

BOARD OF SELECTMEN MEETING

November 14, 2022

Chairman Judith L. O'Connell called the meeting to order at 6:00 p.m. in Room 9 of the Town Hall. Present were Selectmen Gregory B. Bendel, Kevin A. Caira and Gary B. DePalma.

A motion was made and duly seconded and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen enter Executive Session for the purpose of discussing strategies with respect to collective bargaining with the American Federation of State, County and Municipal Employees (AFSCME) Local 1703 Unit I (custodians/building maintenance) and the New England Police Benevolent Association (NEPBA) Local 1 (police patrolmen) in accordance with Massachusetts General Law Chapter 30A, Section 21(a)3 as an open meeting may have a detrimental effect on the negotiating position of the Town, to return to open session.

Chairman Judith L. O'Connell reconvened the meeting at 7:04 p.m. in Room 9 of the Town Hall. Present were Selectmen Gregory B. Bendel, Kevin A. Caira and Gary B. DePalma. Also present was Town Manager Jeffrey M. Hull.

Chairman O'Connell reported that Selectman Lilia Maselli was not present due to a family commitment.

Chairman O'Connell asked those present to rise and she led the pledge of allegiance.

TREASURY WARRANTS

Chairman O'Connell asked for a motion to accept the Treasury Warrants. A motion was made by Selectman Bendel, seconded by Selectman DePalma and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 202317, 202317WIRES, 17A, 202318, 202318WIRES, 18A, 202319, 202319WIRES and 19A.

NICHOLE A. ROSCILLO, C & C RESTAURANT GROUP, LLC DBA ROCCO'S RESTAURANT, RE: REQUEST TO CHANGE THE MANAGER OF THE ALL-ALCOHOL LICENSE OF C & C RESTAURANT GROUP, LLC DBA ROCCO'S RESTAURANT FOR PROPERTY LOCATED AT 193 MAIN STREET FROM JOSEPH CERQUEIRA TO NICHOLE A. ROSCILLO

Chairman O'Connell noted that the Board of Selectmen has received a complete application to change the manager at Rocco's Restaurant. Town Manager Hull advised that the application is straight forwarded and is before the Board of Selectmen as required by the Alcoholic Beverages Control Commission. Town Manager Hull advised that the application was reviewed by the Police Department and a favorable recommendation has been received by the Police Chief.

Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman DePalma, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Nichole A. Roscillo to change the manager of the All-Alcohol License of C & C Restaurant Group, LLC DBA Rocco's Restaurant for property located at 193 Main Street from Joseph Cerqueira to Nichole A. Roscillo.

HANNA MACKINNON, STIR NUTRITION, RE: REQUEST TO OBTAIN A COMMON VICTUALER LICENSE FOR PROPERTY LOCATED AT 2 LOWELL STREET, UNIT 6B

Ms. MacKinnon was present with Mr. Daniel Green requesting to obtain a Common Victualer License for property located at 2 Lowell Street. Chairman O'Connell asked Ms. MacKinnon to provide information about her business. Ms. MacKinnon advised that they are located in the Square One Plaza on Lowell Street in the corner near Josie's Bakery. She advised that her shop is a local, healthy hangout location offering protein drinks and snacks.

Town Manager Hull advised that favorable recommendations have been received from the Health Director and Building Inspector.

A motion was made by Selectman Bendel, seconded by Selectman DePalma and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen grant the request of Hanna MacKinnon, Stir Nutrition, to obtain a Common Victualer License for property located at 2 Lowell Street, Unit 6B.

PAUL CARDELLO, IPODS FOR WOUNDED VETERANS, RE: DONATION FROM BOSE

Mr. Cardello provided background information on the IPODS for Wounded Veterans project, noting the many trips to Walter Reed Hospital to distribute electronic devices to injured service men and women. He stated that BOSE has been a sponsor of the project for many years and he was informed that his contact is leaving the corporation. In a final gesture, a donation is being made to provide IPODS and earbuds to members of the police and fire departments who are veterans.

Mr. Cardello recognized Gail Protopappas and members of the Senior Center who knit scarves, hats and blankets and Robin Theodos who makes and sells red, white and blue bracelets to benefit the project. In addition, he recognized the Wilmington/Tewksbury Elks for their donation of televisions; the Sons of Italy for their donation of baseball caps with the military insignia; Michele Caira who purchased clock radios for fourteen wheelchair bound veterans at Advinia Care's special veteran's unit and Wilmington High School students who continue to write letters as part of the "Dear Soldier" project. Mr. Cardello took this opportunity to read one of the letters.

Mr. Cardello recognized Fire Chief William Cavanaugh and Police Chief Joseph Desmond who were present and each introduced members of their respective departments who are veterans and were present this evening. He stated that he would like to arrange a date to make the presentation to all veteran members of the police and fire departments.

Chairman O'Connell asked if there were any questions or comments. Members of the Board of Selectmen thanked Mr. Cardello for being present and the work he does to help the injured veterans.

Chairman O'Connell called for a brief recess to allow Mr. Cardello and members of the police and fire departments to exit the meeting.

**JOSEPH DESMOND, POLICE CHIEF, AND DANIEL FURBUSH, TRAFFIC OFFICER,
WILMINGTON POLICE DEPARTMENT, RE: 2022 SANTA PARADE**

Chief Desmond thanked the Board of Selectmen for the opportunity to be before them. He stated that 2022 will mark the seventh year of the Santa Parade and noted it seems to grow larger each year. He recognized the contributions of other departments including the Fire Department, the Department of Public Works and A & S Towing.

Officer Furbush stated that, during the COVID pandemic, the parade was altered where they removed the stops from the itinerary but made the route longer. Along the route they collected toys for the fire fighters Toys for Wilmington Children program and food for Wilmington Food Pantry. He expressed his astonishment at how generous the community is. Officer Furbush stated that this year they are requesting the use of the Shawsheen Elementary School and the North Intermediate School for approximately one hour for children to visit with Santa. In addition, they will have the opportunity to write letters to members of the armed services. They are also planning to have one-on-one visits with children who are sick or otherwise unable to leave their home to visit with Santa. These visits are limited and he advised how families can request the visit. On Sunday, the Santa Parade will drive through town, the route will be shortened as the last few years the day has been long and cold and was taxing on the volunteers. Again this year, the parade will be at Town Hall without sirens and music so children with sensory issues will be able to see Santa.

Chairman O'Connell asked if the stops at the Shawsheen School and North Intermediate School will have an impact on the youth basketball program. Officer Furbush advised that, at the North, the parade will utilize the bus turnaround at the front of the school. At the Shawsheen School, the parking lot is large enough and they will cone out an area the night before.

Town Manager Hull suggested that Officer Furbush may wish to reach out to the Recreation Director, Brett Sawin, who can advise the coaches and parents.

Chairman O'Connell asked if there were questions or comments from the Board. Selectman DePalma asked if 45 minutes is enough time at each stop. Officer Furbush advised that is why there is a gap, to allow for travel to the next school and a buffer in the event they run late. They want to provide an opportunity for all the children to see Santa.

Members of the Board expressed their appreciation to the volunteers who put on this event.

Chairman O'Connell stated that she wished to take agenda item number 6 out of order.

A motion was made by Selectman Bendel, seconded by Selectman DePalma and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Daniel Furbush, Wilmington Police Department, to conduct the 7th Annual Santa Parade on Sunday, December 4, 2022 beginning at 9:00 a.m.

COMMUNICATIONS

Town Manager Hull reviewed correspondence from Deborah Wagner, Director of Accounts, Massachusetts Department of Revenue, who notified the Town that the amount of available funds as of July 1, 2022 has been certified at \$39,239,630 for the General Fund and \$280,696 for the Enterprise Fund SEWER.

Town Manager Hull reviewed a memorandum from Bryan Perry, Finance Director/Town Accountant, regarding the certification of free cash.

Town Manager Hull reviewed an e-mail from Michael Muller, Executive Director for Commuter Rail, Massachusetts Bay Transportation Authority, who advised that the Federal Transit Administration (FTA) has approved their proposal for the North Wilmington Commuter Rail Station. Mr. Muller advised that they hope to have drawings to share in the next few weeks and will be in communication with the Town to set up a meeting with the Department of Public Works.

Town Manager Hull reviewed correspondence from Kelly Magee Wright, Executive Director, Minuteman Senior Services, regarding services provided to the Town of Wilmington during Fiscal Year 2022. She reported that services were provided to over 1,148 residents.

Town Manager Hull reviewed a letter from Eric M. Hocky, Clark Hill PLC, to Cynthia T. Brown, Surface Transportation Board, providing the required status report on behalf of New England Transrail, LLC and Wilmington Woburn Intermodal, LLC.

Town Manager Hull reviewed a letter from Daniel R. Deutsch, Special Counsel, to Cynthia T. Brown, Surface Transportation Board. On behalf of the Town, Mr. Deutsch submitted the further status report pursuant to STB's decision dated April 5, 2019 and amended October 24, 2019. There have not been any further discussions with Wilmington Woburn Intermodal (WWI) about these matters but, as before, Wilmington is open to reviewing updated design plans and other available information concerning a possible development project, for which WWI/GFI ultimately would need to seek permits from relevant Town boards.

Town Manager Hull reviewed a memorandum from Kevin Trainer and Robert Reynolds, Verdantas, providing a summary of activities completed by Verdanta LLC, associated with the Olin Chemical Superfund Site and New England Transrail.

Town Manager Hull reviewed a memorandum from Kevin Trainer and Robert Reynolds, Verdantas, which summarized an informal virtual meeting held by the United States Environmental Protection Agency on September 21, 2022 to inform the community on ongoing activities associated with the Olin Chemical Superfund Site. The meeting was attended by EPA, Verdantas, members of the Wilmington Environmental Restoration Committee and the Town. A summary of EPA's information meetings will be provided to the Town on a quarterly basis.

BOARD TO CONSIDER REQUEST OF JOSEPH DESMOND, POLICE CHIEF, FOR MEMBERS OF THE POLICE AND FIRE DEPARTMENTS TO USE THE SHAWSHEEN ELEMENTARY SCHOOL AND NORTH INTERMEDIATE SCHOOL AS STAGING LOCATIONS ON SATURDAY, DECEMBER 3, 2022 AND TO CONDUCT THE SANTA PARADE ON SUNDAY, DECEMBER 4, 2022 FROM 8:00 A.M.

This item was acted upon under Appointments.

BOARD TO CONSIDER RATIFICATION OF TOWN MANAGER'S APPOINTMENT OF DAVID GAVEGNANO AS A MEMBER OF THE COMMISSION ON DISABILITIES FOR A TERM TO EXPIRE APRIL 30, 2025

Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman DePalma and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen ratify the appointment of David Gavegnano as a member of the Commission on Disabilities for a term to expire April 30, 2025.

BOARD TO CONSIDER RATIFICATION OF TOWN MANAGER'S APPOINTMENT OF ROBERTA BISCAN AS A MEMBER OF THE COMMISSION ON DISABILITIES FOR A TERM TO EXPIRE APRIL 30, 2024

Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman DePalma and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen ratify the appointment of Roberta Biscan as a member of the Commission on Disabilities for a term to expire April 30, 2024.

BOARD TO CONSIDER REQUEST OF JENNIFER BOLANOS, ON BEHALF OF WE'RE ONE WILMINGTON, TO PLACE SIGNS ON THE TOWN COMMON AND FOURTH OF JULY BUILDING FOR THE FESTIVAL OF TREES

Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Cairra, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Jennifer Bolanos, We're One Wilmington, to place signs on the Town Common and at the Fourth of July Building for the Festival of Trees.

BOARD TO CONSIDER JANUARY 2023 MEETING SCHEDULE

Town Manager Hull noted that the regular meeting dates are January 9, 2023 and January 23, 2023. It is his recommendation that the Board meet on January 30, 2023 for the purpose of the budget presentation. Chairman O'Connell asked whether it was his intention to begin at 6:00 p.m. or 7:00 p.m. Selectman Bendel suggested being consistent and meeting at 7:00 p.m.

A motion was made by Selectman DePalma, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen establish their January 2023 meeting schedule as January 9, 2023, January 23, 2023 and January 30, 2023.

PUBLIC COMMENTS

Anthony Nolette, Parker Street, stated that he wanted to poll the individual selectmen relative to their position on the articles for Special Town Meeting. Selectman Cairra, Selectman Bendel and Chairman O'Connell stated that they were in favor of a new Town Hall / School Administration building and Selectman DePalma stated that he was opposed. Relative to the construction of a new Senior Center, each of the members indicated they were in favor.

Mr. Nolette stated that the Town should consider senior housing and upgrading Deming Way.

ANNOUNCEMENTS

Selectman Bendel advised his colleagues that he will be in attendance at the Special Town Meeting but he may need to leave early for a wedding out of state.

NEW BUSINESS

There was none.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

- November 14- – Curbside Collection of Yardwaste
November 18
- November 16 – Brush Drop Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 19 – Special Town Meeting – Wilmington High School
Joanne M. Benton Auditorium – 9:00 a.m.
- November 19 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 21 – Wildwood School Building Committee – 6:00 p.m. – Virtual
- November 23 – Brush Drop Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 26 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 24 – Thanksgiving Day – *Town Offices Closed*
- November 25 – *Town Offices Closed*
- November 28 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.
- November 28 – Discussion of Local Property Tax Policy with Reference to Classification for
FY-2023 – Board of Selectmen Meeting – Town Hall – Room 9 – 7:00 p.m.
- November 28- – Curbside Collection of Yardwaste
December 2
- November 29 – Wildwood School Building Committee – Wilmington High School – 6:00 p.m.
- November 30 – Brush Drop Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- December 2 – Festival of Trees – Villanova Hall, Middlesex Avenue – 10 a.m. to 9 p.m.
- December 3 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- December 3 – Christmas Tree Lighting – Town Common – 4:00 p.m.
- December 3 – Festival of Trees – Villanova Hall, Middlesex Avenue – 9 a.m. to 9 p.m.
- December 4 – Festival of Trees – Villanova Hall, Middlesex Avenue – 11 a.m. to 2 p.m.
- December 4 – Holiday Social – Harnden Tavern – 1:00 p.m. to 4:00 p.m.
- December 5- – Curbside Collection of Yardwaste
December 9
- December 12 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.

Selectman Caira questioned whether the Festival of Trees will be taking place at Villanova Hall. He advised that Villanova Hall has been closed for a considerable amount of time due to a mold issue. He was advised that the Town Manager's office would confirm the location.

Salute to Service



Selectman Bendel recognized all veterans in recognition of Veterans' Day.

A motion was made by Selectman DePalma, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Recording Secretary