

## SELECT BOARD MEETING

March 27, 2023

Chair Judith L. O'Connell called the meeting to order at 6:00 p.m. in Room 9 of the Town Hall. Present were Select Board members Gregory B. Bendel, Kevin A. Caira, Gary B. DePalma and Lilia Maselli.

A motion was made and duly seconded and by the affirmative roll call vote of all, it was

VOTED: That the Select Board enter Executive Session for the purpose of discussing strategies with respect to litigation relative involving multi district litigation against manufacturers and distributors of opioids in accordance with MGL Chapter 30A, Section 21(a)3 and further to consider Executive Session Minutes from November 22, 2021, March 14, 2022, April 25, 2022 and May 23, 2022 in Accordance with MGL Chapter 30A, Section 22.

Chair Judith L. O'Connell reconvened the meeting at 7:00 p.m. in Room 9 of the Town Hall. Present were Select Board Members Gregory B. Bendel, Kevin A. Caira, Gary B. DePalma and Lilia Maselli. Also present was Town Manager Jeffrey M. Hull.

Chair O'Connell asked those present to rise and she led the pledge of allegiance.

### TREASURY WARRANTS

Chair O'Connell asked for a motion to accept the Treasury Warrants. A motion was made by Select Board Member DePalma, seconded by Select Board Member Bendel and by the affirmative vote of all, it was

VOTED: That the Select Board accept Treasury Warrants 202337, 202337WIRES, 37A, 202338, 202338WIRES & 38A.

### **MICHAEL MURPHY, RE: UPDATE REGARDING ORGAN DONATION**

Chair O'Connell thanked Mr. Murphy for being present this evening and acknowledged that the Select Board was provided with the pamphlet. Mr. Murphy thanked the Board for the opportunity to be before them and related his experience with organ donation, both as a donor and recipient. Mr. Murphy provided statistics on the number of patients waiting for an organ donation and those who succumb to their illness before a donor can be found. He stated that he and his wife work to promote organ donation and encourage individuals to sign up to be a donor. This can be done at the Registry of Motor Vehicles when renewing your license.

Mr. Murphy stated that he has a request before the Board that the Donate Life flag be flown at Town Hall during the month of April.

Chair O'Connell thanked Mr. Murphy for sharing his personal experience and asked if there were any questions or comments from members of the Board. Select Board members also thanked Mr. Murphy for sharing his experience and for advocating for organ donation. They also related their personal experiences with organ donation.

Chair O'Connell stated that if there were no objections, she would like to take agenda item 6 out of order. There were no objections.

### **BOARD TO CONSIDER REQUEST OF MICHAEL MURPHY TO FLY THE "DONATE LIFE" FLAG AT WILMINGTON TOWN HALL IN RECOGNITION OF APRIL BEING NATIONAL ORGAN DONOR MONTH**

A motion was made by Select Board Member DePalma, seconded by Select Board Member Bendel and by the affirmative vote of all, it was

VOTED: That the Select Board approve the request of Michael Murphy to fly the "Donate Life" flag at Wilmington Town Hall in recognition of April being National Organ Donor Month.

## COMMUNICATIONS

Town Manager Hull reviewed a letter from Kristin W. Shirahama, Bowditch & Dewey, LLP, regarding Adele C. Passmore. Attorney Shirahama wrote to advise the Town that the Wilmington Council for the Arts and the Wilmington Town Museum are named beneficiaries of the Adele C. Passmore Revocable Trust. The trust provides a specific bequest in the amount of \$5,000 to the Council for the Arts to be held in a separate fund for the annual awards to local artists at the annual exhibition and it provides a specific bequest in the amount of \$25,000 to the Museum for the reconstruction of the “Northern El” for exhibit space and meeting room. Chair O’Connell stated that this is a generous donation and wanted to confirm a letter of appreciation will be sent to the family.

Town Manager Hull reviewed a memorandum from Jamie M. Magaldi, PE, MCA, DPW Director; Paul Alunni, Town Engineer; Valerie Gingrich, Director of Planning and Conservation; Shelly Newhouse, Director of Public Health and Bryan Perry, Finance Director / Town Accountant which provided an update on American Rescue Plan Act (ARPA) funding. The ARPA funding awarded to the Town of Wilmington in the amount of \$7,007,864 must be obligated by or before December 31, 2024 and expended by December 31, 2026. Chair O’Connell asked what constitutes funds being obligated. Town Manager Hull advised that there has to be a contract, purchase order or other legal obligation in place. Chair O’Connell asked if there were any concerns of the Town being able to meet the deadline and Town Manager Hull advised there were none.

Town Manager Hull reviewed a joint memorandum from him and Glenn Brand, Ed.D., Superintendent of Schools, regarding the Wildwood School Project. Town Manager Hull and Dr. Brand wrote that they, along with School Committee Member David Ragsdale, participated in a Zoom session with representatives from the Massachusetts School Building Authority (MSBA) Designer Selection Panel to review and rank the three proposals for design services. The panel agreed that interviews would be offered to Studio G and to Dore + Whittier. These interviews are scheduled via Zoom on March 28<sup>th</sup>.

Town Manager Hull reviewed a memorandum from Glenn Brand, Ed.D., Superintendent of Schools, regarding the Wildwood School Project. Dr. Brand wrote that representatives from both the Town Manager’s office and the Superintendent of School’s office have continued to meet with our consultants Dore + Whittier to work through the interim solutions. He provided an update regarding the anticipated enrollment, planning for bathroom construction and the outdoor playground structure.

Town Manager Hull reviewed a memorandum from Susan Inman, Assistant Town Manager/Human Resources Director, regarding the action plan for the Library Director search process. She advised that the search process has begun with a search committee having been formed which includes both the current and recently retired Assistant Library Directors and four Trustees. The Search Committee hopes to have recommended candidates by the second week of July and a new Library Director in place by mid-September.

Town Manager Hull reviewed a memorandum from Valerie Gingrich, Director of Planning & Conservation, regarding the Town’s Subsidized Housing Inventory (SHI). Ms. Gingrich wrote that as of the filing of the Zoning Board of Appeals’ Comprehensive Permit Approval for 100 West Street with the Town Clerk on March 9, 2023, the Town’s SHI percentage increased to over 10%. The 100 West Street development adds 132 units to the Town’s existing 759 units for a total of 891 subsidized units. For the 100 West Street units to remain on the Town’s SHI, a building permit will need to be issued within 12 months of the project approval and a Certificate of Occupancy would need to be issued within 18 months of the building permit issuance for the units to remain on the SHI.

The Town's SHI status of over 10% provides protection from new 40B development applying to the Zoning Board of Appeals (ZBA) for a comprehensive permit. However, applications that have already been submitted prior to the filing of the decision and the Town reaching 10%, such as the proposal for 79 Nichols Street, are entitled to the review process and a decision by the ZBA.

The 108 units within the Princeton Properties development are not currently eligible to count on the SHI. Those units would be added to the SHI at the time a building permit is issued. After issuance of the building permit, the same 18-month deadline for occupancy would apply to these units remaining on the SHI. If the 108 units are added to the SHI, the Town will reach 12%.

Town Manager Hull reviewed a memorandum from Brett Sawin, Recreation Director, regarding Recreation Summer Programs. He advised that the spring newsletter was released in early February and the department has seen strong registration numbers in all the programs. He provided information on the Playground, Tiny Tots/Kids Club and Town Beach programs. Select Board Member Bendel noted that the director of the Tiny Tots/Kids Club program, Linda Stillings, is in her 41<sup>st</sup> year.

**BOARD TO CONSIDER REQUEST OF MICHAEL MURPHY TO FLY THE "DONATE LIFE" FLAG AT WILMINGTON TOWN HALL IN RECOGNITION OF APRIL BEING NATIONAL ORGAN DONOR MONTH**

This was taken up under appointments.

**BOARD TO CONSIDER REQUEST OF THE DIRECTOR OF VETERANS' SERVICES TO CONDUCT A MEMORIAL DAY PARADE ON MONDAY, MAY 29, 2023**

Chair O'Connell asked if there were any questions, comments or a motion. A motion was made by Select Board Member Bendel, seconded by Select Board Member DePalma and by the affirmative vote of all, it was

VOTED: That the Select Board approve the request of Louis Cimaglia, Director of Veterans' Services to conduct a Memorial Day Parade on Monday, May 29, 2023.

**BOARD TO CONSIDER REQUEST OF BETH ROONEY ON BEHALF OF WILMINGTON HIGH SCHOOL BOYS LACROSSE BOOSTER CLUB TO USE THE MUNICIPAL PARKING LOT ON SUNDAY, MAY 28, 2023 FROM 9:00 A.M. TO 12:00 P.M. FOR THE PURPOSE OF A FUNDRAISING CAR WASH**

Town Manager Hull advised that due to the Memorial Day ceremony scheduled for 1:00 p.m., organizers have been advised that the car wash must be concluded by noon.

Chair O'Connell asked if there were any questions, comments or a motion. A motion was made by Select Board Member Maselli, seconded by Select Board Member DePalma and by the affirmative vote of all, it was

VOTED: That the Select Board approve the request of Beth Rooney on behalf of Wilmington High School Boys Lacrosse Booster Club to use the municipal parking lot on Sunday, May 28, 2023 from 9:00 a.m. to 12:00 p.m. for the purpose of a fundraising car wash.

**BOARD TO CONSIDER REQUEST OF BETH ROONEY ON BEHALF OF WILMINGTON HIGH SCHOOL FOOTBALL TOUCHDOWN CLUB TO USE THE MUNICIPAL PARKING LOT ON SUNDAY, JUNE 11, 2023 FROM 9:00 A.M. TO 12:00 P.M. FOR THE PURPOSE OF A FUNDRAISING CAR WASH (RAINDATE: JUNE 18, 2023)**

Chair O'Connell asked if there were any questions, comments or a motion. A motion was made by Select Board Member Bendel, seconded by Select Board Member DePalma and by the affirmative vote of all, it was

VOTED: That the Select Board approve the request of Beth Rooney on behalf of Wilmington High School Football Touchdown Club to use the municipal parking lot on Sunday, June 11, 2023 from 9:00 a.m. to 12:00 p.m. for the purpose of a fundraising car wash with a raindate of Sunday, June 18, 2023.

**BOARD TO CONSIDER SIGNING LICENSE AGREEMENT FOR WILMINGTON FARMERS MARKET**

Chair O'Connell asked if there were any questions, comments or a motion. A motion was made by Select Board Member Bendel, seconded by Select Board Member DePalma and by the affirmative vote of all, it was

VOTED: That the Select Board sign the license agreement for Wilmington Farmers Market.

**BOARD TO CONSIDER REQUEST OF CHRISTINA STEWART, LIBRARY DIRECTOR, TO USE THE SWAIN GREEN FOR LIBRARY PROGRAMS ON SATURDAY, JUNE 17, 11:00 A.M. TO 12:00 P.M.; FRIDAY, JUNE 23, 10:00 A.M. TO 12:00 P.M.; MONDAY, JULY 10, 3:45 P.M. TO 4:45 P.M.; THURSDAY, JULY 13, 7:00 P.M. TO 8:00 P.M.; MONDAY, JULY 17, 6:00 P.M. TO 8:00 P.M.; MONDAY, JULY 24, 6:30 P.M. TO 7:30 P.M.; SATURDAY, JULY 29, 9:00 A.M. TO 11:00 A.M.; MONDAY, JULY 31, 6:30 P.M. TO 7:30 P.M. AND THURSDAY, AUGUST 10, 5:30 P.M. TO 7:00 P.M.**

Chair O'Connell asked if there were any questions, comments or a motion. A motion was made by Select Board Member Bendel, seconded by Select Board Member Caira and by the affirmative vote of all, it was

VOTED: That the Select Board approve the request of Christina Stewart, Library Director to use the Swain Green for library programs on Saturday, June 17, 11:00 a.m. to 12:00 p.m.; Friday, June 23, 10:00 a.m. to 12:00 p.m.; Monday, July 10, 3:45 p.m. to 4:45 p.m.; Thursday, July 13, 7:00 p.m. to 8:00 p.m.; Monday, July 17, 6:00 p.m. to 8:00 p.m.; Monday, July 24, 6:30 p.m. to 7:30 p.m.; Saturday, July 29, 9:00 a.m. to 11:00 a.m.; Monday, July 31, 6:30 p.m. to 7:30 p.m. and Thursday, August 10, 5:30 p.m. to 7:00 p.m.

Chair O'Connell noted that these dates do not specify the programs and encouraged residents to visit the library's website and review the vast array of programs scheduled.

**PUBLIC COMMENTS**

There were none.

**ANNOUNCEMENTS**

There were none.

## NEW BUSINESS

Chair O'Connell noted that Saturday morning, along with Town Manager Jeff Hull and Select Board Member Gary DePalma, she attended the dedication of the soldier's battlefield cross. She commented that the event was well done and it was truly a community event, noting the number of residents in attendance.

Select Board Member Cairra inquired if the Town has heard from the petitioner regarding the two articles relative to funding changes at the middle school for Wildwood School students. Town Manager Hull stated that the Town has not received communication from the petitioner and noted that they were not in attendance at the Planning Board / Finance Committee public hearing.

## IMPORTANT DATES

Town Manager Hull reviewed important dates including:

- April 1 – Rabies Clinic – Public Buildings Department – 9:00 a.m. to 12:00 p.m.
- April 4 – Planning Board Public Hearing – Zoning Article  
Town Hall – Auditorium – 7:30 p.m.
- April 5 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- April 5 – Town Hall / School Administration Building Committee – Town Hall – Room 9 – 6:00 p.m.
- April 8 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- April 10 – Select Board – Town Hall – Room 9 – 7:00 p.m.
- April 10-  
April 14 – Curbside Collection of Leaves/Grass
- April 12 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- April 12 – Last Day to Register to Vote in the Annual Town Election/Annual Town Meeting  
Town Clerk's Office Open Until 5:00 p.m.
- April 12 – Senior Center Building Committee – Town Hall – Room 9 – 6:00 p.m.
- April 15 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- April 17 – Town Offices Closed – *Patriot's Day*
- April 19 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- April 22 – Annual Town Election – Polls Open 8:00 a.m. to 8:00 p.m.
- April 22 – Little League Opening Day Parade
- April 22 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- April 24 – Select Board – Town Hall – Room 9 – 7:00 p.m.
- April 24-  
April 28 – Curbside Collection of Leaves/Grass
- April 26 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- April 29 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- April 29 – Annual Town Meeting – High School Auditorium – 9:00 a.m.
- May 3 – Town Hall / School Administration Building Committee – Town Hall – Room 9 – 6:00 p.m.

- May 8-
- May 12 – Curbside Collection of Leaves/Grass
- May 10 – Senior Center Building Committee – Town Hall – Room 9 – 6:00 p.m.
- May 12 – Good Guy Award Dinner – Knights of Columbus – 6:30 p.m.
- May 13 – Household Hazardous Waste Day – 9:00 a.m. to 2:00 p.m.  
West Intermediate School Parking Lot
- May 17 – Wildwood School Building Committee – TBD – 6:00 p.m.

Chair O'Connell advised that the President of Wilmington Little League reached out to her and apologized for scheduling Opening Day on the same date as the Annual Town Election. Board Members are invited to attend the program if their schedule permits.

#### SALUTE TO SERVICE

Select Board Member Bendel recognized the service of Eileen Jordan. Eileen Jordan proudly served as Airman First Class in the United States Air Force. Ms. Jordan received the National Defense Service Medal, Global War on Terrorism Service Medal and Air Force Training Medal. Ms. Jordan has a long family history of military service which she continued with her service.

The Select Board and citizens of Wilmington salute Eileen Jordan and thank her for her service to our country and our community.

There being no further business to come before the Board, a motion was made by Select Board Member DePalma, seconded by Select Board Member Caira and by the affirmative roll call vote of all, it was

VOTED: That the Select Board adjourn.

Meeting adjourned at 7:43 p.m.

Respectfully submitted,

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Recording Secretary