special education aide who works within the classrooms to support students' inclusion times. Our 3 sub-separate classrooms service students with social/emotional disabilities, language-based disabilities, and students who require discrete trials and who are within the Autism spectrum. This year we have also housed two Kindergarten classrooms, 1 Preschool class & the Kindergarten Strides program from Wildwood.

We also have continued with our Monday Morning announcement which is virtual and includes highlights for the week, birthdays, and fun facts. This was such a success during remote learning that all learners (remote and in-person) could receive the same type of message and see our faces without masks on. It was also a time to share our positive experiences and good citizenship. We also are continuing with our positive behavioral support system in place. Staff is trained to implement the lesson plans in the first few months of school. Then we start to hand out paws to students who show the 3 Rs. At the end of

the week, names are picked out of a hat & the students win a golden token for a book. We also do our Golden Awards from specialists weekly & they each select one class that earned all the stars. We are now exploring ways to encourage positive behavior in the cafeteria. This is always evolving in a positive way.



We keep families informed by utilizing our Twitter account, Facebook page, Smores newsletter & more. We also are very proud that each year we continue to contribute to the community by each month picking a community challenge. This entails things such as the food drive, diaper drive, toys for Wilmington Families, WOW festival of trees, WEF walk, Letters to Veterans, & much more.

The social curriculum is also taught within the classroom and is very much connected to mindfulness. In 2021-2022 we just received the Safe & Supportive School Grant for the third time. This is a 10,000 dollar grant that allows for materials on responsive classrooms, which created a great morning meeting approach for students. It also included professional development for staff on inclusion & social equity. In addition, grade 3 students were able to receive a mindfulness workshop & all parents in the district were able to participate in a parent night over Zoom. This year the grant has helped to fund the Girls on the Run program for the fall & upcoming spring. It will also help to fund some Professional development for staff, our mentor closet, books for the book club & much more. In addition, last year the staff were trained in Panorama, a tool that has lessons and strategies for all areas of SEL and self-regulation. It goes along with the survey that staff do on all students and helps

the school with data collection and review to support students in a variety of ways. This year the teachers are diving into utilizing these tools in the classroom to help teach students specific skills that will help in SEL. We continue to have a family engagement staff member who is able to work with families who need support outside of school as well as work with students in school. The Care Solace program is utilized by this staff & has proven to be helpful for families who are looking for support. The staff is also being trained in the MARC bullying curriculum this year. The lesson rollout will begin in January for students at the Shawsheen. In addition to the new curriculum, the staff were also trained in the Social Studies curriculum & have been really excited about the program so far & all it has to offer students.



Our PAC group has been extremely supportive this school year by establishing fundraisers for families to join in on. The funds have been used to pay for enrichment programs at the school, the visiting author, books for the vending

machine, books for the readathon, bussing for field trips & much more. The School Council has also been very involved with the planning of our school improvement plan & working with the school to make adjustments as needed.



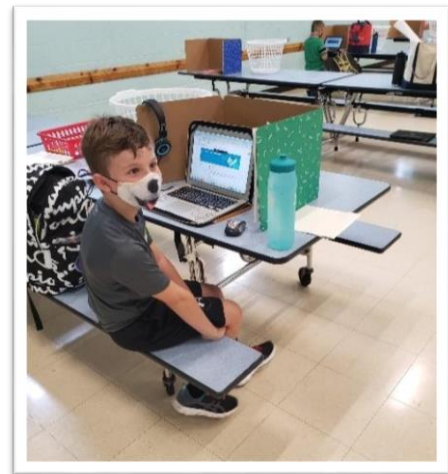


School, Student, and Staff Highlights



The Woburn Street Elementary School is comprised of grades one, two, and three. During the 2021-2022 school year, there were 352 students enrolled at the end of the school year, with six classes of grade one, seven classes of grade two,

and six classes of grade three. As of March 23, 2022 the Woburn Street School also had the pleasure of providing a new home for four kindergarten classes of the Wildwood Early Education Center.



The Woburn Street School staff consisted of nineteen general education classroom teachers, a Language-based Special Education teacher for students with specific learning needs, and a STAGES program teacher for students with social-emotional needs. Three Special Education teachers, one for each grade level, who supported students with Individualized Education Programs (IEPs) through inclusion and pull-out instruction. A full-time Speech and Language Pathologist and a newly hired full-time School Psychologist as well as a newly

hired School Counselor were also a part of our Special Education team, along with a part-time Occupational Therapist and part-time Physical Therapist. Three reading specialists provided intervention and support to our general education students and two general education tutors (one full-time and one part-time) supported students with individual needs in reading or math. Five educational assistants also supported students in various capacities, some working with individual students and others supporting classrooms or programs.

The 2021-2022 school year was full of positive transitions bringing the Woburn Street School community closer to a new normal.

- At the start of the 2021-2022 school year all students returned to in-person learning.
- In February 2022 the staff and students were no longer required to wear masks.
- During the school year, the third grade students attended virtual field trips through the Commonwealth Museum and in the spring of 2022 the 3rd grade students went to the Harden Tavern for an in-person field trip!
- In the spring of 2022 the Woburn Street School participated in a very well-received virtual author visit.
- In June 2022, the Woburn Street School had another fun and successful field day, providing even more caregivers the opportunity to volunteer and engage with the students.
- In June 2022 the Woburn Street School gathered together for their first in-person All School Community Meetings, bringing the whole school community together for the first time since February 2020.

In addition to some welcomed changes, the students and staff continued to celebrate spirit days and theme days with a high level of participation and excitement. The Woburn Street School also continued its work with PBIS,

Positive Behavior Interventions and Supports, providing consistent expectations and common language throughout the school.

The Woburn Street School continued to emphasize its four Core Values each day as the whole school community together recited the Woburn Street School Pledge.



***RESPONSIBLE is how we act.
We show RESPECT, and that's a fact!
We're KIND to others every day.
BE YOUR BEST SELF. It's the Woburn Street Way!***

The Core Values also continue to be reinforced in daily conversations, PBIS lessons, and All School Community Meetings, as well as through the distribution of Woburn Street

School Paws given

to students exhibiting the behaviors that demonstrate being

“Responsible, Respectful, Kind and Your Best

Self”. While the 2021-2022 school year presented a new set of challenges, they were met with the determination, collaboration, commitment and positive attitude for which the Woburn Street School Community is known.





School, Student, and Staff Highlights

The 2021-2022 school year brought fewer COVID restrictions, positive changes, and growth as we embraced the new school year! Our students, families, and staff filled the Boutwell Early Childhood Center with excitement, optimism, and hope! Throughout the year, students embraced hands-on learning centers, interactive small/whole group instruction, and fun-filled activities to improve and strengthen their academic, social, and emotional skills. All students and staff participated in monthly School Community Meetings. The focus of each meeting is to teach positive character traits to foster the well-being of the whole child. Each month, we participated in a community service project that promotes collaborative school and community partnerships. We partnered with the following community stakeholders: Wilmington Educational Foundation (WEF), Wilmington Food Pantry, Local Heroes, Wilmington Fire Department, Wilmington Police Department, We're One Wilmington (WOW), Wilmington Sons of Italy, and the Buzzell Senior Center.



The Kindergarten curriculum includes various research-based curricula to support student learning. In literacy, our early childhood centers utilize both



Readers' and Writers' Workshop, Foundations for phonics instruction, and Heggerty to support the development of phonemic awareness. Curricula in our other content areas include Envision Math, IMPACT Social Studies, and Elevate Science.

The Responsive Classroom approach to teaching is implemented in all classrooms. This approach fosters social skill development along with academic engagement, supports a positive classroom and school climate, increases student involvement, and enhances community building. Additionally, students participate in Physical Education, Music, Art, and Library. Special education services are available for those students who qualify and require assistance in the areas of speech and language, occupational therapy, academic support, and physical therapy. In addition, a reading specialist is available and provides services to general education students focusing on reading support and enrichment. Our general tutor is also able to support students identified as requiring support in either literacy or mathematics.

Data meetings are held to review the data collected from our literacy and math assessments. This data is analyzed and used to implement changes in instruction. We utilize the Multi-Tiered Systems of Support approach to provide students with necessary interventions to refine or enrich specific areas. Interventions are provided to allow each student to refine or enrich specific skills. During this intervention time, students work in small groups with various staff members. The goal is to give each student what they need at a particular point in time. The preschool curriculum includes the OWL literacy program and Foundations. Our

preschool students participate in whole-group and small-group activities during our science and social studies lessons.

Many lessons include hands-on activities and are integrated into our literacy program. The Responsive Classroom approach to teaching is implemented in all classrooms. The Responsive Classroom approach fosters social skill development along with academic engagement,



supports a positive classroom and school climate, increases student involvement, and enhances community building.

Additionally, students participate in Physical Education. Special education services are available for those students who qualify and require assistance in the areas of speech and language, occupational therapy, academic support, and physical therapy.

The Responsive Classroom approach promotes a learning environment that fosters safe, challenging, and engaging opportunities for students to achieve social, emotional, and academic success. Staff have been trained in the components of the Responsive Classroom approach and teach the skills and strategies learned with our students daily. These explicit teaching practices



include Morning Meeting, Rules and Logical Consequences, Guided Discovery, Academic Choice, and collaboration with families. These practices foster cooperation, responsibility, self-control, empathy, and independence to maximize learning.

PBIS is a research-based systems approach that aims to establish a positive school

culture in which students will learn appropriate strategies for behavior from one another which will create school environments that are safe, consistent, and socially predictable. The Boutwell PBIS team developed three core values and a set of “school-wide expectations” that have been successfully implemented in our school. These expectations are taught using student-centered lessons with all our students at the beginning of the school year and revisited mid-year for consistency. The lessons focus on active listening, problem-solving, respect, emotional regulation, responsible decision-making, and empathy. Our three core values include: Be Kind, Be Safe, Try Even When It's Hard.

The Boutwell Parent Advisory Council (PAC) continues to be a strong and involved presence within our school. The PAC funds many enrichment programs that enhance our curriculum. Their contributions to the students and families at our school are instrumental in developing a strong sense of community.

The School Advisory Council (SAC) is another opportunity in which families can become involved. This council includes representatives of families, teachers, and administrators from both the Boutwell and Wildwood Early Childhood Centers. Their charge is to develop a school improvement plan that supports the four priorities identified in the district strategic plan.

The Boutwell Early Childhood Center continues to provide a positive and productive learning environment for its students, many of whom are experiencing public school for the first time. Our staff creates a balance between each child's social, and emotional development while at the same time being cognizant of curriculum and instruction. With the support and involvement of our families, we strive to make each child's school experience an enriching one that will lay the foundation for years to come.



School, Student, and Staff Highlights

The 2021-2022 school year proved to be yet another tumultuous year for the Wildwood Early Childhood Center, but through it all the staff, students, and families demonstrated resilience, fortitude, and flexibility.

In October, enrollment at the Wildwood totaled 158 students. Over the course of the school year, we added 9 additional students, ending in June with 136 kindergarten students and 41 preschoolers.

During the academic year, the school community was thrilled to welcome a multitude of new staff members to its ranks. Lauren Cenower (Strides) and Sara Murphy (kindergarten) joined the school community as classroom teachers while Jennifer Gillis, Jillian Hedderson, Carla Jenks, Lisa Sutherland, and Shauna Zella were added as Educational Assistants. Each new member of our team brought valuable skills to contribute to the overall success of our school community.

After 38 years of combined service, we bid farewell to two members of the Wildwood family, Karen Visalli, and Michelle Yeomalakis. As our school nurse, Michelle cared for the staff and students with such passion and care especially throughout the challenges of the Covid virus, while Karen, a treasured member



of the preschool team, was outstanding at keeping things organized and preparing materials.

Students at Wildwood wrote messages to the nurse telling her why they were thankful for her.

As school opened in September, we were thrilled to return to some sense of normalcy, with kindergarteners back to their traditional full-day schedule and preschoolers able to attend their sessions in person. Though desks remained in classrooms, restrictions had relaxed somewhat and students and staff were able to enjoy being together, *learning both academic and social skills*. As we transitioned to the new calendar year, restrictions relaxed again and many chose to leave their masks behind, ecstatic to be able to see one another's faces for the first time.

Our community remained focused on our core values: Be Safe, Be Kind, & Try Hard. These values were supported throughout the year with PBIS lessons and community meetings led by various staff members. The PBIS team worked together to develop community outreach activities, student recognition programs, and build the foundation of positive behavioral interventions.



PBIS Community Outreach: Thanksgiving food pantry drive!



and accessibility for our most vulnerable learners.

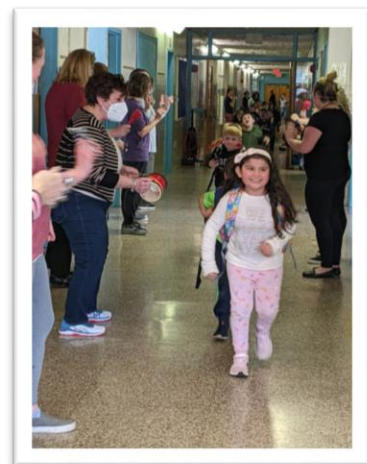
The community worked hard to foster a sense of belonging for all of our students, thrilled to receive support from our greater community via the donation of a playground communication board. Parents worked tirelessly to partner with the Flutie Foundation and the DPW to make this a reality, supporting inclusivity



On February 2nd the Wildwood students and staff participated in Global School Play Day! This day is designed to bring awareness to the importance of unstructured play for students in schools around the world. The WW children had a ball playing in the snow! The day was filled with learning new games, creativity, pretend play, exploration, and making new friends!!!

In late February, the entire school and greater Wilmington community was rocked by an unexpected oil spill which forced the relocation of students and staff to various other buildings in the district. Quickly pivoting, our staff paused their instructional efforts, packed supplies and materials, and opened new classrooms, all within a few weeks' time. The Shawsheen Elementary School, Woburn Street School, and Wilmington High School proved able hosts, welcoming our displaced community with open arms.

With the help of Mrs. Bishop, parents, and support staff, we were able to pull together a Field Day in March prior to the students leaving the Wildwood. The weather cooperated and the children had a fun-filled day of outdoor activities!!



The school staff also worked hard to ensure that the valued WW tradition of "clapping out" the students on the last day was able to take place on the final day before the building was shut down. All staff tried to make this day in March as positive as possible.

Throughout it all, the Wildwood Parent Advisory Council provided significant support for students, staff, and families through their fundraising efforts and activities for the school community. In the fall, the PAC did a direct donation drive and supplied classrooms with

pumpkins. They also provided classrooms with monthly crafts for the children to complete in school as well as supplies for Field Day. Following the relocation, the PAC worked hard to support the entire community, sponsoring a Teacher Luncheon in spring at HS that included teacher gifts and gift cards and an

End-of-year Family Day in spring on the grounds of the Wildwood that included face painting and games.

Though the year was filled with unexpected twists and turns, throughout it all, the school community remained steadfast in their commitment to the students. Even in the midst of the relocation, many found glimmers of positivity, connecting with other members of the Wilmington Public School community in new and creative ways to support our youngest learners.



Preschool students connect with high schoolers through gardening in the courtyard.



COMMUNITY DEVELOPMENT

Planning & Conservation Department

The Department of Planning & Conservation (Department) is responsible for providing staff support to the Planning Board and the Conservation Commission. Additionally, the Department is responsible for various types of planning efforts including open space planning, hazard mitigation planning, planning for affordable housing and transportation planning efforts.

Valerie Gingrich serves as the Director, Cameron Lynch serves as the Conservation Agent and Jayne Wierzbicki serves as the Planner/Economic Development Coordinator. Senior Clerks, Cheryl Licciardi and Erika Speight, provide administrative support.

Planning Board

The Planning Board (Board) is responsible for reviewing and approving industrial, commercial and residential development in town. The Planning Board also issues Stormwater Management Permits in accordance with the Town's Comprehensive Stormwater Management Bylaw. The Planning Board members are appointed by the Town Manager for five-year terms. Current Planning Board members are Terence Boland (Chair), Sean Hennigan (Clerk), Randi Holland, Angela Marcolina and Peter Moser. Michael Sorrentino retired from the Board in 2022 after serving 20 years as Chairman.

For commercial development, the Planning Board conducts Site Plan Review and issues Special Permits for Pet Care Facilities, Marijuana Dispensaries, Signs, Parking Relief and Groundwater Protection District Section 6.6.7.7 for non-residential uses with over 15% impervious coverage. The Board also provides recommendations to the Zoning Board of Appeals for special permits and variances. In 2022, the Planning Board conducted Site Plan Review and issued corresponding Stormwater Management Permits for a number of industrial developments, including a new 118,950 square foot warehouse at 100-110 Fordham Road, where the Amazon warehouse is located, a 49,290 square foot warehouse at 30 Upton Drive, and amendments to the previous site plan approvals for the Textron Building 9 (209,608 sf) redevelopment at 700 Main Street and new 312,195 square foot warehouse building at 175 Lowell Street. Site plan amendments were also approved for the 262,482 square foot industrial development that is under construction at 38 Upton Drive and the self-storage facility at 225 Andover Street. A new 10,000 square foot commercial building for Wrap Solutions was approved for the vacant property located at 278 Lowell Street and reuse of the vacant building located at 353 Middlesex Avenue as fine art storage space was approved with site plan improvements. The Board also approved a new 246 space parking lot at 99 Fordham Road for the Fordham Road Amazon facility. Site plan approvals were also granted for six wireless facility upgrades at existing towers.

For residential development, the Planning Board is responsible for permitting in conjunction with the Subdivision Control Act, and issuance of Special Permits for Conservation Subdivision Design (CSD), Over-55 Housing, multi-family residential development in the Central Business District and Neighborhood Mixed Use District, inclusionary housing, lots having less than 10,000 square feet, and M.G.L. Chapter 41, Section 81G roadway improvement projects. In 2022, the Planning Board approved an 81G Roadway Improvement Plan for the extension of Commonwealth Avenue to allow for a new single family home at 11 Commonwealth Avenue. Two subdivisions are currently under construction in Town: North Wilmington Estates on McDonald Road and Highland Estates on Darby Lane off Hopkins Street.

In addition to reviewing and approving development projects, in accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning Bylaw and Map and submits formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under “Town Meeting”. In 2022, Annual Town Meeting approved two of the four Planning Board zoning articles. A correction to the Pet Care Facility Special Permit Section 3.8.14 of the Zoning Bylaw was approved, and new design standards for mixed use districts (Central Business and Neighborhood Mixed Use) were approved to “achieve attractive, mixed-use, pedestrian-friendly environments” as envisioned by the Town’s Master Plan. The new design standards require storefronts on the ground floor of mixed-use buildings to create an active pedestrian streetscape with walkways, seating, landscaping, lighting and wider sidewalks to accommodate outdoor dining. The Planning Board’s zoning article to rezone the commercial and industrial area around the North Wilmington Commuter Rail Station to Neighborhood Mixed Use to provide a mixed-use environment described above was not approved. A change to the parking lot landscaping requirement in Section 6.4.2.5 of the Zoning Bylaw was also not approved.

Planning Board Permits Issued in 2022:

Site Plan Review	23
Conservation Subdivision Design Special Permits (CSD)	0
Stormwater Management Permits	16
Simple Stormwater Management Permits	36
Sign Special Permits	2
Multi-Family Special Permits	0
Subdivision Approval Not Required (ANR)	7
Preliminary / Definitive Subdivisions	0 / 0
81G Roadway Improvements	1
Parking Relief Special Permits	5
Pet Care Facility Special Permits	0
Over 55 Housing Special Permit	0
Lots under 10,000 Square Feet Special Permit	1
Site Plan Review Waivers	10
Inclusionary Housing Special Permit	0
Marijuana Dispensary Special Permit	0
Groundwater Protection District Special Permit	4

Conservation Commission

The Conservation Commission is responsible for the administration and enforcement of the Massachusetts Wetlands Protection Act. The Commission is also responsible for management of the Town’s Conservation Land, and for acquiring additional land for conservation and passive recreation. Conservation Commissioners are appointed to three-year terms by the Town Manager. Current members include: Donald Pearson (Chair), Theron Bradley (Vice Chair), Vincent Licciardi, Michael McInnis, Alexander Rittershaus, Melissa Gavegnano and William Wierzbicki.

Wilmington forms the headwaters of the Ipswich River watershed, and portions of Town are also in the Shawsheen River and Mystic River watersheds. The Town has an abundance of wetland resource areas, including bordering vegetated wetlands (swamps, marshes, etc.), bank and land under water bodies (streams, ponds, etc.), bordering land subject to flooding (100-year floodplain), and riverfront areas (area within 200 feet of perennial streams). The Commission reviews projects and activities proposed in wetland resource areas and within the 100-foot

buffer zone of bordering vegetated wetlands and the bank of water bodies. The Commission's objective is to ensure impacts to wetland resource areas are avoided and minimized in order to protect the public and private water supply and groundwater supply, provide flood control, prevent storm damage and pollution, and protect fisheries and wildlife habitats. Activities reviewed by the Commission can include tree and vegetation removal; construction of houses, driveways, additions and septic systems; commercial and industrial development; and roadways and utility infrastructure.

The Department and the Commission processed a number of Wetlands Protection Act applications in 2022, including larger industrial development and smaller residential projects.

Conservation Commission Statistics for 2022:

Filing Fees Collected	\$ 6,570.00
Public Hearings	27
Notices of Intent Filed	22
Order of Conditions Issued / Denied / Withdrawn	25 / 1 / 1
Order of Conditions Appealed	1
Certificates of Compliance Issued	19
Requests for Determinations of Applicability	23
Negative Determination / Positive Determination / Withdrawn	23 / 0 / 0
Order of Resource Area Delineation Issued	2
Extension Permits Issued / Denied	1 / 0
Emergency Certifications Issued	1
Enforcement Orders Issued / Violation Notices Issued	8 / 7
Acres of Land Acquired	0

Branding and Marketing

The Town's Economic Development Committee completed a Rapid Recovery Plan (RRP) in 2021 that identifies projects that the Town can undertake to assist the business community in recovering from the economic impacts of the COVID-19 pandemic. The top response in a survey of Wilmington businesses about assistance was a desire for shared marketing. As a result, the RRP identified a branding and marketing project and the Town allocated \$50,000 of American Rescue Plan Act (ARPA) funding toward the effort. The Town issued a Request for Proposals (RFP) for consultant services in April 2022 and Stirling Brandworks was hired to



develop branding for the Town to use for marketing to prospective businesses and to increase economic activity in Town. The Stirling Brandworks team completed all of the marketing aspects by the end of 2022 and the campaign will be rolled out to the community and the larger business world in 2023 to proactively market and showcase Wilmington as a place for opportunity.

Visit the website at www.itstartsinwilmington.com

Woburn & Lowell Intersection Improvement Project

The Department of Planning & Conservation represents the Town at Metropolitan Planning Organization (MPO) meetings, at which transportation projects are reviewed, scored and potentially programmed for construction with state and federal funding. In 2022, the Town successfully defended project cost increases at the MPO for the intersection improvement project at Woburn Street and Lowell Street and construction is scheduled for 2023.

Affordable Housing

In 2020, the Town partnered with Princeton Properties on a Local Initiative Program (LIP) 40B development for 108 rental units at the corner of Jefferson Road and Middlesex Avenue. The Jefferson Road Princeton Properties development (the “Jefferson Road Development”) provided necessary units to reach the goal of having at least 10% of housing units in town meet DHCD’s affordability guidelines to count towards the Town’s SHI based on the new 2020 Census numbers. The Jefferson Road Development is located in a long-envisioned mixed-use village area with existing services and an adjacent commuter rail stop, the very definition of smart, transit-oriented growth. The Jefferson Road Development is also located in an area that is included in the Town’s sewer district, where sewer is allowed to be extended per the Town’s Comprehensive Wastewater Resources Management Plan (“CWRMP”) that was approved by the Commonwealth. To facilitate the Jefferson Road Development, the Town applied for and received a \$2.89M MassWorks grant to extend sewer to the property, replace a failing culvert under Middlesex Avenue, and provide multimodal roadway improvements in the vicinity of the site. The Wilmington Board of Appeals unanimously voted to approve the Comprehensive Permit for the Jefferson Road Development and the Wilmington Conservation Commission voted to approve the Order of Conditions for the development. Unfortunately, the Order of Conditions was appealed by a group of residents and the subsequent Superseding Order of Conditions issued by MassDEP was also appealed by the resident group. Because of the appeals and the current adjudicatory process pending before MassDEP’s Office of Appeal and Dispute Resolution, Princeton Properties was not able to apply for building permits within the required twelve (12) month timeframe for the units to count on the Town’s SHI, leaving the Town just shy of the 10% goal.

Due to the Town being below the 10% threshold in 2022, a Comprehensive Permit application was submitted to the Zoning Board of Appeals (ZBA) for 132 rental housing units at 100 West Street. The Department of Planning & Conservation coordinated review of the proposed 40B housing development, with town staff and peer review consultants, to assist the ZBA in review of the application. Also in 2022, a proposal for 12 homeownership units was submitted to MassHousing for review, the step that comes before applying to the ZBA. Town staff provided comments to MassHousing regarding the proposal.

Open Space

In 2022, the Department of Planning & Conservation hired the engineering firm TEC to complete a feasibility study for a pedestrian bridge over the Maple Meadow Aqueduct at the Middlesex Canal at Town Park. The feasibility study outlined design considerations and provided an estimate for design and construction to enable the Town, working with the Middlesex Canal Commission, to seek grant funding.

Middlesex Canal Commission

The Middlesex Canal Commission was formed in 1977 by Leonard Harmon and John Smith from Woburn and State Representative Nicholas Paleologos. Wilmington is one of nine Towns, through which the canal passed and thereby a member of the MCC.

Our usual activity has been sharply curtailed by COVID. We have conducted virtual meetings via Zoom as an easy way to stay in contact. Recently we have been associated with Rails and Trails as they, together with Northern Middlesex Council of Governments (NMCOG), have launched a program entitled “Envision 2050”. The plan is to update the Transportation Plan to include the use of the Middlesex Canal to connect with other trails. As the cost of housing in Boston increases, people are moving into the surrounding towns and biking to the depots out of necessity rather than recreational. A long term view is required to pull the pieces together.

Len Harmon, who recently celebrated his 87th birthday, has been our chairman “forever”. Bill Kuttner, our Charlestown representative, recently retired and will assume the roll of chairman. Bill is an MIT graduate and has enormous expertise in transportation and organization.

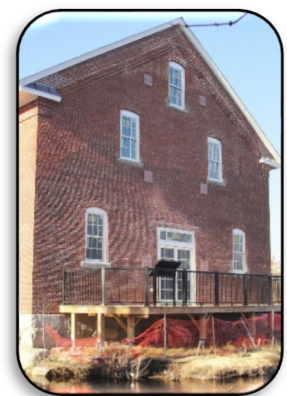
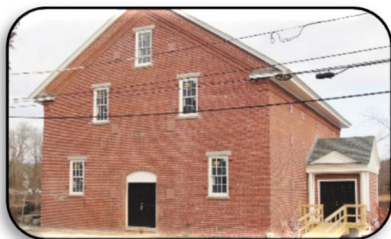
The Middlesex Canal Association was formed in 1962. Attendance to our lectures was sharply diminished due to COVID but the walks along the canal were well attended as people needed the exercise. We continue our weekend museum openings in the Faulkner Building in North Billerica.

I was approached by eldercare attorney Karol Bisbee who cares for Carolyn Osterberg a longtime member of the MCA and whose property abutted the Middlesex Canal along Nichols Street. She wanted to place a bench along the canal in Carolyn’s honor. We decided to place it along the Butters Row junction in Wilmington. Unfortunately, Carolyn’s property is still in limbo.

In 2014 the MCA was given a brick, circa 1830, woolen store house along the banks of our summit pond along the Concord River. Raising money and fulfilling the requirements of the Massachusetts State Building Code have been exhausting. In December of 2022 we finally achieved a “weather tight building” and have applied to the National Grid for electricity hook up. We are thrilled that we will have lights inside in March-April 2023.

The Wilmington Representatives from the Town of Wilmington are Betty M. Bigwood, Neil P. Devins and Michael J. McInnis.

For more information, visit our website at www.middlesexcanal.org.



New Middlesex Canal Museum and Visitors Center

Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Plumbing and Gas Inspector is Shawn Inman; the Wiring Inspector is Frederick Sutter. Brianna Harrison serves as the Clerk for the Building Inspector's Office and the Board of Appeals.

It is our responsibility to help people understand the Building Code and the Town's Zoning By-law enforced by the Inspector of Buildings, how best to comply with those regulations and to provide assistance to those who have questions about homes and property in the town. If you have any questions, please do not hesitate to call or come and see us.

	2020		2021		2022	
RESIDENTIAL	No.	Valuation	No.	Valuation	No.	Valuation
Single Family Dwellings	28	6,188,200.00	21	10,647,500.00	44	11,425,169.00
Additions	33	2,496,334.00	32	3,534,176.00	41	4,555,407.00
Remodeling	99	151,136,191.00	136	4,874,778.00	218	7,419,611.52
Utility Buildings	0	0.00	0	0.00	6	35,755.24
Pools	27	440,783.00	30	555,389.00	21	785,720.00
Solar	4	98,972.00	9	261,598.00	11	417,195.00
Demolition	7	9,600.00	14	106,100.00	12	122,000.00
Fireplace/Stove	8	26,600.00	7	74,008.00	9	26,928.00
Foundation	2	12,700.00	1	30,188.00	0	0.00
Miscellaneous	<u>258</u>	<u>2,936,447.06</u>	<u>322</u>	<u>4,727,278.93</u>	<u>220</u>	<u>3,693,450.76</u>
	466	163,345,827.06	572	24,811,015.93	582	28,481,236.52
COMMERCIAL						
New Buildings	1	5,593,250.00	1	3,392,735.00	5	41,151,778.00
Public Buildings	1	147,860.00	1	83,785.00	2	196,020.00
Residential Units	0	0.00	0	0.00	0	0.00
Additions	1	4,414,001.00	2	2,976,531.00	1	1,161,795.00
Fitups	29	13,798,593.00	54	23,016,060.00	50	28,412,047.00
Utility Buildings	1	174,100.00	3	3,098,183.00	0	0.00
Signs	16	53,722.00	16	56,183.00	10	69,365.00
Demolition	3	96,000.00	5	487,382.00	10	620,000.00
Sprinkler	8	109,350.00	53	156,200.00	40	39,000.00
Solar	0	0.00	0	0.00	1	450,425.00
Miscellaneous	<u>22</u>	<u>1,734,271.00</u>	<u>29</u>	<u>3,897,596.00</u>	<u>52</u>	<u>4,461,127.00</u>
	82	26,121,147.00	164	36,521,073.00	171	76,561,557.00
TOTAL	548	189,466,974.06	736	61,332,088.93	753	105,042,793.52

**REPORT OF FEES RECEIVED AND
SUBMITTED TO TREASURER**

Building Permits	689	537,366.43	877	697,125.68	924	1,191,389.11
Wiring Permits	608	92,152.00	652	156,290.00	752	187,002.80
Gas Permits	247	19,810.00	320	17,530.00	243	17,156.00
Plumbing Permits	287	34,415.00	413	65,755.00	364	60,380.00
Sheet Metal	36	9,980.00	57	28,209.00	52	21,272.00
Cert. of Inspection	66	4,780.00	47	3,370.00	20	1,205.00
Occupancy	71	3,600.00	52	2,825.00	57	2,750.00
Copies	0	0.00	0	0.00	0	0.00
Industrial Elec. Permits	45	6,783.00	28	4,200.00	57	7,950.00
Board of Appeals Fees	<u>24</u>	<u>2,200.00</u>	<u>19</u>	<u>1,900.00</u>	<u>14</u>	<u>1,400.00</u>
	2,073	711,086.43	2,465	977,304.68	2,483	1,490,504.91

Board of Appeals

Case 1-22 David L. Borenstein Map A90, Parcel 10
To request a Special Permit Section 6.6.4.4 for the Ground Water Protection District at 31 Arlene Avenue.

Granted

Case 2-22 Dennis Ingram-Scott Nolan Map 94, Parcel 94
To request a Special Permit Section 6.6.7.7 for the Ground Water Protection District at 178 Woburn Street.

Granted

Case 3-22 Wilmington 4th of July Celebration Map 52/66, Parcel 38/1
To request a Special Permit for a Carnival to be held on June 30, 2022 through July 4, 2022 as part of the annual Fun on the Fourth Celebration at the Wilmington Town Common, Church Street and Swain School Parking lot.

Granted

Case 4-22 Stephen Paolini, Trustee Map 69, Parcel 24A
To request a variance pursuant to Sections 5.2.1, 5.2.2 and 5.2.3 to allow an existing dwelling to remain as situated on a lot containing insufficient area, frontage, and lot width at 13 Beeching Avenue.

Granted

Patrick Giroux, Fourth of July Committee
Chairman, meets with the Board of Appeals



Case 5-22 Edward Romano Map 34, Parcel 18
To acquire a Special Permit Section 6.1.4 to extend a non-conforming shed 100 Grove Avenue.
Granted

Case 6-22 100 West Street, LLC Map 71, Parcels 3 & 5
To acquire a Comprehensive Permit to Develop 132 Mixed Income Rental Units at 100-104 West Street.
Pending

Case 7-22 Michael Rotondi Map 90, Parcel 100
To acquire a Special Permit for the Ground Water Protection District Section 6.6.7.7 at 4 Dorothy Avenue.
Granted

Case 8-22 9 Gowing Rd Map 92, Parcel 33
To acquire a Special Permit section 6.6.4.4 for the ground water protection district at 9 Gowing Road.
Granted

Case 9-22 11 Commonwealth Ave Map 40, Parcel 168A
To request a variance of the official map as per M.G.L. Chapter 41, Section 81E at Commonwealth Avenue.
Granted

Case 10-22 Div 36-38 Upton Dr, LLC c/o The Davis Companies Map R1, Parcel 18
Request to add Limited Manufacturing, General Manufacturing, and R & D uses to the previously approved, and retained, Warehouse and Light Industrial uses at 38 Upton Drive.
Granted

Case 11-22 Ronald Reppucci and Andrew Thain Map 72, Parcel 1B
To appeal the Inspector of Buildings zoning decision sections 10.11.1; 3.5.14; 3.5.15; 3.6.3; 10.6; 10.3.6.1 at 278 Lowell Street.
Pending

Case 12-22 Ronald Reppucci, Andrew Thain, Nichole Thain Map 72, Parcel 1B
To appeal Inspector of Buildings decision at 278 Lowell Street.
Pending

Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

March 8, 2022 Special Town Meeting	February 24, 2022
April 23, 2022 Annual Town Election	March 29, 2022
April 30, 2022 Annual Town Meeting	March 29, 2022
September 8, 2022 State Primary	August 18, 2022
November 8, 2022 State Election	October 19, 2022
November 19, 2022 Special Town Meeting	October 19, 2022

SPECIAL TOWN MEETING WEDNESDAY, MARCH 8, 2022 WITH ACTION TAKEN THEREON:

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON:

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-Laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Shriners Auditorium, 99 Fordham Road, in said Town of Wilmington, on Wednesday the eighth day of March 2022 at 7:00 p.m., then and there to act on the following articles:

With a quorum present at 7:26 p.m. (150 by the Town of Wilmington By-Laws) Jonathan Eaton, Town Moderator, called the meeting to order and opened with the Pledge of Allegiance.

VOTED: Motion was moved by Selectman Lilia Maselli and seconded by Selectman Kevin A. Cairra, the Town of Wilmington Special Town Meeting voted that the Moderator dispense the reading of the Warrant and take up and make reference to each article by number.

The Moderator declared the motion as passed.

ARTICLE 1. To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, an amount of money to be expended under the direction of the School Building Committee for a feasibility study to consider replacement of the Wildwood School located at 182 Wildwood Street with a building that accommodates the existing grade configuration of pre-kindergarten and kindergarten or a grade consolidation to include additional elementary school grades, including all costs incidental or related thereto, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; or take any other action related thereto.

VOTED: Motion was moved by Selectman Gregory B. Bendel, seconded by Mr. Caira, I move that the Town raise and appropriate from Available Funds “Free Cash” the amount of One Million Two Hundred Thousand Dollars (\$1,200,000) for the purpose of paying costs for a feasibility study to consider replacement or renovation of the Wildwood School located at 182 Wildwood Street including the accommodations of the existing grade configuration of pre-kindergarten and kindergarten or a grade consolidation to include additional elementary school grades, including the payment of all costs incidental or related thereto, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the School Building Committee. The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, and that the amount of funding authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA.

By teller vote, the Town of Wilmington Special Town Meeting voted 368 in favor and 1 opposed. The article passed.

With all business concluded at the March 8, 2022 Special Town Meeting, a Motion to Adjourn was made by Mr. Bendel and seconded by Mr. Caira. It was Voted to adjourned at 7:48 p.m.
Number of Registered Voters in Attendance: 399
Number of Non-voters in Attendance: 23

ANNUAL TOWN ELECTION – APRIL 23, 2022 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1, 2 and 3) and the Town Hall (Precincts 4, 5 and 6), Saturday the twenty-third day of April, A.D. 2022 at 7:45 o’clock in the forenoon, the polls to be opened at 8:00 a.m. and shall be closed at 8:00 p.m. for the election of Town Officers:

To bring in your votes on one ballot respectively for the following named offices to wit: Two Selectmen for the term of three years; One School Committee Member for the term of three years; One member of the Regional Vocational Technical School Committee for the term of three years and one member of the Housing Authority for the term of five years.

The results were as follows:

BOARD OF SELECTMEN for a term of three years (vote for two)

Gregory Bendel	516
Kevin Caira	491
Write-in	39
Blanks	233

SCHOOL COMMITTEE for a term of three years (vote for three)

Jesse L. Fennelly	460
Jason Grant Samaha	440
Stephen G. Turner	462
Write-in	22
Blanks	523

REG. VOC. TECH. SCHOOL COMMITTEE for a term of three years (vote for one)

Gwendilyn Hupper-Lawson	519
Write-in	05
Blanks	111

WILMINGTON HOUSING AUTHORITY for a term of five years (vote for one)

Stacie Murphy	508
Write-in	12
Blanks	118

Ballots Cast	637
Number of Registered Voters	17,865
Turnout	3.57%

ANNUAL TOWN MEETING – APRIL 30, 2022 WITH ACTION TAKEN THEREON

With a quorum present at 9:02 a.m. (150 by the Town of Wilmington By-Laws) Jonathan Eaton, Town Moderator, called the meeting to order and opened with the Pledge of Allegiance. The colors were presented by the Wilmington Minutemen. He recognized the Wilmington Minutemen, thanking them for their participation. After the Minutemen presented colors he then said the pledge of allegiance.

The Moderator then asked for a moment of silence to recognize Wilmington's emergency personnel, its servicemen and women currently serving our nation in the hope that they would all return home safely, to those who have given their lives in service to our country, and to recognize departed town workers, representatives and members of committees and boards that had passed away during the past year, whose names he read. A moment of silence was observed for all.

The Moderator recognized that for the Annual Town Meeting we are back at the Joanne M. Benton Auditorium at Wilmington High School for the first time since 2019. He announced that masks are optional for all attendees. Microphone covers will be provided and we ask that you hold on to your microphone cover for reuse if you think that you may speak again.

He recognized and thanked two long-time volunteers for their years served. Michael Sorrentino, the chair of the Planning Board was first appointed in 1999 and has served as Chair from 2002. Patti Ward was first appointed as Town clerk in 1977 until her retirement in 1992, she is stepping down after 45 years on the Board of Registrars.

The Moderator then began the reading of the warrant.

VOTED: Motion was moved by Selectman Lilia Maselli, and seconded by Finance Committee Chair John F. Doherty III, the Town of Wilmington Town Meeting voted that the Moderator dispense the reading of the Warrant and take up and make reference to each article by number.

The Moderator declared the motion as passed.

The Moderator then introduced newly elected and re-elected town officials.

The Moderator declared that all articles were approved by the Finance Committee and Planning Board unless otherwise noted.

ARTICLE 2. Hear Reports of Committees and act thereon

VOTED: Motion was moved by Selectman Gregory Bendel and seconded by Mr. Doherty to hear reports from the Inhabitant By-law Review Committee, Wildwood School Building Committee, Senior Center Building Committee and Town Hall / School Administration Building Committee and to take no action thereon.

The Moderator declared the motion as passed

ARTICLE 3. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to pay unpaid bills of previous years; or take any other action related thereto.

VOTED: Motion was made to not adopt this article by Selectman Kevin Caira and seconded by Mr. Doherty.

The Moderator declared the motion as passed.

Consent Agenda

The Moderator introduced and explained the concept of a Consent Agenda. In the interest of expediency in the conduct of the Town Meeting, by which Town Meeting would first entertain a motion to take up specified routine and non-controversial articles as a group, and secondly, Town Meeting would vote to approve the specified articles. The articles proposed to be part of the consent agenda were:

Article 4. Compensating Balance Agreements

Article 14. Compliance with Municipal Storm Sewer Systems (MS4) requirement as part of the National Pollutant Discharge Elimination System (NPDES) - \$50,000

Article 17. Appropriate funds received from Uber & Lyft Tax - \$3,886.80

Article 28. Appropriate Funds for PEG Access - \$525,000

Article 33. Fun on the Fourth - \$50,000

Article 34. Memorial and Veterans' Day Services - \$8,000

Article 35. Lease of space for VFW and American Legion - \$1,500

Article 36. Revolving Fund Accounts: Compost \$4,500; Sewage Disposal \$200,000

VOTED: Motion was moved to allow the articles as read by the Moderator to be voted together as a consent agenda under a single motion by Selectman Gary DePalma, seconded by Mr. Doherty. The Town of Wilmington Town Meeting voted unanimously that the specified articles be voted together under a single motion. The Moderator declared the motion as passed.

The Moderator then requested a motion to approve Articles 4, 14, 17, 28, 33, 34, 35 and 36 as written in the Warrant and presented in the consent agenda.

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, that the articles contained in the consent agenda be passed. The Town of Wilmington Town Meeting voted unanimously that the articles included in the consent agenda be approved.

The Moderator declared the motion as passed.

ARTICLE 4. To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts during Fiscal Year 2022 for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 5. To see how much money the Town will appropriate for the expenses of the Town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

GENERAL GOVERNMENT:

Selectmen – Legislative

Salaries	5,658
Expenses	<u>11,050</u>
Total	16,708

Selectmen – Elections

Salaries	62,755
Expenses	<u>18,075</u>
Total	80,830

Registrars of Voters

Salaries	1,875
Expenses	<u>15,531</u>
Total	17,406

Finance Committee

Salaries	1,913
Expenses	<u>8,525</u>
Total	10,438

Town Manager

Salary – Town Manager	164,089
Other Salaries	428,210
Expenses	139,300
Furnishings & Equipment	<u>0</u>
Total	731,599

Town Accountant	
Salary – Town Accountant	135,399
Other Salaries	195,304
Expenses	6,280
Furnishings & Equipment	<u>0</u>
Total	336,983
Information Technology	
Salary – Director	115,546
Other Salaries	158,993
Expenses	690,500
Furnishings & Equipment	<u>65,000</u>
Total	1,030,039
Treasurer/Collector	
Salary – Treasurer/Collector	123,606
Other Salaries	238,014
Expenses	39,075
Amt. Cert. Tax Title	27,000
Furnishings & Equipment	<u>0</u>
Total	427,695
Town Clerk	
Salary – Town Clerk	77,966
Other Salaries	97,291
Expenses	10,344
Furnishings & Equipment	<u>0</u>
Total	185,601
Board of Assessors	
Salary – Principal Assessor	123,048
Other Salaries	102,772
Expenses	139,650
Appraisals & Inventory	13,020
ATB Costs	20,000
Furnishings & Equipment	<u>0</u>
Total	398,490
Town Counsel	
Legal Services	220,000
Expenses	<u>7,500</u>
Total	227,500
TOTAL GENERAL GOVERNMENT	<u>3,463,289</u>

VOTED: Motion was moved by Mr. Doherty, seconded by Finance Committee Vice-Chair Theresa Manganelli, and the Town of Wilmington Town Meeting voted unanimously to approve the Total General Government budget.

The Moderator declared the motion as passed.

PUBLIC SAFETY

Police

Salary – Chief	148,877
Salary – Deputy Chief	127,637
Salary – Lieutenants	552,353
Salary – Sergeants	650,658
Salary – Patrolmen	2,641,010
Salary – Substance Abuse Coordinator	79,752
Salary – Clerical	173,871
Salary – Part Time	17,720
Salary – Overtime	700,000
Salary – Paid Holidays	120,000
Salary – Specialists	14,650
Salary – Night Shift Differential	62,800
Salary – Incentive	590,000
Sick Leave Buyback	40,593
Expenses	314,030
Furnishings & Equipment	<u>18,500</u>
Total	6,252,451

Fire

Salary – Chief	136,653
Salary – Deputy Chief	113,064
Salary – Lieutenants	931,497
Salary – Privates	2,566,439
Salary – Clerical	97,013
Salary – Part Time	0
Salary – Overtime	1,050,000
Salary – Training Overtime	40,000
Salary – Paid Holidays	197,423
Salary – EMT & Incentive Pay	65,900
Salary - Emergency Management Stipend	5,000
Salary - Dispatch Management Stipend	8,500
Salary – State Has Mat Team Stipend	5,000
Sick Leave Buyback	22,080
Expenses	293,872
Furnishings & Equipment	<u>37,000</u>
Total	5,569,441

Public Safety Central Dispatch

Salaries- Full Time	720,124
Night Differential	23,100
Stipends	4,440
Paid Holidays	22,835
Overtime	183,750
Contractual Services	8,200
Expenses	15,358
Furnishings & Equipment	<u>4,300</u>
Total	982,107

Animal Control	
Salaries	67,298
Expenses	6,500
Furnishings & Equipment	<u>0</u>
Total	73,798
 TOTAL PUBLIC SAFETY	 <u>12,877,797</u>

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Public Safety budget.

The Moderator declared the motion as passed.

PUBLIC WORKS

PERSONNEL SERVICES

Director	155,709
Administration – Full Time	476,818
Engineer – Full Time	394,510
Engineer – Part Time	12,740
Highway – Full Time	1,268,190
Highway – Overtime	80,492
Highway – Seasonal	18,000
Stream Maintenance – Seasonal	14,500
Tree – Full Time	206,217
Tree – Overtime	22,000
Parks/Grounds – Full Time	495,213
Parks/Grounds – Overtime	28,229
Cemetery – Full Time	161,621
Cemetery – Overtime	17,000
Snow & Ice – Extra Help/Overtime	<u>216,616</u>
Total	3,567,855

CONTRACTUAL SERVICES

Engineer- Training and Conference	6,000
Highway	94,840
Highway – Repair Town Vehicles	115,900
Highway – Training and Conference	3,000
Tree	20,000
Parks/Grounds	27,600
Cemetery	4,100
Road Machinery-Repair	80,000
Public Street Lights	137,900
Rubbish Collection and Disposal	2,244,755
Snow and Ice Repairs	18,730
Snow & Ice Misc. Services	<u>200,000</u>
Total	2,952,825

MATERIALS & SUPPLIES

Engineer	4,800
Highway	39,500
Highway – Construction Supplies & Roadway Improvements	82,000
Highway – Gas, Oil, Tires (other)	214,358
Highway – Gas, Oil, Tires (DPW)	139,326

Stream Maintenance – Expenses	1,000
Tree	10,500
Parks/Grounds	96,100
Cemetery	15,650
Drainage Projects	65,000
Snow & Ice – Sand & Salt	355,502
Snow & Ice – Tools & Equipment	<u>6,000</u>
Total	1,029,736
 FURNISHINGS & EQUIPMENT	 <u>45,700</u>
Total	45,700
 TOTAL PUBLIC WORKS	 7,596,116

5A

VOTED: Motion was moved by Mr. Doherty and seconded by Ms. Manganelli it was voted unanimously that the sum of Seven Million Five Hundred Ninety-Six Thousand One Hundred Sixteen Dollars (\$7,596,116) be appropriated for the Department of Public Works, and to meet this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars (\$20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Seven Million Five Hundred Fifty-Six Thousand One Hundred Sixteen Dollars (\$7,556,116) be raised from the FY-23 tax levy and other general revenues of the Town.

The Moderator declared the motion as passed.

COMMUNITY DEVELOPMENT

Board of Health	
Salary – Director	105,973
Other Salaries	99,171
Expenses	53,000
Mental Health	<u>0</u>
Total	258,144
 Planning & Conservation	
Salary – Director	114,430
Other Salaries	247,550
Expenses	25,000
Furnishings & Equipment	<u>2,000</u>
Total	388,980
 Building Inspector/Board of Appeals	
Salary – Building Inspector	98,371
Other Salaries	109,811
Expenses	11,625
Furnishings & Equipment	<u>0</u>
Total	219,807
 TOTAL COMMUNITY DEVELOPMENT	 866,931

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Community Development budget. The Moderator declared the motion as passed.

PUBLIC BUILDINGS

Salary – Superintendent	140,414
Other Salaries	3,065,106
Overtime	55,000
Part Time Seasonal	17,600
Heating Fuel	999,150
Electricity	220,000
Utilities	31,000
Expenses	<u>823,500</u>
TOTAL PUBLIC BUILDINGS	5,351,770

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Public Buildings budget. The Moderator declared the motion as passed.

HUMAN SERVICES

VETERAN'S AID & BENEFITS

Salary – Veterans' Agent	93,002
Other Salaries	91,264
Expenses	3,650
Assistance – Veterans	<u>250,000</u>
Total	437,916

LIBRARY

Salary – Director	105,973
Other Salaries	860,562
Merrimack Valley Consortium	38,131
Expenses	216,534
Furnishings & Equipment	<u>15,000</u>
Total	1,236,200

RECREATION

Salary – Director	89,573
Other Salaries	45,778
Expenses	<u>5,500</u>
Total	140,851

ELDERLY SERVICES

Salary – Director	96,201
Other Salaries	215,297
Expenses	<u>48,321</u>
Total	359,819

HISTORICAL COMMISSION

Salaries	25,679
Expenses	<u>6,750</u>
Total	32,429

TOTAL HUMAN SERVICES 2,207,215

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Human Services budget. The Moderator declared the motion as passed.

SCHOOLS

Wilmington School Department 45,435,465

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, to approve the school budget with the reduction of \$500,000 as recommended by the Finance Committee.

VOTED: Motion was moved by School Committee Chair Jennifer Bryson and seconded by the floor, the Town of Wilmington Town Meeting voted unanimously to amend the main motion to increase the school department's budget by \$500,000 to a total amount of \$45,935,465 as originally approved by the School Committee and recommended by the Town Manager. The Moderator declared the amendment as passed.

VOTED: Motion was made by Ms. Bryson and seconded by the floor, the Town of Wilmington Town Meeting voted unanimously to approve the Wilmington School budget as amended. The Moderator declared the motion as passed.

Shawsheen Valley Regional Technical
High School District 6,319,831

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Shawsheen Valley Regional Vocational Technical High School budget. The Moderator declared the motion as passed.

MATURING DEBT & INTEREST

Schools	2,539,028
Public Safety	75,750
General Government	423,150
Sewer	98,860
Water	232,840
Interest on Anticipation Notes & Authorization Fees & Misc Debt	260,000
TOTAL MATURING DEBT & INTEREST	3,629,268

5B

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously that the sum of Three Million Six Hundred Twenty-Nine Thousand Two Hundred Sixty-Eight Dollars (\$3,629,268) be appropriated for Maturing Debt and Interest and, to meet this appropriation, the sum of Ninety-Eight Thousand Eight Hundred Sixty Dollars (\$98,860) be transferred from Sewer Available Funds and that the sum of Two Hundred Thirty-Two Thousand Four Hundred Eighty Dollars (\$232,480) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest-Water and that the sum of One Hundred Fifty-Two Thousand Dollars (\$152,000) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest, Authorization Fees and Miscellaneous Debt, and that the balance of Three Million One Hundred Forty-Five Thousand Nine Hundred Twenty-Eight Dollars (\$3,145,928) be raised from the FY-23 tax levy and other general revenues of the Town.

The Moderator declared the motion as passed.

UNCLASSIFIED & RESERVE

Insurance	1,142,750
Employee Health & Life Insurance	12,478,541
Employee Retirement Unused Sick Leave	220,000
Medicare Employer's Contribution	939,900
Salary Adjustments & Additional Costs	1,100,000
Local Transportation/Training & Conference	5,000
Out of State Travel	7,000
Annual Audit	38,000
Ambulance Billing	645,177
PEG Cable Access	525,000
Town Report & Calendar	7,500
Professional & Technical Services	140,000
Reserve Fund	<u>1,200,000</u>
TOTAL UNCLASSIFIED AND RESERVE	18,448,868

5C

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously that that the sum of Eighteen Million Four Hundred Forty-Eight Thousand Eight Hundred Sixty-Eight Dollars (\$18,448,868) be appropriated for Unclassified and Reserve of which the sum of One Hundred Forty Thousand Seven Hundred Forty-Five Dollars (\$140,745) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Insurance Account; and that the sum of Two Hundred Ninety-Nine Thousand Dollars (\$299,000) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Employee Life and Health Insurance Account; and that the sum of Eleven Thousand Seven Hundred Forty-Nine Dollars (\$11,749) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Medicare Employee's Contribution Account; and that the sum of Five Hundred Twenty-Five Thousand Dollars (\$525,000) be transferred from Special Revenue Available Funds and be applied to the Unclassified and Reserve – PEG Cable Access; and that the remaining balance of Seventeen Million Four Hundred Seventy-Two Thousand Three Hundred Seventy-Four Dollars (\$17,472,374) be raised from the FY-23 tax levy and other general revenues of the Town.

The Moderator declared the motion as passed.

STATUTORY CHARGES

Current Year Overlay	900,000
Retirement Contributions	8,322,908
Offset Items	37,237
Special Education	17,154
Mass Bay Transport Authority	544,263
MAPC (Ch 688 of 1963)	13,239
RMV Non-Renewal Surcharge	16,768
Metro Air Pollution Control District	9,084
Mosquito Control Program	73,573
School Choice	69,908
Charter Schools	85,772
North Shore Agricultural & Technical School District	<u>213,622</u>
TOTAL STATUTORY CHARGES	<u>9,755,976</u>
TOTAL	10,303,528
Proposed Capital Outlay & Warrant Articles	8,516,500
TOTAL PROPOSED BUDGET	<u>125,016,578</u>

5D

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously that the sum of Ten Million Three Hundred Three Thousand Five Hundred Twenty-Eight Dollars (\$10,303,528) be appropriated for Statutory Charges of which the sum of Nine Hundred Two Thousand Five Hundred Forty-Four Dollars (\$902,544) be transferred from Water Department Available Funds, the sum of Forty-Three Thousand Three Hundred Fifty-Seven (\$43,357) be transferred from Sewer Available Funds and Twenty-Nine Thousand Two Hundred Seventy-Two Dollars (\$29,272) be transferred from Special Revenue Available Funds and the total sum of Nine Hundred Seventy-Five Thousand One Hundred Seventy-Three Dollars (\$975,173) be applied to the Statutory Charges – Retirement Contributions Account; and that the remaining balance of Nine Million Three Hundred Twenty-Eight Thousand Three Hundred Fifty-Five Dollars (\$9,328,355) be raised from the FY-23 tax levy and other general revenues of the Town.

The Moderator declared the motion as passed.

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager and, to the extent set forth in Chapter 592 of the Acts of 1950, the Board of Selectmen, as follows:

Police Department

Purchase of two (3) replacement police cruisers.

Fire Department

Purchase of one (1) replacement ambulance.

Perform Corrosion prevention of Tower 1 body and frame.

Department of Public Works

Purchase of one (1) heavy duty 10 wheel dump truck with plow to be assigned to the Highway Division.

Purchase of one (1) heavy duty dump truck with plow to be assigned to the Highway Division.

Purchase of one (1) heavy duty one-ton utility body truck with plow to be assigned to the Parks and Grounds Division.

Public Buildings Department

Purchase of one (1) replacement Aerial Platform truck

or take any other action related thereto.

6A

VOTED: Motion was moved by Ms. O'Connell, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Hundred Fifty-One Thousand Dollars (\$151,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of three (3) replacement police vehicles for the Police Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles be hereby authorized. The Moderator declared the motion as passed.

6B

VOTED: Motion was made by Ms. Maselli that Three Hundred Thousand Dollars (\$350,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the purchase of one ambulance for the Fire Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles be hereby authorized.

VOTED: Motion was made by Kevin McDonald that the purchase be limited to the actual cost and no unspent money can be transferred to free cash. Moderator declared this out of order.

VOTED: Motion was made by Kevin McDonald to limit the purchase to \$100,000. Moderator declared the motion as failed due to lack of a second.

VOTED: Motion was moved by Ms. Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted that Three Hundred And Fifty Thousand Dollars (\$350,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the purchase of one ambulance for the Fire Department and further, the sale, trade-in or other disposition if any, of said replaced vehicles be hereby authorized.

The Moderator declared the motion as passed.

6C

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Hundred Ten Thousand Dollars (\$110,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the town to be spent by the Town Manager for the purpose of corrosion prevention on fire apparatus vehicle Tower 1. The Moderator declared the motion as passed.

6D

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Two Hundred Two Thousand Dollars (\$202,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty 10 wheel dump truck with plow for the Department of Public Works Highway Division and further, the sale, trade in or other disposition, if any, of said replaced vehicle be hereby authorized.

The Moderator declared the motion as passed.

6E

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Hundred Ninety-Eight Thousand Dollars (\$198,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy-duty dump truck with plow and sander for the Department of Public Works Highway Division and further the sale, trade in or other disposition, if any, of said replaced vehicles be hereby authorized. The Moderator declared the motion as passed.

6F

VOTED: Motion was moved by Ms. O'Connell, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Ninety-Five Thousand Dollars (\$95,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy-duty one-ton utility body truck with a plow for the Department of Public Works Parks and Grounds Division and further the sale, trade-in or other disposition if any, of said replaced vehicles be hereby authorized.

The Moderator declared the motion as passed.

6G

VOTED: Motion was moved by Ms. Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Hundred Forty-Seven Thousand Dollars (\$147,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) replacement Aerial Platform Truck for the Public Buildings Department and further the sale, trade-in or other disposition if any, of said replaced vehicles be hereby authorized. The Moderator declared the motion as passed.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for a Dispatch Recorder for the Public Safety Dispatch Center including incidental or related expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington voted unanimously that Forty-Five Thousand Dollars (\$45,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of Dispatch Recorder for the Public Safety Dispatch Center.

The Moderator declared the motion as passed.

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the upgrade of critical radio communications infrastructure and equipment in the Public Safety Dispatch Center and related and ancillary facilities to be utilized by Dispatch, Fire and Police, including design and engineering costs and any incidental or related expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Four Hundred Fifty Thousand Dollars (\$450,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the upgrade of critical radio communications infrastructure and equipment in the Public Safety Dispatch Center and related and ancillary facilities to be utilized by Dispatch, Fire, and Police, including design and engineering costs and any incidental or related expenses.

The Moderator declared the motion as passed.

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the installation of traffic control lights on Route 62 at the Public Safety Building, including design and engineering costs and any incidental or related expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Four Hundred Thousand Dollars (\$400,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the installation of traffic control lights on Route 62 at the Public Safety Building, including design and engineering costs and any incidental or related expenses.

The Moderator declared the motion as passed.

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the Information Technology Department to continue the replacement of a Voice Over Internet Protocol (VOIP) phone systems at all municipal buildings and the public safety building, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Connell, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Fifty-Four Thousand Dollars (\$54,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Town Manager for the Information Technology Department to complete the replacement of a VOIP phone system at all municipal buildings, including any incidental or related costs.

The Moderator declared the motion as passed.

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the construction of intersection signal improvements at Shawsheen Avenue/Hopkins Street/Lake Street, including design and engineering costs and any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Ms. Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Five Hundred Fifty Thousand Dollars (\$550,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Town Manager for the construction of intersection signal improvements at Shawsheen Avenue/Hopkins Street/Lake Street, including design and engineering costs and any incidental or related costs and expenses.

The Moderator declared the motion as passed.

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of the Frank Kelley Track surface at Alumni Stadium, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Fifty Hundred Twenty Thousand Dollars (\$520,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Town Manager for replacement of the Frank Kelley Track surface at Alumni Stadium, including any incidental or related costs and expenses.

The Moderator declared the motion as passed.

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to resurface the teachers' parking lot at the Wilmington Middle School, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Two Hundred Thousand Dollars (\$200,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Town Manager to resurface the teachers' parking lot at the Wilmington Middle School, including any incidental or related costs and expenses

The Moderator declared the motion as passed.

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to comply with the Municipal Separate Storm Sewer Systems (MS4) requirement as part of the National Pollutant Discharge Elimination System (NPDES), including design and engineering costs and any other incidental and related costs and expenses; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the demolition and removal of existing structure at 64 Wildwood Street, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Connell, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Forty Thousand Dollars (\$40,000) be raised and appropriated from FY-23 tax levy or other general revenues of the Town to be spent by the Town Manager for demolition and removal of 64 Wildwood Street. The Moderator declared the motion as passed.

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the phased cemetery development, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Ms. Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Forty Thousand Dollars (\$40,000) be raised and appropriated from FY-23 tax levy or other general revenues of the Town to be spent by the Town Manager for the phased cemetery development, including any incidental or related costs and expenses. The Moderator declared the motion as passed.

ARTICLE 17. To see if the Town will vote to appropriate the sum of \$3,886.80, or such other amount as Town Meeting may approve from the Transportation Infrastructure Receipts Reserve Account for the purpose of Roadway Surface Crack Sealing, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from department receipts or user fees a sum of money to operate the Department of Public Works Sewer Division Enterprise; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Three Million Five Hundred Fifty-Six Thousand Two Hundred Ninety Dollars (\$3,556,290) be appropriated from departmental receipts to be spent by the Town Manager for the purpose of operating the Department of Public Works Sewer Division Enterprise. The Moderator declared the motion as passed.

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the relocation of an underground control panel at Main Street (Route 38) Sewer Pump Station, including design and engineering costs and any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Forty-Five Thousand Dollars (\$45,000) be raised and appropriated from Sewer Receipts to be spent by the Town Manager to relocate underground control panel at Main Street (Route 38) Sewer Pump Station, including any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of approximately 24,000 square feet of roofing at the Shawsheen School, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Connell, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Eight Hundred Twenty-Five Thousand Dollars (\$825,000) be raised and appropriated from the Capital Stabilization Fund of the Town to be spent by the Town Manager for the replacement of approximately 24,000 square feet of roofing at the Shawsheen School, including any incidental or related costs and expenses.

The Moderator declared the motion as passed.

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the design phase to replace approximately 19,124 square feet of roofing at the West Intermediate School, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Ms. Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Fifty Thousand Dollars (\$50,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Town Manager for the design phase to replace approximately 19,124 square feet of roofing at the West Intermediate School, including any incidental or related costs and expenses.

The Moderator declared the motion as passed.

ARTICLE 22. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the design phase to replace two oil fired boilers with Variable Frequency Drives (VFDs) at the Woburn Street School, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Eighty Thousand Dollars (\$80,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Town Manager for the for the design phase to replace two oil fired boilers with Variable Frequency Drives (VFDs) at the Woburn Street School, including any incidental or related costs and expenses. The Moderator declared the motion as passed.

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of existing projectors with interactive projectors and classroom sound system at the Woburn Street School, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by School Committee Member Melissa Plowman, seconded by the floor, the Town of Wilmington Town Meeting voted unanimously that Eighty Thousand Dollars (\$80,000) be raised and appropriated from FY-23 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of existing projectors with interactive projectors and classroom sound system at the Woburn Street School, including any incidental or related costs and expenses.

The Moderator declared the motion as passed.

ARTICLE 24. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of existing projectors and classroom sound systems at the Wilmington High School with interactive projectors and replacement classroom sound systems, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by School Committee Member Jason Samaha, seconded by the floor, the Town of Wilmington Town Meeting voted that One Hundred Twenty-Five Thousand Dollars (\$125,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of existing projectors and classroom sound systems at the Wilmington High School with interactive projectors and replacement classroom sound systems, including any incidental or related costs and expenses.

The Moderator declared the article as passed.

ARTICLE 25. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement and upgrade of Public Address (PA) systems at the Early Childhood Centers, Elementary and Intermediate Schools, including any incidental or related expenses; or take any other action related thereto.

VOTED: Motion was moved by School Committee Member Stephen Turner, seconded by Ms. Bryson, the Town of Wilmington Town Meeting voted that Twenty-Four Thousand Dollars (\$24,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement and upgrade of Public Address (PA) systems at the Early Childhood Centers, Elementary and Intermediate Schools, including any incidental or related expenses costs.

The Moderator declared the motion as passed.

ARTICLE 26. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of network switches at the six elementary schools, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by School Committee Member MaryJane Byrnes, seconded by Ms. Bryson, the Town of Wilmington Town Meeting voted unanimously that One Hundred Seventeen Thousand Dollars (\$117,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of existing switches at the six elementary schools, including any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of the wireless networks at the six elementary schools, including any incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Wilmington School Committee Member David Ragsdale, seconded by Ms. Bryson, the Town of Wilmington Town Meeting voted unanimously that Fifty-Four Thousand Dollars (\$54,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of the wireless networks at the six elementary schools, including any incidental or related costs and expenses.

The Moderator declared the article as passed.

ARTICLE 28. To see if the Town will vote to appropriate from the PEG Access and Cable Related Special Revenue Fund a sum of money to be expended under the direction of the Board of Selectmen for PEG access services pursuant to the provisions of M.G.L Chapter 44, Section 53F3/4; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 29. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the Other Post Employment Liability Trust Fund established in accordance with M.G.L. Chapter 32B, Section 20; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Million Dollars (\$1,000,000) be raised and appropriated from the FY-23 tax levy and other general revenues of the Town to be deposited in the "Other Post Employment Benefits Liability Trust Fund" in accordance with M. G. L. Chapter 32B, Section 20. The Moderator declared the article as passed.

ARTICLE 30. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Connell, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Million Dollars (\$1,000,000) be appropriated from the FY-23 tax levy and other general revenues of the Town to be deposited in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting. The Moderator declared the article as passed.

ARTICLE 31. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to pay the Middlesex Retirement System in addition to the annual assessment; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Million Five Hundred Dollars (\$1,500,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town for payment to the Middlesex Retirement System in addition to the annual assessment.

The Moderator declared the article as passed.

ARTICLE 32. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2022 budget from other line items of said budget and from other available funds; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously to pass over this article.

The Moderator declared the article passed over.

ARTICLE 33. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the funding of a Fourth of July celebration, or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 34. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 35. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of \$750.00 each (a total of \$1,500) for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

- a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;
- b. American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion;

or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 36. To see if the Town will vote to determine the spending limits for revolving accounts established pursuant to Section 53E½ of Chapter 44 of the General Laws and Section 29 of Chapter 3 of the Town of Wilmington Inhabitant By-Laws for the fiscal year beginning July 1, 2022 and ending on June 30, 2023 as follows; or take any other action related thereto.

<u>Revolving Fund Account</u>	<u>Spending Authority Limit</u>	<u>Fiscal Year</u>
Compost Bin Revolving Fund	\$4,500	Fiscal Year 2023
Subsurface Sewage Disposal Upgrade Revolving Fund	\$200,000	Fiscal Year 2023

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 37. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the acquisition of interests in land necessary to carry out the Lowell Street and Woburn Street road improvement project more or less depicted on the plan entitled: "Massachusetts Department of Transportation Highway Division Plan and Profile of Lowell Street (Route 129) & Woburn Street in the Town of Wilmington, Middlesex County, Preliminary Right of Way Plans," dated 5/31/2019, last rev. 8/6/2021, prepared by TEC, containing 16 sheets, as said plan may be amended, including all incidental or related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously to pass over the article.

Moderator declared the article passed over.

Random Selection began with Article 38.

ARTICLE 38. (drawn #52) To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, purchase, eminent domain or otherwise, and upon such terms and for such consideration as the Selectmen deem appropriate, permanent and temporary interests in lands abutting Lowell Street and Woburn Street in the locations more or less depicted on the plan entitled: "Massachusetts Department of Transportation Highway Division Plan and Profile of Lowell Street (Route 129) & Woburn Street in the Town of Wilmington, Middlesex County, Preliminary Right of Way Plans," dated 5/31/2019, last rev. 8/6/2021, prepared by TEC, containing 16 sheets (the "Plan"), as said Plan may be amended, a copy of which has been placed on file with the Town Clerk, for public way and public way construction purposes and otherwise for general municipal purposes sufficient to carry out the Lowell Street and Woburn Street road improvement project depicted on the Plan, which purposes shall include, without limitation, the construction of public sidewalks, curbing, sloping, drainage, installation and relocation of utilities, and other roadway improvements, and further to authorize the Board of Selectmen to apply for, accept, and expend any donations, mitigation payments, grants or loans in connection herewith, and to take such actions, enter into agreements, and execute such documents as are necessary to effectuate the purposes of this article; or take any action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously to acquire, by gift, purchase, eminent domain or otherwise, and upon such terms and for such consideration as the Selectmen deem appropriate, permanent and temporary interests in lands abutting Lowell Street and Woburn Street in the locations more or less depicted on the plan entitled: "Massachusetts Department of Transportation Highway Division Plan and Profile of Lowell Street (Route 129) & Woburn Street in the Town of Wilmington, Middlesex County, Preliminary Right of Way Plans," dated 5/31/2019, last rev. 8/6/2021, prepared by TEC, containing 16 sheets (the "Plan"), as said Plan may be amended, a copy of which has been placed on file with the Town Clerk, for public way and public way construction purposes and otherwise for general municipal purposes sufficient to carry out the Lowell Street and Woburn Street road improvement project depicted on the Plan, which purposes shall include, without limitation, the construction of public sidewalks, curbing, sloping, drainage, installation and relocation of utilities, and other roadway improvements, and further to authorize the Board of Selectmen to apply for, accept, and expend any donations, mitigation payments, grants or loans in connection herewith, and to take such actions, enter into agreements, and execute such documents as are necessary to effectuate the purposes of this article.

The moderator declared the motion as passed.

ARTICLE 39. (drawn #49) To see if the Town will vote to accept the alteration of the layout of Lowell Street, a public way in the Town, as ordered by the Board of Selectmen and more or less depicted as the addition to said layout of Parcel E-1 on the plan entitled: "Massachusetts Department of Transportation Highway Division Plan and Profile of Lowell Street (Route 129) & Woburn Street in the Town of Wilmington, Middlesex County, Preliminary Right of Way Plans," dated 5/31/2019, last rev. 8/6/2021, prepared by TEC, containing 16 sheets, as such plan may be amended or replaced, and as described in that Easement recorded with the Middlesex North District Registry of Deeds in Book 36151, Page 210, said alteration having been placed on file with the Town Clerk as required by law, and further to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, and upon such terms and conditions and for such consideration as the Board of Selectmen deems appropriate, interests in the land included within the layout by such alteration sufficient to complete its acceptance; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously to accept the alteration of the layout of Lowell Street, a public way in the Town, as ordered by the Board of Selectmen and more or less depicted as the addition to said layout of Parcel E-1 on the plan entitled: "Massachusetts Department of Transportation Highway Division Plan and Profile of Lowell Street (Route 129) & Woburn Street in the Town of Wilmington, Middlesex County, Preliminary Right of Way Plans," dated 5/31/2019, last rev. 8/6/2021, prepared by TEC, containing 16 sheets, as such plan may be amended or replaced, and as described in that Easement recorded with the Middlesex North District Registry of Deeds in Book 36151, Page 210, said alteration having been placed on file with the Town Clerk as required by law, and further to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, and upon such terms and conditions and for such consideration as the Board of Selectmen deems appropriate, interests in the land included within the layout by such alteration sufficient to complete its acceptance.

The Moderator declared the motion as passed.

ARTICLE 40. (drawn #48) To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 90, Section 20A allowing the Town Manager to designate or appoint a parking clerk, who may also perform other municipal functions except police functions, and who shall be directly responsible to the Town Manager and shall supervise and coordinate the processing of parking notices in the Town in accordance with the provisions of the statute; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Connell, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted Unanimously to accept the provisions of Massachusetts General Law Chapter 90, Section 20A allowing the Town Manager to designate or appoint a parking clerk, who may also perform other municipal functions except police functions, and who shall be directly responsible to the Town Manager and shall supervise and coordinate the processing of parking notices in the Town in accordance with the provisions of the statute.

The Moderator declared the motion as passed.

ARTICLE 41. (drawn #43) To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 140, Section 139 which provides that no fee shall be charged for a license for dog owned by a person aged 70 years over in the Town; or take any other action related thereto.

VOTED: Motion was moved by Ms. Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted to accept the provisions of Massachusetts General Law Chapter 140, Section 139 which provides that no fee shall be charged for a license for dog owned by a person aged 70 years over in the Town. The Moderator declared the motion as passed.

ARTICLE 42. (drawn #46) To see if the Town will vote, pursuant to Chapter 3, Section 28 of the Inhabitant By-laws, to name the corner of Arlene Avenue and Salem Street as “Richard K. “Dick” Hayden Memorial Corner” in the memory and honor of Richard K. Hayden, who served his country honorably in United States Marines and volunteered for many years in the community including serving on the Finance Committee, the Friends of the Library and the Wilmington Education Foundation, and to have a sign installed to commemorate the same; or take any other action related thereto.

VOTED: Motion was made by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington voted unanimously to name the corner of Arlene Avenue and Salem Street as “Richard K. “Dick” Hayden Memorial Corner” in the memory and honor of Richard K. Hayden, who served his country honorably in United States Marines and volunteered for many years in the community including serving on the Finance Committee, the Friends of the Library and the Wilmington Education Foundation, and to have a sign installed to commemorate the same.

The moderator declared the motion as passed.

ARTICLE 43. (drawn #45) To see if the Town will vote, pursuant to Chapter 3, Section 28 of the Inhabitant By-laws, to name the Hathaway Acres Conservation Trail as the “Officer John “Jack” Maguire Memorial Trail” in the memory and honor of the late Woburn Police Officer and Wilmington resident John Maguire who was killed in the line of duty, and to have a sign installed to commemorate the same; or take any other action related thereto.

VOTED: Motion was made by Mr. Caira and seconded by Mr. Doherty, the Town of Wilmington voted unanimously to name the Hathaway Acres Conservation Trail as the “Officer John “Jack” Maguire Memorial Trail” in the memory and honor of the late Woburn Police Officer and Wilmington resident John Maguire who was killed in the line of duty, and to have a sign installed to commemorate the same.

The moderator declared the motion as passed.

ARTICLE 44. (drawn #38) To see if the Town will vote amend the Inhabitant By-laws to renumber and recaption the Inhabitant By-laws by (a) assigning a chapter/article number to each of the Inhabitant By-laws; (b) renumbering each section of each by-law accordingly; (c) inserting chapter, article, section and subsection titles; and (d) updating internal references to reflect the new numbering system, all as set forth in the Final Draft of the Code of the Town of Wilmington, dated February 2022, on file with the Town Clerk, or take any other action relative thereto.
or take any other action related thereto.

VOTED: Motion was made by Mr. DePalma and seconded by Mr. Doherty, the Town of Wilmington voted unanimously to amend the Inhabitant By-laws to renumber and recaption the Inhabitant By-laws by (a) assigning a chapter/article number to each of the Inhabitant By-laws; (b) renumbering each section of each by-law accordingly; (c) inserting chapter, article, section and subsection titles; and (d) updating internal references to reflect the new numbering system, all as set forth in the Final Draft of the Code of the Town of Wilmington, dated February 2022, on file with the Town Clerk.

The moderator declared the motion as passed.

ARTICLE 45. (drawn #39 with 45, 46, 47, 48) To see if the Town will vote to amend the Inhabitant By-laws to make clerical and substantive revisions fully set forth in the document entitled “Inhabitant By-laws General Revisions” and the Final Draft of the Code of the Town of Wilmington, dated February 2022 both as on file with the Town Clerk, or take any other action relative thereto.

VOTED: Motion was moved by Ms. O’Connell, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously to amend the Inhabitant By-laws to make clerical and substantive revisions fully set forth in the document entitled “Inhabitant By-laws General Revisions” and the Final Draft of the Code of the Town of Wilmington, dated February 2022 both as on file with the Town Clerk. The moderator declared the motion as passed.

ARTICLE 46. (drawn #39 with 45, 46, 47, 48) To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation to amend the provisions of Chapter 592 of the Acts of 1950, entitled “An Act Establishing a Town Manager Form of Government for the Town of Wilmington” by: (1) replacing the term “Board of Selectmen”, “Board of Selectman”, “Board” or “Selectmen,” appearing in any context where reference is made to the entire Board, with the term “Select Board”, (2) replacing any reference to individual members of the Board with, “Select Board member,” and, (3) replacing any reference to a “Chairman” with the word “Chair”; and further, to authorize the General Court to make clerical or editorial changes of form only to any bill so filed unless approved in advance by the Board of Selectmen, and to authorize the Board of Selectmen to approve such revisions as fall within the scope, intent and public purposes of this vote; or take any other action related thereto.

VOTED: Motion was moved by Ms. Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously to authorize the Board of Selectmen to petition the General Court for special legislation to amend the provisions of Chapter 592 of the Acts of 1950, entitled “An Act Establishing a Town Manager Form of Government for the Town of Wilmington” by: (1) replacing the term “Board of Selectmen”, “Board of Selectman”, “Board” or “Selectmen,” appearing in any context where reference is made to the entire Board, with the term “Select Board”, (2) replacing any reference to individual members of the Board with, “Select Board member,” and, (3) replacing any reference to a “Chairman” with the word “Chair”; and further, to authorize the General Court to make clerical or editorial changes of form only to any bill so filed unless approved in advance by the Board of Selectmen, and to authorize the Board of Selectmen to approve such revisions as fall within the scope, intent and public purposes of this vote. The Moderator declared the amended motion as passed.

ARTICLE 47. (drawn #39 with 45, 46, 47, 48) To see if the Town will to amend the Town’s Inhabitant By-laws by replacing, in each instance in which they appear: (1) the words “Board of Selectmen”, “Board of Selectman”, “Board”, or “Selectmen” , when such terms reference the entire Board, with the term “Select Board”; the term “Selectman” with “Select Board member” and (3) the term “Chairman” with the term “Chair”; provided, however, that this by-law amendment shall take effect only after the special act as referenced in Article 46 of this warrant has been enacted; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted to amend the Town’s Inhabitant By-laws by replacing, in each instance in which they appear: (1) the words “Board of Selectmen” , “Board of Selectman”, “Board”, or “Selectmen”, when such terms reference the entire Board, with the term “Select Board”; the term “Selectman” with “Select Board member” and (3) the term “Chairman” with the term “Chair”; provided, however, that this by-law amendment shall take effect only after the special act as referenced in Article 46 of this warrant has been enacted. The Moderator declared the amended motion as passed.

ARTICLE 48. (drawn #39 with 45, 46, 47, 48) To see if the Town will vote to amend the Zoning By-laws to rename the Board of Selectmen as the "Select Board" therein and, for such purposes, to replace the words "Board of Selectmen" or "Selectmen" with "Select Board" and "Selectman" with "Select Board Member", and to authorize the Town Clerk to make non-substantive ministerial revisions to ensure that gender and number issues in related text is revised to properly reflect such change in title; provided, however, that this by-law amendment shall take effect only after the special act as referenced in Article 46 of this warrant has been enacted; or take any other action related thereto.

VOTED: Motion was made by Mr. Caira and seconded by Mr. Doherty, that the Town of Wilmington voted to amend the Zoning By-laws to rename the Board of Selectmen as the "Select Board" therein and, for such purposes, to replace the words "Board of Selectmen" or "Selectmen" with "Select Board" and "Selectman" with "Select Board Member", and to authorize the Town Clerk to make non-substantive ministerial revisions to ensure that gender and number issues in related text is revised to properly reflect such change in title; provided, however, that this by-law amendment shall take effect only after the special act as referenced in Article 46 of this warrant has been enacted.

ARTICLE 49. (drawn #53) To see if the Town will vote to amend the Zoning Map of the Town of Wilmington by rezoning the following parcels to Neighborhood Mixed Use as follows, and as shown on a plan entitled, "Proposed North Wilmington Neighborhood Mixed Use District", available for viewing in the Office of Planning and Conservation; or take any other action related thereto.

Rezone from General Industrial (GI) to Neighborhood Mixed Use (NM)

Map 79, Parcels: 29, 30, 31B, 31C, 31D, 31E, 31F, 31G;

Rezone from General Business (GB) to Neighborhood Mixed Use (NM)

Map 79, Parcels: 10, 11, 28

Map 88, Parcels: 13

Map 89, Parcels: 6A, 7, 8A, 10, 13A, 13B;

Rezone from General Business (GB) to Neighborhood Mixed Use (NM)
the portions of Map 89 Parcels 8 and 9 that are zoned General Business

VOTED: Motion made by Planning Board Chair Michael Sorrentino, seconded by Mr. Doherty, by teller vote, the Town of Wilmington Town Meeting voted 54 in favor and 38 opposed that the subject Zoning Map be amended.

The Moderator declared the motion as failed.

ARTICLE 50. (drawn #47) To see if the Town will vote to amend Section 6.4.4.1 of the Zoning By-laws by inserting the underlined language, and removing the strikethrough language, as follows, and to amend Section 6.4.4.2 of the Zoning By-laws by inserting a new Section 6.4.4.2.a, as follows, and renumber the remainder of Section 6.4.4.2 accordingly; or take any other action related thereto:

6.4.4 Site Design Standards

- 6.4.4.1 General Regulations - Site design and construction standards are intended to ensure that further consideration in all districts will be given to the natural resources and characteristics of a site, to its topographic and geologic conditions, to public convenience and safety and to the attractiveness of a proposed use on a site.

- a. Design and construction shall minimize, to the extent possible, the following features:
 - Encroachment within any wetland or flood plain;
 - Area over which existing vegetation is to be removed;
 - Earth removal and volume of cut and fill;
 - Grade changes that are not in character with the surrounding area;
 - Points of traffic conflict (both pedestrian and vehicular); and
 - Amount of impervious cover especially in aquifer areas.
- b. Design and construction shall maximize, to the maximum extent feasible, the following features:
 - Siting multi-family, commercial, and mixed-use structures so they relate to the street in a pedestrian fashion, creating a walkable, inviting, active streetscape with parking in the rear. Streetscapes should include bicycle amenities, shade trees, and wider sidewalks for pedestrian activity and outdoor seating;
 - Low impact development techniques employed to manage stormwater runoff;
 - Shade trees in parking areas to combat heat island effect;
 - Landscaping buffers abutting single-family residential areas;
 - Use of native plantings that are drought tolerant;
 - Connections to any existing trails or sidewalks to create a walkable network;
 - Screening HVAC equipment from view;
 - Maintenance of existing rates of runoff from the site;
 - Preservation of the existing flood storage capacity of the site;
 - Phased construction with detailed erosion control measures;
 - Preservation and maintenance of existing site features, particularly existing vegetative cover; ~~and vegetative cover;~~ and
 - On-going maintenance of the site's land and water resources.

6.4.4.2 Site Design and Construction Standards

- a. Building and Site Design in the Central Business District and Neighborhood Mixed Use District

Development in the Central Business District and Neighborhood Mixed Use District should provide a mix of uses similar to a downtown or village center where storefronts are located on the ground floor to create an active pedestrian streetscape. The following design standards shall be met unless otherwise approved by the Planning Board through Site Plan Review:

- Site design shall focus on pedestrian experience and provide pedestrian connections and amenities within the front

setback, including walkways, seating areas, benches, lighting, and landscaping.

- Parking and loading areas shall be hidden from view, located in the rear of the building. Parking areas shall include delineated pedestrian routes to the buildings.
- Streetscapes shall provide bicycle amenities, shade trees, and wider sidewalks for pedestrian activity and outdoor seating.
- Buildings shall be designed with architectural details and shall relate to the street in a pedestrian fashion, creating a walkable, inviting streetscape with active storefronts.

VOTED: Motion made by Mr. Sorrentino, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted by teller vote 84 in favor and 14 opposed that the subject Zoning Map to amend Section 6.4.4.1 of the Zoning By-laws by inserting the underlined language, and removing the strikethrough language, as follows, and to amend Section 6.4.4.2 of the Zoning By-laws by inserting a new Section 6.4.4.2.a, as follows, and renumber the remainder of Section 6.4.4.2 accordingly; or take any other action related thereto:

6.4.4 Site Design Standards

- 6.4.4.1 General Regulations - Site design and construction standards are intended to ensure that further consideration in all districts will be given to the natural resources and characteristics of a site, to its topographic and geologic conditions, to public convenience and safety and to the attractiveness of a proposed use on a site.
- a. Design and construction shall minimize, to the extent possible, the following features:
 - Encroachment within any wetland or flood plain;
 - Area over which existing vegetation is to be removed;
 - Earth removal and volume of cut and fill;
 - Grade changes that are not in character with the surrounding area;
 - Points of traffic conflict (both pedestrian and vehicular); and
 - Amount of impervious cover especially in aquifer areas.
 - b. Design and construction shall maximize, to the maximum extent feasible, the following features:
 - Siting multi-family, commercial, and mixed-use structures so they relate to the street in a pedestrian fashion, creating a walkable, inviting, active streetscape with parking in the rear. Streetscapes should include bicycle amenities, shade trees, and wider sidewalks for pedestrian activity and outdoor seating;
 - Low impact development techniques employed to manage stormwater runoff;
 - Shade trees in parking areas to combat heat island effect;
 - Landscaping buffers abutting single-family residential areas;

- Use of native plantings that are drought tolerant;
- Connections to any existing trails or sidewalks to create a walkable network;
- Screening HVAC equipment from view;
- Maintenance of existing rates of runoff from the site;
- Preservation of the existing flood storage capacity of the site;
- Phased construction with detailed erosion control measures;
- Preservation and maintenance of existing site features, particularly existing vegetative cover; ~~and vegetative cover;~~ and
- On-going maintenance of the site's land and water resources.

6.4.4.2 Site Design and Construction Standards

b. Building and Site Design in the Central Business District and Neighborhood Mixed Use District

Development in the Central Business District and Neighborhood Mixed Use District should provide a mix of uses similar to a downtown or village center where storefronts are located on the ground floor to create an active pedestrian streetscape. The following design standards shall be met unless otherwise approved by the Planning Board through Site Plan Review:

- Site design shall focus on pedestrian experience and provide pedestrian connections and amenities within the front setback, including walkways, seating areas, benches, lighting, and landscaping.
- Parking and loading areas shall be hidden from view, located in the rear of the building. Parking areas shall include delineated pedestrian routes to the buildings.
- Streetscapes shall provide bicycle amenities, shade trees, and wider sidewalks for pedestrian activity and outdoor seating.
- Buildings shall be designed with architectural details and shall relate to the street in a pedestrian fashion, creating a walkable, inviting streetscape with active storefronts.

The Moderator declared the motion as passed.

ARTICLE 51. (drawn #54) To see if the Town will vote to amend Section 3.8.14 of the Zoning By-laws by inserting the underlined language as follows; or take any other action related thereto:

- 3.8.14 Pet Care Facilities in a General Business District, Highway Industrial District, Neighborhood Mixed Use District, or a General Industrial District shall be allowed only by Special Permit from the Planning Board, and further only upon Site Plan Approval by the Town of Wilmington Planning Board. Pet Care Facilities shall also be subject to the following minimum Special Permit criteria:

Use to be allowed in the General Business District, Highway Industrial District, Neighborhood Mixed Use District, or a General Industrial District only.

Pet Care Facilities shall have a minimum of 3,000 square feet of area, inclusive of all floors dedicated to any use allowed by this Section, and exclusive of any exterior area.

Such use shall be subject to any and all Rules and Regulations as may from time to time be promulgated by the Board of Health and further subject to the Approval of the Health Director.

VOTED: Motion made by Mr. Sorrentino, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously to amend Section 3.8.14 of the Zoning By-laws by inserting the underlined language as follows:

- 3.8.14 Pet Care Facilities in a General Business District, Highway Industrial District, Neighborhood Mixed Use District, or a General Industrial District shall be allowed only by Special Permit form the Planning Board, and further only upon Site Plan Approval by the Town of Wilmington Planning Board. Pet Care Facilities shall also be subject to the following minimum Special Permit criteria:

Use to be allowed in the General Business District, Highway Industrial District, Neighborhood Mixed Use District, or a General Industrial District only.

Pet Care Facilities shall have a minimum of 3,000 square feet of area, inclusive of all floors dedicated to any use allowed by this Section, and exclusive of any exterior area.

Such use shall be subject to any and all Rules and Regulations as may from time to time be promulgated by the Board of Health and further subject to the Approval of the Health Director.

Moderator declared the motion as passed.

ARTICLE 52. (drawn #44) To see if the Town will vote to amend the Zoning By-law by deleting Section 6.4.2.5 in its entirety, and replacing it with a new Section 6.4.2.5 as follows; or take any other action related thereto:

- 6.4.2.5 Parking Lot Landscaping - All parking and loading facilities shall be suitably landscaped. Such landscaping shall be designed to minimize the impact of the parking area upon adjacent property and within the lot by the use of existing vegetation to the extent practicable, and new native, drought tolerant trees and shrubs, walls, fences or other landscape elements. Native shade trees shall be provided to combat heat island effect. In the case of parking facilities for more than 20 spaces, at least five percent of the area within the limits of the parking facilities, exclusive of the perimeter, shall be set aside for landscaped areas. Such areas shall be provided with a minimum width of ten feet. Interior landscaping may consist of vegetated low impact development methods to treat stormwater runoff (rain gardens, bioretention areas, etc.) if shade trees are also provided. Interior landscaping shall be reviewed and approved by the Planning Board under site plan review pursuant to Section 6.5.

VOTED: Motion was made by Mr. Sorrentino, seconded by Mr. Doherty, to amend the Zoning By-law by deleting Section 6.4.2.5 in its entirety, and replacing it with a new Section 6.4.2.5 as follows:

6.4.2.5 Parking Lot Landscaping - All parking and loading facilities shall be suitably landscaped. Such landscaping shall be designed to minimize the impact of the parking area upon adjacent property and within the lot by the use of existing vegetation to the extent practicable, and new native, drought tolerant trees and shrubs, walls, fences or other landscape elements. Native shade trees shall be provided to combat heat island effect. In the case of parking facilities for more than 20 spaces, at least five percent of the area within the limits of the parking facilities, exclusive of the perimeter, shall be set aside for landscaped areas. Such areas shall be provided with a minimum width of ten feet. Interior landscaping may consist of vegetated low impact development methods to treat stormwater runoff (rain gardens, bioretention areas, etc.) if shade trees are also provided. Interior landscaping shall be reviewed and approved by the Planning Board under site plan review pursuant to Section 6.5.

By teller vote, the Town of Wilmington Town Meeting voted 54 in favor and 54 opposed. The Moderator declare the article as failed.

ARTICLE 53. (drawn #50) To see if the Town will vote to ban the use of polystyrene a food establishments and town facilities. This excludes food and goods purchased outside of Wilmington and packaging intended for meat. Food establishments and town facilities will be encouraged to use biodegradable, compostable, or reusable packaging.

Section 1. Purpose and Intent:

The purpose of this bylaw is to limit the use of polystyrene and its impact on the environment of Wilmington and the health of its citizens by using alternatives that are recyclable, reusable, or compostable.

Section 2. Definitions:

“Polystyrene” – The term means and includes blown polystyrene and expanded and extruded foams (sometimes called “Styrofoam,” a Dow Chemical Co. trademarked form of EPS insulation) also referred to as expanded polystyrene (EPS), which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene): and in this chapter is referenced as “Foam Polystyrene.” Foam Polystyrene is generally used to make cups, bowls, plates, trays, clamshell containers, meat trays and egg cartons.

The term also means and includes clear or solid polystyrene which is also known as “oriented,” and referenced in this chapter as “Rigid Polystyrene.” “Rigid Polystyrene” is generally used to make clear clamshell containers, and clear or colored straws, lids, and utensils

“Food Establishments” – Any establishment whose purpose is to prepare and vend food and drink items

“Town Facilities” – Any building, structure, land or park operated by the town of Wilmington, its agents and departments.

“Biodegradable” – Materials that will completely degrade and return to nature, i.e., decompose into elements found in nature within a reasonably short period of time after customary disposal.

“Compostable” – Materials that will completely degrade into, or otherwise become part of, usable compost (e.g., soil-conditioning material, mulch) in a safe and timely manner.

“Reusable” – Materials that will be used more than once in its same form by a business establishment. Reusable food service ware includes: tableware, flatware, food or beverage containers, packages or trays, such as but not limited to, soft drink bottles and milk containers that are designed to be returned to the distributor and customer that is provided take-out containers. Reusable also includes durable containers, packages, or trays used on-premises or returnable containers brought back to the food establishment.

“Recyclable” – Material that can be sorted, cleansed, and reconstituted using available recycling collection programs for the purpose of using the altered form in the manufacture of a new product. “Recycling” does not include burning, incinerating, converting, or otherwise thoroughly destroying solid waste.

Section 3. Enforcement

Enforcement:

The Town of Wilmington Board of Health and its Director/Agent or their designee shall have the authority to administer and enforce this bylaw.

The following penalties shall apply:

First offense: Written warning, each day of violation after written notice, is a separate violation.

Second offense: \$100.00

Third Offense: \$300.00 and appearance in front of the Board of Health, any subsequent offenses: \$300.00

or take any other action related thereto.

The Moderator announced that the applicant requested to withdraw the article. He asked the floor if anyone had any comments or questions. There were none.

VOTED: A motion was made, seconded by the floor, the Town of Wilmington Town Meeting voted to pass over the article.

The Moderator declared the article passed over.

ARTICLE 54. (drawn #51) To see if the Town will vote to authorize the selectmen to enter an agreement, the terms of which shall be determined by the selectmen, to sell, convey or otherwise dispose of all or part of the following described parcel: following a determination made by the Town Manager that the land is not needed for any municipal purpose, and in accordance with Chapter 3, Section 16 of the By-Laws of the Inhabitants of the Town of Wilmington Revised and other applicable law; the parcel being located on Pershing Street and described in the town of Wilmington Assessor records as Map 77, Parcel #77-26; or take any other action related thereto.

The applicant stated the article is as written except for the parcel number. There was a typographical error, the map is 77 and the parcel is 26.

VOTED: Motion was made by Ryan Donnell and duly seconded by Mr. Doherty, Town of Wilmington Town Meeting unanimously voted to to sell, convey or otherwise dispose of all or part of the following described parcel: following a determination made by the Town Manager that the land is not needed for any municipal purpose, and in accordance with Chapter 3,

Section 16 of the By-Laws of the Inhabitants of the Town of Wilmington Revised and other applicable law; the parcel being located on Pershing Street and described in the town of Wilmington Assessor records as Map 77, Parcel 26; or take any other action related thereto. The moderator declared the motion as passed.

With all business concluded at the April 30, 2022 Annual Town Meeting, a Motion to Adjourn was made by Mr. Doherty and seconded by Ms. Maselli. Voted. Adjourned at 3:05 p.m.

Number of Registered Voters in Attendance: 282

Number of Non-voters in Attendance: 33

STATE PRIMARY – SEPTEMBER 6, 2022 WITH ACTION TAKEN THEREON

To either of the Constables of the Town of Wilmington

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at Boutwell School, Precincts 1 and 2 and 3, Town Hall Precincts 4, 5 and 6, on TUESDAY, THE SIXTH DAY OF SEPTEMBER, 2022, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

GOVERNOR	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL.....	FOR THIS COMMONWEALTH
SECRETARY OF STATE.....	FOR THIS COMMONWEALTH
TREASURER.....	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	FOR THE SIXTH DISTRICT
COUNCILLOR	FOR THE FIFTH DISTRICT
SENATOR IN GENERAL COURT.....	FOR THE SECOND ESSEX AND MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT	FOR THE NINETEENTH MIDDLESEX DISTRICT
DISTRICT ATTORNEY	FOR THE NORTHERN DISTRICT
SHERIFF	FOR THE MIDDLESEX COUNTY

The results were as follows:

DEMOCRATIC PARTY		REPUBLICAN PARTY	
<u>Governor</u>		<u>Governor</u>	
Sonia Rosa Chang-Diaz	324	Geoff Diehl	988
Maura Healy	1,894	Chris Doughty	581
Write-in	6	Write-in	3
Blanks	44	Blanks	34

Lieutenant Governor

Kimberley Driscoll	1,209
Tami Gouveia	424
Eric P. Lesser	645
Write-in	6
Blanks	130

Attorney General

Andrea Joy Campbell	1,041
Shannon Erika Liss-Riordan	822
Quentin Palfrey	441
Write-in	2
Blanks	109

Secretary of State

William Francis Galvin	1,864
Tanisha M. Sullivan	508
Write-in	4
Blanks	4,752

Treasurer

Deborah Goldberg	2,006
Write-in	5
Blanks	399

Auditor

Christopher S. Dempsey	799
Diana Dizoglio	1,411
Write-in	4
Blanks	201

Representative in Congress*Sixth District*

Seth Moulton	2,121
Write-in	14
Blanks	280

Councillor*Fifth District*

Eileen Duff	1,933
Write-in	6
Blanks	475

Senator in General Court*Second Essex & Middlesex District*

Barry Finegold	1,996
Write-in	11
Blanks	399

Representative in General Court*Nineteenth District*

David Robertson	2,058
Write-in	10
Blanks	346

Lieutenant Governor

Leah V. Allen	911
Kate Campanale	550
Write-in	1
Blanks	132

Attorney General

James R. McMahon III	1,271
Write-in	20
Blanks	132

Secretary of State

Rayla Campbell	1,238
Write-in	8
Blanks	149

Treasurer

Write-in	120
Blanks	349

Auditor

Anthony Amore	5,081
Write-in	4
Blanks	359

Representative in Congress*Sixth District*

Bob May	1,237
Write-in	7
Blanks	354

Councillor*Fifth District*

Michael C. Walsh	1,205
Write-in	4
Blanks	386

Senator in General Court*Second Essex & Middlesex District*

Salvatore Paul DeFranco	1,283
Write-in	5
Blanks	308

Representative in General Court*Nineteenth District*

Paul Sarnowski	1,231
Write-in	8
Blanks	160

District Attorney

Northern District

Marian Ryan	2,009
Write-in	8
Blanks	394

District Attorney

Northern District

Write-in	165
Blanks	1,627

Number of Democratic Ballots Cast	2,415
Number of Republican Ballots Cast	1,606
Total Number of Ballots Cast	4,021
Number of Registered Voters	17,896
Turnout	22%

STATE ELECTION – NOVEMBER 8, 2022 WITH ACTION TAKEN THEREON

To the Constables of the Town of Wilmington

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Elections to vote at:

PRECINCTS 1, 2 & 3 - BOUTWELL SCHOOL, 17 BOUTWELL STREET
PRECINCTS 4, 5 & 6 - TOWN HALL, 121 GLEN ROAD

On **TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2022**, from 7:00 a.m. to 8:00 p.m. for the following purpose:

GOVERNOR and LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL.....	FOR THIS COMMONWEALTH
SECRETARY OF STATE.....	FOR THIS COMMONWEALTH
TREASURER.....	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SIXTH DISTRICT
COUNCILLOR	FIFTH DISTRICT
SENATOR IN GENERAL COURT	SECOND ESSEX AND MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT	NINETEENTH MIDDLESEX DISTRICT
DISTRICT ATTORNEY	NORTHERN DISTRICT
SHERIFF	MIDDLESEX COUNTY

The results were as follows:

Electors of the Governor and Lieutenant Governor

Diehl and Allen – Republican	4,873
Healey and Driscoll – Democrat	5,441
Reed and Everett – Libertarian	141
Write-in	11
Blanks	81

Attorney General

Andrea Joy Campbell – Democrat	5,334
James R. McMahon III – Republican	4,986
Write-in	4
Blanks	223

Secretary of State

William Francis Galvin – Democrat	6,124
Rayla Campbell – Republican	4,083
Juan Sanchez – Green Rainbow	173
Write-in	3
Blanks	164

Treasurer

Deborah B. Goldberg – Democrat	6,430
Cristina Crawford – Libertarian	2,641
Write-in	73
Blanks	1,403

Auditor

Anthony Amore – Republican	4,998
Diana Dizoglio – Democratic	4,623
Gloria A. Caballero-Roca – Green-Rainbow	144
Dominic Giannone III – Workers Party	140
Daniel Rick – Libertarian	187
Write-in	8
Blanks	447

Representative in Congress *Sixth District*

Seth Moulton – Democrat	5,702
Bob May – Republican	4,423
Mark T. Tashjian – Libertarian	177
Write-in	4
Blanks	241

Councillor *Fifth District*

Eileen R. Duff – Democrat	5,241
Michael C. Walsh – Republican	4,873
Write-in	6
Blanks	427

Senator in General Court *Second Essex and Middlesex District*

Barry Finegold – Democrat	5,341
Salvatore Paul DeFranco – Republican	4,952
Write-in	5
Blanks	249

Representative in General Court *Nineteenth Middlesex District*

David Allen Robertson – Democrat	5,839
Paul Sarnowski – Republican	4,400
Write-in	11
Blanks	297

District Attorney *Northern District*

Marian T. Ryan – Democrat	7,090
Write-in	289
Blanks	3,168

Sheriff Middlesex County

Peter J. Koutoujian – Democrat	7,216
Write-in	264
Blanks	3,067

Questions

Question 1

This proposed constitutional amendment would establish an additional 4% state income tax on that portion of annual taxable income in excess of \$1 million. The proposed amendment would apply to tax years beginning on or after January 1, 2023.

Yes	4,251
No	6,006
Blanks	290

Question 2

This proposed law would direct the Commissioner of the Massachusetts Division of Insurance to approve or disapprove the rates of dental benefit plans and would require that a dental insurance carrier meet an annual aggregate medical loss ratio for its covered dental benefit plans of 83 percent.

Yes	6,736
No	3,456
Blanks	355

Question 3

This proposed law would increase the statewide limits on the combined number of licenses for the sale of alcoholic beverages for off-premises consumption (including licenses for “all alcoholic beverages” and for “wines and malt beverages”) that any one retailer could own or control: from 9 to 12 licenses in 2023; to 15 licenses in 2027; and to 18 licenses in 2031.

Yes	4,124
No	5,984
Blanks	439

Question 4

This law allows Massachusetts residents who cannot provide proof of lawful presence in the United States to obtain a standard driver's license or learner's permit if they meet all the other qualifications for a standard license or learner's permit, including a road test and insurance, and provide proof of their identity, date of birth, and residency.

Yes	4,219
No	6,013
Blanks	314

Ballots Cast	10,318
Number of Registered Voters	18,004
Turnout	57.31%

SPECIAL TOWN MEETING SATURDAY, NOVEMBER 19, 2022 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON:

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-Laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Wilmington High School Joanne M. Benton Auditorium, 159 Church Street, in said Town of Wilmington on Saturday the nineteenth day of November, A.D. 2022 at 9:00 a.m., then and there to act on the following articles:

With a quorum present at 9:05 a.m. (150 by the Town of Wilmington By-Laws) Jonathan Eaton, Town Moderator called the meeting to order and opened with the Pledge of Allegiance. The colors were presented by the Wilmington Minutemen. The Moderator announced that the gymnasium was available for individuals who wish to participate from that location. Mary Osgood has been sworn in as Deputy Moderator for that location which is equipped with a projection screen for broadcasting the proceedings in the auditorium. Town Moderator announced that he was advised that Adele Passmore, a long-time resident and volunteer passed away this morning.

After giving procedural instructions, the Moderator then began the reading of the warrant.

VOTED: Motion was moved by Judith L. O'Connell, Chairman of the Board of Selectmen, and seconded by Finance Committee Chairman John F. Doherty, III that the Moderator dispense with further reading of the Warrant and take up and make reference to each article by number. The Moderator declared the motion as passed.

ARTICLE 1. To hear reports of the Senior Center Building Committee and the Town Hall / School Administration Building Committee and act thereon.

VOTED: Motion was moved by Selectman Gary B. DePalma and seconded by Mr. Doherty to hear reports from the Senior Center Building Committee and Town Hall / School Administration Building Committee and to take no action thereon. The Moderator declared the motion as passed.

ARTICLE 2. (drawn #3) To see if the Town will vote to appropriate the sum of Seventeen Million Two Hundred Sixty-Four Thousand Five Hundred Sixty-One Dollars (\$17,264,561), more or less, to be expended under the direction of the Town Manager in consultation with the Senior Center Building Committee for the purpose of constructing, originally equipping and furnishing a new Senior Center, including site preparation and design costs, and all costs incidental and related thereto; with funding for said appropriation anticipated as follows:

Raise by Taxation	\$
Transfer from Free Cash	\$
Transfer from Stabilization	\$ 6,000,000.00
Borrow	\$ 11,246,561.00
(Other)	\$

or take any other action related thereto.

The moderator explained that the motion was not as it reads in the warrant. He explained that where 17,264,561 is in the body of the Article, and the figure of \$11,246,561 in the table transposes the 6 and 4 in the chart. The correct amount is \$17,264,561.

Finance Committee recommended **Approval** of this Article.

VOTED: Motion was moved by Selectman Lilia Maselli and seconded by Mr. Doherty that the Town vote to appropriate the sum of Seventeen Million Two Hundred Sixty-Four Thousand Five Hundred Sixty-One Dollars (\$17,264,561), to be expended under the direction of the Town Manager in consultation with the Senior Center Building Committee for the purpose of constructing, originally equipping and furnishing a new Senior Center, including site preparation and design costs, and all costs incidental and related thereto. To meet this appropriation the sum of Six Million Dollars (\$6,000,000) be transferred from the Capital Stabilization Account and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow the balance of Eleven Million Two Hundred Sixty-Four Thousand Five Hundred Sixty-One Dollars (\$11,264,561) under M.G.L. Chapter 44 or any other enabling authority, and further to authorize the Town Manager to execute all contracts and agreements and take all related actions necessary or appropriate to carry out the purposes of this article.

Suzanne Krull, 21 Blueberry Lane, made a motion and it was seconded from the floor to move the Vote.

It was voted unanimously to move the vote.

By Teller vote, the Town of Wilmington Special Town Meeting voted with 502 in favor and 2 opposed.

The moderator declared the article as passed.

ARTICLE 3. (drawn #2) To see if the Town will vote to appropriate the sum of Thirty-Six Million Eight Hundred Eighty Thousand Seven Hundred Sixty-Six Dollars (\$36,880,766), more or less, to be expended under the direction of the Town Manager in consultation with the Town Hall/School Administration Building Committee for the purpose of constructing, originally equipping and furnishing a new Town Hall/School Administration building, including site preparation and design costs, and all costs incidental and related thereto; with funding for said appropriation anticipated as follows:

Raise by Taxation	\$
Transfer from Free Cash	\$ 12,000,000.00
Transfer from Stabilization	\$
Borrow	\$ 24,880,766.00
(Other)	\$

or take any other action related thereto.

Finance Committee recommended **Approval** of this Article.

VOTED: Motion was moved by Ms. O'Connell and seconded by Mr. Doherty that the Town vote to appropriate the sum of Thirty-Six Million Eight Hundred Eighty Thousand Seven Hundred Sixty-Six Dollars (\$36,880,766), to be expended under the direction of the Town Manager in consultation with the Town Hall/School Administration Building Committee for the purpose of constructing, originally equipping and furnishing a new Town Hall/School Administration building, including site preparation and design costs, and all costs incidental and related thereto. To meet this appropriation the sum of Twelve Million Dollars (\$12,000,000) be transferred from Available Funds – Free Cash and that the Treasurer, with the approval of the Board of Selectmen or any other enabling authority, be authorized to borrow, under Massachusetts General Law Chapter 44, the balance of Twenty-Four Million Eight Hundred Eighty Thousand Seven Hundred Sixty-Six Dollars (\$24,880,766), and further to authorize the Town Manager to execute all contracts and agreements and take all related actions necessary or appropriate to carry out the purposes of this article.

Ms. O'Connell yielded her time to George Hooper, Public Buildings Superintendent, to play a video created regarding the condition of the buildings.

After a brief discussion, Karen West made a motion to move the question.

It was voted unanimously to move the question.

By Teller vote, the Wilmington Special Town Meeting voted with 426 in favor and 130 opposed. The moderator declared the article as passed.

With all business being concluded, at the November 19, 2022, Special Town Meeting a Motion to Adjourn was made by Mr. Doherty and seconded by Finance Committee Vice Chair Theresa Manganeli. It was Voted to adjourn at 12:03 p.m.

Number of Registered Voters in Attendance: 609

Number of Non-Voters in Attendance: 23



Dedication of Aaron Dancewicz' Eagle Scout Project,
Military Flagpoles at Town Common, Memorial Day

Directory of Officials - January 1, 2023

<u>Select Board</u>	Judith L. O'Connell, Chair	2023
	Gregory B. Bendel	2025
	Kevin A. Caira	2025
	Gary B. DePalma	2023
	Lilia Maselli	2024

<u>Town Manager</u>	Jeffrey M. Hull
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<u>Moderator</u>	Jonathan R. Eaton	2024
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<u>School Committee</u>	Jennifer R. Bryson, Chairman	2023
	David A. Ragsdale, Vice Chairman	2024
	Melissa Plowman	2023
	Mary Jane Byrnes	2024
	Jesse L. Fennelly	2025
	Jason G. Samaha	2025
	Stephen G. Turner	2025

<u>Superintendent of Schools</u>	Glenn A. Brand, Ed. D.
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<u>Finance Committee</u>	John F. Doherty, III, Chairman	2023
	Theresa M. Manganelli, Vice Chairman	2023
	Jonathan M. Dugas	2023
	Joseph Lavino, PharmD, RPh, JD	2024
	Scott P. Neville	2024
	David Tamang, PhD	2024
	Marianne J. Gallezzo	2025
	Chris DiOrio, Sr.	2025
	Andrew N. Lavigne	2025

Boards, Committees & Commissions - January 1, 2023

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Appeals, Board of</u>		<u>Disabilities, Commission on</u>	
Daniel J. Veerman, Chairman	2023	Phyllis P. Genetti, Chairman	2023
Anthony J. Barletta, Jr.	2024	Roberta Biscan	2024
Raymond N. Lepore	2025	David Gavegnano	2025
Jacquelyn Santini	2026	Carol Hilbinger	2025
Thomas W. Siracusa	2027	Robert N. Oliveri	2025
		Gary B. DePalma, Selectman Liaison	
<u>Assessors, Board of</u>		<u>Elderly Services Commission</u>	
Karen L. Rassias, Principal Assessor		Kenneth P. Clarkin, Chairman	2024
George W. Hooper, II		Mark K. Ryan, Vice Chairman	2025
Roger J. Lessard		Robin Theodos	2023
<u>By-Law Study Committee</u>		John C. Wallace	2023
Robert G. Peterson, Jr., Esquire, Chairman		Linda DePietro Walsh	2024
John R. Romano, Vice Chairman		Nancy A. Otovic	2025
Daniel M. Ardito		Gail A. Protopapas	2025
Gary B. DePalma, Selectman Liaison		<u>Emergency Management Committee</u>	
Joseph A. Desmond		Jeffrey M. Hull	
Valerie J. Gingrich		William F. Cavanaugh, III	
Francis X. Olivieri, Esquire		Joseph A. Desmond	
Michael V. McCoy		George W. Hooper, II	
Elizabeth M. Lawrenson, Ex-Officio		Shelly M. Newhouse	
<u>Cable TV Advisory Task Force</u>		Bryan T. Perry	
Susan L. Inman, Chairman		John T. Spaulding	
George J. Breslin		Michael J. Woods	
Brett Sawin		<u>Health, Board of</u>	
Kenneth A. Lord		Elizabeth E. Sabounjian, Chairman	2023
John O'Neill		Jane A. Williams, MD, V. Chairman	2024
<u>Carter Lecture Fund Committee</u>		Daniel J. King, DMD	2025
Barbara J. Bishop, Chairman	2025	<u>Historical Commission</u>	
Ann H. Berghaus, Rec. Sec.	2024	Bonny A. Smith, Chairman	2025
Andrea B. Houser, Corr. Sec.	2023	James S. Buck	2023
Margaret A. St. Onge	2024	Christine M. Johnston	2023
<u>Cemetery Commission</u>		Robert Mallett	2023
Cynthia A. McCue, Chairman	2025	Paul L. Chalifour	2024
Pasquale D'Antonio	2023	Karin FK Bloom	2024
John P. Cushing	2024	Joseph A. Jackson	2025
<u>Conservation Commission</u>		<u>Housing Authority</u>	
Donald J. Pearson, Chairman	2025	Robert C. DiPasquale, Chairman	2023
Melissa C. Gavegnano	2023	Stacie A. Murphy, Vice Chairman	2027
Alexander M. Rittershaus	2023	Audrey Reed, Treasurer	2025
Vincent Licciardi	2024	Lorraine Penney, Assistant Treasurer	2026
Nestor J. Salazar	2024	Vacancy (State Appointee)	
Theron R. Bradley	2025		
Michael J. McInnis	2025		

Boards, Committees & Commissions - January 1, 2023

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Library Trustees</u>		<u>Registrars, Board of</u>	
Daniel J. Hall, Chairman	2024	Mary H. Osgood, Chairman	2024
Megan Delehanty Coslik, V. Chairman	2024	Roberta L. Lasky	2023
James M. Lemay	2023	Kelly S. C. Richards	2025
Eileen L. MacDougall	2023	Elizabeth M. Lawrenson, Clerk	
Jeffrey H. Nussbaum	2025		
Donald J. Pearson	2025		
<u>Permanent Building Committee</u>		<u>Scholarship Fund Committee</u>	
George W. Hooper, II, Chairman	2023	Dr. Glenn Brand, Chairman	2023
John C. Holloway	2023	Christine Bento	2023
Diane M. Allan	2024	Paul D. Cavanaugh	2023
Paul J. Melaragni	2024	Carol A. King	2023
		Robert G. Peterson	2023
<u>Planning Board</u>		<u>Trustees of Trust Funds</u>	
Terence R. Boland, Chairman	2023	Bryan T. Perry, Chairman	2024
Angelina Marcolina	2024	Pennilyn Dudley	2024
Randi R. Holland	2025	April E. Kingston	2024
Sean T. Hennigan	2026		
Peter M. Moser	2027	<u>Water and Sewer Commissioners</u>	
		Michael A. Camoscio, Chairman	2025
<u>Recreation Commission</u>		George R. Allan	2023
C. Michael Burns, Chairman	2023	Robert W. LaVita	2024
Saresh Alambath	2024		
Laurie Robarge	2024	<u>Wilmington Arts Council</u>	
Ronald B. Bento	2025	Jean A. Chang, Co-Chairman	2023
Jennifer M. Crane	2025	Linda D. Molloy, Co-Chairman	2024
		Diane L. Giamberardino	2024
<u>Regional Vocational Technical School Committee</u>		Judith A. Hughes	2024
Charles Fiore, Jr.	2024	Holly B. Popeo	2024
Gwendilyn Hupper-Lawson	2025	Louise A. Anderson	2023
		Jeannette Corbett	2023

Boards, Committees & Commissions - January 1, 2023

Wilmington Election Officers – Term Expires Annually

Lisa Altri	Bronwyn Jones
David Anick	Horace Jones
Beth Bergman	Carolyn Kenney
Barbara Bishop	Mary Kiesinger
Karin Bloom	Carol King
Jeanne Buck	April Kingston
Elaine Calvo	Janice LaCasse
Sandra Cosman	James Lawrenson
Sarah Cosman	Brian MacDougall
Diana Couture	Eileen MacDougall
Marie Creeth	Rosalie McConologue
Beverly Dalton	Cynthia McCue
Judith Dankese	Patricia McKenna
Alma D'Antonio	Patricia McKenney
Patricia Dennis	Susan McNamara
Judith Lee Dickson	Christine Murphy
Wendy Diecidue	Kim Mytych
Dianna DiGregorio	Judith Perry
Thomas Donahue	Kimberly Peterson
Christine Downey	Gail Protopapas
Deborah Dudley	Anna Rainone
Pennilyn Dudley	Alice Rourke
John Duhamel	Julia Sbraccia-Marios
Carol Dwyer	Annette Shelley
Carolyn Fenn	Ellen Sullivan
Lisa Ferranti	Laura Sultan
Donna Flynn	Debra Thomas
Michelle Getchell	Alicia Verno
Kathleen Gorvin	Frank West
Jeanne Grant	Karen West
Christine Hauray-Gilbert	Shannon Wiehe
Lori Hayes	Jayne Wierzbicki
Jody Heffernan	Diana Wilson
Lillian Hupper	

Officers and Department Heads - January 1, 2023

Accountant	Bryan T. Perry	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control Officer	Christopher H. Sullivan	658-5071
Assistant Town Manager	Susan L. Inman	658-3311
Assessor, Principal	Karen L. Rassias	658-3675
Constable	Jason Costa	447-1276
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	William F. Cavanaugh	658-3346
Fence Viewer	Paul Alunni	658-4499
	John T. Spaulding	658-4531
Fire Chief	William F. Cavanaugh	658-3346
Housing Authority Executive Director	Katelynn Lemieux	658-8531
Information Technology Director	John F. O'Neil	658-3311
Inspector of Buildings	John T. Spaulding	658-4531
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Judith L. O'Connell	658-3311
Mass. Water Resource Authority Advisory Board	Jamie M. Magaldi	658-4711
Metropolitan Area Planning Council	Valerie J. Gingrich	658-8238
Middlesex Canal Commission	Betty M. Bigwood Michael J. McInnis	657-7870
Museum Curator	Cienna Lyon	658-5475
Planning/Conservation Director	Valerie J. Gingrich	658-8238
Plumbing and Gas Inspector	Shawn Inman	658-4531
Police Chief	Joseph A. Desmond	658-5071
Public Buildings Superintendent	George W. Hooper, II	658-3017
Public Health Director	Shelly M. Newhouse	658-4298
Public Health Nurse	Jennifer A. Pereira	694-2041
Public Works Director	Jamie M. Magaldi	658-4481
Reading Municipal Light Dept. Advisory Board	George W. Hooper, II Dennis Kelley	658-3017 658-3017
Recreation Director	Brett Sawin	658-4270
Sealer of Weights and Measures	Richard E. Schultes	658-3311 x1860
Town Clerk	Elizabeth M. Lawrenson	658-2030
Town Counsel	Mark R. Reich	(617) 556-0007
Town Engineer	Paul Alunni	658-4499
Town Manager	Jeffrey M. Hull	658-3311
Treasurer/Collector	Pennilyn Dudley	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Water & Sewer Superintendent	Jamie M. Magaldi	658-4711
Wiring Inspector	Frederick Sutter	658-4531



TOWN OF WILMINGTON MUNICIPAL SERVICES GUIDE

GENERAL ADMINISTRATION

Select Board (Meeting dates - 2nd & 4th Monday evening 7:00 p.m.)

The Select Board is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Select Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Select Board is also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Select Board serves on a part-time basis.

Phone 978 - 658-3311

Judith L. O'Connell, Chair
Gregory B. Bendel
Kevin A. Caira
Gary B. DePalma
Lilia Maselli

Town Manager – Jeffrey M. Hull – 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager/Human Resources Director – Susan L. Inman – 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk – Elizabeth M. Lawrenson – 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.

FINANCIAL ADMINISTRATION

Finance Director/Town Accountant – Bryan T. Perry – 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

Principal Assessor – Karen L. Rassias – 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

Treasurer/Collector – Pennilyn Dudley – 978 - 658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

COMMUNITY DEVELOPMENT

Planning/Conservation Director – Valerie J. Gingrich – 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act, Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

Building Inspector – John T. Spaulding – 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health – Shelly M. Newhouse – 978 - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens' complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

PUBLIC SAFETY

Fire Chief – William F. Cavanaugh, III – 978 - 658-3346 -- Emergency Number - 9-1-1

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Joseph A. Desmond – 978 - 658-5071 -- Emergency Number - 9-1-1

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – Corey K. Swift – 978 - 658-5071 -- Emergency Number - 9-1-1

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after-hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

DEPARTMENT OF PUBLIC WORKS

Director – Jamie M. Magaldi – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

PUBLIC BUILDINGS DEPARTMENT

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

HUMAN SERVICES

Elderly Services Director – Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director – Christina A. Stewart – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site www.wilmlibrary.org.

Recreation Director – Brett A. Sawin – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent – Louis Cimaglia, IV – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

Boards, Committees & Commissions

Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2 ND Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1 ST Wednesday		TBD	7:00 p.m.
ASSESSORS, BOARD OF	As Needed	SM CONF	Town Hall	2:00 p.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed		Town Hall	
COMMUNITY DEVELOPMENT	4 TH Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1 ST Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	Bi-Monthly		Town Hall	6:30 p.m.
ELDERLY SERVICES COMMISSION	3 RD Thursday		Sr. Center	1:30 p.m.
FACILITY MASTER PLAN COMMITTEE	As Needed	9	Town Hall	6:00 p.m.
FINANCE COMMITTEE	2 ND Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1 ST & 3 RD Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2 ND Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	2 ND Monday		Deming Way	10:00 a.m.
LIBRARY TRUSTEES	3 RD Tuesday		Library	7:00 p.m.
OPEN SPACE AND RECREATION	As Needed		Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1 ST Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1 ST Thursday	9	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	As Needed	SM CONF	Town Hall	
SCHOOL COMMITTEE	2 ND & 4 TH Wednesday	1-062	High School	7:00 p.m.
SELECTMEN, BOARD OF	2 ND & 4 TH Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3 RD Thursday	9	Town Hall	5:00 p.m.

Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908
Adelaide Street	from Church Street to Middlesex Avenue	666	1976
Agostino Drive	from Gandalf Way	999	1979
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894
Allgrove Lane	from Woburn Street	470	1993
Allgrove Lane	from Allgrove Lane to dead-end	430	1996
Allenhurst Way	from Woburn Street	1,161	1994
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971 1984
Amherst Road	from Shawsheen Avenue to end of cul-de-sac	1,500	1996
Andover Street	from Salem Street	180	1894
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894 1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998
Apollo Drive	from Charlotte Road to Draper Drive	300	1971
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966 1978
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998
Aspen Drive	from Russell Road thru cul-de-sac	320	1999
Auburn Avenue	from Shawsheen Avenue	755	1945
Avon Street	from Avery Street thru cul-de-sac	320	1999
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947
Bailey Road	from Apache Way northeasterly to Bailey Road	165	1998
Bailey Road	from Aldrich Road southeasterly to Bailey Road	538	1999
Baker Street	from Brand Avenue to beyond Phillips Avenue	684	1945
Baker Street	from Existing Baker Street	135	2001
Baland Road	from Ballardvale Street	540	1972
Ballardvale Street	from Salem Street to Route 125	965	1894
Ballardvale Street	from Route 125 to Andover Line	12,000	1894 1985
Bancroft Street	from Liberty Street	400	1952
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966
Beacon Street	from Church Street to Belmont Avenue	970	1915
Beech Street	from Burlington Avenue to Byron Street	1,005	1947
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959
Belmont Avenue	from Columbia Street to State Street	980	1933
Benson Road	from Radcliff Road to Tewksbury Line	616	1971
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975
Birch Road	from Birch Road easterly thru cul-de-sac	345	1999
Birchwood Road	from Shady Lane Drive	1,197	1952
Birchwood Road	from Judith Road	400	1953
Blanchard Road	from Kendall Road	625	1989
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960	1971
Brand Avenue	from Bridge Lane	510	1933	1943	
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943	
Brattle Street	from Massachusetts Avenue to Garden Avenue	1,066	1945		
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938		
Bridge Lane	from Shawsheen Avenue	455	1894		
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894		
Broad Street	from King Street	1,377	1954		
Burlington Avenue	from Main Street to Burlington Line	8,588	1894		
Burnap Street	from Grove Avenue	1,145	1953		
Burnap Street	from Winchell Road	484	1945		
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946	
Butters Row	from Main Street to Chestnut Street	3,577	1894		
Buzzell Drive	from Draper Drive to Evans Drive	600	1971		
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955	
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971	
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961		
Carter Lane	from Shawsheen Avenue to beyond Norfolk Avenue	1,411	1957		
Castle Drive	from Burlington Avenue left to Burlington Avenue	1,325	1997		
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966		
Cedar Street	from Burt Road to Harris Street	687	1945		
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963		
Central Street	from Church Street to Middlesex Avenue	552	1950		
Chandler Road	from Adams Street to Kelley Road	400	1957		
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971	
Charlotte Road	from Gunderson Road to beyond Apollo Drive	859	1971		
Chase Road	from Hathaway Road	297	1953		
Cherokee Lane	from Woburn Street easterly thru cul-de-sac	812	1999		
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894		
Cheyenne Drive	from Concord Street to end of cul-de-sac	528	2017		
Chisholm Way	from Mink Run to end of cul-de-sac	427	2008		
Church Street	from Main Street to Middlesex Avenue	4,285	1894		
Clark Street	from Main Street to Church Street	2,470	1894	1969	
Clorinda Road	from Agostino Drive	887	1979		
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997		
Cochrane Road	from Forest Street to Wabash Road	800	1947		
Columbia Street	from Church Street to beyond Belmont Avenue	1,150	1908	1933	
Concord Street	from Federal Street to North Reading Line	5,803	1894		
Congress Street	from Forest Street to Burlington Line	977	1939		
Cook Avenue	from Main Street	813	1946		
Coolidge Road	from Hathaway Road	270	1951		
Corey Avenue	from Canal Street to Grand Street	366	1951		
Cornell Place	from Fordham Road	747	1982		
Cottage Street	from Main Street	927	1954		
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Crest Avenue	from Ayotte Street	558	1947
Cross Street	from Main Street to Lowell Street	697	1894
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996
Cunningham Street	from Salem Street to Beeching Avenue	2,447	1944 1952 1953
Cushing Drive	from Shawsheen Avenue	990	1993
Cypress Street	from Glen Road	260	1951
Dadant Drive	from North Street to North Street	1,760	1964
Davis Road	from Main Street	500	1952
Dayton Road	from Hathaway Road	170	1951
Dell Drive	from Burlington Avenue	1,794	1958 1971
Dexter Street	from Main Street	480	1979
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997
Dorchester Street	from Billerica Line	1,214	1951
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960
Douglas Avenue	from Palmer Way	1,017	1989
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959 1971
Drury Lane	from Glen Road to School Street	633	1963
Dublin Avenue	from Main Street	500	1951
Dunton Road	from Nassau Avenue	649	1956
Eleanor Drive	from Marion Street	894	2014
Eames Street	from Main Street to Woburn Street	3,200	1894
Earles Row	from Route 62	820	1994
Edward Road	from Forest Street to beyond Baldwin Road	450	1947
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978
Elwood Road	from Forest Street	642	1968
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951
Emerald Avenue	from Andover Street westerly thru cul-de-sac	400	2000
Englewood Drive	from Kenwood Drive	455	1971
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979
Fairfield Road	from Main Street	1,299	1946
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958
Fairmont Avenue	from Molloy Road	952	1971
Fairview Avenue	from State Street	648	1933
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944 1953
Faulkner Avenue	from Faulkner Avenue northeasterly to dead end	125	1999
Fay Street	from Glen Road to Garden Avenue	714	1938 1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894
Fenway Street	from Rollins Road to end of cul-de-sac	375	2004
Ferguson Road	from Shawsheen Avenue	1,073	1967
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Fiorenza Drive	from Andover Street	4,087	2012	
Flagstaff Road	from Nichols Street	587	1989	
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977	
Floradale Avenue	from Burlington Avenue	627	1970	
Flynn Way	from Federal Street to end of cul-de-sac	680	1996	
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004	
Fordham Road	from North Reading Line	3,714	1971	
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894	1976
Fox Run Drive	from High Street	975	1989	
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978	
Frederick Drive	from Salem Street	1,070	1966	
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979	
Gandalf Way	from Glen Road to Agostino Drive	549	1979	
Gatehouse Lane	from Towpath Road	380	1994	
Gearty Street	from Ring Avenue	627	1989	
Glen Road	from Middlesex Avenue to Main Street	6,870	1894	
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952	
Glenview Road	from Suncrest Avenue	365	1959	
Gloria Way	from Broad Street	770	1989	
Gowing Road	from Park Street to Marcus Road	941	1956	
Grace Drive	from Shawsheen Avenue to beyond Melody Lane	2,514	1966	
Grand Avenue	from Corey Avenue	815	1952	
Grant Street	from Federal Street	780	1943	
Great Neck Drive	from Woburn Street	536	1989	
Grove Avenue	from Main Street to Lake Street	4,147	1910	
Grove Street	from Reading Line	120	1957	
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959	1966
Hamlin Lane	from Lawrence Street	540	1962	
Hanover Street	from Atlantic Avenue	574	1988	
Hanson Road	from Woodland Road	838	1969	
Hardin Street	from Aldrich Road to Jaquith Road	428	1951	
Harnden Street	from Main Street to Glen Road	600	1895	
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971	
Harris Street	from Burlington Avenue to Cedar Street	806	1945	
Harvard Avenue	from Main Street to River Street	430	1951	
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951	1953 1959
Hawthorne Road	from Woburn Street	230	1956	
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979	
Henry L. Drive	from Woburn Street	651	1993	
High Street	from Middlesex Avenue to Woburn Street	3,585	1894	
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914	
Hilltop Road	from Suncrest Avenue	364	1959	
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945	1951 1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894	1972 1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Industrial Way	from Woburn Street to West Street	4,430	1974	
Isabella Way	from West Street	385	2001	
Jaques Lane	from Lake Street to the end of cul-de-sac	873	2012	
Jaquith Road	from Shawsheen Avenue	1,398	1938	1949 1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968	
Jewel Drive	from Eames Street	1,303	1985	
Jones Avenue	from Glen Road	717	1940	
Jonspin Road	from Andover Street	3,800	1993	
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953	
Kajin Way	from Woburn Street	455	1989	
Kelley Road	from Chandler Road	923	1957	
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945	
Kenwood Avenue	from Woburn Street to beyond Englewood Drive	1,725	1970	1971
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958	
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894	
King Street	from Glen Road to Broad Street	2,400	1940	1945
King Street Ext.	from Glen Road	487	1979	
Kirk Street	from Main Street	575	1951	
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894	
Lang Street	from Bancroft Street	409	1952	
Laurel Avenue	from Parker Street to Molloy Road	659	1950	
Lawrence Court	from Lawrence Street	728	1956	
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956	
Ledgewood Road	from Suncrest Avenue	383	1959	
Leonard Lane	from Hopkins Street to end of cul-de-sac	540	2011	
Lexington Street	from Cunningham Street to Morningside Drive	714	1974	
Liberty Street	from Federal Street	740	1943	
Lincoln Street	from Federal Street	720	1943	
Linda Road	from High Street to beyond Pineridge Road	1,760	1950	
Lloyd Road	from Main Street	1,050	1951	
Lockwood Road	from Ballardvale Street	977	1957	
Longview Road	from Middlesex Avenue	650	1959	
Lorin Drive	from Swain Road	560	1992	
Loumac Road	from Drury Lane	510	1963	
Lowell Street	from Main Street to Reading Line	10,152	1894	1978
Lowell St. Park	from Lowell Street	580	1908	1957 1958
Lt. Buck Drive	from Shawsheen Avenue	906	2015	
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979	
Mackey Road	from Federal Street	250	1943	
Magazine Road	from Wisser Street	320	1973	
Magazine Street	from Taplin Avenue	190	1973	
Main Street	from Tewksbury Line to Woburn Line	21,387	1894	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Manning Street	from Shawsheen Avenue to Moore Street	970	2002	
Marcia Road	from North Street to beyond Carolyn Road	2,806	1962	1971
Marcus Road	from Gowing Road	2,315	1958	
Marie Drive	from Woburn Street to beyond Gunderson Road	1,525	1961	1966
Marion Street	from Burlington Avenue to beyond Clifton Street	1,876	1945	
Marion Street	from Marion Street westerly to Marion Street	975	1995	
Marion Street	from Marion Street southeasterly to Marion Street	1,133	2000	
Marion Street	from Marion Street southerly an additional	950	2001	
Marion Street	from Marion Street easterly an additional	715	2012	
Marjorie Road	from Main Street	1,392	1951	
Massachusetts Ave.	from Main Street to beyond Brattle Street	810	1945	
McDonald Road	from Salem Street	2,621	1944	
Meadow Lane	from Suncrest Avenue	364	1957	
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997	
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966	
Meadow Brook Road	from Factory Road southeasterly	204	2001	
Middlesex Avenue	from Main Street to Salem Street	12,140	1894	
Miles Street	from Main Street to Hobson Avenue	380	1945	
Mill Road Ext.	from Mill Road to end of cul-de-sac	725	2011	
Miller Road	from Glen Road	638	1945	
Mink Run Road	from Hopkins Street	1,307	2019	
Molloy Road	from Lowell Street	988	2001	
Moore Street	from Shawsheen Ave to beyond Wedgewood Avenue	1,528	1967	
Moore Street	from Existing Moore Street	630	2001	
Morgan Road	from Kilmarnock Street	653	1977	
Morningside Drive	from Lexington Street to Fairfield Road	693	1974	
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939	
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988
My Way Circle	from Fiorenza Drive	341	2012	
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946	
Nathan Road	from Senpek Road	1,057	1971	
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006	
Nelson Way	from High Street thru cul-de-sac	800	2002	
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894	
Nickerson Avenue	from West Street	953	1947	
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954	
North Street	from Middlesex Avenue to Marcia Road	3,515	1945	
N. Washington Avenue	from Agostino Drive	858	1979	
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997	
Nunn Road	from Kelley Road	214	1965	
Oak Street	from Salem Street	355	1951	
Oakdale Road	from Short Street to Judith Road	2,301	1950	
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958	
Oakwood Road	from Main Street to beyond Emerson Street	800	1946	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Olson Street	from Church Street	122	1957
Oxbow Drive	from Woburn Street	1,751	1994
Palmer Way	from Middlesex Avenue	1,437	1989
Park Street	from Woburn Street to North Reading Line	4,180	1895
Parker Street	from Lowell Street to Blackstone Street	2,000	1919
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990
Patricia Circle	from Dell Drive	595	1958
Pershing Street	from Federal Street	720	1943
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946 1954 1981
Pilcher Drive	from the end of Gearty Street	410	1989
Pilling Road	from Hathaway Road	954	1959
Pine Avenue	from Main Street to Hobson Avenue	380	1945
Pineridge Road	from North Street to Linda Road	914	1960
Pineview Road	from Cobalt Street to Adelman Road	450	1953
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962
Pomfret Road	from Bernstein Road southwesterly thru cul-de-sac	267	2019
Powder House Circle	from Middlesex Avenue	710	1954
Presidential Drive	from Boutwell Street	826	1977
Presidential Drive	from Presidential Drive thru cul-de-sac	768	1998
Progress Way	from Industrial Way	630	1974
Quail Run	from Woburn Street	500	1992
Radcliff Road	from South Street to Benson Road	355	1971
Railroad Avenue	from Clark Street	650	1909
Reading Avenue	from Oakwood Road	215	1979
Reading Avenue	from Faulkner Avenue northwesterly to dead-end	160	1997
Redwood Terrace	from Kenwood Avenue	645	1970
Reed Street	from Shawsheen Avenue to beyond Harold Avenue	1,090	1971
Research Drive	from Ballardvale Street	1,817	1989
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973
Ridge Road	from Suncrest Avenue	365	1956
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975
River Street	from Massachusetts Avenue to Harvard Avenue	453	1962
Roberts Road	from Burlington Avenue to Burlington Avenue	1,861	1967
Rollins Road	from Marion Street to Fenway Street	200	1954
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946
Route 62	from Middlesex Avenue to Salem Street	3,343	1958
Royal Street	from Salem Street	1,043	1951
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894
Salem Street	from North Reading Line to beyond Woburn Street	6,475	1894
Sarafina's Way	from Hopkins Street thru cul-de-sac	450	1995
Scaltrito Drive	from Salem Street	785	1974

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
School Street	from Middlesex Avenue to beyond Drury Lane	1,139	1915	1963
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002	
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004	
Senpek Road	from Wildwood Street to Nathan Road	280	1971	
Sequoia Drive	from Cherokee Lane to end of cul-de-sac	1,152	2008	
Serenoa Lane	from Woburn Street westerly thru cul-de-sac	600	1999	
Sewell Road	from Hathaway Road	300	1955	
Shady Lane Drive	from Middlesex Avenue to Lawrence Street	2,904	1950	1958
Shawsheen Avenue	from beyond Richmond Street to Billerica Line	11,845	1894	
Sherburn Place	from Shawsheen Avenue	723	1975	
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951	1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971	
Silver Lake Avenue	from Lake Street to Dexter Street	455	1954	
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Drive northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from North Reading Line to North Reading Line	1,105	1954	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Wakefield Avenue	from Buckingham Street easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Avenue southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	

*** * For Your Information * ***

Department Phone Directory

Department	Telephone Number
Accountant	694-2029
Animal Control	658-5071
Appeals Board	658-4531
Assessor	658-3675
Building Inspector	658-4531
Cemetery Department	658-3901
Collector of Taxes	658-3531
Elderly Services	657-7595
Engineer	658-4499
Fire Department	658-3346 (Business Phone) 9-1-1 (EMERGENCY)
Fire Prevention	694-2006
Harnden Tavern Museum	658-5475
Health, Board of	658-4298
Library	658-2967
Nurse	658-4298
Planning/Conservation	658-8238
Plumbing Inspector	658-4531
Police Department	658-5071 9-1-1 (EMERGENCY) 657-8368 (TDD)
Public Buildings Department	658-3017
Public Works Department	658-4481
Recreation Department	658-4270
School Department	694-6000
Selectmen, Board of	658-3311
Town Clerk	658-2030
Town Manager	658-3311 694-1417 (TDD)
Treasurer	658-3531
Tree Department	658-2809
Veterans' Agent	694-2040
Water & Sewer	658-4711 658-3116 (Billing)
Food Pantry	658-7425
Housing Authority	658-8531
Shawsheen Tech	667-2111
WCTV	657-4066
Comcast	800 - 266-2278
Mosquito Control	508 - 393-3055
National Grid (GAS)	800 - 233-5325
Reading Light Dept.	781 - 944-1340
Transitional Services	781 - 388-7300
Verizon	800 - 837-4966



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*A special "thank you" to all those who contributed
photographs for the enhancement of our Annual Report.*

Over the course of my career in law enforcement, I have witnessed over and over again the selflessness and sacrifice of law enforcement who lay their lives on the line every day to protect people who they will never meet and people who will never know their names.

Kamala Harris